City of Huntsville

Annual Budget

FY 2009-10

William Baine, City Manager

Winston Duke, Finance Director

City of Huntsville

Annual Budget

2009-2010

Huntsville, Texas

City Council

J Turner
Mayor

Dr. Tom Cole
Ward 1

Mac Woodward
Ward 2

Jack Wagamon
Ward 3

Wayne Barrett
Ward 4

Dalene Zender
Position 1

Melissa Templeton-Mahaffey
Position 2

Charles Forbus
Position 3

Lanny Ray
Position 4

Leadership Team

William Baine	City Manager
Leonard Schneider	City Attorney
Lee Woodward	City Secretary
John Gaines	City Judge
Winston Duke	Finance Director
Allwin Barrow	Public Safety Director
Carol Reed	Public Utilities Director
Vacant	Public Works Director
Matt Lumpkins	Community Services Director
Kimm Thomas	Arts and Cultural Services Director

Budget Document Preparation

Carla Vasquez	Budget Manager

City of Huntsville, Texas

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Huntsville, Texas 77340

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Organizational Chart

AWARD FOR DISTINGUISHED BUDGET PRESENTATION

"The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntsville, Texas, for its annual budget for the fiscal year beginning October 1, 2008."

"In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device."

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Reader's Guide

The primary purpose of this document is to plan both the operating and capital improvement expenditures in accordance with the policies of the City of Huntsville. By adoption of this budget, the City Council establishes the level of services to be provided, the amount of taxes and utility rates to be charged, and the various programs and activities to be provided.

The **Budget Overview** section includes the City Manager's budget message with operating expenses of major funds, tax rate information, and updates on various programs within the City; our goals and effectiveness; City Council goal statements; and mission, vision, and values statements. This section also includes the basis of budgeting, budget structure, the budget calendar, and the budget control and amendment process. The operating budget summary provides readers with a broad overview of information regarding revenues and expenses by classification, including governmental and business related activities. Governmental activities include most of the City's basic services (general government, public safety, community services, and public works). Business-type activities include the City's water and sewer systems.

Also included in the Budget Overview section is an overview of revenues and expenditures by fund. Additional schedules presented in this section are revenues for property taxes, sales taxes, water and wastewater service charges, as well as other fees and charges. Charts, graphs, and tables are also presented to show prior year revenue comparisons as well as comparisons to other cities of the City's tax rate and valuations.

The **Fund Overview** provides a description of the various funds used by the City and projected ending fund balances of the City's governmental funds, as well as enterprise funds. Governmental funds include the General Fund and General Debt Service Fund. Enterprise funds include the Water and Wastewater Funds. Additionally, there are 10 special revenue funds, including the Street Fund, Court Security and Court Technology Funds, Airport Fund, Library Fund, Police Forfeiture Fund, School Resource Officer Fund, Public Safety Grants Fund, Visitor and Arts Center Fund, and Hotel/Motel Tax Fund. Internal Service Funds are the Medical Insurance Fund and Equipment Replacement and Computer Replacement Funds. The City also has two permanent funds, the Cemetery Endowment Fund and the Library Endowment Fund. This section also includes a summary of revenues by fund, a summary of expenses by fund, and charts with revenue and expense information for each fund.

The next section, **Department Overview**, includes a summary of expenses by department and a summary of expenses by category. Each department's purpose, description of services, goals and accomplishments, resources, workloads, and measures are also includes, along with a summary of their current budgeted expenses and expenses for the three prior years. An organizational chart for each department depicting the department structure is also included.

The **Debt** section contains a description of debt, a summary of total municipal debt by use, debt service requirements, and the computation of the legal debt margin. A summary of general obligation, Water Fund, Wastewater Fund, and Equipment Fund debt is also included, as well as the summary schedules and payment schedules for each of these funds.

Capital projects are summarized in the **Capital** section, showing the original budget, remaining budget, any new additions, deletions, and the total budget. Each capital project is outlined with the title of the project, description and status, project impact, and five year budget plan. The City's five-year capital improvement plan is also included.

Information regarding the City of Huntsville, property tax rates, a ten-year operating budget history, and employee history, pay scale, and schedule of fees and charges can be found in the **Supplemental Section**. Fiscal and budgetary polices, budget and tax ordinances, and the glossary of budget terminology and acronyms can also be found in this section.

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City of Huntsville

Fiscal Year 2009-2010 Budget

Budget Overview

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CITY OF
Huntsville
Incorporated in 1845 under the Republic of Texas

Citizens of Huntsville
City Council
City Manager
Directors and Staff

The budget for fiscal year 2009-10 is presented herein. The citywide appropriations total $49,578,762 for operations, $1,987,730 for general obligation debt supported by taxes, and $3,025,117 for capital improvements. Appropriations for the major operating funds and for the Debt Fund for the prior two years are presented below:

	08-09 Budget	09-10 Budget
General Fund	$ 16,391,421	$ 18,419,977
Debt Fund	2,053,170	1,987,730
Water Fund	10,668,945	11,671,476
Wastewater Fund	7,991,614	8,871,613
Solid Waste Fund	4,040,076	4,373,110
Street Fund	2,923,951	3,333,467
Capital	3,596,973	3,025,117
Total	47,666,150	51,682,490

For FY 2009-10, the City Council approved maintaining the current tax rate of $.4007 for the General and Debt Funds. The rate adopted is below the effective rate of $.4132 and divided as follows:

General Fund	$.2249
Debt	$.1758
Total	$.4007

Due to the economic structure of Huntsville, the City was not significantly affected by the recession during FY 2008-09. Two of the City's largest employers, Sam Houston State University (SHSU) and the Texas Department of Criminal Justice (TDCJ), provide a fairly stable work environment. This stable work environment helps to maintain relatively consistent increases in property and sales tax revenue, each averaging 5% increases during the past 5 years.

FINANCE
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The weakened investment market did cause the City to experience a major decline in interest income. FY 08-09 interest earnings decreased approximately 58% from 07-08 earnings of $866,273. Estimated FY 08-09 interest income of $363,325 is $581,825 below budgeted projections. Accordingly, interest income has been budgeted at a more conservative rate for FY 09-10.

Utility Rates

The City Council is committed to providing high quality service to its citizens at the lowest possible cost. For FY 09-10, the Council agreed to decrease the base rates for residential water and wastewater customers by $2 per month for each service ($4 total). The City will still be able to maintain sufficient water supplies and water quality as well as superior service to the citizens of Huntsville.

Housing

A “neighborhood stabilization” grant in the amount of $1,050,000 was awarded to the City. The grant is for the construction of twelve houses for qualified low income first-time homebuyers. The project will begin in the current fiscal year and revitalize properties on previously foreclosed properties.

A “HOME” grant was also received for current owner occupied replacement housing for low income families in an amount of $513,516 for six houses.

Library, Airport, and Parks

A bond election was held in which a public library expansion in the amount of $3,400,000 was approved. A feasibility study was conducted and architectural schematics have been contracted, with construction planned to begin in the fiscal year. Clearing obsolete buildings on the present site is also planned.

A Texas Department of Transportation grant in the amount of $100,000 was awarded to the city for airport roof replacement. The city has also been awarded an allocation of $500,000 through the FAA to resurface the airport runway.

An energy efficiency grant for $166,500 was applied for and received for lighting at the Kate Barr Ross baseball fields. The city is also expanding the girls’ softball field with improvements totaling $40,000.

Fire Station

The City is nearing construction of a fire station on the northeast side. Budget for the station and equipment is $2,150,000, financed with bond proceeds approved by the voters.

Infrastructure

Important primary priorities driving the budget process were drainage replacement and sidewalk construction. The sidewalk capital plan was reprioritized with a major addition for sidewalks to Highway 190 East in the amount of $369,119.

The city has applied and received preliminary acceptance of a FEMA grant for approximately $11.1 million for drainage restoration along Town Creek. The watershed, which crisscrosses the city’s downtown area, is envisioned as a bike, walking, and park area with green space and retention ponds. Additionally, funds were set aside for other creek maintenance programs. Participation by Walker County, Sam Houston State University, and TDCJ labor is anticipated.

New water projects were added according to the existing five-year plan and for underutilized areas totaling $1,157,931. Wastewater projects totaling about $842,000 were also added pursuant to the plan.

Recent approval of $15 million by the Texas Transportation Commission will lead to substantial improvements to Highway 19. No match is anticipated; although the City could be called on to assist with any further improvements.

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Solid Waste Recycling

The city completed transition to an automated garbage collection system in the past year and currently accepts and dispenses recycled materials at a central location. A residential recycling pilot program is scheduled in the new fiscal year with plans to implement residential cycling throughout the city by the end of the year.

Green Initiative

In response to interest in conservation, the city is reviewing fleet requirements for possible use of alternative fuel resources. This may allow the city to take advantage of savings on fuel costs and available rebates from government programs. The city recycling initiative and drainage reconstruction to green space are also programs to promote a "green" Huntsville. During the year, we anticipate pursuing programs to specialize in "green" technology and alternative energy. Subject to Council approval, additional housing related grants will be vigorously pursued.

Grant Programs

With the hiring of a grant coordinator, the city has secured grants related to housing and the drainage system. The city intends to apply for grants in law enforcement, fire station construction, and the purchase of generators. Generator capacity is being used as an income source to reduce overall electrical grid capacity. Generators are necessary equipment to ensure delivery of basic services during power outages and disaster relief not only for the city but as a city with designated FEMA shelters.

Tourism, Visitors Center & Gift Shop

During the prior year, management of tourism and the Convention and Visitor's Bureau operations, previously operated through contract, was transitioned back to the City. The current year new budget shows detail of its operations in the Hotel/Motel Tax-Tourism and Visitor's Center fund. Gift Shop operations, previously accounted for with the Visitors Center, are budgeted in the General Fund. A priority of the new year is the transition of operations under a new department, Arts & Cultural Services, comprising Tourism, the Visitors Center, Gift Shop, Main Street, and the Arts Center (Wynne Home). The department plans to focus on new initiatives and operational procedures for tourism funding during the transition year. The City is also conducting research to attract additional hotels to the area.

Retirement and Insurance

Actuarial studies of outstanding liabilities for retiree health insurance and pension benefits have been conducted. Consequently, the city has planned to fund a trust for retiree insurance and is also studying alternatives to fund costs for both retiree insurance and pension benefits.

Sales Tax

City sales tax rose 5% from the prior year and proved a valuable resource with declining revenues in other areas. The trend was inconsistent throughout the year; however, the city generally performs slightly better than surrounding cities in economic declines. Increased enrollment at Sam Houston State University (SHSU) and possibly less travel for shopping in outlying areas are factors. Sales tax for a new Target store will also contribute to revenue in the new year. The budget was increased to reflect actual revenues from prior years with trends anticipated to flatten for the current year.

The Finance and Budget staff wish to thank the city and council for their cooperation during this budget session.

William Baine
City Manager

Winston Duke
Director of Finance

City of Huntsville

Fiscal Year 2009-2010 Budget

GOALS & EFFECTIVENESS

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Our Goals and Effectiveness

The City of Huntsville's leadership is intensely committed to our community and exercises great diligence in planning for the future of Huntsville. The Huntsville Horizon Plan, the first comprehensive plan for the City of Huntsville, was completed in fiscal year 2006-2007. The Comprehensive Plan is designed as a framework for the future development of the City and its two-mile planning jurisdiction over the next 20 years and beyond. It is intended to guide the community's decisions regarding its future physical, economic, and social development. The Comprehensive Plan plays a significant role in the development of goals and guided the Council's 2010 strategic planning process.

The strategic planning process provides the City Council the opportunity to determine their vision for the long-term future of Huntsville and set goals to accomplish that vision. The City periodically conducts a citizen's survey to allow the Council to focus on our citizen's priorities and interests. Equipped with the results of the citizen survey and the Comprehensive Plan, the City Council and senior staff engage in yearly strategic planning sessions in order to plan for the future of Huntsville. The plans and goals that result from these sessions guide the entire organization not only in decisions pertaining to special projects and programs, but also in daily operations.

Each department of the City seeks to fulfill the City Council's strategic plan and the Huntsville Horizon Comprehensive Plan through every service they perform. Each City department has outlined their major function and purpose and has aligned themselves with the Council goals over which they have especially significant and vital influence. In order to succeed in the fulfillment of these goals, department staff has identified intermediate operational objectives for the coming year. Department staff has also identified key measures to determine the effectiveness of their services in achieving their purposes, goals, and objectives. When coupled with prior year accomplishments, these objectives and measures help us mark our progress toward the achievement of the City Council's vision for the future of our City and our pursuit of excellence in service.

City Council Goal Statements

The City of Huntsville is a safe, healthy, and historic community with high quality, affordable housing.

The City of Huntsville is an economically thriving community.

The City of Huntsville is an attractive city with great parks and full of educational and cultural opportunities.

The City of Huntsville is a well-managed and well-planned community with "best in class" public services.

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City of Huntsville
Mission Statement

We serve Huntsville by providing high quality, continuously-improving public services for present and future generations.

City of Huntsville
Vision Statement

The City of Huntsville's guiding vision is…

…to be a community that values "community" first and foremost by capitalizing on its resourceful citizens, community groups, businesses, the Texas Department of Criminal Justice and Sam Houston State University in the spirit of partnership and continuous improvement;

…to be a community that promotes diverse and high quality opportunities for families, youth, education, and health care;

…to be a community that takes pride in a positive image and appearance that is recognized and enjoyed by residents and visitors alike;

…to be a community that strives to balance residential, commercial, industrial, and public/institutional development supported by quality infrastructure and transportation systems;

…to be a community that values the safety of its citizens through effective law enforcement programs and sound development practices that buffer neighborhoods from incompatible development and excessive traffic;

…to be a community that celebrates and builds on its rich history, image, and population diversity;

…to be a community that welcomes visitors, students, and new residents with affordable housing, livable neighborhoods, quality schools, an unmatched parks and recreation system, and efficient public service delivery;

…to be a community that is prepared for and amenable to new development while recognizing the fundamental importance of its established neighborhoods, commercial corridors, and historic areas;

…to be a community that appreciates its land and natural resources and continues to be a leader among municipalities in local land use management and land character preservation;

…to be a community that embraces managed growth and sustainable employment and economic development that increases the wealth of the entire community; and

…to be a community known for its outstanding public and private leadership, responsiveness to the needs of its residents and businesses, and positive and innovative approaches to community development challenges.

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City of Huntsville
Values Statement

Public service is our business and our goal. We believe in commitment - not just to our job, but to our faith, our beliefs, and our family. Our pride in our work and the organization compels us to a high degree of professionalism.

Honesty in all our actions

United in our commitment to ensure a safe work environment, fair wages and benefits, and opportunities for advancement

Nurture an environment of cooperation between the city and its citizens

Teamwork, depending on one another to improve the quality of life

Service excellence provided at every level in an efficient and economical manner

Vision of an enriched future, enhanced by encouraging skills, talents, and potential of our employees through training, opportunity, and recognition

Integrity demonstrated in the treatment of our coworkers and those we serve and protect

Leadership through communication in a responsive manner, while maintaining a high degree of professionalism

Loyalty to our faith, our beliefs, and our families

Embrace the diversity of our employees as the strength of our organization

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Establishing our Long-term Goals and Short-term Objectives

Long-term Goal

The City of Huntsville is a safe, healthy, and historic community with high quality, affordable housing.

FY 2009-10 Objectives

Charter Offices

- Fund and continue implementation of Comprehensive Plan
- Administer effective and impartial justice for citizens in matters related to Class “C” offenses

Administrative Services

- Implement a wellness program for City employees
- Install an emergency management appliance to handle caller ID location information

Finance Department

- Successfully implement upcoming 2009 municipal legislative changes
- Implement trust for retiree health program

Public Utilities Department

- Continue to assist low income and non-profit organizations by supplying construction materials from the Trash Into Plow Share (TIPS) Warehouse Program

Public Works Department

- Enhance security at City of Huntsville Service Center, including keypad and touch key entry systems
- Reduce the number of violations found in food service establishments
- Reduce the number of re-inspections due to poor initial inspection results
- Continue to respond to health related complaints within a 24-hour period
- Complete revision of Industrial User Ordinance and Pretreatment Program upon TCEQ final approval of revised local wastewater limits
- Complete 3 targeted years with Community Clean-up Task Force

Public Safety Department

- Complete north side fire station
- Increase patrol minimum staffing to 5 during peak service demand periods.
- Review and revise parade and special event permits ordinance
- Revise police promotion policy
- Revise alarm ordinance and reconstitute enforcement program

Arts and Cultural Services

- Provide educational opportunities to a broad audience by continuing to increase school field trips, the open studio program, and tours
- Incorporate visitor reception, information, and signage into the Wynne Home in cooperation with the department of tourism
- Continue to help the Huntsville Downtown Business Alliance (HDBA) grown and become an even more dynamic force in City development and guidance
- Continue to expand downtown marketing with the assistance of the HDBA
- Complete reworking of the downtown park benches by TDCJ
- Continue working with the Froelich family to refurbish their historic downtown building

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Long-term Goal

The City of Huntsville is an economically thriving community.

FY 2009-10 Objectives

Charter Offices

- Fund and continue implementation of the Comprehensive Plan
- Continue to assist in the revision of the City's Development Code

Public Works Department

- Complete comprehensive update of the Development Code

Arts and Cultural Services

- Continue to assist the Huntsville Downtown Business Alliance (HDBA)
- Expand downtown marketing with the help of the HDBA
- Assist the HDBA with the development of its own website
- Continue the Sign Grant and Pedestrian Sign Grant programs; add a minimum of 2 new signs to each
- Place marker signs on existing traffic posts announcing to drivers they are entering a Texas Main Street Program area

Long-term Goal

The City of Huntsville is an attractive city with great parks and full of educational and cultural opportunities.

FY 2009-10 Objectives

Charter Offices

- Fund and continue implementation of the Comprehensive Plan

Public Utilities Department

- Continue to provide regularly scheduled pickup of heavy recyclables and clearance of vacant or substandard demolished structures
- Implement recycling pilot program
- Continue waste minimization through composting, recycling and other methods of solid waste reduction

Public Works Department

- Continue to target major entrances into the City for clean-up

Community Services

- Replace light poles on fields #6, #7, and #8 and install fence on field #10 at Kate Barr Ross sports facility
- Install volleyball court and construct gazebo at Eastham Thomason Park
- Continue to improve hike and bike trail system
- Reinstall Frisbee golf course
- Expand Aquatic Center programs
- Partner with other Aquatic Centers for continuous information updates
- Explore and create additional recreation partnership opportunities
- Expand the number of recreation programs

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Arts and Cultural Services

- Participate in the organization of the state-designated Huntsville Cultural Distract and its implementation
- Place a minimum of two historical markers
- Increase by 5% the number of attendance at Wynne Home Arts Center classes and special events
- Provide educational opportunities to a broad audience by continuing to increase school field trips, the Open Studio Program, classes and tours
- Assist local arts organizations with support and participate in events such as Winter in the Park and downtown events
- Complete primary equipping of arts center
- Continue to create marketing plant to attract visitors to the Art Center
- Provide 3,100 hours for literacy students
- Develop a drive-thru service and other accommodations for customers to use during library expansion
- Assist City in addressing Library space needs
- Host a new Christmas Movie Night fundraiser for the Main Street Façade and Sign Grant Program
- Continue the Summer Film Festival
- Host a Richard Linklater film event in December

Long-term Goal

The City of Huntsville is a well-managed and well-planned community with "best in class" public services.

FY 2009-10 Objectives

Charter Offices

- Fund and continue implementation of the Comprehensive Plan
- Review and reprioritize the work processes and vehicle/equipment throughout the City. Develop a substantial plan to improve mileage by 5%
- Accelerate the completion of capital improvement projects to reduce total CIP backlog from $7 million in fiscal year 08-09 to $3 million in fiscal year 09-10, excluding Towne Creek and Library
- Improve equal opportunity in selected departments
- Actively investigate additional ground water and mobility within Huntsville
- Implement prototype recycling program
- Follow through on strategic mobility problems such as Hwy 19, Hwy 75N at I-45, FM 1791, and Powell Rd.
- Follow through on drainage improvements
- Reduce the electrical energy consumption by 10% measure in kilowatt hours of City buildings. Plan and evaluate methods to reduce electrical energy and consumption in all water and sewer operations by 10% within 3 years.
- Purchase contract database for contracts and agreements and maintenance of permanent records
- Relocate records retention
- Complete significant portion of TMCCP certification for City Secretary and Deputy City Secretary

Administrative Services

- Continue to manage and adjust employee/retiree benefit plan as required by Government Accounting Standards Board (GASB) Statement 45
- Continue to monitor and manage employee health care costs for employees and retirees

Finance

- Improve transparency over web and recommend presentation for tourism and economic development
- Review method of gas and oil inventory accounting
- Initiate utility rating review
- Obtain Comprehensive Annual Financial Report Award for 33rd year
- Obtain Budget Award for 23rd year
- Complete fiscal policy review and adopt policies related to finance, grants reporting, and utility credit study
- Implement trust for retiree health program
- Analyze and formulate reporting system for hotel/motel tax fund and gift shop
- Continue efforts to minimize utility account charge offs
- Continue to promote automatic payment of utility bills through bank draft and credit card draft
- Explore alternative delivery methods of billings to institutional account customers

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- Complete scanning utility applications for records retention
- Continue steps toward gaining National Purchasing Institute Achievement of Excellence Award in Purchasing
- Conduct formal external vendor survey
- Increase citywide department training and communication of purchasing procedures
- Research electronic sealed bid procedures
- Finalize electronic purchase order procedures
- Begin research for bar scanning system to keep track of inventory
- Review mechanic work order process in the garage
- Research cost of ethanol fuel conversion and other fuel energy savings

Public Utilities Department

- Obtain NELAC accreditation of Microbiology Drinking Water Laboratory Program
- Develop web-based Industrial User forms and information on City's website
- Provide reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services
- Continue E-waste Recycling Day once yearly in coordination with state, local, and private entities
- Implement upgrade or rehabilitation of 2 lift stations
- Replace submersible pump at main lift at Robinson Creek WWTP
- Inspect 19 miles of sewer collection system
- Continue waterline cleaning program (pigging)
- Continue aggressive water meter change out program
- Continue valve maintenance program in the water distribution system
- Continue to identify and repair problems in the wastewater collection system

Public Works Department

- Complete process of converting utilities and property data to the SDE Database
- Develop workflow to maintain ASBUILT data and property data in the SDE Database using ESRI Survey Analyst Extension
- Develop mobile GIS applications to streamline and improve GIS data collection and maintain GIS database integrity
- Develop custom GIS desktop and web applications and GIS data for departments, as needed
- Complete revision of Industrial User Ordinance and Pretreatment Program upon TCEQ final approval of revised local wastewater limits
- Develop web-based industrial user forms and information on City's web page
- Provide reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services
- Implement on-line service requests to fulfill the commitment to provide citizens with quality customer service
- Continue to update necessary forms to streamline paperwork at Service Center
- Implement a call follow-up system to ensure all concerns have been addressed by City personnel
- Continue to create paperless reports and files for food service establishment inspections and achieve 100% electronic filing
- Continue to create 100% paperless files for building inspection
- Update building and technical codes to 2009 editions
- Install and implement a new communit6y development software program
- Complete comprehensive update of the development code

Public Safety Department

- Evaluate and select possible replacement records management software
- Review and revise parade and special event permits ordinance
- Begin Texas Police Chiefs Association "Best Policies" recognition program evaluation process
- Evaluate alternative patrol vehicles for future fleet conversion due to elimination of Ford Crown Victorias
- Evaluate alternative fuel vehicles for police use
- Revise police promotion policy
- Continue financial responsibility for damaged or lost assets
- Update property and insurance schedules

Community Services

- Create detailed manuals for each recreation

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Measuring our Effectiveness

Charter Offices

Office of City Manager

% of citizens satisfied with overall quality of life in Huntsville
% of citizens satisfied with City's communication with citizens
% of citizens satisfied with City's efforts to plan for the future
% of citizens satisfied with City's efforts to encourage economic growth
% of citizens satisfied with City's efforts to maintain a reasonable tax rate
% of citizens satisfied with city employee's responsiveness
% of citizens satisfied with the efficiency & economy of service

Office of City Secretary

% of citizens satisfied with City's communication with citizens
% of citizens satisfied with City's efforts to provide an adequate forum for public input
% of open records request processed within required time period
% of City Council meeting minutes prepared on-time and error free

Office of City Judge

% of total cases appealed

Administrative Services Department

Human Resources

% of eligible employees enrolled in benefit program
% of new hires that successfully complete probation
% of citizens satisfied with City's efforts to maintain qualified workforce

Building Services

% of non-emergency service calls responded to within 3 days
% of emergency service calls responded to within 24 hours
level of Building Services customer satisfaction

Information Technology

Average time to resolve help desk request based on priority

Finance Department

Finance

% of monthly financial reports released on-schedule
GFOA's Distinguished Budget Presentation Award received
GFOA's Excellence in Financial Reporting Certificate received
Unqualified audit opinion received
City of Huntsville's Bond Rating

Purchasing

% increase in the number of annual contracts
% of vendors placed in vendor management program
% of purchase orders processed within 5 business days
level of Purchasing Services customer satisfaction

Warehouse Administration

level of Garage Services customer satisfaction
level of Warehouse Services customer satisfaction
% of shrinkage in warehouse inventory

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Measuring our Effectiveness

Municipal Court

# of warrants served

% of cases disposed/completed

Utility Billing

% of monthly bills posted to customer accounts on-time

# of billing adjustments to correct meter reading and/or billing errors

% of utility accounts with balances more than 30 days past due

Uncollectible account charge-offs as a % of total dollars billed

Public Utilities Department

Water Services

Service complaints as a % of total customer accounts

% of water taps completed within 14 days

% of preventative maintenance work orders at water plant

% of Water Production Accountability

% of citizens rating Water Services as good or excellent

Wastewater Services

Service complaints as a % of total customer accounts

# of sanitary sewer overflows

% of preventative maintenance work orders

% of citizens rating Wastewater Services as good or excellent

Solid Waste Services

Service complaints as a % of total customer accounts

Waste recycled as a % of total waste brought to Transfer Station

% of citizens rating Solid Waste Services as good or excellent

% of Bacteriological Proficiency Tests performed with acceptable scores of 90% or better with no false negatives

Environmental Services

% of Discharge Monitoring Report Quality Assurance Proficiency Tests with acceptable scores of 90% or better

Number of “Required Action” Result received from EPA and TCEQ laboratory and pretreatment program audits and inspections

Public Works Department

GIS

# of internal data requests completed

# of external data request completed

Planning

% of plats reviewed within 10 days of submittal

% of citizens satisfied with City's efforts to plan for the future

Engineering

% of utility permits reviewed within 5 days

% of capital improvement projects completed within budget

% of capital improvement projects completed on-schedule

% of development projects completed

% on Inter-Departmental programs completed

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Measuring our Effectiveness

Central Inspection

% of inspections performed within 24 hours of request
% of complaints investigated within 24 hours of receipt
% of citizens rating Building Inspections Services as good or excellent
% of citizens rating Code Enforcement Services as good or excellent

Health Inspection

% of complaints investigated within 24 hours of request
% of total food establishments receiving a minimum of two inspections
# of reinspections required as a % of total inspections
% of citizens rating Health Inspection Services as good or excellent

Street Services/ Drainage

% of annual line mile scheduled maintenance completed
% of increase (decrease) in tons of hot mix used for street failure patches
% of emergency calls responded to within 4 hours
% of citizens rating Street Maintenance Services as good or excellent
% of citizens rating Drainage Maintenance Services as good or excellent

Community Services Department

Recreation

% change in in-house recreation program participation
% change in contracted recreation program participation
% of citizens rating recreation services as good or excellent

Parks Maintenance

% of parks maintenance completed on-schedule
% of time spent on improvements to parks/recreation facilities
% of time spent on special projects (non-maintenance related)
% of citizens rating parks maintenance services as good or excellent

Aquatic Center

% of successful water quality tests
# of reported Injuries as a % of total annual customers
% of citizens rating aquatic services as good or excellent

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Measuring our Effectiveness

Public Safety Department

Police Services

officer initiated calls as a % of total calls
% of cases rejected by the District Attorney
% of citizens rating Police Services as good or excellent
% of citizens rating Animal Control Services as good or excellent

Fire Services

# of buildings inspected as a % of total buildings
Average # of training hours received per firefighter
% of citizens rating Fire Services as good or excellent

Risk and Safety Management

% of new assets reported to insurance carrier within 5 days of receipt in Risk Management office
% of employees attending one or more safety training classes
% of total employees filing worker's compensation claims

Arts & Cultural Services

Library

Rate of collection turnover
% of collection less than 5 years old
Circulation per capita
% increase (decrease) in literacy program student hours
% increase (decrease) in adult program attendance
% increase (decrease) in children's program attendance
% of citizens rating library services as good or excellent

Cultural Services

% increase (decrease) in visitors to Wynne Home
% increase (decrease) in number of events/activities held
% increase (decrease) in number of community activities/rentals
% of citizens rating cultural services as good or excellent

Main Street

% of occupancy in the downtown district
% of total downtown businesses participating in the Downtown Business Alliance
% of increase (decrease) in participants in Main Street events/programs
% of citizens rating Main Street services as good or excellent

City of Huntsville

Fiscal Year 2009-2010 Budget

BUDGET SUMMARY

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Budget Summary

Basis of Budgeting

Operating budgets are adopted on a basis consistent with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of purchase, un-matured interest on long-term debt is recognized when due, and debt principal is budgeted in the year it is to be paid.

Budget Structure

The accounts of the City are organized on the basis of funds and account groups, each of which is considered to be a separate accounting entity. Each fund can be generally thought of as a small business. The operations of each fund are maintained using a set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures. City resources are budgeted to the individual funds, by account, and are controlled within the individual fund. The Fiscal and Budgetary Policies, adopted as part of this budget, require that a budget be prepared for each of these funds.

General Governmental Funds
General Fund
General Debt Service Fund

Special Revenue Funds
Court Security Fund
Court Technology Fund
Street Fund
Airport Fund
Library Fund
Police Forfeiture Fund
School Resource Officers Fund
Public Safety Grants Fund
Visitor and Arts Center Fund
Hotel/Motel Tax Fund

Enterprise Funds
Water Fund
Wastewater Fund
Solid Waste Fund

Internal Service Funds
Medical Insurance Fund
Capital Equipment Fund
Computer Equipment Fund

Permanent Funds
Library Endowment Fund
Cemetery Endowment Fund

Capital Project Funds
General Capital Projects
Water Capital Projects
Wastewater Capital Projects

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Planning and Budget Preparation

The City of Huntsville's budgeting process begins with citizen input and involves much planning, goal setting, and prioritizing by the City Council and staff. The below graph demonstrates how citizen input and City planning processes impact the preparation of the Annual Budget:

Comprehensive Plan

In 2006, our community developed a comprehensive plan. The comprehensive planning process provided citizens a forum to express their vision for the future of Huntsville. The Huntsville Horizon Plan, the first comprehensive plan for the City of Huntsville, is designed as a framework for the future development of the City and its two-mile planning jurisdiction over the next 20 years and beyond. It is intended to guide the community's decisions regarding its future physical, economic, and social development. The Comprehensive Plan plays a significant role in the development of goals and guides the Council's strategic planning process.

Strategic Plan

The City Council's Strategic Plan is a strategy to move our community from its current state to where the citizens and City Council desire the community to be in the future. The strategic planning process is an annual process that provides the City Council the opportunity to determine their vision for the long-term future of Huntsville and set goals to accomplish that vision. The City periodically conducts a citizen's survey to allow the Council to focus on our citizen's priorities and interests. Equipped with the results of the citizen survey and the Comprehensive Plan, the City Council and senior staff engage in yearly strategic planning sessions in order to develop the Strategic Plan for the future of Huntsville. The plans and goals that result from these sessions guide the development of the Capital Improvement Plan and Annual Budget.

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Capital Improvement Plan

The Capital Improvement Plan is developed through a joint effort between City Council and City staff in order to respond to the City's infrastructure needs. On an annual basis, City professional staff, with consideration of citizen input, recommends appropriate projects to the City Council. Capital improvement projects are expenditures of a non-recurring nature related to the acquisition, construction, expansion, or major rehabilitation of an element of Huntsville's infrastructure. Capital improvement projects can include such things as parks, buildings, water and wastewater lines, streets, and sidewalks. After reviewing each project's purpose, impact, and cost, the City Council must prioritize projects and align those projects with the resources available for funding. Based on priorities, goals, and issues, a five-year plan is developed for each area of the capital program. The projects in the first year of the program are considered for funding through the annual budgeting process.

Annual Budget

The annual budgeting process begins with a kick-off session to provide City staff members with instructions and directions for budget request preparation. In accordance with the goals and priorities that resulted from this strategic planning session, City staff then prepare their departmental budget requests. Each City department prepares a base budget request and a supplemental budget request for each of their divisions.

The Base Budget is the portion of the budget that provides for the continuation of operations at the current service level taking into account the updated costs required to provide these services. The Supplemental Budget is the portion of the budget that includes new programs and personnel, new equipment, and any changes to the present level of service. Each department of the City prepares a budget that seeks to fulfill the City Council's strategic plan and long-term vision for the future of our community through every service they perform, both in daily operations and special projects and programs. Because of Huntsville's limited resources, not every budget request can be funded.

The City Manager reviews department budget requests and weighs them against available funding and other requests. The City Manager then presents a proposed budget to the City Council that includes recommended supplemental requests for new or expanded programs, additional personnel, new equipment, and proposed projects. The City Council holds several budget sessions to review the proposed budget and supplemental requests. Council consideration is also given requests presented by the public, Council members, and other Council appointed committees. A public hearing was held in September and final adoption of the annual budget occurred in September. The budget calendar for FY 2009-10 is provided on the following page:

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City of Huntsville FY 09-10
Budget Calendar

Begin entry of budgets into budgeting software — March 16
Each division began entering their budget requests into budgeting software

Capital review (internal) — March 20
Finance Department met with Public Works personnel to discuss proposed CIP projects

Capital review by City Council — April 3
City Manager presented capital project requests to City Council

Department budget entries due — April 13
Deadline for divisions to have their budgets entered into budget software

Capital forecasts, graphs, etc. due — April 24
Cost estimates, forecasts, graphs, and complete capital project information due to Budget Office

Supplemental requests due — April 27
Requests for new or expanded services or programs, new equipment, etc. due to Budget Office

Budget goals and accomplishments due — May 6
Each division provided goals and accomplishments, resources, workload, and effectiveness measures to Budget Office

Proposed budget presented to City Manager — May 22
Proposed budget submitted to City Manager for review of base budget and supplemental requests

Submissions for non-profits requests due — May 26
Applications for non-profits are collected and distributed through proper channels for approval or rejection by City Manager or appropriate board for presentation to Council

City Manager meetings with Directors — June 1-5
City Manager met with each Department Director to discuss proposed budget and supplemental requests

Proposed budget provided to City Council — July 1
City Council was provided proposed budget and City Manager recommendations

Capital and grants review by City Council — July 1
City manager presented capital project requests and possible grant funding to City Council

City Council budget work session — July 17
Council was presented with information regarding proposed revenues

City Council budget work session — August 7
A presentation was made to the Council regarding water and wastewater operations and the financial considerations regarding ratings and debt coverage

City Council budget work session — August 13
Council discussed non-profit requests, tourism and cultural services, capital, and personnel items

City Council budget work session — August 19
Discussed various budget topics

City Council final budget review — August 20
Further discussions of various budget topics

Public hearing on budget and tax rate — September 10
Citizens were provided an opportunity to discuss the proposed budget and/or tax rate

Proposed budget and tax rate adopted — September 15

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Budget Control & Amendment

The City of Huntsville's Annual Budget is adopted by division within the individual funds. The budget, as adopted by Council, is subject to change or amendment by formal action of the City Council. The City has a number of levels of detail in the operating budgets - the fund, the department, the division, the classification, and the line item. The below example shows the relationship between the different levels of budget detail:

Fund:	General Fund
Department:	Public Safety
Division:	Police
Classification:	Salaries/Other Pay/Benefits
Line Item:	Salaries - Full Time

The level at which management, without prior Council approval, loses the ability to reapply budgeted resources from one use to another is known as the budget's "legal level of control". The division level is the legal level of control for the City of Huntsville. The City Manager may, without prior City Council approval, authorize transfers between budget line items within a division and may authorize transfers of $3,000 or less between divisions. The City Manager may authorize transfers of $3,000 or less from the budgeted future appropriations account without prior City Council approval. Transfers between divisions and transfers from the future appropriations account are presented to Council at each Council meeting. Adjustments between funds or increased budget allocations greater than $3,000 require Council approval.

During the fiscal year, budgetary control is maintained through monthly review of budget statements. The responsibility for budgetary control lies with the Department Head. A department is a major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g., Public Safety Department, Community Services Department). Divisions are the smallest organizational unit budgeted and are grouped together under departments to demonstrate a broader responsibility. For example, the Public Safety Department is comprised of Public Safety Administration Division, Police Division, Fire Division, and School Resource Officer Division. Department Heads may not approve expenditures that exceed monies available at the classification code level within their divisions without prior approval. Appropriations not expended by departments at the end of the fiscal year will lapse. Therefore, funds that were budgeted but not used during the fiscal year are not available for use in the next fiscal year unless they are appropriated again by City Council.

The Finance Department routinely reviews budget items through the payable and purchase order process. The City Manager approves amendments with this authority on an ongoing daily basis. The City Council Finance Committee reviews amendments on a monthly basis before approval by the City Council.

The table on the following page shows the relationship between the City of Huntsville's funds and divisions and indicates the department responsible for budgetary control of each division:

Departments, Divisions, and Funds
By Function

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	General Fund	Water Fund	Wastewater Fund	Solid Waste Fund	Street Special Revenue Fund	Other Special Revenue Funds
Charter Offices						
Office of City Manager	✓					
Office of City Attorney	✓					
Office of City Secretary	✓					
Office of City Judge	✓					
Administrative Services						
Human Resources	✓					
Risk and Safety Management	✓					
Garage Operations	✓					
Fleet	✓					
Information Technology	✓					
Financial Services						
Finance	✓					
Municipal Court	✓					
Court Security						✓
Purchasing	✓					
Office Services	✓					
Utility Billing		✓				
Warehouse	✓					
Public Utilities						
Public Utilities Administration	✓					
Surface Water Plant		✓				
Water Production		✓				
Water Distribution		✓				
Meter Reading		✓				
Wastewater Collection			✓			
AJ Brown WWTP			✓			
NB Davidson WWTP			✓			
Robinson Creek WWTP			✓			
Environmental Services			✓			
Commercial Collection				✓		
Solid Waste Disposal				✓		
Residential Collection				✓		
Recycling				✓		
Public Works						
Public Works Administration	✓					
Planning	✓					
GIS	✓					
Customer Service – Service Center	✓					
Engineering	✓					
Surveying	✓					
Central Inspection	✓					
Health Inspection	✓					
Construction Crew	✓					
Street Sweeping					✓	
Streets					✓	
Drainage Maintenance					✓	
Building Maintenance	✓					
Community Services						
Community Services Administration	✓					
Recreation	✓					
Parks Maintenance	✓					
Aquatic Center Operations	✓					
Cemetery	✓					
Airport						✓
Public Safety						
Public Safety Administration	✓					
Police	✓					
Fire	✓					
School Resource Officers						✓
Cultural Services						
Tourism						✓
Visitors Center						✓
Gift Shop	✓					
Main Street	✓					
Library	✓					
Arts Center						✓

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Operating Budget Summary

Where the Money Comes From…

Other Expenses Include:

Permits/Licenses/Development Fees	0.46%
Municipal Court Fines	1.46%
Fees/Charges/Sales	0.80%
Inter Governmental	1.32%
Interest Earnings	1.04%
Grants/Reimbursements/Contributions	0.59%
Other Revenues	0.83%
Utility Franchise Fees	3.80%
Hotel/Motel Taxes	1.10%
Right-of-Way Maintenance Charges	1.65%

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Where the Money Goes…

Other Expenses Include:

Insurance/Sundry/Elections	1.90%
Programs/Projects	0.41%
Future Appropriations/Bad Debt	0.46%
Right-of-Way Charges	1.64%

* Excluding transfers

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Operating Budget Summary

	General Fund	Debt Service Fund	Water Fund	Wastewater Fund	Solid Waste Fund
Beginning Fund Balance Oct. 1	**5,944,761**	**30,956**	**3,208,183**	**2,020,731**	**842,061**
Sources of Funds					
Revenues					
Property Taxes	2,590,000	2,043,000	-	-	-
Sales Taxes	6,610,000	-	-	-	-
Other Taxes	71,000	-	-	-	-
Permits/Licenses/Development Fees	223,850	-	-	-	-
Municipal Court Fines	682,440	-	-	-	-
Fees/Charges/Sales	249,000	-	87,000	-	2,021
Inter Governmental	246,487	-	-	-	-
Interest Earnings	154,292	16,978	102,538	121,065	29,602
Grants/Reimbursements/Contributions	185,644	-	-	-	4,805
Other Revenues	362,080	-	4,000	-	37,500
Water Revenues	-	-	10,290,136	-	-
Wastewater Revenues	-	-	-	8,166,875	-
Solid Waste Revenues	-	-	-	-	4,151,500
Health Insurance Payments	-	-	-	-	-
Utility Franchise Fees	-	-	-	-	-
Hotel/Motel Taxes	-	-	-	-	-
Total Revenues	**11,374,793**	**2,059,978**	**10,483,674**	**8,287,940**	**4,225,428**
Administrative Reimbursements	**5,272,643**	**-**	**358,512**	**64,138**	**-**
Right-of-Way Maintenance Charges	**-**	**-**	**-**	**-**	**-**
Operating Transfers In	**317,515**	**-**	**-**	**-**	**-**
Total Sources of Funds	**16,964,951**	**2,059,978**	**10,842,186**	**8,352,078**	**4,225,428**
Uses of Resources					
Expenditures					
Operating Expenses					
Salaries/Other Pay/Benefits	11,698,838	-	1,587,299	1,464,729	1,285,715
Supplies	850,915	-	227,782	180,362	366,154
Maintenance of Structures	121,650	-	177,300	352,700	65,500
Maintenance of Equipment	204,133	-	107,685	55,302	147,667
Services and Utilities	2,750,353	-	4,022,451	867,245	758,956
Insurance/Sundry/Elections	289,743	-	163,128	119,831	143,906
Programs/Projects	152,629	-	-	-	2,000
Debt Service	158,862	1,828,868	1,647,015	2,059,986	-
Capital Outlays	69,500	-	-	-	12,711
Future Appropriations/Bad Debt	81,646	-	-	43,000	100,000
Medical Insurance		-	-	-	-
Total Operating Expenses	**16,378,269**	**1,828,868**	**7,932,660**	**5,143,155**	**2,882,609**
Administrative Reimbursements	**-**	**-**	**2,426,639**	**2,017,393**	**725,010**
Right-of-Way Charges	**-**	**-**	**366,929**	**290,078**	**147,890**
Total Expenditures	**16,378,269**	**1,828,868**	**10,726,228**	**7,450,626**	**3,755,509**
Operating Transfers Out	**847,009**	**158,862**	**189,303**	**528,514**	**435,601**
Total Uses of Resources	**17,225,278**	**1,987,730**	**10,915,531**	**7,979,140**	**4,191,110**
Ending Fund Balance Sept. 30	**5,684,434**	**103,204**	**3,134,838**	**2,393,669**	**876,379**
Transfer to Capital	**1,194,699**	**Not**	**755,945**	**892,473**	**182,000**
Projected Reserve	**4,489,735**	**Required**	**2,378,893**	**1,501,196**	**694,379**

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Street Special Revenue Fund	Other Special Revenue Funds	Internal Service Funds	Permanent Funds	Total Operating Budget
818,531	**939,938**	**2,711,302**	**462,906**	**$ 16,979,369**
-	-	-	-	4,633,000
-	-	-	-	6,610,000
-	-	-	-	71,000
-	-	-	-	223,850
-	32,160	-	-	714,600
45,000	7,100	-	-	390,121
-	399,909	-	-	646,396
16,166	16,031	41,772	7,838	506,282
-	24,100	75,000	-	289,549
-	-	-	-	403,580
-	-	-	-	10,290,136
-	-	-	-	8,166,875
-	-	-	-	4,151,500
-	-	3,256,865	-	3,256,865
1,857,000	-	-	-	1,857,000
-	535,000	-	-	535,000
1,918,166	**1,014,300**	**3,373,637**	**7,838**	**42,745,754**
-	**-**	**-**	**-**	**5,695,293**
804,897	**-**	**-**	**-**	**804,897**
397,499	**242,782**	**1,572,344**	**-**	**2,530,140**
3,120,562	**1,257,082**	**4,945,981**	**7,838**	**51,776,084**
1,333,974	799,161	-	-	18,169,716
191,569	45,870	92,380	-	1,955,032
691,186	6,000	-	-	1,414,336
85,150	7,566	-	-	607,503
184,821	175,343	-	-	8,759,169
78,280	139,000	-	-	933,888
10,000	38,850	-	-	203,479
-	-	215,341	-	5,910,072
37,000	-	936,568	-	1,055,779
-	-	-	-	224,646
-	-	3,302,542	-	3,302,542
2,611,980	**1,211,790**	**4,546,831**	**-**	**42,536,162**
526,251	**-**	**-**	**-**	**5,695,293**
-	**-**	**-**	**-**	**804,897**
3,138,231	**1,211,790**	**4,546,831**	**-**	**49,036,352**
195,236	**169,558**		**6,057**	**2,530,140**
3,333,467	**1,381,348**	**4,546,831**	**6,057**	**51,566,492**
605,626	**815,672**	**3,110,452**	**464,687**	**$ 17,188,961**
-	**Not**	**Not**	**Not**	
605,626	**Required**	**Required**	**Required**	

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Operating Budget Summary

Three Year Historical

	07-08 Actual	08-09 Estimated	09-10 Adopted
Sources of Funds			
Revenues			
Property Taxes	4,725,610	4,613,369	4,633,000
Sales Taxes	6,072,299	6,400,000	6,610,000
Other Taxes	79,917	72,545	71,000
Permits/Licenses/Development Fees	313,952	237,810	223,850
Municipal Court Fines	756,398	701,355	714,600
Fees/Charges/Sales	314,083	393,783	390,121
Inter Governmental	494,634	622,171	646,396
Interest Earnings	872,054	390,050	506,282
Grants/Reimbursements/Contributions	245,316	418,620	289,549
Other Revenues	563,434	405,692	403,580
Water Revenues	10,372,120	10,437,136	10,290,136
Wastewater Revenues	8,384,391	8,020,000	8,166,875
Solid Waste Revenues	4,090,209	4,110,800	4,151,500
Health Insurance Payments	2,797,103	3,036,805	3,256,865
Utility Franchise Fees	1,417,688	1,465,000	1,857,000
Hotel/Motel Taxes	592,608	522,000	535,000
Total Revenues	**42,091,816**	**41,847,136**	**42,745,754**
Administrative Reimbursements	**4,958,864**	**5,132,427**	**5,272,643**
Right-of-Way Maintenance Charges	**786,679**	**813,834**	**804,897**
Operating Transfers In	**5,070,243**	**2,878,892**	**2,952,790**
Total Sources of Funds	**52,907,602**	**50,672,289**	**51,776,084**
Uses of Resources			
Expenditures			
Operating Expenses			
Salaries/Other Pay/Benefits	16,142,034	16,984,769	18,219,840
Supplies	1,676,107	1,708,483	1,955,292
Maintenance of Structures	1,097,106	1,202,749	1,414,336
Maintenance of Equipment	561,871	492,445	607,503
Services and Utilities	8,563,559	8,438,361	8,708,785
Insurance/Sundry/Elections	673,862	672,240	933,888
Programs/Projects	121,403	209,352	203,479
Debt Service	6,393,009	6,053,045	5,910,072
Capital Outlays	3,156,808	1,393,895	1,055,779
Future Appropriations/Bad Debt	188,608	226,485	224,646
Medical Insurance	2,709,575	2,602,000	3,302,542
Total Operating Expenses	**41,283,942**	**39,983,824**	**42,536,162**
Administrative Reimbursements	**5,326,107**	**5,514,561**	**5,695,293**
Right-of-Way Charges	**786,679**	**813,835**	**804,897**
Total Expenditures	**47,396,728**	**46,312,220**	**49,036,352**
Operating Transfers Out	**4,145,505**	**2,659,200**	**2,530,140**
Total Uses of Resources	**51,542,233**	**48,971,420**	**51,566,492**
Transfers to Capital	**4,656,773**	**1,077,476**	**3,025,117**

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Summary of Transfers and Internal Charges

Summary of Operating Transfers

		TO										
		General Fund	Court Security	Street Fund	Police SRO SRF	Visitor & Arts Center SRF	Capital Equipment	Computer Equipment	Insurance Fund	Airport SRF	General CIP	Total Out
F	General Fund	-	56,654	-	99,977	41,374	279,778	158,114	205,540	5,572	1,194,699	2,041,708
R	Debt Service Fund	158,862	-	-	-	-	-	-	-	-	-	158,862
O	Water Fund	20,488	-	-	-	-	67,150	75,830	25,835	-	755,945	945,248
M	Wastewater Fund	5,017	-	397,499	-	-	50,252	51,906	23,840	-	892,473	1,420,987
	Solid Waste Fund	3,379	-	-	-	-	384,667	26,629	20,926	-	182,000	617,601
	Street Fund	7,306	-	-	-	-	148,199	18,019	21,712	-	-	195,236
	SRO Fund	-	-	-	-	-	11,000	-	-	-	-	11,000
	Visitor & Arts	-	-	-	-	-	-	800	2,147	-	-	2,947
	Tourism & Visitors Cntr	116,406	-	-	-	39,205	-	-	-	-	-	155,611
	Cemetery Endowment	6,057	-	-	-	-	-	-	-	-	-	6,057
	Total In	317,515	56,654	397,499	99,977	80,579	941,046	331,298	300,000	5,572	3,025,117	**5,555,257**

Summary of Administrative Reimbursements

		TO			
		General Fund	Water Fund	Wastewater Fund	Total Out
F	Water Fund	2,362,501	-	64,138	2,426,639
R	Wastewater Fund	1,706,276	311,117	-	2,017,393
O	Solid Waste Fund	677,615	47,395	-	725,010
M	Street SRF	526,251	-	-	526,251
	Total In	5,272,643	358,512	64,138	**5,695,293**

Summary of Medical Insurance Charges

		TO	
		Medical Insurance	Total Out
F	General Fund	1,421,600	1,421,600
R	Water Fund	237,230	237,230
O	Wastewater Fund	228,500	228,500
M	Solid Waste Fund	178,155	178,155
	Court Security	8,500	8,500
	Street SRF	211,515	211,515
	SRO Fund	51,215	51,215
	Art Center SRF	17,050	17,050
	Total In	2,353,765	**2,353,765**

Summary of Right-of-Way Maintenance Charges

		TO	
		Street SRF	Total Out
F	Water Fund	366,929	366,929
R	Wastewater Fund	290,078	290,078
O	Solid Waste Fund	147,890	147,890
M	**Total In**	804,897	**804,897**

City of Huntsville

Fiscal Year 2009-2010 Budget

REVENUES

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Revenues

The cornerstone of the City of Huntsville's annual budget is the projection of revenue expected for the coming fiscal year. Accurate revenue projections are an important element in budgeting because decisions on spending must be made within the limits of available funds. Revenues received by the City support the various services provided to the citizens of Huntsville. Accurate revenue projections allow sound management of our resources. The City of Huntsville practices a conservative approach to budgeting and employs various forecasting methods to ensure the most accurate revenue projections possible.

The City of Huntsville receives revenue from several different sources. The below graph shows the sources of income for the City of Huntsville for fiscal year 09-10 as budgeted:

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Property Taxes

Revenues from property taxes account for 9% of overall City revenues. Taxes are assessed on all property in the city except for certain property that is eligible for exemption such as state owned property. All exemptions from property tax are governed by Federal and State law. The Walker County Appraisal District assesses the value of property in Huntsville and processes applications for exemptions. Based on the total property valuation certified by the Appraisal District, the Huntsville City Council sets a tax rate that will provide sufficient revenue to support public safety services such as police and fire protection and community services such as parks, recreation, and library. The total tax rate set by Council includes a rate for debt service payments as well as a rate for general day-to-day maintenance and operations.

For fiscal year 09-10, the City Council approved maintaining the current tax rate of .4007. This rate is below the effective rate of .4132. The effective tax rate is the tax rate that provides the City with the same amount of tax revenue as the prior year from existing property plus additional tax revenue from any new property. For the second year in a row, the adopted tax rate of 40.07 cents per one-hundred dollars of assessed valuation is the lowest tax rate the City Council has adopted in the past ten years.

The City of Huntsville contracts with the Walker County Appraisal District for property tax billing and collections. Because property taxes are paid per one-hundred dollars of assessed property value, the amount of property tax levied by the City is calculated by dividing the total appraised value of property by one-hundred and then multiplying by the adopted tax rate. For example, property with an assessed value of $100,000 would pay city taxes of approximately $400 ($100,000/100 * .4007).

The City is not the only jurisdiction that taxes property located in Huntsville. Other entities including Walker County, Huntsville Independent School District, and the Walker County Hospital District also levy a property tax. Most citizens of Huntsville pay only 17% of their total property tax bill to the City. The other 83% is collected by the other taxing jurisdictions. The below graph demonstrates each entity's portion of the overlapping tax rate:

2009 Overlapping Tax Rate

An average citizen pays only 17% of their property tax bill to the City of Huntsville.

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The below graph compares the current tax rate with the tax rates from ten prior years:

The City Council adopted the same tax rate as last year; below the effective rate of .4132.

The City Council has been able keep the tax rate steady while continuing to provide excellent essential services to the citizens of Huntsville all while facing unique challenges in property tax management. Because several state institutions are located in Huntsville, including the Texas Department of Criminal Justice and Sam Houston State University, the total value of property subject to property tax is much lower in Huntsville than in other communities comparable in population. The City of Huntsville is still able to maintain one of the lowest property tax rates of all Texas cities with populations between 30,000 and 40,000 even though Huntsville has one of the lowest taxable valuations within that group.

The below graph shows the taxable valuations and the tax rates of selected Texas cities with populations between 30,000 and 40,000:

Although Huntsville's tax base is 36% below the average, the Council has been able to maintain one of the lowest tax rates among Texas cities our size. Huntsville's tax rate is over 32% below the average.

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Huntsville's total taxable property valuation of $1,171,742,739 is 36% below the average valuation of these cities, but Huntsville's tax rate is over 32% below the average tax rate. Because taxes are collected based on property value and Huntsville's total taxable property value is so low, Huntsville collects significantly less actual dollars in tax revenue per penny of the tax rate than most other Texas cities of comparable size. Each penny on Huntsville's tax rate generates approximately $117,000 in revenue for City services. In contrast, each penny on Sherman's tax rate generates approximately $204,000 in revenue for their city services (excluding an uncollectible allowance). So, even though Sherman's tax rate is 20% lower than Huntsville's, Sherman collects 28% more in property tax revenue per penny of tax than does Huntsville. The below graph shows the tax revenue generated from one penny on the property tax rate of selected Texas cities with populations between 30,000 and 40,000:

Because of relatively low taxable property value, Huntsville indeed faces a challenge in keeping property taxes low and quality of essential services high. With sound management of our resources and strategic, long-range planning, this task can be accomplished.

The preparation of our budget for property tax revenue begins with the receipt of the certified tax roll from the Walker County Appraisal District. Information about Huntsville's total existing and new property value eligible for taxation is included in the documentation received from the Appraisal District. The Appraisal District also calculates the effective tax rate that will provide the City with the same amount of tax revenue as the prior year from existing property plus additional tax revenue from any new property.

The Huntsville City Council is committed to keeping the property tax rates in Huntsville among the lowest in Texas and in recent years every effort has been made to reduce the tax rate to the effective rate. In accordance with this effort, our budget for property tax revenue is derived by applying the effective tax rate to the certified taxable property valuation. Based on our historical trends, a provision is made for property tax that is owed but not paid on time or not paid at all. The actual collection rate is traditionally fairly high and we expect to collect at least 97.5% of what is owed. Additionally, the City Council passed an ordinance in 2004 that freezes tax payments to the amount of taxes paid in fiscal year 04-05 for citizens who are at least 65 or disabled. The Appraisal District calculates this tax freeze and its influence on the effective tax rate.

The City Council adopted the effective tax rate in fiscal years 05-06, 06-07, 07-08, and 08-09. However, for FY 2009-10, the City Council adopted a tax rate below the effective rate of .4132. Even though the taxable property value in Huntsville has risen 34% since fiscal year 04-05, the amount of property tax revenue collected by the City has remained the same as in fiscal year 04-05, except for the additional revenue generated from new property. It should be noted that although, overall,

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the City will collect the same amount of taxes from existing property as it did the year before, an individual taxpayer may see a change in their tax bill. If the valuation of an individual taxpayer's property increased at a rate higher than the average overall rate, their tax bill is likely to be slightly higher this year than it was last year. If it increased at a rate lower than the average overall rate or not at all, their tax bill is likely to be slightly lower than it was last year.

Inflation and the rising cost of doing business affects city government just as it does businesses and individuals. The Municipal Cost Index shows that the average cost of providing city services has risen by 6% over the past three years. Huntsville has been able to absorb these ever rising costs while still collecting the same amount of tax revenue from existing properties in fiscal years 05-06, 06-07, 07-08, and 08-09 as it did in fiscal year 04-05. This has been possible in large part through additional property tax revenues from new property and increasing revenues from sales tax. The below graph shows the actual property tax revenue received by the City of Huntsville over the past ten years and the revenue projected for fiscal year 09-10:

Revenue received from property tax increased an average of 7% each year from FY 99-00 to FY 04-05. Since the City Council adopted the effective tax rate in FY 05-06. Increases are attributable to new property additions.

The average yearly increase in property tax revenue in fiscal years 99-00 through 04-05 was 7%. In fiscal years 05-06 through 08-09, the years the City Council adopted the effective rate, the average yearly increase was just 5% and is solely the result of the additional revenue received from new property, except in 07-08 when $350,000 was collected in protested taxes. This amount is reserved and not considered available for appropriation.

This year's property tax rate is below the effective rate and additional revenue is expected to increase only .43%, with new property making up a budget deficit from prior year tax abatement and increased value in free trade zones after budget adoption.

When the effective rate is adopted, the same amount of revenue is collected as in the prior year from existing property and the additional revenue needed to support the inflated cost of providing city services at current levels must be obtained either through growth and the addition of new taxable property in the community or from increases in other revenue sources such as sales tax.

With the cost of gasoline, utilities, construction materials, healthcare, and so many other daily expenses ever increasing, one-hundred dollars does not have the same purchasing power today as it did last year. In order to evaluate the effect inflation has on Huntsville's ability to provide excellent city services using our limited resources we must consider the purchasing power of the property tax revenues we received in recent history in terms of today's dollar values.

The graph on the following page shows property tax revenue received by the City of Huntsville over the past ten years inflated to current value and the revenue projected for fiscal year 09-10:

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City of Huntsville Property Tax Revenues
Inflated to Current Value
10 Year Period and FY 09-10

Note: Inflation for all graphs calculated based on Municipal Cost Index

While facing stagnant or declining purchasing power, the City of Huntsville continues to provide quality basic services at sustained or increasing levels year after year.

Inflation outpaced the increase in property tax revenue the City received in fiscal year 05-06 (the first year the City Council adopted the effective tax rate). In fiscal year 06-07, additional revenue generated from new property narrowly offset the effects of inflation. Even with stagnant or declining purchasing power, the City of Huntsville continues to provide quality services at sustained or increasing levels year after year. The City of Huntsville is providing improved basic service quality and quantity with fewer resources than in years past. The City Council and staff strives everyday to manage the property tax revenue and rates in an effective manner and provide the Citizens of Huntsville with better service for less money.

The below table shows total property tax revenue received in prior years and property tax revenue budgeted for fiscal year 09-10 for both General and Debt Service Funds:

Property Tax Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Current	3,837,143	3,952,000	4,294,867	4,485,000	4,486,369	4,500,000
Delinquent	77,817	82,000	280,744	82,000	80,000	82,000
Penalty & Interest	66,579	60,000	149,999	50,500	47,000	51,000
Total	**3,981,539**	**4,094,000**	**4,725,610**	**4,617,500**	**4,613,369**	**4,633,000**

Sales Taxes

The sales tax is used for general operating purposes. Revenues from sales taxes account for 13% of overall city revenues. All taxable sales in Huntsville are charged a sales tax at a rate of 8.25%. The City of Huntsville receives 1.5% of the 8.25% sales taxes that are remitted by retailers in the city limits, the State of Texas retains 6.25%, and Walker County receives 0.5%. The Texas Legislature gave voters in Texas cities the option of increasing local sales taxes from one cent to one and one-half cent in order to provide property tax relief. Voters in Huntsville approved the sales tax option in August 1987 and the additional one-half cent sales tax began to be collected in January 1988. As a result of this additional half cent, property tax rates for FY 2009-10 were able to be kept lower by $0.19 per $100 valuation ($190 on a $100,000 home). Every dollar of sales tax revenue the city receives is used to support general operating services such as police and fire protection, parks, recreation, and library.

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The below graph demonstrates the City of Huntsville's use of sales tax revenue:

City of Huntsville
Use of Sales Tax Collected

For every additional dollar in sales tax revenue the City of Huntsville collects, 1/3 goes directly to reduce the property tax rate. The remainder goes to support general city services.

The preparation of our budget for sales tax revenue begins with a review of Huntsville's historical sales tax revenue collection trends. Because sales tax revenue is somewhat volatile in nature and is dependent on the general economic conditions of the region and nation, the City of Huntsville has traditionally budgeted sales tax revenue conservatively. The average yearly increase in sales tax revenue over the past ten years was 4.2%. However, in fiscal years 01-02 and 02-03, the years immediately following the terrorist attacks of September 11, 2001, the average increase in sales tax revenue was just 1.3%. In the most recent two years the average increase was 3.9%. In line with the historical average increases and taking into consideration the rate of increase in the most recent years, the fiscal year 09-10 sales tax revenue budget was increased by 8%, which reflects actual increases and parallels estimates. In the past, the budget has conservatively lagged actual collections by about 3%.

The below graph shows the actual sales tax revenue received by the City of Huntsville over the past ten years and the revenue budgeted for fiscal year 09-10:

City of Huntsville Sales Tax Revenues
10 Year Period and FY 09-10

Revenue received from sales tax increased an average of 5% during the past 5 years. Because sales tax is somewhat volatile in nature and largely dependent on the general economy, Huntsville traditionally budgets sales tax conservatively.

The fact that sales tax revenue is closely associated with the general economy is easily observed when examining the monthly sales tax revenue collection trends. Sales tax revenue receipts climb sharply in months following traditionally active retail seasons such as Christmas, Easter, back-to-school, and the start of summer travel. The graph on the following page demonstrates the cyclic nature of sales tax and its close association with the general economy: (Note: The City of Huntsville's receipt of sales tax revenue lags approximately two months behind the date of actual sale.)

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City of Huntsville
Monthly Sales Tax Receipt Cycle
(FY07-08 Actuals)

Sales tax revenue is closely associated with the general economy. Huntsville's sales tax receipts increase sharply in months following traditionally active retail seasons.

Sales tax is an extremely important source of revenue for the City of Huntsville. Huntsville's relatively low property tax base, the rising cost of providing city services due to inflation, and the adoption of the effective tax rate make a continuously increasing sales tax revenue stream an essential component in the success of the City Council's efforts to keep the property tax rates in Huntsville among the lowest in Texas. Inflation causes each revenue dollar Huntsville receives to lose more purchasing power year after year. In order for the City of Huntsville to continue to provide city services at current levels, collecting the same amount of revenue as in the prior year is not sufficient. Enough additional sales tax revenue must be generated in order to keep pace with the inflated cost of providing services to Huntsville citizens and must supplement the loss of purchasing power of static property tax revenue when the effective rate is adopted.

To evaluate if Huntsville's sales tax revenue is able to keep pace with the effect of inflation, the net gain or loss of the purchasing power of Huntsville's sales tax revenues and property tax revenues combined must be considered. A net gain indicates that Huntsville's sales tax revenue was able to keep pace with inflation, cover any loss of purchasing power in property tax revenue due to the adoption of the effective rate, and provide additional revenue for general operating purposes. A net loss indicates that Huntsville's sales tax revenue was not able to keep pace with inflation and cover the loss of purchasing power in property tax revenue due to the adoption of the effective rate. The below graph shows the net gain or loss in purchasing power in terms of current dollar value of the property tax revenue and sales tax revenue received by the City of Huntsville over the past nine years:

City of Huntsville Property and Sales Tax
Net Gain or Loss when Inflated to Current Value
9 Year Period

For the most part, Huntsville's sales tax revenue has been able to keep pace with inflation and cover any purchasing power loss from adoption of the effective property tax rate.

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The below table shows total sales tax revenue received in prior years and sales tax revenue budgeted for fiscal year 09-10 for General Fund:

Sales Tax Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Sales Tax	5,511,005	5,902,324	6,072,299	6,111,000	6,400,000	6,610,000
Total	**5,511,005**	**5,902,324**	**6,072,299**	**6,111,000**	**6,400,000**	**6,610,000**

Mixed Drink Taxes

Revenues from mixed drink taxes account for 0.14% of overall city revenues. A tax is assessed on all mixed drinks sold within the city limits of Huntsville. The mixed drink tax revenue budget is prepared based on Huntsville's historical collection trends. The average yearly increase in mixed drink tax revenue over the past nine years was 5%. The fiscal year 09-10 mixed drink tax budget was not increased from the previous year.

The below table shows total mixed drink tax revenue received in prior years and mixed drink tax revenue budgeted for fiscal year 09-10 for General Fund:

Mixed Drink Tax Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Mixed Drink Tax	59,106	67,302	78,419	70,000	70,000	70,000
Total	**59,106**	**67,302**	**78,419**	**70,000**	**70,000**	**70,000**

Municipal Court Fines

Revenues from municipal court fines account for 1.38% of overall city revenues. The City of Huntsville Municipal Court is presided over by the City Judge, who is appointed by the City Council. The Municipal Court handles violations in accordance with State law and City ordinances and collects fines that are established by the City Judge. The City contracts with a commercial collection agency to trace and collect fines that are uncollectible by the Municipal Court.

The preparation of our budget for municipal court fines revenue begins with a review of Huntsville's historical court revenue collection trends. From fiscal years 99-00 to 02-03 court fines increased by 108% but have since experienced a 17% decline from the fiscal year 02-03 high of $848,237 to estimated actual collections in fiscal year 08-09 of $701,355. Revenue from municipal court fines is volatile and many factors affect the amount of revenue collected each year by the Court. Staffing levels and vacancies in the police department and prosecutors office affects the number of cases filed and prosecuted each year. Judgments entered and defendant's compliance with court orders also has an effect.

State law allows Texas cities the option of collecting an additional five dollar fine on each conviction in order to offset the cost of salary expense for a juvenile case coordinator position. Beginning in fiscal year 06-07 the Huntsville City Council chose to enact the new fine and approved the addition of a juvenile case coordinator position to oversee and maintain case files, court procedures, parent notification and contact for juvenile cases. This new fine provided approximately $15,000 in additional court fine revenue in fiscal year 06-07 and is expected to provide approximately $23,000 in court fine revenue in fiscal year 09-10. Municipal court revenues have decreased 8.9% since fiscal year 06-07.

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In fiscal year 06-07, the position of Marshal was added for court security and to enhance fine collection. The fiscal year 08-09 budget accounted for a rising but stabilizing trend and the first full year for the fully equipped Marshal position. Taking into consideration the many factors affecting this revenue source, including the rate of increase in the most recent years, the fiscal year 09-10 budget for municipal court fines was decreased by 14.3%.

The below graph shows the actual municipal court fine revenue and the present value of the revenue received by the City of Huntsville over the past ten years and the revenue budgeted for fiscal year 09-10 :

The below table shows total municipal court fines revenue received in prior years and revenue budgeted for fiscal year 09-10 for General, Court Security, and Court Technology Funds:

Municipal Court Fine Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Municipal Court Fines	724,177	750,179	723,712	799,000	668,285	682,440
Court Security Fines	15,314	14,604	14,008	15,000	13,750	14,160
Court Technology Fines	20,421	19,472	18,678	20,000	19,320	18,000
Total	**759,912**	**784,255**	**756,398**	**834,000**	**701,355**	**714,600**

Permits, Licenses, Development Fees

Revenues from permits, licenses, and development fees account for 0.4% of overall city revenues. The City administers various permits, licenses, and development fees. Permits issued by the City include building, electrical, refrigeration, plumbing, wrecker, taxi, food establishment, and public improvement. Licenses including electrical, sign contractors, construction trade, liquor, beer, and wine are monitored by the City. The permits, licenses, and development fee revenue budget is prepared based on Huntsville's historical collection trends and activity estimates from the City's Public Works Department staff.

The average yearly increase in revenue from this source from fiscal year 99-00 through 05-06 was 3.5%. In fiscal year 03-04, fees for development related services were charged for the first time and in fiscal year 05-06, fees for construction trade licenses and public improvement permits were charged for the first time. When the revenue from these additional fees is excluded, the average yearly revenue decreased over the same time period to -.02%. Fiscal year 06-07 saw a 56% increase

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in revenues received from permits, licenses, and development fees due to increased construction activity. Construction remained strong in 07-08. Permit revenue decreased in 08-09 due to the completion of projects and the economic recession. A Target store opened in a new retail development (completed in 2009) and several new apartments and hotels were completed.

The below graph shows the actual permits, licenses and development fee revenue and the present value of the revenue received by the City of Huntsville over the past ten years as well as the revenue budgeted for fiscal year 09-10 :

The below table shows total permits, licenses, and development fee revenue received in prior years and revenue budgeted for fiscal year 09-10 for the General Fund:

Permits, Licenses, Development Fee Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Licenses	20,120	24,444	28,237	24,500	18,000	20,000
Permits	251,958	411,252	272,619	255,000	210,100	193,800
Development Fees	12,781	9,873	13,095	9,750	9,710	10,050
Total	**284,859**	**445,569**	**313,951**	**289,250**	**237,810**	**223,850**

Water Service Charges

Revenues from water service charges account for 20% of overall city revenues. The City of Huntsville provides treatment and distribution of water to the residents, businesses, and visitors of Huntsville as well as for Texas Department of Criminal Justice facilities, Sam Houston State University facilities, and industrial users such as Tenaska. Except for contractual customers, both residential and commercial customers are charged a water rate based on their meter size and amount of water used. There is a minimum bill based on meter size and a volume charge for water used in excess of 3,000 gallons.

The rate structure for Tenaska, an electric cogenerating plant, is established by contract. Tenaska pays to the City the amount of annual debt service payments on improvements at the surface water treatment plant that were required in order to provide the quantity of water used by Tenaska. In addition, Tenaska pays a fixed payment of $450,000 plus the cost of the purchase and treatment of the actual amount of water used. For fiscal year 09-10, the City Council agreed to lower the base water rate for residential customers by $2.

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The below table shows the rate schedule for City of Huntsville water service:

City of Huntsville Water Rates

Minimum Bill
Based on meter size

Meter Size	Rate Charged
0.75	$ 13.00*
1.00	19.00
1.50	25.00
2.00	41.50
3.00	163.00
4.00	208.00
6.00	313.00
8.00	433.00

* $2.00 reduction in FY 09-10

Usage Charges
Based on gallons used

Single Family Residential

Gallons Used	Rate Charged
Under 3,000	See Minimum Bill
3,000 – 12,999	$2.25 per 1,000 gallons
Over 13,000	$2.64 per 1,000 gallons

Commercial

Gallons Used	Rate Charged
Under 3,000	See Minimum Bill
Over 3,000	$2.64 per 1,000 gallons

The City Council and City staff have worked diligently to keep water rates in Huntsville low, quantity of water sufficient, and quality of water and service high. Water distributed by the City of Huntsville exceeds all the standards set by the Texas Commission on Environmental Quality (TCEQ) and has been awarded the Superior Water Systems rating by the TCEQ. The City of Huntsville is able to maintain among the lowest water rates in Texas cities similar in population to Huntsville while providing an excellent quality of water and service to Huntsville water customers.

The below graph shows the residential costs for 7,000 gallons of water in selected Texas cities with populations between 30,000 and 40,000:

Residential Charge for 7,000 Gallons of Water
Selected Texas Cities

The residential charge for 7,000 gallons of water in Huntsville is $22.00; 21% below the average.

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Compared to other Texas cities similar in size, Huntsville's water rates are extremely competitive. The cost for 7,000 gallons of water to a residential customer in Huntsville is $22 and is 21% below the average charge from these cities. The City of Huntsville is able to provide outstanding water service to its customers while maintaining affordable water rates.

The preparation of our budget for water service revenue begins with a review of Huntsville's historical water service revenue collection trends. Because charges for water service are comprised of two components - a minimum base charge and a consumption charge - the water service revenues received by the City of Huntsville are affected not only by the total number of current water customers but also by the amount of water consumed by those customers. As the population of Huntsville grows, so does the demand for and usage of water. But population growth is not the only factor that affects how much water is consumed in Huntsville. The water systems in Huntsville supplies water not only to those who live in our city, but also to those who conduct business, attend school, or travel through Huntsville.

Weather conditions also affect consumption patterns. During years when rainfall is scarce and temperatures are hot, both water consumption and revenue climb. During years when rainfall is more plentiful, consumption is not as high and less revenue is collected. Because weather conditions are largely unpredictable, the City of Huntsville budgets water revenue conservatively. The average yearly increase in water service revenue over the past ten years was 4%. During fiscal year 06-07, the City of Huntsville experienced higher than normal rainfall contributing to less water use for irrigation purposes and as a result water service revenues collection saw a 3% decline from actual collections in fiscal year 05-06.

Inflation affects the purchasing power of water service revenue just as it does property tax, sales tax, and all sources of revenue for the City of Huntsville. As inflation rises, the purchasing power of water service revenue falls. The City Council and City staff of Huntsville endeavor to ensure the delivery of high quality water while maintaining low water rates, all while battling against the rising cost of providing service. The fiscal year 09-10 water service revenue budget was increased approximately 3.1% from prior year budget, reflecting estimates.

The below graph shows both the actual and present value of the water service revenue received by the City of Huntsville over the past ten years as well as the revenue budgeted for fiscal year 09-10:

City of Huntsville Water Service Charges Revenue
10 Year Period and FY 09-10

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The below table shows total water service charges revenue received in prior years and revenue budgeted for fiscal year 09-10 for the Water Fund:

Water Service Charges Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Water Sales	9,786,855	9,506,969	10,259,586	9,884,838	10,341,136	10,198,136
Water Taps	55,344	49,873	63,325	52,000	51,000	52,000
Late Payment Penalties	52,735	42,794	49,208	45,000	45,000	40,000
Total	**9,894,934**	**9,599,634**	**10,372,119**	**9,981,838**	**10,437,136**	**10,290,136**

Wastewater Service Charges

Revenues from wastewater service charges account for 16% of overall city revenues. The City of Huntsville provides the collection and treatment of wastewater for the residents, businesses, and visitors of Huntsville as well as for Texas Department of Criminal Justice facilities and Sam Houston State University facilities. Because wastewater usage is not metered for most customers, charges for wastewater service are based on water usage. Water that is flushed and drained enters the City of Huntsville's wastewater system and is treated in one of Huntsville's wastewater treatment plants. Both residential and commercial customers are charged a wastewater rate that includes a minimum base bill and a consumption charge for amount of water used. For residential customers, the consumption charge is based on the average volume of water used in the winter months of November, December, January, and February in order to adjust for seasonal water usage for outdoor irrigation purposes. For commercial customers the consumption charge is based on actual volume of water used each month.

The table below shows the rate schedule for City of Huntsville wastewater service:

City of Huntsville Wastewater Rates

Minimum Bill

Customer Type	Rate Charged
Residential	$13.00*
Commercial	15.00

Usage Charges

Based on Gallons of Water Used

Single Family Residential and Commercial

Gallons Used	Rate Charged
Under 2,000	See Minimum Bill
Over 2,000	$4.87 per 1,000 gallons

* $2.00 reduction for FY 09-10

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The Huntsville City Council is committed to providing high quality service to its citizens at the lowest possible cost. As such, for fiscal year 09-10, the City Council agreed to decrease the base rate for residential customers from $15 to $13. Huntsville's beautiful topography of seven hills and seven streams creates a stunning natural setting enjoyed by those who call Huntsville home, but it also causes wastewater service in Huntsville to be more expensive than most other similarly populated cities in Texas. Wastewater collection systems consist of buried pipelines that transport sewage to a wastewater treatment plant where it is treated to reduce the level of contaminants it contains. Whenever possible wastewater systems employ the force of gravity to transport sewage from homes and businesses to centralized treatment plants, but gravity cannot cause sewage to flow uphill. When a wastewater line reaches the base of a hill a lift station must be installed to "lift" sewage to a higher elevation where it can then continue to flow by gravity to the treatment plant.

The topography of a community is a major factor in determining the number of lift stations that must be used. Communities with many hills such as Huntsville require many lift stations to be operated as part of the wastewater collection system and as a result the cost of wastewater service is higher. The City of Huntsville operates 27 lift stations as part of the wastewater collection system, but the average number of lift stations operated by Texas cities similar in population is just 17. The number of wastewater treatment plant facilities a city must operate also effects wastewater service costs. When a treatment facility nears its daily flow capacity, a city must construct another treatment facility or expand an existing facility.

The debt resulting from expansion of treatment capacity contributes to higher wastewater service costs. Along with infrastructure considerations, many additional factors must be taken into account when comparing the costs of wastewater service among cities. Methods of calculating sewer charges vary from city to city and caution must be used to ensure the comparison is not skewed. Minimum base costs, gallons included in minimum, consumption charges per gallon, and whether or not a city practices winter averaging must be considered when performing a comparison.

The graph on the following page shows the residential costs for wastewater service in selected Texas cities with populations between 30,000 and 40,000. (Because using a winter averaging method typically reduces the amount of gallons of wastewater a Huntsville customer is billed for on an annual basis to at least 80% of actual annual water consumption, the cities who use actual water consumption are based on 7,000 gallons of water usage and cities who use a winter averaging method are based on 80% of that volume.)

The preparation of our budget for wastewater service revenue begins with a review of Huntsville's historical wastewater service revenue collection trends. Charges for wastewater service are comprised of two components- a minimum charge and a consumption charge based on the amount of water used. For most customers wastewater consumption is calculated from water usage. Wastewater service revenue, like water service revenue, is affected by total current wastewater customers and also by amount of water consumed by those customers. Although wastewater revenue trends and water revenue trends are related, significant differences do exist between them.

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Not all City of Huntsville water customers are also served by our wastewater system. Additionally, residential customers are charged a wastewater rate based on average winter water usage, so hot and dry weather conditions have a lesser impact on wastewater revenues than they do on water revenues.

The average yearly increase in wastewater service revenue in fiscal years 99-00 through 06-07 was 9.5%. In both fiscal year 00-01 and 02-03, wastewater rate increases were adopted and resulted in significant revenue increases. The average yearly increase since the last wastewater rate increase in fiscal year 02-03 was just 1.61%. In fiscal year 06-07 wastewater service revenue increased by 8% and actual wastewater collections exceeded budget by 9%, due, partially, to meter repairs or change outs. The wastewater service revenue budget for fiscal year 09-10 was decreased by .4% from the prior year budget. Fund revenue trended down since the peak in fiscal year 07-08.

The increases in wastewater service revenue over many of the past several years have been outpaced by inflation and the rising costs of providing municipal services. Fiscal year 06-07 was the first year since fiscal year 02-03 that growth in revenue exceeded the effects of inflation. Each year the purchasing power of this revenue source declines as inflation rises, but the City Council and City staff continue to provide excellent service with fewer resources.

The below graph shows both the actual and present value of the wastewater service revenue received by the City of Huntsville over the past ten years as well as the revenue budgeted for fiscal year 09-10:

City of Huntsville Wastewater Service Charges Revenue
10 Year Period and FY 09-10

The below table shows total wastewater service charges revenue received in prior years and revenue budgeted for fiscal year 09-10 for the Wastewater Fund:

Wastewater Service Charges Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Wastewater Charges	7,468,551	8,075,460	8,275,702	8,100,000	7,933,000	8,078,000
Wastewater Taps	45,119	56,646	50,455	45,000	30,000	31,875
Late Payment Penalties	60,012	51,464	58,233	52,000	57,000	57,000
Total	**7,573,682**	**8,183,570**	**7,894,000**	**8,197,000**	**8,020,000**	**8,166,875**

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Solid Waste Service Charges

Revenues from solid waste service charges account for 8% of overall city revenues. The City of Huntsville provides the collection and disposal of solid waste for the residents and businesses of Huntsville. Residential customers in single family dwellings are charged $17.90 per month for these services and have their waste collected twice per week. Commercial rates are based on the size of the container and number of times waste is collected each month. In addition to Huntsville residents and businesses, the City also provides the disposal of solid waste for the Texas Department of Criminal Justice, Sam Houston State University, and areas throughout Walker County. The City of Huntsville operates a transfer station facility and transfers solid waste to the Polk County Solid Waste Management Center for disposal. The City of Huntsville charges a disposal fee based on tonnage of waste brought to the transfer facility.

The monthly residential solid waste collection rate was adjusted in fiscal year 07-08 for the first time since fiscal year 01-02. Each year the City of Huntsville evaluates its utility revenues and costs of utility service provision to determine if the utility rates being charged are still sufficient to cover the cost of providing the service. Our analysis looks at costs associated with operations and maintenance as well as crucial capital investments. Associated costs include employee services (labor and benefits), services and utilities (electricity, waste disposal, etc), chemicals, fuel, equipment (vehicles, containers, tools, etc), and, debt service. Based on cost increases associated with curbside collection and disposal of garbage it was determined that residential rates would need to be increased in order to continue to provide twice per week curbside collection and disposal of residential solid waste, as well as yard and bulk waste collection.
In September 2008, the City of Huntsville implemented a new automated system of residential collection in place of the manual collection system. Automation is a more efficient way to collect garbage and is safer for the employees of Solid Waste Services. Labor costs are projected to reduce; resulting in overall savings after the capital investments is paid for in five years.

The preparation of our budget for solid waste service revenue begins with a review of Huntsville's historical solid waste service revenue collection trends. The average yearly increase in solid waste service revenue over the past nine years was 4.2%, but the average yearly increase over the past five years was 3%. In accordance with historical increases and Huntsville's conservative budgeting, the solid waste service revenue budget for fiscal year 09-10 was increased by 3% from the prior year budget, but just slightly over current year estimates (.01%). Like water and wastewater service revenue, the increases in solid waste service revenue over many of the past several years have been outpaced by inflation.

The below graph shows both the actual and present value of the solid waste service revenue received by the City of Huntsville over the past nine years as well as the revenue budgeted for fiscal year 09-10:

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The below table shows total solid waste service charges revenue received in prior years and revenue budgeted for fiscal year 09-10 for the Solid Waste Fund:

Solid Waste Service Charges Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Residential Collections	1,295,265	1,307,744	1,468,285	1,486,474	1,460,000	1,485,500
Commercial Collections	1,665,840	1,744,310	1,841,231	1,775,000	1,878,000	1,892,000
Disposal Fees	699,945	723,037	740,398	728,000	732,000	733,000
Late Payment Penalties	39,168	34,826	40,297	39,500	40,800	41,000
Total	**3,700,218**	**3,809,917**	**4,090,211**	**4,028,974**	**4,110,800**	**4,151,500**

Fees, Charges, Sales

Revenues from fees, charges, and sales account for 0.8% of overall city revenues. The City collects fees and charges for certain services in order to partially offset the cost of providing and administering these services. These fees and charges include such things as park rental fees, recreation program and aquatic center fees, library fees, returned check charges, and utility service connection and reconnection charges. The fees, charges, and sales revenue budget is prepared based on Huntsville's historical collection trends and activity estimates from City staff. The average yearly increase in revenue from fees, charges, and sales over the past nine years was 3.4%. A reduction in 09-10 budget is occurring due to slowing of construction and less charges to the special revenue funds.

In General Fund, fees from passport applications increased by over 161% from fiscal year 02-03 through fiscal year 06-07 and contributed approximately $46,000 to the General Fund fees, charges, and sales revenue. In fiscal year 07-08, the City Council chose to discontinue the passport processing service and allow the local post office to handle all passport processing for the community; however, the service was not discontinued until the end of July, 2008.

The below graph shows both the actual and present value of the fees, charges, and sales revenue received by the City of Huntsville over the past ten years as well as the revenue budgeted for fiscal year 09-10:

City of Huntsville Fees, Charges, and Sales Revenue
10 Year Period and FY 09-10

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Fees, Charges, Sales Revenue

The below table shows total fees, charges, and sales revenue received in prior years and revenue budgeted for fiscal year 09-10 for the General, Special Revenue, and Enterprise Funds:

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
General Fund	101,222	143,692	138,087	112,950	141,390	118,800
Special Revenue Funds	70,822	77,453	59,807	95,900	84,450	52,100
Internal Service funds	978	3,060	29,817	-	-	
Water Fund	64,786	95,072	89,718	94,675	89,770	87,000
Wastewater Fund	29,753	-	-	-	-	-
Solid Waste Fund	1,105	2,036	2,202	2,001	2,001	2,021
Cemetery Fund*	-	23,930	11,930	12,000	15,810	-
Total	**268,666**	**345,244**	**331,561**	**317,526**	**319,421**	**259,921**

* Cemetery fund moved to General fund in FY 09-10

Utility Franchise Fees

Revenues from utility franchise fees account for 3.6% of overall city revenues. The City of Huntsville collects franchise fees from utility companies and allows them to place facilities (i.e. poles and wires) on public property (i.e. right-of-ways/easements). Utilities companies such as electrical providers, gas providers, telephone providers, and telecable providers which utilize public right-of-ways in the City of Huntsville pay a franchise fee. The preparation of our budget for utility franchise fee revenue begins with a review of Huntsville's historical franchise fee revenue collection trends. The average yearly increase in revenue from this source over the past five years was 6.5%, but the average yearly increase over the past nine years was 4%. Telephone franchise revenue has remained relatively constant since fiscal year 04-05, with gas revenue increasing slightly since fiscal year 06-07.

