

# *City of Huntsville, Texas*



Photo Credit: Matthew Woodham

## *Annual Budget FY 2017-2018*



## City of Huntsville, Texas

### Annual Operating Budget for Fiscal Year 2017-2018

*This budget will raise more total revenue from property taxes than last year's budget by \$150,595 (2.5%), and of that amount \$134,100 (2.3%) is property tax revenue to be raised from new property added to the tax roll this year.*

Record vote on adopting the FY 17-18 Budget:

<b>Councilmember Name</b>	<b>Position</b>	<b>Vote (Yes/No)</b>
Andy Brauninger	Mayor	No
Joe Emmett	Ward 1	No
Tish Humphrey	Ward 2	Yes
Ronald Allen	Ward 3	Yes
Joe P. Rodriquez	Ward 4	Yes
Paul Davidhizar	Position 1 at large	Yes
Tyler McCaffety	Position 2 at large	Yes
Clyde D. Loll	Position 3 at large	Yes
Keith D. Olson	Position 4 at large	Yes

#### Property Tax Rate Information:

	<u>Fiscal Yr 17-18</u>	<u>Fiscal Yr 16-17</u>
Tax Rate adopted	\$0.3666	\$0.3809
Effective Tax Rate	\$0.3666	\$0.3809
Effective M&O Tax Rate	\$0.2745	\$0.2838
Debt Rate	\$0.0921	\$0.0971
Rollback Tax Rate	\$0.4070	\$0.4181

City Debt Obligations secured by property taxes \$13,260,000

# *Huntsville, Texas* City Council



Andy Brauniger, Mayor



Joe Emmett, Ward 1



Tish Humphrey, Ward 2



Ronald Allen, Ward 3



Joe Rodriguez, Ward 4



Paul Davidhizar,  
Position 1 at Large



Tyler McCaffety,  
Position 2, at Large



Clyde Loll,  
Position 3 at Large



Keith D. Olson,  
Position 4 at Large

# *Leadership Team*

Matt Benoit	City Manager
Leonard Schneider	City Attorney
Lee Woodward	City Secretary
John Gaines	City Judge
Kevin Lunsford	Public Safety Director
Daryl Uptmore	Public Works Director
Aron Kulhavy	Community & Economic Development Director
Joseph Wiggs	Parks and Leisure Director
Kimm Thomas	Tourism and Cultural Services Director
Julie O'Connell	Human Resources Director
Sherry McKibben	Neighborhood Resources Director
Bill Wavra	Information Technology Director
Y. S. Ramachandra	City Engineer
Steve Ritter	Finance Director

## *Budget Document Preparation*

Laurie O'Brien	Finance & Budget Analyst
----------------	--------------------------



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Huntsville**

**Texas**

For the Fiscal Year Beginning

**October 1, 2016**

A handwritten signature in black ink, appearing to read 'Jeffrey R. Emswiler'.

Executive Director

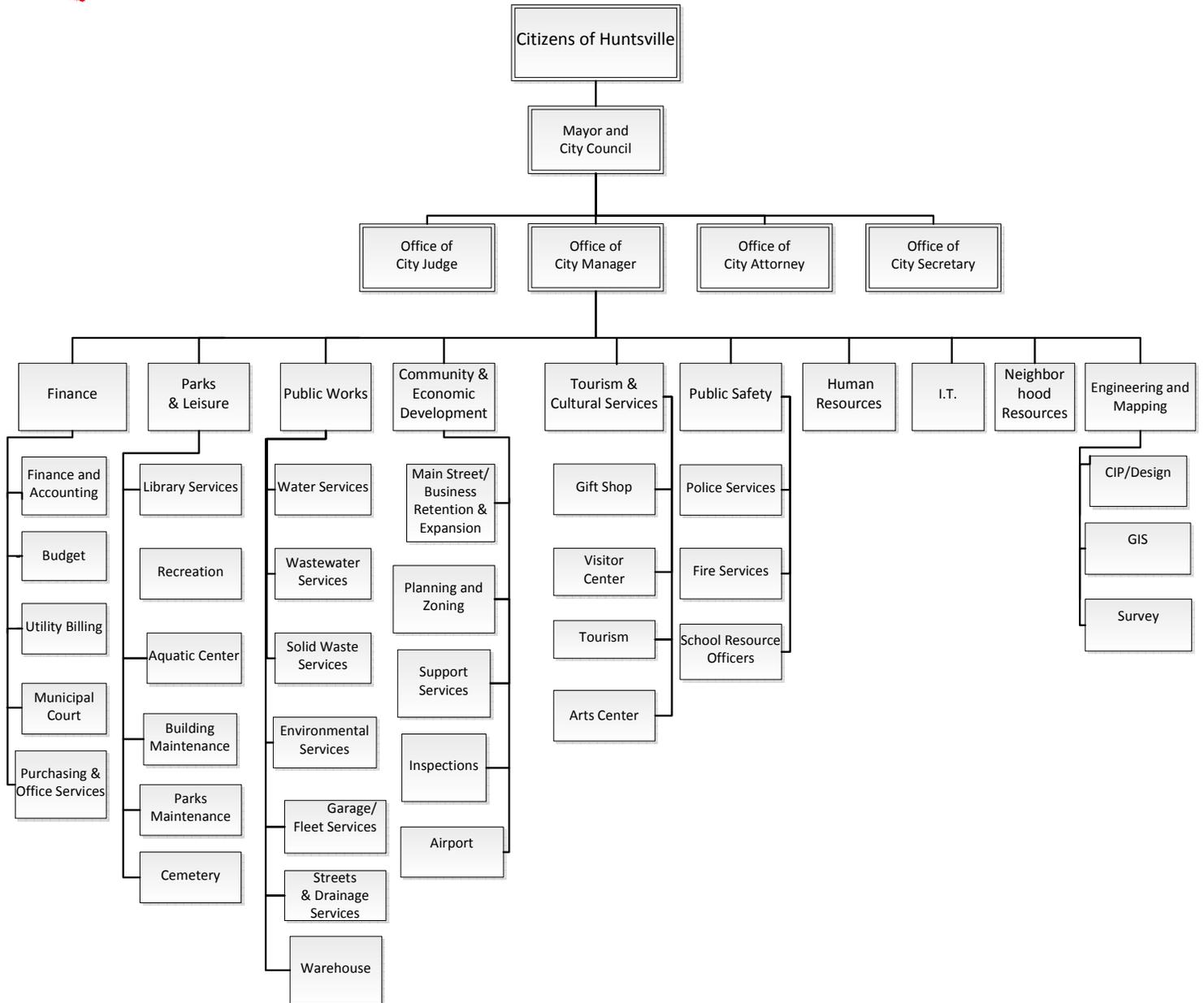
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntsville, Texas for its annual budget for the fiscal year beginning October 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operational guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.



# Organizational Chart

FY 2017-18



# Table of Contents

Mission Statement .....	1
Vision Statement.....	1
Values Statement.....	1
About the City of Huntsville.....	2
Community Profile.....	4
Reader's Guide .....	8

## **Budget Overview**

City Manager's Transmittal Letter .....	10
Budget Summary .....	16
Basis of Budgeting.....	16
Budget Structure .....	16
Planning and Budget Preparation .....	17
Budget Calendar .....	19
Budget Control and Amendment .....	20
Departments, Divisions, and Funds by Function .....	21
Operating Budget Summary .....	24
Five Year Historical Operating Summary .....	26

## **Revenues**

Forecasting Methods.....	27
Property Taxes.....	28
Sales Taxes .....	32
Mixed Drink Taxes .....	35
Municipal Court Fines .....	36
Permits, Licenses, Development Fees .....	37
Water Service Charges.....	38
Wastewater Service Charges .....	40
Solid Waste Service Charges .....	43
Fees, Charges, Sales Operations.....	44
Utility Franchise Fees.....	45
Right-of-way Maintenance .....	46
Grants, Reimbursements, Contributions.....	47
Interest Earnings .....	47
Hotel/Motel Taxes .....	48
Intergovernmental Payments .....	49
Health Insurance Payments.....	49
Administrative Reimbursements .....	50

## **Fund Overview**

Description of Funds .....	53
Summary of Revenues by Fund .....	57
Summary of Expenses by Fund.....	59
Projected Ending Fund Balances.....	60
General Fund .....	61

Debt Service Fund .....	62
Utility Fund .....	63
Wastewater Fund .....	64
Solid Waste Fund.....	65
Medical Insurance Fund.....	66
Capital Equipment Fund .....	67
Computer Equipment Fund.....	68
PEB Trust – Medical Fund .....	69
Library Endowment Fund.....	70
Oakwood Cemetery Endowment Fund .....	71
Court Security SRF .....	72
Court Technology SRF .....	73
Airport SRF .....	74
Library SRF .....	75
Police Seizure & Forfeiture SRF .....	76
School Resource Officer SRF.....	77
PD Fed Equitable Sharing Fds SRF .....	79
Police Grants SRF .....	81
Library Children’s Programs SRF .....	80
Library Donations .....	81
Arts Center SRF.....	82
LEOSE SRF .....	83
Home & NSP Grants SRF .....	84
Huntsville Beautification/KHB .....	85
TIRZ #1 Fund.....	86
Tourism & Visitor Center Fund.....	87
Hotel/Motel Tax - Statue Contrib.....	88

**Department Overviews**

Our Goals and Effectiveness .....	89
City Council Goals Statements .....	89
Establishing our Long-term Goals & Short-term Objectives .....	89
Measuring our Effectiveness.....	92
Summary of Expenses by Department .....	95
Summary of Expenses by Category .....	96
Division Overviews	
Charter Offices Budget Expense Summaries.....	97
Office of City Manager .....	98
Office of City Secretary .....	99
Office of City Judge.....	100
Community & Economic Development Budget Expense Summaries .....	101
Planning & Zoning.....	103
Central Inspections .....	104
Support Services.....	105
Health Inspections .....	106
Main Street.....	107
Engineering Budget Expense Summaries.....	109
Engineering, Surveying .....	110
Geographic Information Systems (GIS) .....	111

Finance Budget Expense Summaries .....	112
Finance, Accounting & Budget .....	114
Purchasing and Office Services .....	116
Municipal Court .....	117
Utility Billing .....	118
Neighborhood Resources Budget Expense Summaries .....	119
Neighborhood Resources .....	120
Information Technology Budget Expense Summaries .....	121
Information Technology .....	122
Human Resources Budget Expense Summaries .....	123
Human Resources .....	124
Parks & Leisure Budget Expense Summaries .....	125
Parks Maintenance and Cemetery .....	127
Aquatic Center .....	128
Building Maintenance .....	129
Library Services .....	130
Public Safety Budget Expense Summaries .....	131
Police Services .....	133
Fire Services .....	134
Public Works Budget Expense Summaries .....	135
Street Services .....	139
Warehouse .....	140
Garage Services .....	141
Water Services .....	142
Wastewater Services .....	143
Environmental Services .....	144
Solid Waste Services .....	146
Tourism & Cultural Services Budget Expense Summaries .....	148
Tourism, Visitor Center, & Gift Shop .....	149
Cultural Services .....	150
Non-departmental .....	151
Internal Service Fund .....	154
Debt Service Fund .....	156

## **Capital**

Capital Improvement Projects Description .....	157
Capital Project Budget Summary .....	159
Capital Projects Additions and Funding Sources .....	160
Current and New Capital Projects Status .....	161
Five Year CIP Plan .....	163
Capital Equipment Purchases Description .....	165
Capital Equipment Purchases .....	167

## **Debt**

Description of Debt .....	168
Debt Service Requirements .....	168
General Obligation Debt Service Fund .....	169
Utility Funds .....	170
Solid Waste Fund .....	171
Computation of Legal Debt Margin .....	171

Summary of General Obligation Debt.....	172
Summary of Water Operations Debt.....	172
Summary of Wastewater Operations Debt .....	173
Summary of Solid Waste Fund Debt .....	173
Debt Schedules.....	174

**Supplemental**

Ordinance Adopting Budget.....	183
Ordinance Adopting Tax Rate .....	186
Fiscal and Budgetary Policies.....	187
Property Tax Rates of All Overlapping Governments.....	204
Summary of Personnel by Fund and Department .....	205
Summary of Personnel Changes .....	208
Full Time Employee Count per Fiscal Year .....	209
Employee Pay Grades .....	210
Summary of Transfers and Internal Charges .....	215
Administrative Reimbursements and Transfers.....	216
Ten Year Operating Budget.....	218
Budget Detail History .....	220

**Glossary**

Glossary .....	270
Acronyms .....	278



### **VISION**

The City of Huntsville is a community that is beautiful, historic, culturally diverse, affordable, safe, and well-planned, with great opportunity for our citizens.

### **MISSION**

In order to maintain and enhance the quality of life and the achievement of our vision, the City of Huntsville provides, facilitates and regulates services, facilities and infrastructure for citizens, customers, visitors, businesses and state agencies, in a friendly, efficient, fair, honest and competent manner with quality and forethought.

### **VALUES STATEMENT**

Public service is our business and our goal. We believe in commitment - not just to our job, but to our faith, our beliefs, and our family. Our pride in our work and the organization compels us to a high degree of professionalism.

**H**onesty in all our actions;

**U**nited in our commitment to ensure a safe work environment, fair wages and

**N**urture an environment of cooperation between the City and its citizens,

**T**eamwork depending on one another to improve the quality of life;

**S**ervice excellence provided at every level in an efficient and economical manner;

**V**ision of an enriched future enhanced by encouraging skills, talents, and potential of our employees through training, opportunity, and recognition;

**I**ntegrity demonstrated in the treatment of our coworkers and those we serve and protect;

**L**eadership through communication in a responsive manner while maintaining a high

**L**oyalty to our faith, our beliefs and our families;

**E**mbrace the diversity of our employees as a strength of our organization



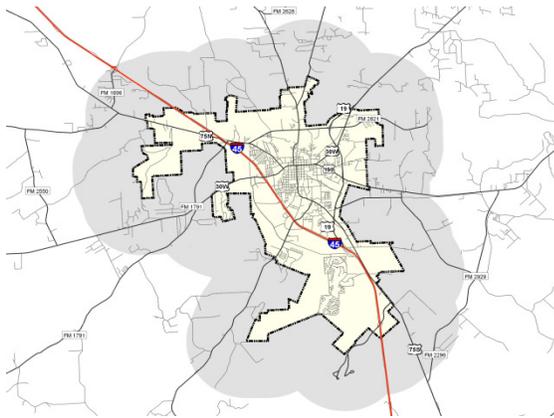
# About the City of Huntsville

## Community Profile

Form of Government ..... Council/Manager  
 Date of Incorporation ..... January 30, 1845  
 Total Square Miles ..... 36  
 Public Safety-Certified Police officers ..... 59  
 Fire and Rescue-Fulltime Fire Fighters ..... 16

## Population

County ..... 68,817  
 City ..... 39,666  
 Male ..... 62.6%  
 Female ..... 37.4%  
 Median Age ..... 28.6  
 18 years and over ..... 34,122  
 65 years and over ..... 3,361



## Cultural Diversity

White ..... 58.5%  
 Black or African American ..... 22.2%  
 Hispanic or Latino ..... 16.8%  
 American Indian & Alaska Native ..... 0.3%  
 Asian ..... 0.9%  
 Some Other Race ..... 0.1%

## Taxes

City Property Tax ..... .3666  
 Walker County Property Tax ..... .5815  
 Huntsville ISD Property Tax ..... 1.18  
 Hospital District Property Tax ..... .1254  
 Total Property Tax Rate ..... 2.2535

## Labor Force

Civilian labor force ..... 23,370  
 Employed ..... 22,010  
 Unemployed ..... 1,360  
 Unemployment Rate ..... 5.8%

## Income and Benefits

Total households ..... 10,953  
 Less than \$10,000 ..... 2,677  
 \$10,000 to \$24,999 ..... 2,392  
 \$25,000 to \$49,999 ..... 2,913  
 \$50,000 to \$99,999 ..... 2,204  
 \$100,000 to \$199,999 ..... 659  
 \$200,000 or more ..... 108  
 Per capita income (\$) ..... 26,840  
 Median household income (\$) ..... 38,654

## Estimated Mean Housing Prices

All housing units ..... \$117,448  
 Detached homes ..... \$139,940  
 Townhomes/other attached units ..... \$109,526

## Sporting and Cultural Amenities

### Historic Sites and Museums

- Wynne Home Arts Center
- Gibbs- Powell House Museum
- Sam Houston Memorial Museum
- Texas Prison Museum
- Veterans Museum of Texas
- Sam Houston's Gravesite

### Sports Sites

- Kate Barr Ross
- Thomas Henry Ballpark

## Recreation

Acres of Open Space ..... 13  
 Public and Private Golf Courses ..... 2  
 Parks ..... 20  
 Trail Miles ..... 2.73



# About the City of Huntsville

## Public Education

### No. of Schools

Pre-K .....	1
Elementary Schools .....	4
Intermediate Schools.....	1
Middle Schools .....	1
High Schools .....	1
Total Enrollment .....	6,276

## Higher Education Institutions

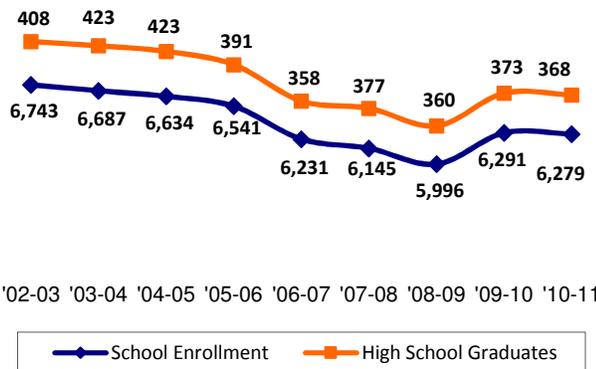
### Enrollment

Sam Houston State University .....	21,000
------------------------------------	--------

## Educational Attainment

High school graduates (age 25+) .....	78.9%
Bachelor's degree or higher (age 25+).....	18.7%
Graduate or professional degree (age 25+) ....	6.7%

High School Graduates and School Enrollment



## Top Ten Employers

### # of Employees

Texas Department of Criminal Justice .....	6,783
Sam Houston State University .....	3,364
Huntsville ISD .....	900
Huntsville Memorial Hospital .....	522
Wal-Mart.....	485
Walker County.....	389
Region VI Education Service Center.....	375
City of Huntsville.....	274
Weatherford Completion Services .....	188
Gulf Coast Trade Center .....	186

## Top Ten Taxpayers

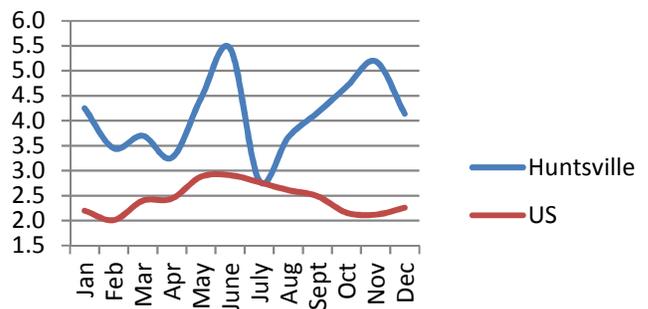
### 16/17 Taxable Assessed Valuation

PEP – SHSU LLC.....	\$23,642,470
C150 1300 Smither Drive LLC .....	\$20,490,270
Entergy Texas, Inc .....	\$19,165,360
American Campus Community.....	\$19,154,190
Weatherford Completion.....	\$19,042,602
Wal-Mart Stores Texas LP .....	\$17,338,580
Hyponex Corporation.....	\$16,568,912
Vesper Forum LLC .....	\$16,340,040
Campus Crest At Huntsville I, LP .....	\$14,799,220
Apexone Bearkat, LLC .....	\$14,611,630

## Climate

Average Temperature.....	67°F
Average Minimum Temperature .....	57°F
Average Maximum Temperature .....	77°F
Highest Recorded Temperature .....	108°F
Lowest Recorded Temperature .....	2°F
Average Monthly Precipitation.....	4.1"
Average Number of Rainy Days.....	76.8

## Precipitation



## Transportation

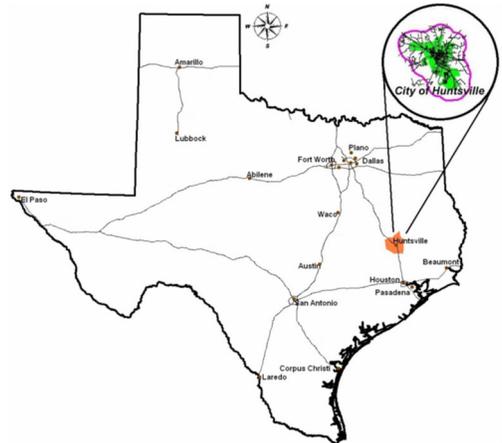
The Bruce Brothers/Huntsville Regional Airport

\*Information provided by Texas Workforce Commission, U.S. Census Bureau, Huntsville ISD, and Walker County Appraisal District



# Huntsville, Texas Community Profile

The City of Huntsville, the seat of Walker County, is located in the piney woods and rolling hills of East Texas, approximately 70 miles north of Houston and 170 miles south of Dallas on Interstate 45. It is also conveniently located at the intersection of Texas Highway 30 (west to Bryan-College Station) and Highway 190 (east to Livingston). Founded in 1835 by Pleasant and Ephraim Gray as an Indian trading post, the community was named for Huntsville, Alabama, former home of the Gray family.



## Home of Sam Houston



Huntsville takes great pride in having been the home of Sam Houston - Congressman and Governor of Tennessee, Commander of the Texas Army that defeated General Santa Anna at the Battle of San Jacinto, twice President of the Republic of Texas, United States Senator and Governor of Texas. Sam Houston's legacy continues to influence the spirit and enthusiasm of the people of Huntsville.

The Sam Houston Memorial Museum is an education institution dedicated to preserving the memory and ideals of Sam Houston. Located on the grounds of the original Houston Homestead, it offers visitors the opportunity to tour the Memorial Museum, visit Sam Houston's Woodland Home, his law office, and the Steamboat House where he died.



Oakwood Cemetery, designated as a Historic Texas Cemetery by the Texas Historical Commission, is the final resting place for many people of historical prominence, including General Sam Houston, Henderson Yoakum, Judge James A. Baker, Joshua Houston, and many others important to the history of Huntsville, Walker County, and the State of Texas. Pleasant Gray, the founder of Huntsville, deeded the land for this cemetery to the City of Huntsville in 1847.

The Sam Houston Statue, "A Tribute to Courage," located on Interstate 45, was designed and constructed by well known artist and sculptor David Adickes. It is the world's tallest statue of an American Hero at 67 feet tall on a 10 foot sunset granite base. Year round the statue visitor's center welcomes tourists from all over the world to Huntsville and the many opportunities available in the area.



## Headquarters of the Texas Prison System



The Texas Prison System has been headquartered in Huntsville since 1848 and is the only state agency with headquarters outside of Austin. Soon after Texas became a state, the legislature chose Huntsville as the site of the first permanent penitentiary. The Huntsville Unit “The Walls” was the first building. Today, the Texas Department of Criminal Justice is one of the two largest penal systems in the free world. The total system houses approximately 152,000 offenders in 111 units. Five units are in the city of Huntsville.

The Texas Prison Museum, located in Huntsville, features numerous exhibits detailing the history of the Texas prison system, both from the point of view of the inmates as well as the men and women who worked within the prison walls. Among the most popular exhibits is the Capital Punishment exhibit featuring “Old Sparky”, the Texas electric chair.



## Sam Houston State University



Since 1879, Huntsville has been home to Sam Houston State University which boasts a beautiful 316 acre main campus. There are seven colleges within the university – Fine Arts and Mass Communications, Sciences, Business Administration, Criminal Justice, Education, Humanities and Social Sciences, and Health Sciences - with 86 undergraduate degree programs, 57 masters programs, and 8 doctoral programs. Fall 2015 enrollment reached 21,000.

## Historic Downtown Huntsville

In downtown Huntsville, around the Walker County Courthouse, shopping, history, and entertainment combine with over 40 retail shops and restaurants, a restored log cabin visitor center, and over 20 designated historic sites. Gibbs Brothers and Company, established in 1841, is the oldest business under the same ownership in Texas. Huntsville is a registered Texas Main Street City and is committed to the promotion of our historic and vibrant downtown district.



## Wynne Home Arts Center



The Wynne Home structure is a nineteenth-century mansion operated by the City of Huntsville as a center for the arts. The Wynne Home Arts Center offers a wide variety of arts and cultural programs, exhibits, and hosts field trips tailored to the interests and needs of our diverse community.

## Parks and Recreation

Citizens and visitors to the City of Huntsville enjoy an array of parks and recreational opportunities. The City currently has 23 parks comprised of over 240 acres including community parks, neighborhood parks, “mini” parks, walking trails, natural areas, and beautiful open spaces.



Huntsville’s aquatic center facility features a zero-depth recreational leisure pool with a tube slide and other play elements, an eight-lane competition pool, and a picnic area.

Huntsville State Park is a 2,083-acre recreational area located just outside the Huntsville City Limits. The heavily-wooded park adjoins the Sam Houston National Forest and encloses the 210-acre Lake Raven. The park offers camping, hiking, biking, boating, guided horseback trail rides, fishing, swimming, and nature study.



## Huntsville Public Library



The Huntsville Public Library provides a wide variety of services to the citizens of Huntsville and Walker County. The Library promotes the development of independent, self-confident, and literate citizens by providing a balanced collection of educational, recreational and intellectually stimulating information products; programming that encourages reading, learning and cultural enrichment; and exemplary services relevant to our community. The Huntsville Public Library has an extensive genealogy collection which includes local history and archival materials. The Library also offers a literacy program designed to teach adults to read and to aid those who want to learn to speak, read and write English.

## Excellent Public Utilities

The City of Huntsville is committed to providing high quality public utilities to the citizens and businesses of Huntsville. The City operates and maintains three public utilities including Water Services, Wastewater Services, and Solid Waste Services. The water distributed by the City of Huntsville exceeds all the standards set by the Texas Commission on Environmental Quality (TCEQ) and has been awarded the Superior Water Systems rating by the TCEQ. The activities of all three utilities are conducted within the guidelines of the TCEQ, the Environmental Protection Agency (EPA), and local ordinances.



## Police and Fire Services



The Huntsville Police and Fire Departments provide law enforcement, public safety services, and emergency response services to the citizens of Huntsville. Public Safety is a high priority of the City of Huntsville. The Police Department employs a staff of 67 including 59 certified officers. The Fire Department employs 16 full-time employees and has 40 volunteer firefighters.

## Well-Maintained Streets

The City of Huntsville maintains over 138 miles of public streets. Each year the City of Huntsville's Street Services Department targets, on a rotating basis, approximately 14 miles of street for annual maintenance. Streets Services is responsible for the construction of new street infrastructure, sidewalks, and parking lots and for the maintenance of roadway signage, pavement markings, traffic control devices, curbs, gutters, public right-of-ways, and the Municipal Airport.



## Inspection Services



The City of Huntsville's Central and Health Inspection Services provide inspections of private and public improvement development as well as food service establishments to protect the safety and health of residents and visitors to Huntsville. Central Inspections ensures that citizens occupy properties and buildings that are constructed and maintained as directed by the codes, laws, and good engineering practices adopted by the State of Texas and the City of Huntsville. Health Inspections ensures that citizens eat and purchase meals and food products that are produced and sold under the State and local laws.

## Well-Managed City

The City operates under a Council/Manager form of government, where the Mayor and eight Council members are elected for staggered two-year terms. The City Council formulates operating policy for the City while the City Manager is the chief administrative officer. The City of Huntsville is committed to providing our citizens with a fiscally responsible, efficient organization that provides high quality essential services while maintaining affordable tax and utility rates. The City Council and staff strives every day to manage the City's revenue and rates in an effective manner and provide the citizens of Huntsville with excellent services.



# Reader's Guide

The primary purpose of this document is to plan both the operating and capital improvement expenditures in accordance with the policies of the City of Huntsville. By adoption of this budget, the City Council establishes the level of services to be provided, the amount of taxes and utility rates to be charged, and the various programs and activities to be provided.

The **Budget Overview** section includes the City Manager's budget message with operating expenses of major funds, tax rate information, and updates on various programs within the City. This section also includes the basis of budgeting, budget structure, the budget calendar, and the budget control and amendment process.

Look in **Budget Overview** for information regarding the tax rate, basis of budgeting, and the budget structure.

The operating budget summary provides readers with a broad overview of information regarding revenues and expenses by classification, including governmental and business related activities. Governmental activities include most of the City's basic services (general government, public safety, community services, and public works). Business-type activities include the City's water and sewer systems. Also included in the Budget Overview section is an overview of revenues and expenditures by fund.

Additional schedules presented in the **Revenue** section are revenues for property taxes, sales taxes, water and wastewater service charges, as well as other fees and charges. Charts, graphs, and tables are also presented to show prior year revenue comparisons as well as comparisons to other cities of the City's tax rate and valuations.

The **Fund Overview** provides a description of the various funds used by the City and projected ending fund balances of the City's governmental funds, as well as enterprise funds. Governmental funds include the General Fund and General Debt Service Fund. Enterprise funds include the Water, Wastewater and Solid Waste Funds. Additionally, there are 10 special revenue funds, including the Street Fund, Court Security and Court Technology Funds, Airport Fund, Library Fund, Police Forfeiture Fund, School Resource Officer Fund, Public Safety Grants Fund, Visitor and Arts Center Fund, and Hotel/Motel Tax Fund. Internal Service Funds are the Medical Insurance Fund and Equipment Replacement and Computer Replacement Funds. The City also has two permanent funds, the Cemetery Endowment Fund and the Library Endowment Fund. This section also includes a summary of revenues by fund, a summary of expenses by fund, and charts with revenue and expense information for each fund.

**Department Overview** contains each department's purpose, description of services, goals and accomplishments, and additional information regarding expenses and organizational structure.

The next section, **Department Overview**, includes our goals and effectiveness, a summary of expenses by department and a summary of expenses by category. Each department's purpose, description of services, goals and accomplishments, resources, workloads, and measures are also included, along with a summary of their current budgeted expenses and

expenses for the three prior years. An organizational chart for each department depicting the department structure is also included.

The **Debt** section contains a description of debt, a summary of total municipal debt by use, debt service requirements, and the computation of the legal debt margin. A summary of general obligation, Water

operations, and Wastewater operations debt is also included, as well as the summary schedules and payment schedules for each of these funds.

Capital projects are summarized in the **Capital** section, showing the original budget, remaining budget, any new additions, deletions, and the total budget. Each capital project is outlined with the title of the project, description and status, project impact, and five year budget plan. The City's five-year capital improvement plan is also included.

Information regarding the property tax rates, a ten-year operating budget history, and employee history, pay scale, and schedule of fees and charges can be found in the **Supplemental Section**. Fiscal and budgetary policies, budget and tax ordinances.

Looking for information regarding personnel, policies, and ordinances? Look in the **Supplemental Section**.

The **Glossary** includes budget terminology and acronyms used within the document.

# *Budget Overview*

*FY 2017-18*

Return to  
[Readers Guide](#)

City of  
Huntsville



# CITY OF Huntsville

Incorporated in 1845 under the Republic of Texas

August 11,2017

Honorable Mayor and City Councilmembers

City of Huntsville, Texas

Included herein is my recommended 2017-2018 Budget. Per the requirements set forth in the City Charter, as well as those contained in your Fiscal and Financial Policies, each fund is balanced with available funds and revenue sources equal to or exceeding all expenditures.

This year's budget shows total revenues of \$66,248,816 and total expenditures of \$70,101,580. When compared with last year's adopted budget, the expenditures are up by 6.1%, and revenues are up by 7.4%. Because the City of Huntsville completes a budget on a fund basis, comparisons amongst funds are typically more meaningful and indicative of policy initiatives. This letter includes a detailed explanation of five of your operating funds whose combined expenditure total is approx. 93.3% of the total expenditures.

Before delving into the highlights of this budget, I would like to share with you some of the main themes I believe this budget represents. First, as with any recommended budget I have or will prepare for you, this budget reserves and/or recommends resources to the City Council's Strategic Planning Initiatives. This budget reserves and/or recommends \$1,326,193 to fulfill the City Councils directive to review certain items during the budget process.

Second, my approach is and continues to reflect the philosophy of a lean team of City staff compensated as close to the market as can be reasonably afforded. I believe the primary reason for this was on display last year when you reviewed the condition and capacity studies prior to calling the November bond election. As you will recall from reviewing those studies, we rely heavily on our employees to provide essential services (and in some instances hold critical pieces of infrastructure together that are at or beyond asset life). To that end, this budget recommends continuation of the 2.5% step increase (for eligible employees) and a 2.5% cost of living adjustment.

Third, this budget recommends the creation of 4 new positions; including a Deputy Court Clerk, Police Officer, Engineer, and a Construction Inspector. As I shared with you in June, each of these positions is a result of the growth the City is experiencing. As you consider these recommendations, I'd ask that you keep in mind the following: The total cost of the recommended new positions is \$293,425. This budget also recommends the elimination of three vacant positions totaling \$178,138 for a net increase of \$145,787.

## ADMINISTRATION

1212 Avenue M • Huntsville, TX 77340-4608 • 936.291.5400 • 936.291.5409 fax • [www.ci.huntsville.tx.us](http://www.ci.huntsville.tx.us)

To summarize, I would offer three themes that I believe you will see throughout this budget document:

1. Position the City to deliver on the three bond propositions approved by the voters in November 2016.
2. Continue forward with employee compensation initiatives to ensure the City is paying a competitive wage and associated benefits for our employees.
3. Allocate resources to the City Council's 2017 Strategic Planning initiatives.

### **General Fund**

General fund revenues are projected to increase by \$1,448,777 (or 6.54%) over the current year adopted budget. The primary drivers of the increases in the General Fund are as follows:

- Sales Tax – This segment of the General Fund revenue is the City's "work horse." It is the largest segment of General Fund revenue (comprising 32.5% of total General Fund revenues). This budget recommends a 3.5% increase over the current year adopted sales tax estimate of (or \$262,840 over the current year budget). As of the July 2017 sales tax receipt, the City's year-to-date collections are almost 4.5% over the current year estimate. As such, the sales tax revenue is conservative.
- Property Tax – This segment of the General Fund revenue is the second largest (comprising 19.8% of total General Fund revenues). This budget recommends staying at the Adopted Rate of \$.3809/\$100 of assessed value. That recommendation carries with it \$331,000 in additional property tax revenue when compared to the current year property tax budget. As part of the City Council's Strategic Planning initiative to find more resources for economic development, the difference between the effective property tax rate (\$.3666/\$100 of assessed value) and the current year adopted rate (\$.3809/\$100) providing approximately \$191,000 of additional revenue is to be sent to a newly-created Economic Development Fund.
- Permits – The General Fund contains several line items related to various types of permits. Those line items, collectively, are estimated to increase \$228,500 over the current year estimate.
- Municipal Court Fines – This portion of General Fund revenue is estimated to increase by \$289,000 over the prior year adopted budget.
- Paid Parking – This portion of the General Fund revenue is estimated to decrease by \$143,000 when compared to the prior year adopted budget. This recommended budget estimates total collections of \$150,000. The estimate is based upon averages of first and second semester revenue, plus a proportional increase resulting from the additional spaces created by the City Council this spring.

General Fund expenditures are estimated to decrease by \$14,915 (or .06%) when compared to the current year adopted budget.

There are eight major components associated with the recommended expenditures in the General Fund:

1. This budget recommends a 2.5% COLA adjustment, to be effective January 1, 2018. The cost to the General Fund for that increase is \$294,109.
2. This budget recommends transferring a total of \$951,000 to a newly-created Economic Development Fund. That contribution includes \$191,000 (the difference between the adopted and effective rates), a total of \$100,000 attributable to development permits collected from ETJ subdivisions and \$660,000 resulting from the windfall sales tax payment received in April of this year.
3. The City Council's account series illustrates an \$24,234 increase (or 19% over the prior year budget). The reason for this is an estimated \$25,000 for the purpose of Council consideration of a rebranding study in accordance with the City Council's Strategic Plan. This study is proposed to be funded with Unallocated Reserve, and so cutting it will have no implication on any tax rate discussions.
4. The Human Resources account series recommends a \$70,340 increase (or 14.51% over the prior budget). The reason for this is an estimated \$60,000 for the purpose of conducting a comprehensive, city-wide compensation and classification study to identify positions that may not be compensated at market levels. This study is also proposed to be funded with Unallocated Reserve, and so cutting it will have no implication on any tax rate discussions.
5. The Municipal Court account series recommends a \$65,854 increase (or 21.5% over the prior budget). The reason for this is the aforementioned additional position to assist with the increased volume in Municipal Court.
6. The Public Safety Administration account recommends a \$169,964 increase (or 20.25% over the prior year budget) for two purposes. The first is an additional expenditure of \$66,000 to fund the City's share of two additional dispatch positions for the Walker County Public Safety Communications Center. The second is an additional expenditure (over the current year budget) of \$150,000 to contract with a private firm to operate the to-be-constructed Huntsville Animal Shelter.
7. The Police Services account series recommends a \$199,432 increase (or 3.96% over the prior year budget). The majority of that increase is attributable to funding step increases and associated benefits (from the prior year). The second, smaller factor in the increase is the result of the aforementioned traffic patrol officer position for a total of \$66,000 (less supplies, clothing, training, etc. for the position).
8. The Engineering Service account series recommends a \$198,662 increase (or 37.6% over the prior year budget). The driving factors behind this increase are the aforementioned additional Civil Engineer position and Construction Inspector position; which together total \$173,421.

### **Utility Fund**

This recommended budget suggests merging what used to be a separate Water Fund and Wastewater Fund into a merged Utility Fund. There are two related reasons why this is important. First, by combining the two funds, the annual Capital Improvement Program dollars can be assigned to the most urgent need, regardless of whether the project is a water or wastewater project.

Second, as it relates Proposition No. 2 and Proposition No. 3, as debt rolls off it can be reissued for the next and most urgent project envisioned with the November bond election. It's important to recognize that when the City Council elects to issue revenue bonds for these two Propositions, both water and sewer revenue will be pledged (regardless of whether the project is a water or sewer project or if the funds are merged or not). Combined, these two issues seem to point to a "there's no better time than the present" approach to merging these two funds.

From a revenue standpoint, the City will continue to charge separate water and wastewater fees on utility bills. Using the same comparison from a revenue standpoint, the merged Utility Fund is estimated to generate an additional \$2,351,824 more than a combined water and wastewater fund. The reason for this is the current year adopted 2016-2017 Budget did not include the additional water revenue associated with the renewed contract with TDCJ for water service at the Ellis & Estelle Units.

Excluding the additional water sales revenue attributed to the TDCJ water service contract, water revenues are estimated to increase by about \$302,000 (or 1.9%) over the 2017 adopted budget. This increase is the result of a planned, phased water rate increase stemming from a rate study completed in 2011.

- Minimum 3,000 gallons usage – no increase
- 3,001 to 7,000 gallons usage - \$0.24/month
- 7,001 to 10,000 gallons usage - \$0.21/month
- 10,001 to 13,000 gallons usage - \$0.21/month

Aside from the water sales element, revenues are not increasing substantially. The remaining revenue accounts for the Utility Fund illustrate just a \$26,430 increase (or 0.1%) over the current year adopted revenues for what is not a merged fund.

From an expenditure standpoint, the merged Utility Fund is estimating \$4,125,157 more than a current year adopted, combined water and wastewater fund. The most notable elements of the Utility Fund expenditures include:

1. This budget recommends a 2.5% COLA adjustment, to be effective January 1, 2018. The cost to the Utility Fund for that increase is \$69,725.
2. The total transfer to the Capital Improvement Fund from the Utility Fund is \$9,351,060. The City Council will receive a detailed listing of each of the projects proposed. However, to summarize, this transfer covers the remaining portion of the Proposition #3 projects engineering construction observation and the highest priority projects as recommended by the Freese & Nichols condition and capacity assessments. To put this in perspective, the total transfer to the Capital Improvement Fund in the current budget year was \$5,635,000. The current year increase illustrates the amount of resources devoted to pushing forward with Proposition No. 3 projects and to tackle priority projects identified by the water and wastewater condition and capacity studies.

3. TRA is estimating an additional \$100,000 in operating expenditures. Keep in mind, the City's operational contract with TRA for operation of the TRA plant allows reimbursement for any unused amount. This increase may or may not materialize into additional funds spent.
4. The Wastewater Collection account series illustrates a total increase of \$260,390 over the prior year budget. Much of that is attributed to the planned replacement of the TXDOT lift station as well as the replacement of a 700' portion of the Elks Drive sewer line.
5. The NB Davidson wastewater treatment plant account series recommends an increase of almost \$292,000. The largest factor in this increase is to replace the aeration units and a digester blower at the plant. The decision to proceed forward with replacement of the Elkins Lake Dam Lift Station is still probably the more strategic approach because repairing this lift station may reduce the amount of inflow to the plant. However, delaying the NB Davidson plant repairs still necessitates some improvements that simply cannot wait until the Elkins Lake Dam Lift Station is fully repaired and functional.

### **Solid Waste Fund**

The Solid Waste Fund revenues in this recommended budget are estimated to increase by \$389,514 to \$5,792,632 (or 7.2% over the current year adopted budget). The primary reason for this increase in revenue is an increase in tonnage disposed at the Transfer Station increase in Commercial Collection of \$135,000 and increase in Roll offs of \$119,000 make up \$254,000 of the \$389,500 total increase. There are no rate increases proposed with this budget.

Expenditures in this fund are estimated to increase by \$125,966 to \$5,553,403 (or 2.32% over the current year adopted budget). The only real uptick in expenditures relates to annual payments made to "save" for future equipment replacements. The City's strategy of updating equipment and diversifying the fleet (with combination rear and side load vehicles) is resulting in more expensive vehicles to (save for and) replace in the future.

Last year, the City increased rates to haul garbage to a different landfill amidst concerns about safety and efficiency of operations. As was expected, the contracted landfill provider (Santek Environmental that owns and operates Polk County Landfill) opened a new cell and improved their service delivery. They also extended an improved rate of disposal to maintain the City's account. The City is still not able to haul to the Polk County Landfill every day, and so the City continues to haul to Twin Oaks landfill (east of Bryan, TX) when circumstances (typically wet weather) dictate. As part of the transition, the City did cancel its contract with Santek. As such, the City has no contracted service and enjoys the flexibility to dispose at whatever landfill is the safest and most efficient option. This budget recommends that approach and is budgeted to assume Twin Oaks is the preferred hauling destination.

The strategy for the Solid Waste fund this year is to complete the first full fiscal year of operations in the Transfer Station and implement the routing software approved by the City Council earlier this spring. It is quite likely those two elements of the solid waste operation will result in significant operating efficiencies. On the other end, the increase in revenue of \$389,514 over the previous year cannot be attributed entirely to the previous year rate increases. Looking back at last year's budget letter, City

staff was estimating the revenue associated with the previous year's rate increase to be only about two-thirds of the current year revenue increase. Clearly, the City is seeing a considerable increase in tonnage disposed. At some point, that increase may well necessitate more vehicles and more drivers. With that, this year's Solid Waste fund reflects a "wait and see" approach. It is possible that the efficiency improvements might offset the increases in tonnage. Or, additional tonnage may necessitate additional equipment and/or personnel. In any case, I'd recommend a year of monitoring and reviewing.

**Hotel Occupancy Tax Fund**

The Hotel Occupancy Tax (HOT) fund is actually projecting a decrease in revenues. Expenditures, on the other hand, continue to remain fairly steady. Expenditures total \$24,736 over the prior year adopted budget (3.6% increase). The HOT fund is balanced with the planned use of just under \$59,000 in Unallocated Reserves.

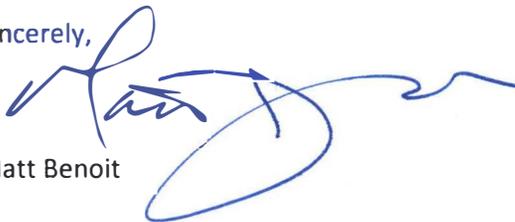
The majority of the planned expenditure increases relate to operating increases for the new facility. Included with this budget is a total of \$90,000 for a roof replacement (\$45,000) on the current visitor's center facility and a planned replacement of the restroom facilities (\$45,000).

**Health Insurance Fund**

The Health Insurance Fund is balanced. As part of the City Council's Strategic Plan direction to review all options for sustaining this fund, the 2018 plan year will offer a high deductible plan as an option for all active employees and pre-65 retirees. While this additional offering may not save a tremendous amount of money, it is estimated to "bend" the increasing cost of health insurance from 7% to 8% down to 3%. There is no obligation for anyone to enroll in this plan, but the lower premiums might encourage more participation. The steady increases in premiums proposed as part of Health Insurance Fund are included with this budget.

As always, I welcome any questions you may have about this recommended budget.

Sincerely,



Matt Benoit

City Manager, City of Huntsville

# Budget Summary

## ***Basis of Budgeting***

Operating budgets are adopted on a basis consistent with generally accepted accounting principles as provided by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of purchase, un-matured interest on long-term debt is recognized when due, and debt principal is budgeted in the year it is to be paid.

## ***Budget Structure***

The accounts of the City are organized on the basis of funds and account groups, each of which is considered to be a separate accounting entity. Each fund can be generally thought of as a small business. The operations of each fund are maintained using a set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures. City resources are budgeted to the individual funds, by account, and are controlled within the individual fund. The Fiscal and Budgetary Policies, adopted as part of this budget, require that a budget be prepared for each of the following funds.

### **General Governmental Funds**

General Fund  
General Debt Service Fund

### **Special Revenue Funds**

Court Security Fund  
Court Technology Fund  
Airport Fund  
Library Fund  
Police Forfeiture Fund  
School Resource Officers Fund  
Public Safety Grants Fund  
Visitor and Arts Center Fund  
Hotel/Motel Tax Fund

### **Enterprise Funds**

Utility Fund (Water & Wastewater)  
Solid Waste Fund

### **Internal Service Funds**

Medical Insurance Fund  
Capital Equipment Fund  
Computer Equipment Fund

### **Permanent Funds**

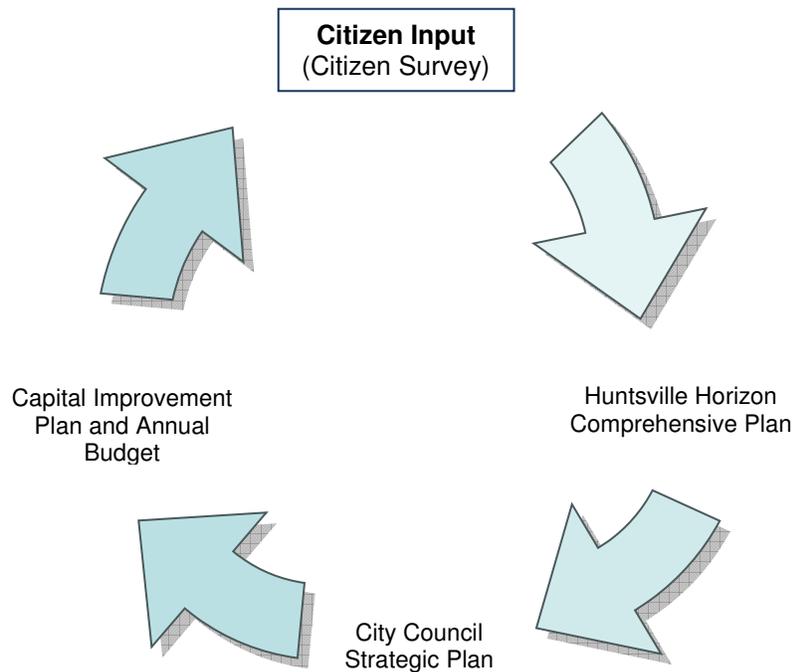
Library Endowment Fund  
Cemetery Endowment Fund

### **Capital Project Funds**

General Capital Projects  
Water Capital Projects  
Wastewater Capital Projects  
Solid Waste Capital Projects

# Planning and Budget Preparation

The City of Huntsville's budgeting process begins with citizen input and involves extensive planning, goal setting, and prioritizing by the City Council and staff. The below graph demonstrates how citizen input and City planning processes impact the preparation of the Annual Budget:



## Comprehensive Plan

In 2006, the Huntsville community developed a comprehensive plan. The comprehensive planning process provided citizens a forum to express their vision for the future of Huntsville. The Huntsville Horizon Plan, the first comprehensive plan for the City of Huntsville, is designed as a framework for the future development of the City and its two-mile planning jurisdiction over the next 20 years and beyond. It is intended to guide the community's decisions regarding its future physical, economic, and social development. The Comprehensive Plan plays a significant role in the development of goals and guides the Council's strategic planning process.

## Strategic Plan

The City Council's Strategic Plan is a strategy to move our community from its current state to where the citizens and City Council desire the community to be in the future. The strategic planning process is an annual process that provides the City Council the opportunity to determine their vision for the long-term future of Huntsville and set goals to accomplish that vision. The City periodically conducts a citizen's survey to allow the Council to focus on our citizen's priorities and interests. Equipped with the results of the citizen survey and the Comprehensive Plan, the City Council and senior staff engage in yearly strategic planning sessions in order to develop the Strategic Plan for the future of Huntsville. The plans and goals that result from these sessions guide the development of the Capital Improvement Plan and Annual Budget.

## **Capital Improvement Plan**

The Capital Improvement Plan is developed through a joint effort between City Council and City staff in order to respond to the City's infrastructure needs. On an annual basis, City professional staff with consideration of citizen input recommends appropriate projects to the City Council. Capital improvement projects are expenditures of a non-recurring nature related to the acquisition, construction, expansion, or major rehabilitation of an element of Huntsville's infrastructure. Capital improvement projects can include such things as parks, buildings, water and wastewater lines, streets, and sidewalks. After reviewing each project's purpose, impact, and cost, the City Council must prioritize projects and align those projects with the resources available for funding. Based on priorities, goals, and issues, a five-year plan is developed for each area of the capital program. The projects in the first year of the program are considered for funding through the annual budgeting process.

