



CITY OF HUNTSVILLE, TEXAS Pre-Development Meeting Checklist

Applicant:		Date of Meeting:
Location of Project/Address:		
<p>NOTE: The information provided in a Pre-Development Meeting is intended to be for informational purposes only. All projects are subject to the requirements of the City Development Code, Municipal Code of Ordinances, Engineering Criteria, and any other adopted plans of the City of Huntsville.</p>		
Planning Division	Y/N	NOTES
Identify Land Use (Development Code Section 4.100)		
Development District (Zoning)		
Conditional Use Permit (CUP) required?		
Platting required? (Development Code Section 12.700) a. Minor Plat b. Preliminary Plan c. Final Plat d. POA Establishment Required		
Dedication of Right-of-Way required? (Development Code Section 10.400 & Table 10.1) a. Existing Street Classification b. Existing ROW width c. Required ROW width d. Existing Pavement width e. Required Pavement width		
Site improvements required per the 2019 Transportation Master Plan? a. Poposed Street Classification b. Required ROW width c. Required Pavement width		
Lot Size Requirements (Development Code Article 5)		
Setback Requirements (Development Code Article 5)		
Easement Requirements (Development Code Section 10.1400)		
Dedication of Park/Open Space required? (Development Code Section 10.900)		



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Engineering Division	Y/N	NOTES
Improvement of public infrastructure required? (Development Code Article 10.200) a. Streets, Sidewalk & Street Light b. Water Mains c. Sanitary Sewer Mains d. Drainage / Storm Sewer Improvements		
Off-site public infrastructure improvements required?		
Design Criteria - Street, Drainage, Water, Sewer, etc.		
Construction of sidewalks required? (Development Code Section 10.500)		
Grading and Excavation Permit required?		
Site Clearing Permit Required?		
Additional Reports/Permits/Approvals required? a. ETJ - Flood Plain Permit <i>Walker County Planning & Development</i> b. ETJ - Sanitary Sewer Report <i>Walker County Planning & Development</i> c. Texas Department of Transportation -TxDOT d. Traffic Impact Analysis - TIA		
Building Division	Y/N	NOTES
Parking Requirements (Development Code Article 6)		
Driveway Requirements (Development Code Article 6)		
Landscaping Requirement (Development Code Article 7)		
Fire Code Requirements		
Signage Requirements (Development Code Article 8)		
Utility Connection Information		
Additional Summary Comments		