Legislation changing the way electric franchise fees could be charged went in to effect in 2002. This change in methodology resulted in a decrease in electric franchise fee revenues the City receives. However, the legislation does allow the City to enact a franchise fee recovery rider in order to offset the impact of the reduction in revenue. The City Council enacted the fee rider and the 09-10 budget increase reflects the additional revenue increase of 27% over 08-09 budget.

The below graph shows both the actual and present value of the utility franchise fee revenue received by the City of Huntsville over the past ten years as well as the revenue budgeted for fiscal year 09-10:

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The below table shows total utility franchise fee revenue received in prior years and revenue budgeted for fiscal year 08-09 for the Street Special Revenue Fund:

Utility Franchise Fees Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Electric	861,313	851,582	826,520	860,000	860,000	1,252,000
Telephone	242,455	242,540	242,357	242,500	240,000	240,000
Gas	110,831	100,564	107,841	115,000	115,000	115,000
Telecable	209,720	212,927	240,000	250,000	250,000	250,000
Total	**1,424,319**	**1,407,613**	**1,417,686**	**1,457,500**	**1,465,000**	**1,857,000**

Right-of-way Maintenance

Revenues from right-of-way maintenance charges account for 1.6% of overall city revenues. The City of Huntsville's Water, Wastewater, and Solid Waste Funds pay the Street Special Revenue Fund a portion of their revenues in order to offset the Street Fund's cost of maintaining the public streets and right-of-ways for use in operating the Water, Wastewater, and Solid Waste utilities. The City's water and wastewater transmission lines are located in City streets and right-of-ways and it is important that they be maintained in manner that ensures the City's infrastructure investment is protected and can be accessed for maintenance, repair, and replacement when needed. Well-maintained streets and right-of-ways also ensure that City staff is able to provide high quality service to citizens and utility customers. The right-of-way maintenance revenue budget is prepared based on Water, Wastewater, and Solid Waste fund revenue budgets. The Street Fund receives 3.5% of the utility fund's budgeted revenue.

The below table shows total right-of-way maintenance revenue received in prior years and revenue budgeted for fiscal year 09-10 for the Street Special Revenue Fund:

Right-of-Way Maintenance Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Charge to Water Fund	302,566	366,008	364,690	369,375	369,375	366,929
Charge to Wastewater Fund	226,215	272,144	287,659	299,945	299,945	290,078
Charge to Solid Waste Fund	108,244	112,076	134,330	144,514	144,514	147,890
Total	**637,025**	**750,228**	**786,679**	**813,834**	**813,834**	**804,897**

Grants, Reimbursements, Contributions

Revenues from grants, reimbursements, and contributions account for .6% of overall city revenues. The City of Huntsville receives grants and contributions from various sources, for various purposes, and in various amounts. The reimbursement and contribution revenue budget is prepared conservatively based on Huntsville's historical collection trends and estimates from City staff. The grant revenue budget is prepared based on grants awarded to the City, grants applied for by the City, and City staff's knowledge of any upcoming grants for which the City may apply. Every effort is made to include all grants that can reasonably be anticipated, but given the nature of grant announcements and cycles, occasionally the budget must be amended during the year to provide for grants that are sought or received that were not included in the original budget.

For fiscal year 09-10, the city has added a grant coordinator and staff to significantly contribute to grant programs and revenues. The city has received a $1 million reimbursement grant independent of budgeted revenues for low cost housing and has applied for over $20 million in grants; including an $11.1 million drainage enhancement for Town Creek. Funding for State Highway 19 is also an initiative for the new year.

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The below table shows total grants, reimbursements, and contributions revenue received in prior years and revenue budgeted for fiscal year 09-10 for all operating funds:

Grants, Reimbursements, and Contributions Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Grants	139,251	278,463	524,002	133,087	68,776	274,349
Reimbursements	-	3,734	-	-	-	-
Contributions	40,006	18,677	71,272	20,104	6,365	12,200
Total	**179,257**	**300,874**	**595,274**	**153,191**	**75,141**	**286,549**

Interest Earnings

Revenues from interest earnings account for 1% of overall city revenues. The City of Huntsville earns interest on invested funds. The City of Huntsville must invest funds according to the Texas Public Funds Investment Act. The interest earnings revenue budget is prepared based on City financial staff's and advisor's analysis of interest rates, historical trends, and projection of amount of funds to be invested. A conservatively projected interest rate was applied to the average fund balance over the past several years and compared to expected fiscal year 08-09 collections. The fiscal year 09-10 budget reflects decreased revenue with falling rates occurring in 08-09.

The below graph shows both the actual and present value of the interest earnings revenue received by the City of Huntsville over the past ten years as well as the revenue budgeted for fiscal year 09-10:

The below table shows total interest earnings revenue received in prior years and revenue budgeted for fiscal year 09-10 for all operating funds:

Interest Earnings Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Interest Earnings	1,427,321	1,318,002	866,273	945,150	363,325	473,218
Total	**1,427,321**	**1,318,002**	**866,273**	**945,150**	**363,325**	**473,218**

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Hotel/Motel Taxes

Revenues from hotel/motel taxes account for 1% of overall City revenues. The Tax Code allows most cities the option of levying an occupancy tax of up to 7% on the price of a hotel or motel room. Texas counties are also authorized to adopt a tax amount between 2% and 7% of the amount paid for a hotel room and the State of Texas imposes a hotel occupancy tax of 6%. Unlike the local sales tax, the hotel occupancy tax is optional and can be imposed without the approval of voters. Under the law, local government proceeds from this tax must be earmarked for certain specified purposes, including the advertising and promotion of the city and its vicinity to attract tourism, arts and cultural activities, historical restoration and preservation activities, registration of convention delegates, operation of visitor information centers, the construction of civic centers and auditoriums, and sporting events.

Two questions must be answered to determine if a proposed use for the hotel occupancy tax is valid. First, does the expenditure directly enhance and promote tourism and the convention and hotel industry? In other words, does it put “heads in beds”? Secondly, does the expenditure fall under one of the six statutory categories for expenditures of these revenues? The eight categories are as follows: funding the establishment, improvement, or maintenance of a convention center or visitor information center; paying the administrative costs for facilitation convention registration; paying for tourism-related advertising and promotions of the city or its vicinity; funding programs which enhance the arts; funding historical restoration or preservation programs; and funding for sporting events in a county under 290,000 in population; funding existing sport facilities; and funding transportation for tourists. Texas statutes include additional rules regarding the actual percentages of the hotel occupancy tax revenue that can be spent on each of these eight categories. These rules, however, differ depending on the population of the city. The hotel occupancy tax cannot be used for general revenue purposes or to pay for expenses that are not directly related to the promotion of tourism.

The hotel/motel tax revenue budget is prepared based on Huntsville’s historical collection trends and activity estimates from the City staff and financial consultants. The average yearly increase in revenue from this source over the past nine years was 3.3%, but the average yearly increase over the past three years was 1.7%. In accordance with historical average increases with emphasis on most recent historical activity, the City of Huntsville’s conservative budgeting approach, and input from the City’s financial advisors hotel/motel tax revenue budget for fiscal year 09-10 was increased by 2.5% from the prior year budget, but in line with 08-09 estimates. The construction of new hot4els in the area has resulted in an increase of rooms for rent. The budget anticipates sustaining prior year levels in the current economy.

The below graph shows both the actual and present value of the hotel/motel tax revenue received by the City of Huntsville over the past ten years as well as the revenue budgeted for fiscal year 09-10:

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The below table shows total hotel/motel tax revenue received in prior years and revenue budgeted for fiscal year 09-10 for the Hotel/Motel and Arts Center Funds:

Hotel/Motel Tax Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
H/M Tax - Arts	70,490	73,012	83,000	85,000	72,000	85,000
H/M Tax - Tourism	211,470	219,216	241,000	220,000	225,000	225,000
H/M Tax - Visitors Center	211,471	219,279	238,000	220,000	225,000	225,000
Total	**493,432**	**511,507**	**562,000**	**525,000**	**522,000**	**525,000**

Intergovernmental Payments

Revenues from intergovernmental payments received account for 1.2% of overall City revenues. The City of Huntsville receives payments from Walker County and Huntsville Independent School District for public safety related services. Walker County contracts with the City for fire protection services and the Huntsville Independent School District contracts with the City for the operation of the School Resource Officer program. The intergovernmental payments revenue budget is prepared based on Huntsville's payment amount agreements included in the respective contracts.

The below table shows total intergovernmental payments revenue received in prior years and revenue budgeted for fiscal year 09-10 for the General and School Resource Officer Funds:

Intergovernmental Payments Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Walker County Payments	246,487	246,487	246,487	246,487	246,487	246,487
HISD Payments	246,283	257,456	248,147	375,684	375,684	399,909
Total	**492,769**	**470,487**	**503,944**	**622,171**	**622,171**	**646,396**

Health Insurance Payments

Revenues to the Insurance Fund from City and employee health insurance payments account for 6.2% of overall city revenues. Of the 6.2%, 4.8% consists of payments from City funds for the City's portion of the cost of providing city employee and retiree health insurance which includes medical, dental and life insurance; 1.4% consists of payments from city employees and retirees for their portion of the cost of their health insurance. The preparation of our budget for health insurance payments revenue begins with the receipt of health plan proposals from the City's benefits consulting company. Payment amounts are set at the appropriate level to provide adequate funding for the City's health plan. Payment amounts for employees and retirees are based on the coverage option they choose.

Revenue in fiscal year 05-06 reflects beginning of monthly charge to participants. To maintain costs, the city implemented a new program for employees beginning employment after October 1, 2008. In fiscal year 09-10, revenue is based on enrollment, including retirees, and the same option plan as last year for new employees.

The table on the following page shows total health insurance payments revenue received in prior years and revenue budgeted for fiscal year 09-10 for the Medical Insurance Fund:

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Health Insurance Payments Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
City Fund Payments	1,656,072	1,950,081	2,296,809	2,506,805	2,506,805	2,765,965
Employee/Retiree Payments	413,385	454,904	440,000	470,000	530,000	490,900
Total	**2,069,457**	**2,404,985**	**2,736,809**	**2,976,805**	**3,036,805**	**3,256,865**

Administrative Reimbursements

Revenues from administrative reimbursements account for 10.2% of overall city revenues. Water, Wastewater, Solid Waste, and Street Fund reimburse the General Fund for their portion of the administrative costs. Administrative services are budgeted in the General Fund, but provide management and administrative services for each of these other funds as well. The costs of providing these services are divided among the funds that utilize them. The method of calculation for the allocation of costs is dependent on the nature of the service being provided.

The table below shows the different methods of allocation:

FY 2009-2010 Administrative Reimbursements

General Fund

General Administrative Reimbursements

The allocations for the below divisions are based on percent of total adjusted budget in each fund.

City Council
Office of City Manager
Risk & Safety Management
Finance
Office Services
Purchasing
Building Services

Human Resources Reimbursements

The allocation for the below division is based on number of employees in each fund.

Human Resources

Fleet Administrative Reimbursements

The allocations for the below divisions are based on the value of warehoused inventory and the insured value of fleet belonging to each fund respectively.

Fleet and Warehouse Administration
Garage Services

Technology Administrative Reimbursements

The allocation for Information Technology administration is based on percent of total adjusted budget in each fund

The allocation of Information Technology software maintenance is based on the costs of the software and computer applications used by each fund.

Public Works Administrative Reimbursements

Allocations for the below divisions are based on estimates of personnel time usage in each fund.

Public Works Administration
Planning
Engineering
Surveying
Central Inspection
Health Inspection
Customer Service – Service Center

Public Utilities Administrative Reimbursements

The allocation for the below division is based on percent of utility budget supervised in each fund.

Public Utilities Administration

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The below graph shows the portion of General Fund administrative costs paid by each fund in fiscal year 09-10:

City of Huntsville Administrative Costs Paid by Each Fund
FY 09-10

Each fund pays a portion of the costs necessary for the successful management and administration of the services the City of Huntsville provides.

In addition to reimbursements to the General Fund, the Enterprise Funds also receive reimbursement for certain services. Water Fund is reimbursed by the Wastewater and Solid Waste Funds for utility billing and meter reading services. Wastewater Fund is reimbursed by the Water Fund for environmental lab services.

Actual revenue for fiscal year 08-09 will equal estimated, as reimbursements are made according to the budget as projected. The increase for the General Fund is 2.7% and approximates the inflation rate. Reimbursement for water and wastewater for particular divisions and services are increased by the exact amount budgeted for those services or divisions.

The below table shows total administrative reimbursements revenue received in prior years and revenue budgeted for fiscal year 09-10 for the General, Water, and Wastewater:

Administrative Reimbursement Revenue

	Actual 05-06	Actual 06-07	Actual 07-08	Adopted 08-09	Estimated 08-09	Budget 09-10
Reimbursements - General	4,215,525	4,653,361	4,958,864	5,132,427	5,132,427	5,272,643
Reimbursements - Water	397,637	311,619	306,410	317,505	317,505	358,512
Reimbursements - Wastewater	55,046	55,208	60,833	65,000	65,000	64,138
Total	**4,668,208**	**5,020,188**	**5,326,107**	**5,514,932**	**5,514,932**	**5,695,293**

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City of Huntsville

Summary of Revenue Projection Methods

	%	Historical/Time Series Trend	Informed/Expert Judgment	Activity Estimates	Contract Terms
Property Taxes	**9.0%**	✔	✔		
Sales Taxes	**13.0%**	✔	✔	✔	
Mixed Drink Taxes	**0.14%**	✔	✔	✔	
Municipal Court Fines	**1.38%**	✔	✔	✔	
Permits, Licenses, Development Fees	**0.4%**	✔	✔	✔	
Water Service Charges	**21.0%**	✔	✔	✔	✔
Wastewater Service Charges	**16.0%**	✔	✔	✔	
Solid Waste Service Charges	**8.0%**	✔	✔	✔	✔
Fees, Charges, Sales	**0.8%**	✔	✔	✔	
Utility Franchise Fees	**3.6%**	✔	✔	✔	✔
Right-of-Way Maintenance	**1.6%**			✔	
Grants, Reimbursements, Contributions	**0.6%**	✔	✔	✔	
Interest Earnings	**0.1%**	✔	✔	✔	
Hotel/Motel Taxes	**1.0%**	✔	✔	✔	
Intergovernmental Payments	**1.2%**				✔
Health Insurance Payments	**6.2%**	✔	✔	✔	
Administrative Reimbursements	**10.2%**			✔	

City of Huntsville

Fiscal Year 2009-2010 Budget

Fund Overview

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Description of Funds

Fund Balances

Fund Balance is defined as unreserved current assets less inventory and on-going receivables (ex. utility billing, sales tax) minus current liabilities payable from these assets. An adequate fund balance is necessary to pay expenditures caused by unforeseen emergencies or for shortfalls caused by revenue declines and to eliminate any short-term borrowing for cash flow purposes. In accordance with the City of Huntsville's Fiscal and Budgetary Policies, the fund balance reserve for all funds, excluding certain funds such as Special Revenue Funds, Internal Service Funds, and Capital Projects Funds, must be maintained at a minimum amount of 16.67% of the annual budget (excluding transfers to capital projects) for each fund and are maintained at 25% for budget projections to assume two months emergency and cash flow revenues throughout the year. Fund balance reserves are not used to support on-going operating expenditures. Fund Balance may be used for one time capital expenditures if surplus balances remain after all fund allocations are made.

General Fund

The General Fund is the City's primary operating fund. The General Fund is used to account for all financial transactions of the general government expect for those required to be accounted for in another fund. The principal sources of revenue of the General Fund are property taxes, sales taxes, municipal court fines, and administrative cost reimbursements from other funds. Expenditures in the General Fund are for general government, public safety, public services, parks and recreation, and other community services.

The FY 2009-10 total General Fund budget excluding transfers is $16,378,269. The General Fund has a projected ending fund balance for FY 2009-10 of $4,489,735 after transfer to capital projects of $1,194,699. This marks the fourth consecutive year the General Fund has a budgeted surplus with expected revenues exceeding planned expenditures.

Included in the 2009-10 Annual Budget are additions of and enhancements to programs, and efforts that respond directly to the citizens of Huntsville's interest as expressed through the Huntsville Horizon Comprehensive Plan and the 2009 City Council Strategic Plan. Two additional police patrol officers positions and related equipment are included in the General Fund budget. The FY 2009-10 General Fund budget also includes funding for an upgrade of the part-time Aquatic Center manager to full-time.

The FY 2009-10 budget does not include a cost of living adjustment (COLA); however, a new system for pay increases will be implemented to ensure employees are compensated in a fair and equitable manner. The gas and oil budget for FY 2009-10 has been budgeted based on our trend data and fuel projections from the US Department of Energy. Average quarterly gallons usage was calculated for each division and multiplied by the projected quarterly price for FY 2009-10. The electricity budget for FY 2009-10 has been budgeted based on our trend data and information obtained from Entergy, our electric provider. Average quarterly kilowatt usage and demand usage was calculated for each electricity account and multiplied by the appropriate Entergy Rate Structure.

The rising cost of healthcare has a significant effect on the City of Huntsville's operating budget. Increases in revenue sources such as sales and property taxes have provided for this and other necessary expense increases and has allowed the City of Huntsville to incorporate new and enhanced services.

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General Debt Service Fund

The General Debt Service Fund accounts for the financial resources accumulated for the payment of principal, interest and related costs on long-term debt paid primarily from taxes levied by the City.

The FY 2009-10 total General Debt Service Fund budget excluding transfers is $1,828,868. The General Debt Service Fund has a projected ending fund balance for FY 2009-10 of $103,204. The reserves of the Debt Service Fund may only be used for the payment of debt.

Water Fund

The Water Fund is an enterprise fund used to account for the cost of providing water service to the community. The primary source of revenue for the Water Fund is water service charges. Water operations consist of production, distribution, capital construction, and utility billing.

The FY 2009-10 total Water Fund budget excluding transfers is $10,726,228. The Water Fund has a projected ending fund balance for FY 2009-10 of $2,378,893 after transfers to capital projects of $755,945.

The FY 2009-10 Water Fund budget includes funding for SCADA maintenance and repairs at lift stations, a utility rate study, and an increase in the Trinity River Authority Water Plant operation costs.

Wastewater Fund

The Wastewater Fund is an enterprise fund used to account for the cost of providing wastewater collection and treatment service to the community. The primary source of revenue for the Wastewater Fund is wastewater service charges. Wastewater operations consist of collection, treatment, and environmental services.

The FY 2009-10 total Wastewater Fund budget excluding transfers is $7,450,626. The Wastewater Fund has a projected ending fund balance for FY 2009-10 of $1,501,196 after transfers to capital projects of $892,473.

The FY 2009-10 Wastewater Fund budget includes funding for SCADA maintenance and repair at lift stations, replacement and repair of all pumps at 28 lift stations and wastewater treatment plants, and replacement of chlorine equipment. Additional sewer line maintenance funding has been included to help address the problems of inflow and infiltration in our wastewater system.

Solid Waste Fund

The Solid Waste Fund is an enterprise fund used to for the cost of providing solid waste collection and disposal service to the community. The City of Huntsville operates a transfer station facility and transfers solid waste to the Polk County Solid Waste Management Center for disposal. The primary source of revenue for the Solid Waste Fund is solid waste user fees. Solid Waste operations consist of collection, disposal, and recycling.

The FY 2009-10 total Solid Waste Fund budget excluding transfers is $3,755,509. The Solid Waste Fund has a projected ending fund balance for FY 2009-10 of $694,379 after transfers to capital projects of $182,000.

Included in the FY 2009-10 Solid Waste Fund budget is funding for the commercial dumpsters and roll-offs for the expansion of commercial services.

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Street Special Revenue Fund

The Street Special Revenue Fund is used to account for the costs of street maintenance and repair with revenue received from utility franchise fees and use of right-of-way fees. Any difference between budgeted expenditures and expected revenues is funded through a transfer from the General Fund.

The FY 2009-10 total Street Fund budget, excluding transfers, is $3,138,231. The Street Fund has a projected ending fund balance for FY 2009-10 of $605,626. There are no transfers to capital scheduled.

Other Special Revenue Funds

Special Revenue Funds are used to account for revenues either legally obligated for a special purpose, conditions of a grant, or funds designated by Council to be used for a specific purpose. The use of special revenue funds allows for a clearer picture of dedicated or special purpose revenues.

The **Court Security and Court Technology Special Revenue Funds** are used to account for the municipal court security and technology fees authorized by the Texas Code of Criminal Procedures. The code authorizes a municipality to require a defendant convicted of a misdemeanor offense in the municipal court, to pay a $3.00 security fee and up to a $4.00 technology fee as a cost of court. The revenue from these fees can only be used for purposes outlined in Articles 102.017 and 102.0172 of the Texas Code of Criminal Procedure.

The **Airport Special Revenue Fund** is used to account for the costs of airport maintenance and grants with revenue collected from the operator of the airport whose contract requires a fee be paid based on gallons of aviation fuel sold at the airport. Any difference between budgeted expenditures and expected revenues is funded through a transfer from the General Fund.

The **Library Special Revenue Fund** is used to account for grants received for library related purposes.

The **Police Forfeiture Special Revenue Fund** retains money for police participation in drug forfeitures to be used for law enforcement purposes.

The **School Resource Officer Special Revenue Fund** is used to account for police security services provided by the Huntsville Police Department to Huntsville Independent School District (HISD) with revenues received through a contract with HISD.

The **Public Safety Grants Special Revenue Fund** is used to account for grants received for public safety related purposes.

The **Visitor and Arts Center Special Revenue Fund** is used to account for the operation and programs of the Visitors Center and Wynne Home Arts Center with revenue received from the arts and tourism portion of the hotel/motel tax and transfers from General Fund.

The **Hotel/Motel Tax Funds** are used to account for the revenues generated from the 7% hotel/motel occupancy tax. The tax is allocated as follows: 3% for tourism; 3% for debt and operations of a visitors center; and 1% for arts (accounted for in the Arts Center Special Revenue Fund).

Internal Service Funds

Internal service funds account for services furnished by a designated program to other programs within the City. The City of Huntsville uses Internal Service Funds (ISF) to accumulate funds for the replacement of equipment and to account for the cost of providing medical insurance coverage to City departments.

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The **Medical Insurance Internal Service Fund** is used to account for the City of Huntsville's self funded medical insurance program. Other operating funds pay into the fund for coverage for full-time employees. Dependent coverage is provided at a cost to the employee. The Medical Insurance Fund disperses claims and administration fees for health, dental, vision, and life insurance.

The **Equipment Replacement Fund and Computer Replacement Fund** provide fleet, capital equipment, and computer equipment replacements for the City of Huntsville. User divisions are charged an annual lease fee, based on the useful life and anticipated replacement cost for assets assigned to the division. The replacement funds then purchase replacement equipment as scheduled and/or as conditions warrant.

Permanent Funds

Permanent funds are used to report resources that are legally restricted to the extent that only interest earnings, not principal, may be used for purposes that support City programs. The City of Huntsville has two permanent funds, the **Cemetery Endowment Fund** and the **Library Endowment Fund**.

Capital Project Funds

Capital improvement projects are budgeted for the length of the project. All City revenue sources are funded at the time of budget passage. General capital projects include parks, general government facilities, fire stations, and the aquatic center. Street projects are accounted for as general capital projects. Enterprise Fund projects are accounted for separately but are accounted for in the City's annual report (CAFR) in their respective enterprise funds: water, wastewater, or solid waste.

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City of Huntsville

Fund Balances

Beg Fund Balance	Beginning Fund Balance	2009-10 Revenues	Admin Reimb In	Trans In	Right-of-way Maint	2009-10 Expenses	Admin Reimb Out	Right-of-way Maint	Trans Out	End Fund Balance	Unallocated	Trans to Capital	Unallocated %
101 General	5,944,761	11,374,793	5,272,643	317,515	-	16,378,269	-	-	847,009	5,684,434	4,489,735	1,194,699	26%
Debt Service Fund													
116 Debt Service	30,956	2,059,978	-	-	-	1,828,868	-	-	158,862	103,204	103,204	-	
Enterprise Funds													
220 Water	3,208,183	10,483,674	358,512	-	-	7,932,660	2,426,639	366,929	189,303	3,134,838	2,378,893	755,945	22%
221 Wastewater	2,020,731	8,287,940	64,138	-	-	5,143,155	2,017,393	290,078	528,514	2,393,669	1,501,196	892,473	19%
224 Solid Waste	842,061	4,225,428	-	-	-	2,882,609	725,010	147,890	435,601	876,379	694,379	182,000	17%
Internal Service Funds													
302 Medical Insurance	1,527,603	3,285,615	-	300,000	-	3,302,542	-	-	-	1,810,676	1,810,676	-	
306 Capital Equipment	1,170,312	12,156	-	941,046	-	899,641	-	-	-	1,223,873	1,223,873	-	
309 Computer Equipment	13,387	75,866	-	331,298	-	344,648	-	-	-	75,903	75,903	-	
Endowment Funds													
418 Library	105,201	1,781	-	-	-	-	-	-	-	106,982	106,982	-	
461 Oakwood Cemetery	357,705	6,057	-	-	-	-	-	-	6,057	357,705	357,705	-	
Special Revenue Funds													
601 Court Security	-	14,520	-	56,654	-	69,992	-	-	-	1,182	1,182	-	
602 Court Technology	99,994	19,820	-	-	-	10,000	-	-	-	109,814	109,814	-	
603 Street	818,531	1,918,166	-	397,499	804,897	2,611,980	526,251	-	195,236	605,626	652,995		20%
609 Airport	7,765	1,285	-	5,572	-	14,622	-	-	-	-	-	-	
610 Library	43,163	17,364	-	-	-	17,850	-	-	-	42,677	42,677	-	
611 Police Forfeiture	44,619	2,706	-	-	-	-	-	-	-	47,325	47,325	-	
612 School Resource Officers	-	400,020	-	99,977	-	488,886	-	-	11,000	111	111	-	
614 Police Grants	55,381	921	-	-	-	-	-	-	-	56,302	56,302	-	
618 Visitor & Arts Center	61,149	94,258	-	80,579	-	233,039	-	-	2,947	-	-	-	
625 Huntsville Beautification	13,019	3,272	-	-	-	9,000	-	-	-	7,291	7,291	-	
665 Statue Paver	29,709	3,619	-	-	-	6,500	-	-	-	26,828	26,828	-	
Hotel/Motel Tax Funds													
663 Tourism & Visitors Center	585,139	456,515	-	-	-	361,901	-	-	155,611	524,142	524,142	-	
TOTALS	**16,979,369**	**42,745,754**	**5,695,293**	**2,530,140**	**804,897**	**42,536,162**	**5,695,293**	**804,897**	**2,530,140**	**17,188,961**	**14,211,213**	**3,025,117**	

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City of Huntsville

FY 2009-10

Summary of Revenues by Fund

Percent of Budget

	08-09 Amended Budget	08-09 Estimated	09-10 Adopted Budget	09 vs 10 Budget	% Change
101 General Fund	16,329,014	16,240,299	16,964,951	635,937	3.89%
116 Debt Service Fund	8,481,500	2,201,000	2,059,978	(6,421,522)	(75.71%)
220 Water Fund	10,589,018	10,947,011	10,842,186	253,168	2.39%
221 Wastewater Fund	8,569,800	8,385,185	8,352,078	(217,722)	(2.54%)
224 Solid Waste Fund	4,128,961	4,166,178	4,225,428	96,467	2.34%
260 Cemetery Fund	188,601	182,851	-	(188,601)	(100.00%)
302 Medical Insurance Fund	3,000,805	3,057,551	3,585,615	584,810	19.49%
306 Capital Equipment Fund	1,629,842	1,317,045	953,202	(676,640)	(41.52%)
309 Computer Equipment Fund	128,641	128,641	407,164	278,523	216.51%
418 Library Endowment Fund	3,500	1,200	1,781	(1,719)	(49.11%)
461 Oakwood Cemetery Endowment Fund	11,800	4,660	6,057	(5,743)	(48.67%)
601 Court Security SRF	59,334	59,150	71,174	11,840	19.95%
602 Court Technology SRF	21,800	20,470	19,820	(1,980)	(9.08%)
603 Street Fund	2,804,757	2,718,310	3,120,562	315,805	11.26%
609 Airport SRF	11,900	995	6,857	(5,043)	(42.38%)
610 Library SRF	19,939	22,109	17,364	(2,575)	(12.91%)
611 Police Forfeiture SRF	1,500	71,500	2,706	1,206	80.40%
612 School Resource Officer Srf	475,205	473,225	499,997	24,792	5.22%
614 Police Grants SRF	52,680	570	921	(51,759)	(98.25%)
618 Visitor & Arts Center SRF	231,044	214,424	174,837	(56,207)	(24.33%)
625 Huntsville Beautification	3,400	3,165	3,272	(128)	(3.76%)
663 Hotel/Motel Tax - Tourism & Visitors Center	222,000	226,200	456,515	234,515	105.64%
664 Hotel/Motel Tax - Visitor Center	225,000	228,200	-	(225,000)	(100.00%)
665 Statue Paver Fund	4,500	2,350	3,619	(881)	(19.58%)
815 General Capital Project	239,000	-	-	(239,000)	(100.00%)
Total of all Funds	**57,433,541**	**50,672,289**	**51,776,084**	**(5,657,457)**	**(9.85%)**

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City of Huntsville

FY 2009-10

Summary of Expenses by Fund

Percent of Budget

Fund	08-09 Amended Budget	08-09 Estimated	09-10 Adopted Budget	09 vs 10 Budget	% Change
101 General	16,530,410	16,079,831	18,419,977	1,889,567	11.43%
116 Debt Service	8,470,368	2,052,721	1,987,730	(6,482,638)	(76.53%)
220 Water	11,093,136	10,671,527	11,671,476	578,340	5.21%
221 Wastewater	8,773,400	8,170,580	8,871,613	98,213	1.12%
224 Solid Waste	4,363,872	4,272,123	4,373,110	9,238	0.21%
260 Cemetery	150,677	135,685	-	(150,677)	(100.00%)
302 Medical Insurance	2,882,161	2,602,000	3,302,542	420,381	14.59%
306 Capital Equipment	1,599,842	1,338,031	899,641	(700,201)	(43.77%)
309 Computer Equipment	163,368	133,540	344,648	181,280	110.96%
461 Oakwood Cemetery	11,800	11,800	6,057	(5,743)	(48.67%)
601 Court Security SRF	78,052	67,140	69,992	(8,060)	(10.33%)
602 Court Technology SRF	10,000	2,800	10,000	-	- %
603 Street	3,149,997	2,989,894	3,333,467	183,470	5.82%
609 Airport SRF	44,280	16,765	14,622	(29,658)	(66.98%)
610 Library SRF	30,016	15,800	17,850	(12,166)	(40.53%)
611 Police Forfeiture SRF	61,336	-	-	(61,336)	(100.00%)
612 School Resource Officers SRF	475,205	479,171	499,886	24,681	5.19%
614 Police Grants SRF	53,205	31,200	-	(53,205)	(100.00%)
618 Visitor & Arts Center SRF	256,511	261,468	235,986	(20,525)	(8.00%)
625 Huntsville Beautification	9,000	9,200	9,000	-	- %
663 Hotel/Motel Tax - Tourism & Visitors Center	342,200	275,446	517,512	175,312	51.23%
664 Hotel/Motel Tax - Visitor Center	217,493	199,189	-	(217,493)	(100.00%)
665 Statue Paver	10,000	6,500	6,500	(3,500)	(35.00%)
Total Expenditures	**58,776,329**	**49,822,411**	**54,591,609**	**(4,184,720)**	**(7.12%)**

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City of Huntsville

FY 2009-10 Fund Overview

101 GENERAL FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Property Taxes	2,351,752	2,745,390	2,561,000	2,422,369	2,590,000
Sales Taxes	5,902,324	6,072,299	6,111,000	6,400,000	6,610,000
Other Taxes	70,454	79,917	71,150	72,545	71,000
Permits/Licenses/Development Fees	444,650	313,952	289,050	237,810	223,850
Municipal Court Fines	750,179	723,712	799,000	668,285	682,440
Fees/Charges/Sales	143,670	148,304	100,950	113,519	249,000
Inter Governmental	246,487	246,487	246,487	246,487	246,487
Administrative Reimbursements	4,653,364	4,958,864	5,132,427	5,132,427	5,272,643
Interest Earnings	356,439	276,374	282,500	125,700	154,292
Grants/Reimbursements/Contributions	51,977	106,609	56,472	148,601	185,644
Other Revenues	422,419	457,755	363,602	362,380	362,080
Interfund Charges/Transfers In	307,569	1,123,400	315,376	310,176	317,515
Total Revenues	**15,701,284**	**17,253,064**	**16,329,014**	**16,240,299**	**16,964,951**
Salaries/Other Pay/Benefits	9,640,973	10,192,803	11,262,314	10,950,849	11,698,838
Supplies	656,006	613,046	807,167	765,213	850,915
Maintenance Of Structures	112,579	87,532	104,522	94,777	121,650
Maintenance Of Equipment	174,612	197,655	234,054	156,632	204,133
Services And Utilities	1,758,587	2,235,271	2,561,561	2,436,034	2,750,353
Insurance/Sundry/Elections	228,196	259,856	284,485	222,401	289,743
Programs/Projects	104,771	66,372	127,089	120,062	152,629
Debt Service	152,620	153,443	158,850	158,850	158,862
Capital Outlays	136,451	83,427	92,699	64,840	69,500
Future Appropriations/Bad Debt	-	-	87,496	-	81,646
Operating Expenditures	**12,964,795**	**13,889,402**	**15,720,237**	**14,969,658**	**16,378,269**
Interfund Charges/Transfers Out	477,030	1,578,426	606,023	606,023	847,009
Transfer To Capital	92,526	148,150	204,150	504,150	1,194,699
Transfers	**569,556**	**1,726,576**	**810,173**	**1,110,173**	**2,041,708**
Total Expenditures	**13,534,351**	**15,615,978**	**16,530,410**	**16,079,831**	**18,419,977**

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City of Huntsville

FY 2009-10 Fund Overview

116 DEBT SERVICE FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Property Taxes	1,782,622	1,980,220	2,056,500	2,191,000	2,043,000
Interest Earnings	27,564	17,447	20,000	10,000	16,978
Other Revenues	-	-	6,405,000	-	-
Total Revenues	**1,810,186**	**1,997,667**	**8,481,500**	**2,201,000**	**2,059,978**
Debt Service	1,621,571	1,618,838	8,311,518	1,893,871	1,828,868
Operating Expenditures	**1,621,571**	**1,618,838**	**8,311,518**	**1,893,871**	**1,828,868**
Interfund Charges/Transfers Out	246,644	247,467	158,850	158,850	158,862
Transfers	**246,644**	**247,467**	**158,850**	**158,850**	**158,862**
Total Expenditures	**1,868,215**	**1,866,305**	**8,470,368**	**2,052,721**	**1,987,730**

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City of Huntsville

FY 2009-10 Fund Overview

220 WATER FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Water Service Charges	9,614,821	10,372,120	9,981,838	10,437,136	10,290,136
Fees/Charges/Sales	95,072	89,632	94,675	89,770	87,000
Interest Earnings	311,374	169,929	195,000	63,600	102,538
Grants/Reimbursements/Contributions	-	-	-	33,000	-
Other Revenues	19,772	9,392	-	6,000	4,000
Interfund Charges/Transfers In	311,620	328,910	317,505	317,505	358,512
Total Revenues	**10,352,659**	**10,969,982**	**10,589,018**	**10,947,011**	**10,842,186**
Salaries/Other Pay/Benefits	1,356,858	1,414,333	1,535,475	1,458,187	1,587,299
Supplies	236,823	246,691	236,733	217,480	227,782
Maintenance Of Structures	228,030	158,971	514,300	279,300	177,300
Maintenance Of Equipment	147,314	109,775	113,862	93,750	107,685
Services And Utilities	3,748,436	3,950,249	3,920,599	3,850,952	4,022,451
Insurance/Sundry/Elections	122,745	139,166	128,441	147,132	163,128
Debt Service	1,420,504	1,646,947	1,640,310	1,640,310	1,647,015
Right-Of-Way Maintenance	366,008	364,690	369,375	369,375	366,929
Capital Outlays	22,053	40,759	-	-	-
Future Appropriations/Bad Debt	-	-	19,000	-	-
Administrative Reimbursements Out	2,237,312	2,289,215	2,371,376	2,371,376	2,426,639
Operating Expenditures	**9,886,083**	**10,360,796**	**10,849,471**	**10,427,862**	**10,726,228**
Interfund Charges/Transfers Out	208,593	555,442	126,974	126,974	189,303
Transfer To Capital	1,465,539	3,853,952	116,691	116,691	755,945
Transfers	**1,674,132**	**4,409,394**	**243,665**	**243,665**	**945,248**
Total Expenditures	**11,560,215**	**14,770,189**	**11,093,136**	**10,671,527**	**11,671,476**

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City of Huntsville

FY 2009-10 Fund Overview

221 WASTEWATER FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Wastewater Service Charges	8,183,570	8,384,391	8,197,000	8,020,000	8,166,875
Fees/Charges/Sales	-	(15)	-	-	-
Interest Earnings	325,898	201,822	307,800	104,900	121,065
Grants/Reimbursements/Contributions	-	1,725	-	194,285	-
Other Revenues	19,595	26,756	-	1,000	-
Interfund Charges/Transfers In	55,208	60,833	65,000	65,000	64,138
Total Revenues	**8,584,271**	**8,675,511**	**8,569,800**	**8,385,185**	**8,352,078**
Salaries/Other Pay/Benefits	1,144,438	1,297,598	1,393,142	1,259,537	1,464,729
Supplies	158,109	204,197	191,900	175,613	180,362
Maintenance Of Structures	263,539	350,344	387,700	305,150	352,700
Maintenance Of Equipment	112,403	55,970	61,944	48,102	55,302
Services And Utilities	788,227	809,412	801,741	827,231	867,245
Insurance/Sundry/Elections	61,736	110,068	95,322	107,190	119,831
Debt Service	2,116,200	2,054,184	2,058,717	2,058,717	2,059,986
Right-Of-Way Maintenance	272,144	287,659	299,945	299,945	290,078
Capital Outlays	8,363	286,081	128,000	99,000	-
Future Appropriations/Bad Debt	-	-	110,000	-	43,000
Administrative Reimbursements Out	1,846,740	1,933,171	2,000,832	2,000,832	2,017,393
Operating Expenditures	**6,771,899**	**7,388,684**	**7,529,243**	**7,181,317**	**7,450,626**
Interfund Charges/Transfers Out	407,608	931,349	954,657	699,763	528,514
Transfer To Capital	1,045,035	604,326	289,500	289,500	892,473
Transfers	**1,452,643**	**1,535,675**	**1,244,157**	**989,263**	**1,420,987**
Total Expenditures	**8,224,542**	**8,924,359**	**8,773,400**	**8,170,580**	**8,871,613**

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City of Huntsville

FY 2009-10 Fund Overview

224 SOLID WASTE FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Solid Waste Service Charges	3,809,917	4,090,209	4,028,974	4,110,800	4,151,500
Fees/Charges/Sales	2,036	2,202	2,001	2,026	2,021
Interest Earnings	96,340	60,516	57,000	17,850	29,602
Grants/Reimbursements/Contributions	-	4,757	-	-	4,805
Other Revenues	33,435	44,426	40,986	35,502	37,500
Interfund Charges/Transfers In	3,435	-	-	-	-
Total Revenues	**3,945,163**	**4,202,109**	**4,128,961**	**4,166,178**	**4,225,428**
Salaries/Other Pay/Benefits	1,462,584	1,305,710	1,234,872	1,334,839	1,285,715
Supplies	258,331	364,527	398,763	293,186	366,154
Maintenance Of Structures	13,350	5,601	10,700	13,372	65,500
Maintenance Of Equipment	170,733	125,000	163,271	128,786	147,667
Services And Utilities	707,113	1,072,555	739,309	719,468	758,956
Insurance/Sundry/Elections	74,803	109,105	158,297	131,802	143,906
Programs/Projects	1,971	-	-	2,000	2,000
Debt Service	105,697	104,541	85,957	85,956	-
Right-Of-Way Maintenance	112,076	134,330	144,515	144,515	147,890
Capital Outlays	-	67,671	-	-	12,711
Future Appropriations/Bad Debt	-	-	9,989	-	100,000
Administrative Reimbursements Out	584,288	671,628	695,135	695,135	725,010
Operating Expenditures	**3,490,946**	**3,960,668**	**3,640,808**	**3,549,059**	**3,755,509**
Interfund Charges/Transfers Out	172,094	569,839	723,064	723,064	435,601
Transfer To Capital	-	50,345	-	-	182,000
Transfers	**172,094**	**620,184**	**723,064**	**723,064**	**617,601**
Total Expenditures	**3,663,040**	**4,580,852**	**4,363,872**	**4,272,123**	**4,373,110**

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City of Huntsville

FY 2009-10 Fund Overview

260 CEMETERY FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Fees/Charges/Sales	23,930	11,930	12,000	14,000	-
Interest Earnings	3,938	1,197	450	400	-
Grants/Reimbursements/Contributions	1,400	150	100	140	-
Other Revenues	-	238	-	-	-
Interfund Charges/Transfers In	111,275	71,531	176,051	168,311	-
Total Revenues	**140,543**	**85,046**	**188,601**	**182,851**	**-**
Salaries/Other Pay/Benefits	82,323	87,790	95,351	89,954	-
Supplies	7,636	11,646	12,865	9,628	-
Maintenance Of Structures	3,523	3,856	3,650	3,650	-
Maintenance Of Equipment	3,055	2,282	5,325	4,114	-
Services And Utilities	1,241	544	2,263	1,825	-
Insurance/Sundry/Elections	214	241	265	214	-
Programs/Projects	4,455	8,887	25,000	24,800	-
Operating Expenditures	**102,447**	**115,246**	**144,719**	**134,185**	**-**
Interfund Charges/Transfers Out	1,904	8,220	5,958	1,500	-
Transfers	**1,904**	**8,220**	**5,958**	**1,500**	**-**
Total Expenditures	**104,351**	**123,466**	**150,677**	**135,685**	**-**

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City of Huntsville

FY 2009-10 Fund Overview

302 MEDICAL INSURANCE FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Interest Earnings	35,970	31,557	24,000	20,000	28,750
Other Revenues	-	-	-	746	-
Medical Insurance - City Portion	1,765,191	1,967,175	2,139,990	2,139,990	2,353,765
Interfund Charges/Transfers In	-	700,000	-	-	300,000
Medical Insurance - Employee/Retiree	639,794	829,928	836,815	896,815	903,100
Total Revenues	**2,440,955**	**3,528,660**	**3,000,805**	**3,057,551**	**3,585,615**
Services And Utilities	-	-	20,000	-	-
Medical Insurance	2,509,066	2,709,575	2,862,161	2,602,000	3,302,542
Operating Expenditures	**2,509,066**	**2,709,575**	**2,882,161**	**2,602,000**	**3,302,542**
Total Expenditures	**2,509,066**	**2,709,575**	**2,882,161**	**2,602,000**	**3,302,542**

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City of Huntsville

FY 2009-10 Fund Overview

306 CAPITAL EQUIPMENT FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Fees/Charges/Sales	-	-	52,000	20,000	-
Interest Earnings	23,100	30,701	30,000	19,370	12,156
Grants/Reimbursements/Contributions	179,022	54,000	-	7,993	-
Other Revenues	-	16,675	-	-	-
Interfund Charges/Transfers In	509,841	1,836,861	1,547,842	1,269,682	941,046
Total Revenues	**711,963**	**1,938,237**	**1,629,842**	**1,317,045**	**953,202**
Debt Service	-	611,277	215,341	215,341	215,341
Capital Outlays	737,154	2,729,026	1,384,501	1,122,690	684,300
Operating Expenditures	**737,154**	**3,340,303**	**1,599,842**	**1,338,031**	**899,641**
Total Expenditures	**737,154**	**3,340,303**	**1,599,842**	**1,338,031**	**899,641**

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City of Huntsville

FY 2009-10 Fund Overview

309 COMPUTER EQUIPMENT FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Interest Earnings	3,106	1,851	2,600	2,600	866
Grants/Reimbursements/Contributions	-	-	-	-	75,000
Interfund Charges/Transfers In	272,426	365,141	126,041	126,041	331,298
Total Revenues	**275,532**	**366,992**	**128,641**	**128,641**	**407,164**
Supplies	66,514	40,530	65,237	49,690	92,380
Debt Service	205,204	206,280	-	-	-
Capital Outlays	60,545	98,798	98,131	83,850	252,268
Operating Expenditures	**332,263**	**345,608**	**163,368**	**133,540**	**344,648**
Total Expenditures	**332,263**	**345,608**	**163,368**	**133,540**	**344,648**

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City of Huntsville

FY 2009-10 Fund Overview

418 LIBRARY ENDOWMENT FUND

Revenue

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Interest Earnings	5,216	3,512	3,500	1,200	1,781
Total Revenues	**5,216**	**3,512**	**3,500**	**1,200**	**1,781**
Total Expenditures					

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City of Huntsville

FY 2009-10 Fund Overview

461 OAKWOOD CEMETERY ENDOWMENT FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Interest Earnings	18,527	12,242	11,800	4,060	6,057
Grants/Reimbursements/Contributions	850	236	-	600	-
Total Revenues	**19,377**	**12,479**	**11,800**	**4,660**	**6,057**
Interfund Charges/Transfers Out	10,717	11,516	11,800	11,800	6,057
Transfers	**10,717**	**11,516**	**11,800**	**11,800**	**6,057**
Total Expenditures	**10,717**	**11,516**	**11,800**	**11,800**	**6,057**

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City of Huntsville

FY 2009-10 Fund Overview

601 COURT SECURITY SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Municipal Court Fines	14,604	14,008	15,000	13,750	14,160
Interest Earnings	4,167	1,589	1,700	400	360
Interfund Charges/Transfers In	8,000	10,000	42,634	45,000	56,654
Total Revenues	**26,771**	**25,597**	**59,334**	**59,150**	**71,174**
Salaries/Other Pay/Benefits	53,206	56,708	60,837	63,000	64,408
Supplies	5,489	3,009	14,600	2,565	3,420
Maintenance Of Equipment	138	499	1,000	180	700
Services And Utilities	-	1,005	1,315	1,095	1,164
Insurance/Sundry/Elections	-	273	300	300	300
Operating Expenditures	**58,833**	**61,494**	**78,052**	**67,140**	**69,992**
Interfund Charges/Transfers Out	-	2,450	-	-	-
Transfers	**-**	**2,450**	**-**	**-**	**-**
Total Expenditures	**58,833**	**63,944**	**78,052**	**67,140**	**69,992**

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City of Huntsville

FY 2009-10 Fund Overview

602 COURT TECHNOLOGY SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Municipal Court Fines	19,472	18,678	20,000	19,320	18,000
Interest Earnings	3,962	3,032	1,800	1,150	1,820
Total Revenues	**23,434**	**21,710**	**21,800**	**20,470**	**19,820**
Supplies	2,553	10,023	10,000	2,800	10,000
Operating Expenditures	**2,553**	**10,023**	**10,000**	**2,800**	**10,000**
Total Expenditures	**2,553**	**10,023**	**10,000**	**2,800**	**10,000**

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City of Huntsville

FY 2009-10 Fund Overview

603 STREET FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Right-Of-Way Maint Revenue	750,228	786,679	813,834	813,834	804,897
Utility Franchise Fees	1,407,613	1,417,688	1,457,500	1,465,000	1,857,000
Fees/Charges/Sales	68,186	53,172	48,000	77,400	45,000
Interest Earnings	57,987	38,975	57,000	10,000	16,166
Grants/Reimbursements/Contributions	-	-	38,205	-	-
Other Revenues	3,079	6,196	-	64	-
Interfund Charges/Transfers In	222,336	521,242	390,218	352,012	397,499
Total Revenues	**2,509,429**	**2,823,952**	**2,804,757**	**2,718,310**	**3,120,562**
Salaries/Other Pay/Benefits	1,104,932	1,247,725	1,310,524	1,263,215	1,333,974
Supplies	101,058	149,271	142,326	132,138	191,569
Maintenance Of Structures	651,487	487,877	489,911	489,000	691,186
Maintenance Of Equipment	67,843	66,119	90,600	54,556	85,150
Services And Utilities	167,680	327,903	178,500	192,827	184,821
Insurance/Sundry/Elections	51,213	56,403	63,688	63,201	78,280
Programs/Projects	1,333	40,113	86,411	10,000	10,000
Capital Outlays	-	-	13,000	9,920	37,000
Administrative Reimbursements Out	309,260	432,093	447,218	447,218	526,251
Operating Expenditures	**2,454,806**	**2,807,504**	**2,822,178**	**2,662,075**	**3,138,231**
Interfund Charges/Transfers Out	90,273	198,938	160,684	160,684	195,236
Transfer To Capital	57,500	-	167,135	167,135	-
Transfers	**147,773**	**198,938**	**327,819**	**327,819**	**195,236**
Total Expenditures	**2,602,579**	**3,006,442**	**3,149,997**	**2,989,894**	**3,333,467**

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City of Huntsville

FY 2009-10 Fund Overview

609 AIRPORT SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Fees/Charges/Sales	496	423	500	550	600
Interest Earnings	2,618	1,568	1,400	445	685
Grants/Reimbursements/Contributions	-	-	10,000	-	-
Other Revenues	-	905	-	-	-
Interfund Charges/Transfers In	11,715	-	-	-	5,572
Total Revenues	**14,829**	**2,896**	**11,900**	**995**	**6,857**
Salaries/Other Pay/Benefits	2,999	7,504	7,930	7,415	8,222
Supplies	-	-	350	350	400
Maintenance Of Structures	1,682	2,926	26,000	9,000	6,000
Services And Utilities	-	-	10,000	-	-
Operating Expenditures	**4,681**	**10,430**	**44,280**	**16,765**	**14,622**
Total Expenditures	**4,681**	**10,430**	**44,280**	**16,765**	**14,622**

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City of Huntsville

FY 2009-10 Fund Overview

610 LIBRARY SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Fees/Charges/Sales	61	16	-	18	-
Interest Earnings	1,676	1,087	1,000	440	764
Grants/Reimbursements/Contributions	12,881	14,919	18,939	21,651	16,600
Total Revenues	**14,618**	**16,021**	**19,939**	**22,109**	**17,364**
Supplies	-	-	4,301	-	-
Maintenance Of Equipment	-	972	900	800	1,000
Services And Utilities	2,666	-	3,200	-	-
Programs/Projects	11,072	9,050	21,615	15,000	16,850
Operating Expenditures	**13,738**	**10,022**	**30,016**	**15,800**	**17,850**
Total Expenditures	**13,738**	**10,022**	**30,016**	**15,800**	**17,850**

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City of Huntsville

FY 2009-10 Fund Overview

611 POLICE FORFEITURE SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Fees/Charges/Sales	-	2,208	-	70,000	-
Interest Earnings	2,087	1,604	1,500	1,500	2,706
Total Revenues	**2,087**	**3,812**	**1,500**	**71,500**	**2,706**
Supplies	3,600	-	-	-	-
Operating Expenditures	**3,600**	**-**	**-**	**-**	**-**
Interfund Charges/Transfers Out	-	-	61,336	-	-
Transfers	**-**	**-**	**61,336**	**-**	**-**
Total Expenditures	**3,600**	**-**	**61,336**	**-**	**-**

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City of Huntsville

FY 2009-10 Fund Overview

612 School Resource Officer SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Inter Governmental	257,456	248,147	375,684	375,684	399,909
Interest Earnings	7,549	1,492	2,000	20	111
Grants/Reimbursements/Contributions	26,035	21,511	6,000	6,000	-
Other Revenues	-	967	-	-	-
Interfund Charges/Transfers In	-	125,930	91,521	91,521	99,977
Total Revenues	**291,040**	**398,048**	**475,205**	**473,225**	**499,997**
Salaries/Other Pay/Benefits	385,907	423,283	426,051	428,326	461,612
Supplies	19,247	19,741	20,250	21,921	16,050
Maintenance Of Equipment	1,933	2,006	4,084	3,915	3,756
Services And Utilities	3,870	7,125	7,970	8,159	7,468
Insurance/Sundry/Elections	-	1,910	-	-	-
Programs/Projects	4,483	376	-	-	-
Operating Expenditures	**415,440**	**454,441**	**458,355**	**462,321**	**488,886**
Interfund Charges/Transfers Out	7,444	36,438	16,850	16,850	11,000
Transfers	**7,444**	**36,438**	**16,850**	**16,850**	**11,000**
Total Expenditures	**422,884**	**490,879**	**475,205**	**479,171**	**499,886**

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City of Huntsville

FY 2009-10 Fund Overview

614 POLICE GRANTS SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Interest Earnings	1,536	1,036	1,000	570	921
Grants/Reimbursements/Contributions	18,886	31,078	51,680	-	-
Other Revenues	6,000	125	-	-	-
Medical Insurance - City Portion	19,577	-	-	-	-
Total Revenues	**45,999**	**32,238**	**52,680**	**570**	**921**
Maintenance Of Equipment	-	-	1,525	-	-
Services And Utilities	-	983	12,200	16,000	-
Programs/Projects	18,531	14,120	39,480	15,200	-
Operating Expenditures	**18,531**	**15,103**	**53,205**	**31,200**	**-**
Total Expenditures	**18,531**	**15,103**	**53,205**	**31,200**	**-**

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City of Huntsville

FY 2009-10 Fund Overview

618 Visitor and Arts Center SRF

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Hotel/Motel Taxes	73,012	87,546	85,000	72,000	85,000
Fees/Charges/Sales	8,708	6,212	7,400	6,500	6,500
Interest Earnings	3,229	3,462	3,000	780	1,258
Grants/Reimbursements/Contributions	10,753	3,051	2,000	1,500	1,500
Other Revenues	-	47	-	-	-
Interfund Charges/Transfers In	77,274	65,809	133,644	133,644	80,579
Total Revenues	**172,976**	**166,128**	**231,044**	**214,424**	**174,837**
Salaries/Other Pay/Benefits	-	109,974	128,787	129,447	131,939
Supplies	5,889	5,325	28,699	28,699	5,500
Maintenance Of Structures	4,452	-	-	-	-
Maintenance Of Equipment	1,026	1,593	1,610	1,610	1,610
Services And Utilities	56,118	72,548	68,030	72,327	78,490
Programs/Projects	12,555	15,355	15,790	15,790	15,500
Capital Outlays	11,060	-	13,595	13,595	-
Operating Expenditures	**91,100**	**204,796**	**256,511**	**261,468**	**233,039**
Interfund Charges/Transfers Out	-	5,110	-	-	2,947
Transfers	**-**	**5,110**	**-**	**-**	**2,947**
Total Expenditures	**91,100**	**209,906**	**256,511**	**261,468**	**235,986**

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City of Huntsville

FY 2009-10 Fund Overview

625 Huntsville Beautification

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Interest Earnings	720	488	400	165	272
Grants/Reimbursements/Contributions	2,395	4,855	3,000	3,000	3,000
Total Revenues	**3,115**	**5,343**	**3,400**	**3,165**	**3,272**
Supplies	(1)	8,115	9,000	9,200	9,000
Operating Expenditures	**(1)**	**8,115**	**9,000**	**9,200**	**9,000**
Total Expenditures	**(1)**	**8,115**	**9,000**	**9,200**	**9,000**

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City of Huntsville

FY 2009-10 Fund Overview

663 Hotel/Motel Tax - Tourism & Visitors Center

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Hotel/Motel Taxes	219,216	253,825	220,000	225,000	450,000
Interest Earnings	2,407	2,590	2,000	1,200	6,515
Total Revenues	**221,623**	**256,415**	**222,000**	**226,200**	**456,515**
Salaries/Other Pay/Benefits	-	-	-	-	132,980
Supplies	-	-	-	-	1,500
Maintenance Of Equipment	-	-	-	-	500
Services And Utilities	195,840	192,863	216,290	149,536	88,221
Insurance/Sundry/Elections	-	-	-	-	138,700
Operating Expenditures	**195,840**	**192,863**	**216,290**	**149,536**	**361,901**
Interfund Charges/Transfers Out	-	-	125,910	125,910	155,611
Transfers	**-**	**-**	**125,910**	**125,910**	**155,611**
Total Expenditures	**195,840**	**192,863**	**342,200**	**275,446**	**517,512**

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City of Huntsville

FY 2009-10 Fund Overview

664 Hotel/Motel Tax - Visitor Center

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Hotel/Motel Taxes	219,279	251,237	220,000	225,000	-
Fees/Charges/Sales	30,074	-	-	-	-
Interest Earnings	6,738	6,656	5,000	3,200	-
Grants/Reimbursements/Contributions	1,150	2,850	-	-	-
Total Revenues	**257,241**	**260,743**	**225,000**	**228,200**	**-**
Supplies	-	-	2,411	-	-
Maintenance Of Structures	-	1,069	35,000	8,500	-
Services And Utilities	126,838	129,920	152,300	162,907	-
Operating Expenditures	**126,838**	**130,990**	**189,711**	**171,407**	**-**
Interfund Charges/Transfers Out	50,000	50,000	27,782	27,782	-
Transfers	**50,000**	**50,000**	**27,782**	**27,782**	**-**
Total Expenditures	**176,838**	**180,990**	**217,493**	**199,189**	**-**

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City of Huntsville

FY 2009-10 Fund Overview

665 STATUE PAVER FUND

Revenue

Expenses

Account Category	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimated	09-10 Adopted
Interest Earnings	2,017	1,326	1,500	500	619
Grants/Reimbursements/Contributions	800	1,300	3,000	1,850	3,000
Total Revenues	**2,817**	**2,626**	**4,500**	**2,350**	**3,619**
Services And Utilities	1,125	-	-	-	-
Programs/Projects	-	6,253	10,000	6,500	6,500
Operating Expenditures	**1,125**	**6,253**	**10,000**	**6,500**	**6,500**
Total Expenditures	**1,125**	**6,253**	**10,000**	**6,500**	**6,500**

City of Huntsville

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City of Huntsville

FY 2009-10

Summary of Expenses by Department

Department	08-09 Amended Budget	08-09 Estimated	09-10 Adopted Budget	09 vs 10 Budget	% Change
Charter Offices	864,888	817,407	901,317	36,429	4.21%
Administrative Services	2,278,199	2,170,369	2,397,134	118,935	5.22%
Finance	2,145,388	2,105,075	2,216,248	70,860	3.30%
Community Services	1,524,397	1,381,158	1,717,085	192,688	12.64%
Public Utilities	11,765,003	11,084,329	11,088,477	(676,526)	(5.75%)
Public Works	2,302,831	2,266,381	2,321,377	18,546	0.81%
Public Safety	6,094,986	5,812,269	6,298,486	203,500	3.34%
Internal Service Funds	4,430,030	3,858,230	4,331,490	(98,540)	(2.22%)
Special Revenue Funds	3,419,554	3,091,530	3,150,107	(269,447)	(7.88%)
Non-Departmental	10,205,354	10,009,086	12,862,637	2,657,283	26.04%
Debt Service	12,470,693	6,053,045	5,910,072	(6,560,621)	(52.61%)
Arts and Cultural Services	1,275,006	1,173,532	1,397,179	122,173	9.58%
Total Expenditures	**58,776,329**	**49,822,411**	**54,591,609**	**(4,184,720)**	**(7.12%)**

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City of Huntsville

FY 2009-10

Summary of Expenses by Category

Expenditure Category	08-09 Amended Budget	08-09 Estimated	09-10 Adopted Budget	09 vs 10 Budget	% Change
Salaries/Other Pay/Benefits	17,455,283	16,984,769	18,169,716	714,433	4.09%
Supplies	1,944,602	1,708,483	1,955,032	10,430	0.54%
Maintenance Of Structures	1,571,783	1,202,749	1,414,336	(157,447)	(10.02%)
Maintenance Of Equipment	678,175	492,445	607,503	(70,672)	(10.42%)
Services And Utilities	8,695,278	8,438,361	8,759,169	63,891	0.73%
Insurance/Sundry/Elections	730,798	672,240	933,888	203,090	27.79%
Programs/Projects	325,385	209,352	203,479	(121,906)	(37.47%)
Medical Insurance	2,862,161	2,602,000	3,302,542	440,381	15.39%
Debt Service	12,470,693	6,053,045	5,910,072	(6,560,621)	(52.61%)
Right-Of-Way Maintenance	813,835	813,835	804,897	(8,938)	(1.10%)
Future Appropriations/Bad Debt	226,485	-	224,646	(1,839)	(0.81%)
Base Operating Budget	**47,774,478**	**39,177,279**	**42,285,280**	**(5,489,198)**	**(11.49%)**
Capital Outlays	1,729,926	1,393,895	1,055,779	(674,147)	(38.97%)
Capital Improvements	**1,729,926**	**1,393,895**	**1,055,779**	**(674,147)**	**(38.97%)**
Interfund Charges/Transfers Out	2,979,888	2,659,200	2,530,140	(449,748)	(15.09%)
Transfer To Capital	777,476	1,077,476	3,025,117	2,247,641	289.09%
Administrative Reimbursements Out	5,514,561	5,514,561	5,695,293	180,732	3.28%
Transfers	**9,271,925**	**9,251,237**	**11,250,550**	**1,978,625**	**21.34%**
Total Expenditures	**58,776,329**	**49,822,411**	**54,591,609**	**(4,184,720)**	**(7.12%)**

City of Huntsville

Fiscal Year 2009-2010 Budget

CHARTER OFFICES

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Charter Offices

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Office of City Manager

Our Purpose

The purpose of the Office of City Manager is to provide plans, controls, direction, and coordination to the activities and functions of all City departments, resources, personnel, capital and projects of the City on behalf of the City Council, employees of the City and the citizens of Huntsville so they can be informed, provide and receive needed services and enjoy a safe and productive place to live and work.

Description of our Services

The City Manager exercises leadership in maintaining effective communication between the City Council, City employees, and the citizens of Huntsville. As the City's Chief Executive Officer, the City Manager helps develop the City's mission, implements policies, and oversees legislative processes. The City Manager also formulates, reviews, and submits the annual budget to the City Council for adoption. This office helps to preserve and enhance the quality of life for the Citizens of Huntsville by actively seeking economic and community development opportunities and by observing the City's guiding principles. The City Manager also performs other duties as assigned by the City Council.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Continued training and development so as to mature new management team and increase effectiveness. Improved minority participation in City staff.
- Initiated ongoing performance auditing. Continued to refine measurables and reporting
- Funded and continued implementation of Comprehensive Plan.
- Improved Equal Opportunity hiring procedures in the City.
- Developed a master plan of community support for Hwy 19 improvement.
- Obtained greater that budgeted amounts of grants by a factor of 6.
- Planned for effective utilization of water resources.
- Implemented a trial prototype recycling program.

FY 09-10 Department Objectives

- Review and reprioritize the work processes and vehicle/equipment throughout the City. Develop a substantial plan to improve mileage by 5%.
- Accelerate the completion of Capital Improvement Projects to reduce total CIP backlog from $7 million in fiscal year 2009 to 3 million in fiscal year 2010 excluding Towne Creek and Library.
- Reduce the electrical energy consumption by 10% measure in kilowatt hours of City Buildings. Plan and evaluate methods to reduce electrical energy and consumption in all water and sewer operation by 10% within 3 years.
- Streamline process to reduce bureaucratic delay without sacrificing visibility.
- Improve equal opportunity in selected departments.
- Actively investigate (1) additional ground water (2) mobility within Huntsville.
- Implement prototype recycling program.
- Follow through on strategic mobility problems such as Hwy 19, Hwy 75N at I-45, FM 1791 and Powell Rd.
- Follow through on drainage improvements.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Office of City Manager	3.00	2.00	2.00
Total Personnel	**3.00**	**2.00**	**2.00**

Special Projects Director position was eliminated in FY08-09.

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Council Meetings Attended	40	40	40
TIRZ Meetings Attended	12	8	0
HEDC Meetings Attended	14	4	0
Other Meetings Attended	243	221	221
Training Events Attended	43	35	40
Calls for Service Handled	658	682	650
Regular Reports to Council	20	20	20
Special Reports to Council	1	1	1

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Target
% of Citizens Satisfied with the Overall Quality of Life in Huntsville	Bi-annual survey	95%	Bi-annual survey
% of Citizens Satisfied with the City's Communication with Citizens	Bi-annual survey	95%	Bi-annual survey
% of Citizens Satisfied with City's Efforts to Plan for the Future	Bi-annual survey	90%	Bi-annual survey
% of Citizens Satisfied with City's Efforts to Encourage Economic Growth	Bi-annual survey	85%	Bi-annual survey
% of Citizens Satisfied with City's Efforts to Maintain a Reasonable Tax Rate	Bi-annual survey	90%	Bi-annual survey
% of Citizens Satisfied with City Employee's Responsiveness	Bi-annual survey	90%	Bi-annual survey
% of Citizens Satisfied with the Efficiency & Economy of Services	Bi-annual survey	85%	Bi-annual survey

The City of Huntsville conducts a bi-annual citizen survey. The 2009 Citizen Survey will be conducted during the first quarter of fiscal year 09-10 gauging citizen satisfaction with services performed in fiscal year 08-09.

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Office of City Secretary

Our Purpose

The purpose of the Office of City Secretary is to provide support, assistance and information to the City Council so that they have the resources they need to make decisions; to preserve City documents so that the City Council, City employees, and Citizens of Huntsville have timely and convenient access to City records and may stay informed; and to provide election services to voters and candidates so that they may be involved in the decision making process.

Description of Our Services

The Office of City Secretary is responsible for the preparation of agendas and minutes for City Council and other committee meetings and is responsible for ensuring compliance with the Texas Open Meetings law for all public meetings held. The City Secretary maintains the official records of the City including minutes, contracts, agreements, ordinances, resolutions, and deeds and handles all open records requests in compliance with the Texas Open Records Act. The office also provides support to the City Council and the City Council's various regular and ad hoc committees, and provides information to the City Council, City staff and citizens. The Office of City Secretary is responsible for conducting elections for the City, compiling the City's monthly newsletter, and managing the Records Management function for all City offices.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Continued development of contract database for contracts and agreements and maintenance of permanent records.
- Conducted City Officer's Election in May 2009
- Completed recodification of Code of Ordinances.
- Updated and upgraded communications services – City Connection newsletter and pertinent website pages.

FY 09-10 Department Objectives

- Purchase contract database for contracts and agreements and maintenance of permanent records.
- Conduct election in November 2009
- Relocation of records retention
- Complete significant portion of TMCCP certification for City Secretary and Deputy City Secretary

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Our Resources

Personnel Summary

Position	FY 07-08	FY 08-09	FY 09-10
Office of City Secretary	2.00	2.00	2.00
Total Personnel	**2.00**	**2.00**	**2.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Projection
City Council Agendas Prepared	40	38	24
Open Records Request Processed	180	165	200
Municipal Elections Held	3	1	1
Monthly Newsletters Published	12	12	12
Passport Applications Processed	1719	Service Discontinued 08/01/08	-
Permanent Documents Indexed and Filed:			
Ordinances	36	55	45
Resolutions	8	28	20
Contracts/Agreements	75	70	60

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Citizens Satisfied with the City's Communication with Citizens	survey conducted bi-annually	90%	survey conducted bi-annually
% of Citizens Satisfied with City's Efforts to Provide an Adequate Forum for Public Input	survey conducted bi-annually	90%	survey conducted bi-annually
% of Open Records Request Processed Within Required Time Period	survey conducted bi-annually	100%	survey conducted bi-annually
% of City Council Meeting Minutes Prepared On-Time	survey conducted bi-annually	100%	survey conducted bi-annually

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Office of City Judge

Our Purpose

The purpose of the Office of City Judge is to administer effective and impartial justice for citizens in matters related to Class “C” offenses filed with in the city limits of the City of Huntsville in order to provide due process and enhance public safety.

Description of Our Services

The City Judge presides over the City of Huntsville’s municipal court proceedings. The City Judge conducts trials for Class “C” Misdemeanors which include: traffic violations, Class “C” Penal violations, parking violations, City Ordinance violations, Texas Alcoholic Beverage Code violations, Texas Health & Safety Code violations and Texas Education Code violations.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Administered effective and impartial justice for citizens in matters related to Class “C” offenses filed with in the city limits of the City of Huntsville.

FY 09-10 Department Objectives

- Administer effective and impartial justice for citizens in matters related to Class “C” offenses filed within the city limits of the City of Huntsville

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Office of City Judge	1.00	1.00	1.00
Total Personnel	**1.00**	**1.00**	**1.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Cases Scheduled for Court Appearance	4,838	4,400	4,800
Number of Cases Filed[1]	7,449	7,800	8,000
Number of Cases Adjudicated/Closed	7,595	6,500	6,700
Number of Cases Appealed	33	20	25
Number of Warrants Issued	2,821	2,800	2,800

1- Includes traffic, parking, State law, and City ordinance violations

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Total Cases Appealed[2]	0.4%	0.4%	0.4%

2- Calculated as a % of total cases adjudicated/closed

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FY 2009-10 Expenses

CHARTER OFFICES

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-112 City Council					
Salaries/Other Pay/Benefits	-	-	95	95	-
Supplies	14,122	8,581	7,250	7,500	7,250
Services And Utilities	100,363	124,342	92,255	75,842	110,126
City Council Total	**114,485**	**132,923**	**99,600**	**83,437**	**117,376**
101-113 Office of City Manager					**FTE: 2.00**
Salaries/Other Pay/Benefits	346,236	293,210	213,975	213,519	215,799
Supplies	22,119	4,726	3,625	3,762	3,500
Services And Utilities	41,537	101,444	102,317	77,017	180,928
Office of City Manager Total	**409,892**	**399,380**	**319,917**	**294,298**	**400,227**
101-114 Office of City Secretary					**FTE: 2.00**
Salaries/Other Pay/Benefits	134,949	186,270	129,313	164,865	119,483
Supplies	1,446	854	6,200	5,805	1,450
Services And Utilities	10,582	9,952	53,823	31,757	31,277
Insurance/Sundry/Elections	13,319	19,475	30,700	14,500	30,200
Office of City Secretary Total	**160,296**	**216,551**	**220,036**	**216,927**	**182,410**
101-115 Office of City Attorney					
Salaries/Other Pay/Benefits	118,199	123,025	89,946	80,243	-
Supplies	534	150	250	185	250
Maintenance Of Equipment	3,293	8,223	7,500	3,000	-
Services And Utilities	49,929	45,077	76,896	91,785	150,400
Office of City Attorney Total	**171,955**	**176,474**	**174,592**	**175,213**	**150,650**
101-117 Office of City Judge					**FTE: 1.00**
Salaries/Other Pay/Benefits	45,798	46,172	46,901	46,889	46,844
Supplies	-	-	100	100	100
Services And Utilities	378	1,079	3,742	543	3,710
Office of City Judge Total	**46,176**	**47,251**	**50,743**	**47,532**	**50,654**
Charter Offices Total	**902,804**	**972,579**	**864,888**	**817,407**	**901,317**

City of Huntsville

Fiscal Year 2009-2010 Budget

ADMINISTRATIVE SERVICES

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Administrative Services

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Human Resources

Our Purpose

The purpose of the Human Resources Division is to provide information regarding policies, procedures, employment and employee benefits to City staff and Citizens of Huntsville so they can receive the best possible service from a diverse and well qualified staff.

Description of our Services

The City of Huntsville seeks to attract and develop a diverse group of talented people who share a commitment to our core values of professionalism, respect, results, teamwork and partnerships and who will provide the highest quality of service to our citizens. The Human Resources division provides support to city departments in human resource planning, budgeting, recruitment, and selection. Human Resources also works to ensure all personnel policies adopted by the City Council are carried out in an equitable manner and is responsible for the City's compliance with State and Federal Statutes involving personnel management. The division also conducts job analysis and administers and maintains the city's classification, compensation and pay plan system. Human Resources is responsible for coordination of both retirement and benefits. Human Resources ensures equal employment to all individuals without regard to race, color, religion, sex, national origin, age or disability and strives to provide every employee the opportunity to advance and realize their maximum potential.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Continued to manage and adjust employee/retiree benefit plan as required by the Government Accounting Standards Board (GASB) Statement 45
- Continued to monitor and manage employee health care costs for employees/retirees
- Continued efforts to improve strategies for recruiting and retaining a qualified diverse workforce

FY 09-10 Department Objectives

- Continue to manage and adjust employee/retiree benefit plan as required by the Government Accounting Standards Board (GASB) Statement 45
- Continue to monitor and manage employee health care costs for employees/retirees
- Continue efforts to improve strategies for recruiting and retaining a qualified workforce
- Implement a Wellness Program for employees

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Human Resources[1]	4.00	4.00	3.00
Total Personnel	**4.00**	**4.00**	**3.00**

1 - Administrative Services Director position eliminated FY 08-09

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Applicants Reviewed/Processed	1200	1100	1300
Average Number of Applicants per Recruitment	15	20	25
Budgeted Full Time Equivalent Employees	278.66	283.82	283.82
Employee Turnover Rate	28%	20%	23%

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Eligible Employees Enrolled in Benefit Program	99%	99%	99%
% of New Hires that Successfully Complete Probation	95%	95%	95%
% of Citizens Satisfied with City's Efforts to Maintain a Qualified Workforce[1]	Survey Conducted Bi-annually	78%	Survey Conducted Bi-annually

1- The City of Huntsville conducts a biannual citizen survey. The 2009 Citizen Survey will be conducted during the first quarter of fiscal year 09-10 gauging citizen satisfaction with services performed in fiscal year 08-09.

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Fleet Services

Our Purpose

The purpose of Fleet Services is to provide high quality maintenance for safe operation of City vehicles and equipment in a cost effective and timely manner.

Description of Our Services

Fleet Services is responsible for maintaining safe, efficient, dependable vehicles and equipment for City departments; reviewing new vehicle and equipment specification; and providing recommendations on vehicle and equipment replacement schedules.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Gained certification for equipment operators.
- Researched options for computerized database library for fleet service.
- Researched fleet management systems that will be a cost saving and increase efficiency of operations.
- Planned, prepared, and established a preventative maintenance program for generators.

FY 09-10 Department Objectives

- Upgrade / Replace tire changer.
- Review mechanic work order process in the garage.
- Annual heavy duty trucks brake inspection.
- Fuel storage tanks water test at Service Center.
- Improve vehicle wash station at Service Center.
- Research and training on new EPA emissions for mechanic.
- Gain Automotive Service of Excellence Award for mechanics.
- Research cost for ethanol fuel conversion and other fuel energy savings
- Cross train employees in water/sewer supplies and auto supplies.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Fleet Services	6.00	6.00	7.00
Total Personnel	**6.00**	**6.00**	**7.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Thru 2nd Qtr	FY 09-10 Estimate
Number of Vehicles and Equipment	585	629	644
Rolling Stock[1]	263	248	254
Non Rolling Stock[2]	322	381	390
Fixed Asset to Mechanic Ratio (based on # of certified mechanics)	117:1	105:1	107:1
Number of Garage Work Orders Processed[3]	1,333	1855	1900

1- Includes automobiles, trucks, vans, dump trucks, sanitation trucks, specialty equipment, heavy equipment, riding mowers, backhoes, tractors, and fire vehicles.
2- Includes generators, trailers, implements, and small equipment.
3- Work Orders Process data has been under review for accuracy – 06/07 started to separate service orders (preventative maintenance) versus work orders

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Thru 2nd Qtr	FY 09-10 Target
Number of Preventative Maintenance work orders completed	423	769	800

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Building Services

Our Purpose

The purpose of Building Services is to provide safe, comfortable, and well-maintained city-owned buildings and facilities so that City employees are supplied with a safe environment that allows them to be as efficient as possible in their service to the citizens of Huntsville.

Description of our Services

Building Services is responsible for the maintenance, repair, and improvements to all city-owned buildings and facilities. Building Services also performs internal projects, community projects, and oversees contractual projects.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Implemented preventive maintenance programs for all facilities
- Continued personnel training in electrical and HVAC maintenance
- Reviewed maintenance and replacement program for HVAC at all city facilities
- Coordinated replacement of Visitors Center porch handrails
- Reviewed security and safety at each facility
- Coordinated roof replacement at airport and police departments
- Researched energy conservation methods

FY 09-10 Department Objectives

- Enhance security at City of Huntsville Service Center, including keypad and touch key entry systems
- Complete roof replacement at Airport and Police Department
- Continue personnel training in the field of HVAC and Electrical
- Proactive in preventive maintenance, and continue with implementation of preventive maintenance programs for all facilities
- Strive for continuous improvement in providing each department with top quality service

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Building Services	2.00	3.00	3.00
Total Personnel	**2.00**	**3.00**	**3.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Estimate
Number of Request for Service (Work Orders)	700	750	750
Total Square Footage of Buildings and Facilities Maintained	220,818	220,818	220,818
Number of Building and Facilities Maintained	67	67	67
Special Projects Completed	08	5	5

1. Number of Request for Service (Work Orders) has only been tracked in Building Maintenance BOSS database since 1-11-07.
2. Special Projects defined as non-routine, non-preventative maintenance work orders (some off site e.g. Courthouse requests, downtown support, Christmas decorations, parades, Sam Houston events) as well as internal special projects such as unique one-time requests (transfer station built scale house, WWTP termite repairs, Wynn Home special cleaning, moving of art pieces donated etc., hanging AED city-wide, numerous library special set ups, bunkers and mold removal, City Hall outside light repairs. Building Maintenance has Corrective Maintenance, Monthly Maintenance, Preventative Maintenance and Special Projects.

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Target
% of Non-Emergency Service Calls Responded to Within 3 Days	84%	90%	95%
Customer Satisfaction	74.2	85%	90%
% of Emergency Service Calls Responded to Within 24 Hours	2 calls at 100%	100%	100%

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Information Technology

Our Purpose

The purpose of Information Technology is to provide technical resources, systems, and services to City staff so that they can have the systems and support they need to be as efficient as possible in their service to the citizens of Huntsville.

Description of our Services

Information Technology coordinates, evaluates, implements, and supports use of technologies and voice communications services within the City of Huntsville. Information Technology provides high quality and timely desktop and application support (help desk) to all City employees, manages and improves the City's technical infrastructure, and provides management and guidance to City Departments regarding technology implementations. Information Technology is also responsible for the management of the City's website.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Performed a need/cost analysis and demo vendors to integrate and/or replace several applications including financial software, inventory, permits, code enforcement, cash receipting and public work requests.
- Re-designed several City websites including the Police Department, Wynne Home, Main Street, Huntsville Horizon, and the Library.
- Upgraded the city-wide phone and voicemail system and tested for redundancy.
- Upgraded radio communication equipment for the Fire Department and Public Utilities.
- Refined the disaster recovery plan and tested key network equipment to prepare for the upcoming hurricane season.
- Continued configuration changes of core network equipment to ensure city network remains stable.
- Implemented a backup internet solution to maintain 100% uptime for the enterprise.
- Remodeled the server room to better organize equipment and allow for growth.
- Upgraded the city-wide email application to exchange 2007 and re-integrated with the voicemail application.
- Performed a library book catalog and patron management software/hardware upgrade and re-configured the Library network, which provided patrons more functionality and ease of use on public PCs.
- Deployed and trained staff on the Microsoft Office 2007 suite which includes Word, Excel, PowerPoint, Access and InfoPath.
- Offered staff free online Microsoft application training.
- Deployed 38 PCs and 5 servers.
- Researched and deployed additional laptops for patrol vehicles.
- Designed and built a media room to better manage live City Council Meetings.

FY 09-10 Department Objectives

- Implement an integrated software solution to manage permits, code enforcement, inventory, and work order requests.
- Implement a web streaming video solution to broadcast important City meetings in both a live and archived format.
- Improve audio/video equipment in the council chambers for live broadcasts.
- Implement a document management system to archive important paper records in an electronic format. This will allow for better management of records, faster retrieval, and reduce the amount of physical storage space requirements. This project is contingent upon a grant.
- Begin offering the ability to apply for City jobs online. This application will also notify applicants as positions become available.
- Install private fiber to the Service Center, Municipal Court, and Aquatic Center.
- Install a tower at Fire Station 1 for backup data/voice communications.
- Install an emergency management appliance to handle caller ID location information for various City facilities.
- Install and configure Systems Center Operations Manager to improve management core City servers and network hardware.
- Upgrade two primary backup connections to handle increased traffic during outages.
- Re-structure several data rooms to better organize equipment.
- Deploy 67 PCs and upgrade several network devices.
- Deploy several laptops to patrol vehicles. This project is contingent upon a grant.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Information Technology	5.00	5.00	5.00
Total Personnel	**5.00**	**5.00**	**5.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Help Desk Requests Completed	3,000	2,700	2,700
Technical Projects Completed	13	15	13
Total Workstations/Servers/Telephones/Printers/Networking Equipment Supported	550	650	650
Total Applications Supported	100	100	100
Help Desk Requests to IT Staff Ratio	600:1	540:1	540:1
Workstations/Equipment to IT Staff Ratio	110:1	130:1	130:1

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Average Time to Resolve Help Desk Request			
Critical Priority	3 hours	3 hours	3 hours
Medium Priority	1 day	6 hours	6 hours
Low Priority	2 days	1 day	1 day

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FY 2009-10 Expenses

ADMINISTRATIVE SERVICES DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-150 Human Resources					
Salaries/Other Pay/Benefits	259,783	291,465	309,085	307,371	174,572
Supplies	6,432	6,654	21,100	14,500	95,000
Services And Utilities	59,288	43,662	60,371	61,004	114,518
Insurance/Sundry/Elections	23,427	23,273	26,000	19,000	26,000
Human Resources Total	**348,930**	**365,053**	**416,556**	**401,875**	**410,090**
101-389 Garage Operations					**FTE: 7.00**
Salaries/Other Pay/Benefits	331,554	360,521	450,686	432,101	467,500
Supplies	30,391	24,933	31,625	27,614	36,647
Maintenance Of Equipment	5,818	9,172	17,000	5,000	17,000
Services And Utilities	-	2,791	10,000	7,000	55,484
Insurance/Sundry/Elections	1,321	-	-	-	-
Interfund Charges/Transfers Out	4,856	-	-	-	-
Garage Operations Total	**373,940**	**397,417**	**509,311**	**471,715**	**576,631**
101-444 Building Services					**FTE: 3.00**
Salaries/Other Pay/Benefits	109,347	135,591	142,163	146,381	148,076
Supplies	7,061	6,921	6,869	4,874	5,391
Maintenance Of Structures	77,919	44,523	50,000	41,777	40,000
Maintenance Of Equipment	22,286	29,415	52,160	21,110	32,070
Services And Utilities	85,892	267,205	267,593	277,826	277,689
Insurance/Sundry/Elections	395	-	-	-	-
Interfund Charges/Transfers Out	1,076	-	-	-	-
Building Services Total	**303,976**	**483,654**	**518,785**	**491,968**	**503,226**
101-640 Information Technology				**SP: 1.00**	**FTE: 5.00**
Salaries/Other Pay/Benefits	297,617	297,249	323,525	334,677	372,327
Supplies	23,039	19,431	18,200	14,987	34,500
Maintenance Of Equipment	19,998	16,969	17,000	10,016	-
Services And Utilities	361,040	453,089	474,822	445,132	500,360
Capital Outlays	25,189	-	-	-	-
Information Technology Total	**726,883**	**786,738**	**833,547**	**804,811**	**907,187**
Administrative Services Department Total	**1,753,729**	**2,032,862**	**2,278,199**	**2,170,369**	**2,397,134**

City of Huntsville

Fiscal Year 2009-2010 Budget

FINANCE

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Finance Department

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Finance

Our Purpose

The purpose of the Finance Division is to provide financial monitoring information and analysis, internal controls, employee and vendor payments, and timely and accurate information to the City Council, City Staff, Vendors, and Citizens of Huntsville so that they may manage their resources, effectively administer their programs and projects, and make informed decisions.

Description of Our Services

The Finance Division is responsible for the administration and supervision of all financial affairs of the City. The Finance Division is responsible for the accurate and timely recording of the collection of City funds, the disbursement of City funds, and purchasing, recording and reporting of these transactions in accordance with State law, City policies, and Generally Accepted Accounting Principles (GAAP). The Finance Division advises the City Manager and departments regarding proper procedures and internal controls to other City departments in order to ensure accurate fiscal management. The Finance Division also conducts internal auditing as needed. The department consists of Accounting, Utility Billing, Purchasing, Warehouse, and oversight of Court personnel and procedures.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Obtained Comprehensive Annual Financial Report Award for 32nd year
- Obtained Budget Award for 22nd year
- Further diversified fund investments and enhanced return in a slowing economy
- Streamlined inventory processes and reconciliations
- Reduced reporting and compilation time for monthly reports
- Produced complete budget document by first of fiscal year
- Reviewed water/sewer margin requirements with $2 reduction in base rate

FY 09-10 Department Objectives

- Obtain Comprehensive Annual Financial Report Award for 33rd year
- Obtain Budget Award for 23rd year
- Complete fiscal policy review and adopt policies related to finance, grants reporting, and utility credit study. Also, complete review of purchasing policies and method to streamline bidding.
- Implement trust for retiree health program
- Research and present alternative for retirement pension costs and retiree health insurance, provide presentation and research on program, liabilities
- Analyze and formulate reporting system for hotel/motel tax fund and gift shop
- Research IT system alternative for Finance and other operations and workflow and implementation alternative
- Initiate utility rating review
- Improve web site and transparency over web and recommend presentation for tourism and economic development
- Review method of gas and oil inventory accounting

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Finance	9.00	9.00	9.00
Total Personnel	**9.00**	**9.00**	**9.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Invoices Processed	10,109	10,720	10,414
Number of Vendor Checks	5,940	5,833	5,881
Number of Payroll Checks/ACH Issued	8,642	8,743	8,693
Number of Purchasing Card Transactions	6,017	4,561	4,101
Number of Monthly Financial Reports Released	12	12	12
Number of Receivable Invoices Mailed	163	178	180
Number of Official Budget Documents Prepared	1	1	1
Number of Comprehensive Annual Financial Reports Prepared	1	1	1

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Monthly Financial Reports Released On-Schedule	100%	100%	100%
GFOA's Distinguished Budget Presentation Award Received	20th	21st	22nd
GFOA's Excellence in Financial Reporting Award Received	30th	31st	32nd
Unqualified Audit Opinion Received	✔	✔	✔
City of Huntsville's General Obligation Bond Rating			
Moody's	A2	A2	A2
Standard and Poor's	A	A	A+
City of Huntsville's Waterworks and Sewer System Bond Rating			
Moody's	A3	A3	A3
Standard and Poor's	A-	A-	A+

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Municipal Court

Our Purpose

The purpose of the Municipal Court is to provide a forum for citizens to be heard in a professional and courteous environment in matters related to Class “C” misdemeanor offenses filed within the city limits of the City of Huntsville so that the law may be administered in a fair and efficient manner.