## **Annual Budget**

The annual budgeting process begins with a kick-off presentation to City Council providing information as to where the City stands in the current fiscal year and a "best estimate" as to where the City will stand at the end of the fiscal year. Also, various challenges and opportunities for budgeting for the upcoming fiscal year are provided to Council for their consideration in this initial kick-off session. There is also a kick-off session to provide City staff members with instructions and directions for budget request preparation. In accordance with the goals and priorities that resulted from this strategic planning session, City staff then prepare their departmental budget requests. Each City department prepares a base budget request and a supplemental budget request for each of their divisions.

The base budget is the portion of the budget that provides for the continuation of operations at the current service level taking into account the updated costs required to provide these services. The supplemental budget is the portion of the budget that includes new programs and personnel, new equipment, and any changes to the present level of service. Each department of the City prepares a budget that seeks to fulfill the City Council's strategic plan and long-term vision for the future of our community through every service they perform, both in daily operations and special projects and programs. Because of Huntsville's limited resources, not every budget request can be funded.

The City Manager reviews department budget requests and weighs them against available funding and other requests. The City Manager then presents a proposed budget to the City Council that includes recommended supplemental requests for new or expanded programs, additional personnel, new equipment, and proposed projects. The City Council holds several budget sessions to review the proposed budget and supplemental requests. Council consideration is also given requests presented by the public, Council members, and other Council appointed committees. A public hearing was held in September and final adoption of the annual budget occurred in September. The budget calendar for FY 2017-18 is provided on the following page:

# Budget Calendar

2017

April 4<sup>th</sup> & 5<sup>th</sup>

Train Departments on Budget Software

- Departments can begin on budget entry /submission
- Request Non-Profit Apps.

April 18<sup>th</sup>

- Special Projects due to Building Maintenance and New CIP Projects to Engineering

April 28<sup>th</sup>

- Non-Profits, Hot applications and Art Commission Contracts due

May 5<sup>th</sup>

- Departmental expenditure and revenue estimates due

May 12<sup>th</sup>

- Dept. goals, measures, accomplishments due

May 30<sup>th</sup>

- Draft Budget Book due to City Manager

June 14-June 19

- Departmental budget hearings with City Manager and Finance Department

June 20<sup>th</sup>

City Council Policy Workshop

- Projected Unallocated Reserves Balances
- 2017 Assumptions
- 2018 Considerations and Challenges by Fund

August 1<sup>st</sup>

- City Council -intention to adopt maximum tax rate

August 11<sup>th</sup>

- City Manager's recommended budget to City Council

September 5<sup>th</sup>

City Council meeting

- Discussion of Decision Packages

September 19<sup>th</sup>

City Council Budget Public Hearing

- Budget Public Hearing
- Budget and Property Tax Rate Adopted

JANUARY						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	26
26	27	28				

MARCH						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SEPTEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



# *Budget Control & Amendment*

The City of Huntsville's Annual Budget is adopted by division within the individual funds. The budget, as adopted by Council, is subject to change or amendment by formal action of the City Council. The City has a number of levels of detail in the operating budgets - the fund, the department, the division, the classification, and the line item. The below example shows the relationship between the different levels of budget detail:

<b>Fund:</b>	General Fund
<b>Department:</b>	Public Safety
<b>Division:</b>	Police
<b>Classification:</b>	Salaries/Other Pay/Benefits
<b>Line Item:</b>	Salaries - Full Time

The level at which management, without prior Council approval, loses the ability to reapply budgeted resources from one use to another is known as the budget's "legal level of control". The division level is the legal level of control for the City of Huntsville. The City Manager may, without prior City Council approval, authorize transfers between budget line items within a fund. The City Manager may authorize transfers of \$50,000 or less from the budgeted Reserve for Future Allocation. For authorizations of \$25,000 or less, the City Manager will report the use of Reserve for Future Allocation as an informational item. For authorizations between \$25,001 and \$50,000, the City Manager shall provide written notice to the Council of his/her intent to authorize a transfer of Reserve for Future Allocation in excess of \$25,000 (but not more than \$50,000), and allow seven (7) business days to pass without a request by a Councilmember to place the proposed expenditure on a City Council meeting agenda for full City Council consideration. Adjustments between funds or increased budget allocations not coming from transfers from other budgeted accounts or from the future appropriations account require Council approval.

During the fiscal year, budgetary control is maintained through monthly review of budget statements. The responsibility for budgetary control lies with the Department Head. A department is a major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g., Public Safety Department, Public Works Department). Divisions are the smallest organizational unit budgeted and are grouped together under departments to demonstrate a broader responsibility. For example, the Public Safety Department is comprised of Public Safety Administration Division, Police Division, Fire Division, and School Resource Officer Division. Department Heads may not approve expenditures that exceed monies available at the classification code level within their divisions without prior approval. Appropriations not expended by departments at the end of the fiscal year will lapse. Therefore, funds that were budgeted but not used during the fiscal year are not available for use in the next fiscal year unless they are appropriated again by City Council.

The Finance Department routinely reviews budget items through the payable and purchase order process. The City Manager approves amendments with this authority on an ongoing daily basis. The City Council Finance Committee reviews amendments on a monthly basis before approval by the City Council.

The table on the following page shows the relationship between the City of Huntsville's funds and divisions and indicates the department responsible for budgetary control of each division:

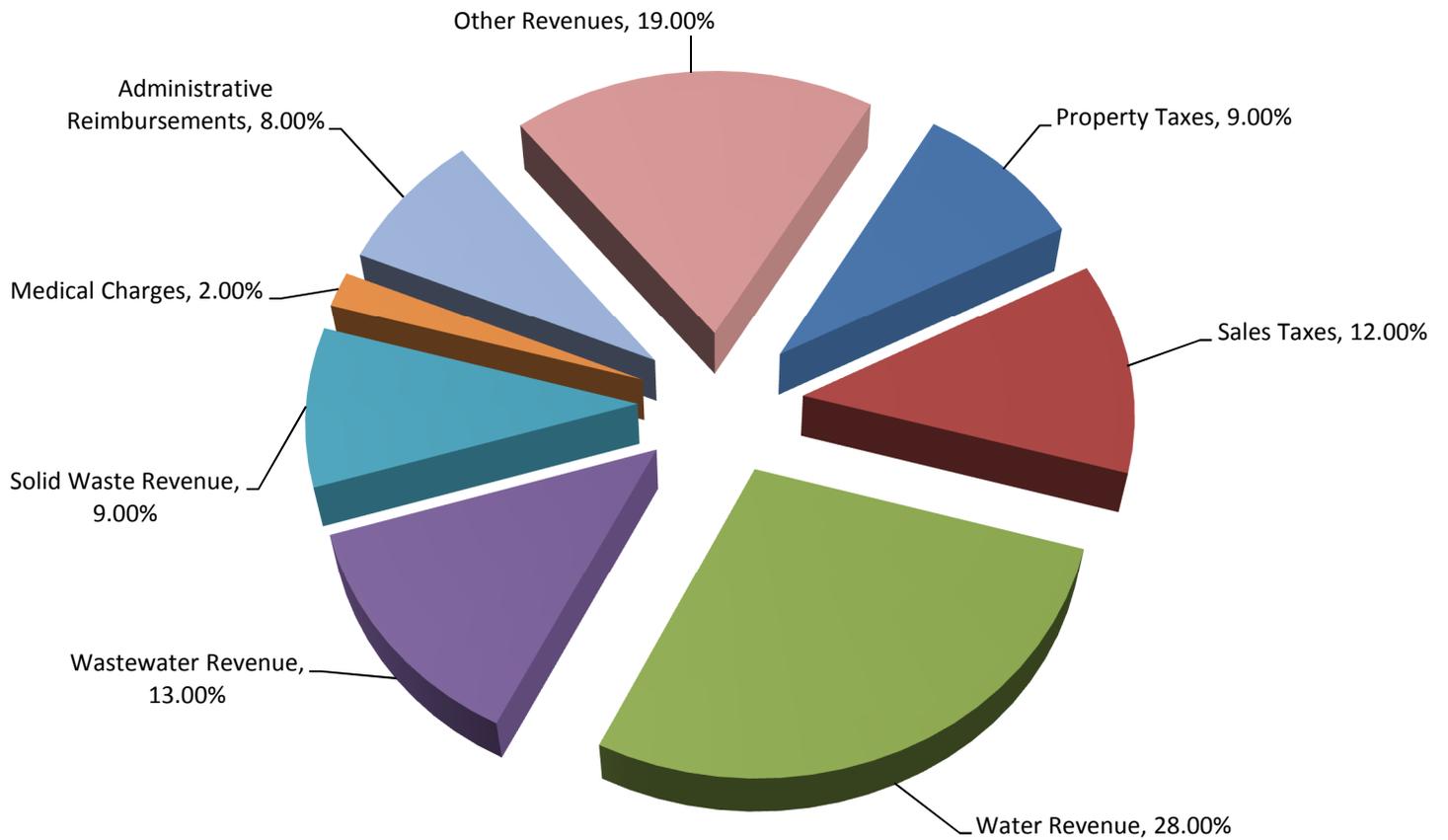
**City of Huntsville**  
**Departments, Divisions, and Funds**  
**by Function**

	General Fund	Utility Fund	Solid Waste Fund	Other Special Revenue Funds
<b>Charter Offices</b>				
City Council	✓			
Office of City Manager	✓			
Office of City Attorney	✓			
Office of City Secretary	✓			
Office of City Judge	✓			
<b>Human Resources</b>				
Human Resources	✓			
<b>Finance</b>				
Finance	✓			
Municipal Court	✓			
Purchasing	✓			
Office Services	✓			
Utility Billing		✓		
Court Security				✓
<b>Information Technology</b>				
Information Technology	✓			
<b>Neighborhood Resources</b>				
Neighborhood Resources	✓			✓
<b>Public Works</b>				
Public Works Administration	✓			
Streets	✓			
Garage/Warehouse Operations	✓			
Surface Water Plant		✓		
Water Production		✓		
Water Distribution		✓		
Meter Reading		✓		
Wastewater Collection		✓		
AJ Brown WWTP		✓		
NB Davidson WWTP		✓		
Robinson Creek WWTP		✓		
Environmental Services		✓		
Street Sweeping		✓		
Drainage Maintenance		✓		
Commercial Collection			✓	
Solid Waste Disposal			✓	
Residential Collection			✓	
Recycling			✓	
<b>Community &amp; Economic Development</b>				
Planning	✓			
Customer Service - Service Center	✓			
Central Inspection	✓			
Health Inspection	✓			
Main Street	✓			
Airport				✓
<b>Enineering</b>				
Engineering	✓			
GIS	✓			
Surveying	✓			
<b>Parks &amp; Leisure</b>				
Parks & Leisure Administration	✓			
Recreation	✓			
Parks Maintenance	✓			
Aquatic Center Operations	✓			
Library	✓			
Cemetery	✓			
Building Maintenance	✓			
<b>Public Safety</b>				
Public Safety Administration	✓			
Police	✓			
Fire	✓			
School Resource Officers				✓
<b>Tourism &amp; Cultural Services</b>				
Gift Shop	✓			
Tourism				✓
Visitors Center				✓
Arts Center				✓

# Operating Budget Summary

**Total Revenue \$66,057,816**

## Where the Money Comes From...



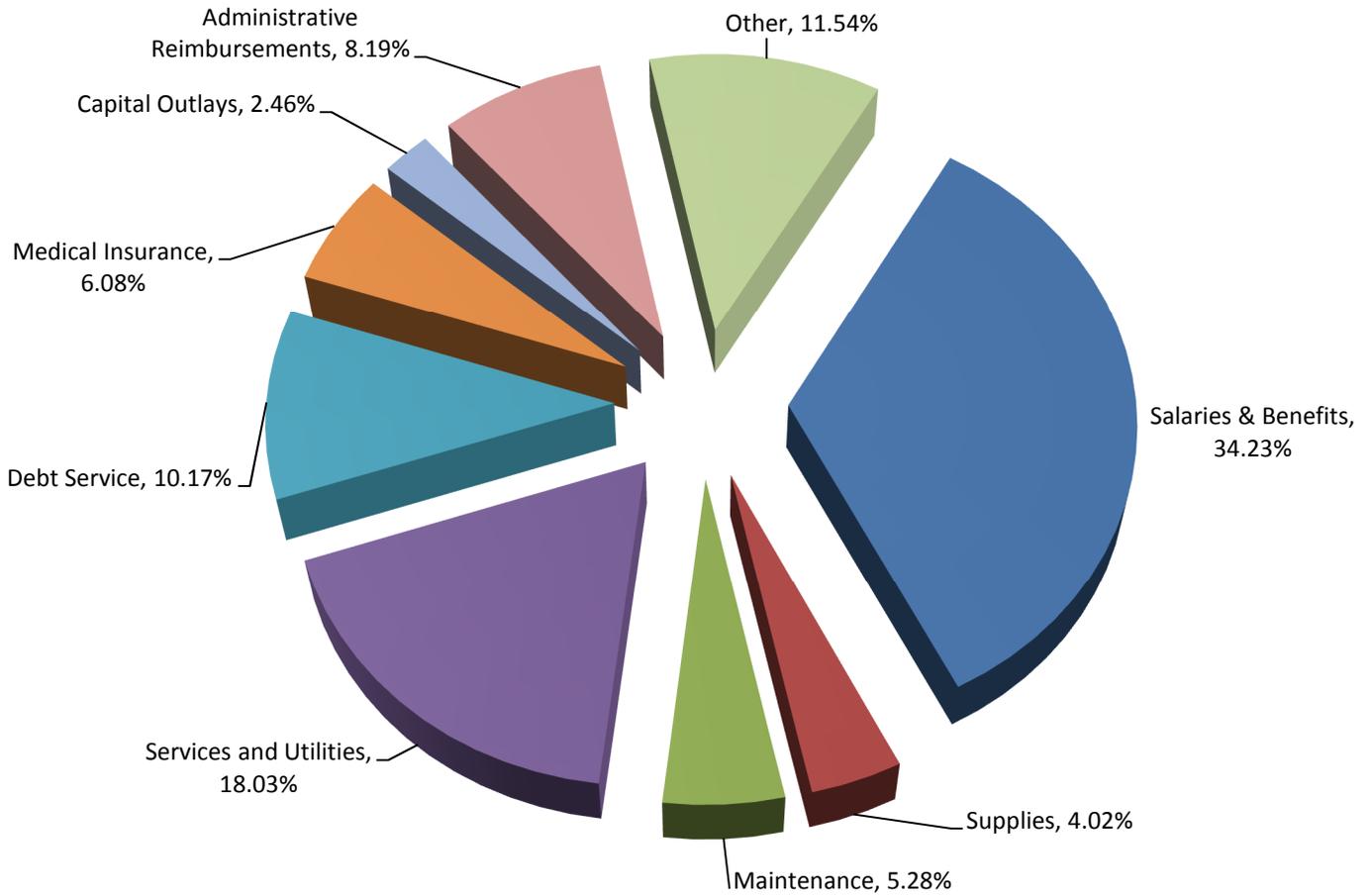
### Other Revenues include:

Permits/Licenses/Development Fees	0.90%
Municipal Court Fines	2.07%
Fees/Charges/Sales	1.40%
Inter Governmental	1.09%
Interest Earnings	0.47%
Grants/Reimbursements/Contributions	0.58%
Utility Franchise Fees	3.10%
Hotel/Motel Taxes	1.13%
Transfers In	4.79%

## Operating Budget Summary

**Total Expenditures \$69,860,580**

### Where the Money Goes...



**Other Expenses Include:**

Insurance/Sundry/Elections	1.82%
Programs/Projects	0.51%
Future Appropriations/Bad Debt	0.87%
Right-of-Way Charges	1.74%
Transfers Out	6.09%
Maintenance of Equipment	1.44%

# Operating Budget Summary

	General Fund	Debt Service Fund	Utility Fund	Solid Waste Fund
<b>Beginning Fund Balance Oct. 1</b>	<b>9,474,616</b>	<b>356,893</b>	<b>11,544,182</b>	<b>3,279,780</b>
<b>Sources of Funds</b>				
<b>Revenues</b>				
Property Taxes	4,499,000	1,511,374	-	-
Sales Taxes	7,690,840	-	-	-
Other Taxes	103,000	-	-	-
Permits/Licenses/Development Fees	595,700	-	-	-
Municipal Court Fines	1,293,768	-	-	-
Fees/Charges/Sales	443,735	-	177,300	3,366
Inter Governmental	246,492	-	-	-
Interest Earnings	109,000	1,500	114,000	20,000
Grants/Reimbursements/Contributions	160,894	-	-	-
Other Revenues	63,500	330,502	368,321	89,266
Water Revenues	-	-	18,243,328	-
Wastewater Revenues	-	-	8,600,000	-
Solid Waste Revenues	-	-	-	5,680,000
Health Insurance Payments	-	-	-	-
Utility Franchise Fees	1,165,346	-	-	-
Hotel/Motel Taxes	-	-	-	-
<b>Total Revenues</b>	<b>16,371,275</b>	<b>1,843,376</b>	<b>27,502,949</b>	<b>5,792,632</b>
<b>Administrative Reimbursements</b>	<b>4,928,342</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Right-of-Way Maintenance Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Transfers In</b>	<b>2,121,559</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Sources of Funds</b>	<b>23,421,176</b>	<b>1,843,376</b>	<b>27,502,949</b>	<b>5,792,632</b>
<b>Uses of Resources</b>				
<b>Expenditures</b>				
<b>Operating Expenses</b>				
Salaries/Other Pay/Benefits	14,833,380	-	3,443,507	1,431,310
Supplies	997,526	-	684,588	421,469
Maintenance of Structures	1,660,310	-	1,452,000	24,500
Maintenance of Equipment	331,044	-	229,200	285,755
Services and Utilities	3,584,566	-	5,614,397	1,178,255
Insurance/Sundry/Elections	620,591	-	147,975	143,152
Programs/Projects	177,285	-	-	5,500
Debt Service	-	1,838,059	4,074,377	209,800
Capital Outlays	281,153	-	-	-
Future Appropriations/Bad Debt	130,590	-	300,000	100,000
Medical Insurance	-	-	-	-
<b>Total Operating Expenses</b>	<b>22,616,445</b>	<b>1,838,059</b>	<b>15,946,044</b>	<b>3,799,741</b>
<b>Administrative Reimbursements</b>	<b>-</b>	<b>-</b>	<b>4,111,516</b>	<b>818,644</b>
<b>Right-of-Way Charges</b>	<b>-</b>	<b>-</b>	<b>962,603</b>	<b>202,743</b>
<b>Total Expenditures</b>	<b>22,616,445</b>	<b>1,838,059</b>	<b>21,020,163</b>	<b>4,821,128</b>
<b>Operating Transfers Out</b>	<b>1,601,619</b>	<b>-</b>	<b>373,038</b>	<b>732,275</b>
<b>Total Uses of Resources</b>	<b>24,218,064</b>	<b>1,838,059</b>	<b>21,393,201</b>	<b>5,553,403</b>
<b>Ending Fund Balance Sept. 30</b>	<b>8,677,728</b>	<b>362,210</b>	<b>17,653,930</b>	<b>3,519,009</b>
<b>Transfer to Capital</b>	<b>300,000</b>	<b>-</b>	<b>9,351,060</b>	<b>-</b>
<b>Projected Reserve</b>	<b>8,377,728</b>	<b>362,210</b>	<b>8,302,870</b>	<b>3,519,009</b>

Other Special Revenue Funds	Internal Service Funds	Permanent Funds	Total Operating Budget
<b>1,357,073</b>	<b>5,491,325</b>	<b>3,799,652</b>	<b>\$ 35,303,521</b>
218,285	-	-	6,228,659
-	-	-	7,690,840
-	-	-	103,000
-	-	-	595,700
74,058	-	-	1,367,826
20,798	-	-	645,199
475,752	-	-	722,244
16,331	28,000	26,050	314,881
230,046	-	-	390,940
223,632	2,474,049	-	3,549,270
-	-	-	18,243,328
-	-	-	8,600,000
-	-	-	5,680,000
-	1,228,547	-	1,228,547
-	-	-	1,165,346
750,000	-	-	750,000
<b>2,008,902</b>	<b>3,730,596</b>	<b>26,050</b>	<b>57,275,780</b>
-	-	-	4,928,342
-	-	-	-
	1,732,135		3,853,694
<b>2,008,902</b>	<b>5,462,731</b>	<b>26,050</b>	<b>66,057,816</b>
903,583	-	-	20,611,780
227,031	88,400	-	2,419,014
40,650	-	-	3,177,460
30,650	-	-	876,649
476,256	-	-	10,853,474
125,781	-	-	1,037,499
206,840	-	-	389,625
-	-	-	6,122,236
72,868	1,127,350	-	1,481,371
9,390	46,273	-	586,253
-	3,660,323	-	3,660,323
<b>2,093,049</b>	<b>4,922,346</b>	<b>-</b>	<b>51,215,684</b>
-	-	-	4,930,160
-	-	-	1,165,346
<b>2,093,049</b>	<b>4,922,346</b>	<b>-</b>	<b>57,311,190</b>
<b>191,098</b>	<b>-</b>	<b>300</b>	<b>2,898,330</b>
<b>2,284,147</b>	<b>4,922,346</b>	<b>300</b>	<b>60,209,520</b>
<b>1,081,828</b>	<b>6,031,710</b>	<b>3,825,402</b>	<b>\$ 41,151,817</b>
	-	-	\$ 9,651,060
<b>1,081,828</b>	<b>6,031,710</b>	<b>3,825,402</b>	<b>\$ 31,500,757</b>

*City of Huntsville*  
**Operating Budget Summary**  
**Five Year Historical**



Account	13-14 Actuals	14-15 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
Property Taxes	\$ 5,799,430	\$ 5,895,223	\$ 6,053,028	\$ 6,096,396	\$ 6,228,659
Sales Taxes	\$ 7,942,631	\$ 7,899,538	\$ 7,428,000	\$ 9,001,502	\$ 7,690,840
Utility Franchise Fees	\$ 3,150,264	\$ 3,107,910	\$ 3,200,769	\$ 4,370,175	\$ 3,245,346
Hotel/Motel Taxes	\$ 898,961	\$ 868,858	\$ 750,000	\$ 721,126	\$ 750,000
Water Service Charges	\$ 15,551,148	\$ 15,960,770	\$ 15,396,505	\$ 17,627,721	\$ 18,243,328
Wastewater Service Charges	\$ 8,493,976	\$ 8,717,848	\$ 8,600,000	\$ 8,567,899	\$ 8,600,000
Water/Wastewater Taps	\$ 175,480	\$ 148,052	\$ 141,612	\$ 182,124	\$ 145,500
Collection Charges	\$ 3,391,257	\$ 3,512,983	\$ 3,640,022	\$ 3,668,696	\$ 3,835,000
Solid Waste Disposal	\$ 1,504,077	\$ 1,738,629	\$ 1,672,895	\$ 1,881,808	\$ 1,845,000
Late Payment Penalties	\$ 151,384	\$ 166,701	\$ 154,615	\$ 157,707	\$ 178,136
Other Taxes	\$ 115,038	\$ 111,347	\$ 103,000	\$ 103,603	\$ 103,000
Permits/Development Fees	\$ 14,075	\$ 14,350	\$ 17,800	\$ 19,675	\$ 17,200
Permits and Licenses	\$ 451,823	\$ 551,080	\$ 350,000	\$ 771,726	\$ 578,500
Municipal Court Fines	\$ 960,773	\$ 1,072,795	\$ 1,048,034	\$ 1,261,707	\$ 1,367,826
Fees/Charges/Sales	\$ 562,625	\$ 643,123	\$ 847,618	\$ 670,327	\$ 645,199
Inter Governmental	\$ 650,193	\$ 689,364	\$ 700,300	\$ 699,850	\$ 722,244
Administrative Reimbursements	\$ 4,517,827	\$ 4,077,981	\$ 4,590,438	\$ 4,590,437	\$ 4,928,342
Interest Earnings	\$ 305,020	\$ 462,893	\$ 290,004	\$ 438,466	\$ 314,881
Grants/Reimbursements/Contributions	\$ 362,758	\$ 606,292	\$ 254,616	\$ 207,120	\$ 366,516
Other Revenues	\$ 7,870,036	\$ 6,906,877	\$ 7,019,322	\$ 7,861,182	\$ 6,252,299
<b>Total Revenues</b>	<b>\$ 62,868,774</b>	<b>\$ 63,152,614</b>	<b>\$ 62,258,578</b>	<b>\$ 68,899,245</b>	<b>\$ 66,057,816</b>
Salaries/Other Pay/Benefits	\$ 17,346,930	\$ 18,831,025	\$ 20,044,703	\$ 19,258,491	\$ 20,611,780
Supplies	\$ 1,748,676	\$ 1,674,228	\$ 2,340,967	\$ 1,767,251	\$ 2,419,014
Maintenance of Structures	\$ 1,556,880	\$ 1,638,388	\$ 2,938,331	\$ 2,460,570	\$ 3,177,460
Maintenance of Equipment	\$ 761,318	\$ 812,353	\$ 871,116	\$ 818,626	\$ 876,649
Services and Utilities	\$ 5,024,015	\$ 5,013,596	\$ 6,059,558	\$ 5,508,096	\$ 6,633,474
Insurance/Sundry/Elections	\$ 1,241,073	\$ 1,248,954	\$ 1,100,816	\$ 1,415,485	\$ 1,037,499
Right-of-Way Maintenance	\$ 1,023,175	\$ 1,019,802	\$ 1,050,539	\$ 1,050,539	\$ 1,165,346
Programs/Projects	\$ 3,060,023	\$ 4,209,346	\$ 4,040,655	\$ 3,640,422	\$ 4,047,948
Capital Outlays	\$ 1,826,319	\$ 1,001,902	\$ 2,256,537	\$ 2,229,138	\$ 1,481,371
TRA Water Plant	\$ 3,670,781	\$ 3,818,019	\$ 4,120,000	\$ 4,058,764	\$ 4,220,000
TRA Water Debt Payments	\$ 3,681,062	\$ 3,636,927	\$ 3,579,316	\$ 3,609,263	\$ 3,576,343
Debt Service	\$ 4,642,806	\$ 3,836,946	\$ 2,784,713	\$ 2,821,963	\$ 2,545,893
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 526,675	\$ -	\$ 586,253
Administrative Reimbursements Out	\$ 4,922,063	\$ 4,511,221	\$ 5,079,098	\$ 5,079,098	\$ 4,981,164
Interfund Charges/Transfers Out	\$ 2,592,540	\$ 2,216,625	\$ 2,269,794	\$ 2,253,694	\$ 1,956,067
Transfer to Capital	\$ 12,992,094	\$ 13,954,672	\$ 7,624,572	\$ 15,714,066	\$ 10,542,319
Improvements	\$ -	\$ 143	\$ 1,000	\$ 400	\$ 2,000
79030	\$ -	\$ -	\$ -	\$ 756	\$ -
<b>Operating Expenditures</b>	<b>\$ 66,089,755</b>	<b>\$ 67,424,146</b>	<b>\$ 66,688,390</b>	<b>\$ 71,686,622</b>	<b>\$ 69,860,580</b>

# *Revenues*

*FY 2017-18*

Return to  
[Readers Guide](#)

City of  
Huntsville

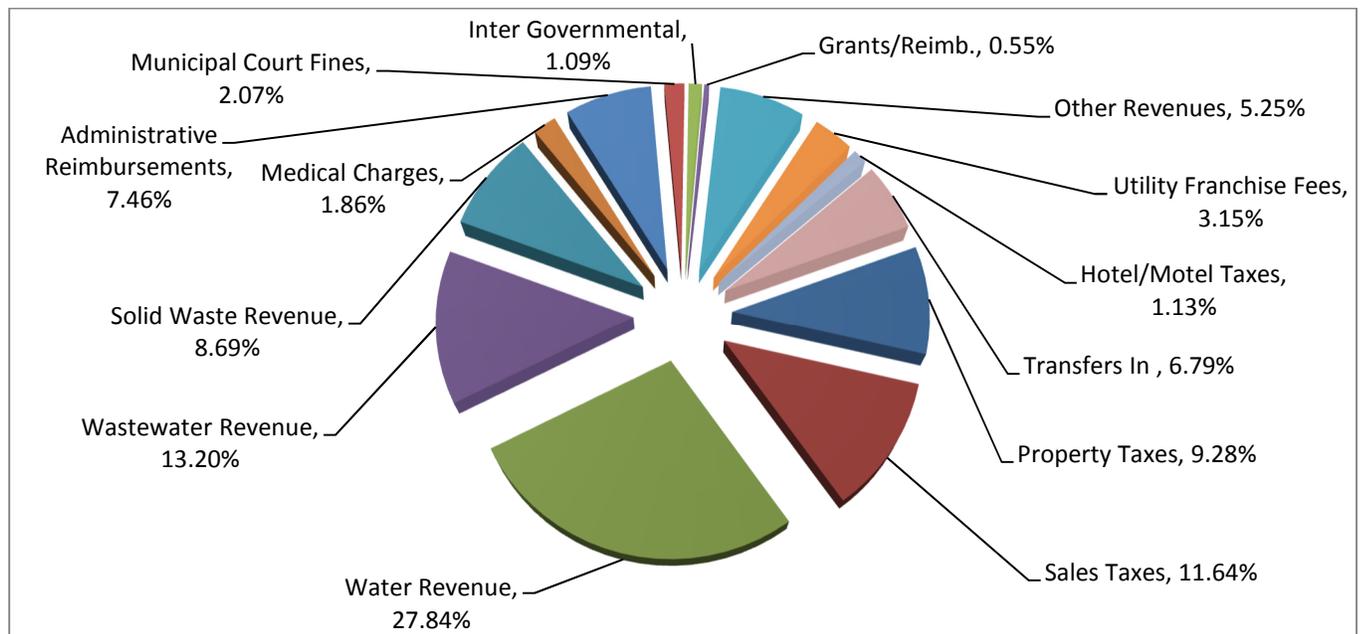
## **Revenues**

The cornerstone of the City of Huntsville’s annual budget is the projection of revenue expected for the coming fiscal year. Accurate revenue projections are an important element in budgeting because decisions on spending must be made within the limits of available funds. Revenues received by the City support the various services provided to the citizens of Huntsville. Accurate revenue projections allow sound management of our resources. The City of Huntsville practices a conservative approach to budgeting.

As depicted in the following chart, the City uses various forecasting methods to ensure the most accurate revenue projections possible.

	%	Historical/Time Series Trend	Informed/Expert Judgment	Activity Estimates	Contract Terms
Property Taxes	9.28%	✓	✓		
Sales Taxes	11.64%	✓	✓	✓	
Municipal Court Fines	2.07%	✓	✓	✓	
Permits, Licenses, Development Fees	0.90%	✓	✓	✓	
Water Service Charges	27.84%	✓	✓	✓	✓
Wastewater Service Charges	13.20%	✓	✓	✓	
Solid Waste Service Charges	8.69%	✓	✓	✓	✓
Fees, Charges, Sales	1.44%	✓	✓	✓	
Utility Franchise Fees	3.15%	✓	✓	✓	✓
Grants, Reimbursements, Contributions	0.55%	✓	✓	✓	
Interest Earnings	0.47%	✓	✓	✓	
Hotel/Motel Taxes	1.13%	✓	✓	✓	
Intergovernmental Payments	1.09%				✓
Administrative Reimbursements	7.46%			✓	

The City of Huntsville receives revenue from several different sources. The following graph shows the sources of income for the City for fiscal year 17-18 as budgeted:



## Property Taxes

---

When excluding administrative allocations and transfers, revenues from property taxes account for 10.82% of overall City revenues. Taxes are assessed on all property in the city except for certain property that is eligible for exemption, such as state owned property. All exemptions from property tax are governed by Federal and State law. The Walker County Appraisal District assesses the value of property in Huntsville and processes applications for exemptions. Based on the total property valuation certified by the Appraisal District, the Huntsville City Council sets a tax rate that will provide sufficient revenue to support public safety services such as police and fire protection and community services such as parks, recreation, and library. The total tax rate set by Council includes a rate for debt service payments as well as a rate for general day-to-day maintenance and operations.

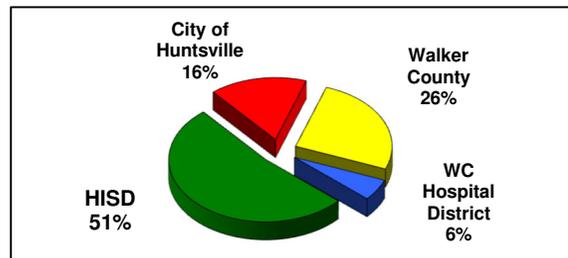
**The City Council adopted the tax rate of \$0.3666 per \$100 valuation.**

For fiscal year 17-18, the City Council approved a rate of \$0.3666, which is the effective rate. The effective tax rate is the tax rate that provides the City with the same amount of tax revenue as the prior year from existing property plus additional tax revenue from any new property.

The City of Huntsville contracts with the Walker County Appraisal District for property tax billing and collections. Because property taxes are paid per one hundred dollars of assessed property value, the amount of property tax levied by the City is calculated by dividing the total appraised value of property by one hundred and then multiplying by the adopted tax rate. For example, property with an assessed value of \$100,000 would pay city taxes of approximately \$366.60 ( $\$100,000/100 * .3666$ ).

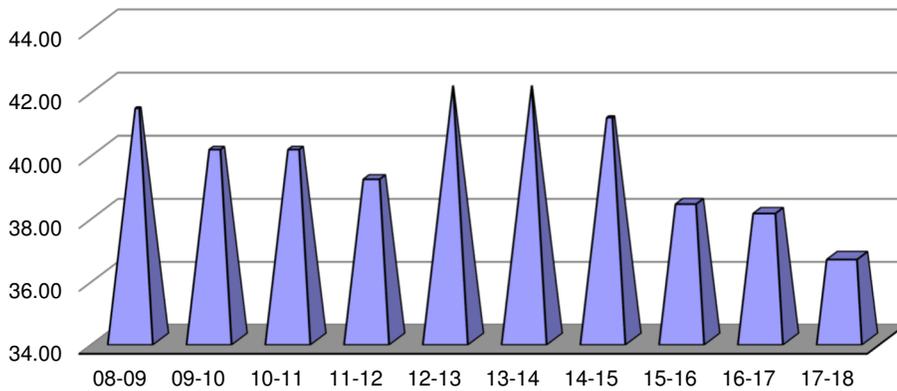
The City is not the only jurisdiction that taxes property located in Huntsville. Other entities including Walker County, Huntsville Independent School District, and the Walker County Hospital District also levy a property tax. Most citizens of Huntsville pay only 16% of their total property tax bill to the City. The other 84% is collected by the other taxing jurisdictions.

**2018 Overlapping Tax Rate**



The following graph compares the current tax rate with the tax rates of the last ten years:

**City of Huntsville Tax Rates**

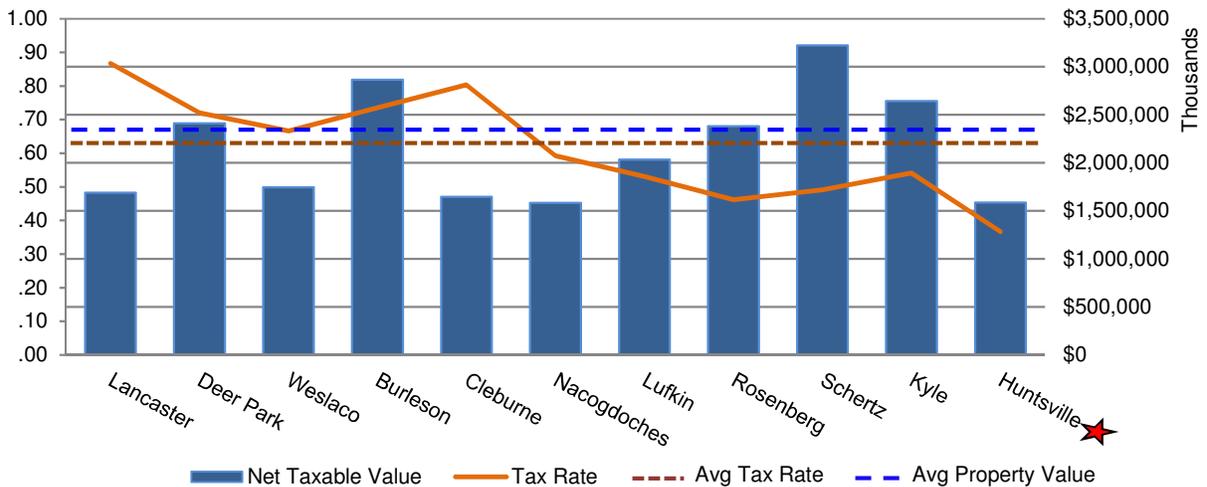


The City Council has been able keep the tax rate steady while continuing to provide excellent essential services to the citizens of Huntsville all while facing unique challenges in property tax management. Because several state institutions are located in Huntsville, including the Texas Department of Criminal Justice and Sam Houston State University, the total value of property subject to property tax is much lower in Huntsville than in other communities with comparable populations. The City of Huntsville is still able to maintain one of the lowest property tax rates of all Texas cities with populations between 30,000 and 40,000 even though Huntsville has one of the lowest taxable valuations within that group.

Although Huntsville's tax base is 23% below the average, the Council has been able to maintain one of the lowest tax rates among Texas cities our size. Huntsville's tax rate is over 38% below the average.

The following graph shows the taxable valuations and the tax rates of selected Texas cities with populations between 30,000 and 40,000:

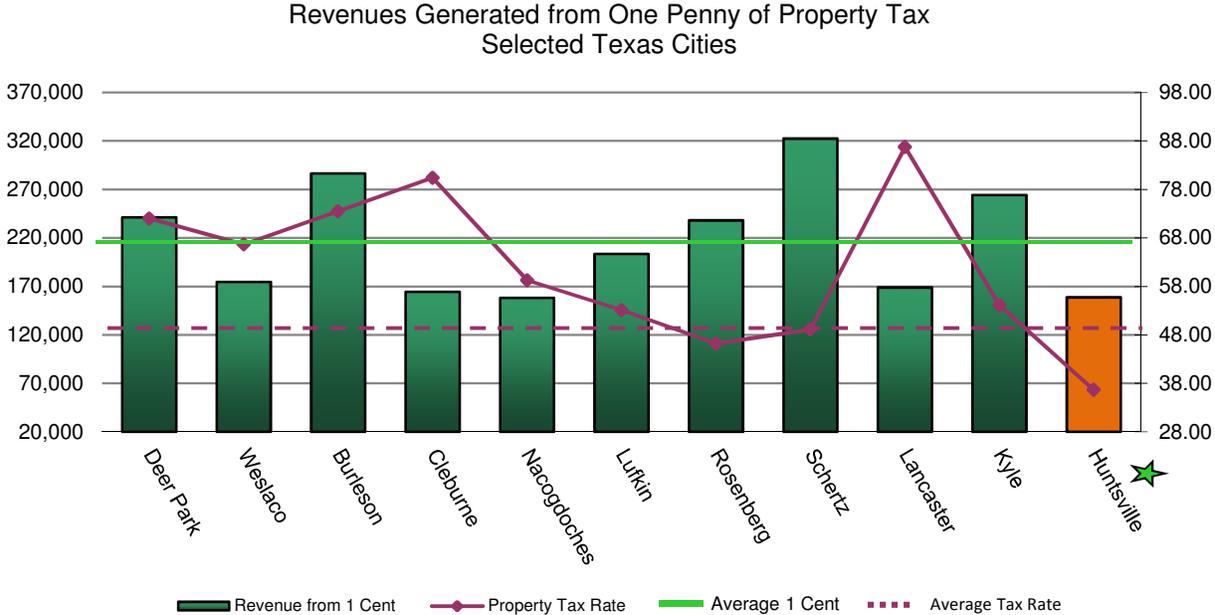
**FY 17-18 Property Tax Rates and Valuations**



**One penny of the property tax rate generates \$158,000 of actual property tax revenue for Huntsville – 41% below the average.**

Huntsville’s total net taxable property valuation of \$1,587,519,051 is 23% below the average valuation of these cities, but Huntsville’s tax rate is over 41% below the average tax rate. Because taxes are collected based on property value and Huntsville’s total taxable property value is so low, Huntsville collects significantly less in tax revenue per penny of the tax rate than most other Texas cities of comparable size. Each penny on Huntsville’s tax rate generates approximately \$158,000 in revenue for City services (excluding uncollectible allowance). In contrast, each penny on Lufkin’s tax rate generates approximately \$203,000 in revenue for their city services (excluding an uncollectible allowance). So, even though Lufkin’s tax rate is 45% higher than Huntsville’s, Lufkin collects 85% more in property tax revenue than does Huntsville.

The following graph shows the tax revenue generated from one penny on the property tax rate of selected Texas cities with populations between 28,000 and 40,000:



Because of relatively low taxable property value, Huntsville faces a challenge in keeping the property tax rate low and quality of essential services high. With sound management of our resources and strategic, long-range planning, this task can be accomplished.

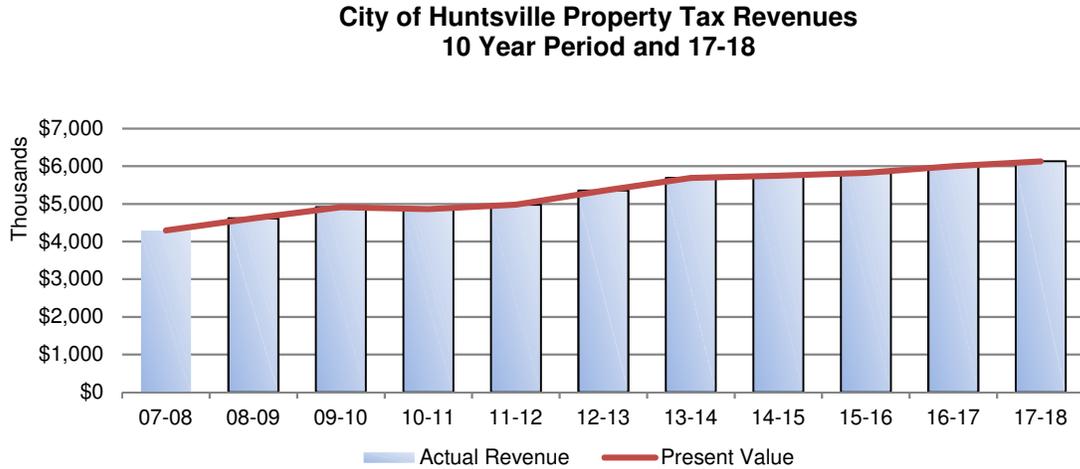
The preparation of our budget for property tax revenue begins with the receipt of the certified tax roll from the Walker County Appraisal District. Information about Huntsville’s total existing and new property value eligible for taxation is included in the documentation received from the Appraisal District. The Appraisal District also calculates the effective tax rate that will provide the City with the same amount of tax revenue as the prior year from existing property plus additional tax revenue from any new property.

The Huntsville City Council is committed to keeping the property tax rates in Huntsville affordable and in recent years, every effort has been made to reduce the tax rate to the effective rate. In accordance with this effort, our budget for property tax revenue is derived by applying the effective tax rate to the certified taxable property valuation. Based on our historical trends, a provision is made for property tax that is owed but not paid on time, or not paid at all. The actual collection rate is traditionally fairly high and we expect to collect at least 98.5% of what is owed. Additionally, the City Council passed an ordinance in 2004 that freezes tax payments to the amount of taxes paid in fiscal year 04-05 for citizens who are at least 65 or disabled. The Appraisal District calculates this tax freeze and its influence on the effective tax rate.

The City Council adopted the effective tax rate in fiscal years 05-06, 06-07, 07-08, and 08-09. However, for FY 09-10 and 10-11 the City Council adopted a tax rate below the effective rate. In FY 11-12 the effective rate was adopted. For fiscal year 12-13, the City levied a three cent tax increase over the prior year, which was four cents over the effective rate. For fiscal year 13-14 the tax rate remained at the previous FY 12-13 rate of \$0.4206. City Council was able to drop the FY 14-15 rate by 1 cent to \$0.4106 which was \$0.003 less than the effective rate of \$0.4136. The City Council adopted the effective rate of \$0.3838 for FY 15-16 and the effective rate of \$0.3809 for the FY 16-17. Again, for the 17-18 Budget the effective rate of \$0.3666 was adopted.

Inflation and the rising cost of doing business affects city government just as it does businesses and individuals. The Municipal Cost Index shows that the average cost of providing city services has risen by 1.6% over the past three years. Huntsville has been able to absorb these ever rising costs while still collecting the same amount of tax revenue from existing properties as it did in fiscal year 14-15. This has been possible in some part through additional property tax revenues from new property and in large part from increasing revenues from sales tax.

The following graph shows the actual property tax revenue received by the City of Huntsville over the past ten years and the revenue projected for fiscal year 17-18:



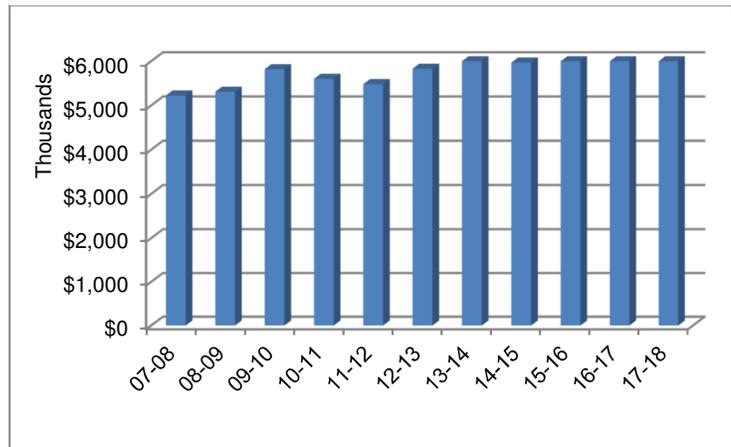
Note: Inflation for all graphs calculated based on Municipal Cost Index

The average annual increase in property tax revenue in fiscal years 10-11 through 16-17 was 3%. The property tax budget for M&O for FY 17-18 was increased 3.2%, while debt service was increased 0.2%.

When the effective rate is adopted, the same amount of revenue is collected as in the prior year from existing property. In that case, the additional revenue needed to support the inflated cost of providing city services at current levels must be obtained either through growth and the addition of new taxable property in the community, or from increases in other revenue sources such as sales tax.

With the cost of utilities, construction materials, healthcare, and many other increasing expenses, one hundred dollars does not have the same purchasing power today as it did last year. In order to evaluate the effect inflation has on Huntsville's ability to provide excellent city services using our limited resources; we must consider the purchasing power of the property tax revenues we received in recent history in terms of today's dollar values.

**Present Value Property Tax Actuals and FY 17-18 Budget**



Inflation has outpaced the increase in property tax revenue the City received in various years in the last nine years as the chart to the right demonstrates. Even with stagnant or declining purchasing power, the City of Huntsville continues to provide quality services at sustained or increasing levels year after year. The City of Huntsville is providing improved basic service quality and quantity with fewer resources than in years past. The City Council and staff strives every day to manage the property tax revenue and rates in an effective manner and provide the citizens of Huntsville with excellent service.

The following table shows total property tax revenue received in prior years and property tax revenue budgeted for fiscal year 16-17 for both General and Debt Service Funds:

**Property Tax Revenue**

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Current	5,269,117	5,495,621	5,570,935	5,616,707	5,758,312	5,912,374
Delinquent	29,622	70,771	61,048	64,408	64,969	50,000
Penalty & Interest	54,392	56,034	51,931	51,864	54,830	48,000
<b>Total</b>	<b>5,353,131</b>	<b>5,622,426</b>	<b>5,683,914</b>	<b>5,732,979</b>	<b>5,878,111</b>	<b>6,010,374</b>

**Sales Taxes**

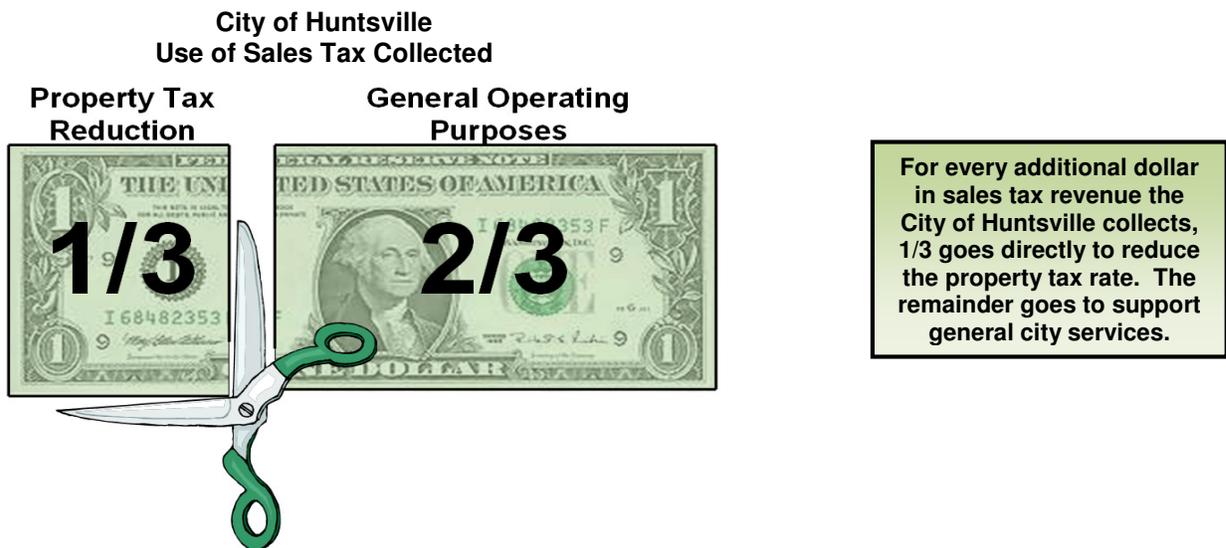
The sales tax is used for general operating purposes. Revenues from sales taxes account for 12.05% of overall city revenues. All taxable sales in Huntsville are taxed at a rate of 8.25%. The City's rate is 1.5%, the State of Texas rate is 6.25%, and Walker County's rate is 0.5%. The Texas Legislature gave voters in Texas cities the option of increasing local sales taxes from one cent to one and one-half cents in order to provide property tax relief. Voters in Huntsville approved the sales tax option in

**Revenue received from sales tax increased an average of 2% during the past 5 years.**

August 1987 and the additional one-half cent sales tax began to be collected in January 1988. As a result of this additional half cent, property tax rates for FY 2017-18 were able to be kept lower by approximately \$0.16 per \$100 valuation (\$160 on a \$100,000 home).