Description of Our Services

The Municipal Court provides administrative support for the City of Huntsville’s municipal court proceedings. The Municipal Court is responsible for the collection of fines, fees, and State costs: filing citations/complaints; court scheduling; issuing, tracking, and clearing warrants; updating and maintaining court records; and reporting collections, convictions, and statistical data to the appropriate State agencies.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Continued development of Report Writer computer program for case management and statistical purposes. This program allows the court to create customized reports by pulling the desired data from the current case management system.
- Three more clerks achieved Level I of the Texas Municipal Court Clerk Certification Program. This brings the number of clerks to hold Level I to 4 of 5.
- Implemented photo capture capability into current software system allowing photos to be attached to master name files.
- Began conversion of system generated forms to updated “.xml” format allowing for more flexibility and better presentation of forms.
- Entered into contract with law firm McCreary, Veselka, Bragg, and Allen, P.C. (MVBA) for collection of delinquent cases.
- Equipped City Marshal vehicle with in-car video system.

FY 09-10 Objectives

- Develop statistical information to show effectiveness of the Juvenile Case Manager position.
- Successfully implement upcoming 2009 legislative changes.
- Finalize development of processes to routinely send delinquent cases to MVBA for collection.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Municipal Court	5.50	5.50	5.50
Court Security	1.00	1.00	1.00
Total Personnel	**6.50**	**6.50**	**6.50**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Cases Filed (including juveniles and minors) [1]	7,449	8,000	8,200
Number of Juvenile and Minor Cases Filed	666	780	800
Number of Cases Scheduled for Court Appearance	4,838	4,400	4,500
Number of Warrants Issued	2,821	2,800	2,800
Number of Warrants Served	2,394	2,400	2,400
Number of Translations for Spanish Speaking Persons	582	600	620
Total Revenue Collected	$1,001,068	$1,002,000	$1,030,000

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Warrants Served	2,394	2,400	3,000
Percentage of Total Revenue Collected from Warrant Service	35.6%	41.9%	41%

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Purchasing Services

Our Purpose

The purpose of Purchasing Services is to provide a systematic and efficient procurement and surplus disposition for all City operations so that City employees can have the equipment and supplies they need to be as efficient as possible in their service to the citizens of Huntsville.

Description of our Services

Purchasing Services provides procurement assistance to City departments for goods and services through bidding and contracts and works to ensure the best possible combination of price, quality and timeliness while maintaining a reputation of fairness and integrity. Purchasing Services also manages the City's surplus program for the disposal of property in a timely manner.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Developed and conducted city-wide training, utilizing the Smart Data On-Line
- Improved customer satisfaction, looking at both internal and external customers
- Continued to review City purchases for consolidation by vendor and/or commodity
- Increased buying power by increasing vendor base and joining more co-ops
- Reviewed credit card purchases and established monthly report
- Developed an electronic mini training newsletter for departments on daily operations and requirements
- Completed Department of Energy conservation study
- Established city-wide contract tracking system
- Established quarterly audit of purchase orders
- Joined Procurement Response for Emergency Preparedness (PREP)

FY 09-10 Department Objectives

- Finalize electronic purchase order procedures
- Continue steps toward gaining National Purchasing Institute Achievement of Excellence Award in Purchasing
- Research electronic sealed bid procedures
- Conduct vendor "how to do business" training with City
- Conduct formal external vendor survey
- Research on-line specification/vendor library
- Finalize revisions to purchasing manual
- Increase citywide department training and communication
- Research possibility of organizing a Walker County Co-op
- Consolidate annual contracts by commodity
- Continue advanced training for department employees

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Purchasing	2.00	2.5	2.5
Office Services	-	-	-
Total Personnel	**2.00**	**2.5**	**2.5**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Active Annual Contracts[1]	86	122	125
Purchase Orders Issued[1]	298	450	400
Formal Bids Issued	35	45	45

1- The number of purchase orders that must be issued should decrease as the number of annual contracts increases, thus saving time and money and providing other department's greater efficiency in their own operations.

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% Increase in the Number of Annual Contracts	66%	70%	10%
% of Vendors Placed on Vendor Management Program[2]	100%	100%	100%
% of Purchase Orders Processed Within 5 Business Days	Database being established	49%	80%
Customer Satisfaction Survey	53.5%	78.1%	85%

2- Vendor Management Program initiated in August 2007. All vendors notified and those willing to participate in place by Dec 07. New vendors notified of requirement to register with RFP Depot – City pays the fee, not our vendors.

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Warehouse Operations

Our Purpose

The purpose of the Warehouse is to coordinate and manage inventory for City operations so employees have the right equipment and supplies to maximize their efficiency in providing service to the citizens of Huntsville.

Description of Our Services

Warehouse Services coordinates and manages City's inventory and fuel supply system; preparing surplus units for auction.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Established minimum and maximum inventory levels with automatic reorder points.
- Researched methods of cost reduction and trends for cooper and petroleum products purchased; established recycling area.
- Initiated issue ticket procedure.
- Continued to research methods of reducing warehouse shrinkage-initiated formal monthly class inventory
- Completed conversion of storage racks
- Cross trained employees in fuel software
- Installed & reorganized owner's manual shelving

FY 09-10 Department Objectives

- Begin research for bar scanning inventory
- Research cost for ethanol fuel conversion and other fuel energy savings
- Cross train employees in water/sewer supplies and auto supplies.
- Maintain inventory shrinkage at 2 – 3 %
- Research new software technology for warehouse inventory.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Warehouse Admin[1]	3.00	3.00	2.00
Total Personnel	**3.00**	**3.00**	**2.00**

1 – Fleet Manager position moved to Garage Services in FY 08-09.

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Thru 2nd Qtr	FY 09-10 Estimate
Number of Warehouse Transactions (stock issued)	10,084	4,050	9,000
Number of Warehouse Transactions (number of items pulled)	10,307	5,611	11,000
Inventory shrinkage – controlled loss	132	1,014	2.5%
Inventory shrinkage – uncontrolled loss	5,435	92	2.5%

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Thru 2nd Qtr	FY 09-10 Target
% of shrinkage in Warehouse inventory	+3%	3%	3%

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Utility Billing

Our Purpose

The purpose of Utility Billing is to provide billing and revenue collection services to both City utility customers and other City departments in order to provide excellent service to our utility customers and accurately record and receipt revenues for the City of Huntsville.

Description of Our Services

Utility Billing ensures that utility customers are billed in accordance with the rate structure established by City Council and are treated equitably in compliance with ordinances and policies. Utility Billing performs a wide variety of functions including billing and collection; customer requests for connects, disconnects, and transfers of service; bad debt and non-payment issues; assisting customers with payment options and arrangements; and answering questions regarding billing and services. The division also acts as a central collection point for all monies received by other City departments.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Maintained current accounts receivable at 95% or less
- Held bad debts write offs to less than $3,000 per month
- Increased deposits for habitually delinquent utility accounts
- Continued scanning service applications for records retention

FY 09-10 Department Objectives

- Continue efforts to minimize utility account charge offs
- Monitor outside collections of charged off utility accounts
- Complete project of scanning utility applications for records retention
- Continue to promote automatic payment of utility bills through bank draft and credit card draft

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Utility Billing	6.00	6.00	6.00
Total Personnel	**6.00**	**6.00**	**6.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Utility Account Bills Generated	103,218	51,397	103,000
Number of Utility Payments Received	95,501	48,196	96,000
Dollar Value of Utility Accounts Billed	22,412,352	10,875,651	22,500,000
Number of Other Cash Collections Received	9,191	4,588	9,000
Dollar Value of Other Cash Collections Received	10,695,461	6,845,137	10,000,000
Meter Reading Service Orders Generated	10,966	5,703	12,000
Number of Penalties Processed	16,118	7,942	16,000
Dollar Value of Penalties Processed	159,500	83,466	160,000
Number of Billing Adjustments Made[1]	142	79	150
Number of Other Adjustments Made[2]	8966	4,633	9,000

1- Billing Adjustments are adjustments made to utility accounts and consumption data because of meter misreads or other billing errors.
2- Other Adjustments include adjustments made to utility accounts because of leaks, waiving of penalties, service fees, reinstate fees, tamper fees, etc. No adjustment is made to consumption data.

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Monthly Bills Posted to Customer Accounts On-Time	100%	100%	100%
Number of Billing Adjustments to Correct Meter Reading and/or Billing Errors	0.59%	.15%	.50%
% of Utility Accounts With Balances More Than 30 Days Past Due	0.40%	.81%	.50%
Uncollectible Account Charge-Offs as a % of Total Dollars Billed	0.67%	.25%	.50%

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FY 2009-10 Expenses

FINANCE DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-210 Finance					**FTE: 9.00**
Salaries/Other Pay/Benefits	559,606	585,914	678,314	677,685	706,161
Supplies	20,208	10,348	18,000	18,000	17,000
Services And Utilities	170,737	241,777	259,070	244,885	242,115
Insurance/Sundry/Elections	2,069	-	1,000	1,000	1,000
Finance Total	**752,620**	**838,039**	**956,384**	**941,570**	**966,276**
101-216 Office Services					
Supplies	39,116	38,904	48,100	46,739	47,385
Maintenance Of Equipment	146	44	700	36	500
Services And Utilities	61,381	62,712	72,278	67,730	72,315
Insurance/Sundry/Elections	249	-	-	-	-
Office Services Total	**100,892**	**101,659**	**121,078**	**114,505**	**120,200**
101-231 Municipal Court					**FTE: 5.50**
Salaries/Other Pay/Benefits	240,311	266,216	293,193	277,667	301,294
Supplies	11,038	11,628	6,850	5,350	6,850
Maintenance Of Structures	-	116	5,000	5,000	5,000
Services And Utilities	15,289	23,672	25,258	21,678	26,805
Municipal Court Total	**266,638**	**301,632**	**330,301**	**309,695**	**339,949**
101-234 Purchasing					**FTE: 2.50**
Salaries/Other Pay/Benefits	71,052	125,401	136,402	122,048	134,192
Supplies	(72)	334	764	430	765
Services And Utilities	2,031	6,209	5,772	6,466	5,761
Insurance/Sundry/Elections	2,962	3,179	3,650	3,500	3,650
Purchasing Total	**75,973**	**135,123**	**146,588**	**132,444**	**144,368**
101-388 Warehouse Division					**FTE: 2.00**
Salaries/Other Pay/Benefits	207,207	152,717	105,784	100,290	108,575
Supplies	18,662	7,087	20,257	57,262	14,675
Maintenance Of Equipment	304	234	245	90	-
Services And Utilities	3,251	324	3,940	3,230	2,752
Capital Outlays	48,144	-	10,000	7,840	5,500
Warehouse Division Total	**277,568**	**160,362**	**140,226**	**168,712**	**131,502**

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FY 2009-10 Expenses

FINANCE DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
220-212 Utility Billing					**FTE: 6.00**
Salaries/Other Pay/Benefits	291,177	297,113	332,031	322,704	347,173
Supplies	45,225	42,435	50,500	51,070	53,500
Maintenance Of Equipment	6,370	1,616	2,600	695	2,600
Services And Utilities	39,198	39,244	65,680	63,680	110,680
Capital Outlays	12,647	-	-	-	-
Utility Billing Total	**394,617**	**380,408**	**450,811**	**438,149**	**513,953**
Finance Department Total	**1,868,308**	**1,917,224**	**2,145,388**	**2,105,075**	**2,216,248**

City of Huntsville

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COMMUNITY SERVICES

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Community Services

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Recreation Services

Our Purpose

The purpose of Recreation Services is to provide quality recreational programming in a safe, accessible and affordable manner to citizens of all ages so they can experience life-enhancing leisure opportunities.

Description of our Services

Recreation Services is responsible for the creation, implementation, development and improvement of organized sports and leisure activities. Recreation Services provides “in-house” recreational programming and also creates partnerships with other organizations and service providers in the community to offer several different venues for citizens of all ages, and manages those contract and resources. Additionally, Recreation Services assists in managing schedules for various sports leagues and organizations, and provides funding for league participation in the Texas Amateur Athletic Federation (TAAF).

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Expanded the amount of programs available.
- Evaluated and improved current programming by implementing an “After Action Review” to determine the pros and cons of each program.
- Explored and created additional partnerships opportunities.
- Increased participation in Texas Amateur Athletic Federation to provide more local sports organization the opportunity to participate in State tournaments; evaluate efficacy.
- Contracted and partnered with outside businesses for service delivery.

FY 09-10 Department Objectives

- Create detailed manuals for each recreation program.
- Explore and create additional partnership opportunities.
- Expand the amount of programs available
- Create Recreation Activity Guide for each quarter

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Recreation[1]	-	-	1.50
Total Personnel	**-**	**-**	**1.50**

[1] - 1.5 FTE moved from Parks Maintenance

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of In-House Programs Offered	37	46	54
Number of Participants in In-House Programs	1368	2678	3800
Number of Contracted Programs Offered	8	8	7
Number of Participants in Contracted Programs	1240	1754	1900

1 – The total number of participants for Fair on the Square could not be measure and therefore were not included in the total. The number of participants for Scare on the Square is based on one booths count and does not take into account participants that did not visit that particular booth. The Winter in the Park event was a free recreation program open to the public; therefore, the number of participants could not be accurately determined.

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% Change in Community Recreation Program Participation	-	69.9%	28.6%
% of Citizens Rating Recreation Services as Good or Excellent	Survey Conducted Bi-annually	94%	Survey Conducted Bi-annually

1 – The percent of change in community recreation program was calculated by using the FY 07-08 estimate for the number of participants in In-House programs, 3327, and the FY 08-09 estimate for the number of participants in In-House programs, 5368.
2 - All of our programs with the exception of water aerobics are free to the public.

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Parks Maintenance/Cemetery

Our Purpose

The purpose of Parks Maintenance is to provide quality maintenance of City-owned parks, cemeteries, and recreational facilities to citizens and visitors so they can enjoy and safely utilize park facilities.

Description of our Services

Parks Maintenance is responsible for maintaining the City parks, baseball, softball, soccer and other recreation-related facilities, such as the Aquatic Center and the Martin Luther King Center, and the Oakwood Cemetery. Major City-owned parks include Eastham-Thomason Park, Kate Barr Ross Park and Emancipation Park. Other pocket or neighborhood parks are scattered throughout the City. Parks Maintenance also provides grounds keeping services at City facilities such as City Hall, the City Service Center, the Huntsville Police Department, and the Huntsville Public Library.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Barrier post, and new restroom at Eastham Thomason Park
- Continue to reach mowing schedule goals
- Install Field #5 outfield fence
- Complete Oakwood sidewalk
- Installed irrigation system on Field #5 Kate Barr Ross Park.
- Installed sidewalks at Field #5 Kate Barr Ross.
- Installed fence Field #6 Kate Barr Ross.

FY 09-10 Department Objectives

- Replace Light poles on fields #6, #7, #8
- Continue to reach mowing schedule goals.
- Reinstall Frisbee Golf Course
- Construct Gazebo at Eastham Thomason Park.
- Continue to improve trail system.
- Install new volleyball court at Eastham Thomason Park.
- Install fence Field #10 Kate Barr Ross.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Parks Maintenance	13.66	16.16	16.16
Cemetery	2.00	2.00	2.00
Total Personnel	**15.66**	**17.16**	**18.16**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Acres of Parks/Grounds Maintained[2]	414	414	414
Tons of Trash Removed	181	216	200
Number of Play Ground Safety Inspections Performed	144	144	144
Hours Spent Maintaining Existing Parks/Recreation Facilities	16390	17350	18500
Hours Spent Providing Improvements to Parks/Recreation Facilities	875	606	2000
Hours Spent Assisting Other Departments with Special Projects	2451	2524	1000

2 – Parks = 271 acres; and, other facilities = 143 acres (City Hall, Huntsville Public Library, Huntsville Police Department, etc.).

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Park Maintenance Completed On-Schedule	67%	72%	85%
% of Time Spent Improvements to Parks/Recreation Facilities	5%	3.4%	11%
% of Time Spent on Special Projects (not maintenance related)	13%	12.7%	5.5%
% of Citizens Rating Parks Maintenance Services as Good or Excellent	Survey Conducted Bi-annually	95%	Survey Conducted Bi-annually

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Aquatic Center

Our Purpose

The purpose of the Aquatics Center is to provide water-related activities to citizens and visitors so they may enjoy a safe swim experience.

Description of our Services

The Aquatic Center Division is responsible for the operation and maintenance of the newly built aquatic facility. The Aquatic Center division will coordinate and provide recreation swimming time and swimming instruction to the public, and coordinate and facilitate swim practice times and meets with Huntsville Independent School District Swim Team and the Huntsville Lakers Swim Team. Other programming will be explored and provided in order to meet community needs.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Expanded swim lessons
- Expanded programming in conjunction with the Recreation Services Division
- Partnered with other Aquatic Centers for continuous information updates.

FY 09-10 Department Objectives

- Maintain current lesson numbers
- Expand programming in conjunction with the Recreation Services Division
- Partner with other Aquatic Centers for continuous information updates.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Aquatic Center	-	.66	1.00
Total Personnel	**-**	**.66**	**1.00**

Full-time position added FY09-10

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Average Daily Attendance[1]	not available	214	230
Average Daily Attendance During Extended Season[1]	not available	5	10
Number of Hours Operated[1]	not available	951	1000
Number of Swim Meets Held[1]	not available	10	15
Number of Lessons Held[1]	not available	4	4
Number of Programs Held[1]	not available	7	8

1- Aquatic Center opened in summer 2007.

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Average Cost Per Participant Per Day in Aquatic Center Activities	$4.59	$4.55	$4.50
% of Citizens Rating Aquatic Services as Good or Excellent	Not Measured[1]	90%	Survey Conducted Bi-annually

1 – Aquatic Center opened in summer 2007.

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FY 2009-10 Expenses

COMMUNITY SERVICES DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-420 Community Services Admin					**FTE: 3.00**
Salaries/Other Pay/Benefits	279,719	195,300	259,032	203,546	154,420
Supplies	3,095	4,453	4,350	2,963	3,335
Maintenance Of Equipment	394	157	139	380	149
Services And Utilities	55,373	39,993	28,561	27,522	33,260
Insurance/Sundry/Elections	249	-	-	-	-
Capital Outlays	5,030	5,030	-	-	-
Interfund Charges/Transfers Out	1,072	-	-	-	-
Community Services Admin Total	**344,932**	**244,932**	**292,082**	**234,411**	**191,164**
101-421 Recreation					**FTE: 1.50**
Salaries/Other Pay/Benefits	-	-	9,487	-	64,334
Supplies	5,213	2,995	5,000	5,000	5,000
Maintenance Of Structures	7,342	-	-	-	-
Maintenance Of Equipment	12,904	83	500	665	698
Services And Utilities	37,233	38,931	45,080	43,285	45,476
Insurance/Sundry/Elections	2,315	525	2,500	2,500	2,500
Programs/Projects	27,042	34,559	73,211	66,211	78,850
Recreation Total	**92,049**	**77,093**	**135,778**	**117,661**	**196,858**
101-422 Parks Maintenance					**FTE: 16.16**
Salaries/Other Pay/Benefits	589,204	620,915	675,175	642,204	701,235
Supplies	55,302	61,418	81,158	62,450	67,188
Maintenance Of Structures	25,428	42,893	49,522	48,000	68,000
Maintenance Of Equipment	27,881	40,643	46,402	36,264	46,155
Services And Utilities	64,347	66,654	78,850	70,446	69,300
Insurance/Sundry/Elections	2,077	-	-	-	-
Interfund Charges/Transfers Out	37,752	-	-	-	-
Parks Maintenance Total	**801,991**	**832,523**	**931,107**	**859,364**	**951,878**
101-424 Aquatic Center Operations				**SP: 0.00**	**FTE: 0.66**
Salaries/Other Pay/Benefits	76,848	80,209	88,960	102,138	136,059
Supplies	20,925	17,863	41,045	36,445	43,250
Maintenance Of Structures	650	-	-	-	5,000
Maintenance Of Equipment	854	1,127	1,250	1,250	5,700
Services And Utilities	19,177	20,801	29,675	29,639	30,751
Insurance/Sundry/Elections	525	-	-	-	-
Programs/Projects	57	243	4,500	250	4,500
Aquatic Center Operations Total	**119,036**	**120,243**	**165,430**	**169,722**	**225,260**

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FY 2009-10 Expenses

COMMUNITY SERVICES DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-460 Cemetery					**FTE: 2.00**
Salaries/Other Pay/Benefits	-	-	-	-	99,176
Supplies	-	-	-	-	10,634
Maintenance Of Structures	-	-	-	-	3,650
Maintenance Of Equipment	-	-	-	-	5,320
Services And Utilities	-	-	-	-	1,812
Programs/Projects	-	-	-	-	25,000
Interfund Charges/Transfers Out	-	-	-	-	6,333
Cemetery Total	**-**	**-**	**-**	**-**	**151,925**
Community Services Department Total	**1,358,008**	**1,274,791**	**1,524,397**	**1,381,158**	**1,717,085**

City of Huntsville

Fiscal Year 2009-2010 Budget

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Public Utilities

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Water Services

Our Purpose

The purpose of Water Services is to provide an adequate supply of safe, affordable, and dependable drinking water to the utility customers of Huntsville in order to meet consumption, fire suppression, other community needs and that they may enjoy an improved quality of life and a safe community.

Description of Our Services

The Divisions of Water Services are responsible for water production and treatment, water distribution, and meter reading. Services are provided in accordance with standards established and governed by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). The Water Production Division operates seven water wells and two water production plants. This division is charged with providing clean, potable water to the City of Huntsville. Duties include water well maintenance, motor and pump maintenance, and chemical treatment. Water Distribution Division maintains approximately 200 miles of water distribution lines in the City of Huntsville and surrounding rural areas. This division is charged with line maintenance, line construction, water taps, fire hydrant maintenance, water line locates, and water line repair. Meter Reading Division maintains approximately 9,500 water meters. This division is charged with meter maintenance, meter reading, and customer service.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Reduced brown water by installing filters at the Spring Creek water plant.
- Continued waterline cleaning program (pigging)
- Implemented an aggressive water meter change out program.
- Began a valve maintenance program in the water distribution system.

FY 09-10 Department Objectives

- Continue waterline cleaning program (pigging)
- Continue the aggressive water meter change out program
- Continue the valve maintenance program in the water distribution system.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Surface Water Plant	-	-	-
Water Production	4.00	4.00	4.00
Water Distribution	10.00	10.00	10.00
Meter Reading	4.00	4.00	4.00
Total Personnel	**18.00**	**18.00**	**18.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY08-09 thru 2nd Qtr	09-10 Estimate
Customers Service Calls Performed by Meter Reading Crew	11,064	5828	11,656
Number of Water Quality Samples Taken	3,619	2308	4616
Total Gallons of Water Produced	2.84 billion	1.27 billion	2.5 billion
Water Main Leaks Repaired	277	232	464
Number of Locates on the City's Underground Infrastructure	422	341	682
Work Orders Performed by City Electrician	236	112	224
Average SCADA Call-outs Per Month	12	1	1
New Water Connections Installed	136	47	94
New Sewer Taps Installed	124	56	112
Number of Service Complaints Received	562	332	664

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY08-09 thru 2nd Qtr	FY09-10 Estimate
Service Complaints as a % of total Customer Accounts	0.01%	0.01%	0.01%
% of Water Taps Completed Within 14 Days	100%	98%	100%
Ratio of Repair Work Orders to Preventative Maintenance Work Orders at Water Plant	1 to 1	1 to 1	1 to 1
% of Water Production Accountability	92%	92%	92%
% of Citizens Rating Water Services as Good or Excellent	survey conducted bi-annually	78%	survey conducted bi-annually

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Wastewater Services

Our Purpose

The purpose of the Wastewater Services Division is to provide wastewater collection infrastructure and treatment capacity for the utility customers of Huntsville and the State of Texas in order to provide a clean and healthy waterway for domestic and recreational uses.

Description of Our Services

Wastewater Services is responsible for the collection and treatment of the wastewater generated in Huntsville. The activities of this division are conducted within the guidelines of the Texas Commission on Environmental Quality (TCEQ), the Environmental Protection Agency (EPA), and local ordinances.

The Wastewater Collection Division is responsible for maintaining the collection system infrastructure including the gravity sewer lines, manholes, and lift stations. The City of Huntsville uses a Supervisory Control and Data Acquisition (SCADA) computer system in the collection system for operational control and maintenance management. The computer system monitors various functions from the collection system, meter stations and lift stations. The Wastewater Services Collection staff installs new service connections, cleans lines, and works to reduce inflow and infiltration (I&I) in the system. Inflow is rainwater that enters into the sanitary sewer system at points of direct connection to the system. Infiltration is groundwater that enters sanitary sewer systems through cracks or leaks in the sanitary sewer pipes or manholes. When rainwater and groundwater enter the sanitary sewer system, it must be transported and treated just as if it were wastewater. This unnecessary load on the collection and treatment facilities increases costs and can cause the system to become overloaded and overflow, putting public health at risk and violating state and federal environmental regulations. Wastewater Services staff, through the efforts of the camera and repair crews, is diligently working to locate and repair sources of I&I in our collection system.

The wastewater collected by the sewer system flows to and is treated at one of Huntsville's three wastewater treatment plants: AJ Brown Plant, N.B. Davidson Plant, and Robinson Creek Plant. The Wastewater Services Treatment staff is responsible for the operation and maintenance of each treatment facility. The City's wastewater treatment facilities play an integral role in the protection of our vital surface water resource by working to deliver quality effluent back to the environment.

Goals and Accomplishments

FY 2008-09 Accomplishments

- Upgraded SCADA equipment at 9 lift stations
- Implemented upgrade or rehab of 2 lift stations

FY 2009-10 Objectives

- Replace 3 – 6" sludge pumps at Robinson Creek WWTP
- Replace 12" valves at Elkins Lake Dam Lift station
- Continue to reduce Inflow & Infiltration (I & I)
- Rehab Southwood Dr. Lift Station
- Inspect 19 miles of sewer collection system
- Continue to identify and repair problems in the sewer collection system.
- Continue to reduce I & I
- Continue to identify and repair problems in the collection system
- Replaced submersible pump at main lift at Robinson Creek WWTP

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Wastewater Collection	11.00	11.00	11.00
AJ Brown WWTP	5.00	5.00	5.00
NB Davidson WWTP	4.00	4.00	4.00
Robinson Creek WWTP	4.00	4.00	4.00
Total Personnel	**24.00**	**24.00**	**24.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 thru 2nd Qtr	FY 09-10 Estimate
Total Gallons of Wastewater Treated	1.44 billion	661 million	1.35 billion
Wastewater Work Orders Performed	257	57	125
Number of Manholes Inspected and Serviced	760	114	310
Man Hours Spent Locating Areas of Inflow and Infiltration	5,402	3,885	7,200
Average SCADA Call-outs Per Month	582	566	571
Service Request Completed	265	75	185
Approximate % of Solids Removed from Wastewater at Treatment Plants	98%	98%	98%
Number of Service Complaints Received	132	66	130

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 thru 2nd Qtr	FY 09-10 Target
Service Complaints as a % of total Customer Accounts	0.45%	0.35%	0.37%
Number of Sanitary Sewer Overflows	23	13	20
Ratio of Repair Work Orders to Preventative Maintenance Work Orders	2.5 to 1	3.0 to 1	2.0 to 1

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Environmental Services

Our Purpose

The purpose of Environmental Services is to provide professional information, accurate and reliable data, and industrial oversight to City of Huntsville citizens, staff, and regulatory agencies in order for them to make informed decisions, maintain regulatory compliance, and protect public health and the environment.

Description of Our Services

The Environmental Services Division is responsible for monitoring Wastewater Treatment Plant effluent in accordance with National Pollutant Discharge Elimination System (NPDES) permits for the City of Huntsville's three treatment plants. In addition, this division performs process control analysis to assist in wastewater operations. The Environmental Services Division also monitors the biological sanitary conditions of the drinking water system, administers the Industrial Pretreatment program, and develops and maintains the Industrial Storm Water Permits. These programs are administered in accordance with the standards established by the United States Environmental Protection Agency (EPA), Texas Commission on Environmental Quality (TCEQ), National Environmental Laboratory Accreditation Conference (NELAC), and City Ordinances.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Obtained NELAC accreditation of Microbiology Drinking Water Laboratory Program
- Revised local wastewater limits submitted to TCEQ; declared "Administratively Complete"
- Provide reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services
- Efficiently completed all bacteriological monitoring/reporting and internal program quality control and assurance in accordance with the Safe Drinking Water Act and certification by the State of Texas as scheduled.

FY 09-10 Department Objectives

- Complete revision of Industrial User Ordinance and Pretreatment Program upon TCEQ final approval of revised local wastewater limits
- Develop web-based Industrial User forms and information on City's web page
- Provide reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Environmental Services	3.00	3.00	3.00
Total Personnel	**3.00**	**3.00**	**3.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Thru 2nd Qtr	FY 09-10 Estimate
Number of Bacteriological Analysis of Drinking Water Samples Conducted	920	416	900
Number of Conventional Wastewater Pollutant Analysis Conducted (Biochemical Oxygen Demand [BOD], Carbonaceous BOD, Total Suspended Solids, Ammonia, Chlorine Residual, Dissolved Oxygen, pH)	2,565	1204	2,500
Number of Wastewater Samples Collected	698	365	700
Number of Industrial Samples Collected	3	3	6
Number of Whole Effluent Toxicity (Biomonitoring) Samples Analyzed by Contract Lab	36	11	24
Number of Hours of Wastewater Recordkeeping	407	300	600

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Thru 2nd Qtr	FY 09-10 Target
% of Bacteriological Proficiency Tests Performed with Acceptable Scores of 90% or better with no false negatives	100%	100%	100%
% of Discharge Monitoring Report Quality Assurance Proficiency Tests for Wastewater Analysis Performed with Acceptable Scores of 90% or better	100%	100%	100%
Number of “Required Action” Result Received from EPA and TCEQ laboratory and pretreatment program audits and inspections	0	0	0

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Solid Waste Services

Our Purpose

The purpose of Solid Waste Services is to provide collection, disposal and recycling services to the citizens of Huntsville, Texas Department of Criminal Justice, Sam Houston State University, and areas throughout Walker County in order to have a clean and attractive environment.

Description of Our Services

Solid Waste Services is responsible for the collection and disposal of solid waste in accordance with standards established by the Texas Commission on Environmental Quality, the United States Environmental Protection Agency and City Ordinances.

The Commercial Collection Division provides services for commercial customers through the use of dumpsters, open top roll off containers, and compacting roll off containers. The containers are maintained through an in-house container maintenance shop. The Solid Waste Disposal Division operates the solid waste transfer station, which is the collection point for all municipal waste for the City, TDCJ, SHSU, and other areas throughout Walker County. The collected waste is transferred to the Polk County Solid Waste Management Center Facility.

The Residential Waste Division provides service to residential customers. Customers receive twice per week garbage collection services, yard waste collection on the 1st, 3rd and 5th Wednesday of each month and heavy trash / large yard waste collection on the 2nd and 4th Wednesday of each month on a call in basis as part of their standard residential service. The Recycling Division encourages citizens to minimize waste through recycling and education. Programs such as the annual Trash Bash, E-Waste Recycling Day and partnerships with other organizations in Walker County, such as Walker County Proud Communities, Keep Huntsville Beautiful and Walker County Master Gardeners, help to keep our city clean and reduce the amount of disposed waste.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Promoted waste minimization through composting, recycling and other methods of solid waste reduction to make disposal as efficient and cost effective as possible.
- Assisted 103 low income and non-profit organizations by supplying 20.91 tons construction materials from the Trash Into Plow Share (TIPS) Warehouse Program
- Provided scheduled pickup of 198.6 tons of heavy debris & recyclables and clearance of 188.77 tons of vacant or substandard demolished structures through the use of the heavy trash truck purchased through H-GAC Solid Waste Implementation grant.
- Continued interdepartmental agreement between Wastewater Division and Solid Waste Division to collect, transport and dispose of 845.74 tons of sludge.
- Hosted 2nd Annual E-Waste Recycling Day in coordination with state, local and private entities for the purpose of avoiding the disposal of 25.1 tons of electronics in the landfill.
- Accepted Walker County grant-use invitations for 192 tons of tire recycling/disposal and 36.14 tons of creek cleaning.

FY 09-10 Department Objectives

- Continue to promote waste minimization through composting, recycling and other methods of solid waste reduction to make disposal as efficient and cost effective as possible.
- Continue to assist low income families and non-profit organizations by supplying construction materials from the Trash Into Plow Shares (TIPS) Warehouse Program; promote donations of construction and deconstruction materials.
- Continue to provide regularly scheduled pickup of heavy debris/recyclables and clearance of vacant or substandard demolished structures through the use of the heavy trash truck purchased through H-GAC Solid Waste Implementation grant.
- Continue interdepartmental agreement between Wastewater Division and Solid Waste Division to collect, transport and dispose of sludge.
- Continue E-Waste Recycling Day once yearly in coordination with State, local and private entities for the purpose of avoiding the disposal of electronics in the landfill.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Commercial Collection	7.00	5.00	5.00
Solid Waste Disposal	9.00	9.00	9.00
Residential Collection	13.00	7.00	7.00
Recycling	1.00	1.00	1.00
Total Personnel	**30.00**	**22.00**	**22.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Tons of Commercial Waste Collected	20,764	19,849	20,897
Tons of Residential Waste Collected	7,082	7,243	6,632
Tons of Waste Brought to Transfer Station	39,862	39,966	40,963
Tons of Waste Transferred to Polk County Landfill	37,608	37,284	37,684
Tons of Waste Recycled	2,254	2,682	3,279
Miles Traveled Collecting Commercial Waste	61,487	59,884	63,775
Miles Traveled Collecting Residential Waste	37,808	71,054	45,970
Miles Traveled Transferring Waste to Polk County Landfill	168,224	167,786	167,566
Number of Recycling Drop-Off Customers Served	7,408	7,337	7,345
Number of Service Complaints Received	123	99	618

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Service Complaints as a % of total Customer Accounts	2.8%	2.8%	3.0%
Ratio of Tons of Waste Transferred to Tons of Waste Recycled	13.3 to 1	13.9 to 1	12% to 1
% of Citizens Rating Solid Waste Services as Good or Excellent	Survey Conducted Bi-Annually	87%	Survey Conducted Bi-Annually

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Street Services

Our Purpose

The purpose of Street Services is to provide maintenance and construction of the City of Huntsville's street infrastructure and storm-water collection system and keep the streets and storm-water collection system clean of debris so that the Citizens of Huntsville can have a clean, safe and drivable transportation system and that storm-water is conveyed away from their homes and businesses.

Description of our Services

The Streets Division is responsible for maintaining the over 142 miles of public streets in the City of Huntsville. Street Services target on a rotating basis approximately 14 miles of public streets for maintenance annually. The Streets Division is responsible for the construction of new street infrastructure, sidewalks, and parking lots. The Streets Division maintains the City of Huntsville's roadway signage, pavement markings, traffic control devices, curbs, gutters, and public right-of-ways and is responsible for the maintenance of the infrastructure of the Huntsville Municipal Airport. The Drainage Maintenance Division is responsible for the construction and maintenance of the City of Huntsville's storm-water collection system. The Street Sweeping Division is responsible for the removal of grass, leaves, and other debris from the City of Huntsville's public streets and parking areas.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Seal Coat 12.52 miles of City streets
- Reconstruct 2.19 lane miles of City streets
- Overlay 1.04 lane miles of City streets
- Crack Sealed 19.69 lane miles of City streets
- Repair 48 diameter culvert on Bearkat Boulevard just east of Bowers Boulevard
- Reconstruct drainage structures at old railroad tracks on Bearkat Boulevard.
- Construct Kate Barr Ross Parking lot
- Complete Service Center Equipment Yard Overlay

FY 09-10 Department Objectives

- Seal Coat 18.97 lane miles of City streets
- Reconstruct 1.72 lane miles of City streets
- Overlay 4.30 lane miles of City streets
- Crack Seal 4.79 miles of City streets

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Streets	19.00	19.00	19.00
Drainage Maintenance	4.00	4.00	4.00
Street Sweeping	1.00	1.00	1.00
Airport Maintenance	-	-	-
Total Personnel	**24.00**	**24.00**	**24.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Street Signs Made and Installed	943	500	500
Tons of Hot Mix Asphalt Concrete (HMAC) Used for Utility Cuts	305.56	500	500
Tons of HMAC Used for Street Failure Patches[1]	1693.8	1000	1000
Tons of HMAC Used for Street Overlays	700.23	1300	2500
Tons of HMAC Used for Special Projects[2]	1738.54	1700	0
Lane Miles of Seal Coating of Existing Streets[3]	23.34	12.52	18.97
Tons of Litter and Debris Removed from Public Right-of-Ways	22.88	75	75
Tons of Debris Removed from Public Drainage Ways	2763.42	2500	2500
Tons of Debris Removed by Street Sweeper	916.3	950	1000

1- The number of street failure patches required should decline over time as quality of streets improve.
2- The number of special projects completed will vary depending on how many projects are funded by City Council each year.
3- The frequency of seal coating of existing streets will vary depending on in-house special projects and weather conditions.

Measuring our Effectiveness

Performance Measures	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Annual Lane Mile Scheduled Maintenance Completed	87.20	95	100
% Increase (Decrease) in Tons of HMAC Used for Street Failure Patches	61.07	-	-
% of Emergency Calls Responded to Within 4 Hours	100	100	100
% of Citizens Rating Street Maintenance Services as Good or Excellent	Survey bi-annually	70%	Survey bi-annually
% of Citizens Rating Drainage Maintenance Services as Good or Excellent	Survey bi-annually	63%	Survey bi-annually

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FY 2009-10 Expenses

PUBLIC UTILITIES DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-320 Public Utilities Admin					**FTE: 2.00**
Salaries/Other Pay/Benefits	137,144	155,300	190,051	195,365	156,025
Supplies	4,810	8,923	6,900	6,900	3,000
Maintenance Of Equipment	253	44	-	-	-
Services And Utilities	5,849	3,240	5,815	5,506	5,817
Insurance/Sundry/Elections	283	-	-	-	-
Interfund Charges/Transfers Out	1,268	-	-	-	-
Public Utilities Admin Total	**149,607**	**167,507**	**202,766**	**207,771**	**164,842**
220-360 Surface Water Plant					
Services And Utilities	3,366,093	3,567,698	3,357,500	3,357,000	3,577,160
Surface Water Plant Total	**3,366,093**	**3,567,698**	**3,357,500**	**3,357,000**	**3,577,160**
220-361 Water Production					**FTE: 4.00**
Salaries/Other Pay/Benefits	245,589	264,812	283,474	269,443	278,812
Supplies	63,742	68,029	61,733	57,208	58,037
Maintenance Of Structures	100,110	47,112	402,300	144,300	77,300
Maintenance Of Equipment	32,136	6,642	10,600	8,409	10,145
Services And Utilities	321,051	315,264	398,917	340,995	305,222
Insurance/Sundry/Elections	781	-	-	-	-
Capital Outlays	-	40,759	-	-	-
Interfund Charges/Transfers Out	6,924	-	-	-	-
Water Production Total	**770,333**	**742,618**	**1,157,024**	**820,355**	**729,516**
220-362 Water Distribution					**FTE: 10.00**
Salaries/Other Pay/Benefits	488,424	516,258	549,618	514,340	573,600
Supplies	98,949	108,545	83,900	85,335	89,380
Maintenance Of Structures	127,920	111,859	112,000	135,000	100,000
Maintenance Of Equipment	86,928	91,592	81,000	75,493	80,800
Services And Utilities	17,914	25,726	92,861	83,747	22,766
Insurance/Sundry/Elections	3,055	-	-	-	-
Capital Outlays	9,406	-	-	-	-
Interfund Charges/Transfers Out	33,176	-	-	-	-
Water Distribution Total	**865,772**	**853,980**	**919,379**	**893,915**	**866,546**

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FY 2009-10 Expenses

PUBLIC UTILITIES DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
220-368 Meter Reading					**FTE: 4.00**
Salaries/Other Pay/Benefits	160,471	161,033	176,232	166,090	183,935
Supplies	14,104	15,162	21,150	11,110	12,105
Maintenance Of Equipment	3,146	3,385	4,412	5,657	3,820
Services And Utilities	1,555	1,251	2,607	2,496	3,212
Insurance/Sundry/Elections	799	-	-	-	-
Interfund Charges/Transfers Out	6,836	-	-	-	-
Meter Reading Total	**186,911**	**180,831**	**204,401**	**185,353**	**203,072**
221-363 Wastewater Collection					**FTE: 11.00**
Salaries/Other Pay/Benefits	460,810	530,891	571,823	569,297	615,471
Supplies	64,934	88,507	87,600	78,954	76,166
Maintenance Of Structures	117,824	190,455	161,000	156,000	165,000
Maintenance Of Equipment	65,453	40,489	28,390	18,692	28,492
Services And Utilities	85,454	111,964	86,971	87,816	88,210
Insurance/Sundry/Elections	2,678	-	-	-	-
Capital Outlays	8,363	263,729	128,000	99,000	-
Interfund Charges/Transfers Out	60,348	156,500	254,893	254,893	-
Wastewater Collection Total	**865,864**	**1,382,536**	**1,318,677**	**1,264,652**	**973,339**
221-364 AJ Brown WW Treatment Plant					**FTE: 5.00**
Salaries/Other Pay/Benefits	167,241	213,632	239,390	205,542	252,227
Supplies	42,158	46,966	39,650	37,429	39,868
Maintenance Of Structures	61,999	68,010	65,500	50,400	65,500
Maintenance Of Equipment	16,637	7,096	10,204	8,021	10,710
Services And Utilities	266,964	296,059	284,418	300,282	326,632
Insurance/Sundry/Elections	1,288	-	-	-	-
Capital Outlays	-	22,352	-	-	-
Interfund Charges/Transfers Out	10,592	-	-	-	-
AJ Brown WW Treatment Plant Total	**566,879**	**654,116**	**639,162**	**601,674**	**694,937**
221-365 NB Davidson WW Treatment Plant					**FTE: 4.00**
Salaries/Other Pay/Benefits	178,496	193,313	202,586	152,422	208,759
Supplies	10,754	19,293	14,750	13,883	15,196
Maintenance Of Structures	45,393	28,255	31,900	27,500	47,900
Maintenance Of Equipment	15,282	2,970	15,650	14,789	8,500
Services And Utilities	137,069	115,753	147,610	153,225	156,577
Insurance/Sundry/Elections	206	-	-	-	-
Interfund Charges/Transfers Out	4,516	-	-	-	-
NB Davidson WW Treatment Plant Total	**391,716**	**359,584**	**412,496**	**361,819**	**436,932**

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FY 2009-10 Expenses

PUBLIC UTILITIES DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
221-366 Robinson Creek WW Treatment Plant					**FTE: 4.00**
Salaries/Other Pay/Benefits	172,013	188,226	196,874	194,078	204,904
Supplies	19,919	29,528	22,300	21,484	21,714
Maintenance Of Structures	38,256	63,574	79,000	69,000	74,000
Maintenance Of Equipment	13,818	4,039	5,600	5,314	6,000
Services And Utilities	246,375	244,194	227,707	225,833	243,762
Insurance/Sundry/Elections	231	-	-	-	-
Interfund Charges/Transfers Out	2,936	-	-	-	-
Robinson Creek WW Treatment Plant Total	**493,548**	**529,561**	**531,481**	**515,709**	**550,380**
221-367 Environmental Services					**FTE: 3.00**
Salaries/Other Pay/Benefits	165,878	171,535	182,469	138,198	182,368
Supplies	20,344	19,903	27,600	23,863	27,418
Maintenance Of Structures	67	49	300	300	300
Maintenance Of Equipment	1,213	1,376	2,100	1,286	1,600
Services And Utilities	43,905	33,085	47,835	52,935	44,864
Insurance/Sundry/Elections	258	-	-	-	-
Interfund Charges/Transfers Out	1,236	-	-	-	-
Environmental Services Total	**232,901**	**225,947**	**260,304**	**216,582**	**256,550**
221-384 Drainage Maintenance					
Maintenance Of Structures	-	-	50,000	1,950	-
Drainage Maintenance Total	**-**	**-**	**50,000**	**1,950**	**-**
224-373 Commercial Collection					**FTE: 5.00**
Salaries/Other Pay/Benefits	226,214	280,181	299,245	306,359	310,012
Supplies	84,228	120,152	110,133	98,152	106,872
Maintenance Of Equipment	48,216	40,316	58,534	54,263	54,587
Services And Utilities	1,430	586	1,700	1,225	1,225
Insurance/Sundry/Elections	9,216	-	-	-	-
Capital Outlays	-	-	-	-	12,711
Interfund Charges/Transfers Out	60,864	-	161,898	161,898	-
Commercial Collection Total	**430,168**	**441,235**	**631,510**	**621,897**	**485,407**

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FY 2009-10 Expenses

PUBLIC UTILITIES DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
224-374 Solid Waste Disposal					**FTE: 9.00**
Salaries/Other Pay/Benefits	484,279	473,702	502,035	519,441	510,322
Supplies	104,266	155,694	149,350	99,191	119,882
Maintenance Of Structures	13,224	5,601	9,700	12,372	64,500
Maintenance Of Equipment	56,326	56,840	62,180	46,683	62,498
Services And Utilities	698,151	944,365	733,884	715,416	754,606
Insurance/Sundry/Elections	2,856	-	-	-	-
Capital Outlays	-	67,671	-	-	-
Interfund Charges/Transfers Out	40,264	55,000	-	-	-
Solid Waste Disposal Total	**1,399,366**	**1,758,874**	**1,457,149**	**1,393,103**	**1,511,808**
224-375 Residential Collection					**FTE: 7.00**
Salaries/Other Pay/Benefits	663,992	514,691	393,839	469,952	415,594
Supplies	55,863	82,818	136,520	90,083	133,640
Maintenance Of Structures	126	-	1,000	1,000	1,000
Maintenance Of Equipment	34,724	27,844	42,557	27,840	30,582
Services And Utilities	6,080	126,068	2,000	1,250	1,250
Insurance/Sundry/Elections	7,041	-	-	-	-
Interfund Charges/Transfers Out	43,820	230,775	-	-	-
Residential Collection Total	**811,646**	**982,195**	**575,916**	**590,125**	**582,066**
224-377 Recycling					**FTE: 1.00**
Salaries/Other Pay/Benefits	35,072	37,136	39,753	39,087	42,287
Supplies	5,161	5,849	2,760	5,760	5,760
Services And Utilities	1,452	1,536	1,725	1,577	1,875
Insurance/Sundry/Elections	8,115	3,400	3,000	4,000	4,000
Programs/Projects	1,971	-	-	2,000	2,000
Recycling Total	**51,771**	**47,921**	**47,238**	**52,424**	**55,922**
Public Utilities Department Total	**10,582,575**	**11,894,603**	**11,765,003**	**11,084,329**	**11,088,477**

City of Huntsville

Fiscal Year 2009-2010 Budget

PUBLIC WORKS

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Public Works

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GIS

Our Purpose

Geographic Information System (GIS) is a tool for linking and displaying graphical (spatial) data with tabular data. This combination allows for the creation of products and services that would be difficult, if not impossible, to produce by other means. GIS allows for the management and analysis of large sets of information. GIS is increasingly important to support decision-making. With this in mind, the City of Huntsville's GIS Division is here to support and serve its citizens and all City departments.

Description of Our Services

A Geographic Information System (GIS) is basically the integration of spatial information (maps, topographic maps, aerial info, survey information, computer aided design (CAD) drawings, building layouts, etc.) with database information (well measurements, population, customer data, contours, pipeline specifications, etc.) The integration allows the user to then query and analyze information and view the results spatially. The visualization of the data in relation to spatial objects enhances our understanding of the data in a way that would be difficult to see using only a database. Keeping this in mind, GIS is a data and asset management tool for all departments. Some examples include mapping crime and fire trends, managing utility usage and utilizing it to visualize and develop street maintenance plans. The GIS department also provides mapping and data access to the public through internet mapping applications and PDFs.

Our goals and Accomplishments

FY 08-09 Accomplishments

- Developed and updated central Enterprise SDE Database to house all current and future GIS/Mapping data in a standard uniform format.
- Upgraded GIS system to ArcInfo 9.3 and ArcGIS Server 9.3 for the Microsoft .NET Framework
- Integrated deliverables from the Aerial Mapping Project into new SDE Database. (In cooperation with the City Surveyor)
- Developed initial process of converting and maintaining utilities and property data in the SDE Database.
- Developed City Maps (GIS) website and subsequent departmental mapping websites for internal and public use at www.huntsvillegis.com.
- Provided daily mapping support to all departments and external customers.

FY 09-10 Department Objectives

- Complete process of converting utilities and property data to the SDE Database.
- Develop workflow to maintain ASBUILT data and property data in the SDE Database using ESRI Survey Analyst Extension.
- Develop Mobile GIS Applications to streamline and improve GIS data collection and maintain GIS database integrity.
- Develop custom GIS desktop and web applications and GIS data for departments as needed.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
GIS	3.00	3.00	3.00
Total Personnel	**3.00**	**3.00**	**3.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Mapping Requests	650	500	400
Number of Survey Points Entered	1820	6100	5000
Number of Addresses Assigned	870	600	400
Number of New Data Requests	190	150	175
Number of GIS Website (www.huntsvillegis.com) Hits	N/A	500	1200

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Mapping Requests Completed	650	500	400
% of Time Spent on Special Projects	96	95	95

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Customer Service – Service Center

Our Purpose

The purpose of the Customer Service Division is to provide accurate information that is communicated in an efficient and effective manner for non-emergency service concerns for the citizens of Huntsville through quality service and direct contact with the appropriate departments and municipal services.

Description of our Services

The Customer Service Division offers readily accessible customer service professionals who are focused on facilitating and resolving citizen concerns as well as individual and community requests. It is a "one-stop-shop" for citizens requesting services or seeking information. By calling central numbers, citizens can talk to customer service representatives who process requests for services, provide information and respond to citizen complaints for water lines damaged, water meter problems, wastewater line problems, solid waste dump request and heavy trash pick-up service, potholes in streets, sidewalk problems, missing manhole covers, drainage problems, permitting, planning and zoning, illegal dumping, junk vehicles, substandard housing issues, vacant lot clean-up, building inspection request, food service establishment complaints, drainage, street maintenance, street lighting and signage, etc.

Additionally, the Customer Service Division serves as a collection site for revenues including fees for building permits, trade permits, planning and zoning, contractor licensing, food establishments, daycare facilities, swimming pools/spa, water and wastewater taps, driveway culverts, recreation programs, cemetery lot sales, etc.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Managed the concerns of citizens with accountability through the integration of technology.
- Updated cash collecting and reporting procedures by implementing software that interfaces with Utility Billing.
- Converted records managed to electronic format by scanning and attaching to permit software.
- Improved translation services to Spanish speaking customers
- Reviewed internal processes and updated procedures manual.

FY 09-10 Department Objectives

- Implement on-line service requests to fulfill the commitment to provide citizens with quality customer service
- Improve security for cash collection center
- Continue to update necessary forms to streamline paperwork.
- Implement a call follow-up system to ensure all concerns have been addressed by city personnel

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Customer Service	-	-	3.5
Total Personnel	**-**	**-**	**3.5**

Budget Summary

*Administrator Coordinator, Permit Technicians (2), and PT Clerk (1) positions moved from Planning (716) in FY 09-10.

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Water, Wastewater, Streets & Solid Waste Service Requests Generated	2236	2250	2300
Solid Waste Heavy Trash Pick-Up Requests Received	1250	1650	1750
Code Enforcement /Health Code Violation Reports Received	361	500	550
All Building Related Inspection Request Scheduled	4390	4400	4500
All Building Related Permits Processed	1813	1850	1900
Food Service Establishments & Daycare Permits Processed	282	290	300
Dollar Value of Cash Collected	$473,354	$475,000	$480,000

Measuring our Effectiveness

Performance Measures	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of customers satisfied with employees knowledge of city services, policies, and procedures	Survey Conducted Bi-annually	95%	Survey Conducted Bi-annually
% of customers satisfied with employees being professional, courteous, and having a positive attitude.	Survey Conducted Bi-annually	95%	Survey Conducted Bi-annually

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Planning

Our Purpose

The purpose of Planning is to provide comprehensive development review services to citizens and developers and to ensure proper, safe, and high quality improvements and additions are built by the private sector and the City of Huntsville in order to reach a balance between the natural and built environments and to ensure compliance with local rules and regulations that achieve the Comprehensive Plan and Program. Furthermore, the Planning Division works with other departments throughout the City to implement the Comprehensive Plan through the revision and update of the Development Code.

Description of our Services

The Planning Division is responsible for reviewing and administering development permits, platting, zoning, and variance requests for the City of Huntsville. The Planning Division conducts both public and private development review and administers the City of Huntsville's Development Code and various City plans including the Comprehensive Plan, Transportation Plan, and Airport Master Plan. The Planning Division provides training for City officials and staff on planning issues and provides staff support to various boards and commissions including the Planning and Zoning Commission, Zoning Board of Adjustments, Economic Development Council, and Tax Increment Investment Zone # 1 Board. Additionally, the Planning Division manages and assists the customer service desk in handling public service inquiries, permit processing and revenue collection for multiple departments.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Worked with all departments to implement the Comprehensive Plan
- Began a comprehensive update of the Development Code
- Updated necessary forms to streamline paperwork
- Reestablished the Development Review Committee

FY 09-10 Department Objectives

- Install and implement a new community development software program
- Complete comprehensive update of the Development Code
- Revise Chapter 2 of the Huntsville Horizon Comprehensive Plan

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Planning	5.50	5.50	2.00
Total Personnel	**5.50**	**5.50**	**2.00**

3.5 FTE moved to 715 Customer Service – Service Center

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Permits Processed[1]	331	300	300
Number of Plats Processed[2]	53	60	60
Number of Variances Processed[3]	4	3	5
Number of Zoning Changes Processed	0	1	1
Number of Plans Created/Amended	1	4	2

1- Includes Certificates of Compliance for both City and ETJ
2- Includes plat applications received
3- Includes those through P&Z and ZBA

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Plats Reviewed Within 10 Days of Submittal	100%	100%	100%
% of Citizens Satisfied with City's Efforts to Plan for the Future	survey conducted bi-annually	60%	survey conducted bi-annually

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Engineering, Surveying, & Construction

Our Purpose

The purpose of these divisions of the Public Works Department is to provide comprehensive development and review services to citizens, developers, and contractors. To ensure proper, safe, and high quality infrastructure improvements and renovations that are designed and constructed by the private sector and the City of Huntsville in order to reach a balance between the natural and built environments. To inspect and ensure compliance with local/state/federal rules and regulations that will achieve the overall Comprehensive Plan and Program of the City of Huntsville.

Description of our Services

These divisions are responsible for the survey data, plan review, design, contract administration, construction, inspection, and as-built data of public improvements. As a collective team, these divisions work together to ensure a well planned and constructed infrastructure system for the City. All developments and projects are designed/reviewed, inspected, and as-built to ensure compliance with the design and specifications of the improvements. Capital Improvement Projects assigned are developed, easements written and obtained, designed, contract administered, constructed, inspected, and as-built by this team. The collected information is the basis and foundation for the data to implement and maintain the City of Huntsville's Geographic Information System.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Completed several budgeted projects in the Comprehensive infrastructure program.
- Began the revisions to the City Standards and Specifications.
- Completed the implementation of a wireless ability with inspectors in the field for construction plans.
- Completed the data implementation of the street light inventory and program.
- Completed and maintaining a Control Network community wide.

FY 09-10 Department Objectives

- Complete the revisions to the City Standards and Specifications.
- Continue to improve, review, administer, complete, and document improvements.
- Continue organization of the CIP program into a more efficient process for budgeting and scheduling.
- Continue the Comprehensive infrastructure program.
- Continue to maintain and support the Control Network community wide.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Engineering	5.00	5.00	5.00
Surveying	5.00	5.00	5.00
Construction Crew	4.00	4.00	4.00
Total Personnel	**14.00**	**14.00**	**14.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Utility placement permits administered	13	15	14
Number of CIP projects administered	56	25	45
Number of Development projects administered	23	30	20
Number of Inter-Department project assistance	24	35	30

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Utility Permits reviewed within 5 days	100%	100%	100%
% of CIP projects completed Within Budget	100%	98%	100%
% of CIP projects completed on schedule[3]	72%	100%	100%
% of Development projects complete[4]	75%	100%	100%
% on Inter-Departmental programs completed[5]	80%	100%	100%

3- Schedule depends on numerous factors including weather, easement acquisition, etc.
4- All schedules solely dependent on developer
5- Depends on length and complexity of ongoing projects

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Central Inspection

Our Purpose

The purpose of Central Inspections is to provide inspection services of private development and public improvement development as well as code enforcement of existing buildings and property to the citizens developers, contractors, property owners, and visitors of Huntsville so they can occupy properties and buildings that are constructed and maintained for the health and life safety of occupants as directed by the codes, laws, and good engineering practices adopted by the State of Texas and the City of Huntsville.

Description of our Services

Central Inspections is responsible for the administration of building permits as well as the inspection of private construction development. Central Inspections is also responsible for code enforcement and for investigating code enforcement complaints. Central Inspections reviews plans for private and public improvements, inspects and permits all public swimming pools and on-site sewer facilities in the city limits of Huntsville.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Created 100% paperless files for Code Enforcement Cases.
- Created 90% paperless files for building inspection projects.
- Responded to code enforcement complaints within a 24 hour period.

FY 09-10 Department Objectives

- Complete 3 targeted wears with Community Clean-up Task Force.
- Continue to create 100% paperless files for building inspection.
- Update building and technical codes to 2009 editions.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Central Inspections	5.00	4.00	4.00
Total Personnel	**5.00**	**4.00**	**4.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Permits Issued	1935	2000	2000
Number of Inspections Performed	4867	5000	5000
Number of Substandard Buildings Identified	60	50	50
Demolished by City	9	15	20
Demolished or Repaired by Owner	18	35	30
Number Junk Vehicle Complaints Investigated	116	80	80
Number Trash/Debris Complaints Investigated	88	60	60
Number of Weed Complaints Investigated	83	30	30
Number of Sewer Complaints Investigated	14	14	14
Number of Sign Complaints Investigated	22	25	25
Number of Zoning Complaints Investigated	10	10	10
Number of On-Site Sewer Facility Inspections Investigated	5	5	5
Number of Public Swimming Pool Inspections Investigated	160	160	160

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Target
% of Inspections Performed Within 24 hours of Request	97%	98%	100%
% of Complaints Investigated Within 24 hours of Receipt	100%	100%	100%
% of Citizens Rating Building Inspection Services as Good or Excellent[1]	survey conducted bi-annually	49%	survey conducted bi-annually
% of Citizens Rating Code Enforcement Services as Good or Excellent[2]	survey conducted bi-annually	53%	survey conducted bi-annually

1- 37% of citizens surveyed answered “no opinion” when asked to rate building inspection services.
2- 27% of citizens surveyed answered “no opinion: when asked to rate code enforcement services.

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Health Inspections

Our Purpose

The purpose of Health Inspections is to provide health inspection services of all food service establishments to the citizens and visitors of Huntsville so they can eat and purchase meals and food products that are produced and sold under the State and local laws designed to protect the health and life safety of the public.

Description of our Services

Health Inspections is responsible for the inspection in accordance with State law of all Huntsville food service establishments such as restaurants, schools, groceries, convenience stores, mobile food units and bakeries. Health Inspections investigates all health related complaints and provides training and education for food service personnel.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Electronic filing is now 75%.
- Reduced re-inspections from 24% to 22%.
- Responded to all complaints within 24 hours.

FY 09-10 Department Objectives

- Continue to create paperless reports and files for food service establishment inspections and achieve 100% electronic filing
- To reduce the number of violations found in food service establishments
- To reduce the number of re-inspections due to poor initial inspection results
- Continue to respond to health related complaints within a 24 hour period

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Health Inspection	2.00	2.00	2.00
Total Personnel	**2.00**	**2.00**	**2.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Establishment Inspections Performed	455	500	500
Number of Re-Inspections Performed	148	110	90
Number of Complaints Investigated	129	110	100
Number of Courtesy Warnings Issued	64	50	50
Number of Court Citations Issued	5	20	5

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Complaints investigated within 24 hours of request	100%	100%	100%
% of total food establishments receiving a minimum of two inspections	100%	100%	100%
Number of re-inspections required as a % of total food establishments	24%	22%	18%
% of citizens rating Health Inspection Services as good or excellent[1]	survey conducted bi-annually	51%	survey conducted bi-annually

1- 34% of citizens surveyed answered “no opinion” when asked to rate health inspection services.

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FY 2009-10 Expenses

PUBLIC WORKS DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-642 GIS					**FTE: 3.00**
Salaries/Other Pay/Benefits	-	154,960	187,540	193,424	205,366
Supplies	-	1,342	2,800	2,800	4,300
Services And Utilities	-	3,457	15,423	13,923	11,863
GIS Total	**-**	**159,759**	**205,763**	**210,147**	**221,529**
101-700 Public Works Admin					**FTE: 3.00**
Salaries/Other Pay/Benefits	355,717	191,902	266,359	237,780	260,698
Supplies	4,446	10,144	5,900	5,900	4,900
Maintenance Of Equipment	423	148	200	-	-
Services And Utilities	6,786	27,122	38,017	35,904	14,989
Insurance/Sundry/Elections	283	-	-	-	-
Interfund Charges/Transfers Out	1,932	2,300	-	-	-
Public Works Admin Total	**369,587**	**231,616**	**310,476**	**279,584**	**280,587**
101-715 Customer Service - Service Center					**FTE: 3.50**
Salaries/Other Pay/Benefits	-	-	-	-	175,594
Supplies	-	-	-	-	5,700
Maintenance Of Equipment	-	-	-	-	755
Services And Utilities	-	-	-	-	3,832
Customer Service - Service Center Total	**-**	**-**	**-**	**-**	**185,881**
101-716 Planning					**FTE: 2.00**
Salaries/Other Pay/Benefits	141,173	233,322	313,779	325,128	152,099
Supplies	3,988	4,631	6,000	5,710	6,700
Maintenance Of Equipment	-	147	252	210	-
Services And Utilities	6,188	6,803	22,278	21,740	22,805
Insurance/Sundry/Elections	455	393	1,250	700	1,250
Interfund Charges/Transfers Out	-	-	-	-	1,750
Planning Total	**151,804**	**245,295**	**343,559**	**353,488**	**184,604**
101-717 Engineering					**FTE: 5.00**
Salaries/Other Pay/Benefits	298,973	345,024	370,082	390,372	378,369
Supplies	7,360	10,082	8,950	9,870	9,500
Maintenance Of Equipment	533	1,503	2,300	1,531	2,730
Services And Utilities	10,375	14,185	14,880	14,880	9,120
Insurance/Sundry/Elections	240	-	-	-	-
Interfund Charges/Transfers Out	860	-	4,900	4,900	-
Engineering Total	**318,341**	**370,793**	**401,112**	**421,553**	**399,719**

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FY 2009-10 Expenses

PUBLIC WORKS DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-719 Surveying					**FTE: 5.00**
Salaries/Other Pay/Benefits	270,689	277,672	314,604	316,237	327,673
Supplies	10,401	12,539	11,800	11,791	11,820
Maintenance Of Equipment	1,191	1,736	4,000	2,968	3,820
Services And Utilities	4,179	4,197	7,056	7,056	7,828
Insurance/Sundry/Elections	404	-	-	-	-
Capital Outlays	-	-	20,699	-	-
Interfund Charges/Transfers Out	2,152	-	-	-	2,900
Surveying Total	**289,016**	**296,144**	**358,159**	**338,052**	**354,041**
101-724 Central Inspection					**FTE: 4.00**
Salaries/Other Pay/Benefits	375,997	248,778	261,742	262,685	271,920
Supplies	17,088	16,605	14,600	11,418	14,706
Maintenance Of Equipment	4,335	3,305	4,990	1,799	4,795
Services And Utilities	19,425	14,202	20,261	19,951	15,408
Insurance/Sundry/Elections	867	-	-	-	-
Programs/Projects	24,340	17,501	22,350	40,000	30,000
Interfund Charges/Transfers Out	6,452	-	-	-	-
Central Inspection Total	**448,504**	**300,390**	**323,943**	**335,853**	**336,829**
101-725 Health					**FTE: 2.00**
Salaries/Other Pay/Benefits	113,508	96,397	114,524	110,929	120,636
Supplies	8,483	8,314	4,421	3,403	3,430
Maintenance Of Equipment	938	690	1,000	122	1,000
Services And Utilities	4,292	2,938	8,020	8,353	4,551
Insurance/Sundry/Elections	550	-	-	-	-
Interfund Charges/Transfers Out	1,984	-	-	-	-
Health Total	**129,755**	**108,340**	**127,965**	**122,807**	**129,617**
220-396 Construction Crew					**FTE: 4.00**
Salaries/Other Pay/Benefits	171,197	175,116	194,120	185,610	200,079
Supplies	14,803	12,519	19,450	12,757	14,760
Maintenance Of Equipment	18,734	6,541	15,250	3,496	10,320
Services And Utilities	2,625	1,066	3,034	3,034	3,411
Insurance/Sundry/Elections	1,047	-	-	-	-
Interfund Charges/Transfers Out	29,132	-	-	-	-
Construction Crew Total	**237,538**	**195,243**	**231,854**	**204,897**	**228,570**
Public Works Department Total	**1,944,545**	**1,907,580**	**2,302,831**	**2,266,381**	**2,321,377**

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PUBLIC SAFETY

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Public Safety

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Police Department

Our Purpose

The purpose of the Huntsville Police Department is to provide police services, general assistance, and educational opportunities to the citizens of Huntsville so that they feel safe and well protected from crime and disorder.

Description of Our Services

The Huntsville Police Department provides law enforcement and public safety services to the citizens of Huntsville. Uniformed Services responds to calls for service, conducts proactive preventative patrols, enforces traffic laws, investigates motor vehicle crashes, and provides additional specialized services through our Bike team and K-9 officer. Support Services conducts criminal and narcotics investigations, and provides School Resource Officer security and services to the nine Huntsville Independent School District campuses. Administrative Services provides community oriented programs, coordinates departmental training, enforces local codes, provides animal control services, and manages interdepartmental records, information, and reception services.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Hired two additional police officers.
- Increased Patrol minimum staffing to 4 on a permanent basis.
- Completed conversion of HPD's In Car Video Systems (ICVS) to digital base.
- Fully implemented CRIMES mobile package for all on duty patrol officers.
- Implemented "Offender Watch" program to track local sex offenders and provide citizens with e-mail alerts and educational materials.
- Began process to phase out the use of "step down" vehicles for Criminal Investigations Division.
- Conducted a needs analysis and develop proposals for "Rotating detective" program.
- Converted donated camera truck to Mobile Command Post to be used by HPD during major incidents.
- Established Certified Arson Investigator position within the Department.

FY 09-10 Department Objectives

- Hire two additional police officers.
- Increase Patrol minimum staffing to 5 during peak service demand periods.
- Evaluate and select possible replacement Records Management Software.
- Review and revise Parade and Special Event Permits ordinance.
- Begin Texas Police Chiefs Association "Best Practices" recognition program evaluation process.
- Evaluate alternative patrol vehicles for future fleet conversion due to production of Ford Crown Victoria ceasing
- Evaluate alternative fuel vehicles for police use.
- Revise Police Promotion policy.
- Revise Alarm ordinance and reconstitute enforcement program.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Police	50.00	50.00	52.00
School Resource Officers	6.00	6.00	6.00
Total Personnel	**56.00**	**58.00**	**58.00**

Budget Summary

Our Workload

Workload Indicator	FY 2007-08 Actual	FY 2008-09 Estimate	FY 2009-10 Target
Number of Calls for Service Responded to by Police Department	44,220	44,296	45,960
Citizen Requested	20,939	22,450	23,960
Officer Initiated	23,281	21,846	22,000
Number of Arrest Made	1,669	1,865	2,065
Adult	1,537	1,711	1,885
Juvenile	132	154	175
Number of Citations Issued	6,457	6,103	6,165
Number of Accidents	986	990	1,000
Number of Offenses/Incidents Reported	3,687	4,196	4,700
Number of Offenses Cleared by Investigation	2,399	2,567	2,735
Number of Calls Responded to by School Resource Officers	640	710	750
Number of Complaints Investigated by Animal Control Officer	1,240	1,097	1,200
Number of Community Service Programs Conducted	80	92	105
Number of Training Hours	5,686	3,125	4,000

Measuring Our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number Officer Initiated Calls as a % of Total Calls	52.6%	49.3%	47.8%
% of Citizens Rating Police Department Services as Good or Excellent	Survey Conducted Bi-Annually	81%	Survey Conducted Bi-Annually
% of Citizens Rating Animal Control Services as Good or Excellent	Survey Conducted Bi-Annually	68%	Survey Conducted Bi-Annually

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Fire Department

Our Purpose

The purpose of the Huntsville Fire Department is to provide fire suppression, prevention, and educational services to the citizens of Huntsville and Walker County so they can live and work in a safe environment where loss of life and property due to fire is reduced.

Description of Our Services

The Huntsville Fire Department protects the citizens of Huntsville and their property through fire control and suppression activities, hazardous material incident response, and through support of on-scene emergency medical services (EMS) operations. The Department also enhances the quality of life of our citizens through a comprehensive program of educational services directed toward fire prevention and public awareness.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Placed into service new 1500 GPM engine at north side fire station.
- Continued discussions with county volunteer fire departments for conversion to 800 MHz radio system.

FY 09-10 Department Objectives

- Ongoing completion of the north side fire station.
- Ongoing process of placing in service a 1500 GPM engine to be placed in the north side fire station.
- Integration of 800 MHz radios into all emergency vehicles including Walker County VFDs.
- Implementation of trench rescue services including training and equipment.
- Expand upon the County wide Wildfire Protection Plan and implementation.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Fire	12.00	12.00	12.00
Total Personnel	**12.00**	**12.00**	**12.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Calls responded to by Fire Department			
Inside City Limits	995	1070	1100
Outside City Limits	466	505	525
Number of Main Alarms Answered			
Inside City Limits	137	148	155
Outside City Limits	111	115	130
Number of Burning Permits Issued	910	923	950
Number of Inspections Conducted	173	105	120
Number of Presentations Made	101	110	120

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Buildings Inspected as a % of Total Buildings	12.81	10.25	13.00
Average Number of Training Hours by Each Firefighter (both paid and volunteer)	132.37	116.00	130.00
% of Citizens Rating Fire Department Services as Good or Excellent	Survey conducted bi-annually	85%	Survey conducted bi-annually

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Risk and Safety Management

Our Purpose

The purpose of Risk and Safety Management is to provide internal controls to protect City property and assets from loss and damage and to provide a safe work environment for city employees so that they can safely manage their business to meet the needs of the citizens of Huntsville.

Description of our Services

Risk and Safety Management is involved in many activities focused on protecting City property from loss and damage and protecting the City staff by providing a safe and healthful working environment. Services included providing guidance and consulting with City departments on safety related issues, offering safety training programs to City departments, managing the City's injured worker program, processing insurance claims, conducting safety inspections at City work sites, and conducting accident review and accident prevention programs.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Worked with Building Maintenance Division to enhance the security among City of Huntsville facilities
- Monitored workers compensation claims to reduce lost time and to offer early return to work programs to injured workers
- Updated the Property and Insurance Schedule as needed
- Continued to administer the random drug/alcohol testing program
- Developed a point system for safety/driving rules violations
- Intensified a comprehensive work safety program
- Revamped safety procedures within areas equipped with self contained breathing apparatus equipment
- Continued to administer the work boot safety program
- Revamped accountability for damaged or lost assets

FY 09-10 Department Objectives

- Intensify random drug and alcohol testing
- Intensify seatbelt safety inspections
- Revamp City of Huntsville Safety Committee
- Continue regular drivers licenses checks on employees
- Continue to administer the work boot safety program
- Continue with financial accountability for damaged or lost assets
- Update the Property and Insurance Schedule as needed
- Continue to monitor workers compensation claims to reduce lost time and to offer early return to work programs to injured workers
- Continue with development of an internal point system for safety violations and damages to assets

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Risk & Safety Management	1.00	1.00	1.00
Total Personnel	**1.00**	**1.00**	**1.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Workers Compensation Claims Filed	34	13	20
Fleet Accidents where the City was Liable	2	2	2
General Liability Claims Filed	1	4	1
Errors & Omissions Claims Filed	0	0	0
% of Employees Drug Tested	56% 171 Employees	78% 243 Employees	85% 264 Employees
Fixed Assets Added to Insurance Policy yearly	30	33	35
Employee Driving Records Checked	200	236	250
On Site-Property Inspections Conducted	80	85	85
Safety Training Classes Held/Total # of Participants	24	20	25
$ Recovered for Damages to City Property/Equip by Citizens	$13,307	$7,500	$15,000

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of New Assets Reported to Insurance Carrier within 5 Days of Receipt in Risk Management Office	100%	100%	100%
% of Employees Attending One or More Safety Training Classes	84% 257 Employees	83% 257 Employees	85% 264 Employees
% of Total Employees Filing Workers Compensation Claims	1%	1%	1%

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FY 2009-10 Expenses

PUBLIC SAFETY DEPARTMENT

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-151 Risk & Safety Management					**FTE: 1.00**
Salaries/Other Pay/Benefits	53,945	53,823	64,959	64,302	67,375
Supplies	15,802	14,924	25,250	20,440	23,580
Maintenance Of Equipment	188	372	548	732	700
Services And Utilities	4,959	16,275	23,303	22,300	20,747
Insurance/Sundry/Elections	14,300	63,629	103,029	64,845	85,109
Risk & Safety Management Total	**89,194**	**149,022**	**217,089**	**172,619**	**197,511**
101-550 Public Safety Admin					**FTE: 2.00**
Salaries/Other Pay/Benefits	164,459	171,568	114,823	110,055	198,076
Supplies	803	993	1,700	1,000	902
Maintenance Of Equipment	191	12	500	500	1,000
Services And Utilities	429,409	469,091	575,110	586,110	477,360
Insurance/Sundry/Elections	326	-	-	-	-
Interfund Charges/Transfers Out	1,240	-	-	-	-
Public Safety Admin Total	**596,428**	**641,664**	**692,133**	**697,665**	**677,338**
101-551 Police					**FTE: 52.00**
Salaries/Other Pay/Benefits	2,973,438	3,286,790	3,662,897	3,557,099	3,917,557
Supplies	197,249	174,259	210,754	255,180	186,279
Maintenance Of Equipment	38,468	47,246	40,698	36,415	41,735
Services And Utilities	56,534	60,120	57,208	53,037	63,979
Insurance/Sundry/Elections	34,043	-	-	-	-
Programs/Projects	543	2,111	500	579	500
Capital Outlays	4,500	-	-	-	-
Interfund Charges/Transfers Out	55,244	225,266	52,950	52,950	115,795
Police Total	**3,360,019**	**3,795,793**	**4,025,007**	**3,955,260**	**4,325,845**
101-552 Fire					**FTE: 12.00**
Salaries/Other Pay/Benefits	556,363	753,943	916,221	844,395	946,409
Supplies	77,325	89,302	155,630	83,685	73,375
Maintenance Of Structures	1,160	-	-	-	-
Maintenance Of Equipment	27,775	28,023	30,920	26,044	33,756
Services And Utilities	39,292	24,658	47,290	30,729	41,756
Insurance/Sundry/Elections	30,260	-	-	-	-
Programs/Projects	40,366	1,847	10,696	1,872	2,496
Capital Outlays	-	18,172	-	-	-
Interfund Charges/Transfers Out	77,260	2,000	-	-	-
Fire Total	**849,801**	**917,943**	**1,160,757**	**986,725**	**1,097,792**
Public Safety Department Total	**4,895,442**	**5,504,422**	**6,094,986**	**5,812,269**	**6,298,486**
Total Departmental Expenditures	**23,305,411**	**25,504,062**	**26,975,692**	**25,636,988**	**26,940,124**

City of Huntsville

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ARTS & CULTURAL SERVICES

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Tourism, Visitor Center, Gift Shop, and Arts Center

Our Purpose

The Tourism Division promotes Huntsville as a tourist destination and offers support for events and programs that encourages over night stays through the efficient use of Hotel Occupancy Tax revenues. The Visitor Center provides information on Huntsville to all visitors and encourages all guests to stop, shop, and stay within the city and Walker County. The purpose of the Gift Shop is to provide all visitors to the city with Texas, City of Huntsville, and Sam Houston memorabilia and other unique gift items. The purpose of Arts Center is to operate a cultural facility and to provide opportunities to create and observe art to citizens and visitors of Huntsville so that they may experience the arts and our community heritage.

Description of our Services

The Tourism Division promotes Huntsville as a tourist destination via advertising and brochures distributed through various media. The Visitor Center provides pamphlets and information to tourists regarding events and programs offered by the city. The Gift Shop is located near the Sam Houston Statue and provides various unique items for purchase. The Arts Center operates the Wynne Home Arts Center which provides an art gallery with rotating exhibits, arts education, a gift shop representing local artists, space for community activities and rentals, and reception and visitor information. The Visitor and Arts Center, through the Huntsville Arts Commission, is responsible for the development and monitoring of contracts with local artists and organizations to conduct arts-related programs and projects. Special beautification projects, the historical marker program, community partnership events, and maintenance of City-owned art are also responsibilities of the division.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Provided educational opportunities to a broad audience by continuing to increase School Field Trips, the Open Studio Program, classes and tours.
- Assisted arts organizations with support for 21 projects, and participated in Winter in the Park, Fair on the Square, Scare on the Square, Empty Bowls, and Airing of the Quilts.
- Increased attendance by 98% at the Wynne Home, with events including eight art exhibits, seven field trips, and multiple special events.
- Added three outdoor and three indoor signs; planned for work space for tourism, and created an additional marketing piece for the historic home.
- Updated the *Huntsville 2020: The Cultural Plan.*
- Applied and received the state-designated Cultural District.
- Substantially completed purchase of primary equipment for the arts center.
- Began transiting Tourism, Visitors Center, and Gift Shop to the City.

FY 09-10 Department Objectives

- Provide educational opportunities to a broad audience by continuing to increase school field trips, the open studio program, and tours.
- Incorporate visitor reception, information, and signage into the Wynne Home in cooperation with the department for tourism.
- Assist local arts organizations with support for a minimum of 20 projects, and participate in Winter in the Park and Downtown events.
- Participate in the organization of the state-designated Huntsville Cultural District and in its implementation.
- Increase by 5% the number in attendance at Wynne Home Arts Center classes and special events.
- Place a minimum of two historical markers.
- Ensure a seamless transition to the city in compliance with city policies and procedures
- Review advertising and publications, focusing on groups and events for overnight stays
- Update DVD and web site
- Forge a new direction in tourism, contributing to “heads in beds” and increased occupancy tax revenue
- Assist grant funding applications for events

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Visitor Center	-	-	1.00
Tourism	-	-	1.00
Gift Shop	-	-	-
Arts Center	2.00	2.00	2.00
Total Personnel	**2.00**	**2.00**	**4.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 08-09 Target
Number of Visitors to the Wynne Home	5079	10060	10965
Estimated Number of Attendees at Arts and Cultural Events	99320	67301	73358
Number of Events/Activities Held	160	361	393
Number of Community Activities/Rentals	16	22	24

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% Increase (Decrease) in Visitors to Wynne Home	7%	98%	9%
% Increase (Decrease) in Attendance at Art/Cultural Events	130%	(32%)	9%
% Increase (Decrease) in Number of Events/Activities Held	(3%)	125%	9%
% Increase (Decrease) in Number of Community Activities/Rentals	(64%)	38%	9%

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Library Services

Our Purpose

The mission of Huntsville Public Library is to serve the community by providing opportunities and resources for education and cultural enrichment for citizens of all ages and economic levels.

Description of our Services

The Huntsville Public Library promotes the development of independent, self-confident, and literate citizens by providing a balanced collection of educational, recreational and intellectually stimulating information products; programming that encourages reading, learning and cultural enrichment; and exemplary services relevant to our community. The Huntsville Public Library has an extensive genealogy collection which includes local history and archive materials. The Library also offers a literacy program designed to teach adults to read and to aid those who wanted to learn to speak, read and write English.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Provided 31,000 hours of class time for literacy students and improved the quality of the program for both students and tutors by developing a lesson plan collection; continued improvements to tutor in-service training through partnerships with Drs. Miller and Higgins: created an on-going student assessment program; and evaluated and improved the current operating model.
- Adapted Library content and organization to accommodate customer needs within the space available.
- Reviewed/evaluated cataloging and organization options to improve patron's ability to locate materials.
- Assisted City in addressing Library space needs.

FY 09-10 Department Objectives

- Re-inventory the collection to improve the catalog and to verify that all issues found in the first inventory have been remedied.
- Provide 3,100 student hours of literacy training.
- Create and implement a marketing plan to promote the electronic resources available through the library.
- Work closely with the architect to create a building that is intuitive, appealing, energy efficient, and well laid-out.
- Develop a drive-thru service and other accommodations for customers to use during the building expansion.
- Plan means to accommodate customers during the renovation of the current facility.

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Library Services	9.00	9.00	9.00
Total Personnel	**9.00**	**9.00**	**9.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Items Circulated	122,036	126,500	126,600
Number of Library Visitors*	156,754	150,500	150,500
Library Program Attendance	6,579	6,426	6,550
Adult Program Attendance	660	625	650
Children Program Attendance	5,919	5,827	5,900
Literacy Student Hours	2,953	2,850	3,100
Interlibrary Loans	945	1,000	1,000

*The TRC Carnival was held at the Mall in FY09 resulting in a drop of approximately 1,500 visitors.
** Four Pre-K Story Hours were missed for various reasons; this had a negative impact of approximately 120 attendees at children's programming.

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Rate of Collection Turnover[1]	1.9	2.6	2.6
% of Collection Less Than 5 Years Old	22.5%	29.6%	30%
Circulation Per Capita[2]	4.52	4.69	4
% Increase (Decrease) in Literacy Program Student Hours	26%	(3.6%)	8%
% Increase (Decrease) in Adult Program Attendance	38%	(5.4%)	4%
% Increase (Decrease) in Children's Program Attendance	8.5%	(1.6%)	1%
% of Citizens Rating Library Services as Good or Excellent	Survey Conducted Bi-annually	68%	Survey Conducted Bi-annually

1- The number of times each item would have circulated if circulation had been spread evenly throughout the entire collection.
2- Calculated with the City of Huntsville's adjusted population.
Effectiveness will be impacted by the building renovation and expansion.

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Main Street

Our Purpose

The purpose of Main Street is to provide assistance in promotion of the historic downtown district to downtown merchants so they can grow businesses and attract tourism dollars while preserving the historical nature of downtown.

Description of our Services

The Main Street Office coordinates historical design assistance from the Texas Historical Commission's staff of architects and local architects and designers, provides marketing guidance for local downtown businesses, and assists with the design of promotional items. The Main Street Office is responsible for the administration of the Pedestrian Sign Program and the Signage and Façade Grant Program. These programs assist in providing signage and or building façades to help citizens and visitors locate downtown businesses, help to keep the building looking fresh and help to aesthetically tie the downtown area together. Additionally, the Main Street Office provides downtown businesses a channel to City government for permits and questions.

Our Goals and Accomplishments

FY 08-09 Accomplishments

- Continued to help the Huntsville Downtown Business Alliance (HDBA) to grow and become an even more dynamitic force in City development and guidance.
- Applied for and was granted an H-GAC Public Spaces Grant for new banners.
- Continued working with the Froelich family and the Texas Historical Commission's Building Design Consultants in have the Gulsbe Drugstore building unmasked and build-out to look like the drug store in its heyday.
- Awarded 3 building owners sign and façade grants.
- Expand the downtown marketing with the help on the HDBA and published 20,000 Shopping Downtown brochures. Also Assisted the HDBA with the development of their Website (huntsvilledba.com)
- Assisted with a new Christmas music event
- Continue the Sign Grant and Pedestrian Sign Grants programs and added three new grant signs to each program.
- Found funding for a stage in Rather Park for public use.
- Partnered with the county to have a sign pleased in Founders Park to identify it.

FY 09-10 Department Objectives

- Continue to help the Huntsville Downtown Business Alliance (HDBA) that is now going into its thirty year to grow and become an even more dynamitic force in City development and guidance.
- Continue expand the downtown marketing with the help of the HDBA.
- Help maintain the HDBA Website (huntsvilledba.com)
- Complete the reworking of the downtown park benches by TDCJ.
- Main Street will continue working with the Froelich family and THC on their building, but are waiting for the family to supply photos of the building from the past. Finding old photos at the county and city levels has proven all but impossible.
- Host a new Christmas Movie Night fundraiser for the Main Street Façade and Sign Grant Program.
- Continue the Sign Grant and Pedestrian Sign Grants programs and add a minimum of two (2) new signs.
- Continue the Summer Film Festival
- Work on the Cultural District Marketing when the State awards Huntsville
- Host a Richard Linklater film event in December

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Our Resources

Personnel Summary

Division	FY 07-08	FY 08-09	FY 09-10
Main Street	1.00	1.00	1.00
Total Personnel	**1.00**	**1.00**	**1.00**

Budget Summary

Our Workload

Workload Indicator	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
Number of Businesses in the Downtown District	86	89	92
Number of Main Street Events/Program Held	4	5	6
Estimated Number of Participants in Main Street Events/Programs	2000	2400	2500
Pedestrian Sign Program Applications Processed	5	1	2
Signage Grant Applications Processed	4	4	2
Board/Committee Meetings Held/Hosted	55	70	56
Other Meetings Attended	25	41	30
Community Presentations Made	5	4	5

Measuring our Effectiveness

Performance Measure	FY 07-08 Actual	FY 08-09 Estimate	FY 09-10 Target
% of Occupancy in the Downtown District	85%	90%	95%
% of Total Downtown Businesses Participating in Business Marketing Organization (Huntsville Downtown Business Alliance) HDBA	Est. 40	Est. 55	65
% Increase (Decrease) in Participants in Main Street Events/Programs	Not known	Not Known	+ 10%
% of Citizens Rating Main Street Services as Good or Excellent	Survey Conducted Bi-annually	95%	Survey Conducted Bi-annually

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FY 2009-10 Expenses
Arts and Cultural Services

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-647 Library Services					**FTE: 9.00**
Salaries/Other Pay/Benefits	356,254	399,203	453,764	422,872	451,106
Supplies	21,167	22,087	22,770	22,820	22,348
Maintenance Of Equipment	6,439	8,364	5,750	8,500	5,750
Services And Utilities	20,272	23,403	25,943	23,949	24,233
Programs/Projects	4,482	6,124	6,683	6,200	6,783
Capital Outlays	53,588	60,225	62,000	57,000	64,000
Library Services Total	**462,202**	**519,405**	**576,910**	**541,341**	**574,220**
101-839 Main Street					**FTE: 1.00**
Salaries/Other Pay/Benefits	60,317	63,949	68,933	68,487	69,888
Supplies	6,891	11,620	10,063	10,330	10,705
Maintenance Of Structures	80	-	-	-	-
Services And Utilities	11,035	15,867	10,654	9,810	11,026
Insurance/Sundry/Elections	869	1,700	1,700	1,700	1,700
Programs/Projects	7,075	3,987	9,149	4,950	4,500
Main Street Total	**86,267**	**97,123**	**100,499**	**95,277**	**97,819**
101-883 Gift Shop @ Visitor Center					
Supplies	-	-	(1,114)	-	69,500
Maintenance Of Equipment	-	-	-	-	500
Services And Utilities	-	-	-	-	60,200
Gift Shop @ Visitor Center Total	**-**	**-**	**(1,114)**	**-**	**130,200**
618-840 Visitor and Arts Center SRF					**FTE: 2.00**
Salaries/Other Pay/Benefits	-	109,974	128,787	129,447	131,939
Supplies	5,889	5,325	28,699	28,699	5,500
Maintenance Of Structures	4,452	-	-	-	-
Maintenance Of Equipment	1,026	1,593	1,610	1,610	1,610
Services And Utilities	56,118	72,548	68,030	72,327	78,490
Programs/Projects	12,555	15,355	15,790	15,790	15,500
Capital Outlays	11,060	-	13,595	13,595	-
Visitor and Arts Center SRF Total	**91,100**	**204,796**	**256,511**	**261,468**	**233,039**

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FY 2009-10 Expenses
Arts and Cultural Services

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
663-881 Tourism					**FTE: 1.00**
Salaries/Other Pay/Benefits	-	-	-	-	71,563
Supplies	-	-	-	-	1,000
Services And Utilities	195,840	192,863	216,290	149,536	71,323
Insurance/Sundry/Elections	-	-	-	-	137,700
Interfund Charges/Transfers Out	-	-	125,910	125,910	-
Tourism Total	**195,840**	**192,863**	**342,200**	**275,446**	**281,586**
663-882 Visitors Center					**FTE: 1.00**
Salaries/Other Pay/Benefits	-	-	-	-	61,417
Supplies	-	-	-	-	500
Maintenance Of Equipment	-	-	-	-	500
Services And Utilities	-	-	-	-	16,898
Insurance/Sundry/Elections	-	-	-	-	1,000
Visitors Center Total	**-**	**-**	**-**	**-**	**80,315**
Total Departmental Expenditures	**835,409**	**1,014,187**	**1,275,006**	**1,173,532**	**1,397,179**

City of Huntsville

Fiscal Year 2009-2010 Budget

INTERNAL SERVICE FUNDS

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Internal Service Funds

Internal service funds account for services furnished by a designated program to other programs within the City. The City of Huntsville uses Internal Service Funds (ISF) to accumulate funds for the replacement of equipment and to account for the cost of providing medical insurance coverage to City departments.

The **Medical Insurance Internal Service Fund** is used to account for the City of Huntsville's self funded medical insurance program. Other operating funds pay into the fund for coverage for full-time employees. Dependent coverage is provided at a cost to the employee. The Medical Insurance Fund disperses claims and administration fees for health, dental, vision, and life insurance.

To facilitate the need for funding of retiree medical insurance costs, the City has begun setting aside $300,000 per year to be placed in a retiree trust. Funds are allocated from General Fund, Water and Wastewater Funds, Solid Waste Fund, Street SRF, and Arts Fund based on total salaries and benefits.

The **Equipment Replacement Fund and Computer Replacement Fund** provide fleet, capital equipment, and computer equipment replacements for the City of Huntsville. User divisions are charged an annual lease fee, based on the useful life and anticipated replacement cost for assets assigned to the division. The replacement funds then purchase replacement equipment as scheduled and/or as conditions warrant.

The Equipment Replacement Fund includes several vehicles scheduled for replacement in FY 2009-10, including three patrol vehicles and a roll-off transfer truck. Supplemental requests for two CID vehicles and one patrol vehicle are also included in this fund, as well as accessories for the new patrol vehicles. No new capital machinery purchases were budgeted for FY 2009-10.

For FY 2009-10, there are 64 computers, four servers, three switches, and one backup tape drive scheduled for replacement from the Computer Replacement Fund at a total cost of $126,800. Additionally, supplemental requests were approved for the purchase of two laptops (one for Surveying and one for Planning), and a laptop with a docking station for the new Public Safety vehicle. The Information Technology Division will also be looking at community development software to replace the existing system.

The below graph shows expenses for the last four years for each ISF:

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FY 2009-10 Expenses

INTERNAL SERVICE FUNDS

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
309-655 IS Computer/Software Equipment					
Supplies	66,514	40,530	65,237	49,690	92,380
Capital Outlays	60,545	98,798	98,131	83,850	252,268
Total IS Computer/Software Equipment	**127,059**	**139,328**	**163,368**	**133,540**	**344,648**
302-910 Medical Insurance					
Services And Utilities	-	-	20,000	-	-
Medical Insurance	2,509,066	2,709,575	2,862,161	2,602,000	3,302,542
Total Medical Insurance	**2,509,066**	**2,709,575**	**2,882,161**	**2,602,000**	**3,302,542**
306-379 Capital Equipment Fund					
Capital Outlays	737,154	2,729,026	1,384,501	1,122,690	684,300
Total Capital Equipment Fund	**737,154**	**2,729,026**	**1,384,501**	**1,122,690**	**684,300**
Total ISF Expenditures	**3,373,279**	**5,577,929**	**4,430,030**	**3,858,230**	**4,331,490**

City of Huntsville

Fiscal Year 2009-2010 Budget

SPECIAL REVENUE FUNDS

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FY 2009-10 Expenses
SPECIAL REVENUE FUNDS

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
260-460 Cemetery Operations					
Salaries/Other Pay/Benefits	82,323	87,790	95,351	89,954	-
Supplies	7,636	11,646	12,865	9,628	-
Maintenance Of Structures	3,523	3,856	3,650	3,650	-
Maintenance Of Equipment	3,055	2,282	5,325	4,114	-
Services And Utilities	1,241	544	2,263	1,825	-
Insurance/Sundry/Elections	214	241	265	214	-
Programs/Projects	4,455	8,887	25,000	24,800	-
Interfund Charges/Transfers Out	1,904	3,110	5,958	1,500	-
Total Cemetery Operations	**104,351**	**118,356**	**150,677**	**135,685**	**-**
461-910 Oakwood Cemetery Endowment Fund					
Interfund Charges/Transfers Out	10,717	11,516	11,800	11,800	6,057
Total Oakwood Cemetery Endowment Fund	**10,717**	**11,516**	**11,800**	**11,800**	**6,057**
601-432 Court Security Division					
Salaries/Other Pay/Benefits	53,206	56,708	60,837	63,000	64,408
Supplies	5,489	3,009	14,600	2,565	3,420
Maintenance Of Equipment	138	499	1,000	180	700
Services And Utilities	-	1,005	1,315	1,095	1,164
Insurance/Sundry/Elections	-	273	300	300	300
Total Court Security Division	**58,833**	**61,494**	**78,052**	**67,140**	**69,992**
603-323 Streets					
Salaries/Other Pay/Benefits	930,233	1,003,486	1,057,996	1,002,862	1,063,483
Supplies	89,250	129,224	114,353	95,766	132,543
Maintenance Of Structures	651,493	479,500	479,911	479,000	681,186
Maintenance Of Equipment	66,411	52,594	57,300	35,452	56,850
Services And Utilities	166,391	326,633	176,720	191,420	179,761
Insurance/Sundry/Elections	10,675	-	-	-	-
Programs/Projects	1,333	40,113	86,411	10,000	10,000
Capital Outlays	-	-	13,000	9,920	37,000
Interfund Charges/Transfers Out	64,276	-	-	-	-
Total Streets	**1,980,062**	**2,031,550**	**1,985,691**	**1,824,420**	**2,160,823**
603-382 Street Sweeping					
Salaries/Other Pay/Benefits	-	56,671	58,891	61,419	59,911
Supplies	-	5,075	12,825	25,037	43,348
Maintenance Of Equipment	-	10,741	30,000	16,950	25,000
Total Street Sweeping	**-**	**72,487**	**101,716**	**103,406**	**128,259**
603-384 Drainage Maintenance					
Salaries/Other Pay/Benefits	174,699	187,568	193,637	198,934	203,080
Supplies	11,808	14,972	15,148	11,335	15,678
Maintenance Of Structures	(6)	8,377	10,000	10,000	10,000
Maintenance Of Equipment	1,432	2,785	3,300	2,154	3,300
Services And Utilities	1,289	1,270	1,780	1,407	5,060
Insurance/Sundry/Elections	206	-	-	206	-
Interfund Charges/Transfers Out	3,688	-	-	-	-
Total Drainage Maintenance	**193,116**	**214,971**	**223,865**	**224,036**	**237,118**

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Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
609-399 Airport SRF					
Salaries/Other Pay/Benefits	2,999	7,504	7,930	7,415	8,222
Supplies	-	-	350	350	400
Maintenance Of Structures	1,682	2,926	26,000	9,000	6,000
Services And Utilities	-	-	10,000	-	-
Total Airport SRF	**4,681**	**10,430**	**44,280**	**16,765**	**14,622**
610-440 Library SRF					
Supplies	-	-	4,301	-	-
Maintenance Of Equipment	-	972	900	800	1,000
Services And Utilities	2,666	-	3,200	-	-
Programs/Projects	11,072	9,050	21,615	15,000	16,850
Total Library SRF	**13,738**	**10,022**	**30,016**	**15,800**	**17,850**
611-554 Police Forfeiture					
Supplies	3,600	-	-	-	-
Interfund Charges/Transfers Out	-	-	61,336	-	-
Total Police Forfeiture	**3,600**	**-**	**61,336**	**-**	**-**
612-555 School Resource Officers					
Salaries/Other Pay/Benefits	385,907	423,283	426,051	428,326	461,612
Supplies	19,247	19,741	20,250	21,921	16,050
Maintenance Of Equipment	1,933	2,006	4,084	3,915	3,756
Services And Utilities	3,870	7,125	7,970	8,159	7,468
Insurance/Sundry/Elections	-	1,910	-	-	-
Programs/Projects	4,483	376	-	-	-
Interfund Charges/Transfers Out	7,444	21,108	16,850	16,850	11,000
Total School Resource Officers	**422,884**	**475,549**	**475,205**	**479,171**	**499,886**
614-559 Police Safety Grants					
Maintenance Of Equipment	-	-	1,525	-	-
Services And Utilities	-	983	12,200	16,000	-
Programs/Projects	18,531	14,120	39,480	15,200	-
Total Police Safety Grants	**18,531**	**15,103**	**53,205**	**31,200**	**-**
625-910 Huntsville Beautification					
Supplies	(1)	8,115	9,000	9,200	9,000
Total Huntsville Beautification	**(1)**	**8,115**	**9,000**	**9,200**	**9,000**
664-882 Hotel/Motel Tax - Visitors Center					
Supplies	-	-	2,411	-	-
Maintenance Of Structures	-	1,069	35,000	8,500	-
Services And Utilities	126,838	128,420	147,300	157,907	-
Interfund Charges/Transfers Out	50,000	50,000	-	-	-
Total Hotel/Motel Tax - Visitors Center	**176,838**	**179,490**	**184,711**	**166,407**	**-**
665-884 Statue Paver Stones					
Services And Utilities	1,125	-	-	-	-
Programs/Projects	-	6,253	10,000	6,500	6,500
Total Statue Paver Stones	**1,125**	**6,253**	**10,000**	**6,500**	**6,500**
Total SRF Expenditures	**2,988,475**	**3,215,335**	**3,419,554**	**3,091,530**	**3,150,107**

City of Huntsville

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NON-DEPARTMENTAL

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FY 2009-10 Expenses

NON-DEPARTMENTAL

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-910 General Fund					
Salaries/Other Pay/Benefits	-	-	10,000	-	50,000
Insurance/Sundry/Elections	96,408	147,683	114,656	114,656	138,334
Future Appropriations/Bad Debt	-	-	87,496	-	81,646
Interfund Charges/Transfers Out	283,882	1,348,860	548,173	548,173	720,231
Transfer To Capital	92,526	148,150	204,150	504,150	1,194,699
General Fund Total	**472,816**	**1,644,693**	**964,475**	**1,166,979**	**2,184,910**
116-910 Debt Service Fund					
Interfund Charges/Transfers Out	246,644	247,467	158,850	158,850	158,862
Debt Service Fund Total	**246,644**	**247,467**	**158,850**	**158,850**	**158,862**
220-910 Water					
Salaries/Other Pay/Benefits	-	-	-	-	3,700
Insurance/Sundry/Elections	117,063	139,166	128,441	147,132	163,128
Debt Service	-	2,500	-	-	-
Right-Of-Way Maintenance	366,008	364,690	369,375	369,375	366,929
Future Appropriations/Bad Debt	-	-	19,000	-	-
Interfund Charges/Transfers Out	132,525	555,442	126,974	126,974	189,303
Transfer To Capital	1,465,539	3,853,952	116,691	116,691	755,945
Administrative Reimbursements Out	2,237,312	2,289,215	2,371,376	2,371,376	2,426,639
Water Total	**4,318,447**	**7,204,964**	**3,131,857**	**3,131,548**	**3,905,644**
221-910 Wastewater					
Salaries/Other Pay/Benefits	-	-	-	-	1,000
Services And Utilities	8,460	8,358	7,200	7,140	7,200
Insurance/Sundry/Elections	57,075	110,068	95,322	107,190	119,831
Right-Of-Way Maintenance	272,144	287,659	299,945	299,945	290,078
Future Appropriations/Bad Debt	-	-	110,000	-	43,000
Interfund Charges/Transfers Out	327,980	774,849	699,764	444,870	528,514
Transfer To Capital	1,045,035	604,326	289,500	289,500	892,473
Administrative Reimbursements Out	1,846,740	1,933,171	2,000,832	2,000,832	2,017,393
Wastewater Total	**3,557,434**	**3,718,431**	**3,502,563**	**3,149,477**	**3,899,489**
224-910 Solid Waste					
Salaries/Other Pay/Benefits	-	-	-	-	7,500
Insurance/Sundry/Elections	45,301	105,705	155,297	127,802	139,906
Right-Of-Way Maintenance	112,076	134,330	144,515	144,515	147,890
Future Appropriations/Bad Debt	-	-	9,989	-	100,000
Interfund Charges/Transfers Out	11,302	284,064	561,166	561,166	435,601
Transfer To Capital	-	50,345	-	-	182,000
Administrative Reimbursements Out	584,288	671,628	695,135	695,135	725,010
Solid Waste Total	**752,967**	**1,246,072**	**1,566,102**	**1,528,618**	**1,737,907**

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Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
260-910 Cemetery					
Interfund Charges/Transfers Out	-	5,110	-	-	-
Cemetery Total	**-**	**5,110**	**-**	**-**	**-**
602-910 Court Technology					
Supplies	2,553	10,023	10,000	2,800	10,000
Court Technology Total	**2,553**	**10,023**	**10,000**	**2,800**	**10,000**
603-910 Street					
Salaries/Other Pay/Benefits	-	-	-	-	7,500
Insurance/Sundry/Elections	40,332	56,403	63,688	62,995	78,280
Interfund Charges/Transfers Out	22,309	198,938	160,684	160,684	195,236
Transfer To Capital	57,500	-	167,135	167,135	-
Administrative Reimbursements Out	309,260	432,093	447,218	447,218	526,251
Street Total	**429,401**	**687,434**	**838,725**	**838,032**	**807,267**
612-910 SRO - Non-departmental					
Interfund Charges/Transfers Out	-	15,330	-	-	-
SRO - Non-departmental Total	**-**	**15,330**	**-**	**-**	**-**
618-910 Visitor and Arts Center SRF					
Interfund Charges/Transfers Out	-	5,110	-	-	2,947
Visitor and Arts Center SRF Total	**-**	**5,110**	**-**	**-**	**2,947**
664-910 Hotel/Motel Tax - Visitors Center					
Services And Utilities	-	1,500	5,000	5,000	-
Interfund Charges/Transfers Out	-	-	27,782	27,782	-
Hotel/Motel Tax - Visitors Center Total	**-**	**1,500**	**32,782**	**32,782**	**-**
663-910 Hotel/Motel Tax - Tourism & Visitors Center					
Interfund Charges/Transfers Out	-	-	-	-	155,611
Hotel/Motel Tax - Tourism & Visitors Center Total	**-**	**-**	**-**	**-**	**155,611**
Total Non-departmental Expenditures	**9,780,262**	**14,786,135**	**10,205,354**	**10,009,086**	**12,862,637**

City of Huntsville

Fiscal Year 2009-2010 Budget

DEBT SERVICE

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FY 2009-10 Expenses

Debt Service

Account Title	06-07 Actual	07-08 Actual	08-09 Amended	08-09 Estimate	09-10 Adopted
101-920 General Fund					
Debt Service	152,620	153,443	158,850	158,850	158,862
General Fund Total	**152,620**	**153,443**	**158,850**	**158,850**	**158,862**
116-920 General Obligation					
Debt Service	1,621,571	1,618,838	8,311,518	1,893,871	1,828,868
General Obligation Total	**1,621,571**	**1,618,838**	**8,311,518**	**1,893,871**	**1,828,868**
220-910 Water					
Debt Service	-	2,500	-	-	-
Water Total	**-**	**2,500**	**-**	**-**	**-**
220-920 Water					
Debt Service	1,420,504	1,644,447	1,640,310	1,640,310	1,647,015
Water Total	**1,420,504**	**1,644,447**	**1,640,310**	**1,640,310**	**1,647,015**
221-920 Wastewater					
Debt Service	2,116,200	2,054,184	2,058,717	2,058,717	2,059,986
Wastewater Total	**2,116,200**	**2,054,184**	**2,058,717**	**2,058,717**	**2,059,986**
224-920 Solid Waste					
Debt Service	105,697	104,541	85,957	85,956	-
Solid Waste Total	**105,697**	**104,541**	**85,957**	**85,956**	**-**
306-920 Equipment Fund					
Debt Service	-	611,277	215,341	215,341	215,341
Equipment Fund Total	**-**	**611,277**	**215,341**	**215,341**	**215,341**
307-920 Fire Equipment					
Debt Service	92,099	-	-	-	-
Fire Equipment Total	**92,099**	**-**	**-**	**-**	**-**
309-920 Computer Equipment					
Debt Service	205,204	206,280	-	-	-
Computer Equipment Total	**205,204**	**206,280**	**-**	**-**	**-**
Total Debt Service Expenditures	**5,713,895**	**6,395,509**	**12,470,693**	**6,053,045**	**5,910,072**

City of Huntsville

Fiscal Year 2009-2010 Budget

ACCOUNT DETAILS

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FY 09-10 Adopted Revenue Details

		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
101 GENERAL FUND							
41101	Current Property Taxes	2,125,330	2,282,412	2,501,083	2,485,000	2,346,369	2,510,000
41102	Delinquent Property Taxes	44,395	40,008	158,425	50,000	50,000	50,000
41103	Tax Penalty & Interest	39,524	29,332	85,882	26,000	26,000	30,000
41201	Sales Tax Revenue	5,511,005	5,902,324	6,072,299	6,111,000	6,400,000	6,610,000
41501	Tax on Sale of Mixed Drinks	61,396	69,296	78,419	70,000	70,000	70,000
41503	Payment in Lieu of Taxes	2,095	1,158	1,499	1,150	2,545	1,000
41611	Cer.of Compl.-Zoning & Util	3,910	2,775	2,325	2,000	2,000	3,800
41612	Cer.of Compl.-Zoning & Util-MH Parks	390	465	680	500	400	-
41613	Cer.of Compl.-Zoning & Util-Metes & Bnds	25	600	2,475	1,800	1,300	-
41621	Cer.of Compl.-Util ETJ	1,535	950	750	500	500	1,300
41622	Cer.of Compl.-Util ETJ-MH Parks	85	10	40	50	10	-
41623	Cer.of Compl.-Util ETJ-Metes and Bnds	-	675	900	700	700	-
41631	Minor Plats	3,427	1,123	1,350	700	1,000	4,500
41641	Major Plats - Preliminary	950	900	1,150	800	500	-
41642	Major Plats - Final	700	1,675	1,500	1,500	1,200	-
41643	Major Plats - Variances	1,200	-	1,650	1,200	1,350	-
41651	Zoning Brd of Adjs - Variances	150	300	150	-	750	450
41661	Lot Consolidation	409	400	125	-	-	-
41701	Electricians License	2,926	4,328	4,672	3,500	4,500	-
41702	Sign Contractors License	738	350	1,000	1,000	500	-
41703	Beer, Liquor, Wine License	7,597	10,705	10,591	9,000	5,000	5,000
41704	Building Permits	173,218	287,752	130,473	110,000	132,000	110,000
41705	Electrical Permits	19,334	25,105	23,515	25,000	11,000	12,000
41706	Refrigeration Permits	6,768	11,338	9,957	8,000	8,000	8,000
41707	Plumbing Permits	19,059	36,479	11,019	10,000	10,000	10,000
41708	Miscellaneous Permits	17,148	11,857	12,532	15,000	12,000	37,000
41709	Wrecker/Taxi/Chauffer Permits	2,375	1,893	1,765	1,800	1,800	1,800
41710	Food Establishment Permits	14,064	14,040	15,063	15,000	15,300	15,000
41711	Construction Trade Registration Permits	8,860	8,136	11,974	11,000	8,000	15,000
41712	Public Improvement Permits	-	22,794	68,296	70,000	20,000	-
41801	Municipal Court Fines	712,899	721,991	689,027	761,600	632,000	645,000
41804	Municipal Court Extension Fee	7,025	7,280	6,866	7,200	7,500	7,800
41805	Juvenile Case Coordinator Fees	-	14,964	22,292	24,000	22,400	23,000
41808	Judicial Efficiency Fees	1,753	1,819	1,717	1,700	1,885	1,940
41809	TXSBLT Fees	2,500	4,125	3,810	4,500	4,500	4,700
41903	Library Card Fees	182	356	342	200	200	200
41904	Food Handlers Fees	236	208	168	200	180	200
41905	Miscellaneous Fees	911	865	1,071	700	900	700
41907	Copier Fees	5,788	5,471	4,949	5,000	3,000	3,000
41908	Returned Check Fees	325	413	325	250	110	100
41909	Library Fines/Misc Fees	9,315	10,699	11,574	10,000	8,000	8,000
41910	Recreation Program Fees	8,684	250	15,737	15,000	12,000	15,000
41912	Passport Fees	26,940	46,755	46,045	-	-	-
41913	Proceeds from Auction	14,568	13,497	7,118	10,000	25,000	20,000
41916	Use of City Equipment or Labor	4,341	5,045	4,975	4,000	5,000	4,000
41917	Park Rental	5,130	4,212	4,140	4,000	7,200	5,000
41924	Accident/Offense Report	1,615	4,273	4,311	4,000	3,400	3,400
41925	Lease of City Property	8,940	19,497	14,050	17,300	17,300	17,300
41926	Health Reinspection	6,660	5,230	3,930	3,500	4,500	3,500
41927	Fingerprint Fees	999	710	580	800	400	400
41931	Inspection- Use of City Labor	3,201	258	-	-	129	-
41937	Swimming Fees and Passes	-	18,334	22,182	20,000	20,000	20,000
41938	Swimming Pool Rental	-	1,092	1,785	1,000	1,200	1,000
41939	Swimming Concessions	-	6,505	4,995	5,000	5,000	5,000
41940	Tennis in the Park- Fees	465	-	27	-	-	-
41945	Church BB Tourn. Fees & Concessions	2,922	-	-	-	-	-
41950	Gift Shop Sales	-	-	-	-	-	130,200
41960	Sales - Cemetery Space	-	-	-	-	-	12,000
42201	County (Fire Service)	246,487	246,487	246,487	246,487	246,487	246,487
42401	Administrative Reimbursement	2,369,664	2,434,300	2,386,983	2,470,528	2,470,528	2,456,838
42402	AdminCost Reimbursement- Fleet/Garage	206,952	222,152	427,943	442,923	442,923	492,866

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
42403	AdminCost Reimbursement- P&D	1,177,800	1,358,592	1,554,885	1,609,306	1,609,306	1,611,461
42404	AdminCost Reimbursement- Info Services	461,108	638,320	589,053	609,670	609,670	711,478
42601	Interest - Checking	12,256	13,385	6,917	7,500	700	700
42602	Interest Income	229,639	342,879	269,344	275,000	125,000	153,592
42605	Interest - Special Funds	145	175	113	-	-	-
42801	Grants	56,861	51,900	104,730	56,322	50,000	185,544
42804	Disaster Relief - Fed Govt	-	-	-	-	98,601	-
42905	Contributions	155	(1)	1,878	-	-	100
42906	Contributions - Main Street	555	78	-	150	-	-
42925	Contributions - Huntsville Beautification	2,000	-	-	-	-	-
43201	Miscellaneous Revenues	147,768	95,517	129,687	41,522	40,000	40,000
43202	Over/Short	-	2	(70)	-	-	-
43205	Mainstreet Fundraiser Revenues	3,695	4,820	6,059	-	300	-
43210	Golf Course Lease Revenue	322,080	322,080	322,080	322,080	322,080	322,080
43301	Proceeds - Issue of Debt	1,145,000	-	-	-	-	-
43503	Transfer from Water Fund	10,910	49,323	273,282	30,619	30,619	20,488
43504	Transfer from Wastewater Fund	-	28,306	11,930	5,610	5,610	5,017
43505	Transfer from Solid Waste Fund	-	6,287	8,550	3,610	3,610	3,379
43509	Transfer from CIP	3,200	-	608,095	-	-	-
43511	Transfer From H/M Tax - Vis Cntr	-	50,000	50,000	27,782	27,782	37,982
43514	Transfer from Street Fund	-	21,033	18,100	8,061	8,061	7,306
43521	Transfer - Police Forfeiture	-	-	-	5,200	-	-
43522	Transfer from Library SRF	1,475	-	-	-	-	-
43523	Transfer from Debt Service Fund	330,365	152,620	153,443	158,850	158,850	158,862
43526	Transfer from H/M Tax - Tourism	-	-	-	75,644	75,644	78,424
43560	Transfer from Cemetery Endow	-	-	-	-	-	6,057
Total General Fund Revenues		**15,622,127**	**15,701,284**	**17,253,064**	**16,329,014**	**16,240,299**	**16,964,951**
116 DEBT SERVICE FUND							
41101	Current Property Taxes	1,711,813	1,730,988	1,793,784	2,000,000	2,140,000	1,990,000
41102	Delinquent Property Taxes	33,420	30,276	122,319	32,000	30,000	32,000
41103	Tax Penalty & Interest	27,053	21,358	64,117	24,500	21,000	21,000
42602	Interest Income	26,956	27,564	17,447	20,000	10,000	16,978
43001	Issue of Debt	-	-	-	6,405,000	-	-
Total Debt Service Fund Revenues		**1,799,242**	**1,810,186**	**1,997,667**	**8,481,500**	**2,201,000**	**2,059,978**
220 WATER FUND							
40101	Water Revenue	6,244,666	5,899,367	6,651,985	6,200,000	6,650,000	6,500,000
40102	Water Sales - Tenaska	580,859	650,906	567,068	650,000	660,000	675,000
40103	Water - Tenaska Raw Water Charge	201,480	201,480	216,591	231,702	228,000	220,000
40104	Water - Tenaska Fixed Payment	450,000	450,000	450,000	450,000	450,000	450,000
40105	Water - Tenaska Debt Payment	833,856	833,856	833,856	833,856	833,856	833,856
40142	Water Sales - Ellis/Estell	1,156,914	1,167,465	1,221,006	1,200,000	1,200,000	1,200,000
40143	Estill/Estell Bond Pmts- Water	319,080	319,080	319,080	319,280	319,280	319,280
40301	Water Taps	55,343	49,873	63,325	52,000	51,000	52,000
40801	Penalties - Water	52,733	42,794	49,208	45,000	45,000	40,000
41901	Reconnect Fees	29,982	48,700	44,975	51,175	45,000	45,000
41902	Service Connect Fees	28,292	36,484	36,734	35,000	37,000	35,000
41908	Returned Check Fees	2,566	3,795	4,885	5,000	3,770	3,500
41916	Use of City Equipment or Labor	3,947	6,093	3,038	3,500	4,000	3,500
42601	Interest - Checking	23,844	14,143	6,422	15,000	700	1,000
42602	Interest Income	271,949	297,231	155,637	180,000	59,000	94,561
42647	Interest Water 2007 I & S	-	-	2,221	-	1,200	2,689
42648	Water - 2007 Reserve	-	-	5,649	-	2,700	4,288
42804	Disaster Relief - Fed Govt	-	-	-	-	33,000	-
42915	Contributions - Customers	25,362	-	-	-	-	-
43201	Miscellaneous Revenues	11,219	18,964	9,292	-	6,000	4,000
43202	Over/Short	(158)	31	41	-	-	-
43206	Writeoffs Collected	71	777	58	-	-	-
43404	Charge to Wastewater (Construction Crew)	111,264	-	-	-	-	-
43405	Charge to Solid Waste	38,372	42,600	42,897	44,769	44,769	47,395
43410	Charge to Wastewater (Utility Billing)	153,492	170,396	171,586	177,592	177,592	209,581
43411	Charge to Wastewater (Meter Reading)	94,512	98,624	91,927	95,144	95,144	101,536
43504	Transfer from Wastewater Fund	-	-	22,500	-	-	-

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Total Water Fund Revenue		**10,689,645**	**10,352,659**	**10,969,982**	**10,589,018**	**10,947,011**	**10,842,186**
221 WASTEWATER FUND							
40201	Wastewater Revenue	7,468,550	8,075,460	8,275,702	8,100,000	7,933,000	8,078,000
40302	Wastewater Taps	45,118	56,646	50,455	45,000	30,000	31,875
40802	Penalties - Wastewater	60,013	51,464	58,233	52,000	57,000	57,000
41901	Reconnect Fees	16,868	-	-	-	-	-
41902	Service Connect Fees	11,410	-	(15)	-	-	-
41908	Returned Check Fees	1,035	-	-	-	-	-
41916	Use of City Equipment or Labor	440	-	-	-	-	-
42601	Interest - Checking	21,638	13,549	6,059	13,800	700	2,000
42602	Interest Income	490,822	171,667	105,087	160,000	45,000	72,174
42642	1997 TWDB RSV Interest	70,633	87,830	56,519	84,000	20,200	30,291
42643	1997 I&S Interest	31,073	37,481	24,488	36,000	36,000	11,877
42645	Interest - Nov '02 I&S	11,670	15,371	9,668	14,000	3,000	4,723
42804	Disaster Relief - Fed Govt	-	-	-	-	194,285	-
42915	Contributions - Customers	-	-	1,725	-	-	-
43201	Miscellaneous Revenues	48,107	19,595	26,756	-	1,000	-
43206	Writeoffs Collected	(208)	-	-	-	-	-
43403	Charge to Water Fund for Lab	55,048	55,208	60,833	65,000	65,000	64,138
43509	Transfer from CIP	46,400	-	-	-	-	-
Total Wastewater Fund Revenue		**8,378,617**	**8,584,271**	**8,675,511**	**8,569,800**	**8,385,185**	**8,352,078**
224 SOLID WASTE FUND							
40601	Residential Collection	1,295,264	1,307,744	1,468,285	1,486,474	1,460,000	1,485,500
40602	Commercial Collection	1,207,571	1,214,061	1,301,878	1,250,000	1,356,000	1,367,000
40701	Solid Waste Disposal	248,712	270,886	301,393	280,000	300,000	306,000
40702	TDJC Waste Disposal	352,396	356,370	347,221	352,000	340,000	345,000
40703	SHSU Waste Disposal	98,840	95,781	91,784	96,000	92,000	82,000
40704	Rolloffs	458,268	530,249	539,353	525,000	522,000	525,000
40803	Penalties - Solid Waste	39,168	34,826	40,297	39,500	40,800	41,000
41908	Returned Check Fees	1,105	35	200	-	25	-
41925	Lease of City Property	-	2,001	2,002	2,001	2,001	2,021
42601	Interest - Checking	18,130	13,541	5,966	5,000	850	850
42602	Interest Income	60,353	82,799	54,550	52,000	17,000	28,752
42801	Grants	-	-	4,757	-	-	4,805
43201	Miscellaneous Revenues	48,422	33,430	44,420	41,000	35,500	37,500
43202	Over/Short	2	5	6	(14)	2	-
43206	Writeoffs Collected	(147)	-	-	-	-	-
43531	Transfer from Equip Replacement Fund	-	3,435	-	-	-	-
Total Solid Waste Fund Revenue		**3,828,084**	**3,945,163**	**4,202,109**	**4,128,961**	**4,166,178**	**4,225,428**
260 CEMETERY FUND							
41960	Sales - Cemetery Space	10,479	24,011	12,000	12,000	14,000	-
41961	Cemetery Filing Fees	(9)	(81)	(70)	-	-	-
42602	Interest Income	590	3,938	1,197	450	400	-
42905	Contributions	326	1,400	150	100	140	-
43201	Miscellaneous Revenues	279	-	238	-	-	-
43501	Transfer from General Fund	71,198	100,558	60,015	113,985	113,985	-
43526	Transfer from H/M Tax - Tourism	-	-	-	50,266	50,266	-
43560	Transfer from Cemetery Endowment	17,906	10,717	11,516	11,800	4,060	-
Total Cemetery Revenue		**100,769**	**140,543**	**85,046**	**188,601**	**182,851**	**-**
302 MEDICAL INSURANCE FUND							
42602	Interest Income	22,378	35,970	31,557	24,000	20,000	28,750
43201	Miscellaneous Revenues	17,732	-	-	-	746	-
43401	Charge to General Fund	843,936	1,009,612	1,143,039	1,277,207	1,277,207	1,421,600
43402	Charge to Street SRF	130,272	149,812	171,994	192,286	192,286	211,515
43403	Charge to Water Fund	158,592	182,380	200,659	215,666	215,666	237,230
43404	Charge to Wastewater Fund	147,264	169,352	193,492	207,724	207,724	228,500
43405	Charge to Solid Waste	169,920	195,408	179,161	161,958	161,958	178,155
43414	Charge Cemetery Operations	11,328	13,028	14,333	15,365	15,365	-
43415	Charge to Police SRO Fund	28,320	39,083	42,998	46,559	46,559	51,215
43417	Charge Court Security SRF	5,664	6,516	7,166	7,728	7,728	8,500

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43418	Charge to Arts Center Fund	-	-	14,333	15,497	15,497	17,050
43501	Transfer from General Fund	13,760	-	406,770	-	-	205,540
43503	Transfer from Water Fund	1,868	-	71,400	-	-	25,835
43504	Transfer from Wastewater Fund	1,752	-	68,880	-	-	23,840
43505	Transfer from Solid Waste Fund	2,039	-	63,770	-	-	20,926
43514	Transfer from Street SFR	1,581	-	61,180	-	-	21,712
43516	Transfer from Cemetery Operations	-	-	5,110	-	-	-
43520	Transfer from Police SRO	-	-	15,330	-	-	-
43532	Transfer - Court Security Fund	-	-	2,450	-	-	-
43533	Transfer from Arts	-	-	5,110	-	-	2,147
43631	Dependent Coverage- Health	332,231	-	-	-	-	-
43632	Retiree - Paid by City	160,776	184,892	336,801	366,815	366,815	412,200
43633	Employee Contributions	-	342,885	401,605	370,000	450,000	424,000
43634	Retiree and COBRA Contribution	-	112,017	91,522	100,000	80,000	66,900
43635	Retiree Dependent Contribution	25,243	-	-	-	-	-
43636	Retiree Hlth Paid by Retiree	35,003	1	-	-	-	-
43637	Dependent Coverage Dental	20,904	(1)	-	-	-	-
Total Medical Insurance Revenue		**2,130,563**	**2,440,955**	**3,528,660**	**3,000,805**	**3,057,551**	**3,585,615**
306 CAPITAL EQUIPMENT FUND							
41913	Proceeds from Auction	-	-	-	52,000	20,000	-
42602	Interest Income	31,769	23,100	30,701	30,000	19,370	12,156
42801	Grants	-	175,288	54,000	-	-	-
42803	Insurance Refunds/Credits	-	3,734	-	-	-	-
42804	Disaster Relief - Fed Govt	-	-	-	-	7,993	-
43201	Miscellaneous Revenues	43,152	-	16,675	-	-	-
43401	Charge to General Fund	75,584	115,888	329,498	180,911	180,911	273,445
43402	Charge to Street SRF	51,248	67,964	107,180	143,648	143,648	148,199
43403	Charge to Water Fund	41,196	76,064	63,710	60,776	60,776	67,150
43404	Charge to Wastewater Fund	37,520	79,784	221,189	61,353	61,353	50,252
43405	Charge to Solid Waste	109,592	160,792	480,001	383,395	383,395	384,667
43414	Charge to Cemetery Operations	1,440	1,904	3,110	5,958	5,958	6,333
43415	Charge to Police SRO Fund	5,624	7,445	21,108	16,850	16,850	11,000
43501	Transfer from General Fund	101,812	-	517,041	-	-	-
43504	Transfer from Wastewater Fund	-	-	-	254,893	254,893	-
43505	Transfer from Solid Waste Fund	-	-	-	161,898	161,898	-
43509	Transfer from CIP	125,000	-	-	252,327	-	-
43521	Transfer - Police Forfeiture	-	-	-	25,833	-	-
43523	Transfer from Debt Service Fund	-	-	94,024	-	-	-
Total Capital Equipment Revenue		**623,937**	**711,963**	**1,938,237**	**1,629,842**	**1,317,045**	**953,202**
307 FIRE EQUIPMENT REPLACEMENT FUND							
41929	FD Svcs-Veh Extr, Haz Mat, etc.	978	3,060	-	-	-	-
42602	Interest Income	8,683	16,570	-	-	-	-
43201	Miscellaneous Revenues	-	102,922	-	-	-	-
43501	Transfer from General Fund	58,531	88,816	-	-	-	-
43523	Transfer from Debt Service Fund	94,030	94,024	-	-	-	-
Total Fire Equipment Revenue		**162,222**	**305,392**	**-**	**-**	**-**	**-**
309 COMPUTER EQUIPMENT FUND							
42602	Interest Income	5,939	3,106	1,851	2,600	2,600	866
42801	Grants	-	-	-	-	-	75,000
43401	Charge to General Fund	76,184	76,532	63,363	43,328	43,328	158,114
43402	Charge to Street SRF	996	1,276	12,478	8,975	8,975	18,019
43403	Charge to Water Fund	3,800	11,936	67,053	35,579	35,579	75,830
43404	Charge to Wastewater Fund	2,424	6,072	44,735	25,896	25,896	51,906
43405	Charge to Solid Waste	1,328	4,048	17,518	12,263	12,263	26,629
43418	Charge to Arts Center Fund	-	-	-	-	-	800
43501	Transfer from General Fund	175,197	30,030	-	-	-	-
43503	Transfer from Water Fund	-	71,266	79,997	-	-	-
43504	Transfer from Wastewater Fund	-	71,266	79,997	-	-	-
43523	Transfer from Debt Service Fund	72,760	-	-	-	-	-
Total Computer Equipment Revenue		**338,628**	**275,532**	**366,992**	**128,641**	**128,641**	**407,164**

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418 LIBRARY ENDOWMENT FUND						
42602 Interest Income	4,321	5,216	3,512	3,500	1,200	1,781
Total Library Endowment Revenue	**4,321**	**5,216**	**3,512**	**3,500**	**1,200**	**1,781**
461 OAKWOOD CEMETERY ENDOWMENT FUND						
42602 Interest Income	13,203	18,527	12,242	11,800	4,060	6,057
42960 Contributions- Cemetery Association	-	850	236	-	600	-
Total Cemetery Endowment Revenue	**13,203**	**19,377**	**12,479**	**11,800**	**4,660**	**6,057**
601 COURT SECURITY SRF						
41801 Municipal Court Fines	597	-	-	-	-	-
41806 Court Security Fees	14,717	14,604	14,008	15,000	13,750	14,160
42602 Interest Income	4,517	4,167	1,589	1,700	400	360
43501 Transfer from General Fund	8,000	8,000	10,000	42,634	45,000	56,654
Total Court Security Revenue	**27,831**	**26,771**	**25,597**	**59,334**	**59,150**	**71,174**
602 COURT TECHNOLOGY SRF						
41801 Municipal Court Fines	841	-	-	-	-	-
41807 Court Technology Fees	19,580	19,472	18,678	20,000	19,320	18,000
42602 Interest Income	2,335	3,962	3,032	1,800	1,150	1,820
Total Court Technology Revenue	**22,756**	**23,434**	**21,710**	**21,800**	**20,470**	**19,820**
603 STREET FUND						
41301 Franchise - Electrical	861,312	851,582	826,520	860,000	860,000	1,252,000
41302 Franchise - Telephone	242,457	242,540	242,357	242,500	240,000	240,000
41303 Franchise - Gas	110,831	100,564	107,841	115,000	115,000	115,000
41304 Franchise - Telecable	209,719	212,927	240,968	240,000	250,000	250,000
41305 Use of Right of Way - Water Fund	302,568	366,008	364,690	369,375	369,375	366,929
41306 Use of Right of Way - Wastewater Fund	226,216	272,144	287,659	299,945	299,945	290,078
41307 Use of Right of Way - Solid Waste Fund	108,244	112,076	134,330	144,514	144,514	147,890
41915 Driveway & Culvert	7,900	9,200	5,885	8,000	3,400	5,000
41916 Use of City Equipment or Labor	44,794	58,986	47,287	40,000	74,000	40,000
42602 Interest Income	36,077	57,987	38,975	57,000	10,000	16,166
42915 Contributions - Customers	-	-	-	38,205	-	-
43201 Miscellaneous Revenues	54,346	3,079	6,196	-	64	-
43404 Charge to Wastewater Fund for Drainage	234,676	222,336	482,118	352,012	352,012	397,499
43509 Transfer from CIP Fund	-	-	39,124	38,206	-	-
Total Street Fund Revenue	**2,439,140**	**2,509,429**	**2,823,952**	**2,804,757**	**2,718,310**	**3,120,562**
609 AIRPORT SRF						
41911 Payments from Airport	1,049	496	423	500	550	600
42602 Interest Income	2,038	2,618	1,568	1,400	445	685
42801 Grants	-	-	-	10,000	-	-
43201 Miscellaneous Revenues	3,750	-	905	-	-	-
43501 Transfer from General Fund	-	11,715	-	-	-	5,572
Total Airport Revenue	**6,837**	**14,829**	**2,896**	**11,900**	**995**	**6,857**
610 LIBRARY SRF						
41906 Friends of the Library	21	61	16	-	18	-
42602 Interest Income	1,089	1,676	1,087	1,000	440	764
42801 Grants	10,580	3,957	9,085	9,085	18,776	9,000
42905 Contributions	2,000	1,734	1,692	6,054	-	3,500
42910 Contributions - Library Donations	1,991	4,395	2,528	2,000	1,200	2,600
42911 Contributions - Library Memorial	1,230	1,588	810	900	1,225	1,000
42912 Contributions - Book Replacement	884	1,207	804	900	450	500
Total Library SRF Revenue	**17,795**	**14,618**	**16,021**	**19,939**	**22,109**	**17,364**
611 POLICE FORFEITURE SRF						
41922 Forfeiture/Restitution	6,587	-	2,208	-	70,000	-
42602 Interest Income	1,715	2,087	1,604	1,500	1,500	2,706
Total Police Forfeiture Revenue	**8,302**	**2,087**	**3,812**	**1,500**	**71,500**	**2,706**
612 School Resource Officer SRF						
42209 HISD Payments- School Officers	246,283	257,456	248,147	375,684	375,684	399,909

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42602 Interest Income	11,769	7,549	1,492	2,000	20	111
42801 Grants	21,111	26,035	21,511	6,000	6,000	-
43201 Miscellaneous Revenues	1,999	-	967	-	-	-
43501 Transfer from General Fund	-	-	125,930	91,521	91,521	99,977
Total School Resource Officers Revenue	**281,162**	**291,040**	**398,048**	**475,205**	**473,225**	**499,997**
614 POLICE GRANTS SRF						
42602 Interest Income	12	1,536	1,036	1,000	570	921
42801 Grants	17,729	18,886	31,078	51,680	-	-
42905 Contributions	2,500	-	-	-	-	-
43201 Miscellaneous Revenues	-	6,000	125	-	-	-
43501 Transfer from General Fund	8,003	19,577	-	-	-	-
Total Public Safety Grants Revenue	**28,244**	**45,999**	**32,238**	**52,680**	**570**	**921**
618 Visitor and Arts Center SRF						
41401 H/M Tax - Art	-	73,012	87,546	85,000	72,000	85,000
41910 Program Fees	-	7,693	5,906	7,000	5,000	5,000
41917 Building/Park Rentals	-	1,015	306	400	1,500	1,500
42602 Interest Income	-	3,229	3,462	3,000	780	1,258
42904 Fundraiser Sales	-	3,326	-	-	-	-
42905 Contributions	-	7,427	3,051	2,000	1,500	1,500
43201 Miscellaneous Revenue	-	-	47	-	-	-
43501 Transfer from General Fund	-	36,740	65,809	133,644	133,644	41,374
43509 Transfer from CIP	-	40,534	-	-	-	-
43511 Transfer From H/M Tax - Vis Cntr	-	-	-	-	-	39,205
Total Visitor and Arts Center SRF Revenue	**-**	**172,976**	**166,128**	**231,044**	**214,424**	**174,837**
625 Huntsville Beautification						
42602 Interest Income	306	720	488	400	165	272
42905 Contributions	8,210	2,395	4,855	3,000	3,000	3,000
Total Huntsville Beautification	**8,516**	**3,115**	**5,343**	**3,400**	**3,165**	**3,272**
662 Hotel/Motel Tax - Arts						
41401 H/M Tax - Art	70,490	-	-	-	-	-
42602 Interest Income	657	-	-	-	-	-
Total Hotel/Motel Tax - Arts Revenue	**71,147**	**-**	**-**	**-**	**-**	**-**
663 Hotel/Motel Tax - Tourism & Visitors Center						
41402 H/M Tax - Tourism	211,470	219,216	253,825	220,000	225,000	225,000
41403 H/M Tax - Visitors Center	-	-	-	-	-	225,000
42602 Interest Income	871	2,407	2,590	2,000	1,200	6,515
Total Hotel/Motel Tax - Tourism & Visitors Center Revenu	**212,341**	**221,623**	**256,415**	**222,000**	**226,200**	**456,515**
664 Hotel/Motel Tax - Visitor Center						
41403 H/M Tax - Visitors Center	211,471	219,279	251,237	220,000	225,000	-
41918 Revenue - Visitors Center	-	30,074	-	-	-	-
42602 Interest Income	3,333	6,738	6,656	5,000	3,200	-
42902 Contributions - Statue	3,000	1,150	2,850	-	-	-
Total Hotel/Motel Tax - Visitors Center Revenue	**217,804**	**257,241**	**260,743**	**225,000**	**228,200**	**-**
665 STATUE PAVER FUND						
42602 Interest Income	1,795	2,017	1,326	1,500	500	619
42902 Contributions - Statue	-	800	1,300	3,000	1,850	3,000
Total Hotel/Motel Tax - Statue Revenue	**1,795**	**2,817**	**2,626**	**4,500**	**2,350**	**3,619**
815 GENERAL CAPITAL PROJECT						
43501 Transfer from General Fund	-	-	-	186,500	-	-
43503 Transfer from Water Fund	-	-	-	17,500	-	-
43504 Transfer from Waste Water Fund	-	-	-	17,500	-	-
43514 Transfer from Streets SRF	-	-	-	17,500	-	-
Total General Improvements CIP	**-**	**-**	**-**	**239,000**	**-**	**-**
Total Revenue	**47,035,028**	**47,878,520**	**53,048,787**	**57,433,541**	**50,672,289**	**51,776,084**

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FY 09-10 Expense Details

		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
101 GENERAL FUND							
101-112	**City Council**						
51204	Workers Comp Insurance	3	-	-	95	95	-
52120	Reproduction & Printing	-	731	-	500	500	500
52129	Reception Expenses	3,928	3,544	3,439	3,500	3,500	3,500
52130	Other Supplies	1,082	772	980	500	1,000	500
52134	City Council Expenses	5,973	6,827	4,162	2,750	2,500	2,750
52200	Non Capital Equipment Purchases	4,300	2,248	-	-	-	-
55070	Purchased Services/Contracts	11,743	6,410	17,856	16,200	9,500	16,200
55075	Payments to Council Members	1,840	1,320	1,350	2,500	2,500	2,500
55080	Travel & Training	8,274	3,321	4,517	9,500	3,842	9,500
55085	Community Relations	750	539	5,613	1,500	1,500	1,500
55090	Memberships/Subscriptions	5,571	17,540	8,017	10,905	10,000	10,776
55223	Brazos Transit Contract	21,000	21,000	21,000	-	-	-
55236	Public Communications Committee	8,492	9,942	9,436	11,650	8,500	11,650
55239	Council Community Discretionary	35,327	-	-	-	-	-
55530	Channel 7 Contract	-	31,541	48,109	40,000	40,000	40,000
55889	Special Studies	-	8,750	8,444	-	-	18,000
Total City Council Expenses		**108,283**	**114,485**	**132,923**	**99,600**	**83,437**	**117,376**
101-113	**Office of City Manager**						FTE: 2
51111	Salaries - Full Time	204,096	259,213	222,804	156,411	153,814	156,118
51121	Longevity	399	1,391	1,291	59	48	155
51125	Car Allowance	7,201	11,562	6,369	-	-	-
51130	Overtime	267	267	-	500	300	-
51200	ICMA Retirement Expense	3,000	5,250	1,400	4,800	2,800	4,800
51201	TMRS Retirement	34,598	45,215	37,868	34,032	31,739	35,239
51202	Health Insurance	16,995	19,659	20,459	15,072	21,958	16,488
51203	Disability Insurance	638	666	489	476	359	362
51204	Workers Comp Insurance	445	545	351	266	275	281
51205	Medicare Tax	2,939	2,416	1,856	2,269	2,037	2,266
51206	Unemployment Comp Ins	810	52	323	90	189	90
52010	Office Supplies	1,887	1,398	3,252	2,500	2,500	2,500
52133	Economic Development Expenses	42	16,099	1,474	-	-	-
52610	Office Furniture/Equipment	857	4,622	-	1,125	1,262	1,000
55030	Long Distance/Circuit Ch	238	176	124	375	375	-
55070	Purchased Services/Contracts	13,693	22,753	87,490	84,360	60,000	176,480
55080	Training & Seminars	10,064	9,041	6,248	12,050	12,050	2,625
55084	City Promotional Items	972	-	-	-	-	-
55085	Community Relations	3,115	1,155	2,276	1,500	1,500	-
55090	Memberships/Subscriptions	3,071	5,181	3,341	2,440	1,500	1,043
55120	Mileage & Miscellaneous Meals	868	1,232	-	650	650	-
55195	Cellular Phone Charges	2,271	1,999	1,964	942	942	780
Total Office of City Manager Expenses		**308,466**	**409,892**	**399,380**	**319,917**	**294,298**	**400,227**
101-114	**Office of City Secretary**						FTE: 2
51111	Salaries - Full Time	95,048	95,026	135,117	89,702	121,038	80,719
51115	Seasonal	-	1,790	4,815	-	-	-
51121	Longevity	1,280	1,038	487	514	480	17
51125	Car Allowance	-	-	3,973	2,400	4,200	-
51130	Overtime	2,815	3,095	1,810	2,500	655	2,500
51200	ICMA Retirement Expense	-	2,500	-	-	-	-
51201	TMRS Retirement	16,115	16,555	23,516	17,998	22,794	18,206
51202	Health Insurance	11,328	12,862	13,452	13,872	13,560	16,488
51203	Disability Insurance	455	457	504	472	440	146
51204	Workers Comp Insurance	223	211	246	178	185	146
51205	Medicare Tax	1,348	1,405	2,109	1,587	1,423	1,171
51206	Unemployment Comp Ins	540	10	241	90	90	90
52010	Office Supplies	629	1,042	628	800	800	800
52120	Reproduction & Printing	163	131	-	150	100	150
52130	Other Supplies	434	273	226	250	250	500

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
52200	Non Capital Equipment Purchases	-	-	-	5,000	4,655	-
55017	Intern/Special Pay Program	-	-	-	16,500	18,399	-
55030	Long Distance/Circuit Ch	38	47	65	75	50	75
55070	Purchased Services/Contracts	756	1,258	1,810	26,000	2,200	10,200
55080	Travel & Training	5,626	6,474	6,708	7,815	8,293	8,300
55090	Memberships/Subscriptions	786	598	657	1,610	500	1,610
55195	Cellular Phone Charges	926	850	712	823	960	1,092
55610	Microfilming Services	-	1,355	-	1,000	1,355	10,000
56020	Elections	8,592	11,469	18,100	28,700	12,000	28,200
56030	Legal Advertising	1,828	1,850	1,374	2,000	2,500	2,000
Total Office of City Secretary Expenses		**148,930**	**160,296**	**216,551**	**220,036**	**216,927**	**182,410**
101-115	**Office of City Attorney**						
51111	Salaries - Full Time	90,511	94,077	97,619	63,760	63,671	-
51121	Longevity	53	94	146	192	62	-
51201	TMRS Retirement	14,735	15,636	16,048	16,522	12,554	-
51202	Health Insurance	5,664	6,551	7,257	7,536	2,408	-
51203	Disability Insurance	287	287	290	288	92	-
51204	Workers Comp Insurance	193	186	150	168	115	-
51205	Medicare Tax	1,300	1,363	1,414	1,435	1,296	-
51206	Unemployment Comp Ins	270	5	99	45	45	-
52010	Office Supplies	415	534	150	250	185	250
54110	Book Replacement	5,248	3,293	8,223	7,500	3,000	-
55030	Long Distance/Circuit Ch	46	51	67	75	75	-
55060	Attorney Fees/Court Costs	434	-	-	-	-	-
55070	Purchased Services/Contracts	31,264	38,801	38,085	66,528	89,600	150,400
55080	Travel & Training	5,401	2,915	3,481	4,000	750	-
55090	Memberships/Subscriptions	4,119	7,329	2,695	5,470	1,060	-
55195	Cellular Phone Charges	881	833	749	823	300	-
Total Office of City Attorney Expenses		**160,821**	**171,955**	**176,474**	**174,592**	**175,213**	**150,650**
101-117	**Office of City Judge**						FTE: 1
51111	Salaries - Full Time	42,536	45,049	45,346	45,890	45,890	45,885
51203	Disability Insurance	-	-	-	220	220	83
51204	Workers Comp Insurance	254	93	70	78	81	166
51205	Medicare Tax	613	651	658	668	653	665
51206	Unemployment Comp Ins	270	5	99	45	45	45
52080	Educational	364	-	-	100	100	100
55060	Attorney Fees/Court Costs	-	-	-	2,275	-	2,275
55070	Purchased Services/Contracts	12	23	7	1,000	200	1,000
55080	Travel & Training	-	320	1,037	432	308	400
55090	Memberships/Subscriptions	386	35	35	35	35	35
Total Office of City Judge Expenses		**44,435**	**46,176**	**47,251**	**50,743**	**47,532**	**50,654**
101-150	**Human Resources**						FTE: 3
51111	Salaries - Full Time	173,211	195,794	219,431	223,642	224,718	118,790
51118	Salaries - Part Time	873	-	-	-	-	-
51121	Longevity	226	292	490	723	662	636
51126	License Pay	-	919	908	900	900	900
51130	Overtime	100	-	-	-	-	-
51201	TMRS Retirement	28,365	32,718	36,248	48,995	46,440	27,133
51202	Health Insurance	17,229	26,215	29,836	30,144	30,144	24,732
51203	Disability Insurance	591	747	816	853	833	288
51204	Workers Comp Insurance	368	393	340	381	411	213
51205	Medicare Tax	2,383	2,685	3,000	3,267	3,091	1,745
51206	Unemployment Comp Ins	848	20	396	180	172	135
52010	Office Supplies	712	765	1,004	1,000	1,000	1,000
52120	Reproduction & Printing	-	281	117	1,500	2,000	2,000
52130	Other Supplies	1,460	1,245	876	600	1,000	1,000
52600	Employee Recognition	6,089	3,904	4,358	13,000	9,500	11,000
52601	Benefits Fair	21	237	299	500	500	500
52602	Wellness Program	663	-	-	4,500	500	79,500
55017	Intern/Special Pay Program	-	-	-	-	-	17,000

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
55030	Long Distance/Circuit Ch	149	461	262	400	400	400
55070	Purchased Services/Contracts	7,907	5,961	3,266	5,500	5,500	38,510
55080	Travel & Training	2,438	3,757	5,757	11,221	11,000	11,221
55081	Organization Training	21,702	20,417	13,490	24,000	25,000	25,000
55086	Job Fair Registration/Exps	-	-	-	250	250	250
55090	Memberships/Subscriptions	2,475	1,420	2,523	2,359	2,354	2,557
55120	Mileage & Miscellaneous Meals	107	276	-	200	-	-
55130	Service Awards	3,772	8,176	854	5,000	4,500	4,500
55195	Cellular Phone Charges	987	858	757	823	700	780
55720	Employee Physicals/Testing	12,236	9,415	14,729	8,618	7,500	12,000
55735	Random Drug Testing	9,877	7,347	-	-	-	-
55880	Employee Compensation Studies	8,009	300	2,025	2,000	3,500	2,000
55889	Special Studies	15,873	900	-	-	300	300
56030	Legal Advertising	6,884	11,427	14,915	14,000	9,000	14,000
56070	Tuition Reimbursement	1,740	12,000	8,358	12,000	10,000	12,000
Total Human Resources Expenses		**327,295**	**348,930**	**365,053**	**416,556**	**401,875**	**410,090**
101-151	**Risk & Safety Management**						FTE: 1
51111	Salaries - Full Time	34,417	39,859	39,309	45,810	45,810	46,944
51121	Longevity	53	59	188	521	523	569
51201	TMRS Retirement	5,635	6,623	6,486	10,077	9,461	10,714
51202	Health Insurance	5,664	6,551	6,932	7,536	7,536	8,244
51203	Disability Insurance	101	194	189	220	218	85
51204	Workers Comp Insurance	72	79	60	78	82	85
51205	Medicare Tax	497	575	560	672	627	689
51206	Unemployment Comp Ins	282	5	99	45	45	45
52010	Office Supplies	119	141	208	200	200	200
52031	Clothing- Safety Gear	-	-	8,349	14,000	14,000	13,300
52040	Gas & Oil	176	561	369	650	290	330
52120	Reproduction & Printing	13	848	19	500	500	500
52130	Other Supplies	510	62	234	250	250	250
52132	Safety Program Expenses	10,662	14,190	5,745	9,650	5,200	9,000
52600	Employee Recognition	124	-	-	-	-	-
54030	Radio Maintenance	-	-	-	48	-	-
54040	Motor Vehicle Maintenance	107	188	372	500	732	700
55030	Long Distance/Circuit Ch	65	43	167	200	50	100
55070	Purchased Services/Contracts	2,139	575	3,322	3,400	3,400	3,400
55080	Travel & Training	1,885	2,311	213	2,500	2,500	100
55090	Memberships/Subscriptions	912	1,594	1,129	1,835	1,635	1,835
55120	Mileage & Miscellaneous Meals	54	-	-	100	100	-
55195	Cellular Phone Charges	423	436	321	268	293	312
55735	Random Drug Testing	-	-	11,123	15,000	14,322	15,000
56010	Liab/Comp Insurance	14,831	13,421	19,707	46,696	19,707	25,809
56012	Insurance - Fleet	-	164	32,128	41,333	32,138	44,300
56015	Insurance Deductibles	13,863	-	10,759	10,000	10,000	10,000
56050	Liability Claims Pd by City	2,208	715	1,035	5,000	3,000	5,000
57152	Mold Clean-Up/Fixed Asset Project	2,999	-	-	-	-	-
Total Risk & Safety Management Expenses		**97,811**	**89,194**	**149,022**	**217,089**	**172,619**	**197,511**
101-210	**Finance**						FTE: 9
51111	Salaries - Full Time	392,954	420,474	431,868	489,516	494,840	504,746
51118	Salaries - Part Time	4,358	1,023	6,933	-	-	-
51121	Longevity	1,912	993	1,251	1,657	1,657	2,089
51130	Overtime	2,198	2,801	3,323	2,000	943	1,000
51201	TMRS Retirement	64,679	70,424	71,613	106,830	102,095	114,291
51202	Health Insurance	45,783	52,160	61,500	67,824	67,824	74,196
51203	Disability Insurance	1,596	1,847	1,672	2,128	2,109	1,176
51204	Workers Comp Insurance	894	848	674	832	895	909
51205	Medicare Tax	5,533	5,939	6,134	7,122	6,919	7,349
51206	Unemployment Comp Ins	7,409	3,097	946	405	403	405
52010	Office Supplies	6,747	6,654	6,622	7,000	7,000	7,000
52080	Educational	870	625	-	-	-	-
52120	Reproduction & Printing	1,687	5,584	3,726	10,000	10,000	10,000

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
52200	Non Capital Equipment Purchases	430	7,345	-	1,000	1,000	-
55030	Long Distance/Circuit Ch	157	174	227	300	250	300
55070	Purchased Services/Contracts	34,073	11,576	35,188	41,940	30,000	27,000
55080	Travel & Training	19,470	12,863	18,292	17,700	17,700	18,850
55090	Memberships/Subscriptions	2,765	2,784	2,755	4,185	4,185	4,185
55195	Cellular Phone Charges	929	831	1,437	1,945	1,750	780
55510	Bank/Paying Agent Fees	22,674	19,334	13,388	22,000	20,000	20,000
55520	Appraisal/Collection Contract	95,943	98,345	128,790	126,000	126,000	126,000
55575	Software - Support Services	8,018	150	6,700	10,000	10,000	10,000
55620	Annual Audit Contract	32,428	17,680	28,000	28,000	28,000	28,000
55770	Financial Services	4,130	7,000	7,000	7,000	7,000	7,000
56030	Legal Advertising	891	2,069	-	1,000	1,000	1,000
Total Finance Expenses		**758,528**	**752,620**	**838,039**	**956,384**	**941,570**	**966,276**
101-216	**Office Services**						
52010	Office Supplies	317	785	887	500	500	500
52020	Postage	28,627	26,724	29,719	37,600	36,900	37,500
52040	Gas & Oil	351	339	498	1,000	339	385
52120	Reproduction & Printing	5,847	5,957	4,403	5,000	5,000	5,000
52130	Other Supplies	93	303	-	-	-	-
52610	Office Furniture/Equipment	4,030	5,008	3,396	4,000	4,000	4,000
54040	Motor Vehicle Maintenance	298	146	44	700	36	500
55011	Postage Meter	4,160	4,282	4,739	7,000	4,000	7,000
55049	Electric - City Hall	32,287	-	-	-	-	-
55052	Gas Heating - City Hall	1,697	-	-	-	-	-
55070	Purchased Services/Contracts	250	-	-	-	-	-
55170	Contract Printing	15,916	14,552	15,510	20,000	20,000	17,500
55562	Copier Contracts	20,376	36,416	35,566	38,298	36,750	40,815
55630	Rug Rental	-	-	-	-	-	7,000
55632	Rug Rental - City Hall	1,210	6,131	6,896	6,980	6,980	-
56012	Insurance - Fleet	346	249	-	-	-	-
Total Office Services Expenses		**115,805**	**100,892**	**101,659**	**121,078**	**114,505**	**120,200**
101-231	**Municipal Court**						FTE: 5
51111	Salaries - Full Time	148,597	163,737	182,659	194,464	186,094	198,471
51118	Salaries - Part Time	7,381	8,751	7,587	9,505	8,415	8,913
51121	Longevity	223	577	2,207	2,533	1,624	1,856
51126	License Pay	-	918	908	900	902	900
51130	Overtime	1,733	2,460	1,169	1,300	420	1,300
51201	TMRS Retirement	24,569	27,835	30,674	43,043	39,005	45,377
51202	Health Insurance	22,890	32,728	37,185	37,680	37,680	41,220
51203	Disability Insurance	630	650	843	933	820	357
51204	Workers Comp Insurance	332	353	298	347	355	373
51205	Medicare Tax	2,147	2,235	2,013	2,218	2,026	2,257
51206	Unemployment Comp Ins	1,437	67	675	270	326	270
52010	Office Supplies	2,885	3,341	5,129	6,500	5,000	6,500
52020	Postage	5,607	4,388	-	-	-	-
52080	Educational	159	182	299	350	350	350
52130	Other Supplies	633	1,178	-	-	-	-
52200	Non Capital Equipment Purchases	-	1,949	6,200	-	-	-
53010	Building Maintenance	-	-	116	5,000	5,000	5,000
55030	Long Distance/Circuit Ch	150	183	255	350	185	350
55034	Communication & Data Services	-	-	-	360	-	-
55045	Bldg Overhead Justice Center	8,366	5,920	10,011	8,000	8,000	10,000
55060	Attorney Fees/Court Costs	1,689	526	226	1,500	1,500	1,500
55070	Purchased Services/Contracts	2,517	1,803	4,261	3,500	4,400	3,500
55080	Travel & Training	2,251	1,942	3,150	5,009	2,812	4,909
55090	Memberships/Subscriptions	146	331	306	271	331	271
55195	Cellular Phone Charges	462	595	515	268	300	275
55510	Bank/Paying Agent Fees	2,730	3,989	4,949	6,000	4,150	6,000
55560	Copier Contracts	2,084	-	-	-	-	-
Total Municipal Court Expenses		**239,618**	**266,638**	**301,632**	**330,301**	**309,695**	**339,949**

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
101-234	**Purchasing**						FTE: 2
51111	Salaries - Full Time	45,594	53,079	92,324	89,895	78,390	84,422
51118	Salaries - Part Time	-	-	542	8,911	8,320	8,913
51121	Longevity	1,263	1,276	1,724	717	691	854
51126	License Pay	-	-	-	-	628	900
51130	OVERTIME	-	-	-	-	500	1,500
51201	TMRS Retirement	7,647	9,028	15,433	19,708	16,481	19,433
51202	Health Insurance	5,664	7,204	13,946	15,072	15,072	16,488
51203	Disability Insurance	211	254	406	432	336	152
51204	Workers Comp Insurance	99	106	154	89	159	16
51205	Medicare Tax	-	100	674	1,443	1,250	1,379
51206	Unemployment Comp Ins	270	5	198	135	221	135
52010	Office Supplies	125	(207)	334	764	430	765
52080	Educational	83	86	-	-	-	-
52130	Other Supplies	77	49	-	-	-	-
55030	Long Distance/Circuit Ch	114	141	252	350	250	350
55080	Travel & Training	1,013	890	4,808	4,129	4,807	4,129
55090	Memberships/Subscriptions	980	945	833	1,025	989	970
55195	Cellular Phone Charges	-	55	318	268	420	312
56030	Legal Advertising	1,067	2,962	3,179	3,650	3,500	3,650
Total Purchasing Expenses		**64,207**	**75,973**	**135,123**	**146,588**	**132,444**	**144,368**
101-320	**Public Utilities Admin**						FTE: 2
51111	Salaries - Full Time	370,513	102,835	113,698	138,243	142,423	106,205
51118	Salaries - Part Time	9,879	-	-	-	-	-
51121	Longevity	6,156	1,118	1,239	1,323	919	811
51125	Car Allowance	81	(81)	3,098	4,200	3,859	4,200
51126	License Pay	1,260	1,236	-	-	150	-
51130	Overtime	755	422	1,756	1,000	1,768	1,000
51201	TMRS Retirement	61,448	17,531	19,663	26,564	28,872	25,079
51202	Health Insurance	39,885	13,108	14,516	16,492	15,072	16,488
51203	Disability Insurance	1,421	337	447	457	451	348
51204	Workers Comp Insurance	819	211	183	363	359	191
51205	Medicare Tax	2,563	401	504	1,319	1,407	1,613
51206	Unemployment Comp Ins	2,013	26	198	90	85	90
52010	Office Supplies	4,367	981	563	750	750	3,000
52030	Clothing	32	-	-	-	-	-
52040	Gas & Oil	989	1,016	406	-	-	-
52080	Educational	714	-	-	-	-	-
52130	Other Supplies	1,775	1,436	6,785	4,650	4,650	-
52600	Employee Recognition	1,331	1,377	1,168	1,500	1,500	-
54030	Radio Maintenance	127	204	-	-	-	-
54040	Motor Vehicle Maintenance	395	49	44	-	-	-
55030	Long Distance/Circuit Ch	193	75	45	100	100	100
55070	Purchased Services/Contracts	1,430	-	-	-	-	-
55080	Travel & Training	10,508	4,041	1,613	4,285	3,900	4,430
55085	Community Relations	-	236	-	-	-	-
55090	Memberships/Subscriptions	3,178	636	758	607	666	507
55120	Mileage & Miscellaneous Meals	444	-	-	-	-	-
55195	Cellular Phone Charges	2,770	861	824	823	840	780
56012	Insurance - Fleet	304	283	-	-	-	-
56040	Other	515	-	-	-	-	-
90300	Vehicle & Equipment	2,916	1,268	-	-	-	-
Total Public Utilities Admin Expenses		**528,781**	**149,607**	**167,507**	**202,766**	**207,771**	**164,842**
101-388	**Warehouse Division**						FTE: 2
51111	Salaries - Full Time	128,649	155,106	104,610	68,489	64,247	69,229
51121	Longevity	3,438	1,876	1,491	1,327	1,300	1,364
51126	License Pay	-	-	814	-	274	-
51130	Overtime	1,229	1,114	3,828	3,000	2,586	3,000
51201	TMRS Retirement	21,497	26,148	18,187	15,381	14,041	16,122
51202	Health Insurance	16,995	19,402	20,647	15,072	15,072	16,488
51203	Disability Insurance	595	389	429	329	256	125

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51204	Workers Comp Insurance	2,364	2,279	1,512	1,628	2,017	1,692
51205	Medicare Tax	-	843	892	468	412	465
51206	Unemployment Comp Ins	811	50	307	90	85	90
52010	Office Supplies	473	3,658	1,398	1,200	1,100	950
52030	Clothing	563	1,067	595	261	512	554
52031	Clothing - Safety Gear	328	59	8	147	150	71
52200	Non Capital Equipment	-	13,876	5,086	5,549	5,500	-
52270	Non Controlled Phys Count Differ	12,243	1	-	8,100	45,000	8,100
52329	Controlled- Auction/Scrap	-	1	-	5,000	5,000	5,000
54010	Office Equipment Maintenance	78	93	-	-	-	-
54030	Radio Maintenance	201	211	234	245	90	-
55030	Long Distance/Circuit Ch	200	188	170	200	140	200
55070	Purchased Services/Contracts	1,505	1,829	29	1,560	1,910	-
55080	Travel & Training	-	1,134	(55)	2,000	1,000	2,000
55195	Cellular Phone Charges	530	100	180	180	180	552
69020	Cap. Mach/Tools/Equip	-	48,144	-	10,000	7,840	5,500
Total Warehouse Division Expenses		**191,699**	**277,568**	**160,362**	**140,226**	**168,712**	**131,502**
101-389	**Garage Operations**						FTE: 7
51111	Salaries - Full Time	222,038	232,051	246,090	306,781	295,945	314,666
51118	Salaries - Part Time	-	-	168	-	-	-
51121	Longevity	8,380	6,437	6,556	7,015	6,611	7,351
51127	Tool Allowance	3,000	3,120	3,044	3,120	3,120	3,000
51130	Overtime	3,327	2,588	9,125	4,000	2,100	4,000
51201	TMRS Retirement	38,384	40,536	43,469	68,929	62,451	73,291
51202	Health Insurance	33,982	39,325	45,105	52,752	52,752	57,708
51203	Disability Insurance	962	1,113	1,109	1,473	1,312	566
51204	Workers Comp Insurance	6,521	5,815	4,558	5,034	6,185	5,297
51205	Medicare Tax	380	539	701	1,267	1,217	1,306
51206	Unemployment Comp Ins	1,622	30	594	315	408	315
52030	Clothing	1,727	1,498	2,187	1,600	1,700	2,047
52031	Clothing - Safety Gear	741	1,547	168	725	1,200	550
52040	Gas & Oil	6,905	6,164	7,673	10,000	5,214	7,150
52050	Minor Tools/Instruments	1,097	1,733	882	1,500	1,500	1,400
52060	Cleaning Supplies	6,096	6,265	5,757	6,300	5,500	6,000
52130	Other Supplies	4,839	4,903	1,958	3,000	4,000	3,000
52200	Non Capital Equipment Purchases	795	1,454	403	1,500	1,500	9,500
52250	Garage Supplies	6,873	6,827	5,904	7,000	7,000	7,000
52900	Garbage - Bulk Oil	2,917	-	-	-	-	-
54040	Motor Vehicle Maintenance	2,716	3,274	2,742	15,000	4,750	15,000
54080	Maintenance of Pumps/Motors	1,381	2,544	6,430	2,000	250	2,000
55070	Purchased Services/Contracts	-	-	1,978	6,800	4,000	54,384
55080	Travel & Training	-	-	813	3,000	3,000	800
55195	Cellular Phone Charges	-	-	-	200	-	300
56012	Insurance - Fleet	1,217	1,321	-	-	-	-
90300	Vehicle & Equipment	2,212	4,856	-	-	-	-
Total Garage Operations Expenses		**358,112**	**373,940**	**397,417**	**509,311**	**471,715**	**576,631**
101-420	**Community Services Admin**						FTE: 3
51111	Salaries - Full Time	106,443	200,610	132,194	179,305	127,673	105,403
51115	Seasonal	-	7,642	4,373	-	3,865	-
51118	Salaries - Part Time	694	5,646	-	-	9,196	-
51121	Longevity	1,644	1,229	1,075	1,161	1,060	1,209
51125	Car Allowance	-	4,120	3,690	4,200	928	4,200
51130	Overtime	142	673	348	1,000	1,727	1,000
51201	TMRS Retirement	17,578	34,153	22,538	40,165	26,933	24,988
51202	Health Insurance	11,558	22,374	27,437	30,144	28,185	16,488
51203	Disability Insurance	444	669	508	856	522	350
51204	Workers Comp Insurance	227	888	1,569	305	2,381	190
51205	Medicare Tax	434	1,818	1,234	1,716	800	502
51206	Unemployment Comp Ins	542	(103)	335	180	276	90
52010	Office Supplies	426	679	663	650	650	650
52040	Gas & Oil	923	640	632	1,400	313	385

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52130	Other Supplies	1,190	1,288	3,142	1,800	1,500	1,800
52610	Office Furniture/Equipment	281	488	15	500	500	500
54030	Radio Maintenance	168	394	157	139	380	149
54040	Motor Vehicle Maintenance	572	-	-	-	-	-
55017	Intern/Special Pay Program	-	13,905	16,438	-	-	-
55020	Lease of Land	-	-	-	10,850	10,850	10,850
55030	Long Distance/Circuit Ch	14	92	69	150	110	150
55070	Purchased Services/Contracts	-	33,000	15,341	12,000	12,000	17,000
55080	Travel & Training	3,018	5,113	5,901	3,750	2,500	3,760
55090	Memberships/Subscriptions	720	1,396	1,105	720	550	720
55195	Cellular Phone Charges	937	1,867	1,140	1,091	1,512	780
56012	Insurance - Fleet	304	249	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	5,030	5,030	-	-	-
90300	Vehicle & Equipment	960	1,072	-	-	-	-
Total Community Services Admin Expenses		**149,219**	**344,932**	**244,932**	**292,082**	**234,411**	**191,164**
101-421	**Recreation**						FTE: 1
51111	Salaries - Full Time	146,871	-	-	-	-	37,621
51115	Seasonal	11,902	-	-	-	-	-
51118	Salaries - Part Time	8,632	-	-	8,911	-	8,913
51121	Longevity	1,592	-	-	-	-	125
51130	Overtime	1,976	-	-	-	-	-
51201	TMRS Retirement	24,387	-	-	-	-	8,512
51202	Health Insurance	21,719	-	-	-	-	8,244
51203	Disability Insurance	639	-	-	-	-	68
51204	Workers Comp Insurance	2,230	-	-	15	-	84
51205	Medicare Tax	2,362	-	-	516	-	677
51206	Unemployment Comp Ins	1,274	-	-	45	-	90
52010	Office Supplies	258	275	348	400	400	400
52020	Postage	141	45	-	-	-	-
52030	Clothing	1,146	-	-	-	-	-
52031	Clothing - Safety Gear	579	-	-	-	-	-
52040	Gas & Oil	7,611	223	-	-	-	-
52050	Minor Tools/Instruments	476	153	-	-	-	-
52060	Cleaning Supplies	1,535	336	123	100	100	100
52070	Chemical Supplies	363	387	-	-	-	-
52090	Botanical/Agricultural	1,737	1,728	-	-	-	-
52120	Reproduction & Printing	3,661	-	1,123	1,500	1,500	1,500
52130	Other Supplies	748	369	1,401	3,000	3,000	3,000
52200	Non Capital Equipment Purchases	3,205	1,697	-	-	-	-
53010	Building Maintenance	1,057	-	-	-	-	-
53080	Parks Maintenance	18,832	7,342	-	-	-	-
54020	Maint - Mach/Tools/Instruments	69	129	-	-	-	-
54030	Radio Maintenance	317	257	83	-	165	198
54040	Motor Vehicle Maintenance	1,933	81	-	-	-	-
54100	Recreation Equipment Maintenance	3,614	4,342	-	500	500	500
54150	Maint - Fence/Netting at Parks	14,841	8,095	-	-	-	-
55010	Rental of Equipment	142	393	-	500	500	500
55030	Long Distance/Circuit Ch	107	-	-	100	100	100
55070	Purchased Services/Contracts	640	-	-	-	-	-
55080	Travel & Training	5,654	2,280	1,846	4,702	3,800	5,051
55085	Community Relations	312	-	-	-	-	-
55090	Memberships/Subscriptions	314	189	80	510	485	550
55195	Cellular Phone Charges	1,304	35	282	268	400	275
55200	Pager Air Time	76	-	-	-	-	-
55240	HEAP/Youth Contract	23,808	24,336	25,728	28,000	28,000	28,000
55890	Fireworks Contract	-	10,000	10,995	11,000	10,000	11,000
56012	Insurance - Fleet	3,538	-	-	-	-	-
56030	Legal Advertising	-	2,315	525	2,500	2,500	2,500
57375	Youth and Recreation Programs	32,769	27,042	34,559	73,211	66,211	78,850
57421	Basketball Program	2	-	-	-	-	-
90300	Vehicle & Equipment	4,351	-	-	-	-	-

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Total Recreation Expenses	**358,724**	**92,049**	**77,093**	**135,778**	**117,661**	**196,858**
101-422 Parks Maintenance						FTE: 14
51111 Salaries - Full Time	224,537	360,729	368,978	393,845	368,360	404,545
51115 Seasonal	20,072	23,096	-	-	-	-
51118 Salaries - Part Time	32,088	29,102	49,545	56,051	51,924	56,064
51121 Longevity	2,966	2,692	1,733	1,746	1,429	1,927
51130 Overtime	4,329	7,522	16,193	9,500	13,907	9,500
51201 TMRS Retirement	43,016	66,214	68,407	92,418	85,468	98,272
51202 Health Insurance	46,021	85,600	100,519	105,504	105,000	115,416
51203 Disability Insurance	944	1,451	1,296	1,890	1,338	728
51204 Workers Comp Insurance	6,157	7,388	6,676	7,288	7,252	7,692
51205 Medicare Tax	3,339	5,271	5,922	6,124	6,062	6,282
51206 Unemployment Comp Ins	2,257	139	1,647	809	1,464	809
52010 Office Supplies	58	4	202	200	150	200
52030 Clothing	2,325	3,245	4,284	4,708	4,500	5,368
52031 Clothing - Safety Gear	828	943	1,390	900	800	900
52040 Gas & Oil	18,918	26,143	30,382	34,000	19,200	21,120
52050 Minor Tools/Instruments	1,538	1,884	2,160	1,900	1,900	1,900
52060 Cleaning Supplies	1,610	870	1,927	3,200	3,200	3,200
52070 Chemical Supplies	1,732	1,393	1,372	2,750	2,600	2,000
52090 Botanical/Agricultural	8,966	10,102	10,925	14,500	13,500	15,500
52130 Other Supplies	1,472	4,223	2,284	7,500	6,800	5,500
52200 Non Capital Equipment Purchases	4,592	6,495	6,492	11,500	9,800	11,500
53010 Building Maintenance	2,255	-	-	-	-	-
53080 Parks Maintenance	32,143	25,428	42,893	49,522	48,000	48,000
53110 Drainage Maintenance	-	-	-	-	-	20,000
54020 Maint - Mach/Tools/Instruments	2,210	1,014	1,661	1,500	1,300	1,500
54030 Radio Maintenance	1,245	711	789	902	545	655
54040 Motor Vehicle Maintenance	21,275	24,475	21,579	24,000	12,934	24,000
54100 Recreation Equipment Maintenance	979	1,681	4,629	10,000	9,500	10,000
54150 Maint - Fence/Netting at Parks	712	-	11,985	10,000	11,985	10,000
55010 Rental of Equipment	2,768	3,350	4,210	5,800	5,800	6,000
55020 Lease of Land	4,150	3,500	3,500	-	3,500	-
55030 Long Distance/Circuit Ch	6	10	13	25	15	25
55040 Electric	56,639	51,747	52,788	64,400	55,293	56,000
55080 Travel & Training	4,291	3,065	3,606	5,352	3,000	4,800
55090 Memberships/Subscriptions	160	185	338	605	150	315
55180 Alarm Monitoring	672	784	560	672	672	672
55195 Cellular Phone Charges	1,410	1,630	1,638	1,996	2,016	1,488
55200 Pager Air Time	-	76	-	-	-	-
56012 Insurance - Fleet	4,566	2,077	-	-	-	-
57422 Emancipation Park Improvements	16,726	-	-	-	-	-
90300 Vehicle & Equipment	10,889	37,752	-	-	-	-
Total Parks Maintenance Expenses	**590,861**	**801,991**	**832,523**	**931,107**	**859,364**	**951,878**
101-423 Urban Forestry						
51111 Salaries - Full Time	42,010	-	-	-	-	-
51121 Longevity	227	-	-	-	-	-
51201 TMRS Retirement	6,898	-	-	-	-	-
51202 Health Insurance	5,430	-	-	-	-	-
51203 Disability Insurance	199	-	-	-	-	-
51204 Workers Comp Insurance	88	-	-	-	-	-
51205 Medicare Tax	563	-	-	-	-	-
51206 Unemployment Comp Ins	270	-	-	-	-	-
52031 Clothing - Safety Gear	10	-	-	-	-	-
52040 Gas & Oil	453	-	-	-	-	-
52050 Minor Tools/Instruments	50	-	-	-	-	-
52090 Botanical/Agricultural	765	-	-	-	-	-
52130 Other Supplies	117	-	-	-	-	-
54040 Motor Vehicle Maintenance	294	-	-	-	-	-
55010 Rental of Equipment	750	-	-	-	-	-
55030 Long Distance/Circuit Ch	46	-	-	-	-	-