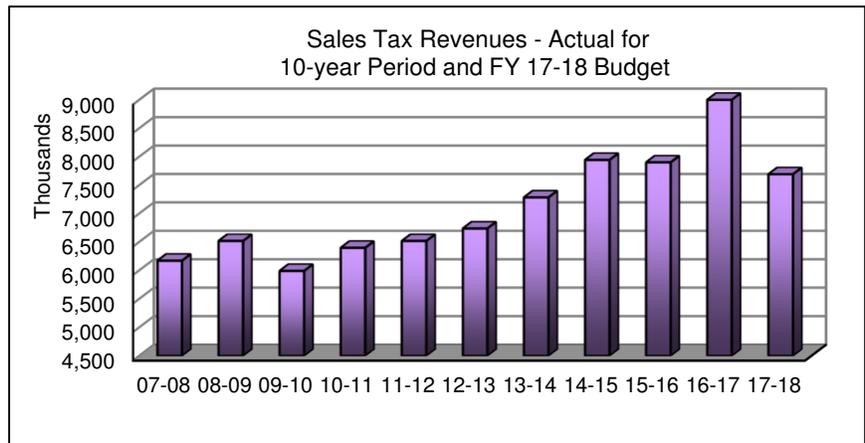
Every dollar of sales tax revenue the city receives is used to support general operating services such as police and fire protection, parks, recreation, and library services.

The following graph demonstrates the City of Huntsville's use of sales tax revenue:



The preparation of our budget for sales tax revenue begins with a review of Huntsville's historical sales tax revenue collection trends. Because sales tax revenue is somewhat volatile in nature and is dependent on the general economic conditions of the region and nation, the City of Huntsville has traditionally budgeted sales tax revenue conservatively. Historical projections are computed using rolling year trends, trend line graphs, and compared to expert forecasts from two services. The City receives quarterly reports on sales tax collections by sales categories.

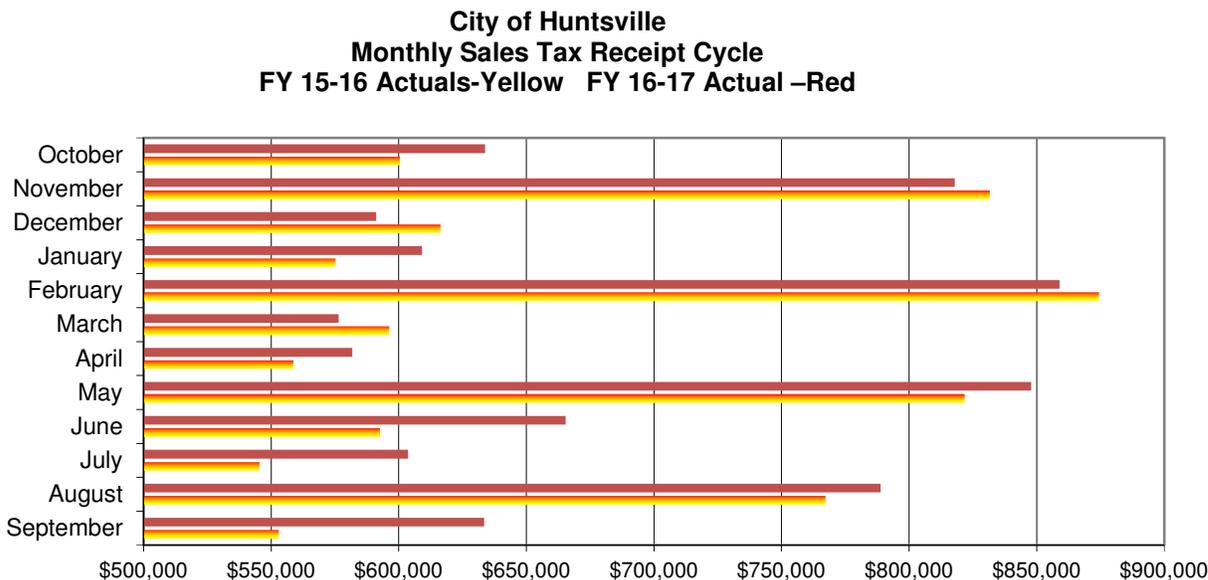
The average annual increase in sales tax revenue over the past five years was 6.8%. A spike in the FY 16-17 actual resulted from 5 years of prior period taxes from a local entity collecting and remitting sale tax. The fiscal year 17-18 sales tax revenue budget was increased by 3.5%. As the actual amounts for FY 2017 indicated a continued



moderate climb of Sales Tax revenue. The budget currently reflects targets with normal economic conditions.

**Sales tax revenue is closely associated with the general economy. Huntsville's sales tax receipts increase sharply in months following traditionally active retail seasons.**

The fact that sales tax revenue is closely associated with the general economy is easily observed when examining the monthly sales tax revenue collection trends. Sales tax revenue receipts climb sharply in months following traditionally active retail seasons such as Christmas, Easter, back-to-school, and the start of summer travel. The following graph demonstrates the cyclic nature of sales tax and its close association with the general economy: (Note: The City of Huntsville’s receipt of sales tax revenue runs approximately two months behind the date of actual sale.)



Sales tax is an extremely important source of revenue for the City of Huntsville. Huntsville’s relatively low property tax base, the rising cost of providing city services due to inflation, and the adoption of the effective tax rate in past years made the sales tax revenue stream an essential component to keep the property tax rates in Huntsville among the lowest in Texas. Inflation causes each revenue dollar Huntsville receives to lose more purchasing power year after year. In order for the City of Huntsville to continue to provide city services at current levels, collecting the same amount of revenue as in the prior year is not sufficient. Enough additional sales tax revenue must be generated in order to keep pace with the inflated cost of providing services to Huntsville citizens and must supplement the loss of purchasing power of static property tax revenue when the effective rate is adopted.

The City of Huntsville desires to encourage business that will enhance City sales tax revenues and increase employment opportunities to locate, maintain or expand a place of business within the City. Section 380.001 of the Texas Local Government Code authorizes cities to establish one or more programs to promote local economic development and to stimulate business and commercial activity in the City. The City established a 380 Economic Development Program pursuant to Chapter 380, of the Texas Local Government Code in 2004.

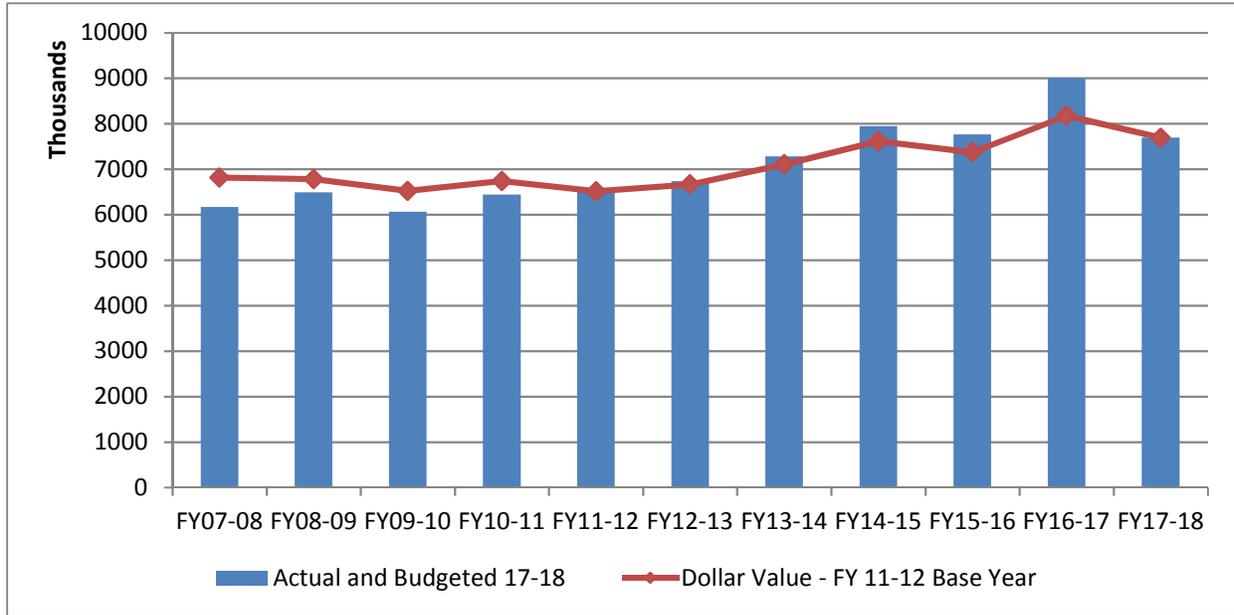
The first development agreement signed under the 380 development program was signed in 2007 and will terminate on June 12, 2019 which will allow the city to retain the additional sales tax that was due to the developer.

To evaluate whether Huntsville’s sales tax revenue is able to keep pace with the effect of inflation, the net gain or loss of the purchasing power of

**For the most part,  
Huntsville’s sales tax  
revenue has been able to  
keep pace with inflation  
and cover any  
purchasing power loss.**

Huntsville’s sales tax revenues and property tax revenues combined must be considered.

The following graph shows Sales Tax revenue compared using actual dollar amounts received and compared using FY 11-12 as a base year for the value of a dollar. As the reader can see, for the most part Huntsville’s Sales Tax revenue has been able to keep pace with inflation.



The following table shows total sales tax revenue received in prior years and sales tax revenue budgeted for fiscal year 17-18 for General Fund:

**Sales Tax Revenue**

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Sales Tax	6,736,638	7,283,370	7,942,630	7,759,716	9,001,502 <sup>(1)</sup>	7,690,840

(1) The City received a payment of \$660,000 of Sales Tax in FY 16-17 that was for 5 prior years that “spiked” the Sales Tax revenue for this fiscal year

**Mixed Drink Taxes**

Revenues from mixed drink taxes are a minor part of overall city revenues. A tax is assessed on all mixed drinks sold within the city limits of Huntsville. The mixed drink tax revenue budget is prepared based on Huntsville’s historical collection trends.

The following table shows total mixed drink tax revenue received in prior years and mixed drink tax revenue budgeted for fiscal year 17-18 for General Fund:

**Mixed Drink Tax Revenue**

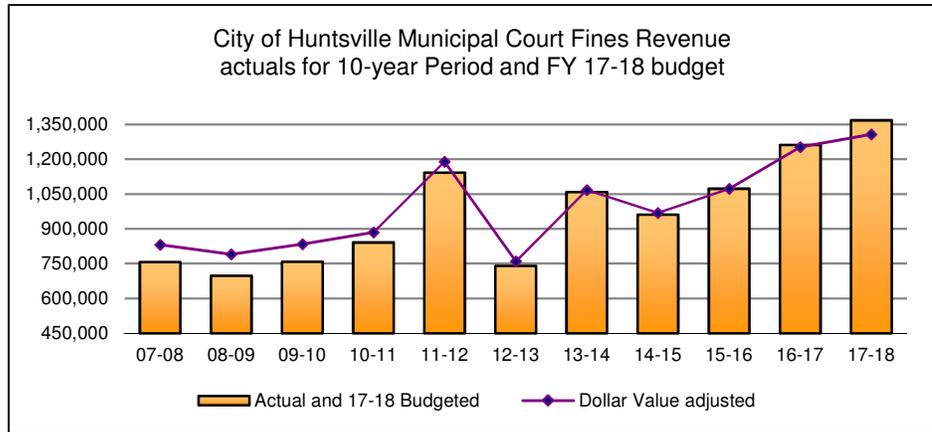
	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Mixed Drink Tax	100,670	103,522	108,709	107,745	103,603	100,000

## Municipal Court Fines

Revenues from municipal court fines account for 2.0.7% of overall city revenues. The City of Huntsville Municipal Court is presided over by the City Judge, who is appointed by the City Council. The Municipal Court handles violations in accordance with State law and City ordinances, and collects fines that are established by the City Judge. The City contracts with a commercial collection agency to trace and collect fines that are uncollectible by the Municipal Court.

To prepare our budget for municipal court fines revenues, we begin with a review of Huntsville’s historical court revenue collection trends. Revenue from municipal court fines is volatile and many factors affect the amount of revenue collected each year by the Court. Staffing levels and vacancies in the police department and prosecutor’s office affect the number of cases filed and prosecuted each year. Judgments entered and defendants’ compliance with court orders also has an effect.

State law allows Texas cities the option of collecting an additional five dollar fine on each conviction in order to offset the cost of salary expense for a juvenile case coordinator position. Beginning in fiscal year 06-07, the Huntsville City Council chose to enact the new



fine and approved the addition of a juvenile case coordinator position to oversee and maintain case files, court procedures, parent notification and contact for juvenile cases. This fine is expected to provide approximately \$37,823 in court fine revenue in fiscal year 17-18.

The following table shows total municipal court fine revenues received in prior years and revenue budgeted for fiscal year 17-18 for General, Court Security, and Court Technology Funds:

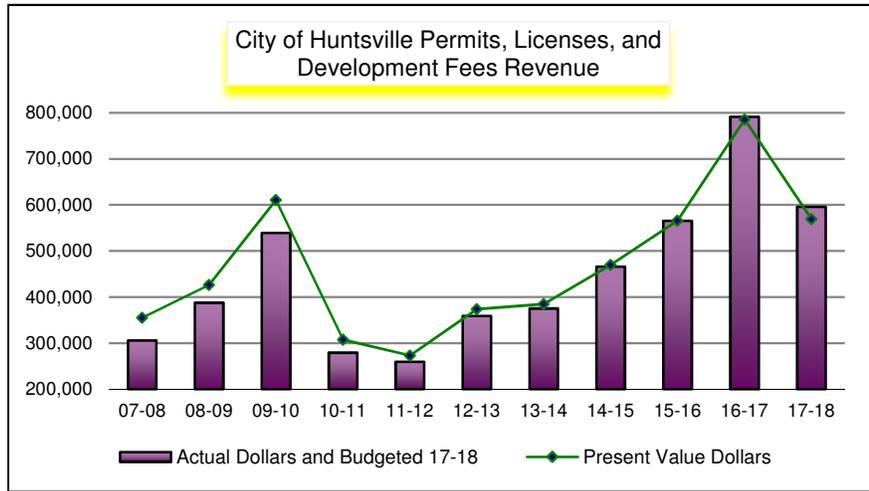
### Municipal Court Fine Revenue

	Actual 12-13	Actual 13-14	Actual 14-15	Actual 15-16	Actual 16-17	Budget 17-18
Municipal Court Fines	706,861	1,009,895	921,760	1,023,919	1,197,977	1,293,768
Court Security Fines	14,261	21,101	16,720	20,947	27,313	31,739
Court Technology Fines	19,015	28,015	22,293	27,929	36,417	42,319
<b>Total</b>	<b>740,137</b>	<b>1,058,921</b>	<b>960,773</b>	<b>1,072,795</b>	<b>1,261,707</b>	<b>1,367,826</b>

## Permits, Licenses, Development Fees

Revenues from City administered permits, licenses, and development fees account for 0.90% of overall city revenues. Permits issued by the City include building, electrical, refrigeration, plumbing, wrecker, taxi, food establishment, and public improvement. Licenses monitored by the City include electrical, sign contractors, construction trade, liquor, beer and wine. The permits, licenses, and development fee revenue budget is prepared based on Huntsville’s historical revenue trends and activity estimates from the City’s Community and Economic Development department staff.

The average annual increase in revenue from these sources for the last 3 fiscal years has been 28.5%. Fiscal year 09-10 saw an 88% increase in revenues received from permits, licenses, and development fees due to increased construction activity. Construction has remained strong in the last 3 fiscal years. There has been significant construction



activity related to housing for college students and in the west central part of the City where a major retail development opened back in 2009. This construction activity resulted in a 40.0% increase in Permits, Licenses and Development Fees revenue for fiscal year 16-17.

The following table shows total permits, licenses, and development fee revenue received in prior years and revenue budgeted for fiscal year 17-18 for the General Fund:

### Permits, Licenses, Development Fee Revenue

	Actual 12-13	Actual 13-14	Actual 14-15	Actual 15-16	Actual 16-17	Budget 17-18
Licenses	10,130	12,826	7,570	31,049	11,320	10,000
Permits	335,494	346,682	444,253	520,031	760,406	568,500
Development Fees	13,225	15,425	14,075	14,350	19,675	17,200
<b>Total</b>	<b>358,849</b>	<b>374,933</b>	<b>465,898</b>	<b>565,430</b>	<b>791,401</b>	<b>595,700</b>

## Water Service Charges

Revenues from water service charges account for 24.97% of overall city revenues. The City of Huntsville provides treatment and distribution of water to the residents, businesses, and visitors of Huntsville as well as to Texas Department of Criminal Justice facilities, Sam Houston State University facilities, and industrial users such as Tenaska. Except for contractual customers, both residential and commercial customers are charged a water rate based on their meter size and amount of water used. There is a minimum bill based on meter size and a volume charge for water used in excess of 3,000 gallons per month. In fiscal year 09-10, the City Council elected to lower the base water rate for residential customers by \$2.

### Water Financial Plan

In 2011, the City contracted a water rate study by an independent firm. The study was a financial plan providing for routine water line and well improvements, and an option for surface water plant expansion. Modeled to ensure adequate working capital and fund balances, the plan forecasted revenue, expenses, and balances through 2030. Pursuant to the plan, water rates were raised in fiscal year 11-12 and 12-13 to accommodate reserve and operation requirements and in accordance with funding an annual \$600,000 capital program to replace and renovate existing infrastructure and to accommodate debt service for financing a major water plant upgrade and expansion. For fiscal year 14-15 the increase in rates based on the FY 10-11 water study calculates to about a 3% increase from FY 13-14 or \$0.96 per month for a customer using 7,000 gallons of water. For FY 15-16 and FY 16-17 budgeting there was an average 1.1% increase to the usage rates for use over 3,000 gallons. For FY 17-18 there was a 1.2% increase to the usage rates for use over 3,000 gallons.

The rate structure for Tenaska, an electric cogenerating plant, is established by contract. Tenaska pays the City the amount of annual debt service payments on improvements at the surface water treatment plant that are required in order to provide the quantity of water used by Tenaska. In addition, Tenaska pays a fixed payment of \$450,000 plus the cost of the purchase and treatment of the actual amount of water used.

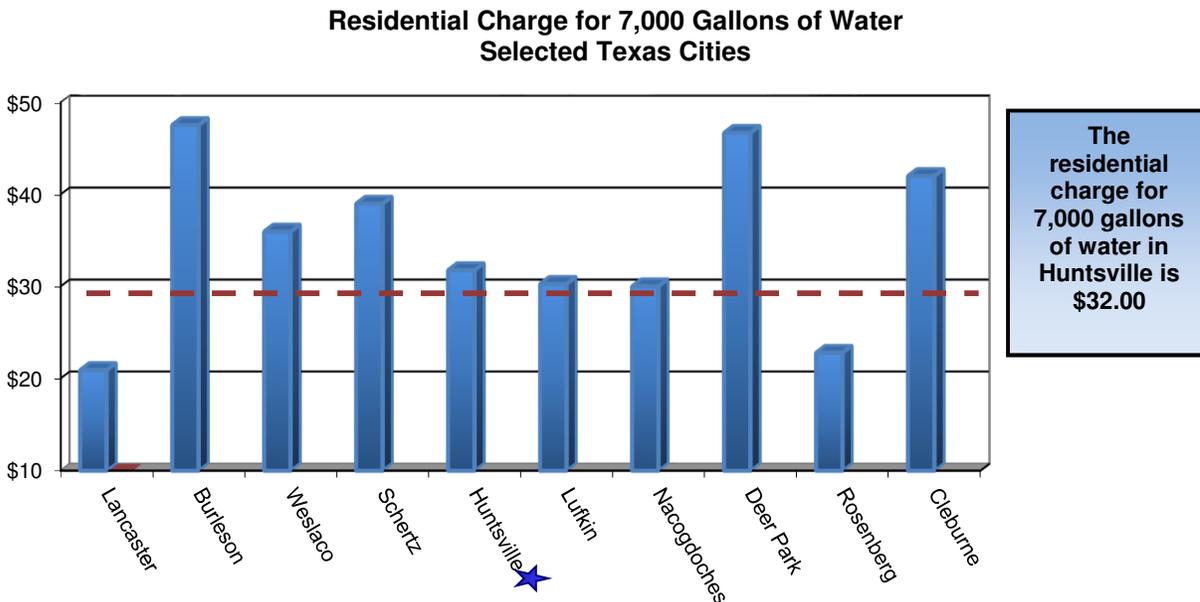
The following table shows the rate schedule for City of Huntsville water service for FY 17-18:

<b>City of Huntsville Water Rates</b>			
<b><i>Minimum Bill</i></b>		<b><i>Usage Charges</i></b>	
<b>Based on meter size</b>		<b>Based on gallons used</b>	
<u>Meter Size</u>	<u>Rate Charged</u>	<u>Single Family Residential</u>	
0.75	\$ 13.00*	<u>Gallons Used</u>	<u>Rate Charged</u>
1.00	19.00	Under 3,000	See Minimum Bill
1.50	25.00	3,000 - 7,000	\$4.75 per 1,000 gallons
2.00	41.50	7,001 - 13,000	\$5.23 per 1,000 gallons
3.00	163.00	Over 13,000	\$5.94 per 1,000 gallons
4.00	208.00		
6.00	313.00		
8.00	433.00		
		<b><u>Commercial</u></b>	
		<u>Gallons Used</u>	<u>Rate Charged</u>
		Under 3,000	See Minimum Bill
		Over 3,000	\$5.86 per 1,000 gallons

\* \$2.00 reduction in FY 09-10

The City Council and City staff have worked diligently to keep water rates in Huntsville affordable, quantity of water sufficient, and quality of water and service high. Water distributed by the City of Huntsville exceeds all the standards set by the Texas Commission on Environmental Quality (TCEQ) and has been awarded the Superior Water Systems rating by the TCEQ. The City of Huntsville is able to maintain among the lowest water rates in Texas cities similar in population to Huntsville while providing an excellent quality of water and service to Huntsville water customers.

The following graph shows the residential costs for 7,000 gallons of water in selected Texas cities with populations between 30,000 and 40,000:



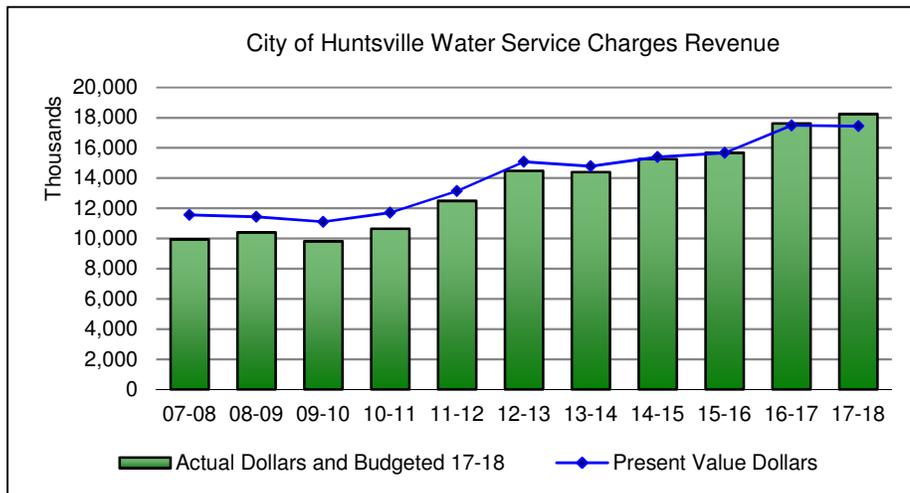
Compared to other Texas cities similar in size, Huntsville’s water rates are extremely competitive. The cost for 7,000 gallons of water to a residential customer in Huntsville is \$32.00. Huntsville remains below the average and currently charges a rate 8.4% lower than the FY 17-18 year’s average. The City of Huntsville is able to provide outstanding water service to its customers while maintaining affordable water rates.

The preparation of our budget for water service revenue begins with a review of Huntsville’s historical water service revenue collection trends. Because charges for water service are comprised of two components - a minimum base charge and a consumption charge - the water service revenues received by the City of Huntsville are affected not only by the total number of current water customers but also by the amount of water consumed by those customers. As the population of Huntsville grows, so does the demand for and usage of water. But population growth is not the only factor that affects how much water is consumed in Huntsville. The water systems in Huntsville supplies water not only to those who live in our city, but also to those who conduct business, attend school, or travel through Huntsville.

Weather conditions also affect consumption patterns. During years when rainfall is scarce and temperatures are high, both water consumption and revenue climb. During years when rainfall is more plentiful, consumption is not as high and less revenue is collected. Because weather conditions are largely unpredictable, the City of Huntsville budgets water revenue conservatively. The average annual

increase in water service revenue over the past three years was 2.6%. Revenue growth in FY 11-12 and 12-13 reflect rate increases. After a wet spring the summer for FY 14-15 was very dry and higher revenues are seen for the year. For FY 16-17 the City had a contract with a state agency that expired which was renegotiated which resulted in approximately \$2,000,000 of additional water revenue.

Inflation affects the purchasing power of water service revenue just as it does property tax, sales tax, and all sources of revenue for the City of Huntsville. As inflation rises, the purchasing power of water service revenue falls. The City Council and City staff of Huntsville endeavor to ensure the delivery of high quality water while maintaining low water rates, all while battling against the rising cost of providing service.



The following table shows total water service revenue received in prior years and budgeted for fiscal year 17-18 for the Water Fund:

### Water Service Revenue

	Actual 12-13	Actual 13-14	Actual 14-15	Actual 15-16	Actual 16-17	Budget 17-18
Water Sales	14,480,818	14,392,728	15,262,971	15,672,593	17,627,721	18,243,328
Water Taps	99,952	65,513	88,281	72,770	100,805	75,500
Late Payment Penalties	64,879	60,087	53,720	61,486	57,684	70,000
<b>Total</b>	<b>14,645,649</b>	<b>14,518,328</b>	<b>15,407,972</b>	<b>15,806,849</b>	<b>17,786,210</b>	<b>18,388,828</b>

### Wastewater Service Charges

Revenues from wastewater service charges account for 13.2% of overall city revenues. The City of Huntsville provides the collection and treatment of wastewater for the residents, businesses, and visitors of Huntsville as well as for Texas Department of Criminal Justice facilities and Sam Houston State University facilities. Because wastewater usage is not metered for most customers, charges for wastewater service are based on water usage. Water that is flushed and drained enters the City of Huntsville's wastewater system and is treated in one of Huntsville's wastewater treatment plants. Both residential and commercial customers are charged a wastewater rate that includes a minimum base bill and a consumption charge for amount of water used. For residential customers, the consumption charge is based on the average volume of water used in the winter months of November, December, January, and February in order to adjust for seasonal water usage for outdoor irrigation purposes. For commercial customers, the consumption charge is based on actual volume of water used each month.

The following table shows the rate schedule for City of Huntsville wastewater service:

### **City of Huntsville Wastewater Rates**

#### *Minimum Bill*

<u>Customer Type</u>	<u>Rate Charged</u>
Residential	\$13.00
Commercial	15.00

#### *Usage Charges*

*Based on Gallons of Water Used*

#### **Single Family Residential and Commercial**

<u>Gallons Used</u>	<u>Rate Charged</u>
Under 2,000	See Minimum Bill
Over 2,000	\$4.87 per 1,000 gallons

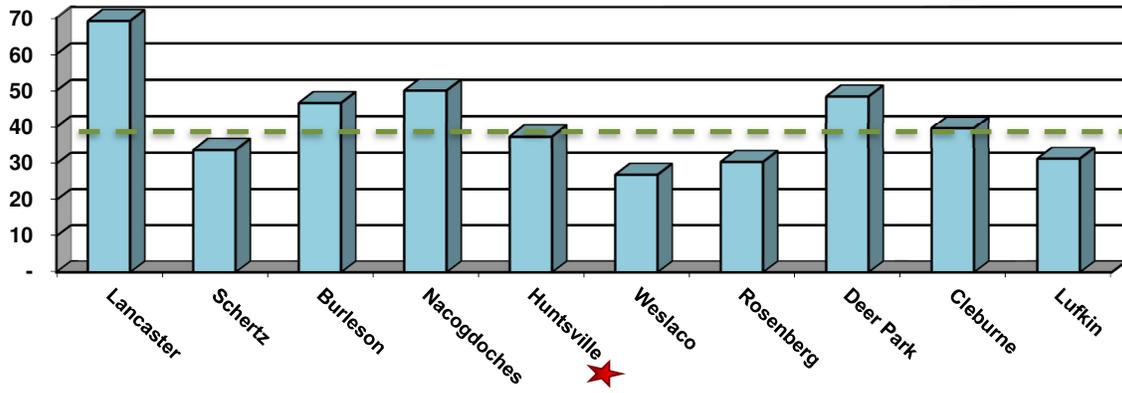
The Huntsville City Council is committed to providing high quality service to its citizens at the lowest possible cost. As such, for fiscal year 09-10, the City Council agreed to decrease the base rate for residential customers from \$15 to \$13. Huntsville’s beautiful topography of seven hills and seven streams creates a stunning natural setting enjoyed by those who call Huntsville home, but it also causes wastewater service in Huntsville to be more expensive than most other similarly populated cities in Texas. Wastewater collection systems consist of buried pipelines that transport sewage to a wastewater treatment plant where it is treated to reduce the level of contaminants it contains. Whenever possible, wastewater systems employ the force of gravity to transport sewage from homes and businesses to centralized treatment plants, but gravity cannot cause sewage to flow uphill. When a wastewater line reaches the base of a hill, a lift station must be installed to “lift” sewage to a higher elevation where it can then continue to flow by gravity to the treatment plant.

The topography of a community is a major factor in determining the number of lift stations that must be used. Communities with many hills, such as Huntsville, require many lift stations to be operated as part of the wastewater collection system and as a result the cost of wastewater service is higher. The City of Huntsville operates 26 lift stations as part of the wastewater collection system, but the average number of lift stations operated by Texas cities similar in population is only 17. The number of wastewater treatment plant facilities a city must operate also effects wastewater service costs. When a treatment facility nears its daily flow capacity, a city must construct another treatment facility or expand an existing facility.

The debt resulting from expansion of treatment capacity contributes to higher wastewater service costs. Along with infrastructure considerations, many additional factors must be taken into account when comparing the costs of wastewater service among cities. Methods of calculating sewer charges vary from city to city and caution must be used to ensure the comparison is not skewed. Minimum base costs, gallons included in minimum base charges, consumption charges per gallon, and whether or not a city practices winter averaging, as Huntsville does, must be considered when performing a comparison.

The following graph shows the residential costs for wastewater service in selected Texas cities with populations similar to Huntsville. Because using a winter averaging method typically reduces the amount of gallons of wastewater a Huntsville customer is billed for on an annual basis to at least 80% of actual annual water consumption, the cities who use actual water consumption are based on 7,000 gallons of water usage and cities who use a winter averaging method are based on 80% of that volume.

**Residential Charge for Wastewater**  
Selected Texas Cities



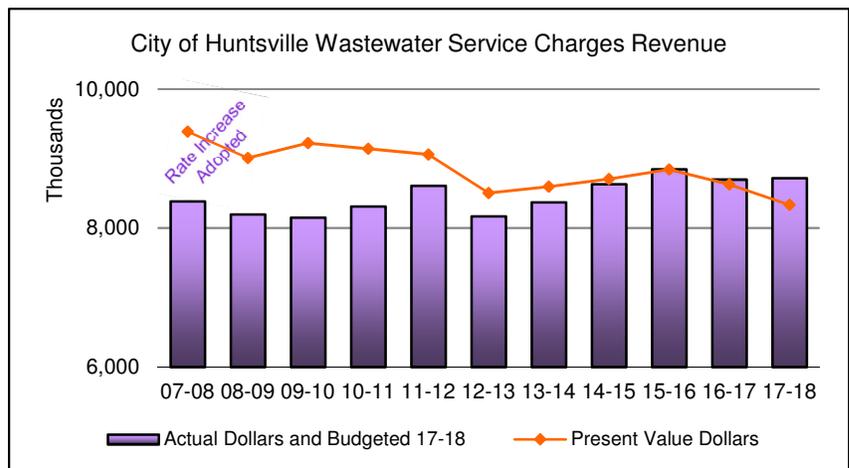
The preparation of our budget for wastewater service revenue begins with a review of Huntsville's historical wastewater service revenue collection trends. Charges for wastewater service are comprised of two components - a minimum charge and a consumption charge based on the amount of water used. For most customers, wastewater consumption is calculated from water usage. Wastewater service revenue, like water service revenue, is affected by total current wastewater customers and also by amount of water consumed by those customers. Although wastewater revenue trends and water revenue trends are related, significant differences do exist between them.

**Huntsville sewer rates are 3.4% below average of comparison cities. FY 17-18 budgeted wastewater revenue remained unchanged from the prior year's budget.**

Not all City of Huntsville water customers are also served by our wastewater system. Additionally, residential customers are charged a wastewater rate based on average winter water usage, so hot and dry weather conditions have a lesser impact on wastewater revenues than they do on water revenues.

Wastewater service revenue has been consistent over the last 10 years. The wastewater service revenue for fiscal year 16-17 increased slightly by 0.8% from the prior year actual revenue.

Any increases in wastewater service revenue over of the past several years have been outpaced by inflation and the rising costs of providing municipal services. Since fiscal year 04-05, the purchasing power of wastewater revenue has declined as inflation has risen, but the City Council and City staff continues to provide excellent service with fewer resources.



The following table shows total wastewater service charges revenue received in prior years and revenue budgeted for fiscal year 17-18 for the Wastewater Fund:

### Wastewater Service Charges Revenue

	Actual 12-13	Actual 13-14	Actual 14-15	Actual 15-16	Actual 16-17	Budget 17-18
Wastewater Charges	8,033,870	8,258,834	8,493,975	8,717,848	8,567,899	8,600,000
Wastewater Taps	76,994	60,496	87,199	75,282	81,320	70,000
Late Payment Penalties	57,928	52,418	50,405	53,713	48,989	50,000
<b>Total</b>	<b>8,168,792</b>	<b>8,371,748</b>	<b>8,631,579</b>	<b>8,631,579</b>	<b>8,698,208</b>	<b>8,720,000</b>

### Solid Waste Service Charges

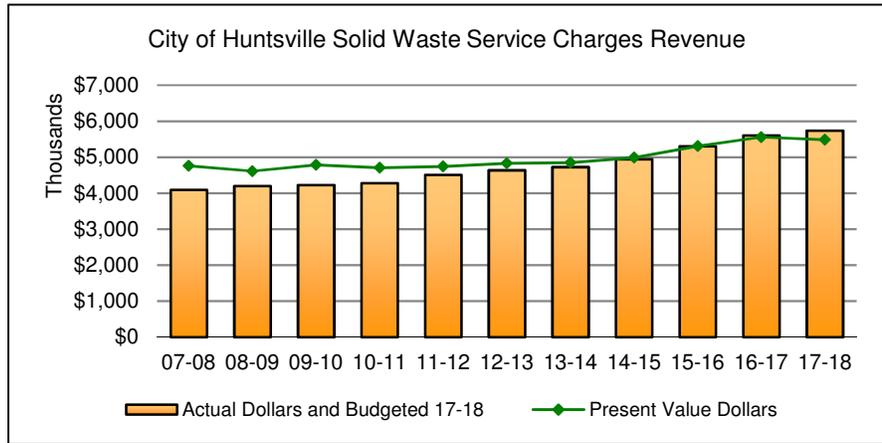
Revenues from solid waste service charges account for 8.69% of overall city revenues. The City of Huntsville provides the collection and disposal of solid waste for the residents and businesses of Huntsville. Residential customers in single family dwellings are charged \$21.50 per month for these services, and they have their waste collected twice per week (once for regular garbage and once for recyclables only). Commercial rates are based on the size of the container and number of times waste is collected each month. In addition to Huntsville residents and businesses, the City also provides the disposal of solid waste for the Texas Department of Criminal Justice, Sam Houston State University, and areas throughout Walker County. The City of Huntsville operates a transfer station facility and transfers solid waste to the Polk County Solid Waste Management Center for disposal. The City of Huntsville charges a disposal fee based on tonnage of waste brought to the transfer facility.

**In FY 09-10, a recycling pilot program was initiated and has expanded to all areas of the City.**

In September 2008, the City of Huntsville implemented a new automated system of residential collection in place of the manual collection system. Automation is a more efficient way to collect garbage and is safer for the employees of Solid Waste Services. In FY 09-10, a pilot recycling program was initiated. With the program's success, the program has expanded to other areas and all areas of the City were included in the recycling program in FY 13-14.

Each year, the City of Huntsville evaluates its utility revenues and costs of utility service provision to determine if the utility rates being charged are still sufficient to cover the cost of providing the service. The analysis accounts for costs associated with operations and maintenance as well as crucial capital investments. Associated costs include employee services (labor and benefits), services and utilities (electricity, waste disposal, etc.), chemicals, fuel, equipment (vehicles, containers, tools, etc.), and debt service. With budget demands for capital equipment and the need for a new Solid Waste Transfer Station a rate study was budgeted for and completed in FY 14-15. The rate study indicated the need for increased rates for various services. For FY 15 – 16 a \$25 fee for heavy trash pickup for residential was implemented (the City had not been charging for this previously). There was also a 3% increase to all Commercial Services and a 25% increase on charges for “institutional” (Texas Department of Criminal Justice and Sam Houston State University) and “out of city” waste was approved. These increases were estimated to bring in an additional \$300,000 annually to pay debt service on debt issued for the new Transfer Station and fund new equipment purchases. For budgeting for the 16 – 17 fiscal year the fee for Residential Service was increased \$.50 per month from \$21 to \$21.50 and there was a 5% increase to Commercial services.

The preparation of our budget for solid waste service revenue begins with a review of Huntsville's historical solid waste service revenue collection trends. The average annual increase in solid waste service revenue over the past four years was 4.2%. Like water and wastewater service revenue, the increases in solid waste service revenue in recent years have been outpaced by inflation.



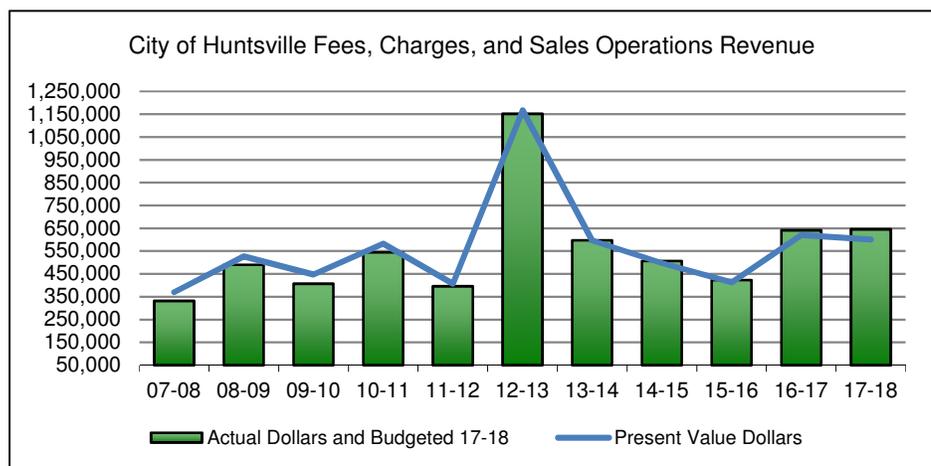
The following table shows total solid waste service charges revenue received in prior years and revenue budgeted for fiscal year 17-18 for the Solid Waste Fund:

### Solid Waste Service Charges Revenue

	Actual 12-13	Actual 13-14	Actual 14-15	Actual 15-16	Actual 16-17	Budget 17-18
Residential Collections	1,681,692	1,689,822	1,770,362	1,818,227	1,865,010	1,935,000
Commercial Collections	2,070,280	2,186,388	2,208,480	2,383,210	2,630,755	2,680,000
Disposal Fees	837,251	800,498	916,492	1,050,174	1,054,739	1,065,000
Late Payment Penalties	46,726	46,053	47,260	50,503	51,033	58,136
<b>Total</b>	<b>4,635,949</b>	<b>4,722,761</b>	<b>4,942,594</b>	<b>5,303,114</b>	<b>5,601,537</b>	<b>5,738,136</b>

### Fees, Charges, Sales Operations

Revenues from fees, charges, and other sales account for 1.44% of overall city revenues. The City collects fees and charges for certain services in order to partially offset the cost of providing and administering these services. These fees and charges include park rental fees,



recreation program and aquatic center fees, library fees, returned check charges, and utility service connection and reconnection charges. The fees, charges, and sales revenue budget is prepared based on Huntsville's historical collection trends and activity estimates from City staff. The average annual

increase in revenue from fees, charges, and sales over the past 4 years was 10.6% (excludes the \$650,000 sale of property in FY 12 – 13).

The following table shows total fees, charges, and sales operation revenue received in prior years and revenue budgeted for fiscal year 16-17 for the General, Special Revenue, and Enterprise Funds. The City added a parking fee in FY 16-17 for certain areas of the City which accounts for \$293,000 of the revenue budgeted for General Fund for FY 16 – 17. Also, the City added a card processing fee for customers paying for fees and utilities with a credit or debit card and this fee added \$15,000 to the revenue budgeted for General Fund and \$155,000 to the revenue budgeted for the Water Fund.

### Fees, Charges, Sales Operations Revenue

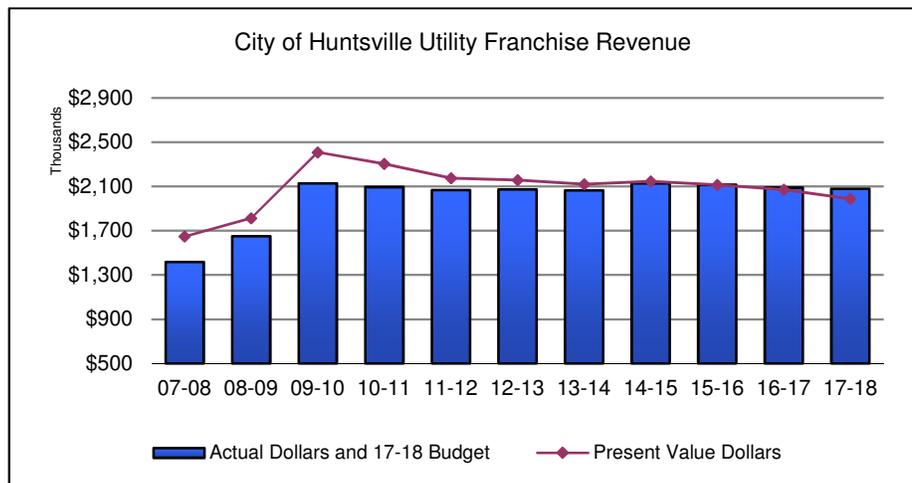
	Actual 12-13	Actual 13-14	Actual 14-15	Actual 15-16	Actual 16-17	Budget 17-18
General Fund	970,895	310,550	328,885	374,096	437,487	443,735
Special Revenue Funds	104,072	174,347	95,629	44,354	26,600	20,798
Utility Fund	N/A	N/A	N/A	N/A	N/A	177,300
Water Fund	92,467	94,730	103,917	130,704	172,038	N/A
Solid Waste Fund	-	1,100	1,170	1,064	3,253	3,366
Wastewater Fund	6,000	5,100	200	900	2,000	N/A
<b>Total</b>	<b>395,798</b>	<b>1,151,329</b>	<b>596,437</b>	<b>507,093</b>	<b>568,314</b>	<b>847,618</b>

Note –In FY 12-13 the City sold property in the amount of \$650,000, which accounts for the increase.

Note – Beginning FY 17-18 the Water Fund and Wastewater Fund were combined into the “Utility Fund”

### Utility Franchise Fees

Revenues from utility franchise fees account for 3.15% of overall city revenues. The City of Huntsville collects franchise fees from utility companies (electrical providers, gas providers, and tele-cable providers) and allows them to place facilities (i.e. poles and wires) on public property (i.e. right-of-



ways/easements). The preparation of our budget for utility franchise fee revenue begins with a review of Huntsville’s historical franchise fee revenue collection trends. Utility Franchise Fee revenue in the last four years has fluctuated up and down slightly.

The following table shows total utility franchise fee revenue received in prior years and revenue budgeted for fiscal year 17-18. The table demonstrates the revenue source has remained essentially flat in the last 5 years:

### Utility Franchise Fees Revenue

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Electric	1,410,064	1,385,302	1,435,573	1,406,789	1,386,132	1,425,000
Telephone	236,741	207,520	220,222	195,936	214,854	210,000
Gas	144,252	167,479	162,051	142,781	145,875	145,000
Tele-cable	281,978	304,886	309,243	342,062	341,895	300,000
<b>Total</b>	<b>2,073,035</b>	<b>2,065,187</b>	<b>2,127,089</b>	<b>2,088,108</b>	<b>2,088,756</b>	<b>2,080,000</b>

### Right-of-way Maintenance

The City of Huntsville's Water, Wastewater, and Solid Waste Funds pay the General Fund this Right-of-way Maintenance fee based on 3.5% of their operational revenues in order to offset the General Fund's cost of maintaining the public streets and right-of-ways for use in operating the Water, Wastewater, and Solid Waste utilities. The City's water and wastewater transmission lines are located under City streets and in right-of-ways and it is important that they be maintained in a manner that ensures the City's infrastructure investment is protected and can be accessed for maintenance, repair, and replacement when needed. Well-maintained streets and right-of-ways also ensure that City staff is able to provide high quality service to citizens and utility customers.

The following table shows total right-of-way maintenance revenue received in prior years and revenue budgeted for fiscal year 17-18:

### Right-of-Way Maintenance Revenue

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Charge to Utility Fund	N/A	N/A	N/A	N/A	N/A	962,603
Charge to Water Fund	555,046	543,742	554,707	548,623	547,897	N/A
Charge to Wastewater Fund	294,388	294,346	299,307	300,326	317,969	N/A
Charge to Solid Waste Fund	158,905	163,884	169,191	170,853	184,673	202,743
<b>Total</b>	<b>1,088,339</b>	<b>1,001,972</b>	<b>1,023,175</b>	<b>1,019,802</b>	<b>1,050,539</b>	<b>1,165,346</b>

## Grants, Reimbursements, Contributions

---

Revenues from grants, reimbursements, and contributions account for 0.55% of overall city revenues. The City of Huntsville receives grants and contributions from various sources, for various purposes, and in various amounts. The reimbursement and contribution revenue budget is prepared conservatively based on Huntsville’s historical collection trends and estimates from City staff. The grant revenue budget is prepared based on grants awarded to the City, grants applied for by the City, and City staff’s knowledge of any upcoming grants for which the City may apply. Every effort is made to include all grants that can reasonably be anticipated, but given the nature of grant announcements and cycles, the budget must occasionally be amended during the year to provide for grants that are sought or received that were not included in the original budget.

In fiscal year 09-10, the City added a grant coordinator and staff to significantly contribute to grant programs and revenues related to public safety and public utilities.

The FY 17-18 budget includes grant funding for the following:

- Airport                      \$ 10,000                      • Police                                      \$ 143,790
- Victim Services            \$ 71,536

The following table shows total grants, reimbursements, and contributions revenue received in prior years and revenue budgeted for fiscal year 17-18 for all operating funds:

### Grants, Reimbursements, and Contributions Revenue\*

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Grants	824,011	907,474	686,220	1,005,468	636,217	729,318
Contributions	87,825	65,457	38,856	36,874	23,314	104,750
<b>Total</b>	<b>911,836</b>	<b>972,931</b>	<b>725,076</b>	<b>1,042,342</b>	<b>659,531</b>	<b>834,068</b>

\* Grants for capital projects are not included in this table.

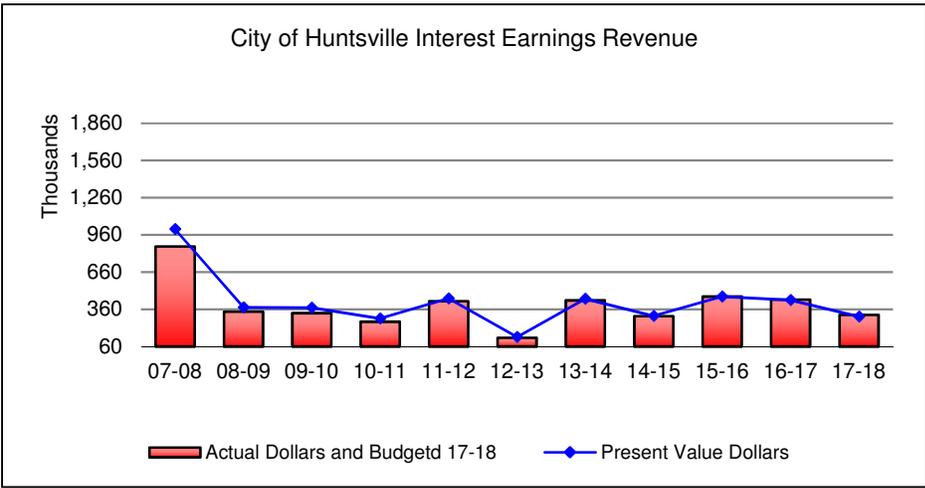
## Interest Earnings

---

Revenues from interest earnings account for 0.47% of overall city revenues. The City of Huntsville earns interest on invested funds. The City of Huntsville must invest funds according to the Texas Public Funds Investment Act. The interest earnings revenue budget is prepared based on City financial staff and advisor analysis of interest rates, historical trends, and projection of amount of funds to be invested.