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55070	Purchased Services/Contracts	1,205	-	-	-	-	-
55080	Training & Seminars	195	-	-	-	-	-
55090	Memberships/Subscriptions	264	-	-	-	-	-
55195	Cellular Phone Charges	389	-	-	-	-	-
56012	Insurance - Fleet	304	-	-	-	-	-
Total Urban Forestry Expenses		**60,527**	**-**	**-**	**-**	**-**	**-**
101-424	**Aquatic Center Operations**						FTE: 0
51111	Salaries - Full Time	-	-	69	-	-	7,663
51115	Seasonal	-	69,976	51,425	70,000	55,388	90,000
51118	Salaries - Part Time	-	1,949	25,722	18,352	34,102	24,230
51130	Overtime	-	2,286	182	-	687	-
51201	TMRS RETIREMENT	-	-	-	-	4,024	4,425
51202	Health Insurance	-	-	-	-	4,651	8,244
51203	Disability Insurance	-	-	-	-	-	66
51204	Workers Comp Insurance	-	1,442	1,135	297	1,449	741
51205	Medicare Tax	-	1,076	1,118	266	1,306	645
51206	Unemployment Comp Ins	-	119	557	45	531	45
52010	Office Supplies	-	484	191	500	500	500
52030	Clothing	-	-	235	553	553	1,000
52031	Clothing - Safety Gear	-	433	185	4,222	222	750
52050	Minor Tools/Instruments	-	113	-	-	-	-
52060	Cleaning Supplies	-	1,308	424	2,500	2,000	2,500
52070	Chemical Supplies	-	10,398	11,969	25,000	25,000	25,000
52120	Reproduction & Printing	-	521	16	1,000	900	500
52130	Other Supplies	-	5,481	555	1,000	1,000	1,000
52139	Concession Supplies	-	-	2,864	3,000	3,000	5,000
52200	Non Capital Equipment Purchases	-	2,187	1,424	3,270	3,270	7,000
53010	Building Maintenance	-	650	-	-	-	5,000
54020	Maint - Mach/Tools/Instruments	-	854	1,127	1,250	1,250	5,700
55010	Rental of Equipment	-	29	-	500	500	500
55030	Long Distance/Circuit Ch	-	7	1	75	75	75
55040	Electric	-	10,886	19,733	20,400	20,289	20,200
55051	Gas Heating	-	6,528	331	7,500	7,500	7,500
55070	Purchased Services/Contracts	-	1,023	-	-	-	-
55080	Travel & Training	-	604	635	1,100	1,175	2,376
55090	Memberships/Subscriptions	-	100	100	100	100	100
56030	Legal Advertising	-	525	-	-	-	-
57375	Recreation Programs	-	57	243	4,500	250	4,500
Total Aquatic Center Operations Expenses		**-**	**119,036**	**120,243**	**165,430**	**169,722**	**225,260**
101-444	**Building Services**						FTE: 3
51111	Salaries - Full Time	72,103	74,854	88,562	91,375	91,375	93,823
51121	Longevity	1,852	710	842	979	982	1,122
51130	Overtime	2,183	1,559	4,948	3,300	1,940	3,300
51201	TMRS Retirement	12,410	12,810	15,499	20,087	19,372	21,410
51202	Health Insurance	11,324	16,066	21,949	22,608	28,529	24,732
51203	Disability Insurance	326	302	420	439	430	169
51204	Workers Comp Insurance	2,127	1,921	1,740	1,901	1,897	2,008
51205	Medicare Tax	1,092	1,086	1,317	1,339	1,316	1,377
51206	Unemployment Comp Ins	638	39	313	135	540	135
52010	Office Supplies	111	-	39	-	-	-
52030	Clothing	536	673	921	821	821	831
52031	Clothing - Safety Gear	32	50	110	248	50	50
52040	Gas & Oil	3,360	3,389	4,835	4,700	3,003	3,410
52050	Minor Tools/Instruments	277	806	475	600	500	600
52060	Cleaning Supplies	9,411	2,099	540	500	500	500
52130	Other Supplies	207	44	-	-	-	-
53005	Maintenance - Visitor Center	1,758	1,594	-	-	-	-
53010	Building Maintenance	31,536	34,333	32,093	40,000	39,577	30,000
53090	Special Maintenance Projects	6,677	41,992	12,430	10,000	2,200	10,000
54020	Maint - Mach/Tools/Instruments	716	-	-	-	-	-
54021	Equip Maint Service Center	364	-	-	-	-	-

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54031	Radio Maint - Service Center	168	123	143	160	110	70
54040	Motor Vehicle Maintenance	1,044	1,386	1,787	2,000	1,000	2,000
54060	Heat/AC Maintenance	14,012	19,140	24,975	48,000	18,000	28,000
54140	Ice Machine Maintenance	1,893	1,637	2,509	2,000	2,000	2,000
55040	Electric	61,358	(1)	157,669	149,800	165,269	165,000
55051	Gas Heating	17,000	17,386	24,012	28,100	22,000	26,000
55070	Purchased Services/Contracts	-	1,116	2,240	13,600	5,000	13,600
55080	Travel & Training	40	721	1,242	3,320	1,500	3,320
55160	Pest Control Services	3,776	8,430	8,680	8,050	8,050	7,224
55195	Cellular Phone Charges	476	673	750	675	1,008	624
55200	Pager Air Time	63	58	76	80	80	-
55500	Janitorial Services	43,646	57,509	72,538	63,968	74,919	61,921
55631	Rug Rental - Service Center	4,152	-	-	-	-	-
56012	Insurance - Fleet	609	395	-	-	-	-
90300	Vehicle & Equipment	812	1,076	-	-	-	-
Total Building Services Expenses		**308,089**	**303,976**	**483,654**	**518,785**	**491,968**	**503,226**
101-460	**Cemetery**						FTE: 2
51111	Salaries - Full time	-	-	-	-	-	63,835
51121	Longevity	-	-	-	-	-	534
51130	Overtime	-	-	-	-	-	1,600
51201	TMRS Retirement	-	-	-	-	-	14,515
51202	Health Insurance	-	-	-	-	-	16,488
51203	Disability Insurance	-	-	-	-	-	115
51204	Workers Comp Insurance	-	-	-	-	-	1,066
51205	Medicare Tax	-	-	-	-	-	933
51206	Unemployment Comp Ins	-	-	-	-	-	90
52030	Clothing	-	-	-	-	-	614
52031	Clothing - Safety Gear	-	-	-	-	-	100
52040	Gas & Oil	-	-	-	-	-	3,520
52050	Minor Tools/Instruments	-	-	-	-	-	450
52070	Chemical Supplies	-	-	-	-	-	500
52090	Botanical/Agricultural	-	-	-	-	-	3,850
52130	Other Supplies	-	-	-	-	-	650
52200	Non Capital Equipment Purchases	-	-	-	-	-	950
53080	Parks Maintenance	-	-	-	-	-	3,650
54020	Maint - Mach/Tools/Instruments	-	-	-	-	-	750
54030	Radio Maintenance	-	-	-	-	-	70
54040	Motor Vehicle Maintenance	-	-	-	-	-	3,000
54150	Maint - Fence/Netting@Parks	-	-	-	-	-	1,500
55010	Rental of Equipment	-	-	-	-	-	1,500
55195	Cellular Phone Charges	-	-	-	-	-	312
57022	Improvements - Cemetery	-	-	-	-	-	25,000
90300	Vehicle & Equipment	-	-	-	-	-	6,333
Total Cemetery Expenses		**-**	**-**	**-**	**-**	**-**	**151,925**
101-550	**Public Safety Admin**						FTE: 2
51111	Salaries - Full Time	122,607	125,185	132,362	80,089	78,932	144,074
51121	Longevity	790	579	114	208	78	104
51123	Incentive Pay	599	587	-	-	-	900
51126	License Pay	599	587	-	600	-	1,200
51130	Overtime	431	693	102	400	-	-
51201	TMRS Retirement	20,381	21,183	21,764	15,688	14,488	32,512
51202	Health Insurance	11,324	13,108	14,526	15,072	15,000	16,488
51203	Disability Insurance	405	438	380	467	235	358
51204	Workers Comp Insurance	262	255	204	230	142	259
51205	Medicare Tax	1,799	1,834	1,910	1,979	1,137	2,091
51206	Unemployment Comp Ins	540	10	207	90	43	90
52040	Gas & Oil	634	803	993	1,700	1,000	902
52610	Office Furniture/Equipment	12,055	-	-	-	-	-
54040	Motor Vehicle Maintenance	28	191	12	500	500	1,000
55030	Long Distance/Circuit Ch	74	64	-	-	-	-
55070	Purchased Services/Contracts	-	40,000	40,000	119,000	130,000	18,750

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
55540	Animal Shelter Contract	-	34,598	29,095	42,000	42,000	44,500
55905	WCPSCC-Dispatcher Contract	322,132	354,747	399,996	414,110	414,110	414,110
56012	Insurance - Fleet	-	326	-	-	-	-
90300	Vehicle & Equipment	960	1,240	-	-	-	-
Total Public Safety Admin Expenses		**495,620**	**596,428**	**641,664**	**692,133**	**697,665**	**677,338**
101-551	**Police**						FTE: 52
51111	Salaries - Full Time	1,877,064	2,028,027	2,197,397	2,404,473	2,275,290	2,548,191
51121	Longevity	24,005	19,197	21,121	22,764	21,487	23,540
51123	Incentive Pay	18,141	15,725	23,868	28,800	23,856	27,000
51124	Clothing	23,083	-	-	-	-	8,500
51125	Car Allowance	8,399	11,065	12,697	12,600	12,600	12,600
51126	License Pay	9,267	14,135	32,605	28,500	30,925	33,600
51130	Overtime	64,541	125,710	156,661	142,027	120,400	135,685
51201	TMRS Retirement	329,725	367,630	401,205	545,302	504,497	596,433
51202	Health Insurance	261,494	311,011	359,648	391,872	483,187	445,176
51203	Disability Insurance	8,152	9,170	10,076	11,440	9,672	5,941
51204	Workers Comp Insurance	46,522	44,854	37,141	41,107	43,223	44,888
51205	Medicare Tax	23,102	26,670	29,498	31,672	29,677	33,573
51206	Unemployment Comp Ins	12,479	244	4,875	2,340	2,285	2,430
52010	Office Supplies	5,796	4,962	6,686	4,790	4,790	4,790
52020	Postage	359	810	791	1,092	600	1,092
52030	Clothing	14,358	40,825	21,930	31,995	35,000	34,874
52040	Gas & Oil	66,018	67,209	101,297	97,100	65,165	77,000
52050	Minor Tools/Instruments	1,225	7,465	4,806	7,700	5,000	7,300
52051	Ammunition and Supplies	6,224	7,823	8,741	12,925	12,925	16,503
52100	Traffic Supplies	874	721	745	750	600	750
52120	Reproduction & Printing	2,666	4,917	6,251	10,782	8,000	8,470
52130	Other Supplies	5,646	5,077	3,606	5,400	5,000	5,400
52200	Non Capital Equipment Purchases	24,862	54,885	16,075	34,220	110,000	21,100
52400	K-9 Program	-	1,143	1,395	2,000	6,000	2,000
52420	Bicycle Program	2,014	1,412	1,936	2,000	2,100	7,000
54010	Office Equipment Maintenance	70	-	-	-	-	-
54020	Maint - Mach/Tools/Instruments	1,453	1,347	3,644	4,750	4,000	6,000
54030	Radio Maintenance	9,946	10,929	4,662	4,848	1,315	735
54040	Motor Vehicle Maintenance	27,413	26,192	38,939	31,100	31,100	35,000
54051	Police Vehicle/Comm. Equip Replac	25,371	-	-	-	-	-
55030	Long Distance/Circuit Ch	1,104	1,710	1,363	2,000	1,300	1,500
55040	Electric	19,774	-	-	-	-	-
55050	Gas Heating	426	-	-	-	-	-
55070	Purchased Services/Contracts	281	6,741	4,778	1,550	1,300	1,550
55080	Travel & Training	23,695	26,657	33,546	25,130	28,000	27,282
55085	Community Relations	479	645	727	500	500	2,500
55090	Memberships/Subscriptions	660	594	382	495	495	495
55105	Travel	(184)	15	-	-	-	-
55120	Mileage & Miscellaneous Meals	97	302	-	-	-	-
55180	Alarm Monitoring	777	672	616	672	672	672
55195	Cellular Phone Charges	5,305	4,650	4,330	5,621	4,000	5,040
55560	Copier Contracts	3,184	-	-	-	-	-
55630	Rug Rental	193	16	-	-	-	-
55720	Employee Physicals/Testing	8,053	2,905	8,171	8,850	8,850	12,550
55730	Investigation Testing Fees	2,050	5,315	2,287	7,470	3,000	7,470
55740	Pager Lease	1,017	2,712	320	1,320	1,320	1,320
55790	Parking Contracts	3,600	3,600	3,600	3,600	3,600	3,600
56010	Liab/Comp Insurance	20,631	25,591	-	-	-	-
56012	Insurance - Fleet	8,993	8,452	-	-	-	-
57510	Police Reserve Program	-	-	1,611	500	-	500
57552	Safe Community	458	543	500	-	579	-
69020	Cap. Mach/Tools/Equip	-	4,500	-	-	-	-
90300	Vehicle & Equipment	42,448	55,244	223,266	50,950	50,950	100,300
90312	Computers & Software	-	-	2,000	2,000	2,000	15,495
Total Police Expenses		**3,043,310**	**3,360,019**	**3,795,793**	**4,025,007**	**3,955,260**	**4,325,845**

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
101-552	**Fire**						FTE: 12
51111	Salaries - Full Time	289,565	326,341	463,685	546,657	496,339	566,850
51112	Volunteer Firefighters Pay	66,100	41,670	43,590	75,000	42,420	70,000
51121	Longevity	4,418	3,645	4,103	4,570	4,518	5,070
51123	Incentive Pay	1,927	652	1,834	3,000	2,127	1,800
51124	Clothing	4,147	-	-	-	-	-
51125	Car Allowance	4,200	4,200	4,232	4,200	4,208	4,200
51126	License Pay	1,674	3,037	4,538	7,200	4,509	6,300
51130	Overtime	21,935	23,388	42,042	25,000	29,976	25,000
51201	TMRS Retirement	53,181	59,887	85,004	123,024	111,014	131,742
51202	Health Insurance	34,218	59,452	75,799	90,432	109,356	98,928
51203	Disability Insurance	1,268	1,498	1,925	2,554	2,169	1,171
51204	Workers Comp Insurance	6,775	6,904	7,282	7,981	8,688	8,503
51205	Medicare Tax	4,473	4,625	6,799	7,023	6,947	7,265
51206	Unemployment Comp Ins	3,314	62	1,328	540	920	540
51208	Firefighters-Disability	4,254	4,254	-	-	-	-
51210	Retirement-Volunteer Firefighters	21,318	16,748	11,782	19,040	21,204	19,040
52010	Office Supplies	714	1,347	1,356	1,250	1,750	1,250
52030	Clothing	2,951	5,907	7,970	7,950	14,149	13,250
52040	Gas & Oil	18,148	16,358	29,809	24,000	19,176	21,450
52050	Minor Tools/Instruments	6,567	4,528	2,992	8,000	6,562	8,000
52060	Cleaning Supplies	1,349	1,699	3,384	2,000	2,240	3,000
52070	Chemical Supplies	1,997	1,459	1,498	9,500	1,600	9,500
52080	Educational	3,386	3,083	2,427	3,500	3,420	5,500
52120	Reproduction & Printing	111	147	-	-	-	-
52130	Other Supplies	982	1,795	1,110	1,200	1,728	1,200
52200	Non Capital Equipment Purchases	10,574	21,881	4,169	37,782	8,550	-
52240	Fire Gear / P.A.S.S.	17,465	19,121	34,587	60,448	24,510	10,225
53010	Building Maintenance	3,102	1,160	-	-	-	-
54010	Office Equipment Maintenance	56	13	-	-	-	-
54020	Maint - Mach/Tools/Instruments	4,189	3,175	4,130	5,000	4,950	5,000
54030	Radio Maintenance	6,001	7,085	12,381	10,920	9,380	11,256
54040	Motor Vehicle Maintenance	10,466	17,502	11,512	15,000	11,714	17,500
55030	Long Distance/Circuit Ch	623	1,255	179	1,000	990	1,000
55040	Electric	13,938	-	-	-	-	-
55050	Gas Heating	4,100	-	-	-	-	-
55065	State Mandated Testing	4,399	4,432	4,288	5,000	4,590	5,000
55070	Purchased Services/Contracts	-	423	3,543	8,634	2,263	4,134
55080	Travel & Training	19,565	25,861	13,730	23,800	14,880	23,000
55090	Memberships/Subscriptions	756	1,539	1,390	1,310	1,296	1,850
55195	Cellular Phone Charges	1,393	720	619	536	273	1,092
55200	Pager Air Time	3,299	4,725	-	6,010	5,587	4,680
55560	Copier Contracts	506	-	-	-	-	-
55720	Employee Physicals/Testing	30	337	910	1,000	850	1,000
56012	Insurance - Fleet	17,524	30,260	-	-	-	-
57151	FEMA - EMC Exercise	2,215	2,381	1,847	3,696	1,872	2,496
57475	Grant Expenses	37,304	-	-	7,000	-	-
57555	Fire Modular Building	35,135	37,985	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	-	18,172	-	-	-
90300	Vehicle & Equipment	58,531	77,260	-	-	-	-
90312	Computers & Software	-	-	2,000	-	-	-
96999	Transfer - CIP Funds	48,000	-	-	-	-	-
Total Fire Expenses		**858,143**	**849,801**	**917,943**	**1,160,757**	**986,725**	**1,097,792**
101-640	**Information Technology**						FTE: 5
51111	Salaries - Full Time	194,838	222,770	219,258	229,989	225,713	259,042
51118	Salaries - Part Time	5,870	-	-	-	-	-
51121	Longevity	356	490	497	646	626	886
51201	TMRS Retirement	31,899	37,057	36,085	50,163	46,562	58,433
51202	Health Insurance	28,788	32,767	36,606	37,680	57,047	48,756
51203	Disability Insurance	454	859	924	1,077	896	704
51204	Workers Comp Insurance	426	446	338	401	407	467
51205	Medicare Tax	2,888	3,203	3,040	3,344	3,106	3,769
51206	Unemployment Comp Ins	1,494	25	501	225	320	270

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
52010	Office Supplies	2,500	1,478	649	1,000	1,000	1,000
52040	Gas & Oil	-	425	880	700	700	-
52080	Educational	223	1,184	88	500	287	500
52140	Computer Supplies	13,613	14,877	17,814	16,000	13,000	33,000
52200	Non Capital Equipment Purchases	4,453	5,075	-	-	-	-
54040	Motor Vehicle Maintenance	-	42	15	1,000	16	-
54400	PC Components/Repair	8,479	19,956	16,954	16,000	10,000	-
55030	Long Distance/Circuit Ch	113	188	152	300	136	200
55034	Communication & Data Services	96,668	94,732	101,301	98,592	96,498	119,454
55053	Microsoft Licenses	57,683	9,591	57,564	63,000	58,000	63,000
55070	Purchased Services/Contracts	31,591	20,738	22,058	23,455	10,000	60,000
55080	Travel & Training	17,194	18,241	17,316	20,580	20,580	11,180
55090	Memberships/Subscriptions	461	786	837	870	418	500
55120	Mileage & Miscellaneous Meals	26	405	-	-	-	-
55195	Cellular Phone Charges	4,282	3,937	4,273	4,712	4,500	3,900
55565	Non Capital Purchases-Software Licenses	-	7,005	-	-	-	-
55570	Software Annual Maintenance	251,111	205,417	249,588	263,313	255,000	242,126
57240	Fiber Proj-Participate w/ County	929	-	-	-	-	-
69025	Capital Purchases-Software Licenses	20,414	25,189	-	-	-	-
Total Information Technology Expenses		**776,753**	**726,883**	**786,738**	**833,547**	**804,811**	**907,187**
101-642	**GIS**						FTE: 3
51111	Salaries - Full Time	-	-	112,763	131,499	133,211	143,309
51121	Longevity	-	-	1,528	1,554	1,560	1,695
51130	Overtime	-	-	13	-	-	-
51201	TMRS Retirement	-	-	18,776	28,939	27,900	32,698
51202	Health Insurance	-	-	19,877	22,608	28,442	24,732
51203	Disability Insurance	-	-	531	631	376	436
51204	Workers Comp Insurance	-	-	182	245	423	258
51205	Medicare Tax	-	-	992	1,929	1,275	2,103
51206	Unemployment Comp Ins	-	-	297	135	237	135
52010	Office Supplies	-	-	278	1,300	1,300	1,300
52120	Reproduction & Printing	-	-	1,064	1,500	1,500	3,000
55030	Long Distance/Circuit Ch	-	-	25	200	200	200
55080	Travel & Training	-	-	3,030	12,043	12,043	10,573
55090	Memberships/Subscriptions	-	-	150	180	180	90
55590	Easements/Filing Fees	-	-	252	3,000	1,500	1,000
Total GIS Expenses		**-**	**-**	**159,759**	**205,763**	**210,147**	**221,529**
101-647	**Library Services**						FTE: 7
51111	Salaries - Full Time	223,472	225,816	256,754	271,987	261,360	277,282
51118	Salaries - Part Time	40,478	37,658	36,181	56,265	39,358	41,215
51121	Longevity	2,078	1,977	2,137	2,449	2,120	1,897
51130	Overtime	1,743	1,917	3,314	3,500	2,391	3,697
51201	TMRS Retirement	38,455	38,177	42,997	59,690	54,380	62,955
51202	Health Insurance	33,984	45,604	51,273	52,752	57,074	57,708
51203	Disability Insurance	1,069	1,027	1,122	1,270	1,104	660
51204	Workers Comp Insurance	580	534	439	517	532	552
51205	Medicare Tax	3,551	3,572	4,037	4,795	4,094	4,646
51206	Unemployment Comp Ins	2,518	(28)	950	539	459	494
52010	Office Supplies	1,998	1,225	1,513	2,000	2,000	2,000
52090	Botanical/Agricultural	179	185	30	200	200	200
52120	Reproduction & Printing	2,922	2,690	4,505	3,880	2,000	3,498
52128	Library Program Expenses	4,499	7,158	5,213	6,640	7,500	6,650
52130	Other Supplies	2,452	1,549	2,465	3,000	2,000	2,000
52200	Non Capital Equipment Purchases	2,841	4,200	2,682	2,050	4,500	3,000
52440	Library Process/Marc Rec	4,795	4,160	5,679	5,000	4,620	5,000
54010	Office Equipment Maintenance	458	423	684	750	500	750
54110	Book Replacement	11,963	6,016	7,680	5,000	8,000	5,000
55030	Long Distance/Circuit Ch	114	117	147	150	100	175
55040	Electric	15,103	-	-	-	-	-
55070	Purchased Services/Contracts	3,266	3,318	6,416	3,597	3,580	3,612
55080	Travel & Training	5,394	3,553	2,346	2,896	3,800	4,051

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
55084	City Promotional Items	517	3,404	3,007	3,830	3,000	900
55085	Community Relations	1,656	507	1,364	600	500	600
55090	Memberships/Subscriptions	9,857	8,738	10,052	14,770	12,465	14,795
55120	Mileage & Miscellaneous Meals	343	271	-	-	-	-
55195	Cellular Phone Charges	427	364	70	100	504	100
55560	Copier Contracts	1,730	-	-	-	-	-
55630	Rug Rental	562	-	-	-	-	-
57647	Literacy Project	7,208	4,482	6,124	6,683	6,200	6,783
69110	Reference Books	54,766	53,588	60,225	62,000	57,000	64,000
Total Library Services Expenses		**480,978**	**462,202**	**519,405**	**576,910**	**541,341**	**574,220**
101-700	**Public Works Admin**						FTE: 3
51111	Salaries - Full Time	-	254,007	140,808	192,075	168,863	184,704
51118	Salaries - Part Time	-	8,737	-	-	-	-
51121	Longevity	-	3,056	532	1,656	1,636	1,737
51125	Car Allowance	-	-	2,573	4,200	4,200	4,200
51130	Overtime	-	2,757	164	200	-	200
51201	TMRS Retirement	-	43,044	23,720	43,051	35,653	42,990
51202	Health Insurance	-	39,286	21,211	22,608	25,267	24,732
51203	Disability Insurance	-	1,123	440	740	542	440
51204	Workers Comp Insurance	-	535	242	324	360	332
51205	Medicare Tax	-	3,157	2,002	1,370	1,021	1,228
51206	Unemployment Comp Ins	-	15	210	135	238	135
52010	Office Supplies	-	2,413	952	1,250	1,250	1,250
52040	Gas & Oil	-	617	401	-	-	-
52120	Reproduction & Printing	-	-	1,480	2,000	2,000	1,000
52130	Other Supplies	-	1,416	4,554	1,650	1,650	1,650
52200	Non Capital Equipment Purchases	-	-	2,757	1,000	1,000	1,000
54030	Radio Maintenance	-	-	126	200	-	-
54040	Motor Vehicle Maintenance	-	423	22	-	-	-
55030	Long Distance/Circuit Ch	-	92	62	100	100	100
55070	Purchased Services/Contracts	-	-	20,669	20,000	24,669	-
55080	Travel & Training	-	4,770	3,680	15,955	8,705	12,305
55090	Memberships/Subscriptions	-	1,093	1,441	1,139	1,470	1,804
55195	Cellular Phone Charges	-	831	1,270	823	960	780
56012	Insurance - Fleet	-	283	-	-	-	-
90300	Vehicle & Equipment	-	1,932	-	-	-	-
90312	Computers & Software	-	-	2,300	-	-	-
Total Public Works Admin Expenses		**-**	**369,587**	**231,616**	**310,476**	**279,584**	**280,587**
101-715	**Customer Service - Service Center**						FTE: 3
51111	Salaries - Full-time	-	-	-	-	-	111,328
51118	Salaries - Part Time	-	-	-	-	-	8,913
51121	Longevity	-	-	-	-	-	1,508
51130	Overtime	-	-	-	-	-	2,000
51201	TMRS Retirement	-	-	-	-	-	25,647
51202	Health Insurance	-	-	-	-	-	24,732
51204	Workers Comp Insurance	-	-	-	-	-	216
51205	Medicare Tax	-	-	-	-	-	1,070
51206	Unemployment Comp Ins	-	-	-	-	-	180
52010	Office Supplies	-	-	-	-	-	1,500
52120	Reproduction & Printing	-	-	-	-	-	1,000
52130	Other Supplies	-	-	-	-	-	2,000
52200	Non Capital Equipment Purchases	-	-	-	-	-	1,200
54010	Office Equipment Maintenance	-	-	-	-	-	500
54030	Radio Maintenance	-	-	-	-	-	255
55030	Long Distance/Circuit Ch	-	-	-	-	-	240
55080	Training & Seminars	-	-	-	-	-	3,408
55090	Memberships & Subscriptions	-	-	-	-	-	184
Total Customer Service - Service Center Expenses		**-**	**-**	**-**	**-**	**-**	**185,881**
101-716	**Planning**						FTE: 2
51111	Salaries - Full Time	105,161	107,808	154,547	211,967	210,526	107,795

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
51118	Salaries- Part Time	-	(3)	8,829	8,911	7,776	-
51121	Longevity	1,228	603	1,487	1,582	1,574	317
51126	License Pay	-	-	-	-	375	900
51130	Overtime	-	-	4,605	3,000	1,285	-
51201	TMRS Retirement	17,300	18,040	26,378	46,448	43,963	24,379
51202	Health Insurance	11,324	13,106	34,592	37,680	55,495	16,488
51203	Disability Insurance	494	387	497	1,010	857	368
51204	Workers Comp Insurance	223	220	270	376	490	194
51205	Medicare Tax	815	1,002	1,647	2,535	2,314	1,568
51206	Unemployment Comp Ins	540	10	469	270	473	90
52010	Office Supplies	168	700	724	1,250	1,200	1,250
52080	Educational	271	144	-	750	750	750
52120	Reproduction & Printing	1,633	1,504	2,375	2,500	2,260	2,500
52130	Other Supplies	1,475	1,351	1,472	1,200	1,200	1,900
52200	Non Capital Equipment Purchases	-	289	60	300	300	300
54030	Radio Maintenance	-	-	147	252	210	-
55030	Long Distance/Circuit Ch	171	127	147	200	200	-
55070	Purchased Services/Contracts	-	-	-	4,500	5,000	5,000
55080	Travel & Training	7,149	3,545	3,678	11,185	11,000	11,928
55085	Community Relations	-	-	-	1,500	1,500	1,500
55090	Memberships/Subscriptions	1,431	1,527	1,576	2,570	2,340	2,065
55120	Mileage & Miscellaneous Meals	30	-	-	-	-	-
55195	Cellular Phone Charges	120	691	621	823	700	312
55590	Easements/Filing Fees	300	298	781	1,500	1,000	2,000
56030	Legal Advertising	317	455	393	1,250	700	1,250
90312	Computers & Software	-	-	-	-	-	1,750
Total Planning Expenses		**150,150**	**151,804**	**245,295**	**343,559**	**353,488**	**184,604**
101-717	**Engineering**						FTE: 5
51111	Salaries - Full Time	216,378	222,315	245,881	256,922	253,270	259,257
51121	Longevity	4,163	3,828	4,818	5,019	5,015	5,259
51126	License Pay	-	-	454	450	450	450
51130	Overtime	34	-	9,859	9,500	7,320	9,500
51201	TMRS Retirement	35,948	37,538	42,848	57,070	54,719	59,750
51202	Health Insurance	28,320	32,767	37,705	37,680	66,228	41,220
51203	Disability Insurance	1,015	1,045	1,139	1,186	1,162	629
51204	Workers Comp Insurance	468	574	739	791	862	825
51205	Medicare Tax	875	881	1,087	1,239	1,112	1,254
51206	Unemployment Comp Ins	1,095	25	495	225	234	225
52010	Office Supplies	794	1,261	279	850	850	850
52030	Clothing	32	-	33	250	250	250
52040	Gas & Oil	673	358	7,011	3,300	4,220	3,850
52050	Minor Tools/Instruments	12	19	-	250	250	250
52120	Reproduction & Printing	3,466	5,045	2,624	3,000	3,000	3,000
52130	Other Supplies	112	417	136	650	650	650
52160	Surveying Supplies	-	-	-	150	150	150
52200	Non Capital Equipment Purchases	-	260	-	500	500	500
54010	Office Equipment Maintenance	152	-	6	400	400	400
54030	Radio Maintenance	201	200	215	400	165	330
54040	Motor Vehicle Maintenance	-	333	1,282	1,500	966	2,000
55030	Long Distance/Circuit Ch	102	1,314	145	300	300	300
55080	Travel & Training	2,562	6,868	13,041	11,155	11,155	7,100
55090	Memberships/Subscriptions	263	-	70	784	784	784
55120	Mileage & Miscellaneous Meals	366	332	-	-	-	-
55195	Cellular Phone Charges	462	875	929	2,641	2,641	936
55590	Easements/Filing Fees	1,787	986	-	-	-	-
56012	Insurance - Fleet	609	240	-	-	-	-
90300	Vehicle & Equipment	652	860	-	-	-	-
90312	Computers & Software	-	-	-	4,900	4,900	-
Total Engineering Expenses		**300,541**	**318,341**	**370,793**	**401,112**	**421,553**	**399,719**
101-718	**Office of Community Development**						
51111	Salaries - Full Time	101,900	-	-	-	-	-

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51121	Longevity	306	-	-	-	-	-
51201	TMRS Retirement	16,716	-	-	-	-	-
51202	Health Insurance	10,856	-	-	-	-	-
51203	Disability Insurance	469	-	-	-	-	-
51204	Workers Comp Insurance	220	-	-	-	-	-
51205	Medicare Tax	1,377	-	-	-	-	-
51206	Unemployment Comp Ins	540	-	-	-	-	-
52010	Office Supplies	84	-	-	-	-	-
52040	Gas & Oil	565	-	-	-	-	-
52120	Reproduction & Printing	491	-	-	-	-	-
54040	Motor Vehicle Maintenance	146	-	-	-	-	-
55030	Long Distance/Circuit Ch	77	(1)	-	-	-	-
55080	Training & Seminars	3,788	-	-	-	-	-
55090	Memberships/Subscriptions	36	-	-	-	-	-
55195	Cellular Phone Charges	427	-	-	-	-	-
56012	Insurance - Fleet	304	-	-	-	-	-
Total Office of Community Development Expenses		**138,302**	**(1)**	**-**	**-**	**-**	**-**
101-719	**Surveying**						FTE: 5
51111	Salaries - Full Time	193,133	197,925	201,466	220,202	216,215	226,559
51121	Longevity	3,829	2,983	3,184	3,243	3,240	3,486
51126	License Pay	181	182	182	180	180	180
51130	Overtime	-	-	496	700	500	700
51201	TMRS Retirement	32,143	33,379	33,711	48,638	45,262	51,916
51202	Health Insurance	28,320	32,767	34,903	37,680	46,956	41,220
51203	Disability Insurance	913	950	941	1,055	975	584
51204	Workers Comp Insurance	752	786	603	690	732	748
51205	Medicare Tax	1,682	1,692	1,690	1,991	1,847	2,055
51206	Unemployment Comp Ins	1,353	25	495	225	330	225
52010	Office Supplies	159	121	155	300	300	300
52030	Clothing	809	850	707	1,500	1,500	1,040
52031	Clothing - Safety Gear	138	6	214	250	250	460
52040	Gas & Oil	3,352	4,031	4,378	2,200	2,141	2,420
52050	Minor Tools/Instruments	16	133	-	-	-	-
52120	Reproduction & Printing	296	329	150	350	400	400
52130	Other Supplies	103	375	-	-	-	-
52160	Surveying Supplies	1,496	1,501	2,238	2,700	2,700	2,700
52190	Minor Tools/Instruments/Survey	2,508	1,602	2,460	2,400	2,400	2,400
52200	Non Capital Equipment Purchases	3,841	1,453	2,236	2,100	2,100	2,100
54020	Tools/Instruments/Survey Maintenance	226	93	1,189	2,400	2,400	2,400
54030	Radio Maintenance	667	426	455	600	350	420
54040	Motor Vehicle Maintenance	1,072	672	93	1,000	218	1,000
55030	Long Distance/Circuit Ch	35	32	23	50	50	-
55034	Communication & Data Services	-	-	-	-	-	600
55080	Travel & Training	3,464	3,440	2,053	4,480	4,480	4,730
55090	Memberships/Subscriptions	900	707	984	1,222	1,222	1,322
55120	Mileage & Miscellaneous Meals	30	-	-	500	500	-
55195	Cellular Phone Charges	-	-	1,136	804	804	1,176
56012	Insurance - Fleet	461	404	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	-	-	20,699	-	-
90300	Vehicle & Equipment	1,624	2,152	-	-	-	-
90312	Computers & Software	-	-	-	-	-	2,900
Total Surveying Expenses		**283,503**	**289,016**	**296,144**	**358,159**	**338,052**	**354,041**
101-724	**Central Inspection**						FTE: 4
51111	Salaries - Full Time	293,594	269,797	181,744	184,613	184,244	189,410
51121	Longevity	6,499	4,875	1,920	1,821	1,827	2,013
51126	License Pay	300	303	-	-	-	-
51130	Overtime	11,305	10,032	2,003	1,000	343	1,000
51201	TMRS Retirement	50,610	47,299	30,489	40,550	38,319	43,166
51202	Health Insurance	39,652	39,091	29,047	30,144	34,344	32,976
51203	Disability Insurance	1,395	1,289	839	861	855	512
51204	Workers Comp Insurance	1,709	1,493	724	835	838	852

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51205	Medicare Tax	2,172	1,788	1,609	1,738	1,727	1,811
51206	Unemployment Comp Ins	1,890	30	403	180	188	180
52010	Office Supplies	1,912	1,419	1,622	2,000	2,000	500
52030	Clothing	85	9	375	1,000	1,000	946
52040	Gas & Oil	5,645	7,117	8,301	9,100	5,518	6,160
52050	Minor Tools/Instruments	715	621	213	500	500	500
52080	Educational	629	339	1,122	1,000	1,000	3,600
52200	Non Capital Equipment Purchases	556	7,583	4,973	1,000	1,400	3,000
54010	Office Equipment Maintenance	-	190	-	-	-	-
54020	Maint - Mach/Tools/Instruments	-	-	83	450	450	450
54030	Radio Maintenance	784	580	657	540	1,053	345
54040	Motor Vehicle Maintenance	1,662	3,565	2,566	4,000	296	4,000
55010	Rental of Equipment	2,041	2,340	2,443	2,000	2,000	2,000
55030	Long Distance/Circuit Ch	266	152	98	300	300	300
55070	Purchased Services/Contracts	790	-	-	-	-	-
55080	Travel & Training	7,946	7,809	3,170	9,950	9,950	7,350
55090	Memberships/Subscriptions	795	1,074	816	900	900	1,010
55195	Cellular Phone Charges	2,793	2,638	4,399	3,611	3,301	1,248
55510	Bank/Paying Agent Fees	920	3,845	63	-	-	-
55600	Condemnation Costs	5,064	1,567	3,213	3,500	3,500	3,500
56012	Insurance - Fleet	2,131	867	-	-	-	-
57280	Demolition Program	23,915	24,340	17,501	22,350	40,000	30,000
90300	Vehicle & Equipment	4,876	6,452	-	-	-	-
Total Central Inspection Expenses		**472,651**	**448,504**	**300,390**	**323,943**	**335,853**	**336,829**
101-725	**Health**						FTE: 2
51111	Salaries - Full Time	82,597	83,415	68,637	79,651	74,935	82,998
51121	Longevity	1,074	841	350	160	158	256
51130	Overtime	140	71	322	300	1,237	300
51201	TMRS Retirement	13,701	13,997	11,391	17,359	15,650	18,774
51202	Health Insurance	11,324	13,108	13,919	15,072	17,037	16,488
51203	Disability Insurance	380	403	258	382	278	149
51204	Workers Comp Insurance	510	448	284	353	343	374
51205	Medicare Tax	1,205	1,215	998	1,157	1,096	1,207
51206	Unemployment Comp Ins	540	10	237	90	195	90
52010	Office Supplies	408	348	260	350	350	350
52030	Clothing	19	346	911	621	621	400
52040	Gas & Oil	8,373	6,587	2,326	2,300	1,282	1,430
52050	Minor Tools/Instruments	621	483	437	500	500	600
52060	Cleaning Supplies	135	208	172	150	150	150
52080	Educational	1,000	177	415	500	500	500
52200	Non Capital Equipment Purchases	-	334	3,792	-	-	-
54030	Radio Maintenance	168	24	-	-	-	-
54040	Motor Vehicle Maintenance	729	914	690	1,000	122	1,000
55030	Long Distance/Circuit Ch	31	31	37	100	100	100
55080	Travel & Training	1,379	2,969	1,856	6,800	6,800	3,150
55090	Memberships/Subscriptions	295	388	240	370	370	602
55195	Cellular Phone Charges	925	866	768	675	1,008	624
55200	Pager Air Time	38	38	38	75	75	75
56012	Insurance - Fleet	304	550	-	-	-	-
90300	Vehicle & Equipment	1,500	1,984	-	-	-	-
Total Health Expenses		**127,396**	**129,755**	**108,340**	**127,965**	**122,807**	**129,617**
101-726	**Animal Control**						
51111	Salaries - Full Time	21,186	-	-	-	-	-
51121	Longevity	12	-	-	-	-	-
51130	Overtime	40	-	-	-	-	-
51201	TMRS Retirement	3,466	-	-	-	-	-
51202	Health Insurance	5,661	-	-	-	-	-
51203	Disability Insurance	35	-	-	-	-	-
51204	Workers Comp Insurance	308	-	-	-	-	-
51205	Medicare Tax	305	-	-	-	-	-
51206	Unemployment Comp Ins	275	-	-	-	-	-

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52010	Office Supplies	18	-	-	-	-	-
52030	Clothing	383	1	-	-	-	-
52040	Gas & Oil	2,331	-	-	-	-	-
52060	Cleaning Supplies	11	-	-	-	-	-
52080	Educational	199	-	-	-	-	-
52110	Freight Expense	393	-	-	-	-	-
52130	Other Supplies	901	-	-	-	-	-
54040	Motor Vehicle Maintenance	69	-	-	-	-	-
55080	Training & Seminars	544	-	-	-	-	-
55195	Cellular Phone Charges	463	-	-	-	-	-
55540	Animal Shelter Contract	29,871	-	-	-	-	-
56012	Insurance - Fleet	304	-	-	-	-	-
90300	Vehicle & Equipment	1,392	-	-	-	-	-
Total Animal Control Expenses		**68,167**	**1**	**-**	**-**	**-**	**-**
101-830	**Assistant City Manager**						
52130	Other Supplies	47	-	-	-	-	-
52133	Economic Development Expenses	4,026	-	-	-	-	-
55070	Purchased Services/Contracts	15,258	-	-	-	-	-
55080	Training & Seminars	2,872	-	-	-	-	-
55085	Community Relations	308	-	-	-	-	-
55090	Memberships/Subscriptions	675	-	-	-	-	-
Total Assistant City Manager Expenses		**23,186**	**-**	**-**	**-**	**-**	**-**
101-838	**Cultural Services**						
51111	Salaries - Full Time	66,795	84,760	-	-	-	-
51121	Longevity	1,486	1,531	-	-	-	-
51130	Overtime	793	491	-	-	-	-
51201	TMRS Retirement	11,266	14,407	-	-	-	-
51202	Health Insurance	11,328	13,342	-	-	-	-
51203	Disability Insurance	246	382	-	-	-	-
51204	Workers Comp Insurance	146	173	-	-	-	-
51205	Medicare Tax	257	470	-	-	-	-
51206	Unemployment Comp Ins	472	10	-	-	-	-
52010	Office Supplies	716	727	-	-	-	-
52120	Reproduction & Printing	974	834	-	-	-	-
52130	Other Supplies	23	-	-	-	-	-
54410	Maintenance of Art Pieces	1,493	-	-	-	-	-
55030	Long Distance/Circuit Ch	97	100	-	-	-	-
55070	Purchased Services/Contracts	12,650	135	-	-	-	-
55080	Training & Seminars	1,309	1,188	-	-	-	-
55090	Memberships/Subscriptions	710	539	-	-	-	-
55120	Mileage & Miscellaneous Meals	99	203	-	-	-	-
55195	Cellular Phone Charges	342	-	-	-	-	-
55200	Pager Air Time	21	-	-	-	-	-
55800	Promotion & Marketing	40	-	-	-	-	-
57050	Sister Cities Program	(24)	-	-	-	-	-
57110	Historical Markers	2,841	866	-	-	-	-
57900	Downtown Maint/Improvement	7,019	-	-	-	-	-
Total Cultural Services Expenses		**121,099**	**120,158**	**-**	**-**	**-**	**-**
101-839	**Main Street**						FTE: 1
51111	Salaries - Full Time	43,278	45,178	47,612	49,335	49,335	49,282
51121	Longevity	117	106	157	203	203	251
51201	TMRS Retirement	7,090	7,519	7,842	10,775	10,147	11,170
51202	Health Insurance	5,664	6,550	7,257	7,536	7,734	8,244
51203	Disability Insurance	209	220	228	237	236	89
51204	Workers Comp Insurance	95	90	73	84	84	89
51205	Medicare Tax	627	649	679	718	699	718
51206	Unemployment Comp Ins	270	5	99	45	49	45
52010	Office Supplies	877	940	1,313	1,235	860	1,235
52020	Postage	115	107	-	-	-	-
52120	Reproduction & Printing	2,488	2,583	2,336	2,270	2,270	2,270

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52130	Other Supplies	402	410	498	(142)	500	500
52135	Mainstreet Promo Expenses	4,213	1,941	5,340	5,600	5,600	5,600
52136	Main Street Meeting Expenses	1,081	910	2,133	1,100	1,100	1,100
53010	Building Maintenance	345	80	-	-	-	-
55020	Lease of Land	4,222	3,300	6,600	-	-	-
55021	Lease of Buildings	3,000	3,000	3,000	3,750	3,750	3,750
55030	Long Distance/Circuit Ch	71	60	86	100	100	-
55070	Purchased Services/Contracts	2,823	1,490	3,462	2,400	3,200	3,200
55080	Travel & Training	1,315	1,723	1,753	3,076	1,600	3,061
55090	Memberships/Subscriptions	1,081	1,024	645	1,060	785	740
55195	Cellular Phone Charges	463	438	321	268	375	275
56030	Legal Advertising	159	-	-	-	-	-
56031	Mainstreet Advertising	1,920	869	1,700	1,700	1,700	1,700
57839	Main St. Signage Grants	(50)	5,274	1,982	4,445	3,000	2,500
57900	Downtown Maint/Improvement	5,194	1,801	2,004	4,704	1,950	2,000
Total Main Street Expenses		**87,069**	**86,267**	**97,123**	**100,499**	**95,277**	**97,819**
101-883	**Gift Shop @ Visitor Center**						
52010	Office Supplies	-	-	-	-	-	500
52200	Non Capital Equipment Purchases	-	-	-	(1,114)	-	-
52945	Gift Shop-Mdse. COGS	-	-	-	-	-	69,000
54010	Office Equipment Maintenance	-	-	-	-	-	500
55030	Long Distance/Circuit Ch	-	-	-	-	-	500
55040	Electric	-	-	-	-	-	3,900
55070	Purchased Services/Contracts	-	-	-	-	-	52,900
55120	Mileage & Miscellaneous Meals	-	-	-	-	-	900
55510	Bank/Paying Agent Fees	-	-	-	-	-	2,000
Total Gift Shop @ Visitor Center Expenses		**-**	**-**	**-**	**(1,114)**	**-**	**130,200**
101-910	**General Fund**						
51140	Step/COLA Adjustment	-	-	-	10,000	-	50,000
56060	Retiree Health Insur Premiums	83,160	95,636	114,656	114,656	114,656	138,334
56120	Miscellaneous Expense	9,829	772	33,027	-	-	-
88200	Debt Issue Costs	9,580	-	-	-	-	-
91230	Transfers to CIP Program	1,132,500	92,526	148,150	204,150	504,150	1,194,699
94302	Transfer Insurance Fund	13,760	-	406,770	-	-	205,540
94306	Transfer - Equip Replace Fund	101,812	-	623,273	129,961	129,961	173,145
94309	Transfer - Computer Replace Fd	108,715	106,562	57,063	36,428	36,428	137,969
94310	Xfr to Fd 309 for Lse Purch pmts	142,666	-	-	-	-	-
95260	Transfer to Cemetery Fund	71,198	100,558	60,015	113,985	113,985	-
95601	Transfer to Court Security Fund	8,000	8,000	10,000	42,634	42,634	56,654
95609	Transfer to Airport SRF	-	12,445	-	-	-	5,572
95612	Transfer to Police SRO Fund	-	-	125,930	91,521	91,521	99,977
95618	Transfer to Arts Center SRF	-	36,740	65,809	133,644	133,644	41,374
97173	Transfer to Police Grant SRF	8,003	19,577	-	-	-	-
99100	Future Appropriation	-	-	-	87,496	-	81,646
Total General Fund Expenses		**1,689,223**	**472,816**	**1,644,693**	**964,475**	**1,166,979**	**2,184,910**
101-920	**General Fund**						
82090	Anticipation Note Principal	300,000	125,000	130,000	140,000	140,000	145,000
82100	Anticipation Note Interest	30,365	27,620	23,443	18,850	18,850	13,862
Total General Fund Expenses		**330,365**	**152,620**	**153,443**	**158,850**	**158,850**	**158,862**
Total General Fund Expenses		**14,366,667**	**13,534,351**	**15,615,978**	**16,530,410**	**16,079,831**	**18,419,977**
116 DEBT SERVICE FUND							
116-910	**Debt Service Fund**						
88200	Debt Issue Costs	629	-	-	-	-	-
94307	Transfer-City Equp Replace	94,030	94,024	94,024	-	-	-
94310	Xfr to Fd 309 for Lse Purch pmts	72,760	-	-	-	-	-
95101	Transfer to General Fund	330,365	152,620	153,443	158,850	158,850	158,862
Total Debt Service Fund Expenses		**497,784**	**246,644**	**247,467**	**158,850**	**158,850**	**158,862**

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116-920 General Obligation						
81010 Bond Principal Payments	15,000	25,000	25,000	25,000	25,000	555,000
81020 Bond Interest Payments	143,428	133,936	133,056	132,176	132,176	318,021
82050 CO Principal	255,000	250,000	290,000	6,990,000	730,000	340,000
82055 01 Golf - Principal	80,000	85,000	90,000	95,000	95,000	100,000
82060 CO Interest	394,319	378,175	362,188	337,797	362,188	16,490
82065 01 Golf - Interest	242,280	237,480	232,380	226,980	232,380	221,280
82075 04 Fire Station - Principal	45,000	45,000	50,000	50,000	50,000	50,000
82076 08 Fire Station - Principal	-	-	-	190,000	204,000	144,000
82085 04 Fire Station - Interest	41,205	40,080	38,893	37,643	37,643	36,343
82086 08 Fire Station - Interest	-	-	-	69,724	25,484	47,734
82111 04 Refunding - Principal	384,681	414,848	391,916	-	-	-
82121 04 Refunding - Interest	18,067	12,052	5,406	-	-	-
88200 Debt Issue Cost	6,410	-	-	157,198	-	-
Total General Obligation Expenses	**1,625,390**	**1,621,571**	**1,618,838**	**8,311,518**	**1,893,871**	**1,828,868**
Total General Obligation Expenses	**2,123,174**	**1,868,215**	**1,866,305**	**8,470,368**	**2,052,721**	**1,987,730**
220 WATER FUND						
220-212 Utility Billing						FTE: 6
51111 Salaries - Full Time	207,396	208,198	206,546	225,830	225,800	233,214
51121 Longevity	4,228	3,101	2,504	2,730	2,516	3,018
51130 Overtime	1,245	2,102	3,779	3,500	2,759	3,500
51201 TMRS Retirement	34,533	34,724	34,940	49,712	41,662	53,270
51202 Health Insurance	33,981	39,324	43,824	45,216	45,000	49,464
51203 Disability Insurance	939	969	900	1,078	995	592
51204 Workers Comp Insurance	445	417	326	381	394	420
51205 Medicare Tax	2,413	2,312	3,729	3,314	3,105	3,425
51206 Unemployment Comp Ins	1,627	30	566	270	473	270
52010 Office Supplies	3,656	4,725	5,462	5,000	5,000	5,000
52020 Postage	33,837	37,594	35,608	42,000	42,570	45,000
52200 Non Capital Equipment Purchases	-	2,088	493	2,000	2,000	2,000
52410 Customer Education Supplies	785	818	872	1,500	1,500	1,500
54010 Office Equipment Maintenance	1,369	1,564	1,564	2,000	95	2,000
54030 Radio Maintenance	37	56	52	100	100	100
54180 Maint - Drive Thru Pymnt Window	-	4,750	-	500	500	500
55030 Long Distance/Circuit Ch	78	104	69	500	500	500
55070 Purchased Services/Contracts	1,074	2,100	3,679	12,000	12,000	52,000
55080 Travel & Training	1,530	2,822	33	3,000	3,000	3,180
55120 Mileage & Miscellaneous Meals	-	160	-	180	180	-
55172 Bill Services Supp/Mail	19,815	20,585	17,614	26,000	23,000	26,000
55510 Bank/Paying Agent Fees	7,499	10,452	17,848	12,000	20,000	24,000
55575 Software - Support Services	10,672	2,975	-	12,000	5,000	5,000
69020 Cap. Mach/Tools/Equip	-	12,647	-	-	-	-
Total Utility Billing Expenses	**367,159**	**394,617**	**380,408**	**450,811**	**438,149**	**513,953**
220-360 Surface Water Plant						
79010 Plant Operations	2,676,463	2,923,586	3,144,517	2,919,200	2,919,000	3,138,860
79020 Raw Water Purchase	304,776	442,507	423,181	438,300	438,000	438,300
Total Surface Water Plant Expenses	**2,981,239**	**3,366,093**	**3,567,698**	**3,357,500**	**3,357,000**	**3,577,160**
220-361 Water Production						FTE: 4
51111 Salaries - Full Time	147,515	165,239	172,802	178,057	176,448	175,786
51121 Longevity	1,074	1,070	1,331	1,509	1,387	1,459
51126 License Pay	697	1,034	1,664	1,830	1,554	1,350
51130 Overtime	13,364	15,005	19,674	25,000	13,989	20,000
51201 TMRS Retirement	26,362	29,331	32,083	39,454	37,977	40,273
51202 Health Insurance	22,656	26,215	29,586	30,144	30,000	32,976
51203 Disability Insurance	702	766	820	855	808	316
51204 Workers Comp Insurance	4,669	4,456	3,734	3,815	4,351	3,882
51205 Medicare Tax	2,191	2,453	2,722	2,630	2,749	2,590
51206 Unemployment Comp Ins	1,084	20	396	180	180	180
52010 Office Supplies	1,507	758	348	800	600	800

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52020	Postage	32	98	122	200	200	200
52030	Clothing	1,342	1,041	1,396	1,500	1,500	1,040
52031	Clothing - Safety Gear	669	465	-	-	-	474
52040	Gas & Oil	11,436	8,025	10,990	10,200	5,875	6,490
52050	Minor Tools/Instruments	2,969	3,475	2,295	2,500	2,500	2,500
52060	Cleaning Supplies	741	1,354	1,730	1,100	1,100	1,100
52070	Chemical Supplies	61,123	45,480	46,711	41,233	41,233	41,233
52090	Botanical/Agricultural	228	135	204	-	-	-
52130	Other Supplies	599	764	517	500	500	500
52200	Non Capital Equipment Purchases	2,044	525	1,367	700	700	700
52410	Customer Education Supplies	2,723	1,622	2,350	3,000	3,000	3,000
53010	Building Maintenance	1,192	1,336	1,710	2,300	2,300	2,300
53060	Water Production Maintenance	17,743	95,160	45,402	400,000	75,000	75,000
53062	Maint-Tanks/Aerators	(1,028)	1,149	-	-	-	-
53064	Maint-Chlorinating/Ammonia Equip	2,543	2,465	-	-	67,000	-
54020	Maint - Mach/Tools/Instruments	833	2,128	1,814	2,000	2,000	2,000
54030	Radio Maintenance	1,187	530	319	600	245	145
54040	Motor Vehicle Maintenance	2,776	2,671	3,825	3,000	1,164	3,000
54050	Maintenance of Meters	-	1,096	-	-	-	-
54080	Maintenance of Pumps/Motors	8,015	9,171	-	-	-	-
54130	SCADA Maintenance	5,941	16,540	684	5,000	5,000	5,000
55030	Long Distance/Circuit Ch	94	57	44	100	100	100
55040	Electric	307,909	286,616	282,803	305,500	247,500	257,000
55050	Gas Heating	1,460	858	489	560	487	500
55070	Purchased Services/Contracts	-	-	-	45,000	45,000	-
55080	Travel & Training	2,547	1,360	1,525	2,500	2,500	2,410
55085	Community Relations	-	307	-	-	-	-
55090	Memberships/Subscriptions	526	399	365	450	450	400
55137	Bluebonnet Water Conserv. Dist	25,492	20,320	20,913	28,000	28,000	28,000
55195	Cellular Phone Charges	1,413	1,274	1,150	1,082	1,082	936
55200	Pager Air Time	151	151	151	-	151	151
55700	Testing - TNRCC/TCEQ Fees	7,657	9,709	7,824	15,725	15,725	15,725
56012	Insurance - Fleet	510	781	-	-	-	-
57685	SCADA Project	4,321	-	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	-	40,759	-	-	-
90300	Vehicle & Equipment	3,444	6,924	-	-	-	-
Total Water Production Expenses		**700,453**	**770,333**	**742,618**	**1,157,024**	**820,355**	**729,516**
220-362	**Water Distribution**						FTE: 10
51111	Salaries - Full Time	312,930	332,275	339,756	351,352	333,333	363,682
51121	Longevity	3,263	2,304	2,633	2,997	2,696	3,293
51126	License Pay	1,376	1,242	1,744	2,250	1,413	1,500
51130	Overtime	24,862	15,559	25,277	25,000	19,940	25,000
51201	TMRS Retirement	55,465	56,278	60,644	77,560	66,735	83,091
51202	Health Insurance	56,640	65,774	71,293	75,360	75,000	82,440
51203	Disability Insurance	1,343	1,426	1,609	1,686	1,530	655
51204	Workers Comp Insurance	8,606	8,746	7,039	7,792	7,824	8,146
51205	Medicare Tax	4,650	4,775	5,208	5,171	4,941	5,343
51206	Unemployment Comp Ins	2,665	45	1,056	450	928	450
52010	Office Supplies	948	(677)	571	900	842	900
52020	Postage	-	-	-	100	100	100
52030	Clothing	2,743	3,749	4,376	3,600	3,600	2,080
52031	Clothing - Safety Gear	1,554	378	-	-	-	1,600
52040	Gas & Oil	33,367	34,817	43,930	26,500	27,993	31,900
52050	Minor Tools/Instruments	2,976	3,541	3,054	3,000	3,000	3,000
52060	Cleaning Supplies	379	423	693	500	500	500
52070	Chemical Supplies	46	480	-	-	-	-
52100	Traffic Supplies	1,243	1,208	1,588	800	800	800
52130	Other Supplies	397	2,141	-	-	-	-
52150	Water Tap Supplies	43,427	47,137	51,186	45,000	45,000	45,000
52200	Non Capital Equipment Purchases	2,485	5,752	3,147	3,500	3,500	3,500
53020	Water Line Maintenance	97,820	127,920	111,859	112,000	135,000	100,000
54020	Maint - Mach/Tools/Instruments	938	214	447	800	800	800
54030	Radio Maintenance	1,072	779	991	900	660	-

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54040	Motor Vehicle Maintenance	20,232	26,771	15,854	11,300	5,874	12,000
54042	Meters - Change Out Program	37,731	39,855	46,415	40,000	40,000	40,000
54050	Maintenance of Meters	15,399	13,980	19,369	20,000	20,000	20,000
54070	Maintenance of Fire Hydrants	6,974	5,329	8,516	8,000	8,159	8,000
55010	Rental of Equipment	-	200	-	-	-	-
55030	Long Distance/Circuit Ch	38	37	31	100	100	100
55070	Purchased Services/Contracts	179	5,798	-	-	-	-
55080	Travel & Training	4,900	2,886	3,654	5,000	3,600	4,650
55090	Memberships/Subscriptions	763	893	899	1,044	1,044	1,144
55195	Cellular Phone Charges	2,342	2,185	2,037	1,617	1,351	1,872
55200	Pager Air Time	159	158	76	100	152	-
55581	Water Line Cleaning	112	5,757	19,030	85,000	77,500	15,000
56012	Insurance - Fleet	4,870	3,055	-	-	-	-
69020	Cap. Mach/Tools/Equip	17,450	9,406	-	-	-	-
90300	Vehicle & Equipment	19,884	33,176	-	-	-	-
Total Water Distribution Expenses		**792,228**	**865,772**	**853,980**	**919,379**	**893,915**	**866,546**
220-368	**Meter Reading**						FTE: 4
51111	Salaries - Full Time	107,347	102,664	103,124	109,120	105,513	112,054
51121	Longevity	674	312	296	471	378	603
51126	License Pay	300	141	303	-	283	300
51130	Overtime	6,224	8,202	7,255	8,000	6,333	8,000
51201	TMRS Retirement	18,646	18,254	18,221	23,836	20,740	25,472
51202	Health Insurance	22,656	26,215	27,290	30,144	28,054	32,976
51203	Disability Insurance	450	297	398	524	478	202
51204	Workers Comp Insurance	3,470	2,815	2,140	2,368	2,437	2,510
51205	Medicare Tax	1,619	1,565	1,544	1,589	1,512	1,638
51206	Unemployment Comp Ins	1,092	6	463	180	362	180
52030	Clothing	977	1,007	1,091	1,150	1,150	1,040
52031	Clothing - Safety Gear	878	508	-	-	-	124
52040	Gas & Oil	10,212	11,235	12,336	13,200	7,160	8,141
52050	Minor Tools/Instruments	472	471	1,275	800	800	800
52200	Non Capital Equipment Purchases	900	883	460	6,000	2,000	2,000
54030	Radio Maintenance	419	245	345	412	265	320
54040	Motor Vehicle Maintenance	2,383	2,901	3,040	4,000	5,392	3,500
55070	Purchased Services/Contracts	400	-	-	-	-	-
55080	Travel & Training	777	885	660	2,000	2,000	2,660
55090	Memberships/Subscriptions	200	200	200	200	200	240
55195	Cellular Phone Charges	474	432	391	407	296	312
55200	Pager Air Time	-	38	-	-	-	-
55570	Software Licenses	2,547	-	-	-	-	-
56012	Insurance - Fleet	1,037	799	-	-	-	-
90300	Vehicle & Equipment	3,400	6,836	-	-	-	-
Total Meter Reading Expenses		**187,554**	**186,911**	**180,831**	**204,401**	**185,353**	**203,072**
220-396	**Construction Crew**						FTE: 4
51111	Salaries - Full Time	102,886	112,981	115,983	122,388	118,862	125,574
51121	Longevity	1,065	762	866	960	854	1,152
51126	License Pay	480	483	605	480	565	600
51130	Overtime	9,810	5,644	3,745	8,000	4,000	6,000
51201	TMRS Retirement	18,574	19,896	19,896	26,933	26,000	28,712
51202	Health Insurance	22,655	26,215	28,986	30,144	30,144	32,976
51203	Disability Insurance	438	504	523	587	539	226
51204	Workers Comp Insurance	3,484	3,013	2,345	2,652	2,593	2,813
51205	Medicare Tax	1,616	1,704	1,726	1,796	1,648	1,846
51206	Unemployment Comp Ins	983	(5)	441	180	405	180
52030	Clothing	1,356	671	1,319	1,750	1,750	1,040
52031	Clothing - Safety Gear	1,034	156	71	400	400	1,110
52040	Gas & Oil	12,385	10,003	8,393	11,400	4,707	5,610
52050	Minor Tools/Instruments	572	770	660	1,000	1,000	1,000
52060	Cleaning Supplies	-	-	-	200	200	200
52100	Traffic Supplies	-	315	106	1,000	1,000	1,000
52130	Other Supplies	94	443	214	200	200	200

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52200	Non Capital Equipment Purchases	403	2,445	1,756	3,500	3,500	4,600
54020	Maint - Mach/Tools/Instruments	190	48	-	250	250	250
54030	Radio Maintenance	-	-	-	-	-	70
54040	Motor Vehicle Maintenance	17,330	18,686	6,541	15,000	3,246	10,000
55080	Travel & Training	1,684	1,855	430	2,350	2,350	2,350
55090	Memberships/Subscriptions	150	255	311	416	416	749
55195	Cellular Phone Charges	539	439	325	268	268	312
55200	Pager Air Time	76	76	-	-	-	-
56012	Insurance - Fleet	2,131	1,047	-	-	-	-
90300	Vehicle & Equipment	14,468	29,132	-	-	-	-
Total Construction Crew Expenses		**214,403**	**237,538**	**195,243**	**231,854**	**204,897**	**228,570**
220-910	**Water**						
51140	Step/COLA Adjustment	-	-	-	-	-	3,700
56010	Liab/Comp Insurance	40,321	50,699	61,811	41,996	61,075	70,051
56012	Insurance - Fleet	-	-	5,982	7,935	7,547	7,834
56060	Retiree Health Insur Premiums	22,176	25,504	71,373	78,510	78,510	85,243
56120	Miscellaneous Expense	1,184	40,860	-	-	-	-
88190	Legal/Fiscal	-	-	2,500	-	-	-
89603	Franchise Fee Street SRF	302,568	366,008	364,690	369,375	369,375	366,929
91230	Transfer to CIP Program	704,790	1,465,539	3,853,952	116,691	116,691	755,945
91240	Transfer to General Fund	10,910	49,323	273,282	30,619	30,619	20,488
91410	Bad Debt Expense	33,897	-	-	14,000	-	-
93170	Admin Cost Reimburse - General	994,276	1,030,244	970,991	1,004,976	1,004,976	1,021,834
93221	Admin Costs by Wastewater Fund	55,048	55,208	60,833	65,000	65,000	64,138
93388	Admin Costs Fleet	43,428	54,584	114,511	118,519	118,519	108,734
93640	Admin Costs IT Operations	246,500	320,936	254,374	263,277	263,277	311,098
93720	Admin Costs Plan/Develop	673,028	776,340	888,506	919,604	919,604	920,835
94302	Transfer Insurance Fund	1,868	-	71,400	-	-	25,835
94306	Transfer - Equip Replace Fd	-	-	63,710	60,776	60,776	67,150
94309	Transfer - Computer Replace Fd	3,800	11,936	67,053	35,579	35,579	75,830
94310	Xfr to Fd 309 for Lse Purch pmts	-	71,266	79,997	-	-	-
99100	Future Appropriation	-	-	-	5,000	-	-
Total Water Expenses		**3,133,794**	**4,318,447**	**7,204,964**	**3,131,857**	**3,131,548**	**3,905,644**
220-920	**Water**						
80010	1978 Issue Principal	545,000	-	-	-	-	-
80020	1996 Issue Principal	180,000	190,000	200,000	210,000	210,000	220,000
80030	1997 Issue Principal	125,000	135,000	140,000	145,000	145,000	155,000
80044	1999 TRA (Tenaska) Issue Princ	330,000	350,000	375,000	395,000	395,000	420,000
80110	1978 Issue Interest	19,465	-	-	-	-	-
80120	1996 Issue Interest	135,971	119,682	116,493	106,493	106,493	95,993
80130	1997 Issue Interest	117,790	111,002	106,158	99,438	99,438	92,186
80140	1999 Issue Interest	500,758	478,112	463,450	441,325	441,325	417,624
81015	2007 Revenue Bond Principal	-	-	180,000	170,000	170,000	180,000
81025	2007 Revenue Bond Interest	-	-	63,347	73,054	73,054	66,212
81029	Amortization Issue Costs	5,310	5,310	-	-	-	-
82111	04 Refunding - Principal	50,701	30,660	-	-	-	-
82121	04 Refunding - Interest	2,169	738	-	-	-	-
Total Water Expenses		**2,012,164**	**1,420,504**	**1,644,447**	**1,640,310**	**1,640,310**	**1,647,015**
Total Water Expenses		**10,388,994**	**11,560,215**	**14,770,189**	**11,093,136**	**10,671,527**	**11,671,476**
221 WASTEWATER FUND							
221-363	**Wastewater Collection**						FTE: 11
51111	Salaries - Full Time	298,977	306,954	347,101	372,223	365,562	388,501
51121	Longevity	2,488	1,440	1,527	2,176	1,935	2,655
51126	License Pay	1,769	1,582	2,118	1,500	1,978	2,100
51130	Overtime	18,977	19,692	27,357	18,000	30,286	30,000
51201	TMRS Retirement	53,095	54,403	61,691	81,758	73,812	88,679
51202	Health Insurance	56,409	65,498	78,535	82,896	82,896	90,684
51203	Disability Insurance	1,063	1,293	1,466	1,787	1,464	699
51204	Workers Comp Insurance	5,514	5,510	4,535	5,537	5,390	5,956

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51205	Medicare Tax	4,468	4,403	5,447	5,451	5,368	5,702
51206	Unemployment Comp Ins	2,564	35	1,115	495	606	495
52010	Office Supplies	464	536	511	400	395	400
52030	Clothing	3,070	1,919	2,887	2,500	2,500	2,340
52031	Clothing - Safety Gear	2,015	890	-	-	-	192
52040	Gas & Oil	32,788	34,064	52,968	49,800	33,909	38,434
52050	Minor Tools/Instruments	1,636	1,454	1,343	2,000	1,600	1,500
52060	Cleaning Supplies	684	108	374	350	500	500
52070	Chemical Supplies	2,140	1,551	1,389	1,800	1,700	1,800
52100	Traffic Supplies	864	211	1,017	750	550	1,000
52130	Other Supplies	292	(1)	-	-	-	-
52170	Sewer Tap Supplies	27,363	19,776	21,857	25,000	33,000	25,000
52200	Non Capital Equipment Purchases	1,358	4,426	6,160	5,000	4,800	5,000
53010	Building Maintenance	294	-	-	-	-	-
53020	Water Line Maintenance	408	-	-	-	-	-
53030	Sewer Line Maintenance	85,130	98,917	124,680	121,000	124,000	125,000
53050	Maint-Street/Curbs/Gutters	888	-	-	-	-	-
53070	Maint-Sewer Plant/Lift Station	16,039	18,907	65,775	40,000	32,000	40,000
54020	Maint - Mach/Tools/Instruments	1,555	2,503	789	3,000	1,500	3,000
54030	Radio Maintenance	3,453	877	649	390	450	492
54040	Motor Vehicle Maintenance	33,138	29,419	32,596	15,000	11,742	15,000
54080	Maintenance of Pumps/Motors	23,891	25,667	-	-	-	-
54130	SCADA Maintenance	8,646	6,987	6,455	10,000	5,000	10,000
55010	Rental of Equipment	283	-	207	1,000	700	1,000
55020	Lease of Land	673	700	-	750	738	750
55030	Long Distance/Circuit Ch	42	53	50	100	30	100
55040	Electric	49,612	74,810	88,357	74,400	78,198	76,000
55070	Purchased Services/Contracts	957	-	15,000	-	-	-
55080	Travel & Training	5,849	5,490	4,150	7,000	5,000	6,635
55090	Memberships/Subscriptions	588	790	734	764	750	989
55195	Cellular Phone Charges	3,764	3,498	3,465	2,957	2,400	2,736
55200	Pager Air Time	151	113	-	-	-	-
55582	WW Odor Remediation	33,150	-	-	-	-	-
56012	Insurance - Fleet	4,261	2,678	-	-	-	-
57685	SCADA Project	3,386	-	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	8,363	263,729	128,000	99,000	-
90300	Vehicle & Equipment	25,700	60,348	156,500	254,893	254,893	-
Total Wastewater Collection Expenses		**819,856**	**865,864**	**1,382,536**	**1,318,677**	**1,264,652**	**973,339**
221-364	**AJ Brown WW Treatment Plant**						FTE: 5
51111	Salaries - Full Time	158,426	101,270	137,443	148,915	131,965	157,764
51121	Longevity	2,547	1,312	1,240	1,381	1,320	1,834
51126	License Pay	577	190	303	300	283	300
51130	Overtime	10,429	8,175	8,849	13,000	4,282	10,000
51201	TMRS Retirement	28,721	19,085	24,270	32,755	23,519	36,057
51202	Health Insurance	28,553	32,728	36,500	37,680	40,023	41,220
51203	Disability Insurance	639	532	542	715	550	284
51204	Workers Comp Insurance	3,178	2,131	1,967	2,235	1,700	2,224
51205	Medicare Tax	1,722	1,793	2,043	2,184	1,700	2,319
51206	Unemployment Comp Ins	1,442	25	476	225	200	225
52010	Office Supplies	535	364	250	250	220	250
52030	Clothing	1,517	1,292	1,702	1,500	1,200	1,300
52031	Clothing - Safety Gear	1,031	784	-	-	-	218
52040	Gas & Oil	7,203	4,399	10,712	5,100	4,859	5,500
52050	Minor Tools/Instruments	677	421	580	700	550	700
52060	Cleaning Supplies	1,212	1,240	794	1,200	800	1,000
52070	Chemical Supplies	18,782	32,378	32,111	30,000	29,000	30,000
52090	Botanical/Agricultural	30	-	-	-	-	-
52200	Non Capital Equipment Purchases	1,724	1,280	817	900	800	900
53010	Building Maintenance	413	534	301	500	400	500
53050	Maint-Street/Curbs/Gutters	122	-	-	-	-	-
53070	Maint-Sewer Plant/Lift Station	56,695	61,465	67,710	65,000	50,000	65,000
54020	Maint - Mach/Tools/Instruments	2,130	2,774	3,562	3,000	2,500	3,000
54030	Radio Maintenance	335	149	280	204	125	210

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54040	Motor Vehicle Maintenance	2,452	1,890	3,030	3,000	3,396	3,500
54060	Heat/AC Maintenance	253	-	-	-	-	-
54080	Maintenance of Pumps/Motors	8,127	8,040	-	-	-	-
54130	SCADA Maintenance	915	3,784	225	4,000	2,000	4,000
55030	Long Distance/Circuit Ch	41	17	24	100	20	50
55040	Electric	234,276	211,297	241,848	223,300	245,802	256,000
55080	Travel & Training	201	875	1,040	1,500	1,000	1,320
55090	Memberships/Subscriptions	250	200	250	250	250	300
55195	Cellular Phone Charges	953	850	521	268	210	312
55200	Pager Air Time	113	76	-	-	-	-
55580	Sludge Removal	33,359	29,119	33,861	33,000	28,000	33,000
55700	Testing - TNRCC/TCEQ Fees	19,861	24,530	18,515	26,000	25,000	35,650
56012	Insurance - Fleet	1,826	1,288	-	-	-	-
57685	SCADA Project	1,015	-	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	-	22,352	-	-	-
90300	Vehicle & Equipment	7,356	10,592	-	-	-	-
Total AJ Brown WW Treatment Plant Expenses		**639,638**	**566,879**	**654,116**	**639,162**	**601,674**	**694,937**
221-365	**NB Davidson WW Treatment Plant**						FTE: 4
51111	Salaries - Full Time	114,208	117,758	125,316	130,422	101,409	132,222
51121	Longevity	1,083	958	1,135	1,315	977	1,453
51126	License Pay	401	424	605	455	565	600
51130	Overtime	4,551	8,223	11,627	7,000	3,396	7,000
51201	TMRS Retirement	19,794	20,721	22,766	28,752	19,391	30,279
51202	Health Insurance	22,889	26,175	27,169	30,144	23,219	32,976
51203	Disability Insurance	534	478	596	626	460	238
51204	Workers Comp Insurance	2,184	1,924	1,689	1,775	1,436	1,864
51205	Medicare Tax	1,738	1,800	2,000	1,917	1,469	1,947
51206	Unemployment Comp Ins	1,085	35	409	180	100	180
52010	Office Supplies	46	83	53	100	70	100
52030	Clothing	1,038	1,119	1,130	1,100	1,100	1,040
52031	Clothing - Safety Gear	654	568	-	-	-	156
52040	Gas & Oil	3,120	2,002	8,326	2,400	2,413	2,750
52050	Minor Tools/Instruments	237	132	-	250	200	250
52060	Cleaning Supplies	818	326	401	500	500	500
52070	Chemical Supplies	10,796	5,666	8,913	9,500	9,000	9,500
52090	Botanical/Agricultural	20	-	-	-	-	-
52200	Non Capital Equipment Purchases	1,372	858	470	900	600	900
53010	Building Maintenance	191	510	32	500	500	500
53050	Maint-Street/Curbs/Gutters	-	1,196	-	-	-	-
53070	Maint-Sewer Plant/Lift Station	28,273	43,687	28,223	31,400	27,000	47,400
54020	Maint - Mach/Tools/Instruments	1,092	1,172	536	1,000	600	1,000
54030	Radio Maintenance	168	113	163	150	125	-
54040	Motor Vehicle Maintenance	2,684	1,584	1,892	10,500	13,064	3,500
54060	Heat/AC Maintenance	52	-	-	-	-	-
54080	Maintenance of Pumps/Motors	3,983	4,640	-	-	-	-
54130	SCADA Maintenance	235	7,773	380	4,000	1,000	4,000
55020	Lease of Land	403	403	403	415	415	415
55030	Long Distance/Circuit Ch	37	42	47	100	50	70
55040	Electric	135,040	111,509	99,736	129,100	134,620	130,000
55050	Gas Heating	-	395	-	600	580	600
55080	Travel & Training	1,025	610	-	788	500	990
55090	Memberships/Subscriptions	150	200	200	200	200	240
55195	Cellular Phone Charges	506	454	386	407	360	312
55200	Pager Air Time	76	76	-	-	-	-
55580	Sludge Removal	9,441	14,080	5,123	6,000	7,000	6,000
55700	Testing - TNRCC/TCEQ Fees	9,196	9,300	9,858	10,000	9,500	17,950
56012	Insurance - Fleet	1,217	206	-	-	-	-
90300	Vehicle & Equipment	1,876	4,516	-	-	-	-
Total NB Davidson WW Treatment Plant Expenses		**382,213**	**391,716**	**359,584**	**412,496**	**361,819**	**436,932**
221-366	**Robinson Creek WW Treatment Plant**						FTE: 4
51111	Salaries - Full Time	95,906	116,724	121,855	128,998	125,787	132,251

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51121	Longevity	1,012	460	657	842	762	1,034
51126	License Pay	281	184	303	180	283	300
51130	Overtime	4,627	4,398	9,902	4,000	3,871	4,000
51201	TMRS Retirement	16,752	19,970	21,783	28,279	23,703	30,123
51202	Health Insurance	22,891	26,216	29,320	30,144	35,311	32,976
51203	Disability Insurance	421	519	579	619	567	238
51204	Workers Comp Insurance	1,859	1,867	1,599	1,747	1,751	1,865
51205	Medicare Tax	1,429	1,652	1,832	1,885	1,743	1,937
51206	Unemployment Comp Ins	970	23	396	180	300	180
52010	Office Supplies	208	195	26	200	200	200
52030	Clothing	1,204	1,069	1,353	1,200	1,100	1,040
52031	Clothing - Safety Gear	314	477	-	-	-	174
52040	Gas & Oil	3,237	3,862	12,507	5,000	3,984	4,400
52050	Minor Tools/Instruments	326	352	150	500	500	500
52060	Cleaning Supplies	764	276	527	500	600	500
52070	Chemical Supplies	7,874	12,989	14,503	14,000	14,500	14,000
52200	Non Capital Equipment Purchases	980	699	463	900	600	900
53010	Building Maintenance	7	-	-	-	-	-
53070	Maint-Sewer Plant/Lift Station	34,195	38,256	63,574	79,000	69,000	74,000
54020	Maint - Mach/Tools/Instruments	787	-	-	500	300	500
54030	Radio Maintenance	-	11	-	100	-	-
54040	Motor Vehicle Maintenance	1,100	585	2,001	2,500	3,514	3,000
54080	Maintenance of Pumps/Motors	4,978	12,484	-	-	-	-
54130	SCADA Maintenance	3,720	738	2,038	2,500	1,500	2,500
55030	Long Distance/Circuit Ch	65	56	78	100	25	70
55040	Electric	177,047	209,412	199,313	186,000	186,108	186,500
55080	Travel & Training	1,185	947	925	1,000	700	990
55090	Memberships/Subscriptions	150	200	200	200	200	240
55195	Cellular Phone Charges	569	454	395	407	300	312
55200	Pager Air Time	86	76	-	-	-	-
55580	Sludge Removal	11,442	20,158	30,573	25,000	25,000	30,000
55700	Testing - TNRCC/TCEQ Fees	12,510	15,072	12,710	15,000	13,500	25,650
56012	Insurance - Fleet	304	231	-	-	-	-
90300	Vehicle & Equipment	1,776	2,936	-	-	-	-
Total Robinson Creek WW Treatment Plant Expenses		**410,976**	**493,548**	**529,561**	**531,481**	**515,709**	**550,380**
221-367	**Environmental Services**						FTE: 3
51111	Salaries - Full Time	108,021	119,697	121,790	124,764	95,619	123,650
51118	Salaries - Part Time	2,700	-	-	-	-	-
51121	Longevity	1,086	913	1,067	1,200	579	555
51126	License Pay	416	421	605	420	83	420
51130	Overtime	705	1,602	1,505	1,000	695	1,000
51201	TMRS Retirement	18,223	19,691	20,515	28,119	16,343	28,103
51202	Health Insurance	16,995	19,658	22,062	22,608	21,740	24,732
51203	Disability Insurance	356	380	449	613	407	223
51204	Workers Comp Insurance	2,049	1,856	1,510	1,735	1,230	1,743
51205	Medicare Tax	1,578	1,645	1,735	1,875	1,210	1,807
51206	Unemployment Comp Ins	874	15	297	135	292	135
52010	Office Supplies	1,270	904	776	800	800	800
52020	Postage	221	71	109	400	200	400
52030	Clothing	246	161	309	200	200	398
52031	Clothing - Safety Gear	-	513	70	400	200	400
52040	Gas & Oil	1,974	2,087	2,637	2,800	1,663	2,420
52050	Minor Tools/Instruments	2,183	2,029	1,011	2,000	2,000	2,000
52060	Cleaning Supplies	591	842	358	800	800	800
52070	Chemical Supplies	10,147	12,966	11,723	17,000	15,000	17,000
52080	Educational	533	427	297	500	300	500
52130	Other Supplies	147	225	199	200	200	200
52200	Non Capital Equipment Purchases	-	119	2,414	2,500	2,500	2,500
53010	Building Maintenance	320	67	49	300	300	300
54020	Maint - Mach/Tools/Instruments	995	1,100	1,008	1,100	1,100	1,100
54030	Radio Maintenance	84	12	-	-	-	-
54040	Motor Vehicle Maintenance	196	101	368	1,000	186	500
55030	Long Distance/Circuit Ch	58	59	47	100	100	100

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
55070	Purchased Services/Contracts	-	-	-	2,900	8,000	-
55080	Travel & Training	3,895	3,190	3,321	3,800	3,800	3,800
55090	Memberships/Subscriptions	681	672	719	767	767	652
55195	Cellular Phone Charges	462	433	322	268	268	312
55560	Copier Contracts	1,275	-	-	-	-	-
55700	Testing - TNRCC/TCEQ Fees	27,388	39,551	28,676	40,000	40,000	40,000
56012	Insurance - Fleet	323	258	-	-	-	-
90300	Vehicle & Equipment	812	1,236	-	-	-	-
Total Environmental Services Expenses		**206,804**	**232,901**	**225,947**	**260,304**	**216,582**	**256,550**
221-384	**Drainage Maintenance**						
53110	Drainage Maintenance	-	-	-	50,000	1,950	-
Total Drainage Maintenance Expenses		**-**	**-**	**-**	**50,000**	**1,950**	**-**
221-910	**Wastewater**						
51140	Step/COLA Adjustment	-	-	-	-	-	1,000
55510	Bank/Paying Agent Fees	-	-	-	-	-	7,200
56010	Liab/Comp Insurance	40,321	50,699	61,811	41,996	54,240	70,051
56012	Insurance - Fleet	-	-	6,408	7,689	7,313	7,900
56060	Retiree Health Insur Premiums	5,544	6,376	41,849	45,637	45,637	41,880
88190	Legal/Fiscal	11,568	8,460	8,358	7,200	7,140	-
89603	Franchise Fee Street SRF	226,216	272,144	287,659	299,945	299,945	290,078
91230	Transfer to CIP Program	389,103	1,045,035	604,326	289,500	289,500	892,473
91240	Transfer to General Fund	-	28,306	11,930	5,610	5,610	5,017
91410	Bad Debt Expense	48,877	-	-	10,000	-	-
93170	Admin Cost Reimburse - General	748,232	745,772	762,068	788,740	788,740	747,010
93220	Admin Costs by Wtr Fd(CIP Crew)	111,264	-	-	-	-	-
93230	Admin Costs Wtr Fd(Util Bill)	153,492	170,396	171,586	177,592	177,592	209,581
93240	Admin Costs Wtr Fd(Meter Read)	94,512	98,624	91,927	95,144	95,144	101,536
93388	Admin Costs Fleet	29,880	59,492	52,329	54,161	54,161	49,950
93640	Admin Costs IT Operations	184,312	190,200	188,882	195,493	195,493	218,690
93720	Admin Costs Plan/Develop	428,292	582,256	666,379	689,702	689,702	690,626
94302	Transfer Insurance Fund	1,752	-	68,880	-	-	23,840
94306	Transfer - Equip Replace Fd	-	-	64,689	316,246	61,352	50,252
94309	Transfer - Computer Replace Fd	2,424	6,072	44,735	25,896	25,896	51,906
94310	Xfr to Fd 309 for Lse Purch pmts	-	71,266	79,997	-	-	-
95220	Transfer to Water Fund	-	-	22,500	-	-	-
95603	Transfer to Street SRF	234,676	222,336	482,118	352,012	352,012	397,499
99100	Future Appropriations	-	-	-	100,000	-	43,000
Total Wastewater Expenses		**2,710,465**	**3,557,434**	**3,718,431**	**3,502,563**	**3,149,477**	**3,899,489**
221-920	**Wastewater**						
81013	1997 WW&SS Principal	670,000	700,000	735,000	770,000	770,000	805,000
81014	02 WW Debt - Principal	280,000	290,000	300,000	315,000	315,000	325,000
81023	1997 WW&SS Interest	400,602	375,391	349,888	320,120	320,120	288,165
81024	02 WW Debt - Interest	298,889	283,333	274,428	260,928	260,928	246,753
82111	04 Refunding - Principal	118,303	71,540	-	-	-	-
82121	04 Refunding - Interest	5,062	1,722	-	-	-	-
83020	1992 TRA Issue Principal	245,000	-	-	-	-	-
83021	1992 TRA Issue Interest	11,863	-	-	-	-	-
83030	93 Orig / 03 Rfnd TWDB - Prncpl	285,000	295,000	305,000	315,000	315,000	330,000
83031	93 Orig / 03 Rfnd TWDB - Intrst	110,162	99,214	89,869	77,669	77,669	65,068
Total Wastewater Expenses		**2,424,881**	**2,116,200**	**2,054,184**	**2,058,717**	**2,058,717**	**2,059,986**
Total Wastewater Expenses		**7,594,833**	**8,224,542**	**8,924,359**	**8,773,400**	**8,170,580**	**8,871,613**
224 SOLID WASTE FUND							
224-373	**Commercial Collection**						FTE: 5
51111	Salaries - Full Time	214,382	151,860	185,912	193,472	190,904	197,264
51121	Longevity	3,035	1,772	2,194	2,412	2,224	2,652
51126	License Pay	344	-	908	420	848	900
51130	Overtime	4,399	5,107	10,349	11,000	14,189	11,250
51201	TMRS Retirement	37,223	25,236	32,726	42,696	38,364	45,284

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51202	Health Insurance	39,636	32,279	37,060	37,680	46,195	41,220
51203	Disability Insurance	1,039	678	883	929	868	355
51204	Workers Comp Insurance	12,134	7,119	6,907	7,565	8,093	7,950
51205	Medicare Tax	3,177	2,125	2,749	2,846	2,784	2,912
51206	Unemployment Comp Ins	2,002	38	495	225	1,890	225
52010	Office Supplies	350	349	364	350	350	350
52030	Clothing	1,983	1,939	2,044	1,780	2,112	1,300
52031	Clothing - Safety Gear	665	545	-	-	1,100	500
52040	Gas & Oil	50,961	51,104	83,838	61,300	53,096	62,072
52050	Minor Tools/Instruments	1,344	361	459	500	500	500
52060	Cleaning Supplies	2,023	1,269	992	1,400	1,400	1,400
52070	Chemical Supplies	-	108	593	500	500	500
52130	Other Supplies	289	318	502	250	250	250
52200	Non Capital Equipment Purchases	-	13,916	-	4,053	18,844	-
52220	Commercial Containers	49,660	14,319	31,360	40,000	20,000	40,000
54020	Maint - Mach/Tools/Instruments	-	-	164	500	500	500
54030	Radio Maintenance	501	703	871	587	655	587
54040	Motor Vehicle Maintenance	45,378	35,328	26,714	44,447	40,108	40,500
54120	Container Maintenance	11,217	12,185	12,567	13,000	13,000	13,000
55080	Travel & Training	537	1,055	443	750	750	750
55090	Memberships/Subscriptions	185	375	143	950	475	475
56012	Insurance - Fleet	2,739	9,216	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	-	-	-	-	12,711
90300	Vehicle & Equipment	43,312	60,864	-	161,898	161,898	-
Total Commercial Collection Expenses		**528,515**	**430,168**	**441,235**	**631,510**	**621,897**	**485,407**
224-374	**Solid Waste Disposal**						FTE: 8
51111	Salaries - Full Time	331,860	318,826	303,578	315,115	314,615	316,441
51118	Salaries - Part Time	24,451	24,153	25,741	24,314	25,050	22,620
51121	Longevity	5,322	3,544	2,974	3,330	2,841	2,961
51126	License Pay	1,470	1,442	1,381	1,080	1,338	1,500
51130	Overtime	6,803	8,801	12,407	12,000	14,284	12,750
51201	TMRS Retirement	59,025	59,669	52,447	69,497	63,612	72,230
51202	Health Insurance	45,309	52,429	59,367	60,288	80,127	65,952
51203	Disability Insurance	1,293	1,249	1,205	1,513	1,378	569
51204	Workers Comp Insurance	9,994	10,216	8,906	9,462	10,830	9,877
51205	Medicare Tax	3,125	3,927	4,744	4,986	4,959	4,972
51206	Unemployment Comp Ins	2,768	23	951	450	407	450
52010	Office Supplies	1,817	1,481	1,737	1,500	1,500	3,000
52030	Clothing	1,912	2,150	2,827	3,200	2,500	2,340
52031	Clothing - Safety Gear	1,049	643	-	-	-	892
52040	Gas & Oil	97,883	95,024	145,957	140,700	91,141	110,000
52050	Minor Tools/Instruments	170	539	-	500	600	500
52060	Cleaning Supplies	2,788	3,416	2,975	2,500	2,500	2,500
52070	Chemical Supplies	122	33	280	250	250	250
52090	Botanical/Agricultural	380	233	-	-	-	-
52130	Other Supplies	497	747	1,064	400	400	400
52200	Non Capital Equipment Purchases	300	-	855	300	300	-
53010	Building Maintenance	8,286	10,946	5,601	5,000	10,000	5,000
53050	Maint-Street/Curbs/Gutters	390	1,049	-	2,200	1,372	2,000
53100	Landfill Maintenance Costs	-	1,229	-	2,500	1,000	57,500
54010	Office Equipment Maintenance	53	87	-	100	100	100
54020	Maint - Mach/Tools/Instruments	3,146	1,581	1,817	1,800	1,500	2,000
54030	Radio Maintenance	441	312	401	280	427	398
54040	Motor Vehicle Maintenance	41,137	54,346	54,622	60,000	44,656	60,000
55010	Rental of Equipment	642	277	-	500	500	500
55030	Long Distance/Circuit Ch	69	79	101	100	95	100
55040	Electric	14,675	14,713	15,265	15,600	16,201	16,000
55070	Purchased Services/Contracts	-	-	236,818	-	-	-
55080	Travel & Training	1,154	1,092	1,028	2,200	1,092	1,100
55090	Memberships/Subscriptions	-	353	242	500	353	300
55195	Cellular Phone Charges	2,640	1,166	910	1,256	875	1,344
55550	Waste Disposal Contract	623,917	667,550	685,941	681,022	675,000	701,839
55650	Yard Waste Contract	13,850	8,800	-	28,206	17,000	28,923

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55660	Composting Contract	3,710	4,121	4,059	4,500	4,300	4,500
56012	Insurance - Fleet	3,348	2,856	-	-	-	-
69020	Cap. Mach/Tools/Equip	-	-	67,671	-	-	-
90300	Vehicle & Equipment	26,272	40,264	55,000	-	-	-
Total Solid Waste Disposal Expenses		**1,342,068**	**1,399,366**	**1,758,874**	**1,457,149**	**1,393,103**	**1,511,808**
224-375	**Residential Collection**						FTE: 7
51111	Salaries - Full Time	350,473	450,939	334,250	255,189	291,276	267,358
51121	Longevity	5,818	4,445	4,003	3,390	3,649	3,648
51126	License Pay	72	552	-	-	-	-
51130	Overtime	1,905	4,980	23,853	11,000	24,732	11,250
51201	TMRS Retirement	59,700	74,811	59,494	56,241	59,080	60,327
51202	Health Insurance	73,628	98,910	72,679	52,752	73,082	57,708
51203	Disability Insurance	1,604	1,887	1,532	1,225	1,330	475
51204	Workers Comp Insurance	19,521	20,991	12,625	9,978	12,084	10,634
51205	Medicare Tax	5,192	6,403	5,121	3,749	4,424	3,879
51206	Unemployment Comp Ins	3,485	74	1,133	315	295	315
52010	Office Supplies	5	40	55	50	50	150
52030	Clothing	4,695	5,413	4,684	2,845	5,283	1,820
52031	Clothing - Safety Gear	1,536	614	-	-	-	1,050
52040	Gas & Oil	46,303	45,385	74,887	128,000	80,250	116,620
52050	Minor Tools/Instruments	-	799	-	-	-	-
52060	Cleaning Supplies	1,646	2,029	756	1,800	2,200	1,800
52120	Reproduction & Printing	-	300	-	300	300	200
52130	Other Supplies	2,655	1,283	2,437	2,000	2,000	2,000
52200	Non Capital Equipment Purchases	-	-	-	1,525	-	-
52220	Containers	-	-	-	-	-	10,000
53300	Driveway Repairs	-	126	-	1,000	1,000	1,000
54030	Radio Maintenance	487	593	1,255	82	330	582
54040	Motor Vehicle Maintenance	32,472	34,131	26,589	42,475	27,510	30,000
55070	Purchased Services/Contracts	7,905	5,730	126,068	500	500	500
55080	Travel & Training	525	350	-	1,500	750	750
56012	Insurance - Fleet	1,826	7,041	-	-	-	-
90300	Vehicle & Equipment	29,384	43,820	230,775	-	-	-
Total Residential Collection Expenses		**650,837**	**811,646**	**982,195**	**575,916**	**590,125**	**582,066**
224-377	**Recycling**						FTE: 1
51111	Salaries - Full Time	21,736	23,047	24,138	25,015	25,015	26,280
51121	Longevity	246	225	276	321	291	369
51130	Overtime	-	-	174	-	-	-
51201	TMRS Retirement	3,626	3,841	4,036	5,511	4,543	6,009
51202	Health Insurance	5,664	6,550	7,257	7,536	7,734	8,244
51203	Disability Insurance	104	112	115	120	112	47
51204	Workers Comp Insurance	1,189	999	731	838	820	907
51205	Medicare Tax	278	293	311	367	302	386
51206	Unemployment Comp Ins	274	5	99	45	270	45
52010	Office Supplies	-	57	46	50	50	50
52020	Postage	-	150	-	-	-	-
52030	Clothing	271	259	275	410	410	260
52031	Clothing - Safety Gear	61	71	-	-	-	150
52050	Minor Tools/Instruments	-	96	-	-	-	-
52060	Cleaning Supplies	254	259	328	300	300	300
52120	Reproduction & Printing	4,683	3,630	4,552	1,000	4,000	4,000
52130	Other Supplies	532	639	648	1,000	1,000	1,000
55040	Electric	993	1,170	1,411	1,350	1,452	1,500
55090	Memberships/Subscriptions	125	282	125	375	125	375
56030	Legal Advertising	4,655	8,115	3,400	3,000	4,000	4,000
57377	Bag Some Litter Project	1,503	1,971	-	-	2,000	2,000
Total Recycling Expenses		**46,194**	**51,771**	**47,921**	**47,238**	**52,424**	**55,922**
224-382	**Street Sweeping**						
51111	Salaries - Full Time	33,031	36,501	-	-	-	-
51121	Longevity	957	742	-	-	-	-

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51130	Overtime	427	428	-	-	-	-
51201	TMRS Retirement	5,772	6,096	-	-	-	-
51202	Health Insurance	5,664	6,550	-	-	-	-
51203	Disability Insurance	161	171	-	-	-	-
51204	Workers Comp Insurance	2,210	2,041	-	-	-	-
51205	Medicare Tax	472	493	-	-	-	-
51206	Unemployment Comp Ins	270	5	-	-	-	-
52010	Office Supplies	13	-	-	-	-	-
52030	Clothing	264	241	15	-	-	-
52031	Clothing - Safety Gear	131	118	-	-	-	-
52040	Gas & Oil	10,009	8,446	-	-	-	-
52050	Minor Tools/Instruments	20	-	-	-	-	-
52060	Cleaning Supplies	19	8	-	-	-	-
54030	Radio Maintenance	168	24	-	-	-	-
54040	Motor Vehicle Maintenance	17,442	31,443	-	-	-	-
56012	Insurance - Fleet	609	2,274	-	-	-	-
90300	Vehicle & Equipment	10,624	15,844	-	-	-	-
Total Street Sweeping Expenses		**88,263**	**111,425**	**15**	**-**	**-**	**-**
224-910	**Solid Waste**						
51140	Step/COLA Adjustment	-	-	-	-	-	7,500
56010	Liab/Comp Insurance	10,476	13,421	15,453	41,996	15,269	17,962
56012	Insurance - Fleet	-	-	25,081	34,791	34,023	35,052
56060	Retiree Health Insur Premiums	27,720	31,880	63,921	78,510	78,510	86,892
56120	Miscellaneous Expense	-	-	1,250	-	-	-
89603	Franchise Fee Street SRF	108,244	112,076	134,330	144,515	144,515	147,890
91230	Transfer to CIP Program	8,250	-	50,345	-	-	182,000
91240	Transfer to General Fund	-	6,287	8,550	3,610	3,610	3,379
91410	Bad Debt Expense	47,762	-	-	-	-	-
93170	Admin Cost Reimburse - General	368,296	398,612	396,704	410,589	410,589	377,773
93230	Admin Costs Wtr Fd(Util Bill)	38,372	-	42,897	44,398	44,398	47,395
93388	Admin Costs Fleet	72,416	108,076	148,302	153,493	153,493	202,399
93640	Admin Costs IT Operations	30,296	77,600	83,725	86,655	86,655	97,443
93720	Admin Costs Plan/Develop	76,480	-	-	-	-	-
94302	Transfer Insurance Fund	2,039	-	63,770	-	-	20,926
94306	Transfer - Equip Replace Fd	-	967	194,226	545,293	545,293	384,667
94309	Transfer - Computer Replace Fd	1,328	4,048	17,518	12,263	12,263	26,629
99100	Future Appropriation	-	-	-	9,989	-	100,000
Total Solid Waste Expenses		**791,679**	**752,967**	**1,246,072**	**1,566,102**	**1,528,618**	**1,737,907**
224-920	**Solid Waste**						
81029	Amortization Issue Costs	1,859	-	-	-	-	-
82111	04 Refunding - Principal	101,315	102,951	103,084	85,000	85,000	-
82121	04 Refunding - Interest	4,544	2,746	1,457	957	956	-
Total Solid Waste Expenses		**107,718**	**105,697**	**104,541**	**85,957**	**85,956**	**-**
Total Solid Waste Expenses		**3,555,274**	**3,663,040**	**4,580,852**	**4,363,872**	**4,272,123**	**4,373,110**
260 CEMETERY FUND							
260-460	**Cemetery Operations**						
51111	Salaries - Full Time	53,541	55,911	59,118	62,290	62,290	-
51121	Longevity	334	221	346	438	397	-
51130	Overtime	1,553	1,728	2,883	1,600	1,588	-
51201	TMRS Retirement	8,906	9,486	10,235	13,643	11,349	-
51202	Health Insurance	11,324	12,848	13,001	15,072	12,168	-
51203	Disability Insurance	223	239	281	299	276	-
51204	Workers Comp Insurance	1,191	1,115	909	1,009	995	-
51205	Medicare Tax	723	765	848	910	811	-
51206	Unemployment Comp Ins	599	10	169	90	80	-
52010	Office Supplies	39	75	-	-	-	-
52030	Clothing	463	552	720	665	550	-
52031	Clothing - Safety Gear	111	128	160	100	100	-
52040	Gas & Oil	4,014	4,037	5,102	5,700	3,128	-

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52050 Minor Tools/Instruments	58	534	567	450	350	-
52060 Cleaning Supplies	133	9	-	-	-	-
52070 Chemical Supplies	383	33	444	500	400	-
52090 Botanical/Agricultural	1,469	1,683	3,782	3,850	3,500	-
52130 Other Supplies	594	265	520	650	650	-
52200 Non Capital Equipment Purchases	305	320	351	950	950	-
53080 Parks Maintenance	3,288	3,523	3,856	3,650	3,650	-
54020 Maint - Mach/Tools/Instruments	921	299	342	750	605	-
54030 Radio Maintenance	84	64	72	75	55	-
54040 Motor Vehicle Maintenance	2,934	1,543	1,868	3,000	2,054	-
54150 Maint - Fence/Netting@Parks	589	1,149	-	1,500	1,400	-
55010 Rental of Equipment	849	715	-	1,500	1,500	-
55080 Travel & Training	-	-	-	116	-	-
55195 Cellular Phone Charges	516	526	544	647	325	-
56012 Insurance - Fleet	304	214	241	265	214	-
57022 Improvements - Cemetery	-	4,455	8,887	25,000	24,800	-
90300 Vehicle & Equipment	1,440	1,904	3,110	5,958	1,500	-
Total Cemetery Operations Expenses	**96,888**	**104,351**	**118,356**	**150,677**	**135,685**	**-**
260-910 Cemetery						
94302 Transfer Insurance Fund	-	-	5,110	-	-	-
Total Cemetery Expenses	**-**	**-**	**5,110**	**-**	**-**	**-**
Total Cemetery Expenses	**96,888**	**104,351**	**123,466**	**150,677**	**135,685**	**-**
302 MEDICAL INSURANCE FUND						
302-910 Medical Insurance						
55070 Purchased Services/Contracts	-	-	-	20,000	-	-
56210 Prior Year Adjustments	32,298	-	-	-	-	-
78980 EPSI Insurance Disbursements	107,812	111,532	111,270	130,000	98,000	115,000
78981 EPSI Premiums	24,372	36,406	52,706	60,646	104,000	159,772
78982 EPSI Admin Costs (Vision/Dental)	20,469	37,900	-	-	-	-
78983 Claims Disbursements - Medical	1,445,164	1,767,666	1,873,038	1,956,228	1,600,000	2,367,000
78984 Admin Costs - Plan Administrator	461,636	555,562	672,561	715,287	800,000	660,770
Total Medical Insurance Expenses	**2,091,751**	**2,509,066**	**2,709,575**	**2,882,161**	**2,602,000**	**3,302,542**
Total Medical Insurance Expenses	**2,091,751**	**2,509,066**	**2,709,575**	**2,882,161**	**2,602,000**	**3,302,542**
306 CAPITAL EQUIPMENT FUND						
306-379 Capital Equipment Fund						
69020 Cap. Mach/Tools/Equip	462,776	380,757	619,461	366,000	382,349	-
69040 Motor Vehicles	453,408	356,397	2,109,566	1,018,501	740,341	684,300
Total Capital Equipment Fund Expenses	**916,184**	**737,154**	**2,729,026**	**1,384,501**	**1,122,690**	**684,300**
306-920 Equipment Fund						
82070 Lease Principal	-	-	567,266	194,380	194,380	194,380
82080 Lease Interest	-	-	44,011	20,961	20,961	20,961
Total Equipment Fund Expenses	**-**	**-**	**611,277**	**215,341**	**215,341**	**215,341**
Total Equipment Fund Expenses	**916,184**	**737,154**	**3,340,303**	**1,599,842**	**1,338,031**	**899,641**
307 FIRE EQUIPMENT REPLACEMENT FUND						
307-380 Fire Equipment Replacement Fund						
69040 Motor Vehicles	-	35,989	-	-	-	-
Total Fire Equipment Replacement Fund Expenses	**-**	**35,989**	**-**	**-**	**-**	**-**
307-920 Fire Equipment						
82070 Lease Principal (Firetruck)	66,866	69,447	-	-	-	-
82080 Lease Interest (Firetruck)	22,460	22,652	-	-	-	-
Total Fire Equipment Expenses	**89,326**	**92,099**	**-**	**-**	**-**	**-**

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Total Fire Equipment Expenses	**89,326**	**128,088**	**-**	**-**	**-**	**-**
309 COMPUTER EQUIPMENT FUND						
309-655 IS Computer/Software Equipment						
52200 Non Capital Equipment Purchases	73,049	66,514	40,530	65,237	49,690	92,380
69020 Cap. Mach/Tools/Equip	-	44,514	81,071	73,131	80,850	103,172
69025 Capital Purch- Software License	32,531	16,031	17,726	25,000	3,000	149,096
Total IS Computer/Software Equipment Expenses	**105,580**	**127,059**	**139,328**	**163,368**	**133,540**	**344,648**
309-920 Computer Equipment						
82070 Software Lease Principal	189,093	196,993	205,223	-	-	-
82080 Software Lease Interest	17,125	8,211	1,057	-	-	-
Total Computer Equipment Expenses	**206,218**	**205,204**	**206,280**	**-**	**-**	**-**
Total Computer Equipment Expenses	**311,798**	**332,263**	**345,608**	**163,368**	**133,540**	**344,648**
461 OAKWOOD CEMETERY ENDOWMENT FUND						
461-910 Oakwood Cemetery Endowment Fund						
95101 Transfer to General Fund	-	-	-	-	-	6,057
95260 Transfer to Cemetery Fund	17,906	10,717	11,516	11,800	11,800	-
Total Oakwood Cemetery Endowment Fund Expenses	**17,906**	**10,717**	**11,516**	**11,800**	**11,800**	**6,057**
Total Oakwood Cemetery Endowment Fund Expenses	**17,906**	**10,717**	**11,516**	**11,800**	**11,800**	**6,057**
601 COURT SECURITY SRF						
601-432 Court Security Division						FTE: 1
51111 Salaries - Full Time	18,165	37,563	39,673	40,777	40,777	42,838
51121 Longevity	-	27	74	121	91	169
51123 Incentive Pay	-	138	-	-	-	-
51126 License Pay	311	491	908	600	848	900
51130 Overtime	-	515	381	1,200	145	800
51201 TMRS Retirement	3,017	6,429	6,736	9,026	7,496	9,901
51202 Health Insurance	5,898	6,550	7,546	7,536	12,109	8,244
51203 Disability Insurance	3	180	189	196	183	77
51204 Workers Comp Insurance	462	843	659	734	731	797
51205 Medicare Tax	241	510	542	602	521	637
51206 Unemployment Comp Ins	-	(40)	-	45	99	45
52040 Gas & Oil	-	1,570	2,471	13,600	2,165	2,420
52130 Other Supplies	4,666	3,919	538	1,000	400	1,000
54040 Motor Vehicle Maintenance	-	138	499	1,000	180	700
55080 Travel & Training	-	-	905	987	700	792
55090 Memberships/Subscriptions	-	-	-	60	60	60
55195 Cellular Phone Charges	-	-	100	268	335	312
56012 Insurance - Fleet	-	-	273	300	300	300
Total Court Security Division Expenses	**32,763**	**58,833**	**61,494**	**78,052**	**67,140**	**69,992**
Total Court Security Division Expenses	**32,763**	**58,833**	**61,494**	**78,052**	**67,140**	**69,992**
602 COURT TECHNOLOGY SRF						
602-910 Court Technology						
52200 Non Capital Equipment	1,774	2,553	10,023	10,000	2,800	10,000
Total Court Technology Expenses	**1,774**	**2,553**	**10,023**	**10,000**	**2,800**	**10,000**
Total Court Technology Expenses	**1,774**	**2,553**	**10,023**	**10,000**	**2,800**	**10,000**
603 STREET FUND						
603-323 Streets						FTE: 19
51111 Salaries - Full Time	591,921	603,646	636,899	657,064	607,563	651,589
51115 Seasonal	42,875	25,862	39,671	43,000	40,925	43,000
51121 Longevity	11,877	9,498	7,991	6,932	6,260	7,844
51130 Overtime	10,020	15,725	31,087	12,000	31,201	13,000
51201 TMRS Retirement	99,381	104,459	110,544	144,419	115,445	148,702

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51202	Health Insurance	107,641	124,446	134,237	150,720	159,422	156,636
51203	Disability Insurance	2,661	2,762	2,685	3,140	2,609	1,345
51204	Workers Comp Insurance	40,862	36,257	29,466	30,193	29,349	30,950
51205	Medicare Tax	7,139	7,421	8,689	9,628	8,636	9,562
51206	Unemployment Comp Ins	5,880	157	2,217	900	1,452	855
52010	Office Supplies	73	308	283	350	350	350
52030	Clothing	5,385	4,905	6,112	7,965	6,000	7,432
52031	Clothing - Safety Gear	3,231	3,849	3,594	3,312	3,000	4,835
52040	Gas & Oil	66,699	55,132	92,006	77,300	56,966	67,100
52050	Minor Tools/Instruments	2,268	2,581	3,702	2,500	2,500	2,500
52060	Cleaning Supplies	653	738	933	750	750	750
52070	Chemical Supplies	211	365	592	1,000	1,000	1,000
52100	Traffic Supplies	12,460	18,187	16,973	15,000	20,000	20,000
52130	Other Supplies	121	176	1,085	200	200	200
52200	Non Capital Equipment Purchases	3,971	3,009	3,944	5,976	5,000	28,376
53050	Maint-Street/Curbs/Gutters	89,865	78,979	102,298	132,125	132,000	143,270
53051	Street Infrastructure Project	11,327	558,922	369,511	325,786	325,000	510,916
53053	Street Lighting	335	15	83	2,000	2,000	2,000
53160	Sidewalks Maintenance	6,426	3	2,267	10,000	10,000	10,000
53170	Street Sign Replacement	5,641	13,574	5,340	10,000	10,000	15,000
54020	Maint - Mach/Tools/Instruments	278	154	302	600	600	600
54030	Radio Maintenance	1,254	719	741	1,200	570	1,250
54040	Motor Vehicle Maintenance	44,247	65,538	51,551	55,500	34,282	55,000
55010	Rental of Equipment	-	-	6,000	300	300	300
55030	Long Distance/Circuit Ch	30	37	15	50	40	-
55040	Electric	171,811	164,070	181,840	170,000	186,410	173,000
55070	Purchased Services/Contracts	15,000	-	136,106	-	-	-
55080	Travel & Training	2,884	200	823	4,710	3,000	4,710
55090	Memberships/Subscriptions	143	228	314	310	320	335
55195	Cellular Phone Charges	1,850	1,733	1,534	1,350	1,350	1,416
55200	Pager Air Time	189	123	-	-	-	-
56012	Insurance - Fleet	10,957	10,675	-	-	-	-
57100	Street Light Installation	1,297	1,333	990	86,411	10,000	10,000
57580	GRANT MATCH CASH - HWY 30 WIDENING	-	-	39,124	-	-	-
69020	Cap. Mach/Tools/Equip	-	-	-	13,000	9,920	37,000
90300	Vehicle & Equipment	48,548	64,276	-	-	-	-
Total Streets Expenses		**1,427,411**	**1,980,062**	**2,031,550**	**1,985,691**	**1,824,420**	**2,160,823**
603-382	**Street Sweeping**						FTE: 1
51111	Salaries - Full Time	-	-	37,503	38,567	38,567	38,566
51121	Longevity	-	-	797	838	772	886
51130	Overtime	-	-	1,828	800	1,132	800
51201	TMRS Retirement	-	-	6,588	8,571	7,116	8,897
51202	Health Insurance	-	-	7,481	7,536	11,113	8,244
51203	Disability Insurance	-	-	178	185	172	69
51204	Workers Comp Insurance	-	-	1,655	1,778	1,772	1,832
51205	Medicare Tax	-	-	543	571	505	572
51206	Unemployment Comp Ins	-	-	99	45	270	45
52030	Clothing	-	-	260	400	400	323
52031	Clothing - Safety Gear	-	-	9	100	100	100
52040	Gas & Oil	-	-	4,806	12,300	24,512	42,900
52060	Cleaning Supplies	-	-	-	25	25	25
54040	Motor Vehicle Maintenance	-	-	10,741	30,000	16,950	25,000
Total Street Sweeping Expenses		**-**	**-**	**72,487**	**101,716**	**103,406**	**128,259**
603-384	**Drainage Maintenance**						FTE: 4
51111	Salaries - Full Time	97,479	114,283	119,197	124,020	124,020	128,339
51121	Longevity	1,382	1,115	1,318	1,497	1,373	1,689
51130	Overtime	2,732	4,957	9,067	3,000	8,507	3,000
51201	TMRS Retirement	16,426	19,988	21,268	27,300	23,032	29,321
51202	Health Insurance	23,124	26,216	29,254	30,144	34,315	32,976
51203	Disability Insurance	350	507	566	595	547	231
51204	Workers Comp Insurance	6,121	6,543	5,336	5,717	5,745	6,096

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		05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
51205	Medicare Tax	827	1,070	1,165	1,184	1,063	1,248
51206	Unemployment Comp Ins	1,120	20	396	180	332	180
52010	Office Supplies	10	14	9	50	25	50
52030	Clothing	1,052	1,021	1,183	1,631	1,600	1,424
52031	Clothing - Safety Gear	728	633	347	629	600	1,054
52040	Gas & Oil	8,227	7,851	12,135	10,600	6,772	7,700
52050	Minor Tools/Instruments	269	441	370	850	850	850
52060	Cleaning Supplies	72	41	-	-	100	100
52130	Other Supplies	200	154	99	500	500	500
52200	Non Capital Equipment Purchases	1,280	1,653	828	888	888	4,000
53110	Drainage Maintenance	18,420	(6)	8,377	10,000	10,000	10,000
54020	Maint - Mach/Tools/Instruments	59	-	-	300	300	300
54040	Motor Vehicle Maintenance	2,332	1,432	2,785	3,000	1,854	3,000
55040	Electric	3,560	1,289	-	730	357	4,000
55080	Travel & Training	1,075	-	1,191	1,000	1,000	1,000
55090	Memberships/Subscriptions	50	-	79	50	50	60
56012	Insurance - Fleet	-	206	-	-	206	-
90300	Vehicle & Equipment	2,700	3,688	-	-	-	-
Total Drainage Maintenance Expenses		**189,595**	**193,116**	**214,971**	**223,865**	**224,036**	**237,118**
603-910	**Street**						
51140	Step/COLA Adjustment	-	-	-	-	-	7,500
56012	Insurance - Fleet	-	-	11,401	14,186	13,493	18,429
56060	Retiree Health Insur Premiums	22,176	25,504	45,002	49,502	49,502	59,851
56120	Miscellaneous Expense	6,053	14,828	-	-	-	-
91230	Transfers to CIP Program	-	57,500	-	167,135	167,135	-
91240	Transfer to General Fund	-	21,033	18,100	8,061	8,061	7,306
93170	Admin Cost Reimburse - General	258,860	259,672	257,220	266,223	266,223	310,221
93388	Admin Costs Fleet	61,232	49,588	112,801	116,750	116,750	131,783
93640	Admin Costs IT Operations	-	-	62,072	64,245	64,245	84,247
94302	Transfer Insurance Fund	1,581	-	61,180	-	-	21,712
94306	Transfer - Equip Replace Fd	-	-	107,180	143,648	143,648	148,199
94309	Transfer - Computer Replace Fd	996	1,276	12,478	8,975	8,975	18,019
Total Street Expenses		**350,898**	**429,401**	**687,434**	**838,725**	**838,032**	**807,267**
Total Street Expenses		**1,967,904**	**2,602,579**	**3,006,442**	**3,149,997**	**2,989,894**	**3,333,467**
609 AIRPORT SRF							
609-399	**Airport SRF**						
51115	Seasonal	3,563	2,824	6,934	7,500	7,000	7,800
51130	OVERTIME	-	-	225	-	-	-
51204	Workers Comp Insurance	217	158	260	160	152	152
51205	Medicare Tax	51	40	75	105	102	105
51206	Unemployment Comp Ins	-	(23)	11	165	161	165
52031	Clothing - Safety Gear	-	-	-	100	100	100
52050	Minor Tools/Instruments	-	-	-	100	100	100
52070	Chemical Supplies	-	-	-	100	100	150
52130	Other Supplies	-	-	-	50	50	50
53010	Building Maintenance	-	17	-	2,000	2,000	2,000
53090	Special Maintenance Projects	-	850	-	2,000	2,000	2,000
53120	Airport Grounds Maintenance	1,682	815	2,926	22,000	5,000	2,000
55040	Electric	5,152	-	-	-	-	-
55077	Grant Match - Airport	-	-	-	10,000	-	-
Total Airport SRF Expenses		**10,665**	**4,681**	**10,430**	**44,280**	**16,765**	**14,622**
Total Airport SRF Expenses		**10,665**	**4,681**	**10,430**	**44,280**	**16,765**	**14,622**
610 LIBRARY SRF							
610-440	**Library SRF**						
52130	Other Supplies	-	-	-	4,301	-	-
54110	Book Replacement	141	-	972	900	800	1,000
55070	Purchased Services/Contracts	-	2,666	-	3,200	-	-
57037	Purchases - Special Monies	4,555	5,921	7,080	19,343	13,000	14,050

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	05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
57038 Purchs - RIF & TX Reading Club	2,043	1,166	1,629	2,272	1,000	1,800
57575 Gates Foundation Grant	1,852	2,323	-	-	-	-
57647 Literacy Project	1,029	1,662	340	-	1,000	1,000
95101 Transfer to General Fund	1,475	-	-	-	-	-
Total Library SRF Expenses	**11,095**	**13,738**	**10,022**	**30,016**	**15,800**	**17,850**
Total Library SRF Expenses	**11,095**	**13,738**	**10,022**	**30,016**	**15,800**	**17,850**
611 POLICE FORFEITURE SRF						
611-554 Police Forfeiture						
52400 K-9 Program	4,500	3,600	-	-	-	-
94306 Transfer - Equip Replace Fund	-	-	-	25,833	-	-
94309 Transfer - Computer Replace Fund	-	-	-	30,303	-	-
95101 Transfer to General Fund	-	-	-	5,200	-	-
Total Police Forfeiture Expenses	**4,500**	**3,600**	**-**	**61,336**	**-**	**-**
Total Police Forfeiture Expenses	**4,500**	**3,600**	**-**	**61,336**	**-**	**-**
612 School Resource Officer SRF						
612-555 School Resource Officers						FTE: 6
51111 Salaries - Full Time	201,349	274,054	285,764	288,897	293,021	303,962
51121 Longevity	2,868	2,658	2,961	2,939	2,990	3,508
51123 Incentive Pay	1,232	1,369	2,824	1,800	3,390	3,600
51124 Clothing	2,944	-	-	-	-	-
51126 License Pay	685	1,962	4,766	1,800	5,368	5,700
51130 Overtime	6,760	7,758	19,599	11,000	8,000	10,000
51132 Overtime - Police Tobacco Grant	1,846	979	1,768	-	1,506	-
51140 Step/COLA Adjustment	-	-	-	-	-	3,700
51201 TMRS Retirement	39,000	47,938	52,154	64,257	58,223	71,432
51202 Health Insurance	28,546	38,333	43,197	45,216	45,216	49,464
51203 Disability Insurance	1,062	1,314	1,325	1,364	1,316	718
51204 Workers Comp Insurance	5,800	6,257	4,878	5,200	5,694	5,654
51205 Medicare Tax	2,588	3,213	3,454	3,308	3,332	3,604
51206 Unemployment Comp Ins	1,359	72	594	270	270	270
52010 Office Supplies	277	449	377	500	500	500
52020 Postage	32	21	-	-	-	-
52030 Clothing	518	5,105	2,806	2,000	9,200	2,000
52040 Gas & Oil	9,010	10,546	12,137	14,000	8,471	9,350
52050 Minor Tools/Instruments	788	32	4,291	2,500	2,500	2,500
52080 Educational	1,125	95	-	750	750	1,200
52130 Other Supplies	2,980	2,999	129	500	500	500
54020 Maint - Mach/Tools/Instruments	-	-	724	2,400	2,400	2,000
54030 Radio Maintenance	100	828	697	684	515	756
54040 Motor Vehicle Maintenance	115	1,105	585	1,000	1,000	1,000
55030 Long Distance/Circuit Ch	12	22	6	50	25	50
55080 Travel & Training	1,999	1,622	5,230	6,100	6,100	5,306
55085 Community Relations	500	-	-	-	-	-
55090 Memberships/Subscriptions	-	-	160	480	480	240
55195 Cellular Phone Charges	1,846	2,226	1,729	1,340	1,554	1,872
56012 Insurance - Fleet	-	-	1,910	-	-	-
57551 Tobacco Grant - Sting Costs	540	695	376	-	-	-
57582 Secure Our Schools Grant Proj	44,699	3,788	-	-	-	-
90300 Vehicle & Equipment	5,624	7,444	21,108	5,600	5,600	-
94306 Transfer - Equip Replace Fund	-	-	-	11,250	11,250	11,000
Total School Resource Officers Expenses	**366,204**	**422,884**	**475,549**	**475,205**	**479,171**	**499,886**
612-910 SRO - Non-departmental						
94302 Transfer to Insurance Fund	-	-	15,330	-	-	-
Total SRO - Non-departmental Expenses	**-**	**-**	**15,330**	**-**	**-**	**-**
Total SRO - Non-departmental Expenses	**366,204**	**422,884**	**490,879**	**475,205**	**479,171**	**499,886**

614 POLICE GRANTS SRF

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	05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
614-559 Police Safety Grants						
54020 Maint. - Mach/Tools/Instruments	-	-	-	1,525	-	-
55080 Travel & Training	-	-	983	12,200	16,000	-
57471 Dgtl Fngrpint Imgr Grant Exps	3,299	899	-	-	-	-
57472 JAG Grant	14,095	1,805	12,948	19,200	12,000	-
57475 Grant Expenses	-	15,258	-	16,000	200	-
57552 Safe Community	-	569	1,172	4,280	3,000	-
Total Police Safety Grants Expenses	**17,394**	**18,531**	**15,103**	**53,205**	**31,200**	**-**
Total Police Safety Grants Expenses	**17,394**	**18,531**	**15,103**	**53,205**	**31,200**	**-**
618 Visitor and Arts Center SRF						
618-840 Visitor and Arts Center SRF						FTE: 2
51111 Salaries - Full Time	-	-	79,458	90,359	90,359	91,166
51121 Longevity	-	-	1,596	1,602	1,499	1,650
51130 Overtime	-	-	453	600	549	800
51201 TMRS Retirement	-	-	13,229	20,001	16,508	20,930
51202 Health Insurance	-	-	14,228	15,072	19,430	16,488
51203 Disability Insurance	-	-	348	434	304	164
51204 Workers Comp Insurance	-	-	125	154	155	164
51205 Medicare Tax	-	-	339	475	459	487
51206 Unemployment Comp Ins	-	-	198	90	184	90
52010 Office Supplies	228	1,973	1,169	1,000	1,000	1,600
52080 Educational	201	-	484	500	500	500
52120 Reproduction & Printing	2,365	2,305	2,822	3,000	3,000	3,000
52130 Other Supplies	186	-	372	300	300	400
52200 Non Capital Equipment Purchases	-	1,611	479	23,899	23,899	-
53010 Building Maintenance	1,484	4,452	-	-	-	-
54410 Maintenance of Art Pieces	-	1,026	1,593	1,610	1,610	1,610
55030 Long Distance/Circuit Ch	-	-	72	120	120	120
55040 Electric	7,830	10,892	20,790	12,800	17,497	22,000
55070 Purchased Services/Contracts	815	6,220	5,999	8,500	8,500	8,500
55080 Travel & Training	-	-	1,154	1,750	1,750	1,750
55090 Memberships/Subscriptions	-	100	600	620	620	1,500
55562 Copier Contracts	-	753	953	3,840	3,840	3,420
57108 Educational	4,231	5,188	6,647	5,000	5,000	5,000
57110 Historical Markers	-	-	2,166	2,500	2,500	2,500
57313 Sitescape	4,260	775	-	290	290	-
57909 Exhibits	2,056	4,276	4,079	4,000	4,000	4,000
57910 Performances	72	2,316	2,465	4,000	4,000	4,000
69020 Cap. Mach/Tools/Equip	-	11,060	-	13,595	13,595	-
78040 Arts Commision Contracts/Programs	-	38,153	42,980	40,400	40,000	41,200
Total Visitor and Arts Center SRF Expenses	**23,728**	**91,100**	**204,796**	**256,511**	**261,468**	**233,039**
618-910 Visitor and Arts Center SRF						
94302 Transfer Insurance Fund	-	-	5,110	-	-	2,147
94309 Transfer - Computer Replace FD	-	-	-	-	-	800
Total Visitor and Arts Center SRF Expenses	**-**	**-**	**5,110**	**-**	**-**	**2,947**
Total Visitor and Arts Center SRF Expenses	**23,728**	**91,100**	**209,906**	**256,511**	**261,468**	**235,986**
625 Huntsville Beautification						
625-910 Huntsville Beautification						
52090 Botanical/Agricultural	-	-	6,199	7,000	7,200	7,000
52130 Other Supplies	838	(1)	1,916	2,000	2,000	2,000
Total Huntsville Beautification Expenses	**838**	**(1)**	**8,115**	**9,000**	**9,200**	**9,000**
Total Huntsville Beautification Expenses	**838**	**(1)**	**8,115**	**9,000**	**9,200**	**9,000**
662 Hotel/Motel Tax - Arts						
662-885 Hotel/Motel Tax - Arts						
78040 Arts Commission Contract	50,452	-	-	-	-	-

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	05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
Total Hotel/Motel Tax - Arts Expenses	**50,452**	**-**	**-**	**-**	**-**	**-**
Total Hotel/Motel Tax - Arts Expenses	**50,452**	**-**	**-**	**-**	**-**	**-**
663 Hotel/Motel Tax - Tourism & Visitors Center						
663-881 Tourism						FTE: 1
51111 Salaries - Full time	-	-	-	-	-	45,977
51125 Car Allowance	-	-	-	-	-	4,900
51201 TMRS Retirement	-	-	-	-	-	11,473
51202 Health Insurance	-	-	-	-	-	8,244
51203 Disability Insurance	-	-	-	-	-	93
51204 Workers Comp Insurance	-	-	-	-	-	93
51205 Medicare Tax	-	-	-	-	-	738
51206 Unemployment Comp Ins	-	-	-	-	-	45
52010 Office Supplies	-	-	-	-	-	1,000
55070 Purchased Services/Contracts	-	-	-	-	-	30,000
55080 Travel & Training	-	-	-	-	-	7,525
55562 Copier Contracts	-	-	-	-	-	798
55800 Promotion & Marketing	-	-	-	-	-	27,500
56031 Advertising	-	-	-	-	-	87,700
56100 Tourism Promotion	183,528	195,840	192,863	216,290	149,536	5,500
56110 Event Funding	-	-	-	-	-	50,000
95101 Transfer to General Fund	-	-	-	75,644	75,644	-
95260 Transfer to Cemetery Fund	-	-	-	50,266	50,266	-
Total Tourism Expenses	**183,528**	**195,840**	**192,863**	**342,200**	**275,446**	**281,586**
663-882 Visitors Center						FTE: 1
51111 Salaries - Full time	-	-	-	-	-	30,659
51118 Salaries - Part Time	-	-	-	-	-	15,000
51201 TMRS Retirement	-	-	-	-	-	6,914
51202 Health Insurance	-	-	-	-	-	8,244
51203 Disability Insurance	-	-	-	-	-	55
51204 Workers Comp Insurance	-	-	-	-	-	55
51205 Medicare Tax	-	-	-	-	-	445
51206 Unemployment Comp Ins	-	-	-	-	-	45
52010 Office Supplies	-	-	-	-	-	500
54010 Office Equipment Maintenance	-	-	-	-	-	500
55231 Electric - Statue	-	-	-	-	-	6,100
55562 Copier Contracts	-	-	-	-	-	798
55620 Annual Audit Contract	-	-	-	-	-	8,000
55800 Promotion & Marketing	-	-	-	-	-	2,000
56010 Liab/Comp Insurance	-	-	-	-	-	1,000
Total Visitors Center Expenses	**-**	**-**	**-**	**-**	**-**	**80,315**
663-910 Hotel/Motel Tax - Tourism & Visitors Center						
95101 Transfer to General Fund	-	-	-	-	-	65,764
95260 Transfer to Cemetery Fund	-	-	-	-	-	50,642
95618 Transfer to Visitor and Arts Center	-	-	-	-	-	39,205
Total Hotel/Motel Tax - Tourism & Visitors Center Expenses	**-**	**-**	**-**	**-**	**-**	**155,611**
Total Hotel/Motel Tax - Tourism & Visitors Center Expens	**183,528**	**195,840**	**192,863**	**342,200**	**275,446**	**517,512**
664 Hotel/Motel Tax - Visitor Center						
664-882 Hotel/Motel Tax - Visitors Center						
52200 Non Capital Equipment Purchases	-	-	-	2,411	-	-
53010 Building Maintenance	-	-	1,069	-	-	-
55070 Purchased Services/Contracts	-	-	-	-	22,000	-
55231 Electric - Statue	2,869	2,428	2,824	3,800	2,650	-
55239 Council Community Discretionary	8,500	-	-	-	-	-
55606 Payments to Chamber/Visit Cntr	107,176	119,160	123,396	138,500	128,257	-
55620 Annual Audit Contract	-	5,250	2,200	5,000	5,000	-
56040 Other	12,358	-	-	-	-	-
68020 Improvements	-	-	-	35,000	8,500	-

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	05-06 Actuals	06-07 Actuals	07-08 Actuals	08-09 Budget	08-09 Estimate	09-10 Adopted
91240 Transfer to General Fund	-	50,000	50,000	-	-	-
Total Hotel/Motel Tax - Visitors Center Expenses	**130,903**	**176,838**	**179,490**	**184,711**	**166,407**	**-**
664-910 Hotel/Motel Tax - Visitors Center						
55239 Council Community Discretionary	-	-	1,500	5,000	5,000	-
95101 Transfer to General Fund	-	-	-	27,782	27,782	-
Total Hotel/Motel Tax - Visitors Center Expenses	**-**	**-**	**1,500**	**32,782**	**32,782**	**-**
Total Hotel/Motel Tax - Visitors Center Expenses	**130,903**	**176,838**	**180,990**	**217,493**	**199,189**	**-**
665 STATUE PAVER FUND						
665-884 Statue Paver Stones						
55800 Promotion & Marketing	-	1,125	-	-	-	-
57950 Paver Project	10,554	-	6,253	10,000	6,500	6,500
Total Statue Paver Stones Expenses	**10,554**	**1,125**	**6,253**	**10,000**	**6,500**	**6,500**
Total Statue Paver Stones Expenses	**10,554**	**1,125**	**6,253**	**10,000**	**6,500**	**6,500**
Total Expenses for all Funds	**44,365,097**	**46,264,303**	**56,490,671**	**58,776,329**	**49,822,411**	**54,591,609**

City of Huntsville

Fiscal Year 2009-2010 Budget

Debt

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Description of Debt

The City's total outstanding debt at October 1, 2009, is $43,877,973. Debt payments for FY 2009-10, including Trinity River Authority (TRA) contract debt, comprise approximately 13.6% of the total citywide budget, excluding transfers. When pass through contract debt is not considered, debt payments comprise 11% of the total combined budget of these funds. The below tables show total municipal debt by use:

City of Huntsville
Summary of Total Municipal Debt by Use

	General Obligation	Water	Wastewater	Solid Waste	**Total**
Streets	10,475,000	-	-	-	**10,475,000**
Golf	4,495,000	-	-	-	**4,495,000**
Fire Station (2004)	980,000	-	-	-	**980,000**
Aquatic Center	450,000	-	-	-	**450,000**
Enterprise Infrastructure	-	1,645,000	11,995,000	-	**13,640,000**
TRA Contract	-	9,985,000	1,415,000	-	**11,400,000**
Fire Station (2009)	1,646,000	-	-	-	**1,646,000**
Solid Waste Automation	**-**	**-**	**-**	791,973	**791,973**
Total Municipal Debt	**18,046,000**	**11,630,000**	**13,410,000**	**791,973**	**43,877,973**

The below tables show total municipal debt service requirements for FY 09-10 by fund:

City of Huntsville
Summary of FY 09-10 Debt Service Requirements

	Current Outstanding Balance	**Debt Service Requirement FY 09-10**		
		Principal	**Interest**	**Total**
General Obligation Fund	18,046,000	1,334,000	653,729	1,987,729
Water Fund	11,630,000	975,000	672,014	1,647,014
Wastewater Fund	13,410,000	1,460,000	599,986	2,059,986
Equipment Replacement Fund	791,973	188,048	27,291	215,339
Total Municipal Debt	**$ 43,877,973**	**3,957,048**	**1,953,020**	**5,910,068**

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General Obligation Debt Service Fund

Debt Payable from Ad Valorem (Property) Taxes

The City's total outstanding General Obligation Debt, payable from ad valorem (property) taxes at October 1, 2009, is $18,046,000. The below table shows the use of those funds:

City of Huntsville
Outstanding General Obligation Debt

Streets*	$ 10,475,000	Fire Stations ('04 & '09)	$ 2,626,000
Golf	$ 4,495,000	Aquatic Center	$ 450,000

* $3,703,000 of 2005 refunding bonds

Future Outlook and Impact

The City's legal debt limit is 10% of Huntsville's assessed value. Based on current assessed value of $1,171,742,739, the legal debt limit is $117,174,274. Council expects to be able to meet current outstanding debt payments with the adopted property tax rate 40.07¢ per $100 assessed tax rate. The FY 2009-10 property tax rate remains the same as the prior year. The debt portion of the property tax rate for FY 2009-10 is 17.58¢ and constitutes 44% of the total tax rate. The debt portion of the property tax rate for the prior fiscal year was 18.99¢. This represents a decrease of 1.41¢ in the debt service tax rate.

In November 2001, debt in the amount of $5,000,000 was issued for construction of a golf course. The City issued debt in FY 2003-04 in the amount of $1,200,000 to build a fire station and for improvements to two existing fire stations. A refunding issue in 2004 in the amount of $2,200,000 replaced debt issues in General, Water, Wastewater, and Solid Waste Funds. In 2005, a refunding issue in the amount of $3,820,000 was issued for the outstanding street certificate of obligation principal of $4,965,000. Also in 2005, tax notes in the amount of $1,145,000 were issued for the construction of an aquatic center and the purchase of equipment (asphalt paver). In 2009, there was a refunding issue in the amount of $6,405,000 for Series 1998 certificate of obligation.

In the November 2009 election, the voters approved bond financing for library expansion up to $3,500,000 and design is underway. Contributions from citizens and the city may result in financing at a lower amount with contracts anticipated in the fiscal year.

Operating Leases

The City has four years remaining on an original five-year lease purchase of solid waste vehicles. The original lease amount was $986,352, with a remaining balance as of September 30, 2009 of $791,973.

Water and Wastewater Funds

Revenue bond covenants require that net revenues of the combined water and wastewater utilities equal to at least one and one-fourth times the average annual requirements for the payment of principal and interest on the City revenue bonds. The City has at all times met this requirement. Contract debt with the Trinity River Authority (TRA) is considered an operating expense.

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Water Fund

Debt payments, comprising 15% of the total Water Fund budget, consists of contract debt with the Trinity River Authority on the surface water treatment plant, water distribution lines to serve Texas Department of Criminal Justice (TDCJ) units and Tenaska ($9,985,000 outstanding balance), and waterworks revenue bonds for water capital projects.

Contract debt with the Trinity River Authority (TRA) includes debt issued in 1996 used to provide water to the TDCJ's Ellis Unit, Estelle Unit, and the Medical Facility. Delivery of water to these units required construction of pumping, metering, and pipeline facilities. TDCJ pays a monthly minimum service charge equal to the amount necessary to amortize the debt and purchase water from the City at the rate that the City pays TRA. In 1997, the City issued debt through TRA for improvements to the water treatment plant including an additional clarifier, modifying two existing clarifiers and modifying existing filters. In early 1999, the City issued debt for expansion of the water plant to serve Tenaska, an electric cogenerating plant. This debt is fully paid by Tenaska.

The City plans to undertake a refunding of a 1999 contract bond issue from the Trinity River Authority for plant improvements related to the city's contract to supply water to the Tenaska electric plant. The city pays debt service on the TRA issue. The refunding is anticipated to have net savings of over $500,000 or more at a reduction of approximately two percent over the remaining life of ten years.

Future Outlook and Impact

The City issued $1,995,000 in waterworks revenue bonds for water capital projects in FY 2007-08. The upfront cost of $1,190,000 for the design, engineering, and sludge land purchase portions of the Trinity River Authority Plant Revitalization project was included in the FY 2007-08 capital improvement budget. A reimbursement agreement has been approved in which the City will be reimbursed these funds upon any bond issue by the Trinity River Authority related to plant improvements. Any approved bond would be issued by TRA, with contract debt to the City. A three year call will allow early defeasement by the City. The amount of any necessary financing for future plant repair or improvement depends upon approval and the alternatives selected.

Wastewater Fund

Debt payments comprise approximately 26% of the total Wastewater Fund budget. Debt in the Wastewater Fund is comprised of several categories: 1) revenue bonds issued in 1997 and 2002 ($11,995,000 outstanding balance); and 2) contract debt with the Trinity River Authority (TRA) for a financing agreement for sewer lateral lines and for work done at the wastewater plants as a result of U.S. Environmental Protection Agency (USEPA) mandates ($1,415,000 outstanding balance).

Future Outlook and Impact

In 1997, the City issued revenue bonds in the amount of $14,395,000 for construction of a third wastewater treatment plant and to provide sewer service to an area that did not have access to city sewer service. In 2002, the City issued revenue bonds for $7,255,000 for expansion of sewer service to areas near the new wastewater treatment plant and extension of wastewater lines to un-served areas, including the Highway 75 South area. No future debt issues are planned.

Solid Waste Fund

In 1993, the City issued $1,600,000 in certificates of obligation to finance the closing of the City landfill, construction of a transfer station, purchase of equipment for use in transferring the waste and the related engineering costs of the change. The debt was refunded in 2004 for overall cost savings. The final payment on this issue was made in FY 2008-09.

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Future Outlook and Impact

In November of 2007, the City Council approved the purchase and financing of equipment for conversion to automated residential collection of solid waste. The FY 2009-10 budget includes $215,341 for the projected debt service. Services with the new system were begun September 2008.

Computation of Legal Debt Margin

				October 1, 2009
Assessed Value less Exemptions:			$	1,171,742,739
Debt Limit 10 Percent of Assessed Value			$	117,174,274
Amount of Debt Applicable to Debt Limit:				
General Obligation Debt:				
2000 Combination Tax & Revenue Certificate of Obligation - Street Arterial		340,000		
2001 Certificate of Obligation - Golf Course		4,495,000		
2004 Certificate of Obligation - Fire Station		980,000		
2005 Tax Notes		450,000		
2005 Refunding Series		3,730,000		
2009 Certificate of Obligation – Fire Station		1,646,000		
2009 Refunding Series	$	6,405,000	$	18,046,000
Net General Obligation Debt Payable from Ad Valorem Taxes			$	18,046,000
Interest & Sinking Fund Balance as of September 30				(386,806)
Total Net General Obligation Debt Payable from Ad Valorem Taxes				17,659,194
Ratio of Net General Obligation Debt to Taxable Assessed Valuation per $100				1.5%

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Summary of General Obligation Debt

General Obligation Debt	Current Outstanding Balance	Debt Service Requirement FY 2009-10		
		Principal	Interest	Total
Street Arterials CO Series 2000, $5,000,000	340,000.00	340,000.00	16,490.00	356,490.00
Tax and Revenue Golf CO Series 2001, $5,000,000	4,495,000.00	100,000.00	221,280.00	321,280.00
Tax and Revenue Fire Station CO Series 2004, $1,200,000	980,000.00	50,000.00	36,342.50	86,342.50
Refunding Bonds Series 2005	3,730,000.00	30,000.00	131,296.00	161,296.00
Tax Notes, Series 2005, $1,145,000	450,000.00	145,000.00	13,861.25	158,861,25
Tax and Revenue Fire Station CO Series 2009, $1,850,000	1,646,000.00	144,000.00	47,734.00	191,734.00
Refunding Bonds Series 2009	6,405,000.00	525,000.00	186,725.00	711,725.00
Total General Obligation Debt	**$ 18,046,000.00**	**1,334,000.00**	**653,728.75**	**1,987,728.75**

Summary of Water Fund Debt

Water Debt	Current Outstanding Balance	Debt Service Requirement FY 2009-10		
		Principal	Interest	Total
Trinity River Authority Contract Bonds Series 1996 $3,905,000.00	**$** 1,810,000.00	220,000.00	95,993.00	315,993.00
Trinity River Authority Contract Revenue Bonds Series 1997 $3,120,000.00	1,750,000.00	155,000.00	92,186.00	247,186.00
Trinity River Authority Contract Revenue Bonds Series 1999 $9,260,000.00	6,425,000.00	420,000.00	417,624.00	837,624.00
Waterworks and Sewer System Revenue Bonds, Series 2007 $1,995,000.00	1,645,000.00	180,000.00	66,211.26	246,211.26
Total Water Debt	**$ 11,630,000.00**	**975,000.00**	**672,014.26**	**1,647,014.26**

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Summary of Wastewater Fund Debt

Wastewater Debt		Current Outstanding Balance	Debt Service Requirement FY 2009-10		
			Principal	Interest	Total
Huntsville Texas Waterworks and Sewer $14,395,000.00	$	6,535,000.00	805,000.00	288,165.00	1,093,165.00
Waterworks and Sewer System Revenue Bonds Series 2002 $7,255,000.00		5,460,000.00	325,000.00	246,752.50	571,752.50
Trinity River Authority Contract Revenue Bonds Series Refunding 2003 $3,125,000.00		1,415,000.00	330,000.00	65,068.00	395,068.00
Total Wastewater Debt	**$**	**13,410,000.00**	**1,460,000.00**	**599,985.50**	**2,059,985.50**

Summary of Equipment Replacement Fund Debt

Solid Waste Debt		Current Outstanding Balance	Debt Service Requirement FY 2009-10		
			Principal	Interest	Total
2009 Solid Waste Automation	$	791,973.00	188,048.00	27,291.00	215,339.00
Total Equipment Replacement Debt	**$**	**791,973.00**	**188,048.00**	**27,291.00**	**215,339.00**

City of Huntsville
Summary of Total Municipal Debt Fund

City of Huntsville

Fiscal Year 2009-2010 Budget

DEBT SCHEDULES

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General Obligation Debt Service Fund- Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Total
2009-2010	18,046,000.00	1,334,000.00	653,728.75	1,987,728.75
2010-2011	16,712,000.00	1,343,000.00	608,920.50	1,951,920.50
2011-2012	15,369,000.00	1,398,000.00	565,628.50	1,963,628.50
2012-2013	13,971,000.00	1,272,000.00	524,694.00	1,796,694.00
2013-2014	12,699,000.00	1,317,000.00	483,881.00	1,800,881.00
2014-2015	11,382,000.00	1,367,000.00	440,291.50	1,807,291.50
2015-2016	10,015,000.00	1,411,000.00	393,636.52	1,804,636.52
2016-2017	8,604,000.00	1,476,000.00	343,221.50	1,819,221.50
2017-2018	7,128,000.00	1,526,000.00	289,324.50	1,815,324.50
2018-2019	5,602,000.00	1,592,000.00	232,148.50	1,824,148.50
2019-2020	4,010,000.00	685,000.00	189,133.00	874,133.00
2020-2021	3,325,000.00	260,000.00	162,095.00	422,095.00
2021-2022	3,065,000.00	275,000.00	149,775.00	424,775.00
2022-2023	2,790,000.00	285,000.00	136,625.00	421,625.00
2023-2024	2,505,000.00	300,000.00	122,827.50	422,827.50
2024-2025	2,205,000.00	225,000.00	110,250.00	335,250.00
2025-2026	1,980,000.00	240,000.00	99,000.00	339,000.00
2026-2027	1,740,000.00	255,000.00	87,000.00	342,000.00
2027-2028	1,485,000.00	265,000.00	74,250.00	339,250.00
2028-2029	1,220,000.00	280,000.00	61,000.00	341,000.00
2029-2030	940,000.00	295,000.00	47,000.00	342,000.00
2030-2031	645,000.00	315,000.00	32,250.00	347,250.00
2031-2032	330,000.00	330,000.00	16,500.00	346,500.00
		$ 18,046,000.00	$ 5,823,180.77	$ 23,869,180.77

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Bond Debt Service Schedule

City of Huntsville General Obligation
Street Arterials CO Series 2000, $5,000,000

Issue Date: **12/21/2000**

Maturity Date: **8/15/2020**

Trustee Account: **Wells Fargo Minneapolis: 6355060501**

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	8,245.00	8,245.00	
8/15/2010	340,000.00	8,245.00	348,245.00	356,490.00
Total	**$ 340,000.00**	**$ 16,490.00**	**$ 356,490.00**	**$ 356,490.00**

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Bond Debt Service Schedule

City of Huntsville General Obligation
Tax & Revenue Golf C/O Series 2001, $5,000,000

Issue Date: 11/15/2001

Maturity Date: 8/15/2032

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	110,640.00	110,640.00	
8/15/2010	100,000.00	110,640.00	210,640.00	321,280.00
2/15/2011	-	107,640.00	107,640.00	
8/15/2011	110,000.00	107,640.00	217,640.00	325,280.00
2/15/2012	-	104,340.00	104,340.00	
8/15/2012	115,000.00	104,340.00	219,340.00	323,680.00
2/15/2013	-	101,982.50	101,982.50	
8/15/2013	120,000.00	101,982.50	221,982.50	323,965.00
2/15/2014	-	99,462.50	99,462.50	
8/15/2014	125,000.00	99,462.50	224,462.50	323,925.00
2/15/2015	-	96,743.75	96,743.75	
8/15/2015	135,000.00	96,743.75	231,743.75	328,487.50
2/15/2016	-	93,706.25	93,706.25	
8/15/2016	140,000.00	93,706.25	233,706.25	327,412.50
2/15/2017	-	90,486.25	90,486.25	
8/15/2017	150,000.00	90,486.25	240,486.25	330,972.50
2/15/2018	-	86,961.25	86,961.25	
8/15/2018	155,000.00	86,961.25	241,961.25	328,922.50
2/15/2019	-	83,280.00	83,280.00	
8/15/2019	165,000.00	83,280.00	248,280.00	331,560.00
2/15/2020	-	79,320.00	79,320.00	
8/15/2020	175,000.00	79,320.00	254,320.00	333,640.00
2/15/2021	-	75,032.50	75,032.50	
8/15/2021	185,000.00	75,032.50	260,032.50	335,065.00
2/15/2022	-	70,500.00	70,500.00	
8/15/2022	195,000.00	70,500.00	265,500.00	336,000.00
2/15/2023	-	65,625.00	65,625.00	
8/15/2023	205,000.00	65,625.00	270,625.00	336,250.00
2/15/2024	-	60,500.00	60,500.00	
8/15/2024	215,000.00	60,500.00	275,500.00	336,000.00
2/15/2025	-	55,125.00	55,125.00	
8/15/2025	225,000.00	55,125.00	280,125.00	335,250.00
2/15/2026	-	49,500.00	49,500.00	
8/15/2026	240,000.00	49,500.00	289,500.00	339,000.00
2/15/2027	-	43,500.00	43,500.00	
8/15/2027	255,000.00	43,500.00	298,500.00	342,000.00
2/15/2028	-	37,125.00	37,125.00	
8/15/2028	265,000.00	37,125.00	302,125.00	339,250.00
2/15/2029	-	30,500.00	30,500.00	
8/15/2029	280,000.00	30,500.00	310,500.00	341,000.00
2/15/2030	-	23,500.00	23,500.00	
8/15/2030	295,000.00	23,500.00	318,500.00	342,000.00
2/15/2031	-	16,125.00	16,125.00	
8/15/2031	315,000.00	16,125.00	331,125.00	347,250.00
2/15/2032	-	8,250.00	8,250.00	
8/15/2032	330,000.00	8,250.00	338,250.00	346,500.00
Total	**$ 4,495,000.00**	**$ 3,179,690.00**	**$ 7,674,690.00**	**$ 7,674,690.00**

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Bond Debt Service Schedule

City of Huntsville General Obligation
Tax & Revenue Fire Station C/O Series 2004, $1,200,000

Issue Date: 4/22/2004

Maturity Date: 3/15/2024

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	50,000.00	18,508.75	68,508.75	
8/15/2010	-	17,833.75	17,833.75	86,342.50
2/15/2011	50,000.00	17,833.75	67,833.75	
8/15/2011	-	17,083.75	17,083.75	84,917.50
2/15/2012	55,000.00	17,083.75	72,083.75	
8/15/2012	-	16,190.00	16,190.00	88,273.75
2/15/2013	55,000.00	16,190.00	71,190.00	
8/15/2013	-	15,282.50	15,282.50	86,472.50
2/15/2014	60,000.00	15,282.50	75,282.50	
8/15/2014	-	14,232.50	14,232.50	89,515.00
2/15/2015	60,000.00	14,232.50	74,232.50	
8/15/2015	-	13,152.50	13,152.50	87,385.00
2/15/2016	60,000.00	13,152.50	73,152.50	
8/15/2016	-	12,072.50	12,072.50	85,225.00
2/15/2017	65,000.00	12,072.50	77,072.50	
8/15/2017	-	10,837.50	10,837.50	87,910.00
2/15/2018	65,000.00	10,837.50	75,837.50	
8/15/2018	-	9,602.50	9,602.50	85,440.00
2/15/2019	70,000.00	9,602.50	79,602.50	
8/15/2019	-	8,202.50	8,202.50	87,805.00
2/15/2020	70,000.00	8,202.50	78,202.50	
8/15/2020	-	6,802.50	6,802.50	85,005.00
2/15/2021	75,000.00	6,802.50	81,802.50	
8/15/2021	-	5,227.50	5,227.50	87,030.00
2/15/2022	80,000.00	5,227.50	85,227.50	
8/15/2022	-	3,547.50	3,547.50	88,775.00
2/15/2023	80,000.00	3,547.50	83,547.50	
8/15/2023	-	1,827.50	1,827.50	85,375.00
2/15/2024	85,000.00	1,827.50	86,827.50	86,827.50
Total	**$ 980,000.00**	**$ 322,298.75**	**$ 1,302,298.75**	**$ 1,302,298.75**

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Bond Debt Service Schedule

City of Huntsville General Obligation
Refunding Bonds, Series 2005, $3,820,000

Issue Date:

Maturity Date:

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	65,648.00	65,648.00	
8/15/2010	30,000.00	65,648.00	95,648.00	161,296.00
2/15/2011	-	65,120.00	65,120.00	
8/15/2011	375,000.00	65,120.00	440,120.00	505,240.00
2/15/2012	-	58,520.00	58,520.00	
8/15/2012	375,000.00	58,520.00	433,520.00	492,040.00
2/15/2013	-	51,920.00	51,920.00	
8/15/2013	375,000.00	51,920.00	426,920.00	478,840.00
2/15/2014	-	45,320.00	45,320.00	
8/15/2014	370,000.00	45,320.00	415,320.00	460,640.00
2/15/2015	-	38,808.00	38,808.00	
8/15/2015	385,000.00	38,808.00	423,808.00	462,616.00
2/15/2016	-	32,032.00	32,032.00	
8/15/2016	380,000.00	32,032.00	412,032.00	444,064.00
2/15/2017	-	25,344.00	25,344.00	
8/15/2017	365,000.00	25,344.00	390,344.00	415,688.00
2/15/2018	-	18,920.00	18,920.00	
8/15/2018	335,000.00	18,920.00	353,920.00	372,840.00
2/15/2019	-	13,024.00	13,024.00	
8/15/2019	300,000.00	13,024.00	313,024.00	326,048.00
2/15/2020	-	7,744.00	7,744.00	
8/15/2020	440,000.00	7,744.00	447,744.00	455,488.00
Total	**$ 3,730,000.00**	**$ 844,800.00**	**$ 4,574,800.00**	**$ 4,574,800.00**

City of Huntsville General Obligation
Tax Notes, Series 2005, $1,145,000

Issue Date:

Maturity Date:

Payment Date	Principal	Interest	Total	Annual Total
3/15/2010	145,000.00	8,217.50	153,217.50	
9/15/2010	-	5,643.75	5,643.75	158,861.25
3/15/2011	150,000.00	5,643.75	155,643.75	
9/15/2011	-	2,906.25	2,906.25	158,550.00
3/15/2012	155,000.00	2,906.25	157,906.25	157,906.25
Total	**$ 450,000.00**	**$ 25,317.50**	**$ 475,317.50**	**$ 475,317.50**

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Bond Debt Service Schedule

City of Huntsville General Obligation
Tax & Revenue Fire Station C/O Series 2009, $1,850,000

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010		23,867.00	23,867.00	
8/15/2010	144,000.00	23,867.00	167,867.00	191,734.00
2/15/2011		21,779.00	21,779.00	
8/15/2011	148,000.00	21,779.00	169,779.00	191,558.00
2/15/2012		19,633.00	19,633.00	
8/15/2012	153,000.00	19,633.00	172,633.00	192,266.00
2/15/2013		17,414.50	17,414.50	
8/15/2013	157,000.00	17,414.50	174,414.50	191,829.00
2/15/2014		15,138.00	15,138.00	
8/15/2014	162,000.00	15,138.00	177,138.00	192,276.00
2/15/2015		12,789.00	12,789.00	
8/15/2015	167,000.00	12,789.00	179,789.00	192,578.00
2/15/2016		10,367.50	10,367.50	
8/15/2016	171,000.00	10,367.50	181,367.50	191,735.00
2/15/2017		7,888.00	7,888.00	
8/15/2017	176,000.00	7,888.00	183,888.00	191,776.00
2/15/2018		5,336.00	5,336.00	
8/15/2018	181,000.00	5,336.00	186,336.00	191,672.00
2/15/2019		2,711.50	2,711.50	
8/15/2019	187,000.00	2,711.50	189,711.50	192,423.00
Total	**$ 1,646,000.00**	**$ 273,847.00**	**$ 1,919,847.00**	**$ 1,919,847.00**

City of Huntsville General Obligation
Refunding Bonds, Series 2009, $6,405,000

Issue Date: **4/16/2009**

Maturity Date: **2/15/2019**

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	525,000.00	95,987.50	620,987.50	
8/15/2010	-	90,737.50	90,737.50	711,725.00
2/15/2011	510,000.00	90,737.50	600,737.50	
8/15/2011	-	85,637.50	85,637.50	686,375.00
2/15/2012	545,000.00	85,637.50	630,637.50	
8/15/2012	-	78,825.00	78,825.00	709,462.50
2/15/2013	565,000.00	78,825.00	643,825.00	
8/15/2013	-	71,762.50	71,762.50	715,587.50
2/15/2014	600,000.00	71,762.50	671,762.50	
8/15/2014	-	62,762.50	62,762.50	734,525.00
2/15/2015	620,000.00	62,762.50	682,762.50	
8/15/2015	-	53,462.50	53,462.50	736,225.00
2/15/2016	660,000.00	53,462.50	713,462.50	
8/15/2016	-	42,737.50	42,737.50	756,200.00
2/15/2017	720,000.00	42,737.50	762,737.50	
8/15/2017	-	30,137.50	30,137.50	792,875.00
2/15/2018	790,000.00	30,137.50	820,137.50	
8/15/2018	-	16,312.50	16,312.50	836,450.00
2/15/2019	870,000.00	16,312.50	886,312.50	886,312.50
Total	**$ 6,405,000.00**	**$ 1,160,737.50**	**$ 7,565,737.50**	**$ 7,565,737.50**

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Water Fund- Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Total
2009-2010	11,630,000.00	975,000.00	672,014.26	1,647,014.26
2010-2011	10,655,000.00	1,030,000.00	618,344.26	1,648,344.26
2011-2012	9,625,000.00	1,090,000.00	561,109.00	1,651,109.00
2012-2013	8,535,000.00	1,145,000.00	500,336.26	1,645,336.26
2013-2014	7,390,000.00	1,205,000.00	436,142.26	1,641,142.26
2014-2015	6,185,000.00	1,275,000.00	368,263.76	1,643,263.76
2015-2016	4,910,000.00	1,350,000.00	296,305.00	1,646,305.00
2016-2017	3,560,000.00	1,110,000.00	220,003.76	1,330,003.76
2017-2018	2,450,000.00	930,000.00	156,370.00	1,086,370.00
2018-2019	1,520,000.00	735,000.00	98,800.00	833,800.00
2019-2020	785,000.00	785,000.00	51,026.00	836,026.00
		$ 11,630,000.00	$ 3,978,714.56	$ 15,608,714.56

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Contract Debt Schedule

Trinity River Authority Contract Bonds, Series 1996, $3,905,000

Issue Date: **1996**

Maturity Date: **Serially 11/30/2002 through 11/30/2016**

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	47,996.00	47,996.00	
8/15/2010	220,000.00	47,997.00	267,997.00	315,993.00
2/15/2011	-	42,386.00	42,386.00	
8/15/2011	230,000.00	42,386.00	272,386.00	314,772.00
2/15/2012	-	36,406.00	36,406.00	
8/15/2012	245,000.00	36,407.00	281,407.00	317,813.00
2/15/2013	-	29,975.00	29,975.00	
8/15/2013	260,000.00	29,975.00	289,975.00	319,950.00
2/15/2014	-	23,085.00	23,085.00	
8/15/2014	270,000.00	23,085.00	293,085.00	316,170.00
2/15/2015	-	15,795.00	15,795.00	
8/15/2015	285,000.00	15,795.00	300,795.00	316,590.00
2/15/2016	-	8,100.00	8,100.00	
8/15/2016	300,000.00	8,100.00	308,100.00	316,200.00
Total	**$ 1,810,000.00**	**$ 407,488.00**	**$ 2,217,488.00**	**$ 2,217,488.00**

Trinity River Authority Contract Revenue Bonds, Series 1997, $3,120,000

Issue Date: **1997**

Maturity Date: **Serially 8/1/1998 through 8/1/2018**

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	46,093.00	46,093.00	
8/15/2010	155,000.00	46,093.00	201,093.00	247,186.00
2/15/2011	-	42,141.00	42,141.00	
8/15/2011	165,000.00	42,141.00	207,141.00	249,282.00
2/15/2012	-	37,851.00	37,851.00	
8/15/2012	175,000.00	37,851.00	212,851.00	250,702.00
2/15/2013	-	33,257.00	33,257.00	
8/15/2013	180,000.00	33,258.00	213,258.00	246,515.00
2/15/2014	-	28,487.00	28,487.00	
8/15/2014	190,000.00	28,488.00	218,488.00	246,975.00
2/15/2015	-	23,452.00	23,452.00	
8/15/2015	205,000.00	23,453.00	228,453.00	251,905.00
2/15/2016	-	18,020.00	18,020.00	
8/15/2016	215,000.00	18,020.00	233,020.00	251,040.00
2/15/2017	-	12,322.00	12,322.00	
8/15/2017	225,000.00	12,323.00	237,323.00	249,645.00
2/15/2018	-	6,360.00	6,360.00	
8/15/2018	240,000.00	6,360.00	246,360.00	252,720.00
Total	**$ 1,750,000.00**	**$ 495,970.00**	**$ 2,245,970.00**	**$ 2,245,970.00**

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Contract Debt Schedule

Trinity River Authority Contract Revenue Bonds, Series 1999, $7,875,000

Issue Date: 1999

Maturity Date: Serially 8/1/2001 through 8/1/2020

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	208,812.00	208,812.00	
8/15/2010	420,000.00	208,812.00	628,812.00	837,624.00
2/15/2011	-	195,162.00	195,162.00	
8/15/2011	450,000.00	195,162.00	645,162.00	840,324.00
2/15/2012	-	180,537.00	180,537.00	
8/15/2012	475,000.00	180,537.00	655,537.00	836,074.00
2/15/2013	-	165,100.00	165,100.00	
8/15/2013	505,000.00	165,100.00	670,100.00	835,200.00
2/15/2014	-	148,688.00	148,688.00	
8/15/2014	535,000.00	148,688.00	683,688.00	832,376.00
2/15/2015	-	131,300.00	131,300.00	
8/15/2015	570,000.00	131,300.00	701,300.00	832,600.00
2/15/2016	-	112,775.00	112,775.00	
8/15/2016	610,000.00	112,775.00	722,775.00	835,550.00
2/15/2017	-	92,950.00	92,950.00	
8/15/2017	650,000.00	92,950.00	742,950.00	835,900.00
2/15/2018	-	71,825.00	71,825.00	
8/15/2018	690,000.00	71,825.00	761,825.00	833,650.00
2/15/2019	-	49,400.00	49,400.00	
8/15/2019	735,000.00	49,400.00	784,400.00	833,800.00
2/15/2020	-	25,513.00	25,513.00	
8/15/2020	785,000.00	25,513.00	810,513.00	836,026.00
Total	**$ 6,425,000.00**	**$ 2,764,124.00**	**$ 9,189,124.00**	**$ 9,189,124.00**

Waterworks and Sewer System Revenue Bonds, Series 2007, $1,995,000

Issue Date: 2007

Maturity Date: Serially 11/1/2007 through 8/1/2017

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	33,105.63	33,105.63	
8/15/2010	180,000.00	33,105.63	213,105.63	246,211.26
2/15/2011	-	29,483.13	29,483.13	
8/15/2011	185,000.00	29,483.13	214,483.13	243,966.26
2/15/2012	-	25,760.00	25,760.00	
8/15/2012	195,000.00	25,760.00	220,760.00	246,520.00
2/15/2013	-	21,835.63	21,835.63	
8/15/2013	200,000.00	21,835.63	221,835.63	243,671.26
2/15/2014	-	17,810.63	17,810.63	
8/15/2014	210,000.00	17,810.63	227,810.63	245,621.26
2/15/2015	-	13,584.38	13,584.38	
8/15/2015	215,000.00	13,584.38	228,584.38	242,168.76
2/15/2016	-	9,257.50	9,257.50	
8/15/2016	225,000.00	9,257.50	234,257.50	243,515.00
2/15/2017	-	4,729.38	4,729.38	
8/15/2017	235,000.00	4,729.38	239,729.38	244,458.76
	$ 1,645,000.00	**$ 311,132.56**	**$ 1,956,132.56**	**$ 1,956,132.56**

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Wastewater Fund- Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Total
2009-2010	13,410,000.00	1,460,000.00	599,985.50	2,059,985.50
2010-2011	11,950,000.00	1,530,000.00	537,110.50	2,067,110.50
2011-2012	10,420,000.00	1,605,000.00	471,651.50	2,076,651.50
2012-2013	8,815,000.00	1,670,000.00	402,072.00	2,072,072.00
2013-2014	7,145,000.00	1,355,000.00	328,740.00	1,683,740.00
2014-2015	5,790,000.00	1,415,000.00	269,582.50	1,684,582.50
2015-2016	4,375,000.00	1,490,000.00	206,697.50	1,696,697.50
2016-2017	2,885,000.00	430,000.00	139,525.00	569,525.00
2017-2018	2,455,000.00	450,000.00	119,530.00	569,530.00
2018-2019	2,005,000.00	470,000.00	98,605.00	568,605.00
2019-2020	1,535,000.00	490,000.00	76,750.00	566,750.00
2020-2021	1,045,000.00	510,000.00	52,250.00	562,250.00
2021-2022	535,000.00	535,000.00	26,750.00	561,750.00
		$ 13,410,000.00	$ 3,329,249.50	$ 16,739,249.50

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Bond Debt Service Schedule

City of Huntsville Waterworks & Sewer System
Huntsville Texas Waterworks and Sewer, $14,395,000

Issue Date: **4/15/1997**

Maturity Date: **8/15/2016**

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	144,082.50	144,082.50	
8/15/2010	805,000.00	144,082.50	949,082.50	1,093,165.00
2/15/2011	-	126,976.25	126,976.25	
8/15/2011	845,000.00	126,976.25	971,976.25	1,098,952.50
2/15/2012	-	108,808.75	108,808.75	
8/15/2012	885,000.00	108,808.75	993,808.75	1,102,617.50
2/15/2013	-	89,560.00	89,560.00	
8/15/2013	930,000.00	89,560.00	1,019,560.00	1,109,120.00
2/15/2014	-	69,100.00	69,100.00	
8/15/2014	975,000.00	69,100.00	1,044,100.00	1,113,200.00
2/15/2015	-	47,406.25	47,406.25	
8/15/2015	1,020,000.00	47,406.25	1,067,406.25	1,114,812.50
2/15/2016	-	24,456.25	24,456.25	
8/15/2016	1,075,000.00	24,456.25	1,099,456.25	1,123,912.50
Total	**$ 6,535,000.00**	**$ 1,220,780.00**	**$ 7,755,780.00**	**$ 7,755,780.00**

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Bond Debt Service Schedule

City of Huntsville Waterworks & Sewer System
Waterworks and Sewer System Revenue Bonds, Series 2002, $7,255,000

Issue Date: **11/19/2002**

Maturity Date: **8/15/2022**

Payment Date	Principal	Interest	Total	Annual Total
2/15/2010	-	123,376.25	123,376.25	
8/15/2010	325,000.00	123,376.25	448,376.25	571,752.50
2/15/2011	-	116,470.00	116,470.00	
8/15/2011	340,000.00	116,470.00	456,470.00	572,940.00
2/15/2012	-	109,670.00	109,670.00	
8/15/2012	355,000.00	109,670.00	464,670.00	574,340.00
2/15/2013	-	102,570.00	102,570.00	
8/15/2013	365,000.00	102,570.00	467,570.00	570,140.00
2/15/2014	-	95,270.00	95,270.00	
8/15/2014	380,000.00	95,270.00	475,270.00	570,540.00
2/15/2015	-	87,385.00	87,385.00	
8/15/2015	395,000.00	87,385.00	482,385.00	569,770.00
2/15/2016	-	78,892.50	78,892.50	
8/15/2016	415,000.00	78,892.50	493,892.50	572,785.00
2/15/2017	-	69,762.50	69,762.50	
8/15/2017	430,000.00	69,762.50	499,762.50	569,525.00
2/15/2018	-	59,765.00	59,765.00	
8/15/2018	450,000.00	59,765.00	509,765.00	569,530.00
2/15/2019	-	49,302.50	49,302.50	
8/15/2019	470,000.00	49,302.50	519,302.50	568,605.00
2/15/2020	-	38,375.00	38,375.00	
8/15/2020	490,000.00	38,375.00	528,375.00	566,750.00
2/15/2021	-	26,125.00	26,125.00	
8/15/2021	510,000.00	26,125.00	536,125.00	562,250.00
2/15/2022	-	13,375.00	13,375.00	
8/15/2022	535,000.00	13,375.00	548,375.00	561,750.00
Total	**$ 5,460,000.00**	**$ 1,940,677.50**	**$ 7,400,677.50**	**$ 7,400,677.50**

Trinity River Authority Contract Revenue Bonds, Series Refunding 2003, $3,125,000

Issue Date: **6/1/2003**

Maturity Date: **Serially 2/1/2004 through 11/30/2013**

Payment Date	Principal	Interest	Total	Annual Total
2/1/2010	-	32,534.00	32,534.00	
8/1/2010	330,000.00	32,534.00	362,534.00	395,068.00
2/1/2011	-	25,109.00	25,109.00	
8/1/2011	345,000.00	25,109.00	370,109.00	395,218.00
2/1/2012	-	17,347.00	17,347.00	
8/1/2012	365,000.00	17,347.00	382,347.00	399,694.00
2/1/2013	-	8,906.00	8,906.00	
8/1/2013	375,000.00	8,906.00	383,906.00	392,812.00
Total	**$ 1,415,000.00**	**$ 167,792.00**	**$ 1,582,792.00**	**$ 1,582,792.00**

City of Huntsville

Fiscal Year 2009-2010 Budget

Capital

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Capital Improvement Projects

What are capital improvement projects?

Capital improvement projects are expenditures of a non-recurring nature related to the acquisition, construction, expansion, or major rehabilitation of an element of Huntsville's infrastructure. Capital improvement projects can include such things as parks, buildings, water and wastewater lines, streets, and sidewalks.

Huntsville's capital improvement budget includes only non-routine, one-time expenditures and is separate and distinct from Huntsville's operating budget which includes routine, ongoing expenses. The capital improvement budget also differs from the operating budget in that all capital project budgets are adopted as project-length budgets and not as an annual budget.

How are capital improvement projects funded?

The City of Huntsville has several sources of funding available for capital improvement projects, including the issuance of debt, grants, contributions, and transfers from operating funds. Non-recurring funding sources such as these are most appropriate for capital improvement projects since these projects are non-recurring expenditures.

How is the capital improvement budget developed?

The capital improvement budget is developed through a joint effort between City Council and City staff in order to respond to the City's infrastructure needs. City professional staff, with consideration of citizen input, recommends appropriate projects to the City Council. After reviewing the project's purpose, impact, and costs, the City Council must prioritize projects and align those projects with the resources available for funding. Based on priorities, goals, and issues, a five-year plan is developed for each area of the capital programs. The first year of the program includes projects or portions of projects that have been approved for funding. The remaining four years include projects or portions of projects that are proposed for funding in future years but have not yet been funded.

How do capital improvement projects impact the operating budget?

The City of Huntsville's capital improvement projects affect the operating budget n several ways. Many of the City's capital improvement projects are funded through transfers from operating funds. Certain capital improvement projects may provide potential new sources of revenues. Some capital improvement projects, once complete, may have associated day-to-day operational and maintenance costs which would be included in the operating budget. Other projects may result in a reduction of costs through improved efficiency and operations or less maintenance requirements. The operating impacts of each capital improvement project are included in the individual project description information in the following page.

What is included in this year's capital improvement budget?

The City Council approved a total capital improvements budget for fiscal year 2009-10 of $10,593,954, including $3,496,139 in new projects. The following tables show the total capital improvement budget for fiscal year 2009-10 and the additional and funding sources for new projects.