The City has aggressively diversified its portfolio into secured money funds, CD’s, short-term bonds backed by government revenue, and state and local government bonds.

**The City’s portfolio earns approximately 1.3% on average overall.**



The table to the left shows total interest earnings revenue received in the previous 10 years.

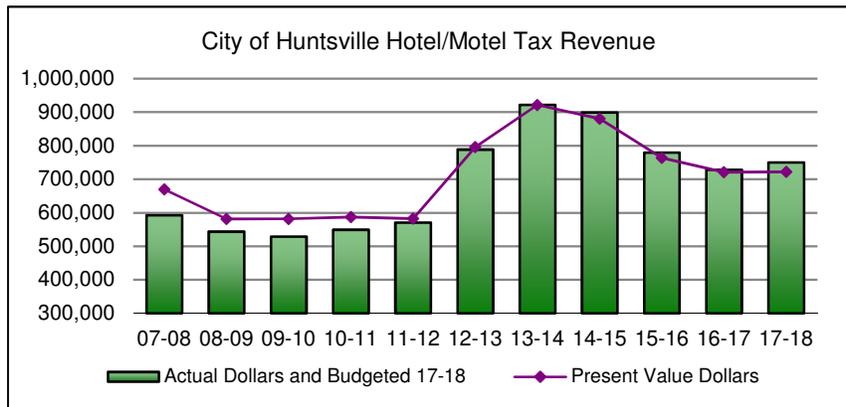
### Interest Earnings Revenue

	Actual 12-13	Actual 13-14	Actual 14-15	Actual 15-16	Actual 16-17	Budget 17-18
Interest Earnings	131,036	432,588	305,018	462,853	438,465	314,881
<b>Total</b>	<b>131,036</b>	<b>432,588</b>	<b>305,018</b>	<b>462,853</b>	<b>438,465</b>	<b>314,881</b>

### Hotel/Motel Taxes

Revenues from hotel/motel taxes account for 1.13% of overall City revenues. Per State statute, the City imposes a 7% occupancy tax on the price of a hotel or motel room. Unlike the local sales tax, the hotel occupancy tax is optional and can be imposed without the approval of voters. Under the law, local government proceeds from this tax must be earmarked for certain specified purposes, including the advertising and promotion of the city and surrounding areas to attract tourism, arts and cultural activities, historical restoration and preservation activities, registration of convention delegates, operation of visitor information centers, the construction of civic centers and auditoriums, and sporting events.

State statute defines how hotel occupancy taxes may be spent. The hotel occupancy tax cannot be used for general revenue purposes, such as economic development, or to pay for expenses that are not directly related to the promotion of tourism.



The hotel/motel tax revenue budget is prepared based on Huntsville's historical collection trends and activity estimates from the City staff and financial consultants. In accordance with historical average and with emphasis on most recent historical activity construction of new lodging facilities, hotel/motel tax revenue budget for fiscal year 17-18 was budgeted flat (the same as the FY 16-17 Budget). The revenue source has seen a decline in the

last 3 fiscal years with a 2.4% reduction in FY 14–15 and a 3.4% reduction in FY 15–16 and a 16.2% reduction in FY 16-17. It is expected that revenues will level out around the FY 12-13 actuals mark.

The following table shows total hotel/motel tax revenue received in prior years and revenue budgeted for fiscal year 17-18 for the Hotel/Motel and Arts Center Funds:

### Hotel/Motel Tax Revenue

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
H/M Tax - Arts	112,647	131,676	128,098	124,123	104,564	120,000
H/M Tax - Tourism	338,079	395,028	385,432	372,368	311,882	315,000
H/M Tax - Visitors Center	337,807	395,028	385,432	372,368	311,882	315,000
<b>Total</b>	<b>788,533</b>	<b>921,732</b>	<b>898,961</b>	<b>868,859</b>	<b>728,328</b>	<b>750,000</b>

### Intergovernmental Payments

---

Revenues from intergovernmental payments received account for 1.09% of overall City revenues. The City of Huntsville receives payments from Walker County and Huntsville Independent School District for public safety related services. Walker County contracts with the City for fire protection services and the Huntsville Independent School District contracts with the City for the operation of the School Resource Officer program. The intergovernmental payments revenue budget is prepared based on Huntsville’s payment amount agreements included in the respective contracts.

The following table shows total intergovernmental payments revenue received in prior years and revenue budgeted for fiscal year 17-18 for the General Fund and the School Resource Officer Fund:

### Intergovernmental Payments Revenue

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Walker County Payments	246,492	246,492	246,492	246,492	246,492	246,492
HISD Payments (SRO)	384,765	384,765	403,701	442,797	453,358	475,752
<b>Total</b>	<b>631,257</b>	<b>631,257</b>	<b>650,193</b>	<b>689,289</b>	<b>699,850</b>	<b>722,244</b>

### Health Insurance Payments

---

Revenues to the Insurance Fund from City and employee health insurance payments account for 5.5% (\$3,666,596) of overall city revenues and transfers. Of the 5.5%, 4.5% or \$2,967,999 consists of payments from City funds for the City’s portion of the cost of providing city employee and retiree health insurance which includes medical, dental insurance. Payments from city employees and retirees for their portion of the cost of their health insurance amounts to \$698,597. Payment amounts for employees

and retirees are based on the coverage option they choose. Through FY 16-17 the City provided insurance for eligible retirees up to age 65 at the same level as active employees, the City provides supplemental insurance for eligible retirees age 65 and over who are Medicare eligible. A wellness plan has been budgeted during the past four years.

The City made changes for FY 13-14 to its self-insured Health Insurance Plan shifting more of the costs to employees. This was done in order to move employer and employee costs more in line with other local government plans.

For the FY 15-16 Budget the City changed its policy on medical insurance benefits for new hires effective January 1, 2016. The policy changes provide that employees in employment with the City before January 1, 2016 would still be eligible for medical insurance benefits from the City when they retire if they have 20 consecutive years of service with the City. Employee's hired on or after January 1, 2016 will be required (as a condition of employment) to contribute 2% of their salary per month (or an amount not to exceed \$100/month) into a retiree healthcare savings account; these funds can be used for medical premiums or expenses when the employee is no longer employed at the City of Huntsville. Employees in this group will pay the full cost of health premiums at the time of retirement. For the FY 16 – 17 Budget there were additional policy changes and the City changed its funding rate from \$750 per month to \$850 per month. Also, the rates the employees and retirees paid were increased anywhere from \$9 to \$20 per month depending on the coverage selected.

The following table shows total health insurance payments revenue received in prior years and revenue budgeted for fiscal year 16-17 for the Medical Insurance Fund:

### Health Insurance Payments Revenue

	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
City Fund Payments	2,878,216	2,545,724	2,542,626	2,441,914	2,959,315	2,967,996
Employee/Retiree Payments	582,262	575,198	573,850	615,839	666,843	734,597
<b>Total</b>	<b>3,460,478</b>	<b>3,120,922</b>	<b>3,116,476</b>	<b>3,057,753</b>	<b>3,626,158</b>	<b>3,730,845</b>

### Administrative Reimbursements

Revenues from administrative reimbursements account for 7.46% of overall city revenues. Water, Wastewater, and Solid Waste reimburse the General Fund for their portion of the administrative costs. Administrative service costs are budgeted in the General Fund but provide management and administrative services for each of these other funds as well. The costs of providing these services are divided among the funds that utilize them. The method of calculation for the allocation of costs is dependent on the nature of the service being provided.

The following table shows the different methods of allocation:

## FY 2017-18 Administrative Reimbursements

### General Fund

#### General Administrative Reimbursements

The allocations for the below divisions are based on percent of total adjusted budget in each fund.

- City Council
- Office of City Manager
- Office of City Secretary
- City Attorney
- Risk Management
- Finance
- Office Services
- Purchasing
- Building Services

#### Human Resources Reimbursements

The allocation for the below division is based on number of employees in each fund.

- Human Resources

#### Public Works Administrative Reimbursements

The allocations for the below divisions are based on the insured value of fleet belonging to each fund respectively.

- Garage Services

The allocation for the below division is based on percent of utility budget supervised in each fund.

- Public Works Administration

#### Information Technology Administrative Reimbursements

The allocation for Information Technology administration is based on percent of total adjusted budget in each fund.

The allocation of Information Technology software maintenance is based on the costs of the software and computer applications used by each fund.

#### Community & Economic Dev. Administrative Reimbursements

Allocations for the below divisions are based on estimates of personnel time or project budget usage in each fund.

- Community and Economic Dev. Administration
- Planning
- Engineering
- Surveying
- Central Inspection
- Health Inspection
- Customer Service – Service Center
- Neighborhood Resources

### Water, Wastewater, and Solid Waste

#### Utility Reimbursements

Allocation based on percentage of budgets:

Utility Billing - allocated to Water (50%), Wastewater (40%), and Solid Waste (10%)

Meter Reading - allocated to Water (50%) and Wastewater (50%)

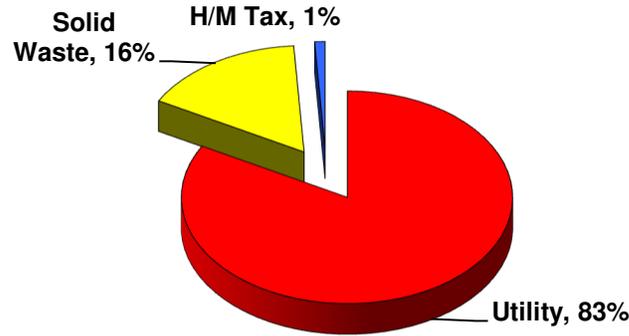
Environmental Lab - allocated to Water (25%) and Wastewater (75%)

#### Right-of-Way Reimbursements

3.5% of revenue budgets for Utility and Solid Waste Funds.

The following graph shows the portion of General Fund administrative costs paid by each fund in fiscal year 17-18:

**City of Huntsville Administrative Costs Paid by Each Fund  
FY17-18**



Each fund pays a portion of the costs necessary for the successful management and administration of the services the City of Huntsville provides.

In addition to reimbursements to the General Fund, the Utility Fund receives reimbursement for certain services. The Utility Fund is reimbursed by the Solid Waste Fund for utility billing services.

Actual revenue for fiscal year 17-18 will equal estimated, as reimbursements are made according to the budget as projected. Reimbursement for water and wastewater for particular divisions and services are decreased or increased by the exact amount budgeted for those services or divisions.

The following table shows total administrative reimbursements revenue received in prior years and revenue budgeted for fiscal year 17-18 for the General and Utility:

**Administrative Reimbursement Revenue**

	<b>Actual 11-12</b>	<b>Actual 12-13</b>	<b>Actual 13-14</b>	<b>Actual 14-15</b>	<b>Actual 16-17</b>	<b>Budget 17-18</b>
Reimbursements - General	4,801,728	4,779,151	4,517,827	4,077,981	4,590,438	4,928,342
Reimbursements – Utility	N/A	N/A	N/A	N/A	N/A	52,821
Reimbursements - Water	351,012	338,209	337,455	363,329	406,535	N/A
Reimbursements - Wastewater	64,080	64,438	66,781	69,911	82,126	N/A
<b>Total</b>	<b>5,216,820</b>	<b>5,181,798</b>	<b>4,922,063</b>	<b>4,511,221</b>	<b>5,079,109</b>	<b>4,981,163</b>

Note – the Water and Wastewater Funds were combined to the Utility Fund beginning FY 17-18

# *Fund Overview*

*FY 2017-18*

Return to  
[Readers Guide](#)

City of  
Huntsville

# *Description of Funds*

## **Fund Balance – Unallocated Reserves**

Fund Balance – Unallocated Reserves is defined as unreserved and unassigned current assets less inventory and on-going receivables (ex. utility billing, sales tax) minus current liabilities payable from these assets. An adequate Unallocated Reserve of Fund Balance is necessary to pay expenditures caused by unforeseen emergencies or for shortfalls caused by revenue declines and to eliminate any short-term borrowing for cash flow purposes. In accordance with the City of Huntsville's Fiscal and Budgetary Policies, the fund balance reserve for all funds, excluding certain funds such as Special Revenue Funds, Internal Service Funds, and Capital Projects Funds, must be maintained at a minimum amount of 25% of the annual budget (excluding transfers to capital projects) for each fund. Fund balances in excess of the Unallocated Reserve requirements, by policy, are not used to support on-going operating expenditures but may be used for one-time type expenditures (example – Capital Project funding).

## **General Fund**

The General Fund is the City's primary operating fund. The General Fund is used to account for all financial transactions of the general government except for those required to be accounted for in another fund. The principal sources of revenue of the General Fund are property taxes, sales taxes, municipal court fines, and administrative cost reimbursements from other funds. Expenditures in the General Fund are for general government, public safety, public services, streets, parks and recreation, and other community services.

The FY 2017-18 total General Fund budget for expenditures excluding transfers to capital projects and one-time use of Fund Balance is \$23,121,176. The General Fund has a projected ending fund balance for FY 2017-18 of \$8,377,728 when \$1,096,888 of budgeted one-time use of fund balance expenditures and transfers to capital projects of \$300,000 are included.

## **General Debt Service Fund**

The General Debt Service Fund accounts for the financial resources accumulated for the payment of principal, interest and related costs on long-term debt paid primarily from taxes levied by the City.

The FY 2017-18 total General Debt Service Fund budget excluding transfers is \$1,838,059. The General Debt Service Fund has a projected ending fund balance for FY 2017-18 of \$362,210. The reserves of the Debt Service Fund may only be used for the payment of debt.

## **Utility Fund<sup>1</sup>**

The Utility Fund is an enterprise fund used to account for the cost of providing water service and wastewater collection and treatment service to the community. The primary source of revenue for the Utility Fund is water and wastewater service charges. Water operations consist of production, distribution, capital construction, and utility billing. Wastewater operations consist of collection, treatment, and environmental services.

The FY 2017-18 total Utility Fund budget excluding transfers to capital projects and one-time use of equity is \$17,853,466. The Utility Fund has a projected ending fund balance for FY 2017-18 of \$8,302,870 after \$3,539,735 of one-time use of equity and transfers to capital projects of \$9,351,060.

Water rates were increased to provide for ongoing operation, stabilization of the funds available for capital, and water line replacement.

## **Solid Waste Fund**

The Solid Waste Fund is an enterprise fund to account for the cost of providing solid waste collection and disposal service to the community. The City of Huntsville operates a transfer station facility and transfers solid waste to the Polk County Solid Waste Management Center for disposal. The primary source of revenue for the Solid Waste Fund is solid waste user fees. Solid Waste operations consist of collection, disposal, and recycling.

The FY 2017-18 total Solid Waste Fund budget excluding one-time use of equity is \$5,522,191. The Solid Waste Fund has a projected ending fund balance for FY 2017-18 of \$3,519,009 after \$31,212 of one-time use of equity.

## **Other Special Revenue Funds**

Special Revenue Funds are used to account for revenues either legally obligated for a special purpose, conditions of a grant, or funds designated by Council to be used for a specific purpose. The use of special revenue funds allows for a clearer picture of dedicated or special purpose revenues.

The **Court Security and Court Technology Special Revenue Funds** are used to account for the municipal court security and technology fees authorized by the Texas Code of Criminal Procedures. The code authorizes a municipality to require a defendant convicted of a misdemeanor offense in the municipal court, to pay a \$3.00 security fee and up to a \$4.00 technology fee as a cost of court. The revenue from these fees can only be used for purposes outlined in Articles 102.017 and 102.0172 of the Texas Code of Criminal Procedure.

The **Airport Special Revenue Fund** is used to account for the costs of airport maintenance and projects with grant funds and with revenue collected from the operator of the airport whose contract requires a fee be paid based on total square feet at the airport. Any difference between budgeted expenditures and expected revenues is funded through a transfer from the General Fund.

---

<sup>1</sup> The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018

The **Library Special Revenue Fund** is used to account for grants and donations received for library related purposes.

The **Police Forfeiture and Police Federal Equitable Sharing Special Revenue Funds** retain funds received for police participation in drug arrests to be used for law enforcement purposes.

The **School Resource Officer Special Revenue Fund** is used to account for police security services provided by the Huntsville Police Department to Huntsville Independent School District (HISD) with revenues received through a contract with HISD.

The **Public Safety Grants Special Revenue Fund** is used to account for state and federal grants received for public safety related purposes usually for the purchase of equipment.

The **Arts Center Special Revenue Fund** is used to account for the operation and programs of the Visitors Center and Wynne Home Arts Center with revenue received from the arts portion (1/7<sup>th</sup> of the 7% tax rate) of the hotel/motel tax and transfers from General Fund.

The **H/M Tax Tourism & Visitors Center Fund** is used to account for the expenditures for tourism operations and operating the Visitors Center. Revenues are generated from the 7% hotel/motel occupancy tax; of which 3% is designated for tourism and 3% is designated for operations of a visitor center; these designations are per State statutes.

### **Internal Service Funds**

Internal service funds account for services furnished by a designated program to other programs within the City. The City of Huntsville uses Internal Service Funds (ISF) to accumulate funds for the replacement of equipment and to account for the cost of providing medical insurance coverage to City departments.

The **Medical Insurance Internal Service Fund** is used to account for the City of Huntsville's self funded medical insurance program. Other operating funds pay into the fund for coverage for full-time employees. Dependent coverage is provided at a cost to the employee. The Medical Insurance Fund pays for claims and administration fees for health, dental, and vision insurance.

The **Equipment Replacement Fund and Computer Replacement Fund** provide fleet, capital equipment, and computer equipment replacements for the City of Huntsville. User divisions are charged an annual lease fee, based on the useful life and anticipated replacement cost for assets assigned to the division. The replacement Funds then purchase replacement equipment as scheduled and/or as conditions warrant.

### **Permanent Funds**

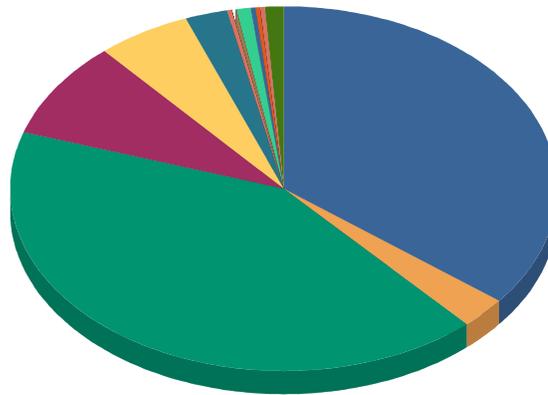
Permanent funds are used to report resources that are legally restricted to the extent that only interest earnings, not principal, may be used for purposes that support City programs. The City of Huntsville has two permanent funds, the **Cemetery Endowment Fund** and the **Library Endowment Fund**.

## **Capital Project Funds**

Capital improvement projects are budgeted for the length of the project. All City revenue sources are funded at the time of budget passage. General capital projects include parks, general government facilities, fire stations, and the aquatic center. Street projects are accounted for as general capital projects. Enterprise Fund projects are accounted for separately but are accounted for in the City's annual report (CAFR) in their respective enterprise funds: water, wastewater, or solid waste.

*City of Huntsville*  
**Summary of Adopted Revenues by FUND**  
**FY 2017-18**

**Percent of  
Budget**



101	35.5%
116	2.8%
220	41.6%
221	0.0%
224	8.8%
302	5.6%
306	2.4%
309	0.3%
402	0.0%
418	0.0%
461	0.0%
601	0.0%
602	0.1%
603	0.0%
609	0.0%
610	0.0%
6101	0.0%
611	0.0%
612	1.0%
613	0.0%
614	0.2%
615	0.0%
616	0.0%
618	0.3%
619	0.0%
620	0.0%
625	0.0%
630	0.3%
663	1.0%
665	0.0%
Total:	100.0%

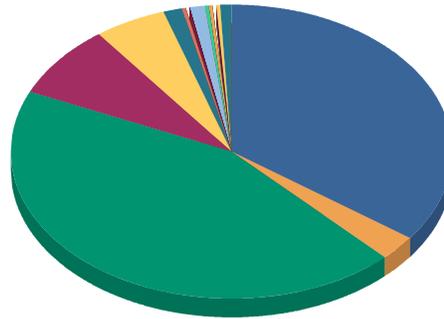
Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
101 General Fund	\$ 18,906,378	\$ 22,203,995	\$ 22,163,399	\$ 25,724,627	\$ 23,421,176
116 Debt Service Fund	\$ 2,791,906	\$ 1,859,637	\$ 1,838,867	\$ 1,854,284	\$ 1,843,376
220 Utility Fund	\$ 16,530,570	\$ 16,799,241	\$ 16,260,740	\$ 18,652,197	\$ 27,502,949
221 Wastewater Fund	\$ 8,798,335	\$ 9,065,815	\$ 8,890,385	\$ 8,914,201	\$ 0
224 Solid Waste Fund	\$ 4,994,664	\$ 5,373,338	\$ 5,403,118	\$ 5,653,845	\$ 5,792,632
302 Medical Insurance Fund	\$ 3,146,108	\$ 3,074,384	\$ 3,761,845	\$ 3,639,544	\$ 3,721,596
306 Capital Equipment Fund	\$ 1,931,412	\$ 1,947,320	\$ 1,857,824	\$ 1,900,934	\$ 1,571,422
309 Computer Equip. Replacement Fund	\$ 265,006	\$ 97,511	\$ 195,600	\$ 195,843	\$ 169,713
402 PEB Trust - Medical Fund	\$ 63,815	\$ 339,496	\$ 0	\$ 485,377	\$ 25,000
418 Library Endowment Fund	\$ 1,177	\$ 920	\$ 700	\$ 471	\$ 750
461 Oakwood Cemetery Endowment Fund	\$ 3,058	\$ 4,632	\$ 1,000	\$ 1,150	\$ 300
601 Court Security SRF	\$ 16,815	\$ 20,961	\$ 18,466	\$ 27,313	\$ 31,739
602 Court Technology SRF	\$ 23,519	\$ 28,024	\$ 24,694	\$ 36,441	\$ 42,319
603 Street SRF	\$ 3,456,688	\$ 0	\$ 0	\$ 0	\$ 0
609 Airport SRF	\$ 77,879	\$ 132,164	\$ 48,250	\$ 38,899	\$ 28,150
610 Library SRF	\$ 16,894	\$ 15,494	\$ 16,400	\$ 16,058	\$ 31,000
6101 Library Grants SRF	\$ 0	\$ 0	\$ 0	\$ 0	\$ 7,000
611 Police Seizure & Forfeiture SRF	\$ 23,952	\$ 19,232	\$ 0	\$ 3,903	\$ 0
612 PD School Resource Officer SRF	\$ 529,949	\$ 573,736	\$ 583,312	\$ 583,499	\$ 628,264
613 PD Fed Equitable Sharing Fds SRF	\$ 181,068	\$ 145	\$ 0	\$ 13,934	\$ 0
614 Police Grants SRF	\$ 86,426	\$ 425,538	\$ 117,040	\$ 97,956	\$ 140,640
615 Library Children's Programs SRF	\$ 0	\$ 5,003	\$ 1,800	\$ 0	\$ 900
616 Library Donations SRF	\$ 1,406	\$ 4,785	\$ 9,000	\$ 1,678	\$ 7,050
618 Arts Center SRF	\$ 226,486	\$ 232,212	\$ 215,578	\$ 199,512	\$ 220,216
619 LEOSE SRF	\$ 19,551	\$ 4,170	\$ 4,157	\$ 4,032	\$ 4,032

<b>Account</b>	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Adopted</b>
<b>620</b> HOME & NSP Grants SRF	\$ 2	\$ 40	\$ 0	\$ 4,454	\$ 0
<b>625</b> Huntsville Beautification/KHB	\$ 1,461	\$ 722	\$ 2,500	\$ 0	\$ 2,500
<b>630</b> TIRZ #1 Fund	\$ 115,547	\$ 162,249	\$ 185,763	\$ 218,285	\$ 218,285
<b>663</b> H/M Tax- Tourism & Visitors Cntr	\$ 782,579	\$ 759,163	\$ 656,100	\$ 634,077	\$ 644,807
<b>665</b> Hotel/Motel Tax - Statue Contrib	\$ 3,754	\$ 2,688	\$ 2,040	\$ 5,639	\$ 2,000
<b>Total Expenses of all Departments</b>	<b>\$ 62,868,774</b>	<b>\$ 63,152,614</b>	<b>\$ 62,258,578</b>	<b>\$ 68,899,245</b>	<b>\$ 66,057,816</b>

Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018

*City of Huntsville*  
**Summary of Adopted Expenses by FUND**  
**FY 2017-18**

**Percent of Budget**



101	35.1%
116	2.6%
220	44.0%
221	0.0%
224	7.9%
302	5.3%
306	1.5%
309	0.2%
461	0.0%
601	0.1%
602	0.0%
603	0.0%
609	0.1%
610	0.0%
6101	0.0%
611	0.1%
612	0.9%
613	0.2%
614	0.2%
615	0.0%
616	0.0%
618	0.3%
619	0.0%
620	0.0%
625	0.0%
630	0.3%
663	0.9%
665	0.0%
Total:	100.0%

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
101 General Fund	\$ 18,653,366	\$ 21,693,349	\$ 24,723,979	\$ 26,270,337	\$ 24,518,064
116 Debt Service Fund	\$ 2,739,436	\$ 1,828,787	\$ 1,838,740	\$ 1,838,741	\$ 1,838,059
220 Utility Fund	\$ 17,038,527	\$ 17,775,707	\$ 17,704,811	\$ 19,645,494	\$ 30,744,261
221 Wastewater Fund	\$ 11,523,473	\$ 9,786,107	\$ 8,914,293	\$ 10,430,932	\$ 0
224 Solid Waste Fund	\$ 5,970,100	\$ 8,201,244	\$ 5,427,437	\$ 5,138,222	\$ 5,553,403
302 Medical Insurance Fund	\$ 2,843,266	\$ 3,648,121	\$ 3,761,845	\$ 3,425,916	\$ 3,721,596
306 Capital Equipment Fund	\$ 2,728,366	\$ 1,964,819	\$ 1,920,014	\$ 1,939,930	\$ 1,040,250
309 Computer Equip. Replacement Fund	\$ 313,703	\$ 230,382	\$ 195,600	\$ 136,424	\$ 160,500
461 Oakwood Cemetery Endowment Fund	\$ 5,000	\$ 2,700	\$ 17,100	\$ 1,000	\$ 300
601 Court Security SRF	\$ 16,250	\$ 15,828	\$ 42,507	\$ 17,507	\$ 71,994
602 Court Technology SRF	\$ 28,374	\$ 24,484	\$ 29,000	\$ 24,950	\$ 29,000
603 Street SRF	\$ 2,738,215	\$ 0	\$ 0	\$ 0	\$ 0
609 Airport SRF	\$ 8,265	\$ 103,401	\$ 67,640	\$ 53,037	\$ 38,150
610 Library SRF	\$ 7,307	\$ 14,032	\$ 16,400	\$ 11,479	\$ 31,000
6101 Library Grants SRF	\$ 0	\$ 0	\$ 0	\$ 0	\$ 7,000
611 Police Seizure & Forfeiture SRF	\$ 77,616	\$ 4,320	\$ 56,520	\$ 3,840	\$ 58,428
612 PD School Resource Officer SRF	\$ 520,149	\$ 536,796	\$ 586,512	\$ 555,581	\$ 638,174
613 PD Fed Equitable Sharing Fds SRF	\$ 88,701	\$ 73,582	\$ 139,046	\$ 5,000	\$ 135,656
614 Police Grants SRF	\$ 86,668	\$ 429,155	\$ 150,000	\$ 114,535	\$ 140,640
615 Library Children's Programs SRF	\$ 800	\$ 700	\$ 1,800	\$ 1,410	\$ 900
616 Library Donations SRF	\$ 3,253	\$ 7,742	\$ 9,000	\$ 2,942	\$ 7,050
618 Arts Center SRF	\$ 188,105	\$ 225,770	\$ 218,928	\$ 193,869	\$ 222,726
619 LEOSE SRF	\$ 0	\$ 0	\$ 0	\$ 0	\$ 27,753
620 HOME & NSP Grants SRF	\$ 139	\$ 0	\$ 0	\$ 0	\$ 0
625 Huntsville Beautification/KHB	\$ 3,784	\$ 0	\$ 2,500	\$ 695	\$ 2,500
630 TIRZ #1 Fund	\$ 0	\$ 0	\$ 185,763	\$ 0	\$ 218,285
663 H/M Tax- Tourism & Visitors Cntr	\$ 506,224	\$ 856,252	\$ 678,955	\$ 1,873,211	\$ 653,691
665 Hotel/Motel Tax - Statue Contrib	\$ 668	\$ 869	\$ 0	\$ 1,573	\$ 1,200
<b>Total Expenses of all Departments</b>	<b>\$ 66,089,755</b>	<b>\$ 67,424,146</b>	<b>\$ 66,688,390</b>	<b>\$ 71,686,622</b>	<b>\$ 69,860,580</b>

Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018

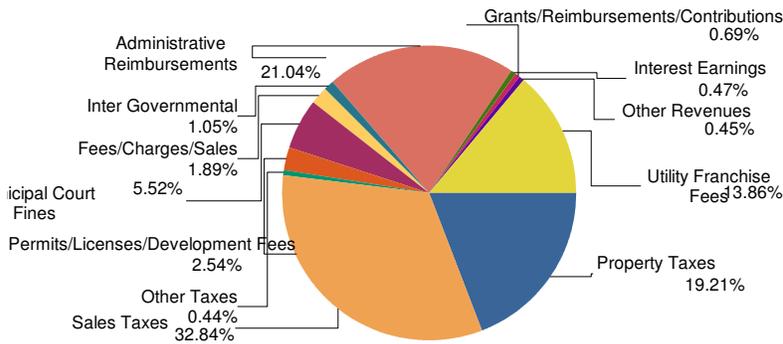
*City of Huntsville*  
**Fund Revenues, Expenditures and Projected Balances**  
 FY 2017-18

Fund	Fund Name	Estimated 09/30/17 Unallocated Reserve	Revenues	Admin Reimb In	Trans In	Total Revenue	Expenditures	Admin Reimb Out	Trans Out	Transfer to Cap	Exp	One Time Equity	Total Exp	Estimated 09/30/18 Unallocated Reserve
<b>Fund Name</b>														
101	General Fund	9,474,616	17,285,929	4,928,342	1,206,905	23,421,176	22,279,557		841,619	300,000	23,421,176	1,096,888	24,518,064	8,377,728
<b>Debt Service</b>														
116	Debt Service Fund	356,893	1,843,376	-	-	1,843,376	1,838,059	-	-	-	1,838,059	-	1,838,059	362,210
<b>Enterprise</b>														
220	Utility Fund	11,544,182	27,450,128	52,821	-	27,502,949	12,406,309	4,111,516	1,335,641	9,351,060	27,204,526	3,539,735	30,744,261	8,302,870
224	Solid Waste Fund	3,279,780	5,792,632	-	-	5,792,632	3,768,529	818,644	935,018	-	5,522,191	31,212	5,553,403	3,519,009
<b>Internal Service</b>														
302	Medical Insurance Fund	2,406,102	3,721,596	-	-	3,721,596	3,721,596	-	-	-	3,721,596	-	3,721,596	2,406,102
306	Capital Equipment Fund	2,953,167	9,000	-	1,562,422	1,571,422	1,040,250	-	-	-	1,040,250	-	1,040,250	3,484,339
309	Computer Equip. Replacement Fund	132,056	-	-	169,713	169,713	73,400	-	-	-	73,400	87,100	160,500	141,269
<b>Special Revenue</b>														
601	Court Security SRF	43,957	31,739	-	-	31,739	-	-	17,994	-	17,994	54,000	71,994	3,702
602	Court Technology SRF	157,671	42,319	-	-	42,319	29,000	-	-	-	29,000	10,000	38,150	147,653
609	Airport SRF	157,653	28,150	-	-	28,150	28,150	-	-	-	28,150	-	31,000	68,856
610	Library SRF	68,856	31,000	-	-	31,000	31,000	-	-	-	31,000	-	58,428	35,581
611	Police Seizure & Forfeiture SRF	94,009	-	-	-	-	58,428	-	-	-	58,428	-	638,174	68,150
612	PD School Resource Officer SRF	78,060	500,200	-	128,064	628,264	603,840	-	24,424	-	628,264	9,910	135,656	308
613	PD Fed Equitable Sharing Fds SRF	135,964	-	-	-	-	135,656	-	-	-	135,656	-	140,640	2,915
614	Police Grants SRF	2,915	140,640	-	-	140,640	140,640	-	-	-	140,640	-	140,640	7,428
615	Library Children's Programs SRF	7,428	900	-	-	900	900	-	-	-	900	-	7,050	300
616	Library Donations SRF	300	7,050	-	-	7,050	7,050	-	-	-	7,050	-	27,753	4,032
619	LEOSE SRF	27,753	4,032	-	-	4,032	2,500	-	-	-	2,500	-	2,500	21,620
625	Huntsville Beautification/KHB	21,620	2,500	-	-	2,500	2,500	-	-	-	2,500	-	2,500	38,602
630	TIRZ #1 Fund	38,602	218,285	-	-	218,285	218,285	-	-	-	218,285	-	218,285	59,155
665	Hotel/Motel Tax - Statue Contrib	58,355	2,000	-	-	2,000	1,200	-	-	-	1,200	-	1,200	5,353
<b>Grants</b>														
6101	Library Grants SRF	5,353	7,000	-	-	7,000	7,000	-	-	-	7,000	-	7,000	5,353
<b>Hotel/Motel Tax</b>														
618	Arts Center SRF	138,698	124,648	-	95,568	220,216	219,175	-	1,041	-	220,216	2,510	222,726	136,188
663	H/M Tax - Tourism & Visitors Cntr	319,879	644,807	-	-	644,807	537,168	51,004	6,635	-	594,807	58,884	653,691	310,995
<b>Endowment</b>														
402	PEB Trust - Medical Fund	3,323,836	25,000	-	-	25,000	-	-	-	-	-	-	-	3,348,836
418	Library Endowment Fund	112,883	750	-	-	750	-	-	-	-	-	-	-	113,633
461	Oakwood Cemetery Endowment Fund	362,933	300	-	-	300	-	-	300	-	300	-	300	362,933
			<b>57,913,981</b>	<b>4,981,163</b>	<b>3,162,672</b>	<b>66,057,816</b>	<b>47,175,445</b>	<b>4,981,164</b>	<b>3,162,672</b>	<b>9,651,060</b>	<b>64,970,341</b>	<b>4,890,239</b>	<b>69,860,580</b>	<b>(3,802,764)</b>

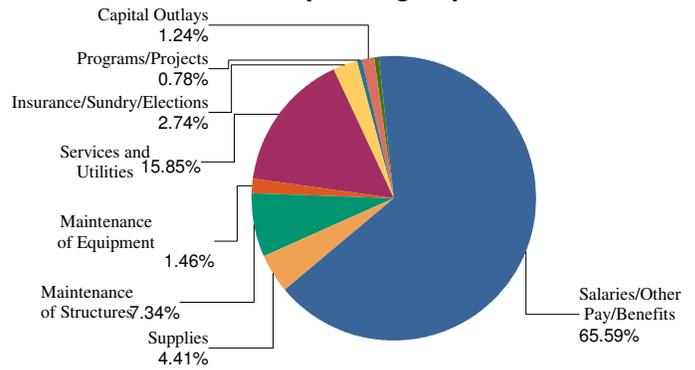


**Adopted Budget  
FY 2017-18  
101 General Fund**

**Total Revenue**



**Operating Expenditures**



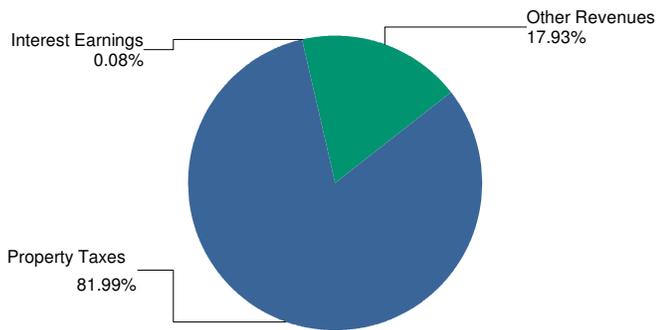
**Beginning Fund Balance : \$ 9,474,616**

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Property Taxes	\$ 3,936,855	\$ 4,205,095	\$ 4,359,000	\$ 4,358,444	\$ 4,499,000
Sales Taxes	\$ 7,942,631	\$ 7,899,538	\$ 7,428,000	\$ 9,001,502	\$ 7,690,840
Other Taxes	\$ 115,038	\$ 111,347	\$ 103,000	\$ 103,603	\$ 103,000
Permits/Licenses/Development Fees	\$ 465,898	\$ 565,430	\$ 367,800	\$ 791,401	\$ 595,700
Municipal Court Fines	\$ 921,760	\$ 1,023,919	\$ 1,004,999	\$ 1,197,977	\$ 1,293,768
Fees/Charges/Sales	\$ 328,885	\$ 374,096	\$ 576,570	\$ 437,487	\$ 443,735
Inter Governmental	\$ 246,492	\$ 246,567	\$ 246,942	\$ 246,492	\$ 246,492
Administrative Reimbursements	\$ 4,517,827	\$ 4,077,981	\$ 4,590,438	\$ 4,590,437	\$ 4,928,342
Interest Earnings	\$ 115,560	\$ 158,035	\$ 107,000	\$ 210,244	\$ 109,000
Grants/Reimbursements/Contributions	\$ 206,382	\$ 114,955	\$ 74,809	\$ 69,349	\$ 160,894
Other Revenues	\$ 109,051	\$ 319,124	\$ 104,072	\$ 347,517	\$ 105,059
Utility Franchise Fees	\$ -	\$ 3,107,910	\$ 3,200,769	\$ 4,370,175	\$ 3,245,346
<b>Total Revenues</b>	<b>\$ 18,906,378</b>	<b>\$ 22,203,995</b>	<b>\$ 22,163,399</b>	<b>\$ 25,724,627</b>	<b>\$ 23,421,176</b>
Salaries/Other Pay/Benefits	\$ 11,525,399	\$ 13,118,058	\$ 14,303,764	\$ 13,935,692	\$ 14,833,380
Supplies	\$ 748,188	\$ 818,324	\$ 980,733	\$ 790,724	\$ 997,526
Maintenance of Structures	\$ 110,648	\$ 889,046	\$ 1,772,172	\$ 1,304,389	\$ 1,660,310
Maintenance of Equipment	\$ 206,549	\$ 315,492	\$ 302,735	\$ 347,049	\$ 331,044
Services and Utilities	\$ 2,369,482	\$ 2,886,673	\$ 3,170,515	\$ 3,100,470	\$ 3,584,566
Insurance/Sundry/Elections	\$ 749,197	\$ 790,562	\$ 570,048	\$ 957,849	\$ 620,591
Programs/Projects	\$ 75,519	\$ 57,461	\$ 77,360	\$ 41,701	\$ 177,285
Capital Outlays	\$ 46,488	\$ 170,361	\$ 162,163	\$ 181,777	\$ 281,153
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 75,000	\$ -	\$ 130,590
<b>Operating Expenditures</b>	<b>\$ 15,831,470</b>	<b>\$ 19,045,977</b>	<b>\$ 21,414,490</b>	<b>\$ 20,659,652</b>	<b>\$ 22,616,445</b>
Interfund Charges/Transfers Out	\$ 801,500	\$ 862,961	\$ 1,359,489	\$ 1,359,489	\$ 841,619
Transfer to Capital	\$ 2,020,396	\$ 1,784,411	\$ 1,950,000	\$ 4,251,196	\$ 1,060,000
<b>Transfers</b>	<b>\$ 2,821,896</b>	<b>\$ 2,647,372</b>	<b>\$ 3,309,489</b>	<b>\$ 5,610,685</b>	<b>\$ 1,901,619</b>
<b>Total Expenditures</b>	<b>\$ 18,653,366</b>	<b>\$ 21,693,349</b>	<b>\$ 24,723,979</b>	<b>\$ 26,270,337</b>	<b>\$ 24,518,064</b>
<b>Revenues Less Expenses</b>					<b>\$ (1,096,888)</b>
<b>Ending Fund Balance:</b>					<b>\$ 8,377,282</b>

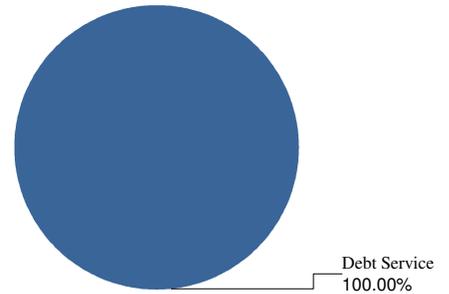


**Adopted Budget  
FY 2017-18  
116 Debt Service Fund**

**Total Revenue**



**Operating Expenditures**



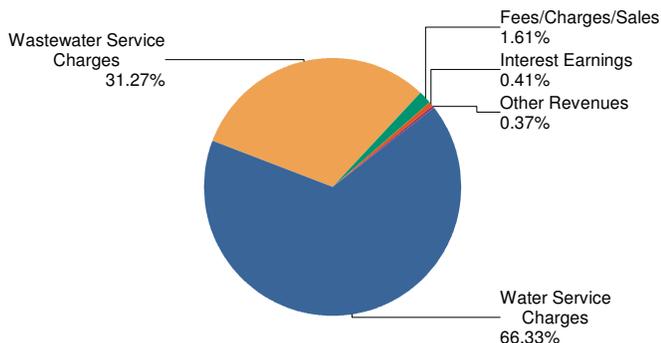
**Beginning Fund Balance : \$ 356,893**

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Property Taxes	\$ 1,747,060	\$ 1,527,886	\$ 1,508,265	\$ 1,519,667	\$ 1,511,374
Interest Earnings	\$ 51	\$ 1,249	\$ 100	\$ 4,114	\$ 1,500
Other Revenues	\$ 1,044,795	\$ 330,502	\$ 330,502	\$ 330,502	\$ 330,502
<b>Total Revenues</b>	<b>\$ 2,791,906</b>	<b>\$ 1,859,637</b>	<b>\$ 1,838,867</b>	<b>\$ 1,854,284</b>	<b>\$ 1,843,376</b>
Debt Service	\$ 2,739,436	\$ 1,828,787	\$ 1,838,740	\$ 1,838,741	\$ 1,838,059
<b>Operating Expenditures</b>	<b>\$ 2,739,436</b>	<b>\$ 1,828,787</b>	<b>\$ 1,838,740</b>	<b>\$ 1,838,741</b>	<b>\$ 1,838,059</b>
<b>Total Expenditures</b>	<b>\$ 2,739,436</b>	<b>\$ 1,828,787</b>	<b>\$ 1,838,740</b>	<b>\$ 1,838,741</b>	<b>\$ 1,838,059</b>
<b>Revenues Less Expenses</b>					<b>\$ 5,317</b>
				<b>Ending Fund Balance: \$ 362,210</b>	

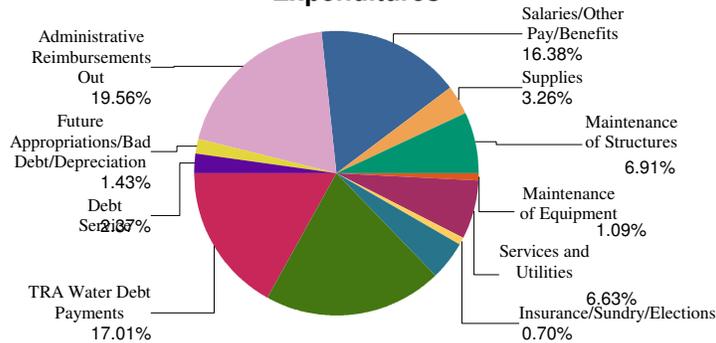


**Adopted Budget  
FY 2017-18  
220 Utility Fund**

**Total Revenue**



**Operating Expenditures**



**Beginning Fund Balance : \$ 11,544,182**

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Water Service Charges	\$ 15,551,148	\$ 15,960,770	\$ 15,396,505	\$ 17,627,721	\$ 18,243,328
Wastewater Service Charges	\$ -	\$ -	\$ -	\$ -	\$ 8,600,000
Fees/Charges/Sales	\$ 245,918	\$ 264,960	\$ 377,050	\$ 330,526	\$ 442,800
Interest Earnings	\$ 64,900	\$ 155,319	\$ 60,650	\$ 65,100	\$ 114,000
Other Revenues	\$ 668,604	\$ 418,191	\$ 426,535	\$ 628,849	\$ 102,821
<b>Total Revenues</b>	<b>\$ 16,530,570</b>	<b>\$ 16,799,241</b>	<b>\$ 16,260,740</b>	<b>\$ 18,652,197</b>	<b>\$ 27,502,949</b>
Salaries/Other Pay/Benefits	\$ 1,406,134	\$ 1,723,535	\$ 1,629,304	\$ 1,501,037	\$ 3,443,507
Supplies	\$ 228,973	\$ 223,455	\$ 262,708	\$ 236,949	\$ 684,588
Maintenance of Structures	\$ 440,624	\$ 314,856	\$ 527,000	\$ 471,194	\$ 1,452,000
Maintenance of Equipment	\$ 126,586	\$ 126,032	\$ 125,800	\$ 119,215	\$ 229,200
Services and Utilities	\$ 532,114	\$ 474,855	\$ 558,525	\$ 431,219	\$ 1,394,397
Insurance/Sundry/Elections	\$ 97,527	\$ 88,991	\$ 97,010	\$ 97,010	\$ 147,975
Right-of-Way Maintenance	\$ 554,707	\$ 548,623	\$ 547,897	\$ 547,897	\$ 962,603
Capital Outlays	\$ 61,777	\$ 12,250	\$ -	\$ -	\$ -
TRA Water Plant	\$ 3,670,781	\$ 3,818,019	\$ 4,120,000	\$ 4,058,764	\$ 4,220,000
TRA Water Debt Payments	\$ 3,681,062	\$ 3,636,927	\$ 3,579,316	\$ 3,609,263	\$ 3,576,343
Debt Service	\$ 229,913	\$ 243,961	\$ 238,722	\$ 238,722	\$ 498,034
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 189,048	\$ -	\$ 300,000
Administrative Reimbursements Out	\$ 1,889,379	\$ 1,992,360	\$ 2,134,466	\$ 2,134,466	\$ 4,111,516
79030	\$ -	\$ -	\$ -	\$ 756	\$ -
<b>Operating Expenditures</b>	<b>\$ 12,919,577</b>	<b>\$ 13,203,865</b>	<b>\$ 14,009,796</b>	<b>\$ 13,446,492</b>	<b>\$ 21,020,163</b>
Interfund Charges/Transfers Out	\$ 2,013,950	\$ 2,038,842	\$ 115,460	\$ 115,460	\$ 362,983
Transfer to Capital	\$ 2,105,000	\$ 2,533,000	\$ 3,579,555	\$ 6,083,542	\$ 9,361,115
<b>Transfers</b>	<b>\$ 4,118,950</b>	<b>\$ 4,571,842</b>	<b>\$ 3,695,015</b>	<b>\$ 6,199,002</b>	<b>\$ 9,724,098</b>
<b>Total Expenditures</b>	<b>\$ 17,038,527</b>	<b>\$ 17,775,707</b>	<b>\$ 17,704,811</b>	<b>\$ 19,645,494</b>	<b>\$ 30,744,261</b>
<b>Revenues Less Expenses</b>					<b>\$ (3,241,312)</b>
<b>Ending Fund Balance:</b>					<b>\$ 80,302,870</b>

Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018



**Adopted Budget  
FY 2017-18  
221 Wastewater Fund**

**Total Revenue**

**Operating  
Expenditures**

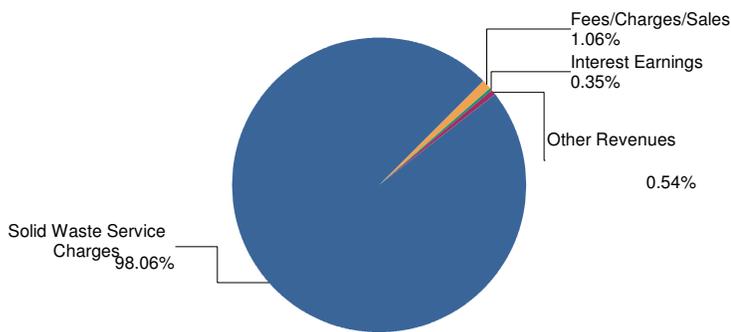
<b>Beginning Fund Balance : \$</b>						-
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>	
Wastewater Service Charges	\$ 8,493,976	\$ 8,717,848	\$ 8,600,000	\$ 8,567,899	\$ -	-
Fees/Charges/Sales	\$ 137,804	\$ 129,895	\$ 116,112	\$ 132,309	\$ -	-
Interest Earnings	\$ 47,993	\$ 52,083	\$ 62,147	\$ 35,015	\$ -	-
Other Revenues	\$ 118,563	\$ 165,989	\$ 112,126	\$ 178,978	\$ -	-
<b>Total Revenues</b>	<b>\$ 8,798,335</b>	<b>\$ 9,065,815</b>	<b>\$ 8,890,385</b>	<b>\$ 8,914,201</b>	<b>\$ -</b>	<b>-</b>
Salaries/Other Pay/Benefits	\$ 1,474,905	\$ 1,797,384	\$ 1,791,556	\$ 1,641,198	\$ -	-
Supplies	\$ 165,921	\$ 164,369	\$ 291,856	\$ 207,303	\$ -	-
Maintenance of Structures	\$ 501,931	\$ 382,088	\$ 547,124	\$ 613,470	\$ -	-
Maintenance of Equipment	\$ 70,151	\$ 82,531	\$ 91,500	\$ 68,805	\$ -	-
Services and Utilities	\$ 849,061	\$ 726,887	\$ 866,516	\$ 773,141	\$ -	-
Insurance/Sundry/Elections	\$ 86,554	\$ 94,128	\$ 108,580	\$ 108,580	\$ -	-
Right-of-Way Maintenance	\$ 299,307	\$ 300,326	\$ 317,969	\$ 317,969	\$ -	-
Capital Outlays	\$ -	\$ 12,400	\$ -	\$ 14,349	\$ -	-
Debt Service	\$ 1,559,532	\$ 1,566,081	\$ 499,301	\$ 536,550	\$ -	-
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 172,627	\$ -	\$ -	-
Administrative Reimbursements Out	\$ 1,310,095	\$ 1,449,308	\$ 1,670,151	\$ 1,670,151	\$ -	-
<b>Operating Expenditures</b>	<b>\$ 6,317,456</b>	<b>\$ 6,575,502</b>	<b>\$ 6,357,180</b>	<b>\$ 5,951,516</b>	<b>\$ -</b>	<b>-</b>
Administrative Reimbursements Out	\$ 291,113	\$ 311,347	\$ 347,156	\$ 347,156	\$ -	-
Interfund Charges/Transfers Out	\$ 1,773,056	\$ 1,514,633	\$ 144,132	\$ 144,132	\$ -	-
Transfer to Capital	\$ 3,141,848	\$ 1,384,625	\$ 2,065,825	\$ 3,988,128	\$ -	-
<b>Transfers</b>	<b>\$ 5,206,017</b>	<b>\$ 3,210,605</b>	<b>\$ 2,557,113</b>	<b>\$ 4,479,416</b>	<b>\$ -</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 11,523,473</b>	<b>\$ 9,786,107</b>	<b>\$ 8,914,293</b>	<b>\$ 10,430,932</b>	<b>\$ -</b>	<b>-</b>
<b>Revenues Less Expenses</b>					<b>\$</b>	<b>-</b>
<b>Ending Fund Balance:</b>					<b>\$</b>	<b>-</b>

Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018

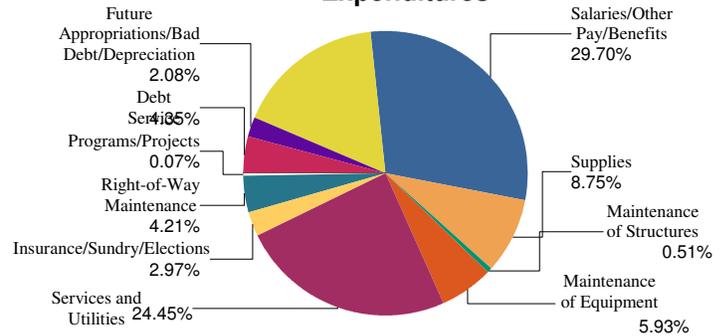


**Adopted Budget  
FY 2017-18  
224 Solid Waste Fund**

**Total Revenue**



**Operating Expenditures**



**Beginning Fund Balance : \$ 3,279,780**

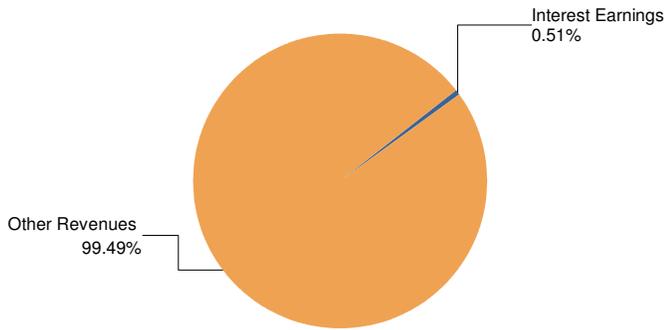
	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Solid Waste Service Charges	\$ 4,895,334	\$ 5,251,611	\$ 5,312,917	\$ 5,550,504	\$ 5,680,000
Fees/Charges/Sales	\$ 48,430	\$ 52,566	\$ 52,315	\$ 54,286	\$ 61,502
Interest Earnings	\$ 19,928	\$ 19,140	\$ 20,002	\$ 24,234	\$ 20,000
Grants/Reimbursements/Contributions	\$ 15,928	\$ -	\$ -	\$ -	\$ -
Other Revenues	\$ 15,044	\$ 50,020	\$ 17,884	\$ 24,821	\$ 31,130
<b>Total Revenues</b>	<b>\$ 4,994,664</b>	<b>\$ 5,373,338</b>	<b>\$ 5,403,118</b>	<b>\$ 5,653,845</b>	<b>\$ 5,792,632</b>
Salaries/Other Pay/Benefits	\$ 1,361,512	\$ 1,373,846	\$ 1,448,124	\$ 1,335,793	\$ 1,431,310
Supplies	\$ 327,918	\$ 300,975	\$ 402,019	\$ 399,335	\$ 421,469
Maintenance of Structures	\$ 14,429	\$ 13,097	\$ 25,995	\$ 25,692	\$ 24,500
Maintenance of Equipment	\$ 280,281	\$ 274,530	\$ 334,881	\$ 273,561	\$ 285,755
Services and Utilities	\$ 762,959	\$ 817,678	\$ 1,095,494	\$ 1,037,479	\$ 1,178,255
Insurance/Sundry/Elections	\$ 123,638	\$ 114,360	\$ 143,315	\$ 140,315	\$ 143,152
Right-of-Way Maintenance	\$ 169,161	\$ 170,853	\$ 184,673	\$ 184,673	\$ 202,743
Programs/Projects	\$ 2,455	\$ 2,929	\$ 3,500	\$ 532	\$ 3,500
Capital Outlays	\$ -	\$ 9,706	\$ -	\$ 19,999	\$ -
Debt Service	\$ 101,275	\$ 196,974	\$ 207,950	\$ 207,950	\$ 209,800
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 90,000	\$ -	\$ 100,000
Administrative Reimbursements Out	\$ 737,938	\$ 657,388	\$ 817,186	\$ 817,186	\$ 765,823
Improvements	\$ -	\$ 143	\$ 1,000	\$ 400	\$ 2,000
<b>Operating Expenditures</b>	<b>\$ 3,881,566</b>	<b>\$ 3,932,478</b>	<b>\$ 4,754,137</b>	<b>\$ 4,442,914</b>	<b>\$ 4,768,307</b>
Administrative Reimbursements Out	\$ 46,342	\$ 51,982	\$ 59,379	\$ 59,379	\$ 52,821
Interfund Charges/Transfers Out	\$ 1,095,171	\$ 1,118,909	\$ 602,236	\$ 602,236	\$ 719,065
Transfer to Capital	\$ 947,020	\$ 3,097,875	\$ 11,685	\$ 33,693	\$ 13,210
<b>Transfers</b>	<b>\$ 2,088,533</b>	<b>\$ 4,268,766</b>	<b>\$ 673,300</b>	<b>\$ 695,308</b>	<b>\$ 785,096</b>
<b>Total Expenditures</b>	<b>\$ 5,970,100</b>	<b>\$ 8,201,244</b>	<b>\$ 5,427,437</b>	<b>\$ 5,138,222</b>	<b>\$ 5,553,403</b>
<b>Revenues Less Expenses</b>					<b>\$ 239,229</b>
<b>Ending Fund Balance: \$ 3,519,009</b>					



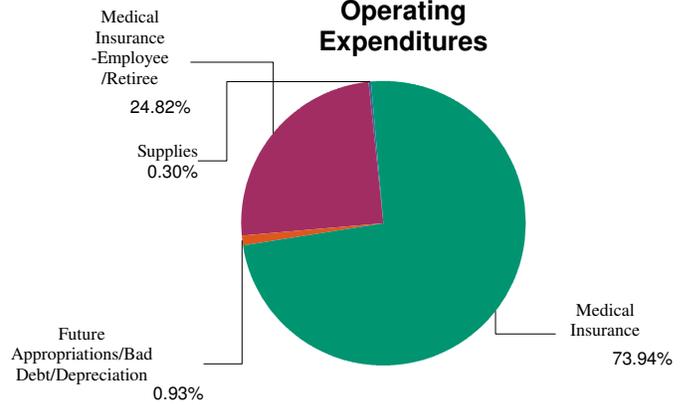
Adopted Budget  
FY 2017-18

302 Medical Insurance Fund

Total Revenue



Operating Expenditures

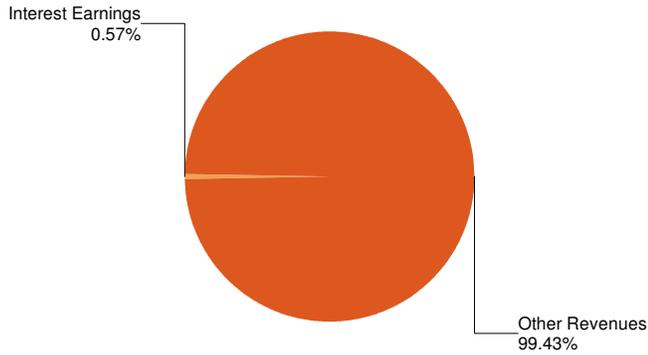


Beginning Fund Balance : \$ 2,406,102

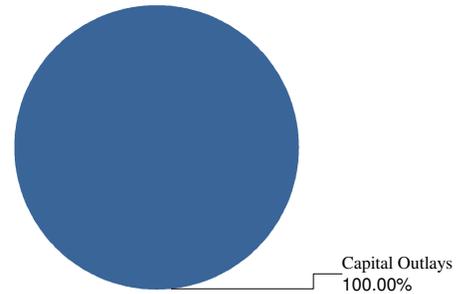
	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Interest Earnings	\$ 26,974	\$ 16,140	\$ 19,000	\$ 12,898	\$ 19,000
Other Revenues	\$ 3,119,134	\$ 3,058,244	\$ 3,742,845	\$ 3,626,646	\$ 3,702,596
<b>Total Revenues</b>	<b>\$ 3,146,108</b>	<b>\$ 3,074,384</b>	<b>\$ 3,761,845</b>	<b>\$ 3,639,544</b>	<b>\$ 3,721,596</b>
Supplies	\$ 6,743	\$ 5,867	\$ 15,000	\$ 5,908	\$ 15,000
Services and Utilities	\$ 5,198	\$ 3,124	\$ -	\$ -	\$ -
Medical Insurance	\$ 2,831,325	\$ 3,639,129	\$ 3,746,845	\$ 3,420,008	\$ 3,660,323
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 46,273
<b>Operating Expenditures</b>	<b>\$ 2,843,266</b>	<b>\$ 3,648,121</b>	<b>\$ 3,761,845</b>	<b>\$ 3,425,916</b>	<b>\$ 3,721,596</b>
<b>Total Expenditures</b>	<b>\$ 2,843,266</b>	<b>\$ 3,648,121</b>	<b>\$ 3,761,845</b>	<b>\$ 3,425,916</b>	<b>\$ 3,721,596</b>
<b>Revenues Less Expenses</b>					<b>\$ -</b>
<b>Ending Fund Balance:</b>					<b>\$ 2,406,102</b>



Total Revenue



Operating Expenditures



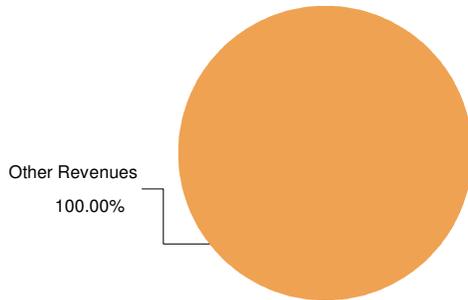
Beginning Fund Balance : \$ 2,953,167

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Fees/Charges/Sales	\$ 32,825	\$ 92,005	\$ -	\$ 28,950	\$ -
Interest Earnings	\$ 6,106	\$ 14,988	\$ 9,000	\$ 23,160	\$ 9,000
Grants/Reimbursements/Contributions	\$ 21,479	\$ -	\$ -	\$ -	\$ -
Other Revenues	\$ 1,871,002	\$ 1,840,327	\$ 1,848,824	\$ 1,848,824	\$ 1,562,422
<b>Total Revenues</b>	<b>\$ 1,931,412</b>	<b>\$ 1,947,320</b>	<b>\$ 1,857,824</b>	<b>\$ 1,900,934</b>	<b>\$ 1,571,422</b>
Capital Outlays	\$ 1,496,059	\$ 689,421	\$ 1,920,014	\$ 1,939,930	\$ 1,040,250
Debt Service	\$ 12,650	\$ 1,143	\$ -	\$ -	\$ -
<b>Operating Expenditures</b>	<b>\$ 1,508,709</b>	<b>\$ 690,564</b>	<b>\$ 1,920,014</b>	<b>\$ 1,939,930</b>	<b>\$ 1,040,250</b>
Interfund Charges/Transfers Out	\$ 1,219,657	\$ 1,274,255	\$ -	\$ -	\$ -
<b>Transfers</b>	<b>\$ 1,219,657</b>	<b>\$ 1,274,255</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 2,728,366</b>	<b>\$ 1,964,819</b>	<b>\$ 1,920,014</b>	<b>\$ 1,939,930</b>	<b>\$ 1,040,250</b>
<b>Revenues Less Expenses</b>					<b>\$ 531,172</b>
<b>Ending Fund Balance:</b>					<b>\$ 3,484,339</b>

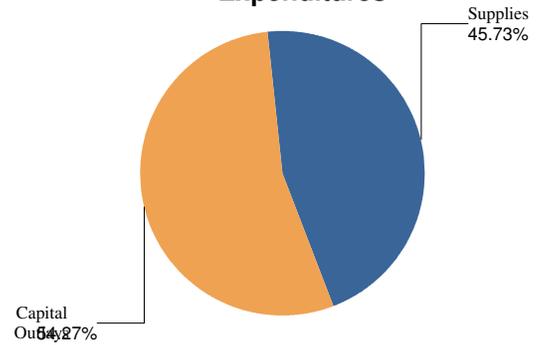


309 Computer Equip. Replacement Fund

Total Revenue



Operating Expenditures



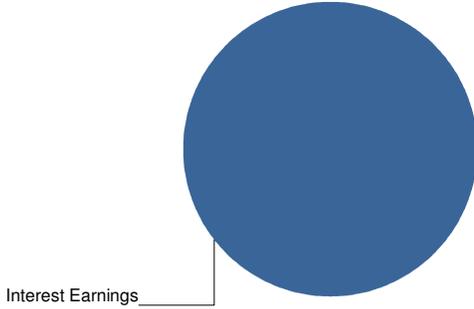
Beginning Fund Balance : \$ 132,056

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Interest Earnings	\$ 6	\$ 111	\$ -	\$ 243	\$ -
Other Revenues	\$ 265,000	\$ 97,400	\$ 195,600	\$ 195,600	\$ 169,713
<b>Total Revenues</b>	<b>\$ 265,006</b>	<b>\$ 97,511</b>	<b>\$ 195,600</b>	<b>\$ 195,843</b>	<b>\$ 169,713</b>
Supplies	\$ 52,557	\$ 20,308	\$ 72,000	\$ 63,341	\$ 73,400
Capital Outlays	\$ 149,359	\$ 107,764	\$ 123,600	\$ 73,082	\$ 87,100
<b>Operating Expenditures</b>	<b>\$ 201,916</b>	<b>\$ 128,072</b>	<b>\$ 195,600</b>	<b>\$ 136,424</b>	<b>\$ 160,500</b>
Interfund Charges/Transfers Out	\$ 111,787	\$ 102,310	\$ -	\$ -	\$ -
<b>Transfers</b>	<b>\$ 111,787</b>	<b>\$ 102,310</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 313,703</b>	<b>\$ 230,382</b>	<b>\$ 195,600</b>	<b>\$ 136,424</b>	<b>\$ 160,500</b>
<b>Revenues Less Expenses</b>					<b>\$ 9,213</b>
<b>Ending Fund Balance:</b>					<b>\$ 141,269</b>

*City of Huntsville*  
**Adopted Budget**  
**FY 2017-18**  
**402 PEB Trust - Medical Fund**



**Total Revenue**

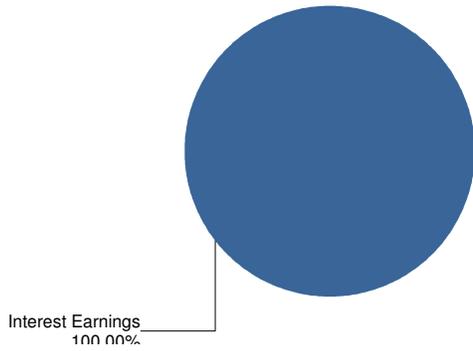


<b>Beginning Fund Balance : \$ 3,323,836</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Interest Earnings	\$ -	\$ 25,545	\$ -	\$ 45,630	\$ 25,000
Other Revenues	\$ 63,815	\$ 313,951	\$ -	\$ 439,747	\$ -
<b>Total Revenues</b>	<b>\$ 63,815</b>	<b>\$ 339,496</b>	<b>\$ -</b>	<b>\$ 485,377</b>	<b>\$ 25,000</b>
<b>Revenues Less Expenses</b>					<b>\$ 25,000</b>
<b>Ending Fund Balance: \$ 3,348,836</b>					

*City of Huntsville*  
**Adopted Budget**  
**FY 2017-18**  
**418 Library Endowment Fund**



**Total Revenue**

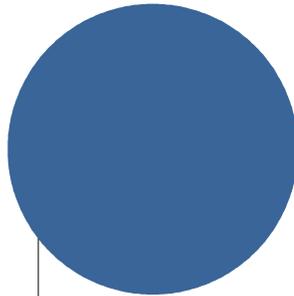


<b>Beginning Fund Balance : \$ 112,883</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Interest Earnings	\$ 1,177	\$ 920	\$ 700	\$ 471	\$ 750
<b>Total Revenues</b>	<b>\$ 1,177</b>	<b>\$ 920</b>	<b>\$ 700</b>	<b>\$ 471</b>	<b>\$ 750</b>
<b>Revenues Less Expenses</b>					<b>\$ 750</b>
<b>Ending Fund Balance: \$</b>					<b>113,633</b>



461 Oakwood Cemetery Endowment Fund

Total Revenue



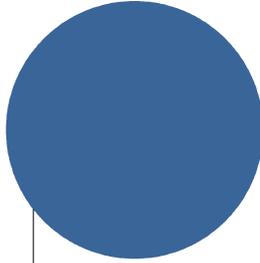
Interest Earnings  
100.00%

<b>Beginning Fund Balance : \$ 362,933</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Interest Earnings	\$ 3,058	\$ 4,232	\$ 1,000	\$ 1,150	\$ 300
Grants/Reimbursements/Contributions	\$ -	\$ 400	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 3,058</b>	<b>\$ 4,632</b>	<b>\$ 1,000</b>	<b>\$ 1,150</b>	<b>\$ 300</b>
Interfund Charges/Transfers Out	\$ 5,000	\$ 2,700	\$ 17,100	\$ 1,000	\$ 300
<b>Transfers</b>	<b>\$ 5,000</b>	<b>\$ 2,700</b>	<b>\$ 17,100</b>	<b>\$ 1,000</b>	<b>\$ 300</b>
<b>Total Expenditures</b>	<b>\$ 5,000</b>	<b>\$ 2,700</b>	<b>\$ 17,100</b>	<b>\$ 1,000</b>	<b>\$ 300</b>
<b>Revenues Less Expenses</b>					<b>\$ -</b>
<b>Ending Fund Balance: \$ 362,933</b>					

City of Huntsville  
 Adopted Budget  
 FY 2017-18  
 601 Court Security SRF

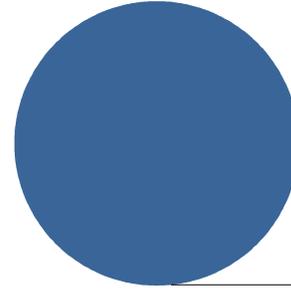


Total Revenue



Municipal Court Fines  
100.00%

Operating Expenditures



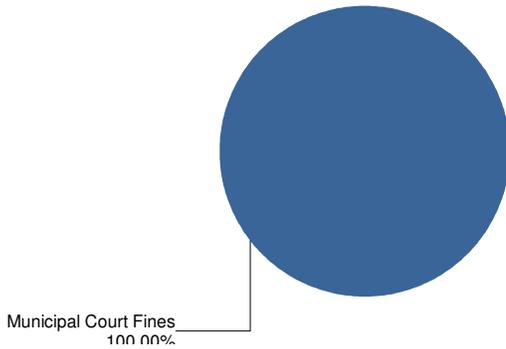
Services and Utilities  
100.00%

<b>Beginning Fund Balance : \$ 43,957</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Municipal Court Fines	\$ 16,720	\$ 20,947	\$ 18,441	\$ 27,313	\$ 31,739
Interest Earnings	\$ 95	\$ 14	\$ 25	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 16,815</b>	<b>\$ 20,961</b>	<b>\$ 18,466</b>	<b>\$ 27,313</b>	<b>\$ 31,739</b>
Services and Utilities	\$ -	\$ -	\$ 25,000	\$ -	\$ 54,000
<b>Operating Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 54,000</b>
Transfer to Capital	\$ 16,250	\$ 15,828	\$ 17,507	\$ 17,507	\$ 17,994
<b>Transfers</b>	<b>\$ 16,250</b>	<b>\$ 15,828</b>	<b>\$ 17,507</b>	<b>\$ 17,507</b>	<b>\$ 17,994</b>
<b>Total Expenditures</b>	<b>\$ 16,250</b>	<b>\$ 15,828</b>	<b>\$ 42,507</b>	<b>\$ 17,507</b>	<b>\$ 71,994</b>
<b>Revenues Less Expenses</b>					<b>\$ (40,255)</b>
<b>Ending Fund Balance: \$</b>					<b>3,702</b>

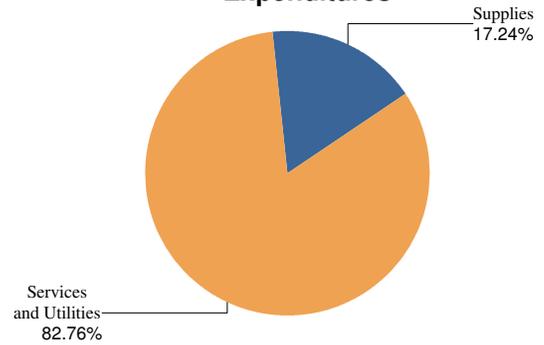
*City of Huntsville*  
**Adopted Budget**  
**FY 2017-18**  
**602 Court Technology SRF**



**Total Revenue**



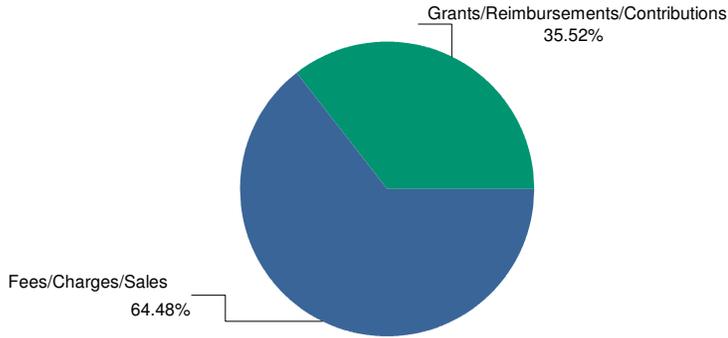
**Operating Expenditures**



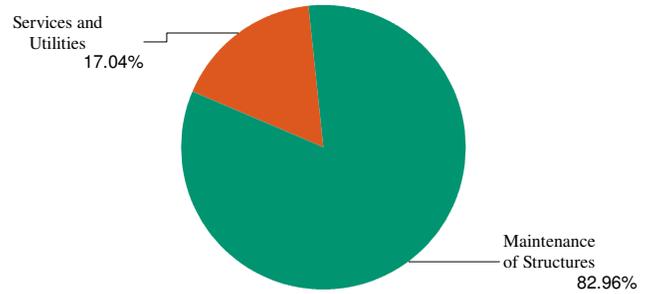
<b>Beginning Fund Balance : \$ 157,671</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Municipal Court Fines	\$ 22,293	\$ 27,929	\$ 24,594	\$ 36,417	\$ 42,319
Interest Earnings	\$ 1,226	\$ 95	\$ 100	\$ 24	\$ -
<b>Total Revenues</b>	<b>\$ 23,519</b>	<b>\$ 28,024</b>	<b>\$ 24,694</b>	<b>\$ 36,441</b>	<b>\$ 42,319</b>
Supplies	\$ 3,354	\$ 4,484	\$ 4,800	\$ 1,787	\$ 5,000
Services and Utilities	\$ -	\$ 20,000	\$ 24,200	\$ 23,163	\$ 24,000
Capital Outlays	\$ 25,020	\$ -	\$ -	\$ -	\$ -
<b>Operating Expenditures</b>	<b>\$ 28,374</b>	<b>\$ 24,484</b>	<b>\$ 29,000</b>	<b>\$ 24,950</b>	<b>\$ 29,000</b>
<b>Total Expenditures</b>	<b>\$ 28,374</b>	<b>\$ 24,484</b>	<b>\$ 29,000</b>	<b>\$ 24,950</b>	<b>\$ 29,000</b>
<b>Revenues Less Expenses</b>					<b>\$ 13,319</b>
<b>Ending Fund Balance: \$</b>					<b>170,990</b>



Total Revenue



Operating Expenditures

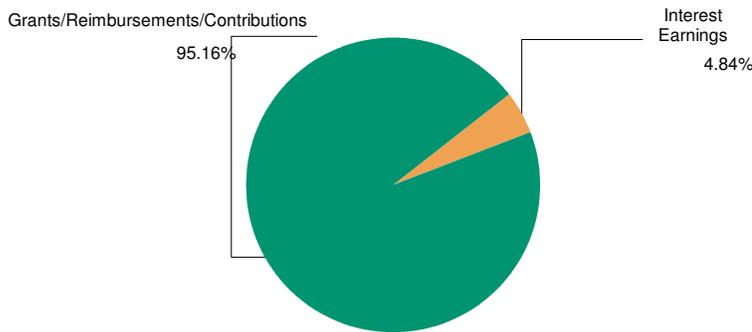


Beginning Fund Balance : \$ 157,653

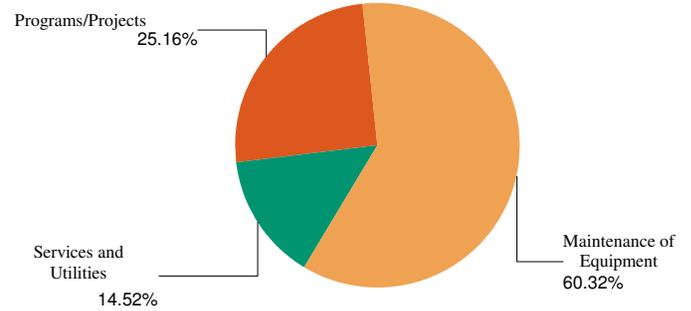
	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Fees/Charges/Sales	\$ 18,285	\$ 18,150	\$ 18,150	\$ 18,150	\$ 18,150
Interest Earnings	\$ 6	\$ 109	\$ 100	\$ 6	\$ -
Grants/Reimbursements/Contributions	\$ 3,456	\$ 16,905	\$ 25,000	\$ 15,743	\$ 10,000
Other Revenues	\$ 56,133	\$ 97,000	\$ 5,000	\$ 5,000	\$ -
<b>Total Revenues</b>	<b>\$ 77,879</b>	<b>\$ 132,164</b>	<b>\$ 48,250</b>	<b>\$ 38,899</b>	<b>\$ 28,150</b>
Salaries/Other Pay/Benefits	\$ 100	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ 400	\$ -	\$ -
Maintenance of Structures	\$ 7,661	\$ 35,950	\$ 61,040	\$ 45,349	\$ 31,650
Services and Utilities	\$ 504	\$ 451	\$ 6,200	\$ 7,687	\$ 6,500
<b>Operating Expenditures</b>	<b>\$ 8,265</b>	<b>\$ 36,401</b>	<b>\$ 67,640</b>	<b>\$ 53,037</b>	<b>\$ 38,150</b>
Transfer to Capital	\$ -	\$ 67,000	\$ -	\$ -	\$ -
<b>Transfers</b>	<b>\$ -</b>	<b>\$ 67,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 8,265</b>	<b>\$ 103,401</b>	<b>\$ 67,640</b>	<b>\$ 53,037</b>	<b>\$ 38,150</b>
<b>Revenues Less Expenses</b>					<b>\$ (10,000)</b>
<b>Ending Fund Balance: \$</b>					<b>147,653</b>



Total Revenue



Operating Expenditures



Beginning Fund Balance : \$ 68,856

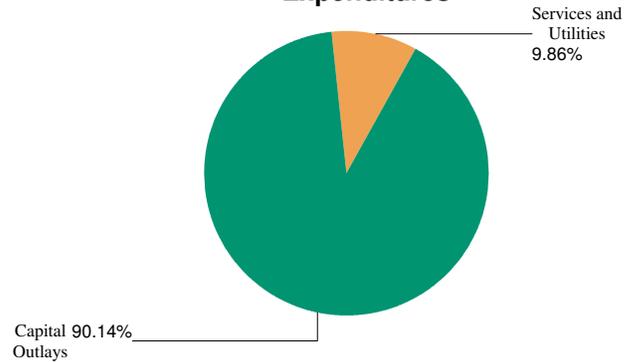
	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Fees/Charges/Sales	\$ 117	\$ 9	\$ -	\$ 140	\$ -
Interest Earnings	\$ 96	\$ 44	\$ 50	\$ 28	\$ 1,500
Grants/Reimbursements/Contributions	\$ 16,681	\$ 15,441	\$ 16,350	\$ 15,890	\$ 29,500
<b>Total Revenues</b>	<b>\$ 16,894</b>	<b>\$ 15,494</b>	<b>\$ 16,400</b>	<b>\$ 16,058</b>	<b>\$ 31,000</b>
Supplies	\$ -	\$ -	\$ 450	\$ 14	\$ -
Maintenance of Equipment	\$ 2,594	\$ 6,107	\$ 7,500	\$ 3,718	\$ 18,700
Services and Utilities	\$ -	\$ -	\$ -	\$ -	\$ 4,500
Programs/Projects	\$ 4,713	\$ 7,925	\$ 8,450	\$ 7,746	\$ 7,800
<b>Operating Expenditures</b>	<b>\$ 7,307</b>	<b>\$ 14,032</b>	<b>\$ 16,400</b>	<b>\$ 11,479</b>	<b>\$ 31,000</b>
<b>Total Expenditures</b>	<b>\$ 7,307</b>	<b>\$ 14,032</b>	<b>\$ 16,400</b>	<b>\$ 11,479</b>	<b>\$ 31,000</b>
<b>Revenues Less Expenses</b>					<b>\$ -</b>
<b>Ending Fund Balance:</b>					<b>\$ 68,856</b>



611 Police Seizure & Forfeiture SRF

Total Revenue

Operating Expenditures



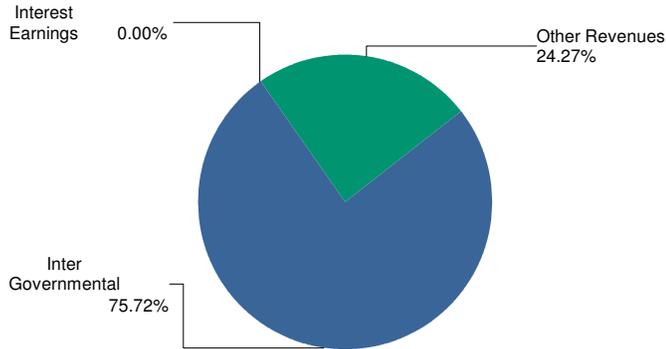
<b>Beginning Fund Balance : \$ 94,009</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Fees/Charges/Sales	\$ 24,009	\$ 19,200	\$ -	\$ 3,938	\$ -
Interest Earnings	\$ 57	\$ 32	\$ -	\$ 34	\$ -
<b>Total Revenues</b>	<b>\$ 23,952</b>	<b>\$ 19,232</b>	<b>\$ -</b>	<b>\$ 3,903</b>	<b>\$ -</b>
Supplies	\$ 1,200	\$ -	\$ -	\$ -	\$ -
Services and Utilities	\$ 4,800	\$ 4,320	\$ 5,760	\$ 3,840	\$ 5,760
Capital Outlays	\$ 47,616	\$ -	\$ 50,760	\$ -	\$ 52,668
<b>Operating Expenditures</b>	<b>\$ 53,616</b>	<b>\$ 4,320</b>	<b>\$ 56,520</b>	<b>\$ 3,840</b>	<b>\$ 58,428</b>
Interfund Charges/Transfers Out	\$ 24,000	\$ -	\$ -	\$ -	\$ -
<b>Transfers</b>	<b>\$ 24,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 77,616</b>	<b>\$ 4,320</b>	<b>\$ 56,520</b>	<b>\$ 3,840</b>	<b>\$ 58,428</b>
<b>Revenues Less Expenses</b>					<b>\$ (58,428)</b>
<b>Ending Fund Balance:</b>					<b>\$ 35,581</b>



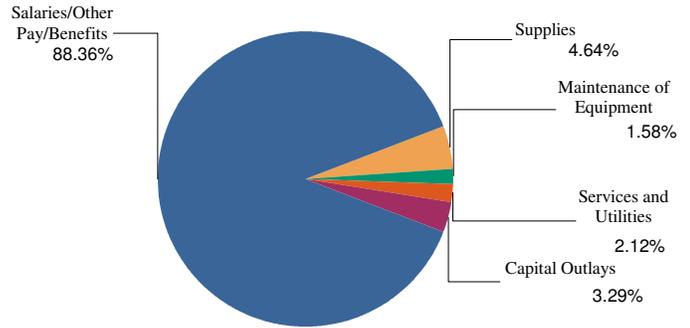
Adopted Budget  
FY 2017-18

612 PD School Resource Officer SRF

Total Revenue



Operating Expenditures



Beginning Fund Balance : \$ 78,060

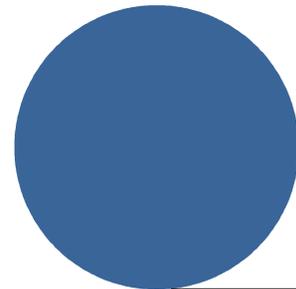
	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Inter Governmental	\$ 403,701	\$ 442,797	\$ 453,358	\$ 453,358	\$ 475,752
Interest Earnings	\$ 55	\$ 25	\$ 50	\$ 237	\$ 24
Other Revenues	\$ 126,193	\$ 130,914	\$ 129,904	\$ 129,904	\$ 152,488
<b>Total Revenues</b>	<b>\$ 529,949</b>	<b>\$ 573,736</b>	<b>\$ 583,312</b>	<b>\$ 583,499</b>	<b>\$ 628,264</b>
Salaries/Other Pay/Benefits	\$ 470,516	\$ 488,625	\$ 521,388	\$ 505,741	\$ 542,338
Supplies	\$ 17,273	\$ 15,537	\$ 27,800	\$ 18,671	\$ 28,500
Maintenance of Equipment	\$ 3,690	\$ 6,579	\$ 6,200	\$ 5,462	\$ 9,700
Services and Utilities	\$ 9,386	\$ 9,491	\$ 14,560	\$ 9,143	\$ 13,012
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 20,200
<b>Operating Expenditures</b>	<b>\$ 500,865</b>	<b>\$ 520,232</b>	<b>\$ 569,948</b>	<b>\$ 539,017</b>	<b>\$ 613,750</b>
Interfund Charges/Transfers Out	\$ 19,284	\$ 16,564	\$ 16,564	\$ 16,564	\$ 24,424
<b>Transfers</b>	<b>\$ 19,284</b>	<b>\$ 16,564</b>	<b>\$ 16,564</b>	<b>\$ 16,564</b>	<b>\$ 24,424</b>
<b>Total Expenditures</b>	<b>\$ 520,149</b>	<b>\$ 536,796</b>	<b>\$ 586,512</b>	<b>\$ 555,581</b>	<b>\$ 638,174</b>
<b>Revenues Less Expenses</b>					<b>\$ (9,910)</b>
<b>Ending Fund Balance:</b>					<b>\$ 68,150</b>



613 PD Fed Equitable Sharing Fds SRF

Total Revenue

Operating Expenditures



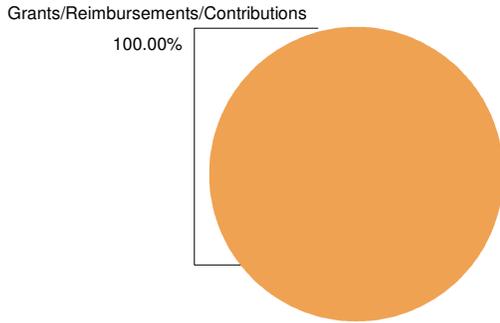
Supplies  
100.00%

Beginning Fund Balance : \$ 135,964					
	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Interest Earnings	\$ 8	\$ 145	\$ -	\$ -	\$ -
Other Revenues	\$ 181,060	\$ -	\$ -	\$ 13,934	\$ -
<b>Total Revenues</b>	<b>\$ 181,068</b>	<b>\$ 145</b>	<b>\$ -</b>	<b>\$ 13,934</b>	<b>\$ -</b>
Supplies	\$ 88,701	\$ 73,582	\$ 139,046	\$ 5,000	\$ 135,656
<b>Operating Expenditures</b>	<b>\$ 88,701</b>	<b>\$ 73,582</b>	<b>\$ 139,046</b>	<b>\$ 5,000</b>	<b>\$ 135,656</b>
<b>Total Expenditures</b>	<b>\$ 88,701</b>	<b>\$ 73,582</b>	<b>\$ 139,046</b>	<b>\$ 5,000</b>	<b>\$ 135,656</b>
<b>Revenues Less Expenses</b>					<b>\$ (135,656)</b>
<b>Ending Fund Balance:</b>					<b>\$ 308</b>

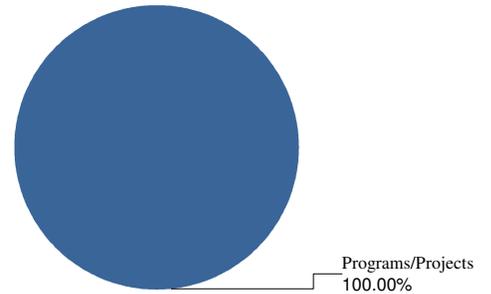


Adopted Budget  
FY 2017-18  
614 Police Grants SRF

Total Revenue



Operating Expenditures

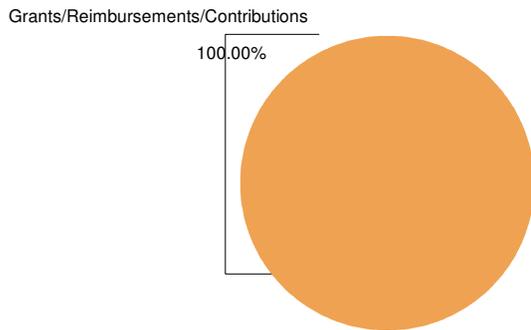


<b>Beginning Fund Balance : \$ 2,915</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Interest Earnings	\$ 87	\$ 20	\$ 40	\$ 97	\$ -
Grants/Reimbursements/Contributions	\$ 86,340	\$ 425,517	\$ 117,000	\$ 97,860	\$ 140,640
Other Revenues	\$ -	\$ 1	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 86,426</b>	<b>\$ 425,538</b>	<b>\$ 117,040</b>	<b>\$ 97,956</b>	<b>\$ 140,640</b>
Programs/Projects	\$ 86,668	\$ 429,155	\$ 150,000	\$ 114,535	\$ 140,640
<b>Operating Expenditures</b>	<b>\$ 86,668</b>	<b>\$ 429,155</b>	<b>\$ 150,000</b>	<b>\$ 114,535</b>	<b>\$ 140,640</b>
<b>Total Expenditures</b>	<b>\$ 86,668</b>	<b>\$ 429,155</b>	<b>\$ 150,000</b>	<b>\$ 114,535</b>	<b>\$ 140,640</b>
<b>Revenues Less Expenses</b>					<b>\$ -</b>
<b>Ending Fund Balance: \$ 2,915</b>					

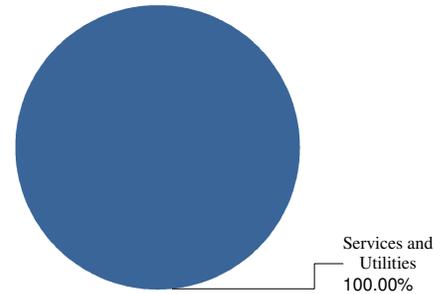


615 Library Children's Programs SRF

Total Revenue



Operating Expenditures

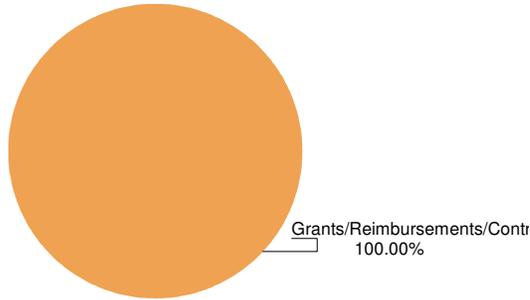


<b>Beginning Fund Balance : \$</b>						<b>7,428</b>
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>	
Interest Earnings	\$ -	\$ 3	\$ -	\$ -	\$ -	
Grants/Reimbursements/Contributions	\$ -	\$ 5,000	\$ 1,800	\$ -	\$ 900	
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 5,003</b>	<b>\$ 1,800</b>	<b>\$ -</b>	<b>\$ 900</b>	
Services and Utilities	\$ 800	\$ 700	\$ 1,800	\$ 1,410	\$ 900	
<b>Operating Expenditures</b>	<b>\$ 800</b>	<b>\$ 700</b>	<b>\$ 1,800</b>	<b>\$ 1,410</b>	<b>\$ 900</b>	
<b>Total Expenditures</b>	<b>\$ 800</b>	<b>\$ 700</b>	<b>\$ 1,800</b>	<b>\$ 1,410</b>	<b>\$ 900</b>	
<b>Revenues Less Expenses</b>						<b>\$ -</b>
<b>Ending Fund Balance: \$</b>						<b>7,428</b>

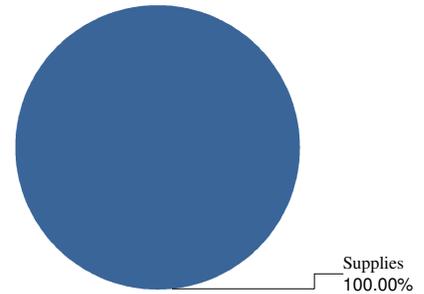
*City of Huntsville*  
**Adopted Budget**  
**FY 2017-18**  
**616 Library Donations SRF**



**Total Revenue**



**Operating Expenditures**

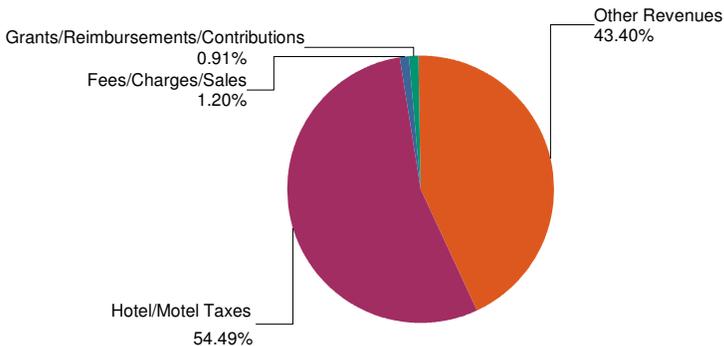


<b>Beginning Fund Balance : \$</b>					<b>300</b>
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Interest Earnings	\$ -	\$ 2	\$ -	\$ -	\$ -
Grants/Reimbursements/Contributions	\$ 1,406	\$ 4,783	\$ 9,000	\$ 1,678	\$ 7,050
<b>Total Revenues</b>	<b>\$ 1,406</b>	<b>\$ 4,785</b>	<b>\$ 9,000</b>	<b>\$ 1,678</b>	<b>\$ 7,050</b>
Supplies	\$ 3,253	\$ 7,742	\$ 9,000	\$ 2,942	\$ 7,050
<b>Operating Expenditures</b>	<b>\$ 3,253</b>	<b>\$ 7,742</b>	<b>\$ 9,000</b>	<b>\$ 2,942</b>	<b>\$ 7,050</b>
<b>Total Expenditures</b>	<b>\$ 3,253</b>	<b>\$ 7,742</b>	<b>\$ 9,000</b>	<b>\$ 2,942</b>	<b>\$ 7,050</b>
<b>Revenues Less Expenses</b>					<b>\$ -</b>
<b>Ending Fund Balance: \$</b>					<b>300</b>

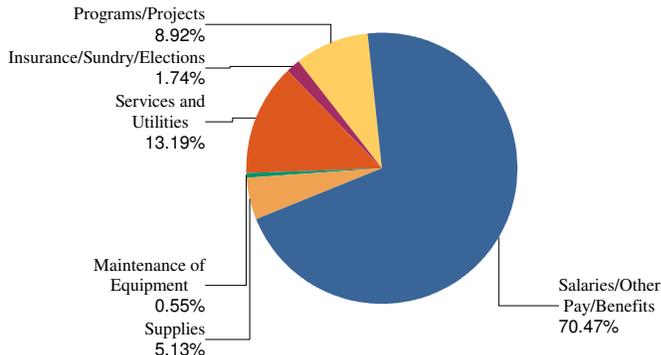


**Adopted Budget  
FY 2017-18  
618 Arts Center SRF**

**Total Revenue**



**Operating Expenditures**



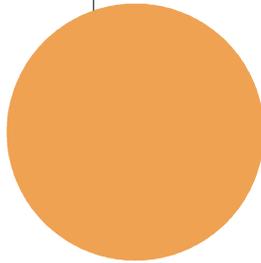
**Beginning Fund Balance : \$ 138,698**

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Fees/Charges/Sales	\$ 7,526	\$ 6,995	\$ 3,648	\$ 4,372	\$ 2,648
Interest Earnings	\$ 14	\$ 98	\$ -	\$ 140	\$ -
Grants/Reimbursements/Contributions	\$ 2,250	\$ 15,777	\$ 2,000	\$ 783	\$ 2,000
Other Revenues	\$ 88,598	\$ 85,219	\$ 89,930	\$ 90,860	\$ 95,568
Hotel/Motel Taxes	\$ 128,098	\$ 124,123	\$ 120,000	\$ 103,357	\$ 120,000
<b>Total Revenues</b>	<b>\$ 226,486</b>	<b>\$ 232,212</b>	<b>\$ 215,578</b>	<b>\$ 199,512</b>	<b>\$ 220,216</b>
Salaries/Other Pay/Benefits	\$ 102,956	\$ 118,238	\$ 126,313	\$ 120,878	\$ 128,029
Supplies	\$ 7,274	\$ 8,414	\$ 8,755	\$ 8,767	\$ 9,325
Maintenance of Equipment	\$ 1,130	\$ 1,020	\$ 1,000	\$ 756	\$ 1,000
Services and Utilities	\$ 23,690	\$ 23,084	\$ 25,195	\$ 6,071	\$ 23,966
Insurance/Sundry/Elections	\$ 3,117	\$ 3,136	\$ 3,165	\$ 3,069	\$ 3,165
Programs/Projects	\$ 12,758	\$ 36,878	\$ 14,500	\$ 14,328	\$ 16,200
Miscellaneous Projects	\$ 37,180	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000
<b>Operating Expenditures</b>	<b>\$ 188,105</b>	<b>\$ 225,770</b>	<b>\$ 218,928</b>	<b>\$ 193,869</b>	<b>\$ 221,685</b>
Interfund Charges/Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ 1,041
<b>Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,041</b>
<b>Total Expenditures</b>	<b>\$ 188,105</b>	<b>\$ 225,770</b>	<b>\$ 218,928</b>	<b>\$ 193,869</b>	<b>\$ 222,726</b>
<b>Revenues Less Expenses</b>					<b>\$ (2,510)</b>
				<b>Ending Fund Balance:</b>	<b>\$ 136,188</b>



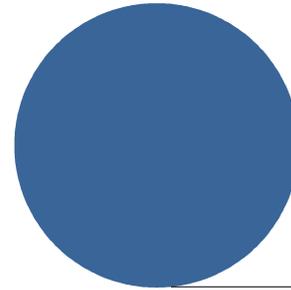
Total Revenue

Grants/Reimbursements/Contributions  
100.00%



Operating Expenditures

Services and Utilities  
100.00%



Beginning Fund Balance : \$ 27,753

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Interest Earnings	\$ 1	\$ 13	\$ -	\$ -	\$ -
Grants/Reimbursements/Contributions	\$ 4,257	\$ 4,157	\$ 4,157	\$ 4,032	\$ 4,032
Other Revenues	\$ 15,293	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 19,551</b>	<b>\$ 4,170</b>	<b>\$ 4,157</b>	<b>\$ 4,032</b>	<b>\$ 4,032</b>
Services and Utilities	\$ -	\$ -	\$ -	\$ -	\$ 27,753
<b>Operating Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,753</b>
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,753</b>
<b>Revenues Less Expenses</b>					<b>\$ (23,721)</b>
<b>Ending Fund Balance:</b>					<b>\$ 4,032</b>