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City of Huntsville

Capital Project Budget Summary

Fiscal Year 2009-10

	Original Budget	Remaining Budget (July 31, 2009)	FY 09-10 Additions	FY 09-10 Deletions	FY 09-10 Project Budget
General Capital Projects					
General	3,976,655	3,359,704	246,500	-	3,606,204
Sidewalks	296,382	273,086	369,119	-	642,205
Land Acquisitions	76,751	58,727	200,000	-	258,727
Total General Capital Projects	**4,349,788**	**3,691,517**	**815,619**	**-**	**4,507,136**
Water Capital Projects	1,886,022	863,538	1,157,631	-	2,021,169
Wastewater Capital Projects	2,610,144	2,479,484	961,809	-	3,441,293
Solid Waste Capital Projects	-	-	182,000	-	182,000
Streets Capital Projects	63,276	63,276	379,080	-	442,356
Total Capital Project Budget	**8,909,230**	**7,097,815**	**3,496,139**	**-**	**10,593,954**

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FY 09-10 Capital Project Additions and Funding Sources

Project Additions	09-10 Amount	Funding Sources
Kate Barr Ross - Fields 7 & 8 Lighting	185,500	
Kate Barr Ross Girls' Softball Field	40,000	
General Capital Projects - Fund 815	**225,500**	**General Fund 101**
HOME Grant	21,000	
General CIP - Fund 815	**21,000**	**General CIP 815**
190 East	369,119	
Sidewalks Capital Projects - Fund 814	**369,119**	**General Fund 101**
ROW Acquisition	200,000	
Land Purchase Capital - Fund 900	**200,000**	**General Fund 101**
Smith Hill Speed Tables	42,000	
Boettcher Dr. Extension	337,080	
Streets Capital Projects - Fund 800	**379,080**	**General Fund 101**
190 East (Sycamore to Hwy 19)	324,846	
Elmwood (Eastham to Crosstimbers)	50,273	
Magnolia Way (Eastham to Normal Park)	26,567	
Water Capital Projects - Fund 701	**401,686**	**Water 701**
Hickory (Eastham to Normal Park)	40,945	
Waterwell Repair	301,000	
FM 980 Phase I Fire Protection	414,000	
Water Capital Projects - Fund 701	**755,945**	**Water 220**
Lakeridge/Crawford	69,336	
Wastewater Capital Projects - Fund 702	**69,336**	**Wastewater 711**
Robinson Creek WWTP Pump Replacement	60,000	
Sam Houston/West Mosley	103,880	
20th - 21st Street	69,814	
Old Colony Rd. - V	122,945	
Old Colony Rd. - VI	55,734	
Wastewater Capital Projects - Fund 702	**412,373**	**Wastewater 221**
20th - 21st Street - Drainage	100,100	
Dawson Dam (TCEQ)	30,000	
Town Creek Drainage	300,000	
Creek Maintenance	50,000	
Wastewater Capital Projects (Drainage) - Fund 702	**480,100**	**Wastewater 221**
Residential Recycling Program	182,000	
Solid Waste Capital Projects - Fund	**182,000**	**Solid Waste 224**
09-10 Total Uses of Funds - Project Additions	**3,496,139**	

GF Contributions	**1,194,699**
Water Contributions	**755,945**
WW Contributions	**892,473**
SW Contributions	**182,000**
Total	**3,025,117**

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City of Huntsville

Five Year CIP Plan

Water CIP	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total
TRA Plant Revitalization	$ 840,000.00					**$ 840,000.00**
190 East (Sycamore to Highway 19)	$ 324,846.00					**$ 324,846.00**
Elmwood (Eastham to Crosstimbers)	$ 50,272.00					**$ 50,272.00**
Hickory (Eastham to Normal Park)	$ 40,945.00					**$ 40,945.00**
Magnolia Way (Eastham to Normal Park)	$ 26,567.00					**$ 26,567.00**
IH-45/Elkins Lake	$ 159,829.00					**$ 159,829.00**
I-45 North (Hwy 30 to Crosstimbers)	$ 102,252.00					**$ 102,252.00**
I-45 North (Eastham to Timberline)	$ 38,314.00					**$ 38,314.00**
Eastham Drive (I-45 to Elmwood)	$ 16,718.00					**$ 16,718.00**
TPWD/State Park - Water Extension	$ 637,636.00					**$ 637,636.00**
Water Well #14 Repair	$ 301,000.00					**$ 301,000.00**
Smith Hill Road		$ 239,419.00				**$ 239,419.00**
FM 980 Fire Protection Phase I		$ 414,008.00				**$ 414,008.00**
Bobby K Marks (Bowers to Avenue I)		$ 46,644.00				**$ 46,644.00**
18th Street (Avenue S to Avenue Q)		$ 52,327.00				**$ 52,327.00**
Avenue C (7th Street to 9th Street)		$ 34,892.00				**$ 34,892.00**
9th Street (University to Avenue J)		$ 14,125.00				**$ 14,125.00**
Sam Houston (Thomason to University)		$ 24,469.00				**$ 24,469.00**
FM 247 Fire Protection Phase I		$ 338,224.00		$ 381,975.00		**$ 720,199.00**
Lakeridge / Crawford			$ 50,661.00			**$ 50,661.00**
Avenue M (11th Street to FM 2821)			$ 430,633.00			**$ 430,633.00**
Avenue O (11th Street to 15th Street)			$ 68,952.00			**$ 68,952.00**
FM 980 Fire Protection Phase II			$ 264,786.00			**$ 264,786.00**
FM 3411 (Hwy 19 to Champion Wood Yd Rd)				$ 312,385.00		**$ 312,385.00**
FM 1374 (Tall Timbers to CL)				$ 252,263.00		**$ 252,263.00**
Pine Shadows Street				$ 29,519.00		**$ 29,519.00**
Business 30 East (Rev.- Highway 19)					$ 87,733.00	**$ 87,733.00**
Palm Street Water Plant to Bowers Blvd.					$ 523,778.00	**$ 523,778.00**
State Park Road 40 Rev					$ 621,554.00	**$ 621,554.00**
Highway 75 South (Palm to Highway 19)					$ 248,451.00	**$ 248,451.00**
Highway 75 North (HYPNX-CL)					$ 202,915.00	**$ 202,915.00**
Total	**$ 2,538,379.00**	**$ 1,164,108.00**	**$ 815,032.00**	**$ 976,142.00**	**$ 1,684,431.00**	**$ 7,178,092.00**

Wastewater CIP	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total
Bobbitt Add/I-45/Moffitt Springs	$ 607,403.00	$ 697,676.18				**$ 1,305,079.18**
Old Colony Road - V	$ 122,945.00	$ 511,905.00				**$ 634,850.00**
Old Colony Road - VI	$ 55,734.00	$ 844,161.00				**$ 899,895.00**
Badger Lane	$ 102,168.00					**$ 102,168.00**
Lakeridge/Crawford	$ 69,336.00					**$ 69,336.00**
20th to 21st Street	$ 69,814.00					**$ 69,814.00**
Sam Houston/West Mosley	$ 103,880.00					**$ 103,880.00**
North Sam Houston - Wastewater	$ 73,000.00					**$ 73,000.00**
Old Phelps Rd.	$ 130,500.00					**$ 130,500.00**
FM 247	$ 36,000.00					**$ 36,000.00**
Graham Road/Hwy 75 S	$ 70,000.00					**$ 70,000.00**
Highway 30 East	$ 44,000.00					**$ 44,000.00**
TPWD/State Park - Wastewater	$ 729,288.00					**$ 729,288.00**
Robinson Creek WWTP Sludge Pump	$ 60,000.00					**$ 60,000.00**
Disposal and Recycling Facility Fencing	$ 50,000.00					**$ 50,000.00**
BOT/TDCJ Area Interceptor			$ 95,368.00	$ 437,219.00		**$ 532,587.00**
Hwy 75 North			$ 140,505.00	$ 727,924.00		**$ 868,429.00**
West Fork Tan Yard Creek			$ 267,865.00		$ 1,564,501.00	**$ 1,832,366.00**
Total	**$ 2,324,068.00**	**$ 2,053,742.18**	**$ 503,738.00**	**$ 1,165,143.00**	**$ 1,564,501.00**	**$ 7,611,192.18**

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City of Huntsville

Five Year CIP Plan

General CIP	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total
Library Facility Improvements	$ 406,000.00	$ 3,022,047.00				**$ 3,428,047.00**
HB Toney Memorial Fire Station	$ 1,598,193.00					**$ 1,598,193.00**
Fire Station #1 Fiber	$ 134,509.00					**$ 134,509.00**
Kate Barr Ross Concrete Work	$ 14,000.00					**$ 14,000.00**
Fiber Loop - North	$ 108,089.00					**$ 108,089.00**
Kate Barr Ross - 4 Plex Parking Lot	$ 132,488.00					**$ 132,488.00**
Kate Barr Ross Light Pole Replacement	$ 185,500.00					**$ 185,500.00**
Huntsville Girls' Softball Field Upgrade	$ 40,000.00					**$ 40,000.00**
Smith Hill Rd. Speed Tables/Improvements	$ 42,000.00					**$ 42,000.00**
HB Toney Memorial Fire Station #4 Fiber		$ 121,676.00				**$ 121,676.00**
Fiber Proj - SHSU Star/Palm St Water Plant			$ 94,706.00			**$ 94,706.00**
Fiber Proj - SHSU/Gibbs Ranch				$ 160,508.00		**$ 160,508.00**
Total	**$ 2,660,779.00**	**$ 3,143,723.00**	**$ 94,706.00**	**$ 160,508.00**	**$ -**	**$ 6,059,716.00**

CIP - Sidewalks	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total
Avenue B/Boettcher Mill Rd.	$ 13,676.00					**$ 13,676.00**
190 East	$ 369,119.00					**$ 369,119.00**
Old Colony Rd. (Goodrich-El Rd.)		$ 23,298.00				**$ 23,298.00**
Trinity Cut-off (Old Colony-Hwy 19)		$ 186,680.00				**$ 186,680.00**
El Rd. (Trinity-Old Colony)		$ 113,838.00				**$ 113,838.00**
Louis Davis (Elm - Hazel)			$ 15,320.00			**$ 15,320.00**
Hazel (Louis Davis - Bus Hwy 30)			$ 54,658.00			**$ 54,658.00**
Goodrich (Louis Davis - El Rd.)			$ 38,835.00			**$ 38,835.00**
Dogwood			$ 45,048.00			**$ 45,048.00**
Pine Street			$ 69,204.00			**$ 69,204.00**
Holley Bend			$ 34,872.00			**$ 34,872.00**
Ave J North (SH-21)				$ 73,708.00		**$ 73,708.00**
Lake Road South				$ 183,445.00		**$ 183,445.00**
18th St. (Ave S to Ave O)					$ 123,718.00	**$ 123,718.00**
Ave C (13th - 16th)					$ 70,418.00	**$ 70,418.00**
Avenue M (Josey - 22nd St)					$ 49,559.00	**$ 49,559.00**
Josey Street (SH - AVE M)					$ 52,539.00	**$ 52,539.00**
Ave S (19th - 18th)					$ 18,924.00	**$ 18,924.00**
Total	**$ 382,795.00**	**$ 323,816.00**	**$ 257,937.00**	**$ 257,153.00**	**$ 315,158.00**	**$ 1,536,859.00**

CIP - Streets	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total
Future ROW Acquisitions	$ 200,000.00					**$ 200,000.00**
Shady Lane Cul-de-sac	$ 18,592.00					**$ 18,592.00**
North Sam Houston Cul-de-sac	$ 17,448.00					**$ 17,448.00**
Avenue D Extension	$ 27,236.00					**$ 27,236.00**
Boettcher Dr. Extension (OHR - SH)	$ 337,080.00					**$ 337,080.00**
Essex Blvd. (MLK - end)		$ 476,406.00				**$ 476,406.00**
Lakeridge Extension			$ 395,431.00			**$ 395,431.00**
North Sam Houston Extension				$ 405,946.00		**$ 405,946.00**
Collar Street (New extension - FM 1374)					$ 477,048.00	**$ 477,048.00**
Total	**$ 600,356.00**	**$ 476,406.00**	**$ 395,431.00**	**$ 405,946.00**	**$ 477,048.00**	**$ 2,355,187.00**

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City of Huntsville

Five Year CIP Plan

CIP - Drainage	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total
Avenue J Drainage Renovation (MPMS)	$ 26,125.00					**$ 26,125.00**
20th - 21st Street Drainage	$ 100,110.00					**$ 100,110.00**
Dawson Dam	$ 30,000.00	$ 150,000.00				**$ 180,000.00**
Creek Maintenance (Various Locations)	$ 50,000.00					**$ 50,000.00**
Bearkat Drainage	$ 131,000.00					**$ 131,000.00**
Total	**$ 337,235.00**	**$ 150,000.00**	**$ -**	**$ -**	**$ -**	**$ 487,235.00**

Five Year CIP Plan Summary

	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Total
Water	$ 2,538,379.00	$ 1,164,108.00	$ 815,032.00	$ 976,142.00	$ 1,684,431.00	**$ 7,178,092.00**
Wastewater	$ 2,324,068.00	$ 2,053,742.18	$ 503,738.00	$ 1,165,143.00	$ 1,564,501.00	**$ 7,611,192.18**
General	$ 2,660,779.00	$ 3,143,723.00	$ 94,706.00	$ 160,508.00	$ -	**$ 6,059,716.00**
Sidewalks	$ 382,795.00	$ 323,816.00	$ 257,937.00	$ 257,153.00	$ 315,158.00	**$ 1,536,859.00**
Street	$ 600,356.00	$ 476,406.00	$ 395,431.00	$ 405,946.00	$ 477,048.00	**$ 2,355,187.00**
Drainage	$ 337,235.00	$ 150,000.00	$ -	$ -	$ -	**$ 487,235.00**
Total 5 Year CIP Plan	**$ 8,843,612.00**	**$ 7,311,795.18**	**$ 2,066,844.00**	**$ 2,964,892.00**	**$ 4,041,138.00**	**$ 25,228,281.18**

City of Huntsville

Fiscal Year 2009-2010 Budget

GENERAL CIP

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City of Huntsville, Texas
General Capital Projects

Project Title:
Avenue B/Boettcher Mill Road

Total Project Cost:
$36,414

Project Number:
814-81403

Project Type:
Major Maintenance/Rehabilitation

Estimated Project Completion:
FY 09-10

Project Description and Status:

Sidewalks in these areas are in very poor condition due to numerous failures and elevation changes in the pavement in the surrounding area. The City Council approved funding for the rehabilitation and construction of new sidewalks in these school area locations. Phase I is complete. Bid has been awarded to contractor for Phase II.

Project Impact:

The City Council is committed to providing safe and convenient walkways for pedestrians in Huntsville. This sidewalk will improve the safety and convenience for pedestrians in our city.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	36,414	13,676	-	13,676
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**36,414**	**13,676**	**-**	**13,676**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
36,414	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-		-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Services/Utilities		No significant operating impact is anticipated.		
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
General Capital Projects

Project Title:
Kate Barr Ross Concrete Work

Total Project Cost:
$14,000

Project Number:
815-81520

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

The City Council has approved funding to construct miscellaneous concrete work within the baseball complex at Kate Barr Ross Park. The area requiring work is between fields numbers one through four. Currently, these areas consist of only dirt and grass and, due to the numbers of pedestrians in the area, a concrete surface is needed to make the area more accessible and improve the aesthetics of the complex.

Project Impact:

The addition of concrete surfaces to these areas will provide visitors to the ball fields a more enjoyable experience by allowing them safe and convenient walkways within the complex. This project will also improve the appearance of the complex and correct drainage and insect problems caused by standing water in the dirt and grass areas.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	14,000	8,244	-	8,244
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**14,000**	**8,244**	**-**	**8,244**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	14,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Services/Utilities		No significant operating impact is anticipated.		
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
General Capital Projects

Project Title:
Fiber Loop Project- North

Total Project Cost:
$154,660

Project Number:
815-81522

Project Type:
Expansion

Estimated Project Completion:
FY 09-10

Project Description and Status:

The City Council has allocated funding to construct a portion of proposed fiber loop. This portion of the loop will basically be constructed from the Huntsville Police Department building to the Huntsville Service Center. This will be the second phase of construction for the fiber project. The first phase connected all downtown City and County facilities in the downtown area. The final phase of the project is being completed. Fiber will connect the Police Department, Aquatic Center, Municipal Court, and Service Center.

Project Impact:

The completed fiber loop will allow city staff at various locations within the city the ability to readily access the information they need to provide excellent and efficient services to citizens. Because the City will possess its own fiber infrastructure, the city will no longer need to rely on and pay outside service providers for use of their infrastructure. City, County and possibly SHSU facilities will be connected and sharing of data among these different government entities will become more efficient.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-		-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	128,445	9,317	-	9,317
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**128,445**	**9,317**	**-**	**9,317**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
128,445	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Services/Utilities		No significant operating impact is anticipated.		
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Land Purchase Capital Fund

Total Project Cost:
$200,000

Project Number:
900-9002

Project Type:
Land Acquisition

Estimated Project Completion:
Dependent on Opportunities and Needs

Project Description and Status:

The City Council is concerned with the future of Huntsville and desires that the City be well prepared to take advantage of opportunities when they arise. As such, the Council has set aside funding for the Land Purchase Capital Fund. No specific use other than land acquisition has yet been identified for these funds.

Project Impact:

The planning and preparedness of the City Council for future opportunities will allow them to take advantage of opportunities that enhance the quality of life and quality of services for all citizens of Huntsville in a manner that is both fiscally and socially responsible.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-		-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	76,751	58,727	200,000	258,727
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**76,751**	**58,727**	**200,000**	**258,727**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	76,751	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-		-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Services/Utilities		Specific project has not yet been identified.		
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
General Capital Projects

Project Title:
Library Facility Improvements

Total Project Cost:
$3,428,047

Project Number:
815-81527

Project Type:
New Construction/Expansion

Estimated Project Completion:
FY 10-11

Project Description and Status:

This project is for the expansion of the City of Huntsville's library facility through renovation and enlargement of the current facility. A feasibility study was performed to identify options and costs and determine what features (meeting rooms, Wi-Fi technology, drive-thru service, etc) the community needs in their library. Upon City Council approval, the design and construction phases will begin.

Project Impact:

An expanded library facility will improve the quality of life for Huntsville residents by providing them an adequate library facility. The community's investment in the collection and equipment will be more secure. There will be opportunities for additional programming for all ages. The library will better accommodate customer requests for computer training. Individuals will have a place at the library where they can gather and study or read.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	90,000	50,896	-	50,896
Design/Engineering/Architecture	-	-	406,000	406,000
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	2,872,047	2,872,047
Construction Contingency	-	-	-	-
Other Project Costs	-	-	150,000	150,000
Total Budget	**90,000**	**50,896**	**3,428,047**	**3,478,943**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	90,000	3,428,047	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Services/Utilities	The operating impact of this project will depend largely on the size of the facility and the features selected. Increases in costs for staffing, utilities, programming, and technology may result.			
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
General Capital Projects

Project Title:
Kate Barr Ross Park Improvements: 4-Plex Parking Lot

Total Project Cost:
$132,488

Project Number:
815-81526

Project Type:
Expansion/Rehabilitation

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the expansion of the parking lot west of the 4-plex toward Airport Road, as well as rehabilitation and overlay of the existing parking lot. The project consists of: (1) removing the fence along the existing parking lot between the west parking lot line; (2) stabilizing, priming and constructing a 4-inch black base asphalt parking lot in the designated area; (3) constructing a 2-inch HMAC (overlay) on the entire west parking lot over both the existing and new areas; (4) striping the parking lot to accommodate a safe number of parking spaces; (5) re-installing the fence along the new parking lot / Airport Road; and (6) installing the wood post barriers along the SH-75 frontage area. Currently, parking at the 4-plex is congested regularly, especially through the spring and summer baseball season. On a crowded day, it would be difficult at best for an emergency vehicle to enter the park safely and quickly.

Project Impact:

These improvements would increase the safety of parking at the 4-plex and help address the problems of cars double-parking, parking on the grass, blocking visibility around corners, and generally creating a hazardous situation. These improvements would increase the quality of life for Huntsville residents and help address the Comprehensive Plan and Strategic Plan goals of developing "better parks" facilities.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	113,173	-	-	-
Construction Contingency	11,318	-	-	-
Other Project Costs	7,997	-	-	-
Total Budget	**132,488**	**-**	**-**	**-**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	132,488	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
General Capital Projects

Project Title:
North East Fire Station

Total Project Cost:
$2,150,000

Project Number:
853-85301

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the construction of a north east fire station. This station will house an engine, pumper/tanker and four fire fighters, along with two EMS personnel and an ambulance.

Project Impact:

This station will improve the fire protection coverage and fire department response for the north east side of the City. This increase in coverage will assist us in accumulating more Insurance Service Office (ISO) points, resulting in a lower rating which can decrease home owner and commercial insurance rates in Huntsville.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	120,880	26,744	-	26,744
Easement/Land/Permitting/Legal	122,829	1	-	1
Construction	1,386,000	1,312,143	-	1,312,143
Construction Contingency	-	-	-	-
Other Project Costs	-	259,305	-	259,305
Total Budget	**1,629,709**	**1,598,193**	**-**	**1,598,193**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
300,000	1,850,000	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Easement/Land/Permitting/Legal	-	-	-	-
Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits	220,876	238,340	244,488	257,370
Supplies	2,500	2,593	2,690	2,790
Maintenance	1,000	1,037	1,076	1,116
Services/Utilities	22,400	6,149	6,378	6,616
Total Operating Budget Impact	**246,776**	**248,120**	**254,632**	**267,893**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Fiber Loop Project- Fire Station #1

Total Project Cost:
$134,509

Project Number:
815-81532

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project consists of conduit, fiber, connection, and hardware for the construction of a portion of the proposed fiber loop that will provide connection for Fire Station #1. This portion of the loop consists of approximately 15,900 linear feet that will provide connection capability for the SHSU IT Complex, the SHSU Golf Course, Huntsville Memorial Hospital, the SHSU Golf Maintenance Facility and Fire Station #1.

Project Impact:

The completed fiber loop will provide reliable connectivity between existing network systems operations and City/County/SHSU operation at proposed sites and will enhance work production and efficiency. Daily data information will update seamlessly and be accessible by a wide range of users within the agencies. Vital emergency communications to first responders in a effective and cohesive manner will be maintainable through the funding of this project.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	116,826	-	116,826
Construction Contingency	-	11,683	-	11,683
Other Project Costs	-	6,000	-	6,000
Total Budget	**-**	**134,509**	**-**	**134,509**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	134,509	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits	-	-	-	-
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services/Utilities	(3,000)	(3,000)	(3,000)	(3,000)
Insurance	-	-	-	-
Other	-	-	-	-
Total Operating Budget Impact	**(3,000)**	**(3,000)**	**(3,000)**	**(3,000)**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Shady Lane Cul-de-sac

Total Project Cost:
$18,592

Project Number:
800-8692

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

The need for a cul-de-sac on all dead end streets plays an important part in the transportation plan as well as the impact on maintenance of these types of streets. The development code that is now in place requires cul-de-sacs for ease in circulation and access. Design and survey are complete.

Project Impact:

Reduced maintenance costs.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	18,592	18,592	-	18,592
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**18,592**	**18,592**	**-**	**18,592**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	18,592	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:
North Sam Houston Cul-de-sac

Total Project Cost:
$17,448

Project Number:
800-8693

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

The need for a cul-de-sac on all dead end streets plays an important part in the transportation plan as well as the impact on maintenance of these types of streets. The development code that is now in place requires cul-de-sacs for ease in circulation and access.

Project Impact:

Reduced maintenance costs.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	17,448	17,448	-	17,448
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**17,448**	**17,448**	**-**	**17,448**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	17,448	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Avenue D Extension

Total Project Cost:
$27,236

Project Number:
800-8694

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This extension will eliminate the dead end street. This plays an important part in the transportation plan as well as the impact on maintenance of these types of streets. Engineering, design, inspection and construction will be done in-house.

Project Impact:

Reduced maintenance costs.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	27,236	27,236	-	27,236
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**27,236**	**27,236**	**-**	**27,236**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
27,236	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Kate Barr Ross Light Pole Replacement, Fields # 7 and 8

Total Project Cost:
$185,500

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

The City Council has approved funding to replace light poles and light fixtures located at Kate Barr Ross fields 7 and 8. The wood light poles located at fields 7 and 8 will be replaced with concrete base and metal pole extensions. New fixtures will bring lighting up to current UIL standards. Construction will greatly increase safety at the fields and reduce maintenance and energy costs.

Project Impact:

Reduced maintenance and energy costs.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	185,500	185,500
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**185,500**	**185,500**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	20,000	-	165,000	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Huntsville Girls' Softball Field Upgrades

Total Project Cost:
$40,000

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

Contractor will add metal covering for dugouts, bleacher areas, and girls' batting cages. Dugout covering is being upgraded from fabric to metal to provide protection and shade. The Girls' Softball Associaion contributed approximately $11,000 in additional improvments for this project.

Project Impact:

Operating costs should decrease due to less required maintenance.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	40,000	40,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**40,000**	**40,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	40,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Sidewalks - 190 East

Total Project Cost:
$369,119

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project will provide a safe route along Highway 190 East from Sycamore to Highway 19 for pedestrian movement. This project coincides with the water line construction along the same route.

Project Impact:

The City Council is committed to providing safe and convenient walkways for pedestrians in Huntsville. This sidewalk will improve the safety and convenience for pedestrians in our city.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	40,557	40,557
Design/Engineering/Architecture	-	-	1,760	1,760
Easement/Land/Permitting/Legal	-	-	8,195	8,195
Construction	-	-	263,357	263,357
Construction Contingency	-	-	55,250	55,250
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**369,119**	**369,119**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	369,119	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-		-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits	-	-	-	-
Supplies	-	-	-	-
Services/Utilities	-	-	-	-
Insurance	-	-	-	-
Other	-	-	-	-
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:
Smith Hill Road Speed Tables/Improvements

Total Project Cost:
$42,000

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project will help control traffic issues on Smith Hill Road from 7th Street to FM 2821. Preliminary reports will indicate other issues such as site distance, width, speed, and increase capacity for a collector system.

Project Impact:

Placement of the speed tables will help to reduce speeding on Smith Hill Road. As a residential area, the safety of citizens living and walking along the road is of concern to the Council.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	42,000	42,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**42,000**	**42,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	42,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

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City of Huntsville, Texas
General Capital Projects

Project Title:

Boettcher Drive Extension

Total Project Cost:

$337,080

Project Number:

New Project

Project Type:

New Construction

Estimated Project Completion:

FY 09-10

Project Description and Status:

The extension of connecting South Sam Houston to Old Houston Road will create circulation in the area from Sam Houston South to IH-45 feeder. Phase I of this expansion was completed by the developer and approximately half of the distance between Sam Houston and Old Houston Road is existing. One parcel will need to be acquired in order to make the connection to Old Houston Road at Boettcher Drive.

Project Impact:

The feeder roads on IH-45 have recently been converted to one-way roads. The extension of this road will provide additional and vital circulation to the area because of this conversion.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	42,000	42,000
Easement/Land/Permitting/Legal	-	-	37,080	37,080
Construction	-	-	240,000	240,000
Construction Contingency	-	-	18,000	18,000
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**337,080**	**337,080**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	337,080	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact	**-**	**-**	**-**	**-**

City of Huntsville

Fiscal Year 2009-2010 Budget

WATER CIP

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City of Huntsville, Texas
Water Capital Projects

Project Title:
IH-45/Elkins Lake

Total Project Cost:
$300,000

Project Number:
701-7047

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

The purpose of this project is to continue the 12 inch outer loop of the City's water system in order to provide adequate water pressure, water service, and fire protection. This project will connect to the IH-45 Boettcher/Collard project and continue the line to the Elkins Lake subdivision where a connection to the existing water system will be made. This will provide an additional water feed to the subdivision and should help with water quality. It is one of the final parts of an ongoing process to complete the outer loop west of IH-45. Design and easement acquisition is underway. Project completion is scheduled for this fiscal year.

Project Impact:

A 12 inch outer loop of the City's water system will provide improved water pressure resulting and water quality and increased fire protection for residents. Continual circulation reduces brown water and chlorine residual and limits the amount of time and money city staff must spend flushing the lines. A looped system will also limit service interruptions by allowing city staff to shut down only the isolated portion of the line in need of repair.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	3,205	-	-	-
Construction	291,409	159,828	-	159,828
Construction Contingency	-	-	-	-
Other Project Costs	5,386	1	-	1
Total Budget	**300,000**	**159,829**	**-**	**159,829**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	300,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
I-45 North (Highway 30 to Crosstimbers)

Total Project Cost:
$102,252

Project Number:
701-7051

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the construction of a new twelve inch water main along the East Feeder Road of IH-45 from Hwy 30 to Crosstimbers. The addition of this main will enhance this commercial area with better water service availability and provide enhanced circulation and water flows for the entire service area creating a more constant pressure system. The addition of the proposed twelve inch water main will increase fire protection coverage and response times when emergency situations occur.

Project Impact:

This new main will provide improved water pressure and quality and increased fire protection for the residents and businesses of Huntsville.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	9,322	9,322	-	9,322
Construction	84,482	84,482	-	84,482
Construction Contingency	8,448	8,448	-	8,448
Other Project Costs	-	-	-	-
Total Budget	**102,252**	**102,252**	**-**	**102,252**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	102,252	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
I-45 North (Eastham to Timberline)

Total Project Cost:
$38,314

Project Number:
701-7052

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the construction of a twelve inch water main along IH-45 East Feeder from Eastham to Timberline for fire protection, water service, and pressure circulation in this currently undeveloped area. The western edge of the Forest Hills Subdivision would be provided an additional water flow feed that would enhance water circulation in the area and stability of water pressures within the overall system.

Project Impact:

This new main will provide improved water pressure and quality and increased fire protection for the residents and businesses of Huntsville. Continual circulation reduces brown water and chlorine residual and limits the amount of time and money city staff must spend flushing the lines.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	6,581	6,581	-	6,581
Construction	28,848	28,848	-	28,848
Construction Contingency	2,885	2,885	-	2,885
Other Project Costs	-	-	-	-
Total Budget	**38,314**	**38,314**	**-**	**38,314**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
38,314	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
Eastham Drive (I-45 to Elmwood)

Total Project Cost:
$16,718

Project Number:
701-7053

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the construction of a six inch water main along Eastham from IH-45 East Feeder to Elmwood in Forest Hill Subdivision for fire protection, water service, and pressure circulation in this area. This area would be provided an additional water flow feed that would enhance water circulation in the area and stability of water pressures within the overall system.

Project Impact:

This new main will provide improved water pressure and quality and increased fire protection for the residents and businesses of Huntsville. Continual circulation reduces brown water and chlorine residual and limits the amount of time and money city staff must spend flushing the lines.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	1,782	1,782	-	1,782
Construction	13,578	9,574	-	9,574
Construction Contingency	1,358	1,358	-	1,358
Other Project Costs	-	-	-	-
Total Budget	**16,718**	**12,714**	**-**	**12,714**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
16,718	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
TRA Plant Revitalization Engineering and Design

Total Project Cost:
$840,000

Project Number:
701-7055

Project Type:
Rehabilitation/Expansion

Estimated Project Completion:
Schedule being developed

Project Description and Status:

This project will address 4 issues: 1. Clearwell storage, the current clearwell does not allow for adequate chlorine contact time without using the 30" transmission line as part of the treatment process; 2. Sludge disposal, the cost of disposing of sludge has increased dramatically over the past 5 years. An on site disposal facility will reduce those costs.; 3. Pump Station improvements, the current pumps are obsolete. By installing new ones on top of the new clearwell the old pump station can be retired; 4. Filters and Nitrates, removal of nitrates during the summer must be addressed. Installation of new filters will provide nitrate removal and increase capacity of filter system to 16 MGD. Preliminary design and detail design are complete.

Project Impact:

These improvements will upgrade the TRA plant both in quality and quantity. The improvements listed in the project description will resolve treatment issues while at the same time increasing plant capacity. The cost of the improvements will be financed by the issuance of Revenue Bonds. A rate study will be required to determine the impact on water rates.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	819,000	47,229	-	47,229
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	21,000	696	-	696
Total Budget	**840,000**	**47,925**	**-**	**47,925**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	840,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Easement/Land/Permitting/Legal	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Financing Cost	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits	-	-	-	-
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services/Utilities	-	(200,000)	(200,000)	(200,000)
Insurance	-	-	-	-
Other	-	-	-	-
Total Operating Budget Impact	**-**	**(200,000)**	**(200,000)**	**(200,000)**

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City of Huntsville, Texas
Water Capital Projects

Project Title:
TPWD/State Park - Water Extension

Total Project Cost:
$637,636

Project Number:
701-7208

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is to install water and wastewater lines to provide water and wastewater services to the Huntsville State Park. All costs will be reimbursed by the Texas Parks and Wildlife Department. Water lines will run from the back of Elkins Lake Subdivision. A lift station will also be installed at the park.

Project Impact:

Providing utility services to the State Park will allow for growth and improvement of facilities within the park.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	95,908	95,908	-	95,908
Easement/Land/Permitting/Legal	-	-	-	-
Construction	424,834	424,834	-	424,834
Construction Contingency	116,894	116,894	-	116,894
Other Project Costs	-	-	-	-
Total Budget	**637,636**	**637,636**	**-**	**637,636**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
-	-	637,636	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
190 East (Sycamore to Hwy 19)

Total Project Cost:
$324,846

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is to replace an existing 6" water line from Sycamore Avenue to Highway 19. Placement of an oversized 12" water line out from under the pavement for ease in maintenance and allow for additional water volume and circulation in the area.

Project Impact:

These water lines have required several repairs over the last few years. Continued repair costs will be incurred and only worsen and intensify over time. Additional development and water service in the area may not have sufficient water flow for their respective developments.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	40,450	40,450
Construction	-	-	254,865	254,865
Construction Contingency	-	-	29,531	29,531
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**324,846**	**324,846**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
324,846	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
Elmwood (Eastham to Crosstimbers)

Total Project Cost:
$50,272

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the replacement of existing 2" water lines with 6" water lines along Elmwood from Eastham to Crosstimbers.

Project Impact:

Without this upgrade, repair costs will increase with the age of the water line and water volume problems will remain. Replacement and oversizing with a 6" water line will supply additional water volume and additional fire protection for the area.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	674	674
Construction	-	-	45,028	45,028
Construction Contingency	-	-	4,570	4,570
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**50,272**	**50,272**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
-	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
Magnolia Way (Eastham to Normal Park)

Total Project Cost:
$26,567

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the replacement of existing 2" water lines with 6" water lines along Magnolia Way from Eastham to Normal Park.

Project Impact:

Without this upgrade, repair costs will increase with the age of the water line and water volume problems will remain. Replacement and oversizing with a 6" water line will supply additional water volume and additional fire protection for the area.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	449	449
Construction	-	-	23,702	23,702
Construction Contingency	-	-	2,416	2,416
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**26,567**	**26,567**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	26,567	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
Hickory (Eastham to Normal Park)

Total Project Cost:
$40,945

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for the replacement of existing 2" water lines with 6" water lines along Hickory from Eastham to Normal Park.

Project Impact:

Without this upgrade, repair costs will increase with the age of the water line and water volume problems will remain. Replacement and oversizing with a 6" water line will supply additional water volume and additional fire protection for the area.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	562	562
Construction	-	-	36,661	36,661
Construction Contingency	-	-	3,722	3,722
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**40,945**	**40,945**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	40,945	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Feasibility/Study	-	-	-	-
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
Water Well #14 Repair

Total Project Cost:
$301,000

Project Number:
New Project

Project Type:
Major Maintenance/Repair

Estimated Project Completion:
FY 09-10

Project Description and Status:

Major rehabilitation of water well #14 pumping equipment. This project will protect the city's water supply by insuring all water production equipment is functioning properly. Repairs will be performed by an independent construction company and is expected to be completed in six months.

Project Impact:

Failure to comply with TCEQ regulations would result in the City being subjected to fines. No additional or on-going operations costs will be incurred after the project is completed.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-		-	-
Construction	-	-	301,000	301,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**301,000**	**301,000**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
301,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Water Capital Projects

Project Title:
FM 980 Phase I Fire Protection

Total Project Cost:
$414,000

Project Number:
New Project

Project Type:
Major Maintenance/Repair

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is to install 12" water line fro fire protection only along FM 980, from just north of the intersection with FM 247 to the city limits. The line will run through the dual CCN area operated by the Walker County Special Utilities District (WCSUD). The project will be in two phases. Phase I will be the main feed and phase II will be the side streets and internal to the subdivisions.

Project Impact:

WCSUD is not able to provide fire protection to the residents along this area. This project would allow for possible inter-connections with the WCSUD for emergency situations.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	45,320	45,320
Easement/Land/Permitting/Legal	-	-	20,000	20,000
Inspection/Project Management	-		-	-
Construction	-	-	303,200	303,200
Construction Contingency	-	-	45,480	45,480
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**414,000**	**414,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	-	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance	After construction, routine maintenance will be the only additional costs, which will be minimal.			
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

City of Huntsville

Fiscal Year 2009-2010 Budget

WASTEWATER CIP

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
North Sam Houston - Wastewater

Total Project Cost:
$73,000

Project Number:
702-70202

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

The City Council approved funding for a new sewer line to be installed along the planned realigned roadway that will connect Sam Houston Avenue to University Avenue (FM 247). Preliminary design of the project is complete and easement acquisition is underway. Construction should begin this fiscal year.

Project Impact:

The new roadway is part of a comprehensive transportation plan to relieve congestion on 11th Street and FM 247. This portion of the effort provides the wastewater infrastructure needed to service the lots along the planned realigned roadway and standardizes existing nonconforming sewer service.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	73,000	73,000	-	73,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**73,000**	**73,000**	**-**	**73,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	73,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:

Old Phelps Road - Wastewater

Total Project Cost:

$130,500

Project Number:

702-70210

Project Type:

New Construction/Un-served Area

Estimated Project Completion:

FY 09-10

Project Description and Status:

Twenty existing structures along Old Phelps Road and Highway 19 in the Huntsville city limits do not currently have access to the city wastewater system. The City Council budgeted funds to install first time city wastewater services to residents in this area of the city. A gravity sewer system will be installed to serve these structures. Engineering design will begin this fiscal year. Easements will be required and the acquisition process will begin during the design process. Construction is expected to be complete this fiscal year.

Project Impact:

Once this project is completed, citizens in the Old Phelps Road and Highway 19 area will have access to the city wastewater system. The City Council has identified a desire to provide city services to all areas within the city limits that currently do not have access to city water and wastewater infrastructure. This project continues the Council and staff efforts to accomplish this goal.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	130,500	130,500	-	130,500
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**130,500**	**130,500**	**-**	**130,500**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	130,500	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
FM 247 Wastewater

Total Project Cost:
$36,000

Project Number:
702-7115

Project Type:
New Construction/Un-served

Estimated Project Completion:
FY 09-10

Project Description and Status:

Five existing structures along FM 247 just south of Jenkins Road in the Huntsville city limits currently do not have access to the city wastewater system. The City Council budgeted funds to install first time city wastewater services to residents in this area of the city. A gravity sewer system will be installed to serve the structures. Engineering design will begin this fiscal year. Easements will be required and the acquisition process will begin during the design process. Construction is expected to be completed next fiscal year.

Project Impact:

Once this project is completed, citizens in the FM 247 area south of Jenkins Road will have access to the city wastewater system. The City Council has identified a desire to provide city services to all areas within the city limits that currently do not have access to city water and wastewater infrastructure. This project continues the Council and staff efforts to accomplish this goal.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	36,000	36,000	-	36,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**36,000**	**36,000**	**-**	**36,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	36,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Graham Road/Highway 75 South

Total Project Cost:
$70,000

Project Number:
702-7116

Project Type:
New Construction/Un-served

Estimated Project Completion:
FY 09-10

Project Description and Status:

Six existing structures along Graham Road and Highway 75 South in the Huntsville city limits currently do not have access to the city wastewater system. The City Council budgeted funds to install first time city wastewater services to residents in this area of the city. A gravity sewer system will be installed to serve the structures. Engineering design will begin this fiscal year. Easements will be required and the acquisition process will begin during the design process. Construction is expected to be completed next fiscal year.

Project Impact:

Once this project is completed, citizens in the Graham Road and Highway 75 South area will have access to the city wastewater system. The City Council has identified a desire to provide city services to all areas within the city limits that currently do not have access to city water and wastewater infrastructure. This project continues the Council and staff efforts to accomplish this goal.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	70,000	70,000	-	70,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**70,000**	**70,000**	**-**	**70,000**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
70,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Highway 30 East

Total Project Cost:
$44,000

Project Number:
702-7117

Project Type:
New Construction/Un-served

Estimated Project Completion:
FY 09-10

Project Description and Status:

Two existing structures along Highway 30 just south of Raven Terrace Drive in the Huntsville city limits currently do not have access to the city wastewater system. The City Council budgeted funds to install first time city wastewater services to residents in this area of the city. A gravity sewer system will be installed to serve the structures. Engineering design will begin this fiscal year. Easements will be required and the acquisition process will begin during the design process. Construction is expected to be completed next fiscal year.

Project Impact:

Once this project is completed, citizens in the Highway 30 area south of Raven Terrace Drive will have access to the city wastewater system. The City Council has identified a desire to provide city services to all areas within the city limits that currently do not have access to city water and wastewater infrastructure. This project continues the Council and staff efforts to accomplish this goal.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	44,000	44,000	-	44,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**44,000**	**44,000**	**-**	**44,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	44,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:

Bobbitt Addition/IH-45 North/Moffitt Springs Road

Total Project Cost:

$1,430,796

Project Number:

711-71134

Project Type:

New Construction

Estimated Project Completion:

FY 10-11

Project Description and Status:

This project is for the construction of approximately 24,200 linear feet of six inch and eight inch gravity sewer mains for the Bobbitt Addition/IH-45 North/Moffitt Springs Road area. This area in the Huntsville city limits does not currently have access to the city wastewater system. This project would provide funds to install first time city wastewater services to residents in this area of the city. Operationally, this project would supply additional wastewater flows to the new Robinson Creek Wastewater Treatment Plant and would eliminate the potential septic tank concerns that exist in the area. As of FY 09-10, the developer of Brookview Subdivision built a portion of the sewer main, which is complete. The survey is complete and design and easment acquition is underway.

Project Impact:

Once this project is completed, citizens in the Bobbitt Addition/IH-45 North/Moffitt Springs Road area will have access to the city wastewater system. The City Council has identified a desire to provide city services to all areas within the city limits that currently do not have access to city water and wastewater infrastructure. This project continues the Council and staff efforts to accomplish this goal.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	179,242	179,242	-	179,242
Easement/Land/Permitting/Legal	150,805	150,805	-	150,805
Inspection/Project Management	11,740	11,740	-	11,740
Construction	1,053,433	927,716	-	927,716
Construction Contingency	35,576	35,576	-	35,576
Other Project Costs	-	-	-	-
Total Budget	**1,430,796**	**1,305,079**	**-**	**1,305,079**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	1,430,796	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	697,676	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**697,676**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance	This project is not expected to have a significant impact on the operating budget, but will increase flow to the Robinson Creek Wastewater Treatment Plant.			
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Economic Development - Wastewater

Total Project Cost:
$100,000

Project Number:
711-71140

Project Type:
Dependent on Project

Estimated Project Completion:
Dependent on Project

Project Description and Status:

These monies are budgeted to aid in economic development projects that have associated wastewater infrastructure needs. The use of these funds is at the discretion of the City Council and no specific projects are planned at this time.

Project Impact:

Specific project has not yet been identified.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management			-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	100,000	100,000	-	100,000
Total Budget	**100,000**	**100,000**	**-**	**100,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	100,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		Specific project has not yet been identified.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Old Colony Road WW - Phases V (Revised)

Total Project Cost:
$718,163

Project Number:
702-7128

Project Type:
New Construction

Estimated Project Completion:
FY 10-11

Project Description and Status:

This project consists of continuation of the 18" gravity main along Tan Yard Creek, through the National Forest and providing first-time sewer service in Preston Lane and Johnson Road areas. A multi-year plan has been designed to enhance the availability of proceeding through the governmental process of obtaining easements and access through the national forest.

Project Impact:

This project will eliminate the operating expenses by abandoning the Sims lift station. Additional expenses will be incurred at the Fish Hatchery lift station and the A.J. Brown Wastewater Treatment Plant.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	38,324	38,324	36,538	74,862
Easement/Land/Permitting/Legal	44,989	44,989	47,545	92,534
Inspection/Project Management	-	-	-	-
Construction	-	-	38,862	38,862
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**83,313**	**83,313**	**122,945**	**206,258**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	83,313	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	16,042	-	-	-
Construction	486,114	-	-	-
Construction Contingency	9,749	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**511,905**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Old Colony Road WW - Phases VI (Revised)

Total Project Cost:
$999,661

Project Number:
702-7129

Project Type:
New Construction

Estimated Project Completion:
FY 10-11

Project Description and Status:

This project consists of continuation of the 18" gravity main along Tan Yard Creek, through the National Forest and providing first-time sewer service in Preston Lane and Johnson Road areas.

Project Impact:

This project will eliminate the operating expenses by abandoning the Sims lift station. Additional expenses will be incurred at the Fish Hatchery lift station and the A.J. Brown Wastewater Treatment Plant.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	45,892	45,892	41,538	87,430
Easement/Land/Permitting/Legal	53,874	53,874	14,196	68,070
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**99,766**	**99,766**	**55,734**	**155,500**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
83,313	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	18,735	-	-	-
Construction	757,809	-	-	-
Construction Contingency	67,617	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**844,161**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits	This project will eliminate the operating expenses by abandoning the Sims Lift Station. Additional expenses will be incurred at the Fish Hatchery Lift Station and the A.J. Brown Wastewater Treatment Plant.			
Supplies				
Maintenance				
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
TPWD/State Park - Wastewater

Total Project Cost:
$729,288

Project Number:
702-7131

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is to install water and wastewater lines to provide water and wastewater services to Huntsville State Park. All costs will be reimbursed by the Texas Parks and Wildlife Department. Water and wastewater lines will run from the back of Elkins Lake Subdivision. A lift station will also be installed within the park.

Project Impact:

Providing utility services to the State Park will allow for growth and improvement of facilities within the park.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	91,095	91,095	-	91,095
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	18,587	18,587	-	18,587
Construction	485,924	485,924	-	485,924
Construction Contingency	-	-	-	-
Other Project Costs	133,682	133,682	-	133,682
Total Budget	**729,288**	**729,288**	**-**	**729,288**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
-	-	729,288	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Badger Lane

Total Project Cost:
$102,168

Project Number:
702-7127

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This wastewater project consists of construction of first time sewer service for approximately 1,250 linear feet of 6" gravity sewer mains for the southeastern area of Badger Lane. A small lift station and approximately 1,350 linear feet of 4" force main will be required. This project would enhance the Councils resolve to provide wastewater service to areas inside the city limits. As of FY 09-10, survey and design are complete, lift station specifications are underway and easement acquisition is underway.

Project Impact:

This project will have some moderate increases in potential flows and treatment of effluent at the Parker Creek Wastewater Plant and increase costs of electricity at the proposed small lift station.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	11,962	11,962	-	11,962
Easement/Land/Permitting/Legal	2,200	2,200	-	2,200
Inspection/Project Management	2,563	2,563	-	2,563
Construction	74,475	74,475	-	74,475
Construction Contingency	7,448	7,448	-	7,448
Other Project Costs	3,520	3,520	-	3,520
Total Budget	**102,168**	**102,168**	**-**	**102,168**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	102,168	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Disposal and Recycling Facility Fencing

Total Project Cost:
$50,000

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

A new perimeter fence will be install on Moffett Springs and Horace Smith roads. This project is to comply with the Texas Commission on Environmental Quality (TCEQ) requirements which state that public access to all municipal solid waste facilities shall be controlled by means of artificial barriers, natural barriers, or a combination of both. Construction will be completed during FY 09-10.

Project Impact:

Failure to comply with TCEQ regulations would result in the City being subjected to fines. No additional or on-going operations costs will be incurred after the project is completed.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-		-	-
Construction	-	-	50,000	50,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**50,000**	**50,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	50,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Robinson Creek WWTP Sludge Pump Replacement

Total Project Cost:
$60,000

Project Number:
New Project

Project Type:
Major Maintenance/Repair

Estimated Project Completion:
FY 09-10

Project Description and Status:

Replacement of 3, 6" sludge return pumps and motors. This project will be completed via in-house personnel and outside contractors and should take approximately 2 weeks to complete.

Project Impact:

Failure to comply with TCEQ regulations would result in the City being subjected to fines. Repairs would reduce annual maintenance costs and decrease downtime that affects process control which improves the quality of final effluent released into the waterways of the city.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-		-	-
Construction	-	-	60,000	60,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**60,000**	**60,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	60,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Lakeridge/Crawford

Total Project Cost:
$69,336

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is to transfer ownership of the existing sewer service along Lakeridge from private to public and extend first-time sewer service along Crawford Street.

Project Impact:

The area is currently without sewer service. This project will allow for first-time sewer service in the area and allow opportunities in other areas, such as transportation and utility service.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	8,297	8,297
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-		1,778	1,778
Construction	-	-	53,875	53,875
Construction Contingency	-	-	5,387	5,387
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**69,337**	**69,337**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	69,337	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
Sam Houston South/West Mosley

Total Project Cost:
$103,880

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project will provide first-time sewer service to an area inside the city limits as part of the Underutilized Plan and Wastewater Master Plan along Highway 19 from Southwood Drive north and sewer service to the West Mosley Lane area.

Project Impact:

The area is currently without sewer service. This project will allow for first-time sewer service in the area and allow opportunities in other areas, such as transportation and utility service.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	11,757	11,757
Easement/Land/Permitting/Legal	-	-	5,620	5,620
Inspection/Project Management	-		2,518	2,518
Construction	-	-	76,350	76,350
Construction Contingency	-	-	7,635	7,635
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**103,880**	**103,880**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	103,880	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Wastewater Capital Projects

Project Title:
20th - 21st Street Sewer

Total Project Cost:
$69,814

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

The existing two sewer lines that run across the John Robinson tract without any easements have long been problematic for the area. Both lines are in deteriorating doncition that requires rehabilitation. We will resolve the easement situation to allow the property owner to better utilize the property.

Project Impact:

Consolidating the two sewer lines into one will better utilize the city's infrastructure and maintenance of the lines. Existing lines are shalow and encroach on existing structures. Rehabilitation will alleviate the access concerns and limit continual maintenance problems.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	5,060	5,060
Easement/Land/Permitting/Legal	-	-	726	726
Inspection/Project Management	-		-	-
Construction	-	-	58,968	58,968
Construction Contingency	-	-	5,060	5,060
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**69,814**	**69,814**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	69,814	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

City of Huntsville

Fiscal Year 2009-2010 Budget

DRAINAGE CIP

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City of Huntsville, Texas
Drainage Capital Projects

Project Title:
Bearkat Drainage

Total Project Cost:
$131,000

Project Number:
702-7120

Project Type:
Major Maintenance/Repair

Estimated Project Completion:
FY 09-10

Project Description and Status:

The bottom of the existing corrugated metal pipe have rusted and deteriorated. This has caused "sink holes" to develop along the length of the pipe at several locations. An engineering design will be performed to properly correct this situation. Further deterioration of this structure could result in the failure of the pavement structure on Bearkat Boulevard.

Project Impact:

In its current condition, this structure must be inspected after each rainfall event and repairs performed if necessary. Proper design and construction of this structure will minimize maintenance time and costs and prevent possible failure of pavement on Bearkat Boulevard.

Project Budget:

	Prior Year Budget	Remaining Budget	FY 09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	100,000	42,719	-	42,719
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**100,000**	**42,719**	**-**	**42,719**

Project Funding:

Fund Transfers	Debt Issuance	Grants	Contributions
100,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Drainage Capital Projects

Project Title:
Avenue J Drainage Renovation (MPMS)

Total Project Cost:
$26,259

Project Number:
702-7126

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

Erosion of adjoining property along this segment of the creek that drains Mance Park Middle School atletic field has prompted this project. Open ditch would be enclosed with underground piping and collection ditch work to funnel water to the creek.

Project Impact:

Minimal operation or maintenance costs.

Project Budget:

	Prior Year Budget	Remaining Budget	09-10 Additions	Total Project Budget
Design/Engineering/Architecture	2,992	2,858	-	2,858
Easement/Land/Permitting/Legal	1,259	1,259	-	1,259
Inspection/Project Management	641	641	-	641
Construction	19,424	19,424	-	19,424
Construction Contingency	1,943	1,943	-	1,943
Other Project Costs	-	-	-	-
Total Budget	**26,259**	**26,125**	**-**	**26,125**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	26,259	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Drainage Capital Projects

Project Title:
20th - 21st Street Drainage

Total Project Cost:
$100,100

Project Number:
New Project

Project Type:
New Construction

Estimated Project Completion:
FY 09-10

Project Description and Status:

This project is for drainage rehabilitation to improve the area's drainage and the alignment across private property. This project is in conjuction with a sewer CIP project to reroute lines from underneath structures.

Project Impact:

If this project is not performed, existing infrastructure will be compromised and an inability to maintain infrastructure with an easement. The project will provide drainage of the entire area and put infrastructures into easement for future maintenance.

Project Budget:

	Prior Year Budget	Remaining Budget	09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	11,922	11,922
Easement/Land/Permitting/Legal	-	-	396	396
Inspection/Project Management	-	-	2,554	2,554
Construction	-	-	77,478	77,478
Construction Contingency	-	-	7,750	7,750
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**100,100**	**100,100**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	100,110	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Drainage Capital Projects

Project Title:
Dawson Dam

Total Project Cost:
$30,000

Project Number:
New Project

Project Type:
Major Maintenance/Rehabilitation

Estimated Project Completion:
FY 09-10

Project Description and Status:

As per TCEQ requirements regarding dam maintenance, the city is complying with the directives from the Dam Division to rehabilitate the existing structure and develop an emergency action plan for future analysis to be completed no later than January 1, 2011.

Project Impact:

Non-compliance of TCEQ requirements could result in fines. Deteroriation of existing structure could impact downstream properties.

Project Budget:

	Prior Year Budget	Remaining Budget	09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	30,000	30,000
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**30,000**	**30,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	30,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	150,000	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**150,000**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

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City of Huntsville, Texas
Drainage Capital Projects

Project Title:

Creek Maintenance at Various Locations

Total Project Cost:

$50,000

Project Number:

New Project

Project Type:

New Construction

Estimated Project Completion:

FY 09-10

Project Description and Status:

This project is for creek maintenance along major creeks, including Robsinson, McDonald, Town Creek, and Tan Yard Creek. This will improve flow characteristics of the natural channels (mainly maintenance and erosion control) until a Drainage Master Plan is developed to study the area for future improvements.

Project Impact:

Continual problems with erosion along the banks of these major waterways will result unless this work is performed.

Project Budget:

	Prior Year Budget	Remaining Budget	09-10 Additions	Total Project Budget
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	50,000	50,000
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**50,000**	**50,000**

Project Funding:

	Fund Transfers	Debt Issuance	Grants	Contributions
	50,000	-	-	-

Proposed Project Budget Future Years:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Design/Engineering/Architecture	-	-	-	-
Easement/Land/Permitting/Legal	-	-	-	-
Inspection/Project Management	-	-	-	-
Construction	-	-	-	-
Construction Contingency	-	-	-	-
Other Project Costs	-	-	-	-
Total Budget	**-**	**-**	**-**	**-**

Estimated Operating Budget Impact:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Salaries/Other Pay/Benefits				
Supplies				
Maintenance		No significant operating impact is anticipated.		
Services/Utilities				
Insurance				
Other				
Total Operating Budget Impact				

City of Huntsville

Fiscal Year 2009-2010 Budget

CAPITAL EQUIPMENT

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Capital Equipment Purchases

What is Capital Equipment?

The City of Huntsville considers equipment valued at $5,000 or more and with a useful life of at least one year to be capital equipment. Most capital equipment purchases are of a recurring nature and are made out of the operating budget.

How are Capital Equipment Purchases Funded?

Capital equipment purchases made by the City of Huntsville typically fall into one of two categories: fleet and machinery inventory or technology equipment. Capital fleet and machinery is replaced based on a capital equipment replacement schedule. The City of Huntsville's capital equipment replacement schedule is prepared by dividing the cost of replacement for each piece of equipment by the equipment's expected useful life span. Each operating fund pays this calculated annual amount for their equipment into the Capital Equipment Replacement Fund. Based on the replacement schedule, purchases of replacement equipment are budgeted in the Capital Equipment Replacement Fund.

The replacement budget is reviewed and adopted annually by the City Council as part of the operating budget. For new fleet or equipment purchases, the operating fund typically transfers the entire cost of the purchase to the Capital Equipment Replacement Fund the first year. The equipment is then added to the replacement schedule and the operating fund pays only the calculated annual amount in each subsequent year. Capital technology equipment purchases are usually budgeted directly from the operating fund or in the Computer Equipment Replacement Internal Service Fund through a transfer from the operating fund purchasing the equipment.

How do Capital Equipment Purchases Impact the Operating Budget?

The City of Huntsville's capital equipment purchases affect the operating budget in several ways. Capital equipment purchases are made out of the operating budget. Often a piece of equipment is purchased in order to increase the efficiency of operations. For fleet and machinery purchases, the use of the capital equipment replacement schedule is designed to help stabilize the impact of the cost of capital equipment purchases from year-to-year and minimize erratic annual spending patterns.

Because the replacement schedule divides the total replacement cost by the estimated useful life span of the equipment, the operating funds are able to spread the cost of replacement out over the entire life of the equipment instead of having to absorb the full cost of replacement in a single year. This level of planning and management by City Council and staff helps to ensure that Huntsville's fleet and equipment inventory are maintained in a fiscally responsible manner that gives City staff the equipment they need to provide the citizens of Huntsville with excellent services. Maintaining a high-quality fleet and equipment inventory reduces inefficiency and employee down time due to equipment that is in disrepair. Aging equipment is often accompanied by excessive maintenance costs. Regular replacement of capital equipment helps to ensure increased efficiency and minimized maintenance costs.

What is Included in this Year's Capital Equipment Budget?

The City Council approved a total budget for the purchase of capital equipment in FY 2009-10 of $782,300. This includes $684,300 for fleet equipment and $98,000 for technology equipment. The table on the following pages shows the budget and fund for each FY 2009-10 equipment addition:

City of Huntsville Fiscal Year 2009-2010

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Capital Equipment Purchases

Equipment			Fund						
			General Fund	Water Fund	Wastewater Fund	Street Fund	Capital Equipment	Computer Equipment	Total All Funds
Fleet/Motor Vehicles	Mack roll off truck (Commercial Collection)	R	-	-	-	-	120,000	-	**120,000**
	Mack transfer truck (Solid Waste Disposal)	R	-	-	-	-	75,000	-	**75,000**
	Ford F150 (Meter Reading)	R	-	-	-	-	16,000	-	**16,000**
	Ford F250 Ext Cab (Parks)	R	-	-	-	-	19,000	-	**19,000**
	Ford F250 Crew Cab (Streets)	R	-	-	-	-	30,000	-	**30,000**
	Ford F250 ext cab truck (Streets)	R	-	-	-	-	19,000	-	**19,000**
	Crown Victoria (Fleet Maintenance)	R	-	-	-	-	19,000	-	**19,000**
	Ford F150 (Parks)	R	-	-	-	-	16,000	-	**16,000**
	Patrol Vehicle (PD)	R	-	-	-	-	22,500	-	**22,500**
	Patrol Vehicle (PD)	R	-	-	-	-	22,500	-	**22,500**
	Patrol Vehicle (PD)	R	-	-	-	-	22,500	-	**22,500**
	Ford Explorer (K-9 Unit)	R	-	-	-	-	22,500	-	**22,500**
	Street Sweeper (Streets)	R	-	-	-	-	180,000	-	**180,000**
	CID vehicle	N	16,500	-	-	-	-	-	**16,500**
	CID vehicle	N	16,500	-	-	-	-	-	**16,500**
	Patrol Car Accessories (Police)	N	33,900	-	-	-	-	-	**33,900**
	Patrol Car & Accessories - New Position (Police)	N	33,400	-	-	-	-	-	**33,400**
Subtotal Fleet/Motor Vehicles			**100,300**	**-**	**-**	**-**	**584,000**	**-**	**684,300**
	Computer Servers (Information Technology)	R	-	-	-		-	48,000	**48,000**
	Capital Software Purchases (City-wide)	N	-	-	-		-	50,000	**50,000**
Subtotal Technology			**-**	**-**	**-**		**-**	**98,000**	**98,000**
	Total		**100,300**	**-**	**-**	**-**	**584,000**	**98,000**	**782,300**

City of Huntsville

Fiscal Year 2009-2010 Budget

Supplemental Information

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About the City of Huntsville

Community Profile

Form of Government ..... Council/Manager
Date of Incorporation.....January 30, 1845
Total Square Miles 36
Public Safety.....52
Fire and Rescue 12

Population

County 64,212
City 37,790
  Male.....22,674
  Female.....15,116
Median Age 28.8
18 years and over.....32,122
65 years and over.....3,212

Cultural Diversity

White 56.0%
Black or African American 23.7%
Hispanic or Latino.....17.0%
American Indian & Alaska Native.....0.4%
Asian.....1.7%
Some Other Race.....1.2%

Taxes

City Property Tax.....4007
Walker County Property Tax 5770
Huntsville ISD Property Tax 1.2100
Hospital District Property Tax.....1537
Total Property Tax Rate 2.3400

Labor Force

Civilian labor force 15,658
  Employed.....14,516
  Unemployed.....1,142
Unemployment Rate..... 7.3%

Income and Benefits
(In 2007 Inflation-adjusted dollars)

Total households 12,109
Less than $10,000 3,020
$10,000 to $24,999.....2,517
$25,000 to $49,999.....3,262
$50,000 to $99,999.....2,503
$100,000 to $199,999.....299
$200,000 or more 182
Median household income ($) 27,054
Mean household income ($) 38,327

Housing

Total housing units 13,698
  Occupied housing units 12,109
  Vacant housing units 1,589
Average household size (owner).....2.39
Average household size (renter) 1.85
Median value ($).....102,500

Sporting and Cultural Amenities

Historic Sites and Museums
  Wynne Home Arts Center
  Gibbs- Powell House Museum
  Sam Houston Memorial Museum
  Texas Prison Museum
  Veterans Museum of Texas
  Sam Houston's Gravesite

Sports Sites
  Kate Barr Ross
  Thomas Henry Ballpark

Recreation

Acres of Open Space 13
Public and Private Golf Courses.....2
Parks.....20
Trail Miles 2.73

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About the City of Huntsville

Public Education

	No. of Schools
Pre-K	1
Elementary Schools	4
Intermediate Schools	1
Middle Schools	1
High Schools	1
Total Enrollment	6,036

Higher Education Institutions

	Enrollment
Sam Houston State University	16,661

Educational Attainment

High school graduates (persons age 25+)	72.2%
Bachelor's degree or higher (age 25+)	22.4

Top Ten Employers

Texas Department of Criminal Justice	6,271
Sam Houston State University	3,099
Huntsville Independent School Dist	900
Wal-Mart	488
Huntsville Memorial Hospital	400
Region VI Education Service Center	389
Walker County	365
City of Huntsville	327
Weatherford Completion Services	210
Gulf Coast Trade Center	210

Top Ten Taxpayers

Weatherford Completion	$19,512,706
Wal-Mart Stores	$16,093,830
Huntsville Aberdeen Place, LP	$14,788,360
Huntsville Place, LP	$13,430,650
SCI Gateway of Huntsville Fund, et al	$12,638,450
Entergy Texas, Inc.	$11,070,810
Samuel C. Dominey	$10,550,400
Arbors of Huntsville	$10,032,160
Helmerich & Payne, Inc.	$8,575,510
Southwestern Bell Telephone	$8,405,500

Climate

Average Temperature	66
Average Minimum Temperature	57
Average Maximum Temperature	78
Highest Recorded Temperature	107
Lowest Recorded Temperature	-2
Average Monthly Precipitation	4"
Average Number of Rainy Days	76.8

Transportation

The Bruce Brothers/Huntsville Regional Airport

*Information provided by Texas Workforce Commission, U.S. Census Bureau, and Texas Education Agency

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Huntsville, Texas

Community Profile

The City of Huntsville, the seat of Walker County, is located in the piney woods and rolling hills of East Texas, approximately 70 miles north of Houston and 170 miles south of Dallas on Interstate 45. It is also conveniently located at the intersection of Texas Highway 30 (west to Bryan-College Station) and Highway 190 (east to Livingston). Founded in 1835 by Pleasant and Ephraim Gray as an Indian trading post, the community was named for Huntsville, Alabama, former home of the Gray family.

Home of Sam Houston

Huntsville takes great pride in having been the home of Sam Houston - Congressman and Governor of Tennessee, Commander of the Texas Army that defeated General Santa Anna at the Battle of San Jacinto, twice President of the Republic of Texas, United States Senator and Governor of Texas. Sam Houston's legacy continues to influence the spirit and enthusiasm of the people of Huntsville.

The Sam Houston Memorial Museum is an education institution dedicated to preserving the memory and ideals of Sam Houston. Located on the grounds of the original Houston Homestead, it offers visitors the opportunity to tour the Memorial Museum, visit Sam Houston's Woodland Home, his law office, and the Steamboat House where he died.

Oakwood Cemetery, designated as a Historic Texas Cemetery by the Texas Historical Commission, is the final resting place for many people of historical prominence, including General Sam Houston, Henderson Yoakum, Judge James A. Baker, Joshua Houston, and many others important to the history of Huntsville, Walker County, and the State of Texas. Pleasant Gray, the founder of Huntsville, deeded the land for this cemetery to the City of Huntsville in 1847.

The Sam Houston Statue, "A Tribute to Courage," located on Interstate 45, was designed and constructed by well known artist and sculptor David Adickes. It is the world's tallest statue of an American Hero at 67 feet tall on a 10 foot sunset granite base. Year round the statue visitor's center welcomes tourists from all over the world to Huntsville and the many opportunities available in the area.

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Headquarters of the Texas Prison System

The Texas Prison System has been headquartered in Huntsville since 1848 and is the only state agency with headquarters outside of Austin. Soon after Texas became a state, the legislature chose Huntsville as the site of the first permanent penitentiary. The Huntsville Unit “The Walls” was the first building. It is still occupied by offenders and houses the death chamber. Today, the Texas Department of Criminal Justice is one of the two largest penal systems in the free world. The total system houses approximately 150,000 offenders in 106 units. Five units are in the city of Huntsville.

The Texas Prison Museum, located in Huntsville, features numerous exhibits detailing the history of the Texas prison system, both from the point of view of the inmates as well as the men and women who worked within the prison walls. Among the most popular exhibits is the Capital Punishment exhibit featuring “Old Sparky”, the Texas electric chair.

Sam Houston State University

Since 1879, Huntsville has been home to Sam Houston State University which boasts a beautiful 272 acre main campus. There are five colleges within the university- Arts and Sciences, Business Administration, Criminal Justice, Education, and Humanities and Social Sciences- with 79 undergraduate degree programs, 48 masters' programs, and 5 doctoral programs. Fall 2009 enrollment topped 16,660.

Historic Downtown Huntsville

In downtown Huntsville, around the Walker County Courthouse, shopping, history, and entertainment combine with over 40 retail shops and restaurants, a restored log cabin visitor center, and over 20 designated historic sites. Gibbs Brothers and Company, established in 1841, is the oldest business under the same ownership in Texas. Huntsville is a registered Texas Main Street City and is committed to the promotion of our historic and vibrant downtown district.

Wynne Home Arts Center

The Wynne Home structure is a nineteenth-century mansion operated by the City of Huntsville as a center for the arts. The Wynne Home Arts Center offers a wide variety of arts and cultural programs, exhibits, and hosts field trips tailored to the interests and needs of our diverse community.

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Parks and Recreation

Citizens and visitors to the City of Huntsville enjoy an array of parks and recreational opportunities. The City currently has of 23 parks comprised of over 240 acres including community parks, neighborhood parks, “mini” parks, walking trails, natural areas, and beautiful open spaces.

A newly built aquatic center facility features a zero-depth recreational leisure pool with a tube slide and other play elements, an eight-lane competition pool, and a picnic area.

Huntsville State Park is a 2,083-acre recreational area located just outside the Huntsville City Limits. The heavily-wooded park adjoins the Sam Houston National Forest and encloses the 210-acre Lake Raven. The park offers camping, hiking, biking, boating, guided horseback trail rides, fishing, swimming, and nature study.

Huntsville Public Library

The Huntsville Public Library provides a wide variety of services to the citizens of Huntsville and Walker County. The Library promotes the development of independent, self-confident, and literate citizens by providing a balanced collection of educational, recreational and intellectually stimulating information products; programming that encourages reading, learning and cultural enrichment; and exemplary services relevant to our community. The Huntsville Public Library has an extensive genealogy collection which includes local history and archival materials. The Library also offers a literacy program designed to teach adults to read and to aid those who want to learn to speak, read and write English.

Excellent Public Utilities

The City of Huntsville is committed to providing high quality public utilities to the citizens and businesses of Huntsville. The City operates and maintains three public utilities including Water Services, Wastewater Services, and Solid Waste Services. The water distributed by the City of Huntsville exceeds all the standards set by the Texas Commission on Environmental Quality (TCEQ) and has been awarded the Superior Water Systems rating by the TCEQ. The activities of all three utilities are conducted within the guidelines of the TCEQ, the Environmental Protection Agency (EPA), and local ordinances.

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Police and Fire Services

The Huntsville Police and Fire Departments provide law enforcement, public safety services, and emergency response services to the citizens of Huntsville. Public Safety is a high priority of the City of Huntsville. The Police Department employs a staff of 58 including 52 certified officers. The Fire Department employs 12 full-time employees and has 40 volunteer firefighters.

Well-Maintained Streets

The City of Huntsville maintains over 138 miles of public streets. Each year the City of Huntsville's Street Services Department targets, on a rotating basis, approximately 14 miles of street for annual maintenance. Streets Services is responsible for the construction of new street infrastructure, sidewalks, and parking lots and for the maintenance of roadway signage, pavement markings, traffic control devices, curbs, gutters, public right-of-ways, and the Municipal Airport.

Inspection Services

The City of Huntsville's Central and Health Inspection Services provide inspections of private and public improvement development as well as food service establishments to protect the safety and health of residents and visitors to Huntsville. Central Inspections ensures that citizens occupy properties and buildings that are constructed and maintained as directed by the codes, laws, and good engineering practices adopted by the State of Texas and the City of Huntsville. Health Inspections ensures that citizens eat and purchase meals and food products that are produced and sold under the State and local laws.

Well-Managed City

The City operates under a Council/Manager form of government, where the Mayor and eight Council members are elected for staggered two-year terms. The City Council formulates operating \policy for the City while the City Manager is the chief administrative officer. The City of Huntsville is committed to providing our citizens with a fiscally responsible, efficient organization that provides high quality essential services while maintaining low tax and utility rates. The City Council and staff strives every day to manage the City's revenue and rates in an effective manner and provide the citizens of Huntsville with better service for less money.

City of Huntsville

Fiscal Year 2009-2010 Budget

STATISTICAL DATA

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Property Tax Rates
All Overlapping Governments
Ten Year Period and FY 09-10

Fiscal Year	City General	City Debt Service	City Total	Huntsville ISD	Walker County	Hospital District	Total
1999-00	.27609	.13641	.4125	1.69	.5850	.1355	2.8230
2000-01	.30763	.12487	.4325	1.69	.5850	.1445	2.8520
2001-02	.27785	.15465	.4325	1.66	.5850	.1500	2.8275
2002-03	.28397	.16603	.4500	1.66	.6250	.1600	2.8950
2003-04	.23223	.19277	.4250	1.66	.6250	.1850	2.8950
2004-05	.24473	.19277	.4375	1.66	.6250	.1922	2.9147
2005-06	.23913	.19277	.4319	1.66	.5997	.1825	2.8741
2006-07	.23810	.18110	.4192	1.53	.5667	.1720	2.6879
2007-08	.24050	.17300	.4135	1.21	.5136	.1600	2.2971
2008-09	.21080	.18990	.4007	1.34	.5450	.1537	2.4394
2009-10	**.22490**	**.17580**	**.4007**	**1.34**	**.5770**	**.1537**	**2.4714**

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City of Huntsville Operating Budget

Ten Year Period and FY 09-10

FISCAL YEAR	GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS (1)	WATER & SEWER FUND	WATER FUND	WASTE-WATER FUND	SOLID WASTE FUND
1999-00	10,821,133	975,910	461,662	12,310,505	-	-	3,139,079
2000-01	10,343,793	1,172,794	2,397,736	-	8,745,099	6,021,913	3,371,705
2001-02	10,697,122	1,195,999	2,520,343	-	9,642,851	6,223,031	3,555,895
2002-03	11,377,753	1,372,865	2,559,975	-	9,390,966	7,136,060	3,688,115
2003-04	12,455,675	1,649,876	2,960,934	-	11,730,438	9,992,405	3,694,302
2004-05	12,959,512	1,768,625	3,160,771	-	9,724,857	7,296,973	3,574,815
2005-06	13,427,821	2,345,770	3,209,562	-	10,493,271	7,674,610	3,492,426
2006-07	13,534,351	1,868,215	3,686,911	-	11,560,215	8,224,542	3,663,040
2007-08	15,615,978	1,866,305	4,258,656	-	14,770,189	8,924,359	4,580,852
2008-09	16,530,410	2,052,721	4,407,539	-	10,363,420	8,170,580	4,272,123
2009-10	17,225,278	1,987,730	4,714,815	-	10,915,531	7,979,140	4,191,110

Notes:

(1) Includes Court Security, Court Technology, Street, Police Seizure, Hotel/Motel Tax & Arts, Arts Center, Airport, Library, Police Forfeiture, Police Grants, and PD Resource Officer Special Revenues Funds

(2) Includes Storm water Drainage Utility for FY 2000-01. Beginning in FY 2001-02, includes only the Oakwood Cemetery Operations Fund. Beginning FY 2009-10 Cemetery Operations moved to General Fund.

(3) Includes Medical Insurance, Planning & Development, Equipment Replacement, Fire Equipment Replacement, Fleet Management/Warehouse, Computer Equipment Replacement, and Information Technology Operations Internal Service Funds in years prior to FY 2002-03. Beginning in FY 2002-03, includes the Medical Insurance Fund and Equipment Replacement Funds. Fleet Operations and Information Technology operations were moved to General Fund. Planning & Development was split between the General, Water, and Wastewater Funds.

(4) Includes Library Endowment and Oakwood Cemetery Endowment Funds.

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GOLF COURSE FUND	CEMETERY OPERATIONS FUND (2)	INTERNAL SERVICE FUNDS (3)	PERMANENT FUNDS (4)	TOTAL	INTERFUND	NET BUDGET
-	-	690,500	-	28,398,789	2,082,558	26,316,231
-	579,486	3,941,627	-	36,574,153	5,944,150	30,630,003
753,195	171,778	4,886,732	15,000	39,661,946	6,706,146	32,955,800
1,620,040	115,617	2,087,795	7,500	39,356,686	5,188,874	34,167,812
1,308,197	116,710	2,527,837	3,500	46,439,874	5,936,432	40,503,442
1,064,652	111,607	2,387,472	4,500	42,053,784	7,032,347	35,021,437
-	122,022	3,021,461	11,500	43,798,443	8,877,932	34,920,511
-	127,008	3,804,007	11,000	46,479,289	11,763,753	34,715,536
-	133,827	6,394,644	16,700	56,561,510	13,556,110	43,005,400
-	150,677	3,897,094	11,800	49,856,364	11,349,867	38,506,497
-	-	4,546,831	6,057	51,566,492	9,030,330	42,536,162

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Employee History
FTEs
Fiscal Year
09-10
286.16
08-09
283.82
07-08
289.66
06-07
279.16
05-06
272.16
04-05
284.16
03-04
277.16
02-03
271.16
01-02
264.16
00-01
241.79

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Summary of Personnel by Fund and Department
(FTEs)

General Fund

	FY 07-08	FY 08-09	FY 09-10
Charter Offices/General Administration			
City Manager	3.00	2.00	2.00
City Secretary	2.00	2.00	2.00
City Attorney[1]	1.00	1.00	-
City Judge	1.00	1.00	1.00
Total	**7.00**	**6.00**	**5.00**

1 - City Attorney position eliminated

Administrative Services			
Human Resources[2]	4.00	4.00	3.00
Risk and Safety Management	1.00	1.00	1.00
Purchasing	2.00	2.50	2.50
Fleet Administration/Warehouse	3.00	2.00	2.00
Garage Operations	6.50	7.00	7.00
Building Services	3.00	3.00	3.00
Information Technology[3]	5.00	5.00	6.00
Total	**24.50**	**24.50**	**24.50**

2 - HR Director position eliminated

3 - Includes 1 supplemental employee (contingent upon grant funding)

Finance Department			
Finance	9.00	9.00	9.00
Municipal Court	5.50	5.50	5.50
Total	**14.50**	**14.50**	**14.50**
Public Utilities Department			
Public Utilities Administration	2.00	2.00	2.00
Total	**2.00**	**2.00**	**2.00**
Public Works Department			
Public Works Administration	3.00	3.00	3.00
GIS	3.00	3.00	3.00
Planning[4]	5.50	5.50	2.00
Customer Service - Service Center	-	-	3.50
Engineering	5.00	5.00	5.00
Survey	5.00	5.00	5.00
Central Inspection	4.00	4.00	4.00
Health	2.00	2.00	2.00
Total	**27.50**	**27.50**	**27.50**

4 - 3.5 FTE moved to Customer Service - Service Center

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	FY 07-08	FY 08-09	FY 09-10
Community Services Department			
Community Services Administration[5]	4.00	4.00	2.00
Recreation	-	0.50	1.50
Parks Maintenance	16.16	16.16	16.16
Aquatic Center[6]	-	0.66	1.00
Cemetery[7]	-	-	2.00
Cultural Services	2.00	2.00	2.00
Main Street	1.00	1.00	1.00
Library	9.00	9.00	9.00
Total	**32.16**	**33.32**	**34.66**

5 - 1 FTE moved to Recreation; eliminated Contracts/Operations Manager position

6 - Includes 1 supplemental employee (.66 position to full-time)

7 - Moved from fund 260

Public Safety Department			
Public Safety Administration	2.00	2.00	2.00
Police[8]	50.00	52.00	54.00
Fire	12.00	12.00	12.00
Total	**64.00**	**66.00**	**68.00**

8 - Includes 2 supplemental employees

Total General Fund	**171.66**	**173.82**	**176.16**

Water

Public Utilities Department			
Water Production	4.00	4.00	4.00
Water Distribution	10.00	10.00	10.00
Meter Reading	4.00	4.00	4.00
Total	**18.00**	**18.00**	**18.00**
Public Works Department			
Construction Crew	4.00	4.00	4.00
Total	**4.00**	**4.00**	**4.00**
Finance Department			
Utility Billing	6.00	6.00	6.00
Total	**6.00**	**6.00**	**6.00**
Total Water Fund	**28.00**	**28.00**	**28.00**

Wastewater

Public Utilities Department			
Wastewater Collection	11.00	11.00	11.00
AJ Brown WWTP	5.00	5.00	5.00
NB Davidson WWTP	4.00	4.00	4.00
Robinson Creek WWTP	4.00	4.00	4.00
Environmental Services	3.00	3.00	3.00
Total	**27.00**	**27.00**	**27.00**
Total Wastewater Fund	**27.00**	**27.00**	**27.00**

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	FY 07-08	FY 08-09	FY 09-10
Solid Waste Fund			
Public Utilities Department			
Commercial Collection	5.00	5.00	5.00
Solid Waste Disposal	9.00	9.00	9.00
Residential Collection	*15.00	7.00	7.00
Recycling	1.00	1.00	1.00
Total	**30.00**	**22.00**	**22.00**
* - City of Huntsville Employees & Contract Workers			
Total Solid Waste Fund	**30.00**	**22.00**	**22.00**
Street Fund			
Public Works Department			
Street	19.00	19.00	19.00
Street Sweeping	1.00	1.00	1.00
Drainage Maintenance	4.00	4.00	4.00
Total	**24.00**	**24.00**	**24.00**
Total Street Fund	**24.00**	**24.00**	**24.00**
Cemetery Fund			
Community Services Department			
Cemetery Operations[9]	2.00	2.00	-
Total	**2.00**	**2.00**	**-**
Total Cemetery Fund	**2.00**	**2.00**	**-**
9 - Moved to fund 101			
School Resource Officer Fund			
Public Safety Department			
School Resource Officer	6.00	6.00	6.00
Total	**6.00**	**6.00**	**6.00**
Total School Resource Officer Fund	**6.00**	**6.00**	**6.00**
Court Security Fund			
Finance Department			
Municipal Court	1.00	1.00	1.00
Total	**1.00**	**1.00**	**1.00**
Total Court Security Fund	**1.00**	**1.00**	**1.00**

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	FY 07-08	FY 08-09	FY 09-10
H/M Tax - Tourism & Visitors Center			
Arts & Tourism			
Tourism	-	-	1.00
Visitors Center	-	-	1.00
Total	**-**	**-**	**2.00**
Total H/M Tax - Tourism & Visitors Center	**-**	**-**	**2.00**
Total Full Time Equivalents	**289.66**	**283.82**	**286.16**
Budgeted actual number of full-time employees	**283.00**	**277.00**	**280.00**
Budgeted actual number of part-time employees	**14.00**	**16.00**	**14.00**

FY 2009-10 Budgeted Part-Time Employees

Municipal Court
Purchasing
Recreation
Customer Service - Service Center
Parks Maintenance (4)
Library Services (4)
Solid Waste Disposal (2)

Budgeted number of interns	**4.00**	**4.00**	**4.00**
Budgeted number of volunteer firefighters	**40.00**	**40.00**	**40.00**

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Summary of Personnel Changes

General Fund

Office of City Attorney	
Attorney position eliminated.	**(1.00)**
Human Resources	
HR Director position eliminated	**(1.00)**
Information Technology	
Added Records Clerk position (contingent upon grant funding)	**1.00**
Planning	
Moved 3.5 FTE positions to Customer Service - Service Center Division	**(3.50)**
Customer Service - Service Center	
Moved 3.5 FTE positions from Planning	**3.50**
Community Services Administration	
1 FTE moved to Recreation; eliminated Contracts/Operations Manager position	**(2.00)**
Cemetery	
Moved 1 FTE position from Cemetery Fund	**1.00**
Recreation	
1 FTE moved from Community Service Administration	**1.00**
Aquatic Center	
Upgraded .66 Aquatic Center Manager position to full-time	**0.34**
Police	
Added 2 Police Officer positions	**2.00**
Total General Fund Additions/Deletions	**1.34**

Cemetery Fund

Cemetery	
Moved 2 full-time positions from Cemetery Fund to General Fund	**(1.00)**

H/M Tax - Tourism & Visitors Center Fund

H/M Tax - Tourism & Visitors Center	
Added 2 FTE positions - 1 in Tourism and 1 in Visitor Center	**2.00**
Total Additions/Deletions Other Funds	**1.00**

Net Position Additions/Deletions All Funds	**2.34**

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City of Huntsville

Pay Scale

	Annual Salary		
	Minimum	Midpoint	Maximum
Grade 1	**$ 22,298**	**$ 25,210**	**$ 29,994**
Construction Crew Crewman			
Drainage Crewman			
Facility Technician			
Library Circulation Clerk			
Meter Reader			
Parks Maintenance Crewman			
Solid Waste Recycling Center Crewman			
Street Crewman			
Wastewater Crewman			
Water Crewman			
Grade 2	**$ 25,501**	**$ 28,850**	**$ 34,299**
Customer Service Assistant - Public Safety			
Customer Service Assistant - Public Works			
Customer Service Assistant - Solid Waste			
Customer Service Clerk - Utility Billing			
Fleet Services Technician			
Guest Services Associate			
Library Services Assistant			
Parking Enforcement Official			
Police Data Control Clerk			
Grade 3	**$ 29,182**	**$ 33,030**	**$ 39,229**
Animal Control Officer			
Construction Equipment Operator			
Deputy Court Clerk			
Drainage Equipment Operator			
Environmental Lab Technician			
Fire Hydrant Technician			
Permit Technician			
Solid Waste Equipment Operator			
Street Equipment Operator			
Street Sweeper			
Vacuum Truck Operator			
Warehouse Inventory Specialist			
Wastewater Equipment Operator			
Wastewater TV Video Operator			
Water Equipment Operator			
Water Plant Technician			
Water Utility Line Locator			
Grade 4	**$ 31,970**	**$ 36,171**	**$ 42,994**
Accounting Clerk			
Administrative Assistant - Administrative Services			
Administrative Assistant - City Secretary			
Administrative Assistant - Community Services			
Administrative Assistant- Cultural Services			
Administrative Assistant - Public Utilities			
Assistant Wastewater Plant Operator			
Cemetery Crewleader			
Construction Crew Crewleader			
Customer Service Billing Clerk			
Drainage Crewleader			

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City of Huntsville

Pay Scale

Grade 4	**$ 31,970**	**$ 36,171**	**$ 42,994**
Facility Crewleader			
Horticulturist - PT			
Juvenile Case Manager / Deputy Court Clerk			
Library Services Technician			
Meter Reader Crewleader			
Parks Maintenance Crewleader			
Property Research Coordinator			
Solid Waste Container Operator			
Solid Waste Relief Driver			
Street Crewleader			
Survey Technician			
Wastewater Crewleader			
Wastewater I/I Crewleader			
Wastewater Lift Station Operator			
Water Crewleader			
Grade 5	**$ 33,259**	**$ 37,627**	**$ 44,720**
Deputy Court Clerk Supervisor			
Engineering Design Tech			
Firefighter Recruit			
Fleet Mechanic			
Help Desk Analyst			
Police Officer / Firefighter Recruit			
Senior Customer Service Clerk			
Solid Waste Transfer Station Operator			
Street Traffic Control Operator			
Survey Party Chief			
Warehouse/Purchasing Buyer			
Grade 6	**$ 35,339**	**$ 39,978**	**$ 47,528**
Admin. Coordinator - Public Safety			
Admin. Coordinator - Public Works			
Benefits Coordinator			
Building Inspector			
Code Enforcement Inspector			
Environmental Lab Analyst			
Evidence Technician			
Executive Assistant			
Health Inspector			
HR Coordinator			
Recreation Coordinator			
Utility Inspector			
Wastewater Plant Operator			
Water Plant Operator			
Grade 7	**$ 37,398**	**$ 42,307**	**$ 50,274**
City Marshal			
Firefighter			
Main Street Coordinator			
Police Officer			
Police Officer (SRO)			

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City of Huntsville

Pay Scale

Grade 8	**$ 41,267**	**$ 46,675**	**$ 55,494**
Accountant I			
Budget Manager			
Chief Wastewater Plant Operator			
Electrician			
Finance Administrator / Analyst			
Graduate Engineer (EIT)			
Library Services Coordinator			
Planner			
Purchasing Agent			
Risk Manager			
Solid Waste Services Assistant Superintendent			
Senior Fleet Mechanic / Assistant Fleet Manager			
Street Services Assistant Superintendent			
Telecom/Network Analyst			
Water Servics Assistant Superintendent			
Grade 9	**$ 42,162**	**$ 47,694**	**$ 56,680**
IT Network Administrator			
Senior Police Officer			
Grade 10	**$ 42,806**	**$ 48,443**	**$ 57,595**
Accountant II			
Director of Tourism / Cultural Services			
Firefighter / EMC			
Procurement Manager			
Senior Designer			
Grade 11	**$ 49,046**	**$ 55,494**	**$ 65,998**
Assistant Fire Chief			
Building Official			
Court Clerk/ Administrator			
Environmental Services Superintendent			
Fleet Manager			
GIS Manager			
IT Manager			
Park Maintenance Supt.			
Police Sergeant			
Police Sergeant (SRO)			
Registered Surveyor			
Solid Waste Services Superintendent			
Street Services Superintendent			
Wastewater Services Superintendent			
Water Services Superintendent			
Grade 12	**$ 53,061**	**$ 60,029**	**$ 71,344**
City Planner			
Police Lieutenant			
Project Manager			
Grade 13	**$ 59,592**	**$ 67,434**	**$ 80,142**
Assistant Finance Director			
City Librarian			
Fire Chief			
Police Captain			

City of Huntsville

Schedule of Fees and Charges

Fiscal Year 2009-2010

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Office of City Secretary

Alcohol Beverages Licenses and Permits (City Fee Only)		**State**
Beer Retailer's Off Premise License	$30	
Beer Retailer's On Premise License	$75	
Wine and Beer Retailer's Off Premise Permit	$30	
Local Distributor's License	$37.50	
Beverage Cartage Permit	$10	
Caterer's Permit	$250	
Local Distributor's Permit	$50	
Mixed Beverage Permit (at 3rd Renewal)	$375	
Package Store Permit	$250	
Package Store Tasting Permit	$12.50	
Wine Only Package Store Permit	$37.50	
General Class B Wholesaler's Permit	$150	
Copies of Public Information	Variable: Refer to Texas Administrative Code	**State**

Public Works

Certificate of Compliances		**Ordinance**
Subdivisions	$25	
Mobile Home Parks	$25	
Metes & Bounds Lots	$25	
Lot Consolidation Fee	$50	**Ordinance**
Minor Plats	$75	**Ordinance**
Preliminary Plat	$100	**Ordinance**
Final Plats	$75	**Ordinance**
Filing Fees	Actual Cost	**Past Practice**
Zoning Changes	$300	**Ordinance**
Non-Conforming Use Permit	$150	**Ordinance**
Conditional Use Permit	$150	**Ordinance**
Request for Variance	$150	**Ordinance**
Map Reproduction Fees		**Past Practice**
Laser (8.5" x 11")	First 5 copies free + $2 for each additional page	
Small (11" x 17")	$5	
Medium (11" x 17")	$10	
Large (24" x 36" up to 34" x 44")	$15	
Supersize (greater than 34" x 44")	$20	
Building Permits	Based on Valuation	**Ordinance**
Less than $1,000- Inspection Not Necessary	No Charge	
Less than $1,000- Inspection Necessary	$15 per inspection	
$1,001 to $50,000	$15 for the first $1,000 + $5 per each additional $1,000	
$50,001 to $100,000	$260 for first $50,000 + $4 per each additional $1,000	
$100,001 to $500,000	$460 for first $100,000 + $3 per each additional $1,000	
Over $500,001	$1,660 for first $500,000 + $2 per each additional $1,000	
Plan Checking Fee		**Ordinance**
Less than $70,000 valuation	No Charge	
Over $70,000 valuation	One-half of building permit fee	
Electrical Permits		**Ordinance**
Fee for issuing each permit	$10	
Roughing in work		
Minimum Fee	$10	
First Four Circuits	$8	
All Above Four Circuits	$1 each	
Final Inspection	$10	

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Replacement of Service Entrance Equipment		
60 amp or less, includes meter loop	$6	
61 to 100 amp, includes meter loop	$8	
101 to 200 amp, includes meter loop	$10	
201 to 400 amp, includes meter loop	$12	
401 to 600 amp, includes meter loop	$14	
Over 600 amp, includes meter loop	$20	
Motor Generation		
First 2 motors below 1 HP each	$3	
Additional motors below 1 HP	$1 each	
First 2 motors 1 to 5 HP each	$6	
Additional motors 1 to 5 HP	$3 each	
First 2 motors 6 to 10 HP each	$8	
Additional motors 6 to 10 HP	$4 each	
First 2 motors 11 to 24 HP each	$10	
Additional motors 11 to 24 HP	$5 each	
First 2 motors over 25 HP each	$14	
Additional motors over 25 HP	$7 each	
Miscellaneous Fees		
Electric Welders	$5	
Electric Range	$5 each	
Motion Picture Projector	$5 each	
Circuit for Sign and Outline Lighting	$5 each	
Temporary Service	$10	
Minimum Fee for Repairs and Alteration	$5	
Additional Motor	$4 each	
Electric Dryer or Air Conditioner	$5 each	
Mobile Home Connection	$5	
Plumbing Permits		**Ordinance**
Fee for issuing each permit	$10	
Plumbing fixture or trap or set of fixtures of one trap	$2.50 each	
House Sewer	$5 each	
House Sewer having to be repaired	$5 each	
Cesspool	$5 each	
Septic Tank, Seepage Pit, or Drain Field	$10 each	
Water Heater and/or Vent	$2.50 each	
Gas Piping System of 1 to 5 Outlets	$5	
Gas Piping System of 6 or more Outlets	$1 per outlet	
Water Piping Installation for Water Treating Equipment	$5	
Vacuum Breakers, Backflow Prevention Devices		
1 to 5	$2.50	
Over 5	1.50 each	
Mobile Home Connection	$5	
Mobile Home Connection with Gas	$7	
Lawn Sprinkler and Fire Sprinkler Inspection		
1 to 5 sprinkler heads	$2	
Over 5 lawn sprinkler heads	20¢ each	
Over 5 fire sprinkler heads	50¢ each	
Mechanical Permits		**Ordinance**
Fee for issuing each permit	$10	
Heating, Ventilating Duct, Air Conditioner, Refrigeration	$10 for first $1,000 valuation + $2 per each additional $1,000	
Repairs, Alterations, Additions to an Existing System		
Over $500 valuation	$5 + $2 per each $1,000 valuation	
Temporary Operation Inspection Fee	$5	
Re-Inspection Fee	$30	**Ordinance**
Sign Permits	25¢/sq ft. (minimum $5) + $1/linear ft. of sign height + $5/permit	**Ordinance**
Temporary Sign Permits (by Non-Profits)	No Charge (Limit of 2 Per Year)	**Ordinance**
Public Improvement Permits	3% of valuation of public improvements	**Ordinance**
Grading and Excavation Plan Checking Fee		**Ordinance**
Less than 5,000 cubic yards	No Charge	
5,000 to 10,000 cubic yards	$20	
10,001 to 100,000 cubic yards	$20 for first 10,000 CY + $10 per each additional 10,000 CY	
100,001 to 200,000 cubic yards	$110 for first 100,000 CY + $6 per each additional 10,000 CY	
Over 200,001 cubic yards	$170 for first 200,000 CY + $3 per each additional 10,000 CY	

City of Huntsville

Schedule of Fees and Charges

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Grading and Excavation Permits		**Ordinance**
Less than 50 cubic yards	$10	
51 to 100 cubic yards	$15	
101 to 1,000 cubic yards	$15 for first 100 CY + $7 per each additional 100 CY	
1,001 to 10,000 cubic yards	$78 for first 1,000 CY + $6 per each additional 1,000 CY	
10,001 to 100,000 cubic yards	$132 for first 1,000 CY + $27 per each additional 1,000 CY	
Over 100,001 cubic yards	$375 for first 10,000 CY + $15 per each additional 1,000 CY	
Other Permits		**Ordinance**
On Site Sewage Facility	$20	
Moving	$100	
Demolition	$15	
Irrigation	Variable Fees: Refer to plumbing permit fees schedule	
Street Excavation and Alteration Permit	$10	
Curb Cut Permit	$10	
Fire Sprinkler	Variable Fees: Refer to plumbing permit fees schedule	
Mobile Home Electrical	$15	
Mobile Home Plumbing	$15	
Mobile Home Plumbing with Gas	$17	
Mobile Home Mechanical	$20	
Vendor/Peddler Permits	$50	
Contractor Registration Fees		**Ordinance**
Builder Residential	$60	
Master Electrician	$60	
Residential Wireman Electrician	$10	
Journeyman Electrician	$12	
Electrical Sign Manufacturer	$48	
Sign Contractor	$50	
HVAC	$60	
Irrigator	$60	
Electrical Contactor	No Charge	
Master Plumber	$60	**State**
Journeyman Plumber	$12	**State**
Swimming Pool/Spa Annual Permits	$36	**Ordinance**
Food Service Establishment Annual Permit	Based on Square Footage	**Ordinance**
Less than 2,999 square feet	$60	
3,000 to 4,999 square feet	$90	
5,000 to 14,999 square feet	$120	
Over 15,000 square feet	$180	
Public Schools	$60	**Ordinance**
Bars (drinks only)	$60	**Ordinance**
Food Service Establishments Pre-Opening Fee	$60	**Ordinance**
Food Service Establishments Re-Inspection Fee	$55	**Ordinance**
Itinerant Restaurant Permit (over 3 days)	$18	**Ordinance**
Non-Profit Organizations, Annual Permit	$60	**Ordinance**
Mobile Food Units Annual Permits	$18	**Ordinance**
Food Handler ID Card	$5	**Ordinance**
Duplicate Food Handler Cards	$2	**Ordinance**
Daycare Facilities Annual Permit	Based on Number of Employees	**Ordinance**
1 to 2 employees	$29	
3 to 6 employees	$43	
7 to 14 employees	$72	
Over 15 employees	$100	
Culverts/Driveways Installations	Actual Cost	**Past Practice**
Land Reclamation	$10	**Ordinance**

City of Huntsville

Schedule of Fees and Charges

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Recreation Services

Softball/Baseball Field		**Advisory Board Review**
Youth Leagues	$5 per person	
Adult Leagues	$10 per person	
Day Rental, Private Use	$20	
Night Rental, Private Use	$35	
Soccer Field		**Advisory Board Review**
Youth Leagues	$5 per person	
Adult Leagues	$10 per person	
Day Rental, Private Use	$20	
Night Rental, Private Use	$35	
Martin Luther King, Jr Center		**Advisory Board Review**
Rental Fee	$150 per day	
Security Deposit	$100	

Aquatic Center

Admission		**Advisory Board Review**
Adults Age 12 and Up	$2	
Children Age 6 to 11	$1.50	
Children Age 5 or less	No Charge	
Season Pass		**Advisory Board Review**
Adults Age 12 and Up	$40	
Children Age 6 to 11	$30	
Family	$100 for first four members + $20 per each additional member	
Swimming Lessons	$35 per course	**Advisory Board Review**
Water Aerobics	$35 per session	**Advisory Board Review**
Pool Rental- Private	$75 per hour (maximum 2 hours)	**Advisory Board Review**
Program Fees	Varies	**Partial Cost Recovery**

Cemetery Operations

Cemetery Space		**Ordinance**
Plot	$750 per plot	
Filing Fee	Actual Cost	
Landscape Repair Fee after Exhumations	$250	

Library Services

Fines		**Advisory Board Review**
Overdue Books, magazines, music cds	10¢ per day	
Overdue Audio books and videos	$1 per day	

Note: The maximum fine for any item is $10; customers with more than $5 in fines will not be allowed to borrow materials.

Copies		**Advisory Board Review**
Printer, copier and microform machine	15¢ per page	
Sales		**Past Practice**
Donated Videos	$1 each	
Donated Audio books	$1 each	
Donated Hardback books	$1 each	
Donated Paperback books	25¢ each	
Donated Children's hardback books	50¢ each	
Donated Children's paperback	25¢ each	
Walker County Stories	$5 per CD	
Blank Diskettes	$1 each	
Blank CDs	$1 each	

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Replacement Costs		**Advisory Board Review**
Library Card	$1	
Lost or damaged books, audio books, videos, etc.	Cost to replace + $5 processing fee	
Lost or damaged Audio book CD or Cassette (not full set)	Cost to replace + $5 processing fee	
Pocket	$1	
Barcodes/item	$1	
Security Patch	$1	
Book jacket	$1	
Spine label	$1	
Rental Fees		
Rental of Microfilm from Family History Library	$5.50 per rental or renewal	
Rental of Microfiche from the Family History Library	$15.00 per rental or rennewal	

Cultural Services

Rental of Brown Wynne Gallery		**Advisory Board Review**
Non-Profit	$45 per hour -2 hr minimum	
Private	$50 per hour - 2 hr minimum	
Rental of Meeting Room		**Advisory Board Review**
Non-Profit	$35 per hour -2 hr minimum	
Private	$40 per hour - 2 hr minimum	
Rental of Porch and Grounds		**Advisory Board Review**
Non-Profit	$400 Total Up to 8 hrs	
Private	$500 Total Up to 8 hrs	
Rental of Wynne House and Grounds		**Advisory Board Review**
Non-Profit	$800 Total Up to 8 hrs	
Private	$1,000 Total Up to 8 hrs	
Rental of Wynne House		**Advisory Board Review**
Non-Profit	$400 Total Up to 4 hrs	
Private	$500 Total Up to 4 hrs	
Security Deposits		**Advisory Board Review**
regular business hours	No deposit required	
Outside regular business hours	50% of fee	
Security Fee (Refundable)		**Advisory Board Review**
40+ persons and outside regular business hours	$150	
Wynne Home China	$100	
Rental of China (See also "Security Fee")	$25	**Advisory Board Review**
Beverages		**Advisory Board Review**
Coffee (8 - 12 cups)	$5	
Coffee (30 cups)	$15	
Tea (8 - 12 cups)	$5	
Tea (30 cups)	$15	
Water (12 oz bottle)	$1 per bottle	
Rental of Audio Visual (not currently available)		**Advisory Board Review**
Television set and video player	$15	
Projector and screen	$15	
Flip Chart pads	$10	
Floor lectern/Easel/Microphone	No Charge	
Program Fees	Varies	**Partial Cost Recovery**

City of Huntsville

Schedule of Fees and Charges

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Public Safety

Sexually Oriented Business Permit		**Ordinance**
Original Application	$400	
Renewal Application	$200	
Wrecker Permit	$25/yr per holder + $55/yr per tow truck	**Ordinance**
Taxi/Chauffer	$100/yr per taxi	**Ordinance**
Accident Report	$3	**Ordinance**
Offense Report	10¢ per page	**Ordinance**
Fingerprinting Fee	$10 per person	**Past Practice**
Alarm Fees		**Ordinance**
0-5 False Alarms	No Charge	
6-10 False Alarms	$10 each	
Over 10 False Alarms	$30 each	

Water Services

Single Family Residential		**Ordinance**
First 3,000 gallons		
.75 inch meter	$13 per month	
1 inch meter	$19 per month	
1.5 inch meter	$25 per month	
2 inch meter	$41.50 per month	
3 inch meter	$163 per month	
4 inch meter	$208 per month	
6 inch meter	$312 per month	
8 inch meter	$433 per month	
Between 3,000 and 12,999 gallons	$2.25 per thousand gallons	
Over 13,000 gallons	$2.64 per thousand gallons	
Commercial/Jointly Metered Residential		**Ordinance**
First 3,000 gallons		
.75 inch meter	$15 per month	
1 inch meter	$21 per month	
1.5 inch meter	$27 per month	
2 inch meter	$43.50 per month	
3 inch meter	$165 per month	
4 inch meter	$210 per month	
6 inch meter	$315 per month	
8 inch meter	$435 per month	
Over 3,000 gallons	$2.64 per thousand gallons	
Institutional Users		**Ordinance**
First 3,000 gallons		
.75 inch meter	$15 per month	
1 inch meter	$21 per month	
1.5 inch meter	$27 per month	
2 inch meter	$43.50 per month	
3 inch meter	$165 per month	
4 inch meter	$210 per month	
6 inch meter	$315 per month	
8 inch meter	$435 per month	
Over 3,000 gallons	$3.02 per thousand gallons	
Fire Hydrant Meters		**Past Practice**
First 3,000 gallons	$165 per month	
Over 3,000 gallons	$3.02 per thousand gallons	

Note: Water rates for customers outside the city limits are calculated in the same manner as rates for customers within the city limits; however, a multiplier of 1.25 shall be applied to the cost components listed above.

City of Huntsville

Schedule of Fees and Charges

Fiscal Year 2009-2010

Wastewater Services

Single Family Residential		**Ordinance**
First 2,000 gallons	$13 per month	
Over 2,000 gallons	$4.87 per thousand gallons	

Note: Each individually metered residential dwelling unit shall be charged a monthly wastewater service charge and a volume charge based upon the average amount of water consumed during the months of November, December, January, and February of each year, rounded to the nearest 100 gallons. Customers moving onto an existing, or newly constructed, single family residential unit shall be billed for sewer at eighty percent (80%) of current monthly consumption up to a maximum monthly amount for 10,000 gallons until the winter month history is established.

Commercial/Jointly Metered Residential/Institutional Users		**Ordinance**
First 2,000 gallons	$15 per month	
Over 2,000 gallons	$4.87 per thousand gallons	

Note: Residential customers not connected to the waterworks system of the city shall be billed monthly by the city for wastewater services at a calculated rate based on the average residential water consumption of sixty-eight hundred (6,800) gallons ($38.38), or at a rate based on the average water consumed during the months of November, December, January and February of each fiscal year from the billing records of a special water district. Commercial customers shall be billed at a rate that is consistent with the regular wastewater charge of similar type businesses, premises or users receiving service from the city. The utility office supervisor shall recommend for approval such service charge and conditions as deemed appropriate to the Finance Committee of the City Council and the Finance Committee shall approve the same.

Septic Waste Disposal Fee	
Septic Waste Receiving Station	$0.06 per gallon

Note: A pilot study was conducted in order to determine the feasibility of a hauled septic waste receiving station from October 1, 2007 to January 1, 2008. The fee was approved February 5, 2008 to be reviewed in the budget process.

Solid Waste Services

Single Family Residential Collection	$17.90 per month	**Ordinance**
Additional Collection Cart	$11.00 per month	
Business Minimum Inside City Limits Collection	$22.38 per month	**Ordinance**
Multi-Family Residential Collection		**Ordinance**
Individually Metered Units With Dumpster	$15.11 per month per unit	
Individually Metered Units Without Dumpster	$17.90 per month per unit	
Jointly Metered Units Without Dumpster	$17.90 per month per unit	
Jointly Metered Units With Dumpster	By size of container and number of pickups (see below)	
Commercial Collection	By size of container and number of pickups (see below)	**Ordinance**
2 Yard Dumpster		
1 Collection per week	$62.50 per month	
2 Collections per week	$105.03 per month	
3 Collections per week	$147.56 per month	
4 Collections per week	$190.09 per month	
5 Collections per week	$232.62 per month	
Unscheduled/Extra Pickups	$16.13 each	
4 Yard Dumpster		
1 Collection per week	$79.49 per month	
2 Collections per week	$139.01 per month	
3 Collections per week	$198.53 per month	
4 Collections per week	$258.05 per month	
5 Collections per week	$317.57 per month	
Unscheduled/Extra Pickups	$20.05 each	
6 Yard Dumpster		
1 Collection per week	$96.47 per month	
2 Collections per week	$172.98 per month	
3 Collections per week	$249.49 per month	
4 Collections per week	$326.00 per month	
5 Collections per week	$402.51 per month	
Unscheduled/Extra Pickups	$23.97 each	

City of Huntsville

Schedule of Fees and Charges

Fiscal Year 2009-2010

8 Yard Dumpster	
1 Collection per week	$113.46 per month
2 Collections per week	$206.96 per month
3 Collections per week	$300.45 per month
4 Collections per week	$393.95 per month
5 Collections per week	$487.45 per month
Unscheduled/Extra Pickups	$27.89 each
Other Dumpster- For customers with service not identified above, a specific rate will be determined based on four cost components.	
1. Disposal	($1.96/month per yard x # of collections per week x 52 weeks) / 12 months
2. Administrative	$16.77/month per customer
3. Collection	($5.89/month per # of collections per week x 52 weeks) / 12 months
4. Container	$3.19/month per dumpster
Excessive Wear and Tear of Dumpsters	
Dumpster Cleaning	$45
Dumpster Cleaning and Painting	$85
Dumpster Cleaning and Painting when Burned	$185
Dumpster emptied due to placement of large item	$30
Open Top Roll-off	
1 Collection per week	$381.35 fixed cost + $60.65 per ton disposal
2 Collections per week	$644.19 fixed cost + $60.65 per ton disposal
3 Collections per week	$907.03 fixed cost + $60.65 per ton disposal
4 Collections per week	$1,169.87 fixed cost + $60.65 per ton disposal
Extra Pickups[1]	$100.41 fixed cost + $60.65 per ton disposal
Call In[2]	$215.63 fixed cost + $60.65 per ton disposal
Stand-by[3]	$215.63 fixed cost + $60.65 per ton disposal
Other Roll-off- For customers with service not identified above, a specific rate will be determined based on four cost components.	
1. Disposal	$60.65 per ton
2. Administrative	$85.18/month per customer
3. Collection	($60.66/month per # of collections per week x 52 weeks) / 12 months
4. Container	$33.33/month per roll-off container
Compacting Roll-off	
Scheduled	$145.84 fixed cost + $60.65 per ton disposal
Unscheduled[4]	$182.30 fixed cost + $60.65 per ton disposal
Extra Pickups[1]	$102.28 fixed cost + $60.65 per ton disposal
Repositioning	$121.31 per collection
New Roll-off Container Set-up	$150 each

Note: 1. Extra pick-up: Charge for servicing a roll-off one extra time. This charge applies to customers on a regular schedule and to customers who are on a call in schedule. For customers on a call-in schedule, the extra pickup charge will only be applied to the second and subsequent collections during a month. 2. Call-in: This charge is for customers who do not have regularly scheduled service, but do request service during the month. This charge only applies to the first collection during a month. Following collection charges will be based on the extra pickup rate. 3. Stand-by: This charge is for customers who do not have regularly scheduled service, and do not request service during a month. 4. Unscheduled: This charge is for customers who do not have regularly scheduled service, and do not request service during a month.

Note: Solid Waste rates for customers outside the city limits are calculated in the same manner as rates for customers within the city limits; however, a multiplier of 1.25 shall be applied to the cost components listed above.

Disposal Fees		**Ordinance**
Basic Fee	$60.65 per ton	
Minimum Fee	$5.00	
White Goods/Large Furniture	$60.65 per ton ($5.00 minimum)	
Tires, Small (i.e. car or pickup truck)	$2.00 per tire	**Ordinance**
Tires, Small (i.e. car or pickup truck)	$2.50 per tire	**Recommended**
Tires, Large (i.e. semi-truck)	$13.20 per tire	**Ordinance**
Tires, Large (i.e. semi-truck)	$14.00 per tire	**Recommended**
Large dead animal (i.e. cow, horse)	$60.65 per ton (plus $10.00 handling charge)	
Small dead animal (i.e. dog, cat)	$5.00 per animal	
Trees, stumps, limbs	$60.65 per ton	
Construction/Demolition Debris Collection Permit	$400 per business per year	

City of Huntsville

Schedule of Fees and Charges

Fiscal Year 2009-2010

Other Utility-Related Fees

Meter Accuracy Test	$75 per meter or actual cost if cost of making test exceeds $75	**Ordinance**
Replacement of Water Meter, Lock, or Head	$50 per occurrence	**Ordinance**
Water Tapping Charge		**Ordinance**
Completed by City Crews		
.75 inch water tap	$550	
1 inch water tap	$700	
All water taps larger than 1" and/or special water connections completed by City crews shall be made at actual cost.		
Completed by Another Entity		
.75 inch water tap	$50	
1 inch water tap	$100	
2 inch water tap	$400	
Sewer Tapping Charge		**Ordinance**
Minimum Fee for Location of Stub or any Connection	$150	
4 inch sewer tap	$625	
All other sewer taps and/or special sewer connections completed by City crews shall be made at actual cost.		
Service Fee (new and transferred service)	$15	**Ordinance**
Service Fee (sprinkler on or off)	$15	**Ordinance**
Same Day Service	$25	**Ordinance**
After Hours	$25	**Ordinance**
Residential Security Deposit		**Ordinance**
Water	$40	
Wastewater	$40	
Solid Waste	$20	
Solid Waste Additional Collection Cart	$50	
Commercial Security Deposit	2 x the average estimated monthly utility service charge	**Ordinance**
Fire Hydrant Meter Deposit	$500	**Past Practice**
Penalty for Late Payment	10% of amount of utility service charge	**Ordinance**
Reinstatement Fee	$25	**Ordinance**
Returned Check Fee	$25	**Ordinance**
Surcharges for Industrial Wastewater Discharges	$1.61 per thousand gallons of wastewater	**Ordinance**
Septic Disposal Fee	6¢ per gallon	**Ordinance**
Meter Box Lid Replacement	$10	**Past Practice**
Meter Box Replacement		**Past Practice**
Small	$25	
Large	$35	
Use of City Equipment	$25 per hour	**Past Practice**
Use of City Labor	$25 per hour	**Past Practice**
Meter Re-read Due to Meter Restriction	$15	**Past Practice**
Service Call Fee	$15	**Past Practice**

City of Huntsville FY 09-10
Transfers

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101 GENERAL FUND		Transfer In	Transfer Out	
101-000	Transfer from Water Fund	12,000	-	Motor Veh Maint (389-54040) for shared utililty equip.
		2,200	-	Purchase of workboots (151-53010)
		6,288	-	Inventory Shrinkage expense (388-52270/52329)
		20,488		
	Transfer from Wastewater Fund	917	-	Inventory Shrinkage expense (388-52270/52329)
		1,500	-	Motor Veh Maint for shared utililty equip. (389-54040)
		2,600	-	Purchase of workboots (151-52031)
		5,017		
	Transfer from Solid Waste Fund	2,200	-	Purchase of workboots. (151-52031)
		1,179	-	Inventory Shrinkage expense (388-52270/52329)
		3,379		
	Transfer From H/M Tax - Vis Cntr	**37,982**	-	Transfer from H/M Tax & Arts
	Transfer from Street Fund	2,400	-	Purchase of workboots.
		1,500	-	Vehicle Maint for shared equipment (10% of $15,000 from 389-54040)
		3,406	-	Inventory Shrinkage expense (388-52270/52329)
		7,306		
	Transfer from Debt Service Fund	145,000	-	Related to Tax Notes Series 2005 Principal
		13,862	-	Related to Tax Notes Series 2005 Interest
		158,862		
	Transfer from H/M Tax - Tourism	27,782	-	Visitor Center portion of maintenance, insurance, etc.
		50,642	-	1/3 of Cemetery operations
		78,424		
	Transfer from Cemetery Endowment	**6,057**	-	Interest transfer from Cemetery Endowment Fund
101-460	Vehicle & Equipment	-	**6,333**	Cemetery division vehicle and equipment replacement
101-551	Vehicle & Equipment	-	33,900	Replacement Accessories for 4 Patrol Veh on replacement schedule
			33,000	Purchase of 2 CID vehicles
			33,400	1 patrol vehicle for PD
			100,300	
101-910	Transfer - Equip Replace Fund	-	2,667	Central Inspection Vehicle and Equipment Replacement
		-	4,500	Veh & equip replacement - Engineering
		-	35,283	Parks Maint Division vehicle and equipment replacement
		-	1,333	Risk Managment vehicle and equip replacement
		-	2,667	Survey Division vehicle and equipment replacement
		-	3,167	Police Administration vehicle and equipment replacement
		-	3,000	Health Division vehicle and equipment replacement
		-	35,507	Fleet Maintenance vehicle and equipment replacement
		-	2,000	Information Technology vehicle and equipment replacement
		-	83,021	Police Division Patrol vehicle and equipment replacement
			173,145	
	Transfer Insurance Fund		198,027	Medical Insurance/Trust (66% of $300,000)
			7,513	SRO portion of Medical Insurance/Trust (2.5% of $300,000)
			205,540	
	Transfer - Computer Replace Fd	-	28,583	Software purchases
		-	1,750	Puchase laptop for Planning
		-	2,900	Purchase laptop for Surveying
		-	3,495	Purchase laptop for new PD vehicle
		-	12,000	Purhase 4 laptops for PD vehicles on replacement schedule
		-	17,961	Purchase of large plotter
		-	91,425	General Fund portion of computer costs
			158,114	

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	Transfer to Court Security Fund	-	**56,654**	Portion of cost of City Marshal
	Transfer to Airport SRF	-	**5,572**	Transfer to Airport SRF
	Transfer to Police SRO Fund	-	**99,977**	Transfer to SRO fund
	Transfer to Arts Center SRF	-	**41,374**	Transfer to Arts Center SRF
	Total General Fund Transfers	**317,515**	**847,009**	
116 DEBT SERVICE FUND				
116-910	Transfer to General Fund	-	145,000	Tax Notes Series 2005 Principal
		-	13,862	Tax Notes Series 2005 Interest
	Total Debt Service Fund Transfers	**-**	**158,862**	
220 WATER FUND				
220-910	Transfer to General Fund	-	12,000	Veh Maint for shared utililty equipment. (80% of $15,000 from 389-54040)
		-	6,288	Inventory Shrinkage expense (388-52270/52329); 48% allocation of $13,100.
		-	2,200	Purchase of workboots
			20,488	
	Transfer Insurance Fund		**25,835**	Medical Insurance/Trust (8.61% of $300,000)
	Transfer - Equip Replace Fd	-	44,046	Veh & Equip Replacement - Water Production - $5,300; Water Distribution - $26,766; Meter Reading - $6,400; Water Shared Equip - $5,580
		-	23,104	CIP veh & equip replacement. CIP equip-$19,617; CIP shared equip-$3,488.
			67,150	
	Transfer - Computer Replace Fd	-	36,528	Water Fund Portion of Computer Costs
		-	39,302	Transfer from Water Fund for software purchases
		-	**75,830**	
	Total Water Fund Transfers	**-**	**189,303**	
221 WASTEWATER FUND				
221-910	Transfer to General Fund	-	917	Inventory shrinkage exp (388-52270/52329). 7% allocation of $13,100
		-	1,500	Veh maint for shared utililty equip. (10% of $15,000 from 389-54040)
		-	2,600	Purchase of workboots
			5,017	
	Transfer Insurance Fund		**23,840**	Medical Insurance/Trust (7.95% of $300,000)
	Transfer - Equip Replace Fd	-	**50,252**	Vehicle and Equipment Replacement: Wastewater Collection - $28,908; A.J. Brown - $8,798; N.B. Davidson - $4,614; McGary Creek - $3,948; Lab/Compliance - $1,333; Wastewater shared equipment - $2,651
	Transfer - Computer Replace Fd	-	27,392	Wastewater portion of software purchases.
		-	24,514	Wastewater portion of computer purchases.
			51,906	
	Transfer to Street SRF	-	249,418	Drainage maint service ($239,918 divisional budget + $9,500 vehicle charges)
		-	148,081	Street sweeping services (125,581 divisional budget + $22,500 veh charges)
		-	**397,499**	
	Total Wastewater Fund Transfers	**-**	**528,514**	

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224 SOLID WASTE FUND

224-910	Transfer to General Fund	-	2,200	Purchase of workboots.
		-	1,179	Inventory Shrinkage expense (388-52270/52329). 9% allocation for $13,100
			3,379	
	Transfer Insurance Fund		**20,926**	Medical Insurance/Trust (6.98% of $300,000)
	Transfer - Equip Replace Fd	-	169,326	Vehicle and Equipment Replacement - Commercial Collection Division - $95,533; Solid Waste Disposal - $55,959; Residential Collection - $17,833
		-	215,341	Automation Lease Cost (Principal $194,380 and Interest $20,961)
			384,667	
	Transfer - Computer Replace Fd	-	14,291	Software purchases
		-	12,338	Solid Waste Fund Portion of Computer Costs
		-	**26,629**	
	Total Solid Waste Fund Transfers	**-**	**435,601**	

302 Medical Insurance Fund

302-000	Transfer from General Fund	205,540	-	Medical Insurance/Trust (66% for GF and 2.5% for SRO of $300,000)
	Transfer from Water Fund	25,835	-	Medical Insurance/Trust (8.61% of $300,000)
	Transfer from Wastewater Fund	23,840	-	Medical Insurance/Trust (7.95% of $300,000)
	Transfer from Solid Waste Fund	20,926	-	Medical Insurance/Trust (6.98% of $300,000)
	Transfer from Street SRF	21,712	-	Medical Insurance/Trust (7.25% of $300,000)
	Transfer from Arts	2,147	-	Medical Insurance/Trust (.72% of $300,000)
	Total Insurance Fund Transfers	**300,000**	**-**	

306 CAPITAL EQUIPMENT FUND

306-000	Charge to General Fund	33,900	-	Patrol car accessories
		33,000	-	Transfer from PD for purchase of 2 new CID vehicles
		33,400		Transfer from PD for purchase of new patrol vehicle
		173,145	-	Vehicle and Equipment Replacement
		273,445		
	Charge to Street SRF	**148,199**	-	Vehicle and Equipment Replacement
	Charge to Water Fund	44,046	-	Vehicle and Equipment Replacement
		23,104	-	CIP vehicle and equipment replacement
		67,150		
	Charge to Wastewater Fund	**50,252**	-	Vehicle and Equipment Replacement
	Charge to Solid Waste	169,326	-	Vehicle and Equipment Replacement lease payment $169,326
		215,341	-	Automation Truck Debt Payments (Principal $194,380, Interest $20,961)
		384,667		
	Charge to Cemetery Operations	**6,333**	-	Vehicle and Equipment Replacement
	Charge to Police SRO Fund	**11,000**	-	Vehicle and Equipment Replacement
	Total Capital Equip Fund Transfers	**941,046**	**-**	

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309 COMPUTER EQUIPMENT FUND

309-000	Charge to General Fund	1,750	-	Purchase laptop for 101-716 Planning (supplemental)
		2,900	-	Purchase laptop for 101-719 Surveying (supplemental)
		120,008	-	General Funds portion of software purchases and computer replacement
		3,495		Purchase of laptop for new patrol vehicle (supplemental)
		12,000	-	Purchase 4 laptops for 101-551 (PD) for vehicles on vehicle replacement schedule
		17,961	-	Purchase plotting for Engineering (supplemental)
		158,114		
	Charge to Street SRF	**18,019**	-	Software and computer replacement.
	Charge to Water Fund	**75,830**	-	Software and computer purchases.
	Charge to Wastewater Fund	**51,906**	-	Software and computer purchases.
	Charge to Solid Waste	**26,629**	-	Software and computer purchases.
	Charge to Arts Center Fund	**800**	-	Purchase of computer equipment.
	Total Computer Equip Fund Transfers	**331,298**	**-**	

461 OAKWOOD CEMETERY ENDOWMENT FUND

461-910	Transfer to General Fund	**-**	**6,057**	Transfer of interest income

601 COURT SECURITY SRF

601-000	Transfer from General Fund	**56,654**	**-**	Portion of Court Marshal position

603 STREET FUND

603-000	Charge to Wastewater Fund for Drainage	148,081	-	Street sweeping ($125,581 divisional budget + $22,500 vehicle charges)
		249,418	-	Drainage maintenance ($239,886 divisional budget + $9,500 vehicle charges)
		397,499		
603-910	Transfer to General Fund	-	1,500	Motor vehicle maint for shared equipment (10% or $15,000, from 389-54040)
		-	2,400	Transfer to General Fund for purchase of workboots.
		-	3,406	Inventory Shrinkage expense (388-52270/52329). 26% allocation of $13,100
			7,306	
	Transfer Insurance Fund	-	**21,712**	Medical Insurance/Trust (7.24% x $300,000)
	Transfer - Equip Replace Fd	-	**148,199**	Vehicle and Equipment Replacement - Streets - $113,967; Street Sweeping - $22,500; Street Drainage - $9,500; Streets Shared Equipment - $2,232
	Transfer - Computer Replace Fd	-	8,492	Computer Costs (Based on full annual expenses not lease payment)
		-	9,527	Software purchases
		-	**18,019**	
	Total Street Fund Transfers	**397,499**	**195,236**	

609 Airport SRF

612-000	Transfer from General Fund	**5,572**	-	Transfer from GF
	Total SRO Transfers	**5,572**	**-**	

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612 SCHOOL RESOUCE OFFICER SRF

612-000	Transfer from General Fund	**99,977**	-	Transfer from GF
	Transfer - Equip Replace Fund	-	**11,000**	Vehicles and Equipment Replacement
	Total SRO Transfers	**99,977**	**11,000**	

618 Visitor and Arts Center SRF

618-000	Transfer from General Fund	41,374	-	Transfer from General Fund
	Transfer From H/M Tax - Vis Cntr	13,751	-	Historical
		25,454	-	Visitor Center
618-910	Transfer - Computer Replace FD	-	800	Replacement of computer on computer replacement schedule
	Transfer Insurance Fund	-	2,147	Medical Insurance/Trust (.72% of $300,000)
	Total Visitor & Arts Center Transfers	**80,579**	**2,947**	

663 Hotel/Motel Tax - Tourism & Visitors Center

663-910	Transfer to General Fund	-	27,782	For tourism portion of expenses
		-	37,982	For Visitor Center portion of expenses
		-	50,642	For Cemetery portion of expenses
	Transfer to Visitor and Arts Center	-	13,751	Historical allocation
		-	25,454	Visitor Center allocation
	Total H/M Tax - Tourism & Visitor Cntr	**-**	**155,611**	

Total Transfers	**2,530,140**	**2,530,140**

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Vehicle Replacement Schedule Purchases Summary by Funds

FUND	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Lease Cost FY 9-10
SOLID WASTE FUND - 224	195,000	316,000	60,000	50,000	-	169,326
WASTEWATER FUND - 221	-	34,000	16,000	25,000	104,000	50,252
WATER FUND - 220	16,000	65,000	100,000	115,000	16,000	67,151
STREET FUND - 603	229,000	35,000	92,000	137,000	121,000	148,199
GENERAL FUND - 101	144,000	112,500	271,500	92,500	61,000	190,478
TOTAL ($)	584,000	562,500	539,500	419,500	302,000	625,405
Solid Waste Automated Trucks Lease	215,340	215,340	215,340	215,340	215,340	
GRAND TOTALS	799,340	777,840	754,840	634,840	517,340	

5 YR Replacement Schedule Purchases

City of Huntsville

Fiscal Year 2009-2010 Budget

FISCAL POLICIES

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Fiscal and Budgetary Policies

I. STATEMENT OF PURPOSE

The purpose of the Fiscal and Budgetary Policies is to identify and present an overview of policies dictated by state law, the City Charter, City ordinances, and administrative policies. The aim of these policies is to achieve long-term stability and a positive financial condition. These policies provide guidelines to the administration and finance staff in planning and directing the City's day-to-day financial affairs and in developing financial recommendations to the City Council. These policies set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist in the decision-making process. These policies provide guidelines for evaluating both current activities and proposals for future programs.

These policies represent long-standing principles, traditions and practices which have guided the City in the past and have helped maintain financial stability. An important aspect of the policies is the application of budget and fiscal policies in the context of a long-term financial approach. The scope of these policies span accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management and debt management.

The City Council and/or Finance Committee annually review and approve the Fiscal and Budgetary Policies as part of the budget process.

II. BASIS OF ACCOUNTING

A. **Accounting in Accordance With GAAP.** The City's finances shall be accounted for in accordance with generally accepted accounting principals as established by the Governmental Accounting Standards Board.

1. **Organization of Accounts.** The accounts of the City shall be organized and operated on the basis of funds. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

2. **Fund Structure.** The City of Huntsville uses the following fund groups:

Governmental Funds

- General Fund
- General Obligation Debt Service Fund
- Capital Projects Funds
- Special Revenue Funds:
  - Court Security/Technology
  - Street
  - Police Forfeiture
  - Airport
  - Public Safety Grants
  - PD School Resource Officer
  - Library
  - Hotel/Motel Tax & Arts

Proprietary Funds:

- Enterprise Funds:
  - Water
  - Solid Waste
  - Wastewater
  - Cemetery Operations
- Internal Service Funds:
  - Medical Insurance
  - Equipment Replacement

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Permanent Funds:
Library Endowment
Cemetery Endowment

3. **Governmental Fund Types.** Governmental funds are used to account for the government's general government activities and include the General, Special Revenue, General Obligation Debt Service and Capital Project funds. Governmental fund types shall use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources.

4. **Proprietary Fund Types.** Proprietary fund types are used to account for the City's business type activities (e.g., activities that receive a significant portion of their funding through user charges). The City has two types of proprietary funds: Enterprise Funds and Internal Service Funds. The City's Proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Enterprise funds receive their revenues primarily through user charges for service. Internal Service funds receive their revenues primarily from the other funds of the City.

5. **Permanent Funds.** The Library Endowment Fund and Oakwood Cemetery Endowment Fund are used to account for endowments received by the City. Money available for expenditures in these funds are the accumulated interest earnings.

6. **Encumbrance Accounting.** The City shall utilize encumbrance accounting for its Governmental fund types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

III. OPERATING BUDGET

A. BUDGET PROCESS.

1. **Proposed Budget.** Section 8.02 of the City Charter requires that the City Manager submit to the City Council a proposed budget at least 30 days prior to the end of the fiscal year that presents a complete financial plan for the ensuing year. Public hearings shall be held in the manner prescribed by the laws of the State of Texas relating to budgets in cities and towns. The Charter requires that no budget be adopted or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations. Past practice has been to present a draft budget to City Council at least six weeks prior to fiscal year end.

   a. The budget shall include four basic segments for review and evaluation: (1) personnel costs, (2) base budget (same level of service) for operations and maintenance costs, (3) decision packages for capital and other (non-capital) project costs, and (4) revenues. In the base budget, the City Manager may elect to include decision package items, or replacement items with a cost of up to $5,000 and may include in the base budget scheduled replacements in the Equipment Replacement Fund.

   b. The budget review process shall include City Council participation in the development of each of the four segments of the proposed budget.

   c. The budget process will allow the opportunity for the City Council to address policy and fiscal issues.

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d. A copy of the proposed budget shall be filed with the City Secretary when it is submitted to the City Council.

2. **Modified Incremental Approach.** The operating budget for the prior year shall serve as the starting point for budget estimates. Increases or decreases shall be detailed in supporting documents. Detail supporting sheets shall be prepared for each object series.

3. **Adoption.** Upon the presentation of a proposed budget document to the City Council, the City Council shall call and publicize a public hearing. The City Council shall subsequently adopt by Ordinance such budget, as it may have been amended, as the City's Annual Budget, effective for the fiscal year beginning October 1.

   As required by Section 8.02 of the Charter, if the City Council takes no action to adopt a budget on or prior to September 27th, the budget as submitted by the City Manager, is deemed to have been finally adopted by the City Council.

4. **Government Finance Officers Association.** The annual budget shall be submitted to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

5. **Truth in Taxation**. Budget development procedures will be in conformance with State law, outlined in the Truth in Taxation process. In the event of a tax increase, at least two notices will be given and a public hearing held.

B. PLANNING. Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The budget planning process is for a five year period recognizing that budgets are influenced by decisions made in prior year budgets and that decisions made in the current year budgets serve a precursor to future budget requirements. The City shall recognize both short-term needs and objectives in relation to the long-term goals of the City.

C. PREPARATION. The operating budget is the City's annual financial operating plan. The budget includes all of the operating departments of the City, the debt service fund, all capital projects funds, internal service funds, and all special revenue funds of the City. An annual budget shall be prepared for all funds of the City, with the exception that capital projects will be budgeted on a project length basis, rather than an annual basis.

1. **Basis of Budget.** Operating budgets are adopted on a basis consistent with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of purchase, un-matured interest on long-term debt is recognized when due, and debt principal is budgeted in the year it is to be paid.

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a. Governmental Fund Types are budgeted on a modified accrual basis, with exceptions as noted above. Revenues are included in the budget in the year they are expected to become measurable and available. Expenditures are included in the budget when they are measurable, a liability is incurred, and the liability will be liquidated with resources included in the budget.

b. Capital project budgets are project length budgets and are budgeted on a modified accrual basis.

c. Proprietary fund types are budgeted generally on an accrual basis with exceptions as noted above. Revenues are budgeted in the year they are expected to be earned and expenses are budgeted in the year the liability is expected to be incurred. The emphasis is on cash transactions in lieu of non-cash transactions, such as depreciation. The focus is on the net change in working capital.

2. **Legal Level of Control.** The budget shall be adopted at the “legal level of control,” which is, by division, within individual funds. The level at which management, without prior council approval, loses the ability to reapply budgeted resources from one use to another is known as the budgets’ “legal level of control.” The City has a number of levels of detail in the operating budgets - the fund, the department, the division, the classification and the line item.

   Example:
   Fund - General Fund
   Department - Public Safety
   Division - Police
   Classification - Salaries, Other Pay and Benefits
   Line Item – Full-time Salaries

   In the above example, the legal level of control is the budget total for the Police Division. Department Heads may not exceed budget allocations at the classification code level in controllable account without City Manager approval.

3. **Line Item.** A detail budget supporting requested allocations shall be presented to City Council for review.

4. **Identify Available Funds.** The budget shall be sufficiently detailed to identify all available funds. The format will include estimated beginning funds, sources of funds, uses of funds, and estimated remaining funds at budget year-end. An actual prior year, estimated current year and proposed budget shall be presented.

5. **Inter-fund Transfers/Charges.** A summary showing transfers and charges between funds will be provided during the budget process to explain the "double counting" of revenues and expenditures.

6. **Periodic Reports.** In compliance with Section 11.02(d) of the Charter, the City will maintain a budgetary control system to ensure adherence to the budget and will prepare periodic reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.

7. **Self Sufficient Enterprise Funds.** Enterprise operations, Water, Wastewater, Solid Waste, Golf Course Operations, and Oakwood Cemetery Operations, are intended to be self-sufficient.

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8. **Administrative Cost Reimbursement.** Enterprise fund budgets shall include a reimbursement to the General Fund to pay a proportionate share of administrative costs. Documentation to support the transfer shall be presented to City Council during the budget process.

9. **Charges to Other Funds by Internal Service Funds.** Charges by internal service funds to user divisions and funds shall be documented as part of the budget process.

10. **Appropriations Lapse.** Pursuant with Section 11.06 of the Charter, annual appropriations lapse at year end. Items purchased through the formal purchase order system (i.e., the encumbered portions), and not received by fiscal year end, are presented to City Council for re-appropriation in the subsequent fiscal year. To be eligible for automatic re-appropriation in a subsequent year, the goods or services must have been ordered in good faith and appropriated in the year encumbered. Any unencumbered appropriations at year-end may be appropriated by the governing body in the subsequent year. The original budget is amended to include the re-appropriations. Capital projects budgets do not lapse at year-end.

11. **Performance Indicators and Productivity Indicators.** The annual budget, where possible, will utilize performance measures and productivity indicators. ICMA benchmarking will be used to the extent possible.

D. **BALANCED BUDGET**. The budget shall be balanced using a combination of current revenues and available funds [defined in Section III(a)]. Current year operating expenses shall be funded with current year generated revenues. Proprietary Funds with outstanding revenue bonds shall not rely on funds available from the prior year to balance the operating budget. No budget shall be adopted unless the total of estimated revenues, income, and funds available is equal to or in excess of such budget.

E. **REPORTING.** Periodic financial reports shall be prepared to enable the Department Heads to manage their budgets and to enable monitoring and control of the budget. A quarterly budget review shall be presented to City Council in sufficient detail to allow decision-making.

F. **CONTROL**. Operating Expenditure Control is addressed in Section V of these Policies.

G. **CONTINGENT APPROPRIATION**. The General Fund, Water Fund, Wastewater Fund, and Solid Waste Fund shall have an adequate contingent appropriation. This contingent appropriation, titled "Reserve for Future Allocation", shall be disbursed only by transfer to another departmental appropriation. Transfers from this item shall be controlled as outlined in Section V, B of these policies.

H. **EMPLOYEE BENEFITS**. The City budget process shall include a review of employee benefits.

1. Medical Insurance Fund - The Finance Committee shall review rates to be charged for employee and dependent coverage. The City shall pay the cost of employee coverage, and the dependent coverage may be purchased at the employee's cost. Changes in benefits shall be at the recommendation of the Trustees of the Employee Medical Plan.

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2. Retirement Plan - The City is a member of the Texas Municipal Retirement System (TMRS). Employees working at least 1,000 hours per year shall contribute 7% to the TMRS plan, and the City's match will be established at a rate that will not exceed 15.54%. Retaining the annual repeating updated service credits will be a priority in the funding. The difference between the TMRS rate and the 15.54% budget shall be deposited to the benefit of the employees in a supplemental retirement plan. Any budgeted funds not spent will revert back to the unallocated monies in the appropriate fund.

3. Workers Compensation Insurance - The City shall participate in the Texas Municipal League (TML) Workers Compensation Risk Pool. Rates for required coverage will be established by the Pool, adjusted for experience on an annual basis. Refunds that may be granted through the pool will be prorated between the City funds. Unspent monies will revert back to the appropriate fund.

4. Social Security/Medicare - The City does not pay Social Security for employees. Medicare is paid for employees hired after March 31, 1986.

5. Recommendations for adjustments to the pay and classification system will be made annually in order to maintain external parity and internal equity. Recommendations will be built into the proposed basic budget.

IV. RESERVES/UNALLOCATED FUNDS

A. OPERATING RESERVES/FUND BALANCES. The City shall maintain unallocated reserves in operating funds to pay expenditures caused by unforeseen emergencies or for shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. Generally, unallocated reserves for all funds excluding Special Revenue Funds, Internal Service Funds, and Capital Projects Funds shall be maintained at a minimum amount of 16.67% of the annual budget (excluding transfers to capital projects) for each fund unless specifically identified in this section. Unallocated reserves shall not be used to support on-going operating expenditures. This reserve is defined as unreserved current assets less inventory and on-going receivables (ex. utility billing, sales tax) minus current liabilities payable from these assets.

B. FUND BALANCES USED FOR CAPITAL EXPENDITURES. Reserves shall be used for one time capital expenditures only if:

1. there are surplus balances remaining after all reserve and fund allocations are made; or

2. the City has made a rational analysis with justifying evidence that it has an adequate level of short and long-term resources.

C. SPECIFIC APPROPRIATION BY CITY COUNCIL. If fund balances are used to support one time capital and one time non-operating expenditures, the funds must be specifically appropriated by the City Council.

D. SPECIAL REVENUE FUNDS. Monies in the Special Revenue Funds shall be expended for their intended purposes, in accordance with an approved budget. There is no reserve requirement, with the exception of the Hotel/Motel Tax and Arts Special Revenue Fund. The Hotel/Motel Tax and Arts Special Revenue Fund reserves shall be at least 10% of the annual tourism and Visitors Center Operations budget or at a level approved by City Council. Adequate reserves are essential due to the cyclical nature of this revenue source.

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E. CAPITAL PROJECT FUNDS. Monies in the Capital Projects Funds shall be expended in accordance with an approved budget. There is no reserve requirement. Interest income will be used to offset construction costs or interest expense on the debt issue.

F. INTERNAL SERVICE FUNDS. Working capital in equipment replacement funds will vary to meet annual fluctuations in expenditures. Monies in the Internal Service Funds shall be expended for their intended purpose in conformance with the approved budget and approved replacement schedules. Additions to the Fleet or additional computer equipment will not be funded from replacement funds without council approval.

G. GENERAL OBLIGATION DEBT SERVICE FUND AND INTEREST ACCOUNTS. Reserves in the General Obligation Debt Service Fund and Water and Wastewater Funds Interest and Sinking accounts shall be maintained as required by outstanding bond indentures. Reduction of reserves for debt shall be done only with City Council approval after Council has conferred with the City's financial advisor to insure there is no violation of bond covenants.

H. DEBT COVERAGE RATIOS. Debt Coverage Ratios shall be maintained as specified by the bond covenants.

I. MEDICAL INSURANCE FUND RESERVE. A reserve shall be established in the City's Health Insurance Fund to avoid potential shortages. Such reserve shall be used for no purpose other than for financing losses under the insurance program. Excess reserves shall be used to reduce premiums charges; an insufficient reserve shall be increased by adjustments to the premium. The reserve shall be approximately 25 % of anticipated un-reimbursed claims for the budget year.

V. REVENUE MANAGEMENT

A. CHARACTERISTICS OF THE REVENUE SYSTEM. The City strives for the following optimum characteristics in its revenue system:

1. **Simplicity and Certainty.** The City shall strive to keep the revenue classification system simple to promote understanding of the revenue sources. The City shall describe its revenue sources and enact consistent collection policies to provide assurances that the revenue are collected according to budgets and plans.

2. **Equity.** The City shall make every effort to maintain equity in its revenue system structure. The City shall minimize all forms of subsidization between entities, funds, services, utilities, and customers.

3. **Realistic and Conservative Estimates.** Revenues are to be estimated realistically. Revenues of volatile nature shall be budgeted conservatively.

4. **Centralized Reporting.** Receipts will be submitted daily to the Finance Department for deposit and investment. Daily transaction reports and supporting documentation will be prepared.

5. **Review of Fees and Charges.** The City shall review all fees and charges annually in order to match fees and charges with the cost of providing that service.

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6. **Aggressive Collection Policy.** The City shall follow an aggressive policy of collecting revenues. Utility services will be discontinued (i.e. turned off) for non-payment in accordance with established policies and ordinances. The attorney responsible for delinquent tax collection, through the central collection agency, shall be encouraged to collect delinquent property taxes using an established tax suit policy and sale of real and personal property to satisfy non-payment of property taxes. A warrant officer in the Police Division will aggressively pursue outstanding warrants, and the Court will use a collection agency to pursue delinquent fines.

B. NON-RECURRING REVENUES. One-time or non-recurring revenues will not be used to finance current ongoing operations. Non-recurring revenues will be used only for one-time expenditures such as capital needs.

C. PROPERTY TAX REVENUES. All real and business personal property located within the City shall be valued at 100% of the fair market value based on the appraisal supplied by the Walker County Appraisal District. Reappraisal and reassessment is as provided by the Appraisal District. A ninety-six percent (96%) collection rate shall serve each year as a goal for tax collections and the budgeted revenue projection. Property tax rates shall be maintained at a rate adequate to fund an acceptable service level. Based upon taxable values, rates will be adjusted to fund this service level. Collection services shall be contracted out with a central collection agency, currently the Walker County Appraisal District.

D. INTEREST INCOME. Interest earned from investment of available monies, whether pooled or not, shall be distributed to the funds in accordance with the equity balance of the fund from which monies were invested.

E. USER-BASED FEES AND SERVICE CHARGES. For services associated with a user fee or charge, the direct and indirect costs of that service shall be offset wholly or partially by a fee where possible. There shall be an annual review of fees and charges to ensure that the fees provide adequate coverage of costs of services. Full fee support for operations and debt service costs shall be required in the Proprietary Funds. Partial fee support shall be generated by charges for miscellaneous licenses and fines, sports programs, and from other parks, recreational, cultural activities, and youth programs.

F. UTILITY RATES. The City shall review and adopt utility rates annually that generate revenues required to cover operating expenditures, meet the legal requirements of applicable bond covenants, and provide for an adequate level of working capital. This policy does not preclude drawing down cash balances to finance current operations if legal requirements of the bond covenants are met.

G. COST REIMBURSEMENTS TO THE GENERAL FUND. The General Fund shall be reimbursed by other funds for a proportionate share of administrative costs. Documentation to support the transfer shall be presented to City Council as part of the budget process.

H. INTERGOVERNMENTAL REVENUES/GRANTS/SPECIAL REVENUES. Grant revenues and other special revenues shall be spent for the purpose(s) intended. The City shall review grant match requirements and include in the budget all grant revenues and expenditures.

I. REVENUE MONITORING. Revenues actually received are to be regularly compared to budgeted revenues and reported to the City Council quarterly.

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J. REVENUE PROJECTIONS. The City shall project revenues for a five-year period and will update this projection annually. Each existing and potential revenue source shall be re-examined annually.

VI. EXPENDITURE CONTROL

A. APPROPRIATIONS. The responsibility for budgetary control lies with the Department Head. Department Heads may not approve expenditures that exceed monies available at the object code level. Capital expenditures are approved by the City Council on a per project basis. Personnel allocations may not be changed without the approval of City Council.

B. AMENDMENTS TO THE BUDGET. In accordance with the City Charter, the City Council may transfer any unencumbered appropriated balance or portion thereof from any office, department, or agency to another at any time.

C. CENTRAL CONTROL. Unspent funds in salary and capital allocation object codes may not be spent for any purpose other than their specifically intended purpose without prior authorization of City Council.

D. CITY MANAGER'S AUTHORITY TO AMEND BUDGET.

1. **Reserve for Future Allocation.** The City Manager may authorize transfers of $3,000 or less from the budgeted Reserve for Future Allocation without prior City Council approval. The cumulative total of transfers approved by the City Manager, without prior Council approval, may not exceed 25% of the budgeted Reserve for Future Allocation.

2. **Transfer Between Line Items.** The City Manager may, without prior City Council approval, authorize transfers between budget line items within a division and may authorize transfers of $3,000 or less between divisions with the exception that:

   a) Regular personnel allocations may not be changed;

   b) Salary and benefit saving, including those due to vacancies may not be transferred from the object code; and

   c) Savings from City Council - approved capital purchases may not be spent for other than their intended purpose.

   d) Additions to the Fleet and additional computer equipment may not be purchased from equipment replacement funds.

3. **Capital Project Budgets.** The City Manager shall have the authority to transfer amounts between line items of a capital project budget and to transfer monies from a project's Contingency Reserve to fund change orders on the project. The City Manager, without prior Council approval, may approve a change order to a construction or engineering contract in an amount not to exceed $25,000, as long as the cumulative total of all change orders to the project do not exceed the State allowed maximum of 25% of the original contract price. Change orders approved by the City Manager shall be presented to Council at their next regularly scheduled meeting.

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4. **Reports to Council.** Transfers from the reserve for future allocation or transfers between divisions authorized by the City Manager shall be reported to City Council on a quarterly basis for review by the City Council as part of the regular quarterly budget review.

E. PURCHASING. All purchases shall be made in accordance with the Purchasing Procurement and Disposition Policies approved by the Finance Committee. The following shows a summary of approval requirements for purchases.

APPROVAL REQUIREMENTS FOR PURCHASES

Dollar Figure	Supervisor Or Director Designee	Department Director	Purchasing Agent	City Manager	City Council
Less than $1,000	✓				
$1,000 to less than $3,000 (Quotation Form)	✓	✓			
$3,000 to $8,000	✓	✓	✓		
$8,000 to less than $25,000 (Purchase Order)	✓	✓	✓	✓	
$25,000 or more (Formal Bids - State Required)		✓	✓	✓	✓

✓ Denotes signature approval

F. PROMPT PAYMENT. All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within thirty (30) calendar days of receipt, in accordance with the provisions of state law. Proper procedures shall be established that enables the City to take advantage of all purchase discounts, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

VII. CAPITAL IMPROVEMENTS PROGRAM AND THE CAPITAL BUDGET.

A. PROGRAM PLANNING. The City shall develop and maintain a multi-year plan for capital improvements and make capital improvements in accordance with the approved plan. The Capital Improvements Program will be updated annually. The Capital Improvements Program (CIP) is a planning document and does not authorize or fund projects. The planning time frame for the capital improvements program will normally be five to ten years.

B. BUDGET PREPARATION. The capital budget shall evolve from the Capital Improvements Program. Capital project expenditures must be appropriated in the capital budget. A funding source and resource availability shall be presented to the City Council at the time a project is presented for funding. The City's Capital Budget is

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to be prepared annually in conjunction with the operating budget on a fiscal year basis to ensure that capital and operating needs are balanced against each other. Projects approved for funding from the Capital Improvements Program will be included in the Capital Budget.

C. PROJECT LENGTH BUDGET. A budget for a capital project shall be a project length budget. At the end of the fiscal year, the unspent budget of an approved capital project shall automatically carry forward to the subsequent fiscal year until the project is completed.

D. BUDGET AMENDMENT. All budget amendments shall be in accordance with State law. City Manager authority to amend the budget is identified in Section VI - D.

E. FINANCING PROGRAMS. Alternative financing sources will be explored. Debt shall be used only to acquire major assets. The term of the debt issue may not exceed the expected useful life of the asset.

F. REPORTING. Periodic financial reports shall be prepared to enable the Department Heads to manage their capital budgets and to enable the Finance Department to monitor, report, and provide information about the capital budget. Capital project status reports shall be presented to the City Council at least quarterly.

G. EVALUATION CRITERIA. Capital investments shall foster goals of economic vitality, neighborhood vitality, infrastructure preservation, provide service to areas lacking service and improve services in areas with deficient services. Evaluation criteria for selecting which capital assets and projects to include for funding shall include the following:

- mandatory projects
- efficiency improvement
- policy area projects
- project's expected useful life
- availability of state/federal grants
- prior commitments
- maintenance projects
- project provides a new service
- extent of usage
- effect of project on operation and maintenance costs
- elimination of hazards

VIII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. ACCOUNTING. The Finance Director is responsible for establishing the Chart of Accounts and for recording financial transactions.

B. AUDITING.

1. **Qualifications of the Auditor**. Section 11.6 of the City's Charter requires the City to be audited annually by independent accountants ("auditor"). The CPA firm must demonstrate that it has staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor must be licensed by the State of Texas.
2. **Responsibility of Auditor to City Council and Finance Committee.** The auditor is retained by and is accountable to the City Council. The auditor shall communicate directly with the Finance Committee as necessary to fulfill its legal and professional responsibilities. The auditor's report on the City's financial statements shall be completed within 120 days of the City's fiscal year end.

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3. **Selection of Auditor.** The City shall request proposals for audit services at least once every three years. The City shall select the auditor by May 31, of each year. As required in Section 11.6 of the City Charter, the Auditor is appointed by the Mayor, with approval of the Council. The Certified Public Accountant shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers.

4. **Contract with Auditor.** The agreement between the independent auditor and the City shall be in form of a written contract. A time schedule for completion of the audit shall be included.

5. **Scope of Audit.** All general purpose statements, combining statements and individual fund and account group statements and schedules shall be subject to a full scope audit.

6. **Publication of Results of Audit.** As required by Section 11.6 of the City Charter, notice of the completion of the audit shall be published in a newspaper and copies placed in the office of the Director of Finance and the Huntsville Public Library. A copy will also be available in the office of the City Secretary.

C. FINANCIAL REPORTING.

1. **External Reporting.** As a part of the audit, the auditor shall assist with preparation of a written Comprehensive Annual Financial Report (CAFR) to be presented to the City Council. The CAFR shall be prepared in accordance with generally accepted accounting principles (GAAP) and shall be presented annually to the Government Finance Officer's Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting.

2. **Availability of Reports.** The comprehensive annual financial report shall be made available to the elected officials, bond rating agencies, creditors and citizens.

3. **Internal Reporting.** The Finance Department shall prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs.

IX. INVESTMENTS AND CASH MANAGEMENT

A. DEPOSITORY BANK. A Depository Bank shall be selected by the City Council for a two-year period. A request for proposal shall be used as the means of selecting a Depository Bank. The Depository Bank shall specifically outline safekeeping requirements.

B. DEPOSITING OF FUNDS. The Finance Director shall promptly deposit all City funds with the Depository Bank in accordance with the provisions of the current Bank Depository Agreement and the City Council approved Investment Policies. Investments and reporting shall strictly adhere to the City Council approved Investment Policies.

C. INVESTMENT POLICY. All funds shall be invested in accordance with the approved investment policy. Investment of City funds emphasizes preservation of principal. Objectives are, in order, safety, liquidity and yield. A procedures manual shall be approved by the Finance Committee.

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D. MONTHLY REPORT. A monthly cash and investment report shall be prepared.

X. ASSET MANAGEMENT

A. FIXED ASSETS AND INVENTORY. A fixed asset of the City is defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, infrastructure addition, or addition to existing land, buildings, etc. A fixed asset's cost or value is $5,000 or more, with an expected useful life greater than one year.

B. MAINTENANCE OF PHYSICAL ASSETS. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of fixed assets.

C. OPERATIONAL PROCEDURES MANUAL. Records shall be purged that do not meet the capitalization criteria and operational procedures shall be in accordance with a fixed asset records procedure manual.

D. SAFEGUARDING OF ASSETS. The City's fixed assets will be reasonably safeguarded and properly accounted for. Responsibility for the safeguarding of the City's fixed assets lies with the Department Head in whose department the fixed asset is assigned.

E. MAINTENANCE OF RECORDS. The Finance Department shall maintain the records of the City's fixed assets including description, cost, department of responsibility, date of acquisition and depreciation where applicable. Records of land and rights-of-way shall be maintained in the Planning & Development Department.

F. ANNUAL INVENTORY. An annual inventory of assets shall be performed by each department using guidelines established by the Finance Department. Such inventory shall be performed by the Department Head or the designated agent. The Department Head shall use a detailed listing and shall be responsible for a complete review of assigned fixed assets. A signed inventory list shall be returned to the Finance Department.

G. INFRASTRUCTURE MAINTENANCE. The City recognizes that deferred maintenance increases future capital costs. Funds shall be included in the budget each year to maintain the quality of the City's infrastructure. Replacement schedules should be developed in order to anticipate this inevitable ongoing and obsolescence of infrastructure.

H. SCHEDULED REPLACEMENT OF ASSETS. As ~~a~~ part of the ongoing replacement of assets, the City has established Equipment Replacement Funds. These funds charge the user funds, based on the estimated replacement cost and estimated life of the equipment. The City maintains fleet and computer replacement funds.

XI. DEBT MANAGEMENT

A. DEBT ISSUANCE. The City shall issue debt when the use of debt is appropriate and specifically approved by the City Council and expenditure of such monies shall be in strict accordance with the designated purpose.

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B. ISSUANCE OF LONG-TERM DEBT. The issuance of long-term debt is limited to use for capital improvements or projects that cannot be financed from current revenues or resources and future citizens will receive a benefit from the improvement. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, street improvements, or construction projects to provide for the general good. For purposes of this policy, current resources are defined as that portion of fund balance in excess of the required reserves. The payback period of the debt will be limited to the estimated useful life of the capital projects or improvements.

C. The City shall strive to schedule debt issues to take advantage of the small issuer status designation in regard to Federal Arbitrage laws.

D. PAYMENT OF DEBT. When the City utilizes long-term debt financing it will ensure that the debt is financed soundly by realistically projecting the revenue sources that will be used to pay the debt; and financing the improvement over a period not greater than the useful life of the improvement.

E. TYPES OF DEBT.

1. **General Obligation Bonds (G.O.'s).** General obligation bonds shall be used only to fund capital assets of the general government, and not used to fund operating needs of the City. General obligation bonds are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City. The term of a bond issue shall not exceed the useful life of the asset(s) funded by the bond issue. General obligation bonds must be authorized by a vote of the citizens of the City of Huntsville.

2. **Revenue Bonds (R.B.'s).** Revenue bonds shall be issued as determined by City Council to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces a revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue.

2. **Certificates of Obligation (C.O.'s).** Certificates of obligation may be used in order to fund capital assets. Debt service for C.O.'s may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. C.O.'s may be used to fund capital assets where full bond issues are not warranted as a result of the cost of the asset(s) to be funded through the instrument. Infrastructure and building needs may also be financed with Certificates of Obligation, after evaluation of financing alternatives by the City's Financial Advisor. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue.

4. **Tax Anticipation Notes.** Tax Anticipation Notes may be used to fund capital assets of the general government or to fund operating needs of the City. Tax Anticipation Notes are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City. The term of a note issue shall not exceed the useful life of the asset(s) funded by the debt issued or seven years whichever is less.

F. METHOD OF SALE. The City shall use a competitive bidding process in the sale of bonds and certificates of obligation unless some other method is specifically agreed to by City Council.

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G. FINANCIAL ADVISOR. The Finance Committee will recommend to the City Council a financial advisor to oversee all aspects of any bond issue.

H. ANALYSIS OF FINANCING ALTERNATIVES. Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.

I. DISCLOSURE. Full disclosure of operations shall be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, shall prepare the necessary materials for presentation to the rating agencies, and shall aid in the production of Offering Statements.

J. DEBT STRUCTURING. The City will generally issue debt for a term not to exceed 20 years. The City will exceed a 20-year term only upon recommendation of the City's Financial Advisor and in no case shall the term of the debt issue exceed the life of the asset acquired. The repayment schedule shall approximate level debt service unless operational matters dictate otherwise or if market conditions indicate a potential savings could result from modifying the level payment stream. Consideration of market factors, including tax-exempt qualification, and minimum tax alternatives will be given during the structuring of long-term debt instruments.

K. FEDERAL REQUIREMENTS. The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

L. BIDDING PARAMETERS. The notice of the sale of bonds will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors. Parameters to be examined include:

$ Limits between lowest and highest coupons
$ Coupon requirements relative to the yield curve
$ Method of underwriter compensation, discount or premium coupons
$ Use of bond insurance
$ Call provisions

XII. INTERNAL CONTROLS

A. WRITTEN PROCEDURES. Wherever possible, written procedures shall be established and maintained by the Finance Department for all functions involving cash handling and/or accounting throughout the City. These procedures shall embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. DEPARTMENT HEAD RESPONSIBILITIES. Each Department Head is responsible to ensure that good internal controls are followed throughout the Department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

C. COMPUTER SYSTEM/DATA SECURITY. The City shall provide security of its computer system and data files through physical security and appropriate backup procedures. A disaster recovery plan shall be developed by the Information Services Department. Computer systems shall be accessible only to authorized personnel.

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XIII. RISK MANAGEMENT

A. RESPONSIBILITY. A risk manager is responsible for the general risk liability insurance risk management function of the City. Recommendations for deductibles, limits of coverage, etc. shall be presented to the Finance Committee for review.

B. EMPLOYEE SAFETY. The City will aggressively pursue opportunities to provide for employee safety. The goal will be to minimize the risk of loss, with an emphasis on regularly scheduled safety programs.

C. SELF INSURED HEALTH INSURANCE. A detailed annual report shall be given to the Finance Committee that includes available funds, expected payouts in the plan, reinsurance costs and a rate recommendation. The presentation shall include a proposed budget for a period coinciding with the City's fiscal year.

XIV. ROLE OF THE FINANCE COMMITTEE OF CITY COUNCIL

The finance committee appointed by City Council upon recommendation of the Mayor shall have responsibilities including:

A. Monitoring and recommending changes to the Investment Policy;

B. Managing the audit;

C. Overseeing of the City's Medical Insurance Health Plan;

D. Retirement Policy review;

E. Employee Benefit Policy review; and

F. Review of liability insurance coverages.

City of Huntsville

Fiscal Year 2009-2010 Budget

ORDINANCES

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ORDINANCE NO: 2009-53

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, FINDING THAT ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTMENT OF AN ANNUAL BUDGET; APPROVING AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENTS BUDGET FOR THE CITY OF HUNTSVILLE, TEXAS, FOR THE PERIOD OCTOBER 1, 2009, THROUGH SEPTEMBER 30, 2010; RATIFYING AND APPROVING FISCAL AND BUDGETARY POLICIES; RATIFYING AND APPROVING THE INVESTMENT AND BANKING POLICIES; RATIFYING AND APPROVING VARIOUS FEES, RATES AND CHARGES; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

WHEREAS More than thirty days before the end of the City's fiscal year and more than thirty days before the adoption of this ordinance, the City Manager of the City Huntsville, Texas, submitted a proposed budget for the ensuing fiscal year according to Section 11.05 of the Charter of the City of Huntsville, Texas, and Texas Local Government Code Section 102.005;

WHEREAS the City Manager filed a copy of the proposed budget with the City Secretary and the budget was available for public inspection at least fifteen days before the budget hearing and tax levy for the fiscal year 2009-2010 (Texas Local Government Code § 102.006);

WHEREAS the itemized budget shows a comparison of expenditures between the proposed budget and the actual expenditures for the same or similar purposes for the preceding year and projects for which expenditures and the estimated amount of money carried for each [Texas Local Government Code § 102.103(a)];

WHEREAS the budget contains financial information of the municipality that shows the outstanding obligations of the City, the available funds on hand to the credit of each fund, the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax rate required to cover the proposed budget [Texas Local Government Code § 102.103(b)];

WHEREAS on August 30th , September 2nd, and September 6th, the City Secretary published notice in the City's official newspaper of a public hearing relating to the budget, which include one publication not earlier than the 30th day or later than the tenth day before the date of the hearing [Texas Local Government Code § 102.0065];

WHEREAS on September 10th, the City Council of the City of Huntsville held a public hearing relating to the budget;

WHEREAS the budget for the year October 1, 2009, through September 30, 2010, has been presented to the City Council, and the City Council has held a public hearing with all notice as required by law, and all comments and objections have been considered; and

WHEREAS the fees, rates and charges set out herein are reasonable and necessary and are established and set in the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

SECTION 1: City Council adopts the budget for the City of Huntsville, Texas, now before the City Council for consideration and attached, as the budget for the City for the period of October 1, 2009, through September 30, 2010.

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SECTION 2: The appropriation for the ensuing fiscal year for operating expenses, debt service and capital outlay budgets shall be fixed and determined as shown on Exhibit "A".

SECTION 3: Projects described for fiscal year 2009-2010 in the Capital Improvements budget portion of the 2009-2010 budget are approved at the cost level indicated, subject to the availability of funding of project costs (see Exhibit "A").

SECTION 4: City Council approves an increase in the monthly payment for a full-time employee to the City's Medical Insurance Internal Service Fund from the current $628.00 per month to $687.00 per month ($8,244.00), per budgeted position.

SECTION 5: City Council approves a transfer of an amount equal to three and one half (3.5%) percent of the gross revenues received during Fiscal Year 2009-2010 from all water, and wastewater customers a transfer equal to three and one half (3.5%) percent of gross revenues received during Fiscal Year 2009-2010 from all solid waste collection and disposal customers, to the Street Special Revenue Fund to compensate the City for the use of streets and rights-of-way by the Water, Wastewater, and Solid Waste Funds.

SECTION 6: City Council hereby has reviewed and approves the Fiscal and Budgetary Policies (Exhibit C).

SECTION 7: City Council has reviewed and approves the investment policies, strategies, and the Investment and Banking Policies. (Exhibit D).

SECTION 8: City Council approves fees, rates, and charges per Exhibit B and their associated revenue which is incorporated into the budget. Council authorizes the City Manager to make such adjustments in fees, rates and charges from time to time as are in the City Manager's discretion reasonable and necessary based upon facts then existing, including the implementation of new fees, rates and charges or elimination of current ones; provided, however, that a change of more than 25% or the implementation or elimination of any fee, rate or charge shall be reported to the next regular Finance Committee meeting.

SECTION 9: The City Secretary is directed to maintain a copy of the adopted budget, to file a copy of it with the City Library and the County Clerk, and to publish a notice saying the budget is available for public inspection [Texas Local Government Code §§ 102.008 and 102.009(d)].

SECTION 10: Council may amend this budget from time to time as provided by law for the purposes of authorizing emergency expenditures or for municipal purposes, provided, however, no obligation shall be incurred or any expenditure made except in conformity with the budget. [Texas Local Government Code §§ 102.009-102.011; Huntsville City Charter §§ 11.06-11.07.]

SECTION 11: The City Manager may, within the policies adopted within this budget, authorize transfers between budget line items; City Council may transfer any unencumbered appropriated balance or portion of it from one office, department, or agency to another at any time, or any appropriation balance from one expenditure account to another within a single office, department, or agency of the City. [Huntsville City Charter § 11.06.]

SECTION 12: City Council expressly repeals all previous budget ordinances and appropriations if in conflict with the provisions of this ordinance. If a court of competent jurisdiction declares any part, portion, or section of this ordinance invalid, inoperative, or void for any reason, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, or sections, or parts of a section of this ordinance, which provisions shall be, remain, and continue to be in full force and effect.

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SECTION 13: This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this the 15th day of September 2009.

THE CITY OF HUNTSVILLE, TEXAS

J. Turner, Mayor

ATTEST:

Lee Woodward, City Secretary

APPROVED AS TO FORM:

Leonard Schneider, City Attorney

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ORDINANCE NO. 2009-54

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING TAXES FOR THE CITY OF HUNTSVILLE FOR THE 2009-2010 FISCAL YEAR UPON ALL TAXABLE PROPERTY LOCATED WITHIN AND SUBJECT TO TAXATION IN THE CITY; AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, THAT:

SECTION 1: There is levied and assessed and shall be collected for the 2009-2010 fiscal year ending September 30, 2009, an ad valorem tax of NO AND 40.007/100 ($0.4007) DOLLARS for each ONE HUNDRED ($100.00) DOLLARS of assessed value of property located within the city limits of Huntsville, Texas on January 1, 2009, made taxable by law, which when collected, shall be apportioned among funds and departments of the city government of the City of Huntsville for these purposes:

General Fund Operations	$0.2249
Debt Service for Payment of General Obligations Indebtedness	$0.1758
	$0.4007

SECTION 2: All property upon which tax is levied shall be assessed on the basis of 100 percent of its appraised value. Property Tax Code § 26.02.

SECTION 3: This ordinance shall take effect from and after its passage by City Council.

PASSED AND APPROVED on this the 15th day of September, 2009.

THE CITY OF HUNTSVILLE, TEXAS

J. Turner, Mayor

ATTEST:

Lee Woodward, City Secretary

APPROVED AS TO FORM:

Leonard Schneider, City Attorney

City of Huntsville

Fiscal Year 2009-2010 Budget

GLOSSARY

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Glossary

Accounting Procedures - All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control

Accounts Receivable - An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by government

Accrual Basis - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Activity Center - The lowest level at which costs for operations are maintained

Ad Valorem - Latin for “value of”. Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property.

Allocation - A part of a lump-sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

Amount Available in Debt Service Funds - An "other debit" account in the General Long-Term Debt Account Group which designates the amount of assets available in Debt Service Funds for the retirement of general obligation debt.

Annual Budget - A budget applicable to a single fiscal year

Appraisal - (1) The act of appraising; (2) the estimated value resulting from such action

Appraise - To make an estimate of value, particularly of the value of property. If the property is valued for purposes of taxation, the less-inclusive term "assess" is substituted for this term.

Appropriation - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Arbitrage - The interest earnings derived from invested bond proceeds or debt service fund balances

Assess - To value property officially for the purpose of taxation

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes

Assessment - (1) The process of making the official valuation of property for purposes of taxation. (2) The valuation placed upon property as a result of this process.

Assets - Resources owned or held by governments which have monetary value

Balanced Budget - A budget in which the total of estimated revenues, income, and funds available is equal to or in excess of appropriations

Balance Sheet - The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

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Bond Fund - A fund formerly used to account for the proceeds of general obligation bond issues. Such proceeds are now accounted for in a Capital Projects Fund.

Brazos Valley Solid Waste Management Agency - The City has signed a contract for solid waste disposal at the landfill site operated by this agency. The Cities of Bryan and College Station appoint members to the Board of this agency.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body. See *Annual Budget, Capital Budget, and Capital Program*.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to past years' actual revenues, expenditures, and other data used in making the estimates.

Budget Message - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Comparisons - Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budgetary Expenditures - Decreases in net current assets. In contrast to conventional expenditures, budgetary expenditures are limited in amount to exclude amounts represented by noncurrent liabilities. Due to their spending measurement focus, governmental fund types are concerned with the measurement of budgetary expenditures.

Capital Budget - A plan of proposed capital outlays and the means of financing them.

Capital Improvement Project (CIP) - A multi-year project that addresses repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

Capital/Major Project Expenditure/Expense - An expenditure/expense which results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.

Capital Outlays - Expenditures which result in the acquisition of or addition to fixed assets.

Capital Program - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Projects Fund - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

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Cash - An asset account reflecting currency, coin, checks, postal and express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits. All cash must be accounted for as a part of the fund to which it belongs. Any restrictions or limitations as to its availability must be indicated in the records and statements. It is not necessary, however, to have a separate bank account for each fund unless required by law.

Cash Basis - A basis of accounting under which transactions are recognized only when cash changes hands.

Certificates of Obligations (CO's) - Similar to general obligation bonds except the certificates require no voter approval. One difference is that an entity must give voters a "notice of intent" to issue the debt, The voters have a right to stop the issue by filing a petition.

City Council - The current elected official of the City as set forth in the City's Charter.

City Manager - The individual appointed by the City Council who is responsible for the administration of City affairs.

Competitive Bidding Process - The process following State law requiring that for the purchases of $25,000 or more, a city must advertise, solicit, and publicly open sealed bids from prospective vendors. After a review period, the Council then awards the bid to the successful bidder.

Comprehensive Annual Financial Report (CAFR) - The published results of the City's annual audit

Contract Obligation Bonds - Long-term debt which places the assets purchased or constructed as a part of the security for the issue

Cost - The amount of money or other considerations exchanged for property or services. Costs may be incurred even before money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Coverage - The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. See *Net Revenue Available for Debt Service*.

Current - A term which, applied to budgeting and accounting, designates the operations of the present fiscal period as opposed to past or future periods. It usually co notates items likely to be used up or converted into cash within one year.

Current Assets - Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Assets which will be used up or converted into cash within one year. Examples are cash, temporary investments, and taxes receivable which will be collected within one year.

Current Expense - An obligation of a City as a result of an incurred expenditure/expense that is due for payment within a twelve (12) month period.

Current Liabilities - Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

Current Revenue - The revenues or resources of a City convertible to cash within a twelve (12) month period.

Current Taxes - Taxes levied and becoming due within one year.

Debt - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, notes, and floating debt.

Debt Limit - The maximum amount of gross or net debt which is legally permitted

Debt Service - The annual amount of money necessary to pay the interest and principal (or sinking fund contribution) on outstanding debt

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Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest

Debt Service Fund Requirement - The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

Debt Service Requirement - The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Delinquent Taxes - Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes.

Department - Separate branch of operation in the organization structure

Division - Unit of a department

Depreciation - (1) Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence. (2) The portion of the cost of a fixed asset other than a wasting asset which is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Encumbrances - Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enterprise Fund - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; swimming pools; airports; parking garages; and transit systems.

Expenditure/Expense - Decreases in net financial resources for the purpose of acquiring goods or services. The General Fund recognizes expenditures and the Proprietary Funds recognize expenses.

Finance Director - The person appointed by the City Manager who is responsible for recording and reporting city financial activities and making recommendations regarding fiscal policies.

Fiscal Period - Any period at the end of which a government determines its financial position and the results of its operations

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Huntsville's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

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Fund Balance - The fund equity of governmental funds and Trust Funds. The difference between governmental fund assets and liabilities; also referred to as fund equity.

Fund Type - In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

General and Administrative Costs - Costs associated with the administration of City services.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Ledger - A book, file, or device which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is NCGA Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from and much broader than the objectives of business enterprise GAAP financial reports.

General Long-Term Debt - Long-term debt (other than special assessment bonds) expected to be repaid from governmental funds.

General Obligation Bonds - Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

General Revenue - The revenues of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amounts transferred constitute general revenue of the government.

Governmental Accounting - The composite activity of analyzing, recording summarizing, reporting, and interpreting the financial transactions of governments

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body of governmental agencies.

Governmental Funds - Funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility

Gross Bonded Debt - The total amount of direct debt of a government represented by outstanding bonds before deduction of any assets available and earmarked for their retirement

Improvements - Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers, and highways are sometimes referred to as "betterments," but the term "improvements" is preferred.

Implementation Plan - The specific means of implementing a strategy; outline of the organization's response to fundamental policy choices.

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Income - A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

Internal Control A plan of organization under which employees' duties are so arranged and records and procedures so designed as to make it possible to exercise effective accounting control over assets, liabilities, revenues, and expenditures. Under such a system, the work of employees is subdivided so that no single employee performs a complete cycle of operations. Thus, for example, an employee handling cash would not post the accounts receivable records. Moreover, under such a system, the procedures to be followed are definitely laid down and require proper authorizations by designated officials for all actions to be taken.

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Investments - Securities held for the production of income, generally in the form of interest.

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by a government

Liabilities - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item Budget - The presentation of the City's adopted budget in a format presenting each Department's approved expenditure/expense by specific account.

Long-Term Debt - Obligation of the City with a remaining maturity term of more than one (1) year.

Machinery and Equipment - Tangible property of a more or less permanent nature, other than land or buildings and improvements thereon. Examples are machinery, tools, trucks, cars, furniture, and furnishings.

Maintenance - The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Mission Statement - The purpose of the organization; why the organization exists. Ultimate answer to, "What benefit?" and "To whom?"

Municipal - In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

Net Bonded Debt - Gross bonded debt less any cash or other assets available and earmarked for its retirement.

Net Revenues Available for Debt Service - Proprietary fund gross operating revenues less operating and maintenance expenses but exclusive of depreciation and bond interest. "Net revenue available for debt service" as thus defined is used to compute "coverage" on revenue bond issues. See *Coverage.* Under the laws of some states and the provisions of some revenue bond indentures, "net revenues available for debt service" for computation of revenue bond coverage must be computed on a cash basis rather than in conformity with GAAP.

Net Working Capital - Current Assets less Current Liabilities in an enterprise or internal service fund.

Non-Recurring Revenues - Resources recognized by the City that are unique and occur only one time or without pattern.

Object - As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personal services, contractual services, materials, and supplies.

Object Total - Expenditure classification according to the types of items purchased or services obtained; for example, personal services, materials, supplies, and equipment.

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Obligations - Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also un-liquidated encumbrances.

Official Budget - The budget as adopted by the Council

One-Time Revenues - See Non-Recurring Revenues

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. See *Resolution*.

Outlays - Synonymous with *Expenditures*

Performance Measure - Tools to determine what levels of service are being provided by the organization

Prior Years' Tax Levies - Taxes levied for fiscal periods preceding the current one

Proprietary Funds - Funds that focus on the determination of operating, income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Purchase Order - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them

Reimbursements - (1) Repayments of amounts remitted on behalf of another party. (2) Inter-fund transactions which constitute reimbursements of a fund for expenditures or expenses initially made from it which are properly applicable to another fund--e.g., an expenditure properly chargeable to a Special Revenue Fund was initially made from the General Fund, which is subsequently reimbursed. They are recorded as expenditures or expenses (as appropriate) in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed.

Reserve - (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute. See *Ordinance.*

Retained Earnings - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

Revenues - (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

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Risk - The liability, either realized or potential, related to the City's daily operations

Self-Supporting *or* ***Liquidating Debt*** - Debt obligations whose principal and interest are payable solely from the earnings of the enterprise for the construction or improvement of which they were originally issued.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes

Statistical Tables - Financial presentations included in the Statistical Section of the CAFR which provide detailed data on the physical, economic, social, and political characteristics of the reporting government. They are intended to provide CAFR users with a broader and more complete understanding of the government and its financial affairs than is possible from the basic financial statements and supporting schedules included in the Financial Section. Statistical tables usually cover more than two fiscal years and often present data from outside the accounting records. In contrast to Financial Section information, therefore, Statistical Section data are not usually susceptible to independent audit.

Strategy - A fundamental policy choice that affects the organization's Missions, Visions, mandates, values, service levels, and costs

Supplies - A cost category for minor items (individually priced at less than $1,000) required by departments to conduct their operations

Tax Freeze – A "cap" placed on certain property taxable value for citizens over 65 years of age

Tax Levy Ordinance - An ordinance by means of which taxes are levied

Tax Rate - The amount of tax stated in terms of a unit of the tax base; for example, 25 cents per $100 of assessed valuation of taxable property

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Unallotted Balance of Appropriation - An appropriation balance available for allotment

User Based Fee/Charge - A monetary fee or charge placed upon the user of services of the City

Vision Statements - The set of values by which the Council directs the staff about the intended impact the organization should have on the City as a whole - Provide answers to the preamble, "As a result of our efforts, citizens will..."

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Acronyms

ADA	Americans with Disabilities Act
BVSWMA	Brazos Valley Solid Waste Management Agency
CCN	Certificate of Convenience and Necessity
CIP	Capital Improvements Program
CO	Certificate of Obligation
COPS	Community Oriented Problem Solving
ELMUD	Elkins lake Municipal Utility District and Elkins area
EPA	Environmental Protection Agency
ETJ	Extraterritorial Jurisdiction
FAA	Federal Aviation Administration
FEMA	The Federal Emergency Management Agency of the federal government
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information System
HGAC	Houston-Galveston Area Council
HRWSS	Huntsville Rural Water Supply System
HUD	Housing and Urban Development
HWCEMS	Huntsville-Walker County Emergency Medical Service
IH	Interstate Highway
ISF	Internal Service Fund
IT	Information Technology
NPDES	Natural Pollutant Discharge Elimination System
SCADA	Supervisory Control and Data Acquisition
SHSU	Sam Houston State University
SRF	Special Revenue Fund
TCA	Texas Commission on the Arts

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TCEQ	Texas Commission on Environmental Quality
TDCJ	Texas Department of Criminal Justice
TEA-21	Transportation Efficiency Act (formerly ISTEA - Intermodal Surface Transportation Efficiency Act)
TMRS	Texas Municipal Retirement System
TRA	Trinity River Authority
TWDB	Texas Water Development Board
TXDOT	Texas Department of Transportation
TX TF1	Texas Task Force 1
USEPA	United States Environmental Protection Agency
WCAD	Walker County Appraisal District
WCPSCC	Walker County Public Safety Communication Center
WWTP	Wastewater Treatment Plant - as used in this document, referring to one of the three plants: N.B. Davidson, A.J. Brown, or Robinson Creek
YMCA	Young Men's Christian Association