*City of Huntsville*  
**Adopted Budget**  
**FY 2017-18**  
**620 HOME & NSP Grants SRF**



**Total Revenue**

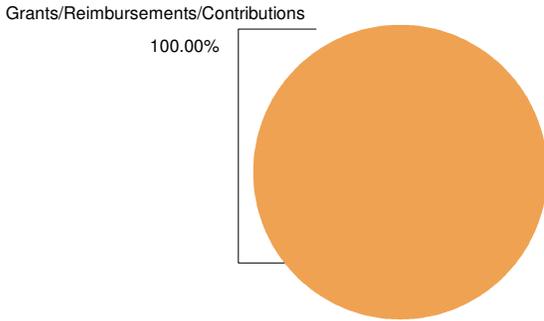
**Operating  
Expenditures**

<b>Beginning Fund Balance : \$</b>						-
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>	
Interest Earnings	\$ 2	\$ 40	\$ -	\$ -	\$ -	-
Grants/Reimbursements/Contributions	\$ -	\$ -	\$ -	\$ 4,454	\$ -	-
<b>Total Revenues</b>	<b>\$ 2</b>	<b>\$ 40</b>	<b>\$ -</b>	<b>\$ 4,454</b>	<b>\$ -</b>	<b>-</b>
Services and Utilities	\$ 139	\$ -	\$ -	\$ -	\$ -	-
<b>Operating Expenditures</b>	<b>\$ 139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Revenues Less Expenses</b>						<b>\$ -</b>
<b>Ending Fund Balance: \$</b>						<b>-</b>

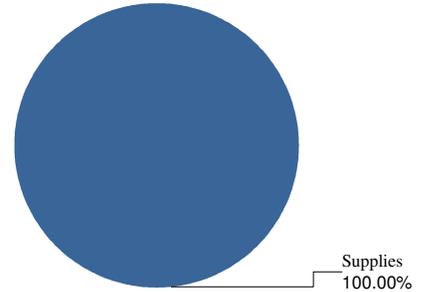
*City of Huntsville*  
**Adopted Budget**  
**FY 2017-18**  
**625 Huntsville Beautification/KHB**



**Total Revenue**



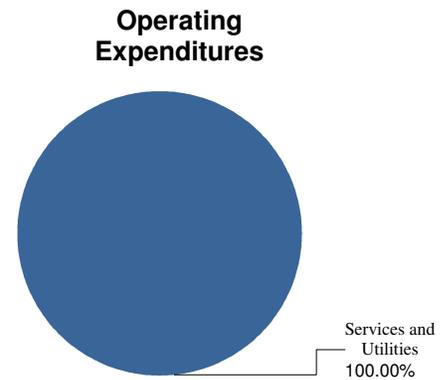
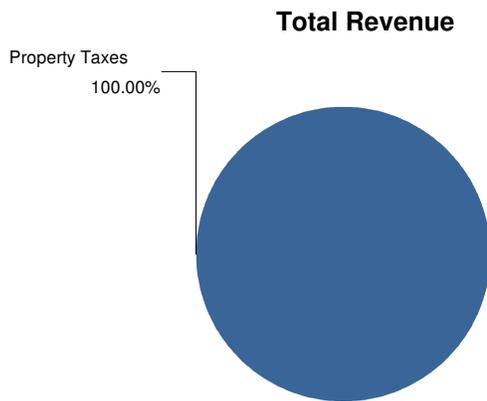
**Operating Expenditures**



<b>Beginning Fund Balance : \$</b>						<b>21,620</b>
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>	
Interest Earnings	\$ 32	\$ 15	\$ -	\$ -	\$ -	-
Grants/Reimbursements/Contributions	\$ 1,429	\$ 707	\$ 2,500	\$ -	\$ 2,500	2,500
<b>Total Revenues</b>	<b>\$ 1,461</b>	<b>\$ 722</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>2,500</b>
Supplies	\$ 3,784	\$ -	\$ 2,500	\$ 695	\$ 2,500	2,500
<b>Operating Expenditures</b>	<b>\$ 3,784</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 695</b>	<b>\$ 2,500</b>	<b>2,500</b>
<b>Total Expenditures</b>	<b>\$ 3,784</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 695</b>	<b>\$ 2,500</b>	<b>2,500</b>
<b>Revenues Less Expenses</b>						<b>\$ -</b>
<b>Ending Fund Balance: \$</b>						<b>21,620</b>



**Adopted Budget  
FY 2017-18  
630 TIRZ #1 Fund**

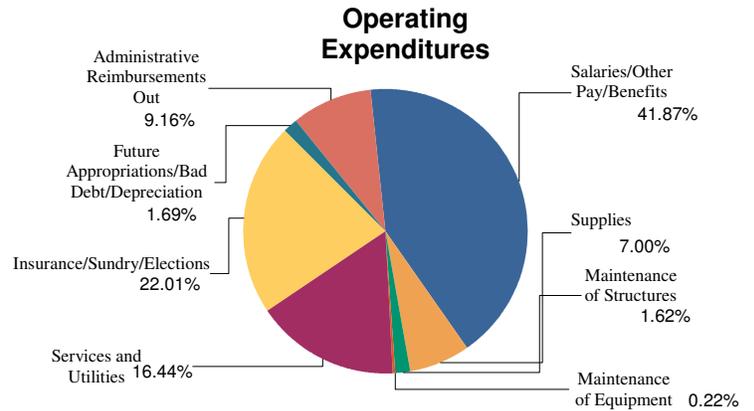
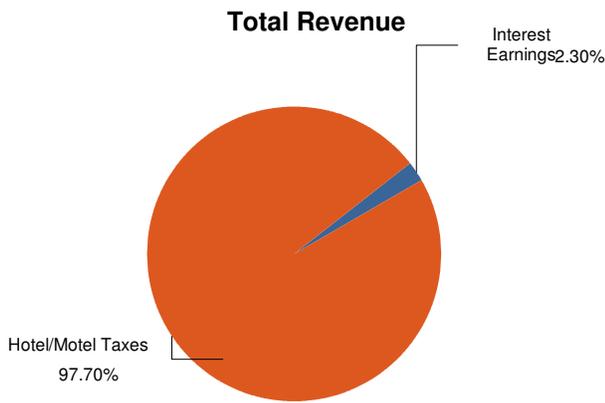


<b>Beginning Fund Balance : \$ 38,602</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Property Taxes	\$ 115,515	\$ 162,243	\$ 185,763	\$ 218,285	\$ 218,285
Interest Earnings	\$ 31	\$ 11	\$ -	\$ -	\$ -
Other Revenues	\$ -	\$ 5	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 115,547</b>	<b>\$ 162,249</b>	<b>\$ 185,763</b>	<b>\$ 218,285</b>	<b>\$ 218,285</b>
Services and Utilities	\$ -	\$ -	\$ 185,763	\$ -	\$ 218,285
<b>Operating Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,763</b>	<b>\$ -</b>	<b>\$ 218,285</b>
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,763</b>	<b>\$ -</b>	<b>\$ 218,285</b>
<b>Revenues Less Expenses</b>					<b>\$ -</b>
<b>Ending Fund Balance: \$ 38,602</b>					



Adopted Budget  
FY 2017-18

663 H/M Tax- Tourism & Visitors Cntr



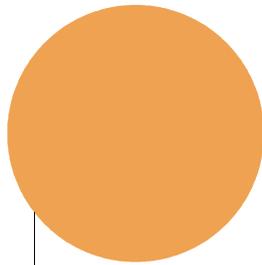
Beginning Fund Balance : \$ 319,879

	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Budget
Interest Earnings	\$ 11,216	\$ 14,427	\$ 10,000	\$ 15,707	\$ 14,807
Grants/Reimbursements/Contributions	\$ 400	\$ -	\$ -	\$ 600	\$ -
Other Revenues	\$ 100	\$ -	\$ 16,100	\$ -	\$ -
Hotel/Motel Taxes	\$ 770,863	\$ 744,736	\$ 630,000	\$ 617,769	\$ 630,000
<b>Total Revenues</b>	<b>\$ 782,579</b>	<b>\$ 759,163</b>	<b>\$ 656,100</b>	<b>\$ 634,077</b>	<b>\$ 644,807</b>
Salaries/Other Pay/Benefits	\$ 192,456	\$ 211,339	\$ 224,254	\$ 218,151	\$ 233,216
Supplies	\$ 24,758	\$ 31,170	\$ 123,900	\$ 25,815	\$ 39,000
Maintenance of Structures	\$ 7,385	\$ 3,352	\$ 5,000	\$ 477	\$ 9,000
Maintenance of Equipment	\$ 18	\$ 61	\$ 1,500	\$ 60	\$ 1,250
Services and Utilities	\$ 54,764	\$ 46,333	\$ 80,030	\$ 114,474	\$ 91,580
Insurance/Sundry/Elections	\$ 111,878	\$ 157,777	\$ 178,698	\$ 108,662	\$ 122,616
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 9,390
Administrative Reimbursements Out	\$ 45,715	\$ 48,836	\$ 50,760	\$ 50,760	\$ 51,004
<b>Operating Expenditures</b>	<b>\$ 436,974</b>	<b>\$ 498,869</b>	<b>\$ 664,142</b>	<b>\$ 518,398</b>	<b>\$ 557,056</b>
Interfund Charges/Transfers Out	\$ 19,250	\$ 16,855	\$ 14,813	\$ 14,813	\$ 6,635
Transfer to Capital	\$ 50,000	\$ 340,528	\$ -	\$ 1,340,000	\$ 90,000
<b>Transfers</b>	<b>\$ 69,250</b>	<b>\$ 357,383</b>	<b>\$ 14,813</b>	<b>\$ 1,354,813</b>	<b>\$ 96,635</b>
<b>Total Expenditures</b>	<b>\$ 506,224</b>	<b>\$ 856,252</b>	<b>\$ 678,955</b>	<b>\$ 1,873,211</b>	<b>\$ 653,691</b>
<b>Revenues Less Expenses</b>					<b>\$ (58,884)</b>
<b>Ending Fund Balance: \$</b>					<b>260,995</b>



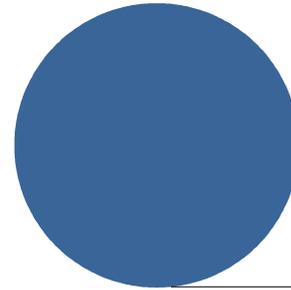
665 Hotel/Motel Tax - Statue Contrib

Total Revenue



Grants/Reimbursements/Contributions  
100.00%

Operating Expenditures



Programs/Projects  
100.00%

<b>Beginning Fund Balance : \$ 58,355</b>					
	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Budget</b>
Interest Earnings	\$ 1,004	\$ 38	\$ 40	\$ -	\$ -
Grants/Reimbursements/Contributions	\$ 2,750	\$ 2,650	\$ 2,000	\$ 5,639	\$ 2,000
<b>Total Revenues</b>	<b>\$ 3,754</b>	<b>\$ 2,688</b>	<b>\$ 2,040</b>	<b>\$ 5,639</b>	<b>\$ 2,000</b>
Programs/Projects	\$ 668	\$ 869	\$ -	\$ 1,573	\$ 1,200
<b>Operating Expenditures</b>	<b>\$ 668</b>	<b>\$ 869</b>	<b>\$ -</b>	<b>\$ 1,573</b>	<b>\$ 1,200</b>
<b>Total Expenditures</b>	<b>\$ 668</b>	<b>\$ 869</b>	<b>\$ -</b>	<b>\$ 1,573</b>	<b>\$ 1,200</b>
<b>Revenues Less Expenses</b>					<b>\$ 800</b>
<b>Ending Fund Balance: \$</b>					<b>59,155</b>

# *Department Overview*

*FY 2017-18*

Return to  
[Readers Guide](#)

City of  
Huntsville



## ***Our Goals and Effectiveness***

The City of Huntsville's leadership is intensely committed to our community and exercises great diligence in planning for the future of Huntsville. The Huntsville Horizon Plan, the first comprehensive plan for the City of Huntsville, was completed in fiscal year 2006-2007. The Comprehensive Plan is designed as a framework for the future development of the City and its two-mile planning jurisdiction over the next 20 years and beyond. It is intended to guide the community's decisions regarding its future physical, economic, and social development. The Comprehensive Plan plays a significant role in the development of goals and guided the Council's ongoing strategic planning process.

The strategic planning process provides the City Council the opportunity to determine their vision for the long-term future of Huntsville and set goals to accomplish that vision. The City periodically conducts a citizen's survey to allow the Council to focus on our citizen's priorities and interests. Equipped with the results of the citizen survey and the Comprehensive Plan, the City Council and senior staff engage in yearly strategic planning sessions in order to plan for the future of Huntsville. The plans and goals that result from these sessions guide the entire organization not only in decisions pertaining to special projects and programs, but also in daily operations.

Each department of the City seeks to fulfill the City Council's strategic plan and the Huntsville Horizon Comprehensive Plan through every service they perform. Each City department has outlined their major function and purpose and has aligned themselves with the Council goals over which they have especially significant and vital influence. In order to succeed in the fulfillment of these goals, department staff has identified intermediate operational objectives for the coming year. Department staff has also identified key measures to determine the effectiveness of their services in achieving their purposes, goals, and objectives. When coupled with prior year accomplishments, these objectives and measures help us mark our progress toward the achievement of the City Council's vision for the future of our City and our pursuit of excellence in service.



## **City Council Strategic Plan Goals**

City Appearance – Provide policies, amenities, and all events that enhance the City's already beautiful and historic natural environment.

Communications – Provide public information outreach efforts that inform the public of City operations, accomplishments and policies and allows for citizens input on matter of Council policy.

Economic Development – Promote and enhance a strong and diverse economy.

Infrastructure – Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Resource Development – Enhance the quality of life for citizens, businesses and visitors by leveraging the human and fiscal resources available to the community.

Finance – Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.

Public Safety – Provide safety and security for all citizens

Long Range Planning – Match available long-range financing capacity with projects to improve and sustain the quality of life of the citizens of Huntsville.

## **Establishing our Long-term Goals and Short-term Objectives**

### **Long-term Goal**

*City Appearance - Provide policies, amenities, and events that enhance the City's already beautiful and historic natural environment.*

#### **FY 2017-18 Short –term Objective**

- **Complete a Code Enforcement review with specific emphasis on the State Highway 30/11<sup>th</sup> Street/Highway 190 and State Highway 75 South/Sam Houston Avenue/State Highway 75 North corridors to ensure the best possible impression for citizens and visitors**
- **Review and consider various proposals for a smoking ordinance**

### **Long-term Goal**

*Communications - Provide public information outreach efforts that inform the public of City operations, accomplishments and policies and allows for citizens input on matters of Council policy.*

#### **FY 2017-18 Short –term Objective**

- **Review and consider a proposal(s) for the construction of a digital message sign to improve citizen and visitor access to City information.**

### **Long-term Goal**

*Economic Development – Promote and enhance a strong and diverse economy.*

#### **FY 2017-18 Short –term Objective**

- **Ensure City Council consideration of a construction contract for the Sam Houston Statue Visitor Center Expansion**
- **Review and consider proposals and opportunities to fund economic development.**
- **In conjunction with the 2017-2018 Budget process, review and consider a proposal to for a comprehensive brand review to enhance the City's identity and marketing efforts to potential visitors.**

### **Long-term Goal**

*Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.*

#### **FY 2017-18 Short-term Objective**

- **Complete construction of the new Solid Waste Transfer Station.**
- **Complete the construction of the TXDOT Transportation Alternatives Program sidewalk grant.**
- **Complete phases 1 and 2 of construction of the Town Creek Drainage Project**
- **Commence and complete significant portion of design of all Proposition 3 projects.**
- **Complete construction of the Huntsville Animal Shelter**
- **In conjunction with the 2017-18 budget process, review and consider a proposal for a comprehensive Transportation Plan**

## Long-term Goal

*Resource Development - Enhance the quality of life for citizens, businesses and visitors by leveraging the human and fiscal resources available to the community.*

### FY 2017-18 Short-term Objective

- In conjunction with the 2017-2018 Budget process, review and consider a proposal for a comprehensive pay and classification study for the organization.
- Conduct a workshop and thoroughly review all opportunities for grants to pursue a Recreation Center, including a financial plan for any funding gaps not covered by grant prospects.

## Long-term Goal

*Finance - Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.*

### FY 2017-18 Short-term Objective

- Complete a thorough review of all elements of the City's healthcare benefits including retiree healthcare offerings.

## Long-term Goal

*Public Safety - Provide safety and security for all citizens.*

### FY 2017-18 Short-term Objective

- Secure a location for Proposition 1 Public Safety facilities.



# Measuring our Effectiveness

## Human Resources Department

### Human Resources



- % of Eligible Employees Enrolled in Benefit Program
- % of New Hires that Successfully Complete Probation
- % Positions posted within two business days of final receipt in HR office
- % of employees satisfied with HR services based on survey
- Address employee relations claims within five business days
- Risk response to all call-out incidents within one hour

## Information Technology Department

### Information Technology



- Average Time to Resolve Help Desk Requests

## Finance Department

### Finance



- % of Monthly Financial Reports Released On-Schedule
- GFOA's Distinguished Budget Presentation Award Received
- GFOA's Excellence in Financial Reporting Award Received
- Unqualified Audit Opinion Received
- City of Huntsville's General Obligation Bond Rating
- City of Huntsville's Waterworks and Sewer System Bond Rating

### Purchasing



- External Satisfaction Survey
- Internal Satisfaction Survey
- NPI Excellence in Purchasing Award

### Municipal Court



- Average fine & costs collected per case disposed
- Clearance rate

### Utility Billing



- % of Monthly Bills Posted to Customer Accounts On-Time
- Number of Billing Adjustments to Correct Meter Reading and/or Billing Errors
- % of Utility Accounts With Balances More Than 30 Days Past Due
- Uncollectible Account Charge-Offs as a % of Total Dollars Billed

## Parks & Leisure Department

### Parks Maintenance



- % of Parks Maintenance Completed On-Schedule
- % of Time Spent Improvements to Parks/Recreation Facilities
- % of Time Spent on Special Projects (not maintenance related)
- % of Citizens Rating Parks Maintenance Services as Good or Excellent

### Aquatic Center



- Average Cost Per Participant Per Day in Aquatic Center Activities
- % of Citizens Rating Aquatic Services as Good or Excellent

### Building Services



- % of Non-Emergency Service Calls Responded to Within 3 Days
- Customer Satisfaction
- % of Emergency Service Calls Responded to Within 24 Hours

### Library



- Rate of Collection Turnover
- % of Collection Less than 5 Years Old
- Circulation Per Capita
- % Increase (Decrease) in Literacy Program Student Hours
- % Increase (Decrease) in Adult Program Attendance
- % Increase (Decrease) in Children's Program Attendance



# Measuring our Effectiveness

## Public Works Department

### Water Services



- Service Complaints as a % of total Customer Accounts
- % of Water Taps Completed Within 14 Days
- Ratio of Repair Work Orders to Preventative Maintenance Work Orders-Water Plant
- % of Citizens Rating Water Services as Good or Excellent

### Wastewater Services



- Service Complaints as a % of total Customer Accounts
- Number of Sanitary Sewer Overflows
- Ratio of Repair Work Orders to Preventative Maintenance Work Orders

### Solid Waste Services



- Service Complaints as a % of total Customer Accounts
- Ratio of Tons of Waste Transferred to Tons of Waste Recycled
- % of Citizens Rating Solid Waste Services as Good or Excellent

### Environmental Services



- % of Bacteriological Proficiency Tests Performed with Acceptable Scores of 90% or better with no false negatives
- % of Discharge Monitoring Report Quality Assurance Proficiency Tests for Wastewater Analysis Performed with Acceptable Scores of 90% or better
- Number of "Required Action" Result Received from EPA and TCEQ laboratory and pretreatment program audits and inspections

### Street Services/Drainage



- % of Annual Lane Mile Scheduled Maintenance Completed
- % of Emergency Calls Responded to Within 4 Hours

### Garage Operations



- % of Preventative Maintenance work orders completed

## Engineering Department

### GIS



- Number of Mapping Requests Completed
- % of Time Spent on Special Projects

### Engineering



- % of Utility Permits reviewed within 5 days
- % of CIP projects completed Within Budget
- % of CIP projects completed on schedule
- % of Development projects completed
- % on Inter-Departmental programs completed

## Community & Economic Development Department

### Support Services



- % of customers satisfied with employees' knowledge of city services, policies, and procedures
- % of customers satisfied with employees being professional, courteous, and having a positive attitude

### Planning and Zoning



- % of Citizens Satisfied with City's Efforts to Plan for the Future

### Central Inspection



- % of Inspections Performed Within 24 hours of Request
- % of Complaints Investigated Within 24 hours of Receipt

### Health Inspection



- % of Complaints investigated within 24 hours of request
- % of total food establishments receiving a minimum of two inspections
- Number of reinspections required as a % of total food establishments
- % of citizens rating Health Inspection Services as good or excellent

### Main Street



- % of Occupancy in the Downtown District
- % of Total Downtown Businesses Participating in Business Marketing Organization (Huntsville Downtown Business Alliance) HDBA
- % of Increase (Decrease) in Participants in Main Street Events/Programs
- % of Citizens Rating Main Street Services as Good or Excellent



# Measuring our Effectiveness

## Public Safety Department

### Police Services



% of Citizens Rating Police Department Services as Good or Excellent

% of Citizens Rating Animal Control Services as Good or Excellent

### Fire Services



Number of Buildings Inspected as a % of Total Buildings

Average number of Training Hours by each Firefighter (Both paid & volunteer)

% of Citizens Rating Fire Department Services as Good or Excellent

## Tourism & Cultural Services

### Tourism, Visitor Center & Gift Shop



% Increase (Decrease) in Visitors to Visitor Center

### Cultural Services



% Increase (Decrease) in Visitors to Wynne Home

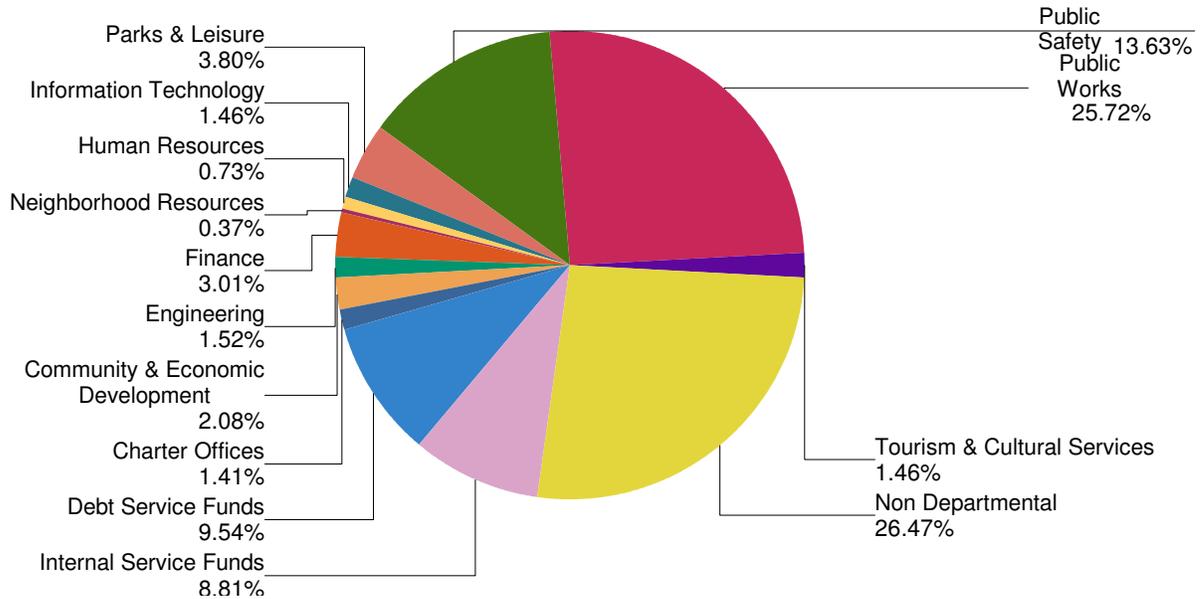
% Increase (Decrease) in Attendance at Art/Cultural Events (Arts Contracts)

% Increase (Decrease) in Number of Events/Activities Held (offered by Wynne Home)

% Increase (Decrease) in Number of Community Activities/Rentals

*City of Huntsville*  
**Summary of Adopted Expenses by Department**  
**FY 2017-18**

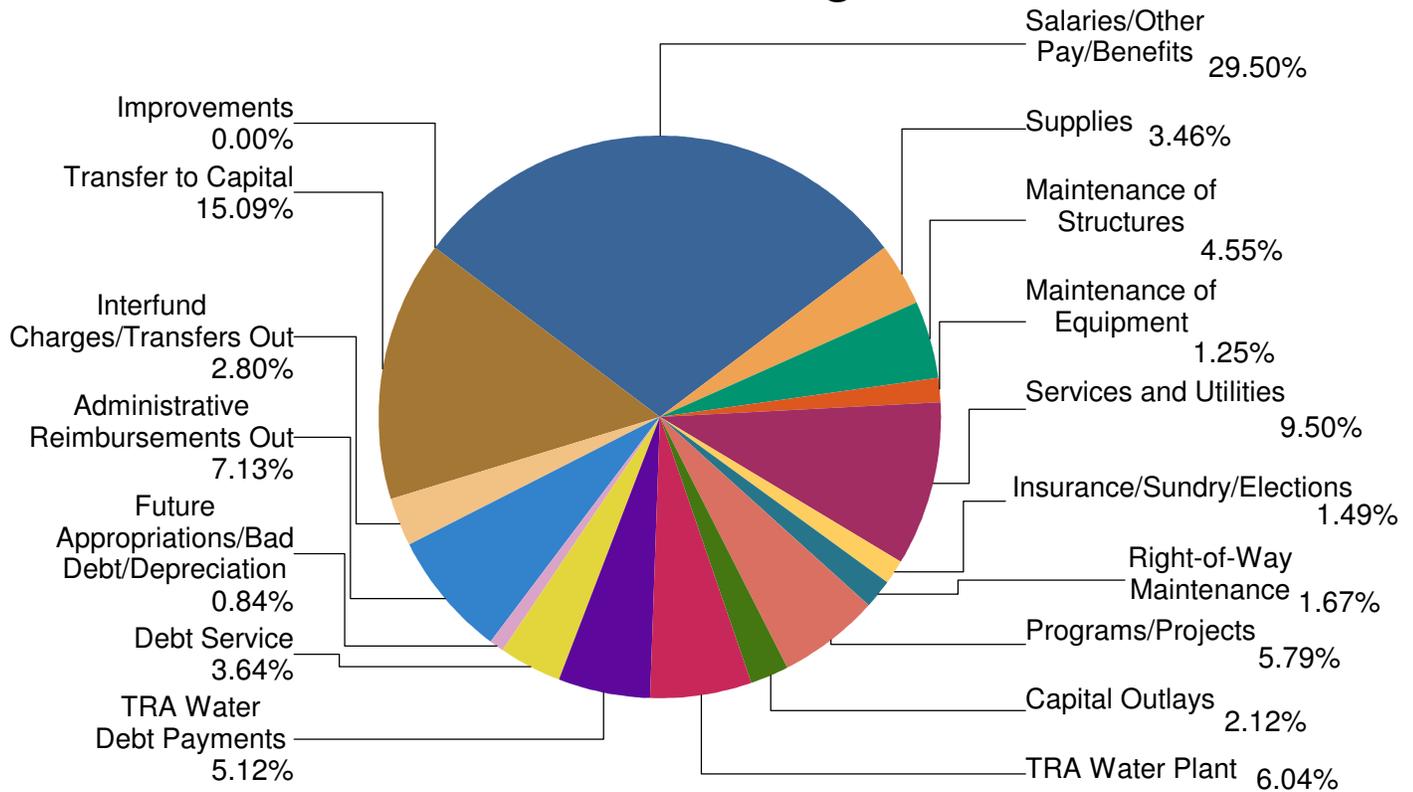
**Percent of Budget**



Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>Charter Offices</b>	\$ 750,402	\$ 963,099	\$ 937,316	\$ 970,750	\$ 995,618
<b>Community &amp; Economic Development</b>	\$ 1,072,315	\$ 1,177,179	\$ 1,384,071	\$ 1,281,344	\$ 1,359,857
<b>Engineering</b>	\$ 903,002	\$ 945,008	\$ 1,011,538	\$ 1,079,019	\$ 1,170,407
<b>Finance</b>	\$ 1,901,774	\$ 1,988,742	\$ 2,009,160	\$ 1,881,679	\$ 2,072,545
<b>Neighborhood Resources</b>	\$ 180,897	\$ 199,746	\$ 244,111	\$ 221,283	\$ 207,725
<b>Human Resources</b>	\$ 355,006	\$ 477,186	\$ 484,842	\$ 451,145	\$ 555,182
<b>Information Technology</b>	\$ 928,189	\$ 894,951	\$ 975,363	\$ 897,340	\$ 985,870
<b>Parks &amp; Leisure</b>	\$ 2,207,626	\$ 2,507,582	\$ 2,535,031	\$ 2,465,736	\$ 2,609,028
<b>Public Safety</b>	\$ 7,524,231	\$ 8,298,609	\$ 9,092,085	\$ 8,797,899	\$ 9,193,283
<b>Public Works</b>	\$ 14,652,578	\$ 14,741,621	\$ 17,153,041	\$ 16,110,345	\$ 17,849,758
<b>Tourism &amp; Cultural Services</b>	\$ 701,354	\$ 816,005	\$ 971,193	\$ 800,203	\$ 842,484
<b>Non Departmental</b>	\$ 22,172,754	\$ 22,494,546	\$ 17,649,152	\$ 24,833,635	\$ 20,974,241
<b>Internal Service Funds</b>	\$ 4,541,241	\$ 4,465,614	\$ 5,877,459	\$ 5,502,269	\$ 4,922,346
<b>Debt Service Funds</b>	\$ 8,198,387	\$ 7,454,258	\$ 6,364,029	\$ 6,393,976	\$ 6,122,236
<b>Total Expenses of all Departments</b>	<b>\$ 66,089,755</b>	<b>\$ 67,424,146</b>	<b>\$ 66,688,390</b>	<b>\$ 71,686,622</b>	<b>\$ 69,860,580</b>

*City of Huntsville*  
**Summary of Adopted Expenditures by Category**  
**FY 2017-18**

## Percent of Budget



Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
Salaries/Other Pay/Benefits	\$ 17,346,930	\$ 18,831,025	\$ 20,044,703	\$ 19,258,491	\$ 20,611,780
Supplies	\$ 1,748,676	\$ 1,674,228	\$ 2,340,967	\$ 1,767,251	\$ 2,419,014
Maintenance of Structures	\$ 1,556,880	\$ 1,638,388	\$ 2,938,331	\$ 2,460,570	\$ 3,177,460
Maintenance of Equipment	\$ 761,318	\$ 812,353	\$ 871,116	\$ 818,626	\$ 876,649
Services and Utilities	\$ 5,024,015	\$ 5,013,596	\$ 6,059,558	\$ 5,508,096	\$ 6,633,474
Insurance/Sundry/Elections	\$ 1,241,073	\$ 1,248,954	\$ 1,100,816	\$ 1,415,485	\$ 1,037,499
Right-of-Way Maintenance	\$ 1,023,175	\$ 1,019,802	\$ 1,050,539	\$ 1,050,539	\$ 1,165,346
Programs/Projects	\$ 3,060,023	\$ 4,209,346	\$ 4,040,655	\$ 3,640,422	\$ 4,047,948
Capital Outlays	\$ 1,826,319	\$ 1,001,902	\$ 2,256,537	\$ 2,229,138	\$ 1,481,371
TRA Water Plant	\$ 3,670,781	\$ 3,818,019	\$ 4,120,000	\$ 4,059,520	\$ 4,220,000
TRA Water Debt Payments	\$ 3,681,062	\$ 3,636,927	\$ 3,579,316	\$ 3,609,263	\$ 3,576,343
Debt Service	\$ 4,642,806	\$ 3,836,946	\$ 2,784,713	\$ 2,821,963	\$ 2,545,893
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 526,675	\$ -	\$ 586,253
Administrative Reimbursements Out	\$ 4,922,063	\$ 4,511,221	\$ 5,079,098	\$ 5,079,098	\$ 4,981,164
Interfund Charges/Transfers Out	\$ 7,276,299	\$ 6,948,030	\$ 2,269,794	\$ 2,253,694	\$ 1,956,067
Transfer to Capital	\$ 8,308,335	\$ 9,223,267	\$ 7,624,572	\$ 15,714,066	\$ 10,542,319
Improvements	\$ -	\$ 143	\$ 1,000	\$ 400	\$ 2,000
<b>Total</b>	<b>\$ 66,089,755</b>	<b>\$ 67,424,146</b>	<b>\$ 66,688,390</b>	<b>\$ 71,686,622</b>	<b>\$ 69,860,580</b>

City of Huntsville

Adopted Budget  
FY 2017-18



1000 - Charter Offices

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>112 City Council</b>					
Salaries/Other Pay/Benefits	\$ -	\$ -	\$ -	\$ -	\$ 2,579
Supplies	\$ 3,665	\$ 9,386	\$ 5,537	\$ 5,786	\$ 5,553
Services and Utilities	\$ 93,831	\$ 122,988	\$ 117,961	\$ 125,131	\$ 139,600
<b>Total City Council</b>	<b>\$ 97,497</b>	<b>\$ 132,373</b>	<b>\$ 123,498</b>	<b>\$ 130,916</b>	<b>\$ 147,732</b>
<b>113 Office of City Manager</b>					
Salaries/Other Pay/Benefits	\$ 272,603	\$ 293,999	\$ 286,677	\$ 303,436	\$ 296,267
Supplies	\$ 4,954	\$ 10,742	\$ 4,500	\$ 5,204	\$ 4,500
Services and Utilities	\$ 4,556	\$ 100,484	\$ 116,836	\$ 77,289	\$ 118,076
<b>Total Office of City Manager</b>	<b>\$ 282,112</b>	<b>\$ 405,226</b>	<b>\$ 408,013</b>	<b>\$ 385,929</b>	<b>\$ 418,843</b>
<b>114 Office of City Secretary</b>					
Salaries/Other Pay/Benefits	\$ 141,115	\$ 154,440	\$ 159,822	\$ 165,674	\$ 166,426
Supplies	\$ 438	\$ 579	\$ 485	\$ 523	\$ 485
Services and Utilities	\$ 12,758	\$ 18,083	\$ 17,170	\$ 15,231	\$ 17,884
Insurance/Sundry/Elections	\$ 11,054	\$ 21,005	\$ 14,400	\$ 13,540	\$ 15,400
<b>Total Office of City Secretary</b>	<b>\$ 165,364</b>	<b>\$ 194,107</b>	<b>\$ 191,877</b>	<b>\$ 194,967</b>	<b>\$ 200,195</b>
<b>115 Office of City Attorney</b>					
Services and Utilities	\$ 143,691	\$ 169,177	\$ 150,000	\$ 194,958	\$ 165,000
<b>Total Office of City Attorney</b>	<b>\$ 143,691</b>	<b>\$ 169,177</b>	<b>\$ 150,000</b>	<b>\$ 194,958</b>	<b>\$ 165,000</b>
<b>117 Office of City Judge</b>					
Salaries/Other Pay/Benefits	\$ 61,140	\$ 61,613	\$ 62,618	\$ 62,637	\$ 62,488
Supplies	\$ -	\$ 60	\$ -	\$ -	\$ -
Services and Utilities	\$ 598	\$ 543	\$ 1,310	\$ 1,342	\$ 1,360
<b>Total Office of City Judge</b>	<b>\$ 61,737</b>	<b>\$ 62,215</b>	<b>\$ 63,928</b>	<b>\$ 63,979</b>	<b>\$ 63,848</b>
<b>1000 - Charter Offices Totals</b>	<b>\$ 750,402</b>	<b>\$ 963,099</b>	<b>\$ 937,316</b>	<b>\$ 970,750</b>	<b>\$ 995,618</b>

**Our Purpose**

The purpose of the Office of City Manager is to provide plans, controls, direction, and coordination to the activities and functions of all City departments, resources, personnel, capital and projects of the City on behalf of the City Council, employees of the City and the citizens of Huntsville so they can be informed, provide and receive needed services and enjoy a safe and productive place to live and work.

**Description of our Services**

The City Manager exercises leadership in maintaining effective communication between the City Council, City employees, and the citizens of Huntsville. As the City's Chief Executive Officer, the City Manager helps develop the City's mission, implements policies, and oversees legislative processes. The City Manager also formulates, reviews, and submits the annual budget to the City Council for adoption. This office helps to preserve and enhance the quality of life for the Citizens of Huntsville by actively seeking economic and community development opportunities and by observing the City's guiding principles. The City Manager also performs other duties as assigned by the City Council.

**FY 16-17 Accomplishments**

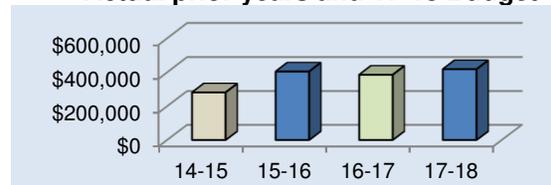
- ✓ Continue to seek efficiencies and strive to implement efficient measures that provide better service at lower costs
- ✓ Accomplished Objectives and Strategies and Strategic Plan items established by the City Council
- ✓ Worked with Council to develop plan for projects related to the Bond Propositions passed by citizens in the November 2016 election
- ✓ Provide the Council with a FY 17-18 Budget that met Council's policy objectives

**FY 17-18 Objectives**

- Work with Council in issuing debt for projects related to the Bond Propositions passed in November 2016
- Work with Council in developing a Strategic Plan and related strategies for future City needs and goals
- Continue to seek efficiencies and strive to implement efficient measures that provide better service in the most cost effective manner

Division	14-15	15-16	16-17	17-18
Office of City Manager	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Actual prior years and 17-18 Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimated	17-18 Budget
Council Meetings Attended	26	23	23	23
Training Events Attended	3	3	4	3
Regular Reports to Council	50	50	50	50

**Our Purpose**

The purpose of the Office of City Secretary is to provide support, assistance, and information to the City Council so that they have the resources they need to conduct the City's business; to preserve City documents so that the City Council, City employees, and citizens of Huntsville have timely and convenient access to City records and may stay informed; and to provide election services to voters and candidates so that they may be involved in the decision-making process.

The Office of City Secretary is responsible for agendas and minutes for City Council meetings, and for ensuring compliance with the Texas Open Meetings Act.

The City Secretary maintains the official records of the City including minutes, contracts, agreements, ordinances, resolutions, and deeds, and handles all Public Information Requests in compliance with the Texas Public Information Act.

**Description of our Services**

The Office of the City Secretary's areas of responsibility include:

- City Council support – Councilmembers/meetings/minutes;
- elections - integrity and voter education;
- citizen services and Public Information Requests;
- communications with residents and the media, including social media and City publications
- records management – retention, preservation, destruction;
- City boards and commissions management;
- liquor licensing;
- participation in emergency management;
- Citywide training in records retention and public information;
- development and training for the City Secretary personnel.

**FY 16-17 Accomplishments**

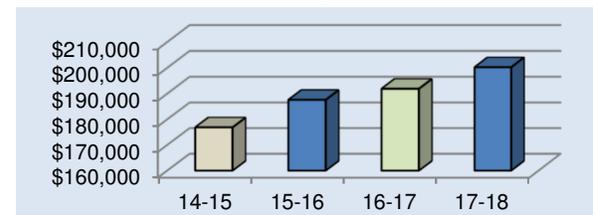
- ✓ Continued efficient and economical election processes
- ✓ Continued enhancement and improvement in Communications
- ✓ Continued outstanding service to public and efficient handling of Public Information Requests
- ✓ Development of new Deputy City Secretary and her progression through the Texas Municipal Clerks Certification Program

**FY 17-18 Objectives**

- ✓ Continued efficient and economical election processes
- ✓ Continued enhancement and improvement in Communications
- ✓ Continued outstanding service to public and efficient handling of Public Information Requests
- ✓ Deputy City Secretary's completion of the Texas Municipal Clerks Certification Program

Division	14-15	15-16	16-17	17-18
Office of City Secretary	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimated (Anticipated)	17-18 Budget (Estimated)
City Council & Council Committee agendas/notices prepared and/or posted	64	44	42	42
Proclamations prepared	60	53	55	60
Municipal elections held	1	3	1	1
Public Information Requests processed	250	250	235	250
Newsletters published (City Connection & This Week in Huntsville)	38	38	38	38
Press releases – media/social media	478	438	375	400
Ordinances processed for & adopted by City Council	42	45	50	50
Resolutions processed for & adopted by City Council	19	32	25	25
Board & Commission agendas prepared and/or posted	124	80	80	80
Liquor permits issued (most licenses/permits are two-year)	25	75	24	80

**Our Purpose**

The purpose of the Office of City Judge is to administer effective and impartial justice for citizens in matters related to Class "C" offenses filed within the city limits of the City of Huntsville in order to provide due process and enhance public safety.

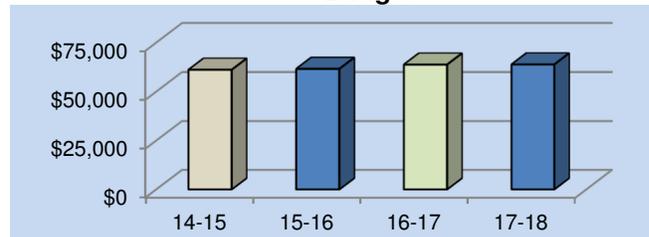
**Description of our Services**

The City Judge presides over the City of Huntsville's municipal court proceedings. The City Judge conducts trials for Class "C" Misdemeanors which include: traffic violations, Class "C" Penal violations, parking violations, City Ordinance violations, Texas Alcoholic Beverage Code violations, Texas Health & Safety Code violations and Texas Education Code violations.

**Personnel**

Division	14-15	15-16	16-17	17-18
City Judge	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of cases scheduled for court appearance	5,380	5,412	7,800	7,800
Number of cases filed <sup>1</sup>	8,188	12,753	16,000	16,000
Number of cases adjudicated/closed	8,583	9,775	15,300	15,300
Number of cases appealed	18	28	10	10
Number of warrants issued	4,287	5,164	7,000	7,000

1- Includes traffic, parking, state law, and city ordinance violations

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
% of Total Cases Appealed <sup>2</sup>	.2%	.2%	.06%	.06%

2- Calculated as a % of total cases adjudicated/closed



1500 - Community & Economic Development

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>395 RAMP Grant</b>					
Maintenance of Structures	\$ 7,661	\$ 35,017	\$ 50,000	\$ 36,938	\$ 20,000
Services and Utilities	\$ 504	\$ 451	\$ 1,200	\$ 1,141	\$ -
<b>Total RAMP Grant</b>	<b>\$ 8,165</b>	<b>\$ 35,467</b>	<b>\$ 51,200</b>	<b>\$ 38,079</b>	<b>\$ 20,000</b>
<b>399 Airport SRF</b>					
Salaries/Other Pay/Benefits	\$ 100	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ 400	\$ -	\$ -
Maintenance of Structures	\$ -	\$ 933	\$ 11,040	\$ 8,411	\$ 11,650
Services and Utilities	\$ -	\$ -	\$ 5,000	\$ 6,546	\$ 6,500
<b>Total Airport SRF</b>	<b>\$ 100</b>	<b>\$ 933</b>	<b>\$ 16,440</b>	<b>\$ 14,957</b>	<b>\$ 18,150</b>
<b>715 Support Services</b>					
Salaries/Other Pay/Benefits	\$ 181,660	\$ 193,247	\$ 194,781	\$ 204,628	\$ 204,617
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 4,069	\$ -	\$ -
Supplies	\$ 5,249	\$ 6,973	\$ 4,882	\$ 4,370	\$ 5,850
Services and Utilities	\$ 1,368	\$ 2,829	\$ 2,144	\$ 1,930	\$ 3,914
<b>Total Support Services</b>	<b>\$ 188,277</b>	<b>\$ 203,049</b>	<b>\$ 205,876</b>	<b>\$ 210,927</b>	<b>\$ 214,381</b>
<b>716 Planning and Zoning</b>					
Salaries/Other Pay/Benefits	\$ 201,167	\$ 222,566	\$ 229,784	\$ 234,427	\$ 236,662
Supplies	\$ 4,730	\$ 4,361	\$ 4,041	\$ 3,320	\$ 5,200
Services and Utilities	\$ 10,479	\$ 7,573	\$ 11,328	\$ 9,122	\$ 17,455
Insurance/Sundry/Elections	\$ 990	\$ 874	\$ 1,162	\$ 780	\$ 1,500
<b>Total Planning and Zoning</b>	<b>\$ 217,367</b>	<b>\$ 235,373</b>	<b>\$ 246,315</b>	<b>\$ 247,649</b>	<b>\$ 260,817</b>
<b>724 Inspections</b>					
Salaries/Other Pay/Benefits	\$ 344,443	\$ 364,862	\$ 368,222	\$ 446,089	\$ 430,819
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 76,443	\$ -	\$ -
Supplies	\$ 11,675	\$ 9,502	\$ 14,793	\$ 13,333	\$ 17,200
Maintenance of Equipment	\$ 2,498	\$ 2,029	\$ 2,576	\$ 1,682	\$ 3,110
Services and Utilities	\$ 8,138	\$ 8,029	\$ 13,823	\$ 12,000	\$ 16,322
Programs/Projects	\$ 53,058	\$ 36,912	\$ 40,000	\$ 17,030	\$ 40,000
Interfund Charges/Transfers Out	\$ 18,000	\$ -	\$ -	\$ -	\$ -
<b>Total Inspections</b>	<b>\$ 437,812</b>	<b>\$ 421,334</b>	<b>\$ 515,857</b>	<b>\$ 490,134</b>	<b>\$ 507,451</b>
<b>725 Health</b>					
Salaries/Other Pay/Benefits	\$ 126,331	\$ 134,219	\$ 136,386	\$ 112,201	\$ 124,514
Supplies	\$ 6,237	\$ 5,387	\$ 4,507	\$ 2,956	\$ 6,430
Maintenance of Equipment	\$ 1,444	\$ 917	\$ 1,200	\$ 1,243	\$ 1,200



1500 - Community & Economic Development

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
Services and Utilities	\$ 3,206	\$ 5,291	\$ 2,892	\$ 2,859	\$ 5,890
<b>Total Health</b>	<b>\$ 137,218</b>	<b>\$ 145,814</b>	<b>\$ 144,985</b>	<b>\$ 119,259</b>	<b>\$ 138,034</b>
<b>830 Economic Development</b>					
Supplies	\$ -	\$ 199	\$ 500	\$ -	\$ 500
Services and Utilities	\$ 7,642	\$ 37,681	\$ 96,950	\$ 80,691	\$ 95,200
<b>Total Economic Development</b>	<b>\$ 7,642</b>	<b>\$ 37,880</b>	<b>\$ 97,450</b>	<b>\$ 80,691</b>	<b>\$ 95,700</b>
<b>839 Main Street/Bus Ret and Exp</b>					
Salaries/Other Pay/Benefits	\$ 52,948	\$ 47,093	\$ 53,666	\$ 47,927	\$ 45,561
Supplies	\$ 7,182	\$ 7,650	\$ 7,918	\$ 5,170	\$ 9,500
Services and Utilities	\$ 8,317	\$ 10,564	\$ 12,864	\$ 9,492	\$ 10,263
Insurance/Sundry/Elections	\$ 1,451	\$ 32,022	\$ 31,500	\$ 17,058	\$ 30,000
Programs/Projects	\$ 5,837	\$ -	\$ -	\$ -	\$ 10,000
<b>Total Main Street/Bus Ret and Exp</b>	<b>\$ 75,735</b>	<b>\$ 97,329</b>	<b>\$ 105,948</b>	<b>\$ 79,647</b>	<b>\$ 105,324</b>
<b>1500 - Community &amp; Economic Development Totals</b>	<b>\$ 1,072,315</b>	<b>\$ 1,177,179</b>	<b>\$ 1,384,071</b>	<b>\$ 1,281,344</b>	<b>\$ 1,359,857</b>

**Our Purpose**

The purpose of the Planning Division is to implement the Comprehensive Plan by ensuring development activities are in compliance with local and state laws.

The Planning Division also helps coordinate all economic development and pre-construction activities for new builders. The Division attempts to facilitate developers by being a “one stop shop” for all development and permitting coordination. The staff has also worked within the Harnessing Huntsville’s Potential plan to understand rural development strategies to incorporate within the City.

**Description of our Services**

The Planning Division is responsible for guiding customers through the development process; reviews development plans and issues Certificates of Compliance; ensures that plats meet the minimum requirements; processes zoning change requests, zoning verification requests, annexation requests, variance requests, and amendments to the Huntsville *Development Code* and other ordinances and plans.

The Planning Division is responsible for providing support to the Planning Commission (PC) and the Board of Adjustment (BOA).

**FY 16-17 Accomplishments**

Applied for Grant for partial funding for update of the Transportation Master Plan.

Updated and revised the Development Code for required sidewalk construction & low-density rural subdivision standards.

Maintained the Economic Development Website.

**FY 17-18 Objectives**

Update the Transportation Master Plan.

Update the Airport Master Plan.

Continue to update and revise the Development Code as needed and maintain the Development Code Website.

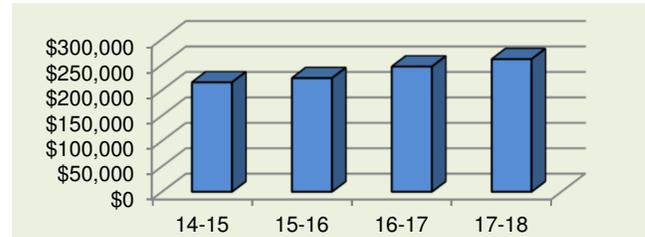
Maintain the Economic Development Website.

Revisit Land Use Plan/Map for City.

**Personnel**

Division	14-15	15-16	16-17	17-18
Planning	1.0	2.5	2.5	3
<b>Total</b>	<b>1.0</b>	<b>2.5</b>	<b>2.5</b>	<b>3</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Certificate of Compliances Issued	320	359	400	440
Number of Plats Received	45	35	45	50
Number of Variance Requests heard by PC and BOA	10	10	20	15
Number of Zone Change & Conditional Use Permit Requests	2	5	5	5
Number of Plans or Ordinances Created/Amended	5	3	5	5

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Target
% of Citizens Satisfied with City’s Efforts to Plan for the Future	90%	90%	90%	90%

**Our Purpose**

The purpose of Central Inspections is to provide inspection services of private development and code enforcement of existing buildings and property to the citizens developers, contractors, property owners, and visitors of Huntsville so they can occupy properties and buildings that are constructed and maintained for the health and life safety of occupants as directed by the codes, laws, and good engineering practices adopted by the State of Texas and the City of Huntsville.

**Description of our Services**

Central Inspections is responsible for the administration of building permits as well as the inspection of private construction development. Central Inspections is also responsible for code enforcement and for investigating code enforcement complaints. Central Inspections reviews plans for private and public improvements, inspects and permits all public swimming pools and on-site sewer facilities in the city limits of Huntsville.

**FY 16-17 Accomplishments**

- ✓ Adopt and implement updated editions of the building and technical codes
- ✓ Implement a pro-active code enforcement effort on main streets into the City
- ✓ Conduct educational meetings with builders
- ✓ Assist in the safety inspections of swimming pools

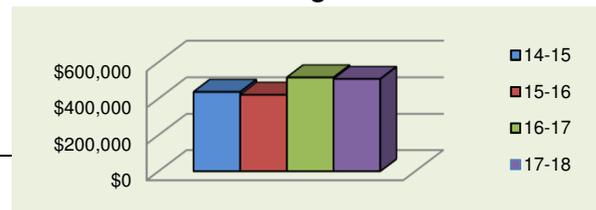
**FY 17-18 Objectives**

- ✓ Implement an inter-departmental plan review work flow/tracking to centralize all plan review comments
- ✓ Transition plan review from paper submission to electronic submission and review
- ✓ Continue a pro-active code enforcement effort on main corridors in the City

**Personnel**

Division	14-15	15-16	16-17	17-18
Central Inspections	5.00	5.00	6.00	6.5
<b>Total Personnel</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.5</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Permits Issued	2,450	2,628	3,240	3,250
Number of Inspections Performed	5,636	4,941	5,628	5,710
Number of Code Enforcement Cases Investigated	561	517	500	550

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Target
% of Inspections Performed Within 24 hours of Request	100%	100%	100%	100%
% of Complaints Investigated Within 24 hours of Receipt	100%	100%	100%	100%

**Our Purpose**

The Support Services Division/Call Center is the gateway to the City of Huntsville as we are committed to achieving the highest level of customer satisfaction. Our mission is to exceed customer expectations by providing accurate information that is communicated in an efficient and effective manner through the integration of people and technology.

**Description of our Services**

The Support Service Division offers readily accessible customer service professionals who are focused on providing quality customer service through phone, electronic, and personal interactions. The division provides "one-stop-shop" opportunities for those who live, work, and visit the City of Huntsville with easy access to all City services and information.

By calling central numbers, citizens can talk to customer service representatives who process requests for services, provide information and respond to citizen complaints for water line damage, water meter problems, wastewater line problems, solid waste dump request, potholes in streets, sidewalk problems, drainage problems, permitting, planning and zoning, illegal dumping, junk vehicles, substandard housing issues, vacant lot clean-up, building inspection requests, food service establishment complaints, street lighting and signage, etc.

Additionally, the Support Services Division serves as a collection site for revenues including fees for building permits, trade permits, planning and zoning, contractor licensing, food establishments, daycare facilities, swimming pools/spa, water and wastewater taps, driveway culverts, recreation programs, cemetery lot sales, etc.

**FY 16-17 Accomplishments**

- ✓ Made enhancements to the departmental website to improve public relations and transparency, while providing useful, accessible information to the public
- ✓ Continued importing microfilm records to Laser Fiche
- ✓ Completed the digital imaging of construction plans stored in the records room

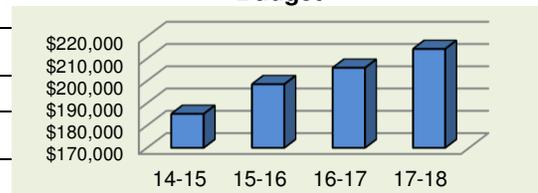
**FY 17-18 Objectives**

- ✓ Promotion of online permitting/inspection services
- ✓ Continue streamlining permitting and inspection requests processes
- ✓ Review opportunities to share permit activity information
- ✓ Evaluate current permitting software to ensure it is keeping pace with technology

**Personnel**

Division	14-15	15-16	16-17	17-18
Support Services	3.50	3.5	3.5	3.5
<b>Total</b>	<b>3.50</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Service Requests/Inspection Requests Generated	7,100	6,812	7,120	7,200
Permits Processed	2,450	2,628	3,240	3,250
Food Handler Cards Issued	475	729	525	600
Number of Incoming/Outgoing Calls	21,000/16,000	21,245/22,738	22,195/23,740	23,250/23,950
Dollar Value of Revenue Collected	\$590,000	\$811,938	\$950,000	\$975,000
Number of Financial Transactions Processed	4,000	4,686	6,000	6,200

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Target
% of customers satisfied with employees' knowledge of city services, policies, and procedures	Bi-annual survey	100%	100%	100%
% of customers satisfied with employees being professional, courteous, and having a positive attitude.	Bi-annual survey	100%	100%	100%

1- 37% of citizens surveyed answered "no opinion" when asked to rate building inspection services.  
 2- 27% of citizens surveyed answered "no opinion" when asked to rate code enforcement services.

**Our Purpose**

The purpose of Health Inspections is to provide health inspection services of all food service establishments to the citizens and visitors of Huntsville so they can eat and purchase meals and food products that are produced and sold under the State and local laws designed to protect the health and life safety of the public.

**Description of our Services**

Health Inspections is responsible for the inspection in accordance with State law of all Huntsville food service establishments such as restaurants, schools, groceries, convenience stores, mobile food units and bakeries. Health Inspections investigates all health related complaints and provides training and education for food service personnel.

**FY 16-17 Accomplishments**

- ✓ Develop Quarterly Food Safety Training for local food service establishments
- ✓ Organize a 2<sup>nd</sup> Town Hall meeting with food service establishments
- ✓ Continue effort to reduce number of re-inspections
- ✓ Assist in the safety inspections of swimming pools

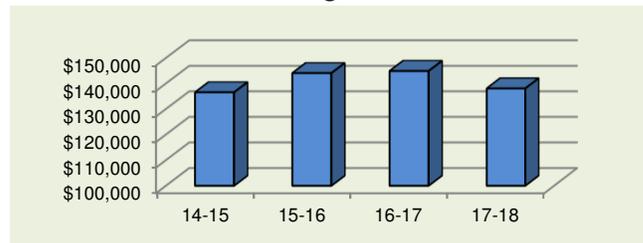
**FY 17-18 Objectives**

- ✓ Continue Food Safety Training for local food service establishments
- ✓ Continue Town Hall meeting with permitted food service establishments
- ✓ Continue effort to reduce number of re-inspections

**Personnel**

Division	14-15	15-16	16-17	17-18
Health Inspection	2.00	2.00	2.00	2.0
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.0</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Establishment Inspections Performed	450	503	510	523
Number of Re-Inspections Performed	50	27	29	35
Number of Complaints Investigated	40	35	39	37
Number of Courtesy Warnings Issued	50	42	29	37
Number of Court Citations Issued	20	6	0	5

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Target
% of Complaints investigated within 24 hours of request	100%	100%	100%	100%
% of total food establishments receiving a minimum of two inspections	100%	100%	100%	100%
Number of re-inspections required as a % of total food establishments	10%	11%	12%	12%
% of citizens rating Health Inspection Services as good or excellent	100%	100%	100%	100%

**Our Purpose**

The purpose of Main Street is twofold; (1) to aid in the promotion, revitalization and economic development of downtown Huntsville and (2) to encourage, facilitate and guide Historic Preservation across the city (but which downtown has extensive historical interests) so as to attract tourism, encourage local business development and local spending, and to enhance the overall community by preserving those buildings, landmarks and programs which make Huntsville unique and significant.

**Description of our Services**

The Main Street Office provides a variety of services. Its three largest categories would be: (1) community programming, (2) downtown business support, and (3) historic preservation throughout the community.

Community programming consists of large scale events or series of events that occur throughout the year. Examples are: the Downtown Farmers Market, Junk-A-Palooza, Square on the Square, Bacon & Brew Fest, Texas Independence Day Festival, Eats on the Streets and the Christmas Fair. In addition to these events coordinated and executed entirely by Main Street, there are additionally events that Main Street significantly contributes

to such as the Downtown Business Alliance’s “Wine Down, Shop Small”, Fair on the Square, SHSU’s All Paws In, the Walker County Trade Expo and Fair, and various events by other partner associations such as the Walker County Historical Commission and the Wynne Home Arts Center.

Downtown business support comes largely in the form of programming directed to increase traffic and awareness of downtown businesses. Additionally, participation in the Downtown Business Alliance, and assistance with advertising, promotion, networking, facility-finding and signage grants are some other ways Main Street promotes economic development in the historic downtown district.

Main Street oversees the forthcoming Historic Preservation Board which will operate under the Historic Preservation Ordinance, established November 2013. Both were created to ease those interested in preserving private or public property that has historical significance, and that might require investment. It is for the good of the whole community to preserve those buildings and facilities with historical significance and the board will appropriate funds and administer guidelines so as to see that Huntsville’s historical treasures do not fall to the wayside.

**FY 16-17 Accomplishments**

- ✓ Designated 2 historic properties under the Historic Preservation Ordinance.
- ✓ The increase for the fundraising goals of \$13,500.00 was not met due to the cancellation of the Music Series in April.
- ✓ Worked with the Downtown Business Alliance and increased membership by 5 businesses, and increased participation at meetings to 50% of active members.
- ✓ Held Facebook Training/ One-on-one marketing meetings with Downtown business owners.
- ✓ Established better working relationships and information flow with downtown building owners to help fill vacant properties by creating a Downtown Survey.
- ✓ Continued to utilize a paid intern each semester.
- ✓ Created and increased sponsorship packages for all Main Street events to promote downtown.

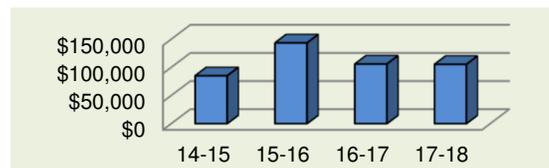
**FY 17-18 Objectives**

- ✓ Designate 4 historic properties under the Historic Preservation Ordinance.
- ✓ Increase fundraising goals to \$15,000.00.
- ✓ Create and implement 3 new events for Downtown.
- ✓ Meet monthly with all 4 committees of Main Street.
- ✓ Hold Facebook Training/One-on-one marketing meetings with Downtown business owners.
- ✓ Establish better working relationships and information flow with downtown building owners to help fill vacant properties. Continue the process of the Downtown Survey.
- ✓ Continue to utilize a paid intern each semester.
- ✓ Increase sponsorships for all Main Street events to promote downtown.

**Personnel**

Division	14-15	15-16	16-17	17-18
Main Street	1.00	1.00	1.00	1.0
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.0</b>

**Budget**



## Our Workload

<b>Workload Indicator</b>	<b>14-15 Actual</b>	<b>15-16 Actual</b>	<b>16-17 Estimate</b>	<b>17-18 Budget</b>
Number of Businesses in the Downtown District	94	94	98	100
Number of Main Street Events/Program Held	6	6	6	5
Estimated Number of Participants in Main Street Events/Programs	25,000	30,000	33,000	35,000
Facebook Training/Marketing Meetings Held	0	0	12	36
Historic Preservation Applications Processed	0	0	2	4
Board/Committee Meetings Held/Hosted	24	24	24	24
Other Meetings Attended	50	50	50	50
Community Presentations Made	3	3	3	6

## Measuring our Effectiveness

<b>Performance Measure</b>	<b>14-15 Actual</b>	<b>15-16 Actual</b>	<b>16-17 Target</b>	<b>17-18 Target</b>
% of Occupancy in the Downtown District	96%	96	98	98
% of Total Downtown Businesses Participating in Business Marketing Organization (Huntsville Downtown Business Alliance) HDBA	35%	50	75	75
% Increase (Decrease) in Participants in Main Street Events/Programs	25%	20	20	20
% of Citizens Rating Main Street Services as Good or Excellent	98%	98	99	99

City of Huntsville

Adopted Budget  
FY 2017-18



7500 - Engineering

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>642 GIS</b>					
Salaries/Other Pay/Benefits	\$ 147,782	\$ 188,422	\$ 210,853	\$ 207,064	\$ 216,334
Supplies	\$ 8,476	\$ 5,921	\$ 6,113	\$ 3,937	\$ 7,750
Services and Utilities	\$ 4,149	\$ 3,372	\$ 8,052	\$ 4,674	\$ 9,313
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 15,034
<b>Total GIS</b>	<b>\$ 160,407</b>	<b>\$ 197,715</b>	<b>\$ 225,018</b>	<b>\$ 215,675</b>	<b>\$ 248,431</b>
<b>717 Engineering and Mapping</b>					
Salaries/Other Pay/Benefits	\$ 442,829	\$ 474,036	\$ 509,866	\$ 506,764	\$ 525,894
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ -	\$ -	\$ 164,416
Supplies	\$ 8,992	\$ 8,739	\$ 7,947	\$ 6,346	\$ 16,297
Maintenance of Equipment	\$ 1,377	\$ 1,085	\$ 958	\$ 858	\$ 1,500
Services and Utilities	\$ 9,446	\$ 12,945	\$ 8,879	\$ 129,590	\$ 18,205
<b>Total Engineering and Mapping</b>	<b>\$ 462,643</b>	<b>\$ 496,806</b>	<b>\$ 527,650</b>	<b>\$ 643,557</b>	<b>\$ 726,312</b>
<b>719 Survey</b>					
Salaries/Other Pay/Benefits	\$ 224,744	\$ 237,258	\$ 242,122	\$ 206,376	\$ 172,332
Supplies	\$ 48,574	\$ 7,222	\$ 10,787	\$ 7,912	\$ 11,532
Maintenance of Equipment	\$ 1,543	\$ 1,466	\$ 1,568	\$ 1,290	\$ 3,200
Services and Utilities	\$ 5,089	\$ 4,543	\$ 4,393	\$ 4,208	\$ 8,600
<b>Total Survey</b>	<b>\$ 279,952</b>	<b>\$ 250,488</b>	<b>\$ 258,870</b>	<b>\$ 219,786</b>	<b>\$ 195,664</b>
<b>7500 - Engineering Totals</b>	<b>\$ 903,002</b>	<b>\$ 945,008</b>	<b>\$ 1,011,538</b>	<b>\$ 1,079,019</b>	<b>\$ 1,170,407</b>

**Our Purpose**

The purpose of these divisions of the Engineering Department is to provide comprehensive Engineering design review, construction administration services for Capital Improvement Program (CIP) projects and private development projects. The divisions also provide floodplain administration and traffic engineering services. To ensure proper, safe, and high quality infrastructure improvements and renovations that are designed and constructed by the private sector and the City of Huntsville in order to reach a balance between the natural and built environments. To inspect and ensure compliance with local/state/federal rules and regulations that will achieve the overall Comprehensive Plan and Program of the City of Huntsville. Citizen inquiries and complaints will be resolved in an effective and timely manner.

**Description of our Services**

These divisions are responsible for the survey data, plan review, design, contract administration, construction, inspection, and as-built data of public improvements. As a collective team, these divisions work together to ensure a well-planned and constructed infrastructure system for the City. All developments and projects are designed/reviewed, inspected, and as-built to ensure compliance with the design and specifications of the improvements. Capital Improvement Projects assigned are developed, easements written and obtained, designed, contract administered, constructed, inspected, and as-built by this team. The collected information is the basis and foundation for the data to implement and maintain the City of Huntsville's Geographic Information System (GIS).

**FY 16-17 Accomplishments**

- ✓ Utilize recently completed City-wide water distribution and wastewater collection condition and capacity assessment studies to develop CIP project and priorities relevant to City's strategic initiative goals and objectives.
- ✓ Continue to provide services on inter-departmental tasks that include finance, traffic, drainage, solid waste, water and wastewater.
- ✓ Continue to improve the CIP process, update project cost estimates and work towards up keeping of all infrastructure master plans on continual basis.
- ✓ Work towards achieving efficient and expedited delivery of design and construction of CIP projects

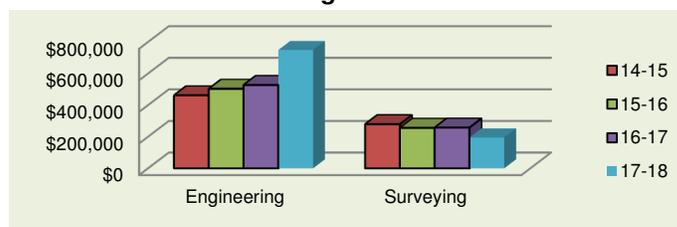
**FY 17-18 Objectives**

- ✓ Administer 2016 Bond Proposition No. 3 design projects (water & sewer projects) to its timely completion.
- ✓ Provide support to private development projects by providing guidance on the need for extension and / or upsizing of City's infrastructure (water, sewer, streets and drainage) and its implementation.
- ✓ Continue to provide services on inter-departmental tasks that include finance, traffic, drainage, solid waste, water and wastewater and Parks.
- ✓ Work towards achieving efficient and expedited delivery of design and construction of Capital Improvement Program (CIP) projects.

**Personnel**

Division	14-15	15-16	16-17	17-18
Engineering	7.00	6.00	6.00	8.00
Surveying	3.00	3.00	3.00	2.00
<b>Total</b>	<b>10.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Utility placement permits administered	12	10	10	15
Number of CIP projects administered	42	55	65	25
Number of Development projects administered	12	20	55	40
Number of Inter-Department task/ project assistance	20	25	25	25

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
% of Utility Permits reviewed within 5 days	95%	100%	90%	95%
% of CIP projects completed Within Budget	95%	95%	100%	100%
% of CIP projects completed on schedule	95%	95%	100%	100%
% on Inter-Departmental programs completed	90%	100%	100%	100%

**Our Purpose**

Geographic Information System (GIS) is a tool for linking and displaying graphical (spatial) data with tabular data. This combination allows for the creation of products and services that would be difficult, if not impossible, to produce by other means. GIS allows for the management and analysis of large sets of information. GIS is increasingly important to support decision-making. With this in mind, the City of Huntsville's GIS Division is here to support and serve its citizens and all City departments.

**Description of our Services**

A Geographic Information System (GIS) is basically the integration of spatial information (maps, topographic maps, aerial info, survey information, computer aided design (CAD) drawings, building layouts, etc.) with database information (well measurements, population, customer data, contours, pipeline specifications, etc.) The integration allows the user to then query and analyze information and view the results spatially. The visualization of the data in relation to spatial objects enhances our understanding of the data in a way that would be difficult to see using only a database. Keeping this in mind, GIS is a data and asset management tool for all departments. Some examples include mapping crime and fire trends, managing utility usage and utilizing it to visualize and develop street maintenance plans. The GIS department also provides mapping and data access to the public through internet mapping applications and PDFs.

**FY 16-17 Accomplishments**

- ✓ Develop ArcGIS Portal for engineers and consultants to download source GIS/CAD data for projects and contract work from [www.huntsvillelegis.com](http://www.huntsvillelegis.com)
- ✓ Upgrade GIS Web Viewer to be compatible with ArcGIS Javascript API v4
- ✓ Continue to develop a comprehensive storm water GIS dataset in coordination with the Surveying Division
- ✓ Author metadata for GIS datasets
- ✓ Develop custom GIS desktop and web applications, and provide GIS data and maps to departments and the public as needed
- ✓ Provide support for property/deed research, addressing, easements, and right-of-way acquisition

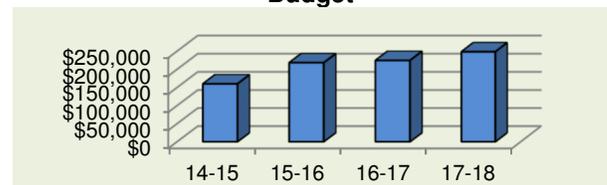
**FY 17-18 Objectives**

- ✓ Manage LiDAR, orthophotography, and planimetric data acquisition for 2017-2018 citywide mapping project
- ✓ Continue to develop a comprehensive storm water GIS dataset in coordination with the Surveying Division
- ✓ Develop GIS asbuilt workflow and better integration with WaterGEMs and Sewer GEMs utility models
- ✓ Integrate ESRI's new Utility Network Management Framework with the City's sanitary sewer dataset as a test case for future development
- ✓ Develop ArcGIS Portal for engineers and consultants to download source GIS/CAD data for projects and contract work from [www.huntsvillelegis.com](http://www.huntsvillelegis.com)
- ✓ Author metadata for GIS datasets
- ✓ Provide support for property/deed research, addressing, easements, and right-of-way acquisition

**Personnel**

Division	14-15	15-16	16-17	17-18
GIS	2.00	3.00	3.00	3.00
<b>Total</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Mapping Requests	257	250	250	250
Number of Survey Points Entered	1,640	541	5,000	2,000
Number of Addresses Assigned	86	192	120	120
Number of New Data Requests	650	550	550	550

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Mapping Requests Completed	257	220	200	200
% of Time Spent on Special Projects	95%	95%	95%	95%

City of Huntsville

Adopted Budget  
FY 2017-18

2000 - Finance



Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>151 Risk and Safety Management</b>					
Salaries/Other Pay/Benefits	\$ 960	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 18,470	\$ -	\$ -	\$ -	\$ -
Services and Utilities	\$ 7,874	\$ -	\$ -	\$ -	\$ -
Insurance/Sundry/Elections	\$ 91,595	\$ -	\$ -	\$ -	\$ -
<b>Total Risk and Safety Management</b>	<b>\$ 118,898</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>210 Finance</b>					
Salaries/Other Pay/Benefits	\$ 584,913	\$ 603,426	\$ 618,356	\$ 638,799	\$ 642,349
Supplies	\$ 6,150	\$ 8,478	\$ 8,283	\$ 7,324	\$ 8,150
Services and Utilities	\$ 226,372	\$ 230,802	\$ 239,989	\$ 215,529	\$ 248,810
<b>Total Finance</b>	<b>\$ 817,435</b>	<b>\$ 842,706</b>	<b>\$ 866,628</b>	<b>\$ 861,652</b>	<b>\$ 899,309</b>
<b>212 Utility Billing</b>					
Salaries/Other Pay/Benefits	\$ 310,547	\$ 451,232	\$ 349,504	\$ 353,185	\$ 362,179
Supplies	\$ 46,863	\$ 56,713	\$ 55,500	\$ 52,359	\$ 55,500
Maintenance of Equipment	\$ -	\$ -	\$ 500	\$ -	\$ 500
Services and Utilities	\$ 122,131	\$ 131,657	\$ 190,250	\$ 82,198	\$ 110,250
<b>Total Utility Billing</b>	<b>\$ 479,542</b>	<b>\$ 639,601</b>	<b>\$ 595,754</b>	<b>\$ 487,742</b>	<b>\$ 528,429</b>
<b>216 Office Services</b>					
Supplies	\$ 38,569	\$ 36,890	\$ 34,684	\$ 33,735	\$ 34,600
Services and Utilities	\$ 43,432	\$ 50,662	\$ 56,514	\$ 50,082	\$ 55,900
<b>Total Office Services</b>	<b>\$ 82,001</b>	<b>\$ 87,553</b>	<b>\$ 91,198</b>	<b>\$ 83,817</b>	<b>\$ 90,500</b>
<b>231 Municipal Court</b>					
Salaries/Other Pay/Benefits	\$ 259,510	\$ 271,676	\$ 277,299	\$ 285,597	\$ 287,886
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ -	\$ -	\$ 48,127
Supplies	\$ 6,434	\$ 6,662	\$ 6,584	\$ 6,442	\$ 6,615
Services and Utilities	\$ 21,261	\$ 21,886	\$ 22,291	\$ 29,067	\$ 29,400
<b>Total Municipal Court</b>	<b>\$ 287,206</b>	<b>\$ 300,224</b>	<b>\$ 306,174</b>	<b>\$ 321,106</b>	<b>\$ 372,028</b>
<b>234 Purchasing</b>					
Salaries/Other Pay/Benefits	\$ 87,654	\$ 93,761	\$ 94,777	\$ 98,658	\$ 98,345
Supplies	\$ 503	\$ 533	\$ 435	\$ 292	\$ 400
Services and Utilities	\$ 1,568	\$ 1,929	\$ 1,994	\$ 1,424	\$ 2,534
Insurance/Sundry/Elections	\$ 1,949	\$ 2,436	\$ 3,000	\$ 3,825	\$ 3,000
<b>Total Purchasing</b>	<b>\$ 91,674</b>	<b>\$ 98,659</b>	<b>\$ 100,206</b>	<b>\$ 104,199</b>	<b>\$ 104,279</b>
<b>432 Court Security Division</b>					
Services and Utilities	\$ -	\$ -	\$ 25,000	\$ -	\$ 54,000

*City of Huntsville*

**Adopted Budget**

**FY 2017-18**

**2000 - Finance**



<b>Account</b>	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Adopted</b>
<b>Total Court Security Division</b>	\$ -	\$ -	\$ 25,000	\$ -	\$ 54,000
<b>433 Court Technology Division</b>					
Services and Utilities	\$ -	\$ 20,000	\$ 24,200	\$ 23,163	\$ 24,000
Capital Outlays	\$ 25,020	\$ -	\$ -	\$ -	\$ -
<b>Total Court Technology Division</b>	\$ 25,020	\$ 20,000	\$ 24,200	\$ 23,163	\$ 24,000
<b>2000 - Finance Totals</b>	<b>\$ 1,901,774</b>	<b>\$ 1,988,742</b>	<b>\$ 2,009,160</b>	<b>\$ 1,881,679</b>	<b>\$ 2,072,545</b>

**Our Purpose**

The purpose of the Finance Division is to provide financial reporting and analysis, assurance of internal controls, employee and vendor payments, and timely and accurate information to the City Council, City Staff, Vendors, and Citizens of Huntsville so that they may manage their resources, effectively administer their programs and projects, and make informed decisions.

**Description of our Services**

The Finance Division is responsible for the administration and supervision of all financial affairs of the City, the accurate and timely recording of the collection of City funds, the disbursement of City funds, and purchasing, recording and reporting in accordance with State laws, City policies, and Generally Accepted Accounting Principles (GAAP). The Finance Division advises the City Manager and departments regarding proper procedures and internal controls to other City departments in order to ensure accurate fiscal management. The Finance Division also conducts internal auditing as needed. The department consists of Accounting, Budget, Treasury, Utility Billing, Purchasing, and oversight of Court personnel and procedures.

**FY 16-17 Accomplishments**

- ✓ Obtain 5<sup>th</sup> Achievement of Excellence in Purchasing from the National Purchasing Institute
- ✓ Obtain 42<sup>nd</sup> Comprehensive Annual Financial Report Award from GFOA
- ✓ Obtain 30<sup>th</sup> Distinguished Budget Presentation Award from GFOA
- ✓ Continue investment portfolio operation so that earnings are equal to or greater than the 2 year Treasury Note rate

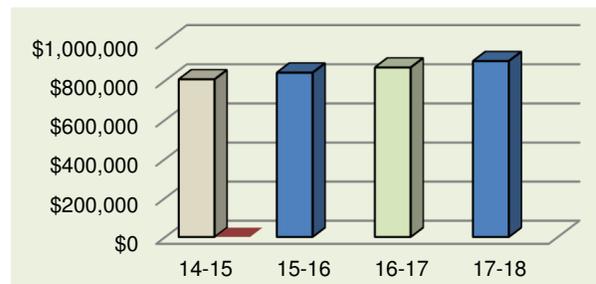
**FY 17-18 Objectives**

- ✓ Obtain 6<sup>th</sup> Achievement of Excellence in Purchasing from the National Purchasing Institute
- ✓ Obtain 43<sup>rd</sup> Comprehensive Annual Financial Report Award from GFOA
- ✓ Obtain 31<sup>st</sup> Distinguished Budget Presentation Award from GFOA
- ✓ Continue investment portfolio operation so that earnings are equal to or greater than the 2 year Treasury Note rate

**Personnel**

Division	14-15	15-16	16-17	17-18
Finance	7.00	7.00	7.00	7.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Invoices Processed	10,628	12,112	11,360	11,510
Number of Vendor Checks	5,318	5,441	5,500	4,300
Number of Payroll Checks/ACH Issued	9,353	9,375	9,800	9,400
Number of Purchasing Card Transactions	3,955	3,897	3,600	3,800
Number of Monthly Financial Reports Released	12	12	12	12
Number of Receivable Invoices Mailed	145	154	138	140
Number of Official Budget Documents Prepared	1	1	1	1
Number of Comprehensive Annual Financial Reports Prepared	1	1	1	1

**Measuring our Effectiveness**

<b>Performance Measure</b>	<b>14-15 Actual</b>	<b>15-16 Actual</b>	<b>16-17 Estimate</b>	<b>17-18 Target</b>
% of Monthly Financial Reports Released On-Schedule	100%	100%	100%	100%
GFOA's Distinguished Budget Presentation Award Received	28 <sup>th</sup>	29 <sup>th</sup>	30 <sup>th</sup>	31 <sup>st</sup>
GFOA's Excellence in Financial Reporting Award Received	40 <sup>th</sup>	41 <sup>st</sup>	42 <sup>nd</sup>	43 <sup>rd</sup>
Unqualified Audit Opinion Received	✓	✓	✓	✓
City of Huntsville's General Obligation Bond Rating -				
Standard & Poor's	AA-	AA-	AA-	AA-
Fitch	AA	AA	AA	AA
City of Huntsville's Waterworks and Sewer System Bond Rating -				
Standard & Poor's	AA-	AA-	AA-	AA-

**Our Purpose**

The purpose of Purchasing Services is to provide a systematic and efficient procurement and surplus disposition for all City operations so that City employees can have the equipment and supplies they need to be as efficient as possible in their service to the citizens of Huntsville.

**Description of our Services**

Purchasing Services provides procurement assistance to City departments for goods and services through bidding and contracts and works to ensure the best possible combination of price, quality and timeliness while maintaining a reputation of fairness and integrity. Purchasing Services also manages the City's surplus program for the disposal of property in a timely manner. Along with managing shared departmental core administrative purchases.

**FY 16-17 Accomplishments**

- ✓ Conduct an external customer survey
- ✓ Continue to sponsor the HUB Vendor Show
- ✓ Continue steps to receive/improve scores for the Achievement of Excellence in Procurement Award
- ✓ Conduct refresher training on Purchasing Policy and P-Card Policy
- ✓ Review/Monitor steps implemented for Form 1295
- ✓ Continue supporting departments by conducting training, attending solicitation meetings, assisting in developing specifications and scope of works
- ✓ Gain CEU's for CPPO recertification

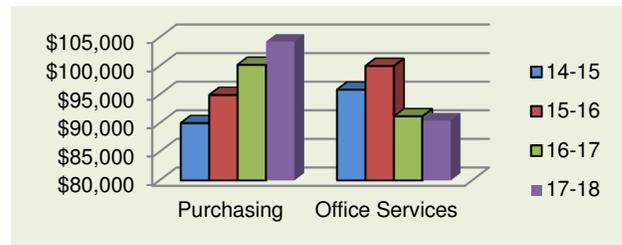
**FY 17-18 Objectives**

- ✓ Conduct an external customer survey
- ✓ Continue to sponsor the HUB Vendor Show
- ✓ Review/Monitor steps implemented for Form 1295
- ✓ Continue supporting departments by conducting training, attending solicitation meetings, assisting in developing specifications and scope of works
- ✓ Continue to gain CEU's for CPPO recertification
- ✓ Review contract/term PO file for updates

**Personnel**

Division	14-15	15-16	16-17	17-18
Purchasing	1.00	1.00	1.00	1.00
Office Services	-			
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Active Annual Contracts	160	154	160	160
Purchase Orders Issued	471	455	500	500
Formal Bids Issued	40	23	35	35

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
External Satisfaction Survey	Not Tracked	Not Tracked	Not Tracked	90%
Internal Satisfaction Survey	98%	100%	100%	100%
NPI Excellence in Procurement Award	6 <sup>th</sup> yr	7 <sup>th</sup> yr	8 <sup>th</sup> yr	9 <sup>th</sup> yr

**Our Purpose**

The purpose of the Municipal Court is to provide a forum for citizens to be heard in a professional and courteous environment in matters related to Class “C” misdemeanor offenses filed within the city limits of the City of Huntsville so that the law may be administered in a fair and efficient manner.

**Description of our Services**

The Municipal Court provides administrative support for the City of Huntsville’s municipal court proceedings. The Municipal Court is responsible for the collection of fines, fees, and State costs: filing citations/complaints; court scheduling; issuing, tracking, and clearing warrants; updating and maintaining court records; and reporting collections, convictions, and statistical data to the appropriate State agencies.

**FY 16-17 Accomplishments**

- ✓ Began modification of procedures regarding indigent defendants with active warrants.
- ✓ Purged two years of uncollectible cases in warrant status.
- ✓ Upgraded credit card machines with EMV technology.

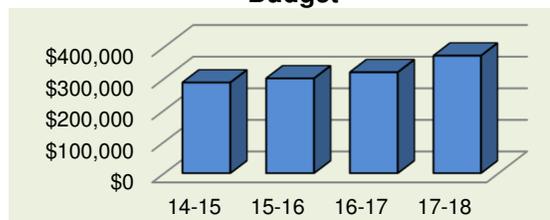
**FY 17-18 Objectives**

- ✓ Successfully implement changes in the law brought about by the 85<sup>th</sup> Texas Legislative Session.
- ✓ Upgrade audio/video equipment in courtroom for presentations during trials.

**Personnel**

Division	14-15	15-16	16-17	17-18
Municipal Court	4.50	4.50	4.50	5.50
<b>Total</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>5.50</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of cases filed (includes juveniles and minors)	8,188	12,753	16,000	16,000
Number of juvenile and minor cases filed	232	252	500	500
Number of cases scheduled for court appearance	5,380	5,412	7,800	7,800
Number of cases adjudicated/closed	8,583	9,775	15,300	15,300
Number of warrants issued	4,287	5,164	7,000	7,000
Number of warrants cleared	3,849	3,794	6,500	6,500
Number of translations of Spanish speaking persons	787	852	870	870

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Target
Average fine & costs collected per case disposed	\$152	\$153	\$130	\$130
Clearance Rate	104%	90%	98%	98%

**Our Purpose**

The purpose of Utility Billing is to provide billing and revenue collection services to both City utility customers and other City departments in order to provide excellent service to our utility customers and accurately record and receipt revenues for the City of Huntsville.

**Description of our Services**

Utility Billing ensures that utility customers are billed in accordance with the rate structure established by City Council and are treated equitably in compliance with ordinances and policies. Utility Billing performs a wide variety of functions including billing and collection; customer requests for connects, disconnects, and transfers of service; bad debt and non-payment issues; assisting customers with payment options and arrangements; and answering questions regarding billing and services. The division also acts as a central collection point for all monies received by other City departments.

**FY 16-17 Accomplishments**

- ✓ Continued efforts to minimize utility account charge-offs with a target of less than .5% of dollars billed
- ✓ Migrated to EMV credit/debit card technology, which limits the City's liability for credit/debit card fraud
- ✓ Implemented new water rates
- ✓ Implemented processing fees for credit/debit card transactions

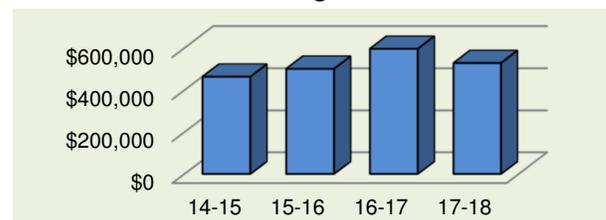
**FY 17-18 Objectives**

- ✓ Continue efforts to minimize utility account charge-offs with a target of less than .5% of dollars billed
- ✓ Target utility account receivables for 99% current
- ✓ Implement new water rates

**Personnel**

Division	14-15	15-16	16-17	17-18
Utility Billing	5.50	5.50	5.50	5.50
<b>Total</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Utility Account Bills Generated	110,060	111,787	112,000	112,500
Number of Utility Payments Received	103,041	105,836	106,500	107,000
Number of Other Cash Collections Received	11,311	11,829	14,000	14,500
Meter Reading Service Orders Generated	14,581	14,734	14,750	14,750
Number of Penalties Processed	16,811	16,950	17,000	17,000
Number of Billing Adjustments Made <sup>1</sup>	60	39	45	50
Number of Other Adjustments Made <sup>2</sup>	8,513	8,240	8,500	8,500

1- Billing Adjustments are adjustments made to utility accounts and consumption data because of meter misreads or other billing errors.

2- Other Adjustments include adjustments made to utility accounts because of leaks, waiving of penalties, service fees, reinstate fees, tamper fees, etc. No adjustment is made to consumption data.

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Target
% of Monthly Bills Posted to Customer Accounts On-Time	100%	100%	100%	100%
Number of Billing Adjustments to Correct Meter Reading and/or Billing Errors	.05%	.03%	.05%	.05%
% of Utility Accounts With Balances More Than 30 Days Past Due	.27%	.53%	.50%	.50%
Uncollectible Account Charge-Offs as a % of Total Dollars Billed	.06%	.09%	.50%	.50%



2500 - Neighborhood Resources

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>718 Neighborhood Resources</b>					
Salaries/Other Pay/Benefits	\$ 156,549	\$ 168,518	\$ 170,020	\$ 195,790	\$ 181,750
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 47,601	\$ -	\$ -
Supplies	\$ 1,191	\$ 7,879	\$ 1,575	\$ 1,458	\$ 1,575
Services and Utilities	\$ 22,611	\$ 23,204	\$ 23,915	\$ 23,138	\$ 23,700
Insurance/Sundry/Elections	\$ 546	\$ 145	\$ 1,000	\$ 897	\$ 700
<b>Total Neighborhood Resources</b>	<b>\$ 180,897</b>	<b>\$ 199,746</b>	<b>\$ 244,111</b>	<b>\$ 221,283</b>	<b>\$ 207,725</b>
<b>2500 - Neighborhood Resources Totals</b>	<b>\$ 180,897</b>	<b>\$ 199,746</b>	<b>\$ 244,111</b>	<b>\$ 221,283</b>	<b>\$ 207,725</b>

**Our Purpose**

The purpose of the Department of Neighborhood Resources is to develop and coordinate grant-funded programs to supplement local annual budget allocations. The Department is responsible to assist in the mission of the City of Huntsville's goal of maintaining and improving the social and economic well-being of its citizens, and the sustainability of the community.

**Description of our Services**

The Department of Neighborhood Resources works with other departments to determine the projects that might be fundable through alternate means (Grants, donations). Once a funding source is identified, the Department staff discusses program requirements with administrative personnel and confers with personnel to develop program goals and objectives. The Department develops and submits grant proposals with Council approval. The Department ensures that all local, state and federal grant guidelines, policies, and reporting is maintained.

The Department writes, directs and coordinates the evaluation or monitoring of grant funded programs and writes specifications for evaluation or monitoring of programs by outside agencies. Staff, with the assistance of other City Department personnel, writes and submits periodic reports to comply with grant requirements. The Staff maintains master files for grants and monitors paperwork connected with grant-funded programs. The Department establishes procedures required by funding agencies. The Department maintains the budgets of the funded projects and submits the reimbursement requests to the funding agency. The Department coordinates community outreach associated with grants and other special projects and investigates special projects as assigned by the City Manager.

The Department coordinates the charity functions for the City including the Annual Bowling Tournament. Additionally, the State of the City and Annual Staff Picnic coordination are the responsibility of the Department.

**FY 16-17 Accomplishments**

- ✓ Secure a minimum of \$500,000.00 in outside funding
- ✓ 50% of Grant applications submitted will be funded
- ✓ Begin Construction of the Town Creek Drainage Project
- ✓ Complete the Wayfinding Project
- ✓ Organize 3 Staff charity functions
- ✓ Organize the State of the City
- ✓ Organize the Annual Picnic

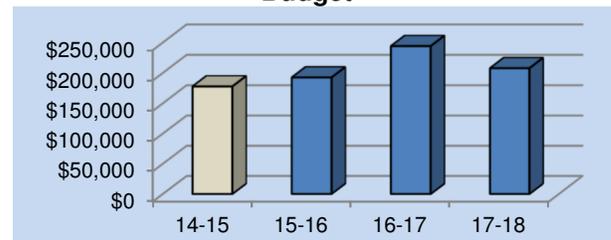
**FY 17-18 Objectives**

- ✓ Secure a minimum of \$500,000.00 in outside funding
- ✓ 50% of Grant applications submitted will be funded
- ✓ Complete Construction of the Town Creek Drainage Project
- ✓ Organize 3 Staff charity functions
- ✓ Organize the State of the City
- ✓ Organize the Annual Picnic

**Personnel**

Division	14-15	15-16	16-17	17-18
Neighborhood Resources	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
# of Grants Submitted	14	16	7	10
# of Grants Received	13	5	5	5
# of Town Hall Meetings & Public Hearings	2	4	3	3
# of Projects Completed/Managed	3	3	1	1
# of Special Projects	5	3	3	3

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Target
% of Grants Awarded	92.9%	40.0%	50%	50%
Amount of Grant Funds Awarded	12,107,662	270,491	\$500,000	\$500,000



**3500 - Information Technology**

<b>Account</b>	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Adopted</b>
<b>640 Information Technology</b>					
Salaries/Other Pay/Benefits	\$ 301,420	\$ 303,467	\$ 372,278	\$ 340,067	\$ 359,771
Supplies	\$ 34,566	\$ 35,888	\$ 34,646	\$ 29,955	\$ 34,646
Maintenance of Equipment	\$ 35	\$ 32	\$ 138	\$ 81	\$ 138
Services and Utilities	\$ 592,169	\$ 555,564	\$ 568,301	\$ 527,238	\$ 591,315
<b>Total Information Technology</b>	<b>\$ 928,189</b>	<b>\$ 894,951</b>	<b>\$ 975,363</b>	<b>\$ 897,340</b>	<b>\$ 985,870</b>
<b>3500 - Information Technology Totals</b>	<b>\$ 928,189</b>	<b>\$ 894,951</b>	<b>\$ 975,363</b>	<b>\$ 897,340</b>	<b>\$ 985,870</b>

**Our Purpose**

The purpose of Information Technology is to provide technical resources, systems, and services to City staff so that they can have the systems and support they need to be as efficient as possible in their service to the citizens of Huntsville.

**Description of our Services**

Information Technology coordinates, evaluates, implements, and supports use of technologies and voice communications services within the City of Huntsville. Information Technology provides high quality and timely desktop and application support (help desk) to all City employees, manages and improves the City's technical infrastructure, and provides management and guidance to City Departments regarding technology implementations. Information Technology is also responsible for the management of the City's website.

**FY 16-17 Accomplishments**

- ✓ Fiber to Transfer Station
- ✓ Upgrade Telephone/Voice Gateway
- ✓ PC Deployments
- ✓ Upgrade Physical Core Server
- ✓ Antivirus Upgrade
- ✓ Conference Room A/V Upgrade
- ✓ Transfer Station Network Expansion

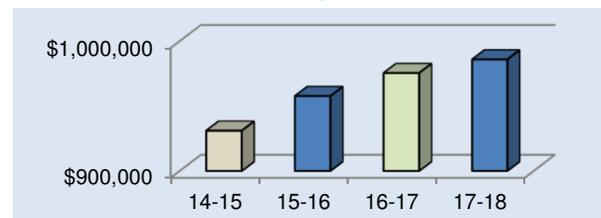
**FY 17-18 Objectives**

- ✓ File Services Upgrade
- ✓ Security Camera Storage Upgrade
- ✓ PC Deployments
- ✓ Backup Storage Upgrade
- ✓ Visitors Center Network Expansion
- ✓ Mobile Device Management
- ✓ Server Systems Logging

**Personnel**

Division	14-15	15-16	16-17	17-18
Information Technology	4.00	4.00	5.0	5.0
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>5.0</b>	<b>5.0</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Help Desk Requests Completed	928	1540	1640	1558
Technical Projects Completed	36	38	80	75
Total IT Equipment Supported	850	873	875	878
Total Applications Supported	110	138	140	144
Help Desk Requests to IT Staff Ratio	232:1	385:1	328:1	318:1
Workstations/Equipment to IT Staff Ratio	213:1	218:1	175:1	176:1

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Target
Average Time to Resolve Help Desk Requests				
High Priority - Goal is to resolve within 4 hours	2 days	6 hours	4 hours	3.5 hours
Medium Priority - Goal is resolve within 1 day	3.5 days	1 day	1 day	1 day
Low Priority - Goal is to resolve within 3 business days	3 days	3 days	3 days	3 days

*City of Huntsville*

**Adopted Budget**

**FY 2017-18**



**3000 - Human Resources**

<b>Account</b>	<b>14-15 Actuals</b>	<b>15-16 Actuals</b>	<b>16-17 Budget</b>	<b>16-17 Actuals</b>	<b>17-18 Adopted</b>
<b>150 Human Resources</b>					
Salaries/Other Pay/Benefits	\$ 301,918	\$ 362,560	\$ 372,344	\$ 352,551	\$ 381,771
Supplies	\$ 12,186	\$ 37,460	\$ 41,557	\$ 41,195	\$ 46,557
Services and Utilities	\$ 31,418	\$ 58,576	\$ 42,954	\$ 38,414	\$ 100,354
Insurance/Sundry/Elections	\$ 9,485	\$ 18,590	\$ 27,987	\$ 18,986	\$ 26,500
<b>Total Human Resources</b>	<b>\$ 355,006</b>	<b>\$ 477,186</b>	<b>\$ 484,842</b>	<b>\$ 451,145</b>	<b>\$ 555,182</b>
<b>3000 - Human Resources Totals</b>	<b>\$ 355,006</b>	<b>\$ 477,186</b>	<b>\$ 484,842</b>	<b>\$ 451,145</b>	<b>\$ 555,182</b>

**Our Purpose**

The purpose of the Human Resources (HR) Department is to recruit and retain a high-performing workforce, and to create an environment for employees to become life-long learners, while promoting performance of duties in a safe manner. This is done through innovation and continuous improvement efforts to provide outstanding customer service to our employees, leading to a high level of service to our citizens.

**Description of our Services**

The City of Huntsville seeks to attract and develop a diverse group of talented people who share a commitment to our core values of professionalism, respect, results, teamwork and partnerships and who will provide the highest quality of service to our citizens. The Human Resources Department provides support to city departments in human resource planning, recruitment, and selection, and acts as a consultant to the departments on a variety of HR issues.

Human Resources also works to ensure all personnel policies adopted by the City Council are administered in a consistent manner and is responsible for advising the department supervisors regarding legal compliance, as well as resolving all employee relations concerns. Human Resources is responsible for all functions related to Risk Management to include worker's compensation, liability insurance and claims, and safety training.

The department also conducts job analysis and administers and maintains the city's classification, compensation and pay plan system. Human Resources is responsible for management of both retirement and benefits programs. Human Resources ensures equal employment to all individuals without regard to race, color, religion, sex, national origin, age or disability and strives to provide every employee the opportunity to advance and realize their maximum potential, by providing professional development opportunities to all employees.

**FY 16-17 Accomplishments**

- ✓ Completed revisions of two-thirds of job descriptions
- ✓ Completed Risk Management Annual Report
- ✓ Improved and enhanced safety training; provided on-line training; updated safety manual
- ✓ Enhanced employee recognition programs
- ✓ Continued to monitor and add wellness programs; expanded tobacco cessation programs
- ✓ Worked with Public Safety to identify employee fitness/wellness initiative
- ✓ Completed salary survey for 17-18; reviewed positions for compliance with FLSA regulations
- ✓ Continued to monitor Affordable Care Act and ensure compliance
- ✓ Continued to review our health plan for actives and retirees for cost effectiveness and quality
- ✓ Hired benefits consultant to assist with health plan

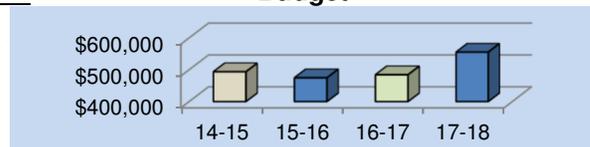
**FY 17-18 Objectives**

- ✓ Prepare request for comprehensive pay/classification study
- ✓ Complete revisions of job descriptions
- ✓ Revise tobacco cessation policy
- ✓ Revise wellness policy
- ✓ Implement comprehensive review of options for active and retiree health insurance
- ✓ Revise retiree health insurance policy
- ✓ Implement professional development opportunities; specifically supervisory skills and customer service training
- ✓ Initiate innovative safety training
- ✓ Review new safety manual with employees

**Personnel**

Division	14-15	15-16	16-17	17-18
Human Resources	3.00	4.0	4.0	4.0
<b>Total</b>	<b>3.00</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Applications Received	1000	2400	4000	4000
Average Number of Applicants per Recruitment	15	50	50	50
Budgeted Full Time Equivalent Employees	268	272	274	274
Employee Turnover Rate	17.2%	8.44%	12%	12%
Total Contact Training Hours by HR	400	433	500	600
Number of Benefit Outreach Sessions Offered	15	20	20	20
Total Contact Safety Training Hours by HR (Risk)	N/A	N/A	600	800

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Target
% of Eligible Employees Enrolled in Benefit Program	95%	95%	95%	95%
% of New Hires that Successfully Complete Probation	66%	91.75%	95%	97%
% Positions posted within two business days of final receipt in HR Office	98%	98%	98%	99%
% of employees satisfied with HR services based on survey	85%	N/A	N/A	90%
Address employee relations claims within five business days	100%	100%	100%	100%
Risk response to all call-out incidents within one hour	100%	100%	100%	100%



4000 - Parks & Leisure

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>420 Parks &amp; Leisure Administration</b>					
Salaries/Other Pay/Benefits	\$ 164,339	\$ 181,224	\$ 182,651	\$ 189,343	\$ 189,479
Supplies	\$ 1,973	\$ 2,315	\$ 1,899	\$ 1,557	\$ 1,990
Services and Utilities	\$ 32,425	\$ 34,205	\$ 37,749	\$ 37,196	\$ 36,424
Programs/Projects	\$ -	\$ -	\$ 1,000	\$ -	\$ -
<b>Total Parks &amp; Leisure Administration</b>	<b>\$ 198,737</b>	<b>\$ 217,744</b>	<b>\$ 223,299</b>	<b>\$ 228,095</b>	<b>\$ 227,893</b>
<b>421 Recreation</b>					
Salaries/Other Pay/Benefits	\$ 19,426	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 1,447	\$ 547	\$ 949	\$ 668	\$ 947
Maintenance of Equipment	\$ -	\$ 12	\$ -	\$ -	\$ -
Services and Utilities	\$ 2,763	\$ 3,390	\$ 1,300	\$ 1,358	\$ 1,456
Programs/Projects	\$ 11,217	\$ 14,816	\$ 14,400	\$ 14,601	\$ 14,400
<b>Total Recreation</b>	<b>\$ 34,853</b>	<b>\$ 18,766</b>	<b>\$ 16,649</b>	<b>\$ 16,626</b>	<b>\$ 16,803</b>
<b>422 Parks Maintenance</b>					
Salaries/Other Pay/Benefits	\$ 496,236	\$ 562,062	\$ 622,599	\$ 610,815	\$ 644,433
Supplies	\$ 38,880	\$ 44,971	\$ 70,849	\$ 54,543	\$ 74,645
Maintenance of Structures	\$ 43,888	\$ 54,355	\$ 54,000	\$ 50,134	\$ 54,000
Maintenance of Equipment	\$ 31,369	\$ 37,200	\$ 30,997	\$ 30,702	\$ 31,100
Services and Utilities	\$ 78,404	\$ 88,063	\$ 83,364	\$ 94,033	\$ 85,054
<b>Total Parks Maintenance</b>	<b>\$ 688,777</b>	<b>\$ 786,650</b>	<b>\$ 861,809</b>	<b>\$ 840,229</b>	<b>\$ 889,232</b>
<b>424 Aquatic Center Operations</b>					
Salaries/Other Pay/Benefits	\$ 159,532	\$ 176,883	\$ 181,558	\$ 173,970	\$ 171,741
Supplies	\$ 22,941	\$ 33,530	\$ 31,359	\$ 28,392	\$ 27,430
Maintenance of Structures	\$ 19,326	\$ 76,986	\$ 16,140	\$ 11,597	\$ 8,600
Maintenance of Equipment	\$ 2,217	\$ 2,383	\$ 2,091	\$ 2,653	\$ 2,000
Services and Utilities	\$ 17,458	\$ 16,469	\$ 21,100	\$ 17,235	\$ 22,020
Programs/Projects	\$ 579	\$ -	\$ 193	\$ 60	\$ 200
<b>Total Aquatic Center Operations</b>	<b>\$ 222,053</b>	<b>\$ 306,252</b>	<b>\$ 252,441</b>	<b>\$ 233,908</b>	<b>\$ 231,991</b>
<b>430 Community Service Asst. Groups</b>					
Supplies	\$ 34,545	\$ 37,594	\$ 35,782	\$ 37,403	\$ 35,600
Maintenance of Equipment	\$ 1,507	\$ 2,455	\$ 1,500	\$ 1,051	\$ 1,500
<b>Total Community Service Asst. Groups</b>	<b>\$ 36,051</b>	<b>\$ 40,050</b>	<b>\$ 37,282</b>	<b>\$ 38,454</b>	<b>\$ 37,100</b>
<b>440 Library SRF</b>					
Supplies	\$ -	\$ -	\$ 450	\$ 14	\$ -
Maintenance of Equipment	\$ 2,594	\$ 6,107	\$ 7,500	\$ 3,718	\$ 18,700
Services and Utilities	\$ -	\$ -	\$ -	\$ -	\$ 4,500



4000 - Parks & Leisure

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
Programs/Projects	\$ 4,713	\$ 7,925	\$ 8,450	\$ 7,746	\$ 7,800
<b>Total Library SRF</b>	<b>\$ 7,307</b>	<b>\$ 14,032</b>	<b>\$ 16,400</b>	<b>\$ 11,479</b>	<b>\$ 31,000</b>
<b>444 Building Maintenance</b>					
Salaries/Other Pay/Benefits	\$ 110,009	\$ 120,145	\$ 123,811	\$ 126,810	\$ 127,742
Supplies	\$ 3,499	\$ 4,509	\$ 9,984	\$ 5,552	\$ 9,211
Maintenance of Structures	\$ 45,738	\$ 87,937	\$ 68,500	\$ 49,972	\$ 56,000
Maintenance of Equipment	\$ 38,651	\$ 42,975	\$ 36,000	\$ 62,522	\$ 36,000
Services and Utilities	\$ 244,432	\$ 250,766	\$ 222,164	\$ 201,680	\$ 222,164
<b>Total Building Maintenance</b>	<b>\$ 442,330</b>	<b>\$ 506,332</b>	<b>\$ 460,459</b>	<b>\$ 446,536</b>	<b>\$ 451,117</b>
<b>460 Cemetery</b>					
Salaries/Other Pay/Benefits	\$ 59,779	\$ 63,183	\$ 65,225	\$ 65,848	\$ 66,513
Supplies	\$ 4,677	\$ 5,374	\$ 8,761	\$ 4,791	\$ 9,104
Maintenance of Structures	\$ 1,695	\$ 2,461	\$ 2,205	\$ 1,033	\$ 2,200
Maintenance of Equipment	\$ 3,621	\$ 4,205	\$ 2,944	\$ 2,624	\$ 8,950
Services and Utilities	\$ 1,035	\$ 1,090	\$ 977	\$ 384	\$ 984
Programs/Projects	\$ -	\$ 1,375	\$ 2,500	\$ 898	\$ 12,500
<b>Total Cemetery</b>	<b>\$ 70,806</b>	<b>\$ 77,689</b>	<b>\$ 82,612</b>	<b>\$ 75,578</b>	<b>\$ 100,251</b>
<b>6100<sup>1</sup> Library Grants</b>					
Services and Utilities	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Programs/Projects	\$ -	\$ -	\$ -	\$ -	\$ 1,000
<b>Total Library Grants</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>
<b>647 Library Services</b>					
Salaries/Other Pay/Benefits	\$ 418,815	\$ 441,651	\$ 458,246	\$ 453,660	\$ 473,973
Supplies	\$ 21,502	\$ 19,142	\$ 23,830	\$ 17,043	\$ 19,289
Maintenance of Equipment	\$ 2,310	\$ 2,902	\$ 2,532	\$ 1,593	\$ 5,500
Services and Utilities	\$ 16,013	\$ 12,359	\$ 52,455	\$ 57,401	\$ 69,116
Programs/Projects	\$ 2,475	\$ 1,191	\$ 1,704	\$ 558	\$ 1,000
Capital Outlays	\$ 45,596	\$ 62,823	\$ 45,313	\$ 44,575	\$ 47,763
<b>Total Library Services</b>	<b>\$ 506,711</b>	<b>\$ 540,068</b>	<b>\$ 584,080</b>	<b>\$ 574,831</b>	<b>\$ 616,641</b>
<b>4000 - Parks &amp; Leisure Totals</b>	<b>\$ 2,207,626</b>	<b>\$ 2,507,582</b>	<b>\$ 2,535,031</b>	<b>\$ 2,465,736</b>	<b>\$ 2,609,028</b>

**Our Purpose**

The purpose of Parks Maintenance is to provide quality maintenance of City-owned parks, cemeteries, and recreational facilities to citizens and visitors so they can enjoy and safely utilize park facilities.

**Description of our Services**

Parks Maintenance is responsible for maintaining the City parks, baseball, softball, soccer and other recreation-related facilities, such as the Aquatic Center and the Martin Luther King Center, and the Oakwood Cemetery. Major City-owned parks include Eastham-Thomason Park, Kate Barr Ross Park and Emancipation Park. Other pocket or neighborhood parks are scattered throughout the City. Parks Maintenance also provides grounds keeping services at City facilities such as City Hall, the City Service Center, the Huntsville Police Department, and the Huntsville Public Library.

**FY 16-17 Accomplishments**

- ✓ Continue to meet mowing goals
- ✓ Completed Parks Master Plan
- ✓ Completed fencing at Addickes Cemetery 9<sup>th</sup> and MLK
- ✓ Complete drought recovery program
- ✓ Installed Lights for field #10
- ✓ Resurface 4 Plex Fields

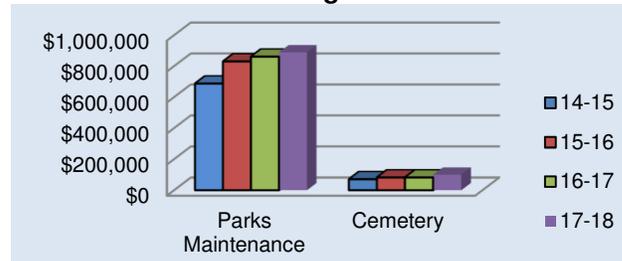
**FY 17-18 Objectives**

- ✓ Continue to meet mowing goals
- ✓ Replace fencing at rear of Addickes Cemetery
- ✓ Resurface Josey Ball field infield
- ✓ Replace playground safety material (EWF)

**Personnel**

Division	14-15	15-16	16-17	17-18
Parks Maintenance	10.66	13.25	13.25	13.25
Cemetery	1.00	1.00	1.00	1.00
<b>Total</b>	<b>11.66</b>	<b>14.75</b>	<b>14.25</b>	<b>14.25</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Acres of Parks/Grounds Maintained	414	414	414	414
Tons of Trash Removed	100	93	100	100
Number of Play Ground Safety Inspections Performed	144	144	144	144
Hours Spent Maintaining Existing Parks/Recreation Facilities	22880	25346	21504	21504
Hours Spent Providing Improvements to Parks/Recreation Facilities	100	600	2688	2688
Hours Spent Assisting Other Departments with Special Projects	1500	2138	2688	2688

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
% of Park Maintenance Completed On-Schedule	90%		90%	90%
% of Time Spent Improvements to Parks/Recreation Facilities	10%		10%	10%
% of Time Spent on Special Projects (not maintenance related)	10%	1%	10%	10%
% of Citizens Rating Parks Maintenance Services as Good or Excellent	100%	Bi-annual survey	100%	Bi-annual survey

**Our Purpose**

The purpose of the Aquatics Center is to provide water-related activities to citizens and visitors so they may enjoy a safe swim experience.

**Description of our Services**

The Aquatic Center Division is responsible for the operation and maintenance of the aquatic facility. The Aquatic Center division will coordinate and provide recreation swimming time and swimming instruction to the public, and coordinate and facilitate swim practice times and meets with Huntsville Independent School District Swim Team and the Huntsville Lakers Swim Team. Other programming will be explored and provided in order to meet community needs.

**FY 16-17 Accomplishments**

- ✓ Lower restroom ceiling
- ✓ Replace sand in filters
- ✓ Increase swim lessons
- ✓ Replace sun chairs
- ✓ Replace picnic tables

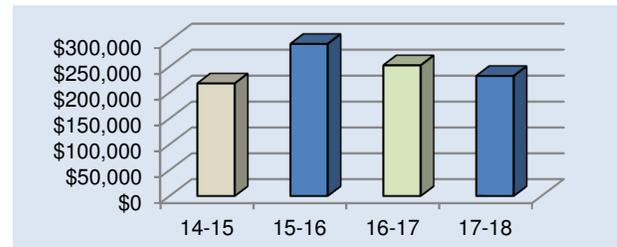
**FY 17-18 Objectives**

- ✓ Lower restroom ceiling
- ✓ Replace sun chairs
- ✓ Replace picnic tables
- ✓ Replace lifeguard stands
- ✓ Replace umbrellas for tables and guard stands

**Personnel**

Division	14-15	15-16	16-17	17-18
Aquatic Center	2.50	2.5	2.50	2.50
<b>Total</b>	<b>2.50</b>	<b>2.5</b>	<b>2.50</b>	<b>2.50</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Average Daily Attendance	350	350	350	350
Average Daily Attendance During Extended Season	30	N/A	N/A	N/A
Number of Hours Operated	1000	1000	1000	1000
Number of Swim Meets Held	5	5	6	6
Number of Lessons Held	20	16	12	12
Number of Programs Held	6	4	3	3

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Budget
Average Cost Per Participant Per Day in Aquatic Center Activities	\$12	\$15	\$15	\$15
% of Citizens Rating Aquatic Services as Good or Excellent	Bi-annual survey	100%	Bi-annual survey	100%

**Our Purpose**

The purpose of Building Services is to provide safe, comfortable, and well-maintained city-owned buildings and facilities so that City employees are supplied with a safe environment that allows them to be as efficient as possible in their service to the citizens of Huntsville.

**Description of our Services**

Building Services is responsible for the maintenance, repair, and improvements to all city-owned buildings and facilities. Building Services also performs internal projects, community projects, and oversees various contractual projects.

**FY 16-17 Accomplishments**

- ✓ Fire Station #4 truck bay completed
- ✓ Fire station #1 Hazmat completed
- ✓ Fire Station #2 Weight Room Renovation
- ✓ Scale House remodel completed
- ✓ Library A/C repair completed
- ✓ Police Station roof repairs completed

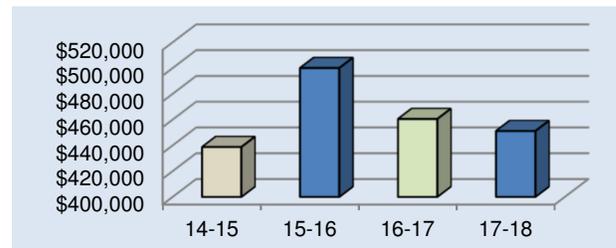
**FY 17-18 Objectives**

1. Kate Barr Ross restroom remodel
2. Roof installed over catwalk at scale-house
3. Installation of security lights at Oakwood Cemetery

**Personnel**

Division	14-15	15-16	16-17	17-18
Building Maintenance	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Total Square Footage of Buildings and Facilities Maintained	227,943	227,943	267,943	267,943
Number of Building and Facilities Maintained	67	67	68	68
Special Projects Completed	5	2	2	3

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
% of Non-Emergency Service Calls Responded to Within 3 Days	95%	95%	95%	95%
Customer Satisfaction	90%	90%	95%	95%
% of Emergency Service Calls Responded to Within 24 Hours	95%	95%	95%	95%

**Our Purpose**

The mission of Huntsville Public Library is to serve the community by providing opportunities and resources for educational and cultural enrichment for all citizens.

**Description of our Services**

The Huntsville Public Library promotes the development of independent, self-confident, and literate citizens by providing a balanced collection of educational, recreational and intellectually stimulating information products; programming that encourages reading, learning and cultural enrichment; and exemplary services relevant to our community. The Huntsville Public Library has an extensive genealogy collection which includes local history and archival materials. The Library also offers a literacy program designed to teach reading and basic math to adults and English as a second language.

**FY 16-17 Accomplishments**

- ✓ Increase customer base by 3%.
- ✓ Eliminate 99% of all customer records where there are no fines or fees due and where the customer has not used their Library card in more than three years.
- ✓ Evaluate and weed the entire collection.
- ✓ Recreate 99% of the donation records in the catalog

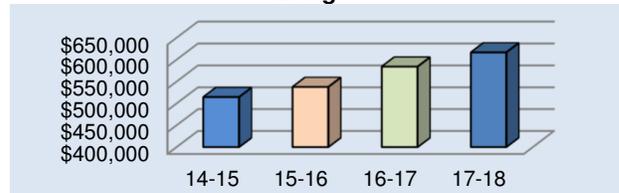
**FY 17-18 Objectives**

- ✓ Increase usage of genealogical services by 20%.
- ✓ Evaluate library policies, update as needed and submit the revisions to the Parks & Leisure Director for approval.
- ✓ Make changes necessary to move the Library to Enhanced or Exemplary levels in two areas of the Texas Public Library Standards: 2014 Revision.

**Personnel**

Division	14-15	15-16	16-17	17-18
Library Services	9.6	9.6	9.6	9.6
<b>Total</b>	<b>9.6</b>	<b>9.6</b>	<b>9.6</b>	<b>9.6</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Items Circulated	158,574	169,550	170,000	171,500
Number of Library Visitors	100,029	102,827	104,000	104,000
Library Program Attendance	9,861	11,724	11,958	12,052
Adult Program Attendance	1,281	2,799	2,855	2,912
Teen Program Attendance	226	14	40	50
Children Program Attendance	8,354	8,910	9,000	9,090
Literacy Student Hours <sup>1</sup>	2,557	1,676	1,710	1,744
Interlibrary Loans	567	1,094 <sup>2</sup>	1,600	1,800

<sup>1</sup> Literacy Student Hours include time students work with a tutor and time spent on electronic literacy resources.  
<sup>2</sup> Interlibrary Loans now includes items borrowed from other libraries (900) and items loaned to other libraries (194).

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Target
Rate of Collection Turnover <sup>1</sup>	3	3	3	3
% of Collection Less Than 5 Years Old	31%	30%	30%	30%
Circulation Per Capita <sup>2</sup>	6.0	6.3	6.3	6.3
% Increase (Decrease) in Literacy Program Student Hours	11.5%	(53%)	2%	3.5%
% Increase (Decrease) in Adult Program Attendance	96%	219%	2%	2%
% Increase (Decrease) in Children's Program Attendance	24%	7%	1%	1%

1 - The number of times each item would have circulated if circulation had been spread evenly throughout the entire collection.  
 2 - Calculated with the City of Huntsville's adjusted population as provided by Texas State Library. FY'16 population estimate, 26,805.



4500 - Public Safety

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>550 Public Safety Administration</b>					
Salaries/Other Pay/Benefits	\$ 200,960	\$ 214,381	\$ 216,537	\$ 224,925	\$ 223,737
Supplies	\$ 1,134	\$ 1,256	\$ 1,647	\$ 1,600	\$ 1,647
Maintenance of Equipment	\$ -	\$ 538	\$ 500	\$ 27	\$ 500
Services and Utilities	\$ 547,618	\$ 512,221	\$ 620,665	\$ 575,259	\$ 783,429
<b>Total Public Safety Administration</b>	<b>\$ 749,713</b>	<b>\$ 728,396</b>	<b>\$ 839,349</b>	<b>\$ 801,812</b>	<b>\$ 1,009,313</b>
<b>551 Police Services</b>					
Salaries/Other Pay/Benefits	\$ 4,144,601	\$ 4,319,722	\$ 4,448,415	\$ 4,583,484	\$ 4,572,274
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ -	\$ -	\$ 65,977
Supplies	\$ 209,683	\$ 199,231	\$ 280,490	\$ 228,154	\$ 287,637
Maintenance of Equipment	\$ 39,531	\$ 48,841	\$ 47,205	\$ 48,890	\$ 51,700
Services and Utilities	\$ 65,657	\$ 83,016	\$ 105,713	\$ 85,935	\$ 114,917
Programs/Projects	\$ 191	\$ 204	\$ 500	\$ -	\$ 500
Capital Outlays	\$ 892	\$ 107,538	\$ 103,600	\$ 101,757	\$ 142,350
Interfund Charges/Transfers Out	\$ 73,852	\$ 67,568	\$ 50,000	\$ 50,000	\$ -
<b>Total Police Services</b>	<b>\$ 4,534,407</b>	<b>\$ 4,826,120</b>	<b>\$ 5,035,923</b>	<b>\$ 5,098,219</b>	<b>\$ 5,235,355</b>
<b>552 Fire Services</b>					
Salaries/Other Pay/Benefits	\$ 1,266,973	\$ 1,352,485	\$ 1,399,748	\$ 1,399,148	\$ 1,448,886
Supplies	\$ 65,974	\$ 69,166	\$ 106,371	\$ 66,608	\$ 106,059
Maintenance of Equipment	\$ 56,801	\$ 75,320	\$ 79,841	\$ 84,541	\$ 89,146
Services and Utilities	\$ 55,379	\$ 106,023	\$ 99,372	\$ 50,815	\$ 96,552
Programs/Projects	\$ 2,162	\$ 1,779	\$ 2,063	\$ 1,941	\$ 83,685
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 55,511
Interfund Charges/Transfers Out	\$ 19,688	\$ 24,154	\$ 535,514	\$ 535,514	\$ -
<b>Total Fire Services</b>	<b>\$ 1,466,977</b>	<b>\$ 1,628,928</b>	<b>\$ 2,222,909</b>	<b>\$ 2,138,568</b>	<b>\$ 1,879,839</b>
<b>553 PD Fed Equitable Sharing SRF</b>					
Supplies	\$ 88,701	\$ 73,582	\$ 139,046	\$ 5,000	\$ 135,656
<b>Total PD Fed Equitable Sharing SRF</b>	<b>\$ 88,701</b>	<b>\$ 73,582</b>	<b>\$ 139,046</b>	<b>\$ 5,000</b>	<b>\$ 135,656</b>
<b>554 Police Forfeiture SRF</b>					
Supplies	\$ 1,200	\$ -	\$ -	\$ -	\$ -
Services and Utilities	\$ 4,800	\$ 4,320	\$ 5,760	\$ 3,840	\$ 5,760
Capital Outlays	\$ 47,616	\$ -	\$ 50,760	\$ -	\$ 52,668
Interfund Charges/Transfers Out	\$ 24,000	\$ -	\$ -	\$ -	\$ -
<b>Total Police Forfeiture SRF</b>	<b>\$ 77,616</b>	<b>\$ 4,320</b>	<b>\$ 56,520</b>	<b>\$ 3,840</b>	<b>\$ 58,428</b>
<b>555 School Resource Officers</b>					
Salaries/Other Pay/Benefits	\$ 470,516	\$ 488,625	\$ 504,268	\$ 505,741	\$ 521,409

City of Huntsville

Adopted Budget

FY 2017-18

4500 - Public Safety



Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
Supplies	\$ 17,273	\$ 15,537	\$ 27,800	\$ 18,671	\$ 28,500
Maintenance of Equipment	\$ 3,690	\$ 6,579	\$ 6,200	\$ 5,462	\$ 9,700
Services and Utilities	\$ 9,386	\$ 9,491	\$ 14,560	\$ 9,143	\$ 13,012
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 20,200
Interfund Charges/Transfers Out	\$ 19,284	\$ 16,564	\$ 16,564	\$ 16,564	\$ 24,424
<b>Total School Resource Officers</b>	<b>\$ 520,149</b>	<b>\$ 536,796</b>	<b>\$ 569,392</b>	<b>\$ 555,581</b>	<b>\$ 617,245</b>
<b>556 Victim Services</b>					
Salaries/Other Pay/Benefits	\$ -	\$ 57,729	\$ 60,065	\$ 63,280	\$ 63,293
Supplies	\$ -	\$ 5,919	\$ 11,277	\$ 5,982	\$ 8,450
Services and Utilities	\$ -	\$ 7,663	\$ 7,604	\$ 11,082	\$ 17,311
<b>Total Victim Services</b>	<b>\$ -</b>	<b>\$ 71,312</b>	<b>\$ 78,946</b>	<b>\$ 80,345</b>	<b>\$ 89,054</b>
<b>558 LEOSE</b>					
Services and Utilities	\$ -	\$ -	\$ -	\$ -	\$ 27,753
<b>Total LEOSE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,753</b>
<b>559 Police Grants</b>					
Programs/Projects	\$ 86,668	\$ 429,155	\$ 150,000	\$ 114,535	\$ 140,640
<b>Total Police Grants</b>	<b>\$ 86,668</b>	<b>\$ 429,155</b>	<b>\$ 150,000</b>	<b>\$ 114,535</b>	<b>\$ 140,640</b>
<b>4500 - Public Safety Totals</b>	<b>\$ 7,524,231</b>	<b>\$ 8,298,609</b>	<b>\$ 9,092,085</b>	<b>\$ 8,797,899</b>	<b>\$ 9,193,283</b>

**Our Purpose**

The purpose of the Huntsville Police Department is to provide police services, general assistance, and educational opportunities to the citizens of Huntsville so that they feel safe and well protected from crime and disorder.

Division responds to calls for service, conducts proactive preventative patrols, enforces traffic laws and investigates motor vehicle crashes. Uniformed Services also provides School Resource Officer services to all HISD Campuses. Additional services include Animal Control, Parking Enforcement and City Marshal.

**Description of our Services**

The Huntsville Police Department provides law enforcement services to the citizens of Huntsville. The Uniformed Services

The Support Services Division conducts criminal investigations, undercover narcotics investigations and manages sex offender registration programs. Support Services also provides community oriented programs, coordinates departmental training, enforces local codes and manages departmental records, information and reception services.

**FY 16-17 Accomplishments**

- ✓ Completed Space Needs Assessment for Public Safety Buildings.
- ✓ Completed implementation of Body Worn Camera Program.
- ✓ Implemented DDACTS (Data Driven Approaches to Crime & Traffic Safety).
- ✓ Migrated from UCR (Uniform Crime Reporting) to NIBRS (National Incident Based Reporting System).

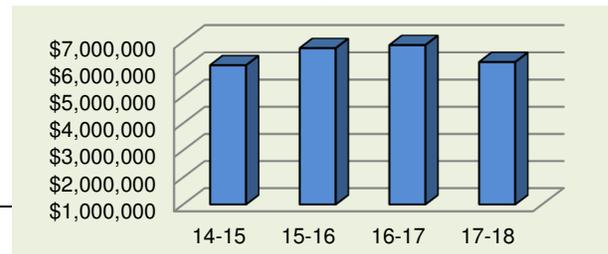
**FY 17-18 Objectives**

- ✓ Complete Animal Shelter and begin operations.
- ✓ Move forward with Proposition 1 (property acquisition, facility design, etc.)
- ✓ Undergo assessment/inspection in order to maintain Recognition (Accreditation) status through the Texas Best Practices Recognition Program.
- ✓ Add 1 Traffic Officer in effort to reduce traffic accidents.

**Personnel**

Division	14-15	15-16	16-17	17-18
Sworn Police Officers	58.00	58.00	<b>58.00</b>	<b>59.00</b>
Civilian Personnel	8.00	8.00	<b>8.00</b>	<b>8.00</b>
<b>Total Personnel</b>	<b>66.00</b>	<b>66.00</b>	<b>66.00</b>	<b>67.00</b>

Budget



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Calls for Service Responded to by Police Department	43,985	50,595	60,460	65,296
Citizen Requested	20,240	23,525	21,453	23,169
Officer Initiate	23,745	27,070	39,007	42,127
Number of Arrests Made	2,500	2,130	2,554	2,758
Adult	2,438	2,061	2,504	2,704
Juvenile	62	69	50	54
Number of Traffic Contacts	14,112	21,929	30,072	32,477
Number of Citations Issued	5,357	9,596	11,019	11,900
Number of Accidents	990	1,074	1,008	1,088
Number of Offenses/Incidents Reported	2,981	3,230	3,901	4,213
Number of Offenses Cleared by Investigation	2,039	2,094	2,629	2,839
Number of Calls Responded to by School Resource Officers	1,651	1,158	1,989	2,148
Number of Complaints Investigated by Animal Control Officer	1,076	1,148	956	1,032
Number of Community Service Programs Conducted	102	158	123	132

**Our Purpose**

The purpose of the Huntsville Fire Department is to provide fire suppression, prevention, and educational services to the citizens of Huntsville and Walker County so they can live and work in a safe environment where loss of life and property due to fire is reduced.

**Description of our Services**

The Huntsville Fire Department protects the citizens of Huntsville and their property through fire control and suppression activities, hazardous material incident response, and through support of on-scene emergency medical services (EMS) operations. The Department also enhances the quality of life of our citizens through a comprehensive program of educational services directed toward fire prevention and public awareness.

**FY 16-17 Accomplishments**

- ✓ Continue replacement of breathing air tanks, 10 per year until all have been replaced.
- ✓ Replace a 2007 Fire truck that is manned 24/7/365.

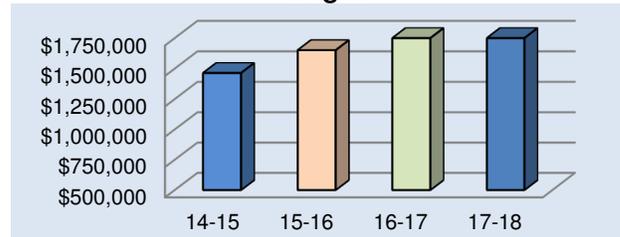
**FY 17-18 Objectives**

- ✓ Replace two (2) in-truck laptop computers and add two (2) additional units.
- ✓ With Council approval, purchase High Water Rescue/Recovery Boat.
- ✓ With guidance from the City Manager, begin working on replacing Fire Station #2.
- ✓ Hire/Promote new Fire Chief/Fire Marshal.
- ✓ Begin placing training props behind Station #1.

**Personnel**

Division	14-15	15-16	16-17	17-18
Fire Department <sup>1</sup>	16.00	16.00	16.00	16.00
<b>Total</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Calls responded to by Fire Department	1,300	1,431	1,450	1,500
Inside City Limits	800	1,043	1,075	1,090
Outside City Limits	500	388	375	410
Number of Main Alarms Answered	200	224	285	295
Inside City Limits	152	124	175	185
Outside City Limits	95	100	110	110
Number of Burning Permits Issued	900	752	800	800
Number of Inspections Conducted	200	122	129	128
Number of Presentations Made	130	144	200	215

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Budget
Number of Buildings Inspected as a % of Total Buildings	35%	35%	32%	32%
Average Number of Training Hours by Each Firefighter (both paid and volunteer)	5,000	5,000	7,500	8,000
% of Citizens Rating Fire Department Services as Good or Excellent	No Results Available	90%		



5000 - Public Works

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>320 Public Works Administration</b>					
Salaries/Other Pay/Benefits	\$ 181,840	\$ 245,104	\$ 307,264	\$ 314,658	\$ 319,928
Supplies	\$ 5,180	\$ 6,133	\$ 4,965	\$ 4,695	\$ 7,994
Maintenance of Equipment	\$ -	\$ 249	\$ -	\$ -	\$ -
Services and Utilities	\$ 5,286	\$ 9,294	\$ 14,384	\$ 13,557	\$ 21,027
<b>Total Public Works Administration</b>	<b>\$ 192,306</b>	<b>\$ 260,779</b>	<b>\$ 326,613</b>	<b>\$ 332,909</b>	<b>\$ 348,949</b>
<b>323 Streets</b>					
Salaries/Other Pay/Benefits	\$ 653,587	\$ 690,866	\$ 757,611	\$ 739,556	\$ 692,490
Supplies	\$ 58,288	\$ 81,182	\$ 86,005	\$ 62,379	\$ 76,844
Maintenance of Structures	\$ 454,016	\$ 667,306	\$ 1,631,327	\$ 1,191,652	\$ 1,539,510
Maintenance of Equipment	\$ 55,825	\$ 67,446	\$ 70,008	\$ 85,927	\$ 70,000
Services and Utilities	\$ 411,119	\$ 290,183	\$ 324,008	\$ 376,749	\$ 395,065
Programs/Projects	\$ 8,737	\$ 1,184	\$ 15,000	\$ 6,614	\$ 15,000
<b>Total Streets</b>	<b>\$ 1,641,572</b>	<b>\$ 1,798,167</b>	<b>\$ 2,883,959</b>	<b>\$ 2,462,876</b>	<b>\$ 2,788,909</b>
<b>360 Surface Water Plant</b>					
TRA Water Plant	\$ 3,670,781	\$ 3,818,019	\$ 4,120,000	\$ 4,059,520	\$ 4,220,000
<b>Total Surface Water Plant</b>	<b>\$ 3,670,781</b>	<b>\$ 3,818,019</b>	<b>\$ 4,120,000</b>	<b>\$ 4,059,520</b>	<b>\$ 4,220,000</b>
<b>361 Water Production</b>					
Salaries/Other Pay/Benefits	\$ 165,259	\$ 196,182	\$ 209,632	\$ 201,879	\$ 215,849
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 3,321	\$ -	\$ -
Supplies	\$ 68,424	\$ 65,614	\$ 85,600	\$ 71,119	\$ 88,300
Maintenance of Structures	\$ 238,797	\$ 109,108	\$ 252,000	\$ 249,672	\$ 252,000
Maintenance of Equipment	\$ 4,227	\$ 8,215	\$ 11,000	\$ 11,167	\$ 11,000
Services and Utilities	\$ 377,497	\$ 295,035	\$ 329,290	\$ 336,402	\$ 364,480
Capital Outlays	\$ 49,832	\$ -	\$ -	\$ -	\$ -
<b>Total Water Production</b>	<b>\$ 904,037</b>	<b>\$ 674,153</b>	<b>\$ 890,843</b>	<b>\$ 870,239</b>	<b>\$ 931,629</b>
<b>362 Water Distribution</b>					
Salaries/Other Pay/Benefits	\$ 653,491	\$ 747,606	\$ 811,098	\$ 760,192	\$ 810,756
Supplies	\$ 106,342	\$ 95,183	\$ 111,550	\$ 107,968	\$ 120,550
Maintenance of Structures	\$ 201,827	\$ 205,748	\$ 275,000	\$ 221,522	\$ 275,000
Maintenance of Equipment	\$ 118,533	\$ 115,005	\$ 110,800	\$ 105,432	\$ 117,800
Services and Utilities	\$ 32,110	\$ 34,091	\$ 37,745	\$ 12,160	\$ 13,745
Capital Outlays	\$ 11,945	\$ 12,250	\$ -	\$ -	\$ -
Interfund Charges/Transfers Out	\$ 29,000	\$ -	\$ 20,000	\$ 20,000	\$ -
<b>Total Water Distribution</b>	<b>\$ 1,153,249</b>	<b>\$ 1,209,883</b>	<b>\$ 1,366,193</b>	<b>\$ 1,227,274</b>	<b>\$ 1,337,851</b>



5000 - Public Works

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>363 Wastewater Collection</b>					
Salaries/Other Pay/Benefits	\$ 509,449	\$ 619,906	\$ 578,973	\$ 544,184	\$ 601,103
Supplies	\$ 56,762	\$ 52,769	\$ 99,697	\$ 56,126	\$ 249,942
Maintenance of Structures	\$ 217,018	\$ 135,253	\$ 237,504	\$ 309,166	\$ 300,000
Maintenance of Equipment	\$ 50,615	\$ 48,267	\$ 47,600	\$ 46,531	\$ 52,600
Services and Utilities	\$ 79,135	\$ 92,449	\$ 76,680	\$ 100,096	\$ 97,200
Capital Outlays	\$ -	\$ 12,400	\$ -	\$ 14,349	\$ -
Interfund Charges/Transfers Out	\$ 29,000	\$ -	\$ -	\$ -	\$ -
<b>Total Wastewater Collection</b>	<b>\$ 941,980</b>	<b>\$ 961,045</b>	<b>\$ 1,040,454</b>	<b>\$ 1,070,453</b>	<b>\$ 1,300,845</b>
<b>364 A J Brown WW Treatment Plant</b>					
Salaries/Other Pay/Benefits	\$ 271,160	\$ 269,156	\$ 288,845	\$ 276,766	\$ 298,257
Supplies	\$ 45,387	\$ 41,577	\$ 60,625	\$ 43,113	\$ 56,852
Maintenance of Structures	\$ 150,754	\$ 109,113	\$ 130,100	\$ 115,958	\$ 147,300
Maintenance of Equipment	\$ 12,806	\$ 9,629	\$ 11,500	\$ 4,416	\$ 11,500
Services and Utilities	\$ 377,067	\$ 272,138	\$ 292,660	\$ 217,118	\$ 278,280
<b>Total A J Brown WW Treatment Plant</b>	<b>\$ 857,174</b>	<b>\$ 701,614</b>	<b>\$ 783,730</b>	<b>\$ 657,371</b>	<b>\$ 792,189</b>
<b>365 N B Davidson WW Treatment Plant</b>					
Salaries/Other Pay/Benefits	\$ 224,706	\$ 196,809	\$ 221,737	\$ 221,539	\$ 229,283
Supplies	\$ 18,287	\$ 19,857	\$ 25,013	\$ 25,655	\$ 21,622
Maintenance of Structures	\$ 44,662	\$ 55,262	\$ 65,400	\$ 87,309	\$ 351,400
Maintenance of Equipment	\$ 2,970	\$ 4,330	\$ 6,900	\$ 2,017	\$ 6,900
Services and Utilities	\$ 118,117	\$ 104,846	\$ 133,060	\$ 134,146	\$ 134,860
<b>Total N B Davidson WW Treatment Plant</b>	<b>\$ 408,742</b>	<b>\$ 381,104</b>	<b>\$ 452,110</b>	<b>\$ 470,667</b>	<b>\$ 744,065</b>
<b>366 Robinson Creek WW Treatment Plant</b>					
Salaries/Other Pay/Benefits	\$ 199,179	\$ 234,256	\$ 242,512	\$ 209,850	\$ 224,361
Supplies	\$ 22,434	\$ 19,893	\$ 30,089	\$ 21,635	\$ 23,772
Maintenance of Structures	\$ 89,295	\$ 69,571	\$ 98,820	\$ 94,480	\$ 111,000
Maintenance of Equipment	\$ 2,797	\$ 3,417	\$ 5,300	\$ 2,976	\$ 5,300
Services and Utilities	\$ 228,156	\$ 206,334	\$ 257,390	\$ 224,869	\$ 280,990
<b>Total Robinson Creek WW Treatment Plant</b>	<b>\$ 541,860</b>	<b>\$ 533,471</b>	<b>\$ 634,111</b>	<b>\$ 553,809</b>	<b>\$ 645,423</b>
<b>367 Environmental Services</b>					
Salaries/Other Pay/Benefits	\$ 186,953	\$ 198,537	\$ 213,750	\$ 206,002	\$ 208,981
Supplies	\$ 23,050	\$ 23,605	\$ 56,900	\$ 51,893	\$ 44,300
Maintenance of Structures	\$ 202	\$ 196	\$ 300	\$ 183	\$ 300
Maintenance of Equipment	\$ 963	\$ 1,417	\$ 1,600	\$ 1,288	\$ 1,600
Services and Utilities	\$ 46,586	\$ 51,120	\$ 56,226	\$ 62,464	\$ 112,968
<b>Total Environmental Services</b>	<b>\$ 257,754</b>	<b>\$ 274,874</b>	<b>\$ 328,776</b>	<b>\$ 321,831</b>	<b>\$ 368,149</b>



5000 - Public Works

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>368 Meter Reading</b>					
Salaries/Other Pay/Benefits	\$ 178,357	\$ 201,039	\$ 205,279	\$ 185,782	\$ 174,225
Supplies	\$ 7,344	\$ 5,946	\$ 10,058	\$ 5,502	\$ 8,468
Maintenance of Equipment	\$ 3,826	\$ 2,813	\$ 3,500	\$ 2,616	\$ 3,500
Services and Utilities	\$ 375	\$ 515	\$ 1,240	\$ 458	\$ 1,124
<b>Total Meter Reading</b>	<b>\$ 189,902</b>	<b>\$ 210,312</b>	<b>\$ 220,077</b>	<b>\$ 194,359</b>	<b>\$ 187,317</b>
<b>373 Commercial Collection</b>					
Salaries/Other Pay/Benefits	\$ 304,992	\$ 295,127	\$ 378,108	\$ 356,794	\$ 382,926
Supplies	\$ 127,619	\$ 112,818	\$ 149,439	\$ 138,638	\$ 151,189
Maintenance of Equipment	\$ 91,131	\$ 96,347	\$ 97,881	\$ 89,926	\$ 98,755
Services and Utilities	\$ 88	\$ 585	\$ 585	\$ 421	\$ 1,000
Interfund Charges/Transfers Out	\$ 277,000	\$ 155,000	\$ -	\$ -	\$ -
<b>Total Commercial Collection</b>	<b>\$ 800,830</b>	<b>\$ 659,876</b>	<b>\$ 626,013</b>	<b>\$ 585,779</b>	<b>\$ 633,870</b>
<b>374 Solid Waste Disposal</b>					
Salaries/Other Pay/Benefits	\$ 552,265	\$ 527,550	\$ 550,850	\$ 502,828	\$ 518,904
Supplies	\$ 122,656	\$ 102,363	\$ 139,439	\$ 176,850	\$ 149,239
Maintenance of Structures	\$ 14,429	\$ 12,809	\$ 24,995	\$ 25,662	\$ 23,500
Maintenance of Equipment	\$ 128,769	\$ 103,410	\$ 162,000	\$ 117,620	\$ 112,000
Services and Utilities	\$ 709,325	\$ 777,323	\$ 1,047,964	\$ 965,456	\$ 1,105,960
Capital Outlays	\$ -	\$ 9,706	\$ -	\$ 19,999	\$ -
<b>Total Solid Waste Disposal</b>	<b>\$ 1,527,444</b>	<b>\$ 1,533,161</b>	<b>\$ 1,925,248</b>	<b>\$ 1,808,415</b>	<b>\$ 1,909,603</b>
<b>375 Residential Collection</b>					
Salaries/Other Pay/Benefits	\$ 385,287	\$ 403,881	\$ 417,906	\$ 420,901	\$ 420,758
Supplies	\$ 66,633	\$ 81,737	\$ 96,384	\$ 78,296	\$ 97,334
Maintenance of Structures	\$ -	\$ 288	\$ 1,000	\$ 29	\$ 1,000
Maintenance of Equipment	\$ 60,381	\$ 74,773	\$ 75,000	\$ 66,014	\$ 75,000
Services and Utilities	\$ 669	\$ 600	\$ 600	\$ 618	\$ 1,200
Interfund Charges/Transfers Out	\$ 290,000	\$ 330,000	\$ -	\$ -	\$ -
<b>Total Residential Collection</b>	<b>\$ 802,970</b>	<b>\$ 891,279</b>	<b>\$ 590,890</b>	<b>\$ 565,859</b>	<b>\$ 595,292</b>
<b>377 Recycling</b>					
Salaries/Other Pay/Benefits	\$ 45,525	\$ 52,222	\$ 52,940	\$ 55,270	\$ 55,655
Supplies	\$ 11,011	\$ 4,057	\$ 16,757	\$ 5,551	\$ 23,707
Services and Utilities	\$ 32,882	\$ 39,170	\$ 46,095	\$ 70,735	\$ 70,095
Insurance/Sundry/Elections	\$ 2,467	\$ 2,877	\$ 3,000	\$ -	\$ 3,000
Programs/Projects	\$ 2,455	\$ 2,929	\$ 3,500	\$ 532	\$ 3,500
Improvements	\$ -	\$ 143	\$ 1,000	\$ 400	\$ 2,000
<b>Total Recycling</b>	<b>\$ 94,340</b>	<b>\$ 101,397</b>	<b>\$ 123,292</b>	<b>\$ 132,487</b>	<b>\$ 157,957</b>

City of Huntsville

Adopted Budget  
FY 2017-18



5000 - Public Works

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>382 Street Sweeping</b>					
Salaries/Other Pay/Benefits	\$ 47,809	\$ 48,484	\$ 53,441	\$ 53,234	\$ 56,205
Supplies	\$ 6,532	\$ 3,534	\$ 10,923	\$ 6,114	\$ 8,423
Maintenance of Equipment	\$ 10,353	\$ 13,624	\$ 15,000	\$ 9,133	\$ 15,000
<b>Total Street Sweeping</b>	<b>\$ 64,694</b>	<b>\$ 65,643</b>	<b>\$ 79,364</b>	<b>\$ 68,481</b>	<b>\$ 79,628</b>
<b>384 Drainage Maintenance</b>					
Salaries/Other Pay/Benefits	\$ 111,557	\$ 122,205	\$ 135,989	\$ 129,624	\$ 143,148
Supplies	\$ 3,957	\$ 3,133	\$ 8,609	\$ 2,767	\$ 6,859
Maintenance of Structures	\$ 20,185	\$ 12,692	\$ 15,000	\$ 6,374	\$ 15,000
Maintenance of Equipment	\$ 4,141	\$ 1,846	\$ 3,600	\$ 2,443	\$ 3,500
Services and Utilities	\$ -	\$ -	\$ 500	\$ -	\$ 500
<b>Total Drainage Maintenance</b>	<b>\$ 139,840</b>	<b>\$ 139,876</b>	<b>\$ 163,698</b>	<b>\$ 141,208</b>	<b>\$ 169,007</b>
<b>388 Warehouse</b>					
Salaries/Other Pay/Benefits	\$ 43,386	\$ 49,047	\$ 49,748	\$ 52,076	\$ 53,291
Supplies	\$ 835	\$ 1,304	\$ 929	\$ 969	\$ 1,906
Services and Utilities	\$ 310	\$ 391	\$ 269	\$ 24	\$ 211
<b>Total Warehouse</b>	<b>\$ 44,532</b>	<b>\$ 50,743</b>	<b>\$ 50,946</b>	<b>\$ 53,070</b>	<b>\$ 55,408</b>
<b>389 Garage/Fleet Services</b>					
Salaries/Other Pay/Benefits	\$ 347,002	\$ 408,017	\$ 466,447	\$ 456,693	\$ 478,442
Supplies	\$ 43,542	\$ 37,169	\$ 40,012	\$ 37,570	\$ 40,583
Maintenance of Equipment	\$ 23,645	\$ 25,439	\$ 22,677	\$ 21,366	\$ 25,500
Services and Utilities	\$ 4,381	\$ 5,598	\$ 4,337	\$ 4,866	\$ 18,647
Capital Outlays	\$ -	\$ -	\$ 13,250	\$ 13,245	\$ 20,495
<b>Total Garage/Fleet Services</b>	<b>\$ 418,571</b>	<b>\$ 476,223</b>	<b>\$ 546,723</b>	<b>\$ 533,739</b>	<b>\$ 583,667</b>
<b>5000 - Public Works Totals</b>	<b>\$ 14,652,578</b>	<b>\$14,741,621</b>	<b>\$ 17,153,041</b>	<b>\$ 16,110,345</b>	<b>\$ 17,849,758</b>

**Our Purpose**

The purpose of Street Services is to provide maintenance and construction of the City of Huntsville’s street infrastructure and storm-water collection system and keep the streets and storm-water collection system clean of debris so that the Citizens of Huntsville can have a clean, safe and drivable transportation system and that storm-water is conveyed away from their homes and businesses.

**Description of our Services**

The Streets Division is responsible for maintaining the over 142 miles of public streets in the City of Huntsville. Street Services target on a rotating basis approximately 14 centerline miles of

public streets for maintenance annually. The Street Division is responsible for the construction of new street infrastructure, sidewalks, and parking lots. The Street Division maintains the City of Huntsville’s roadway signage, pavement markings, traffic control devices, curbs, gutters, and public right-of-ways and is responsible for the maintenance of the infrastructure of the Huntsville Municipal Airport. The Street Division is also responsible for the construction and maintenance of the City of Huntsville’s storm-water collection system. The Street Sweeping Division is responsible for the removal of grass, leaves, and other debris from the City of Huntsville’s public streets and parking areas.

**FY 16-17 Accomplishments**

- ✓ Overlay 15.79 lane miles of City Streets
- ✓ Mill 6.29 lane miles of City Streets
- ✓ Crack Seal 25.00 lane miles of City Streets

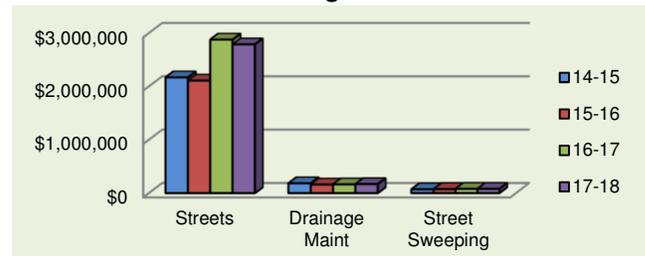
**FY 17-18 Objectives**

- ✓ Overlay 20.59 lane miles of City Streets
- ✓ Mill 8.89 lane miles of City Streets
- ✓ Crack Seal 20.59 lane miles of City Streets

**Personnel**

Division	14-15	15-16	16-17	17-18
Streets	11.00	11.00	11.00	11.00
Drainage Maintenance	3.00	3.00	3.00	3.00
Street Sweeping	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Street Signs Made and Installed	108	72	80	80
Tons of Hot Mix Asphalt Concrete (HMAC) Used for Utility Cuts	309	147	160	200
Tons of HMAC Used for Street Failure Patches <sup>1</sup>	1215	149	1500	1500
Tons of HMAC Used for Street Overlays	2695	4494	8774	9050
Tons of HMAC Used for Special Projects <sup>2</sup>	0	0	0	0
Tons of Litter and Debris Removed from Public Right-of-Ways	177	238	600	300
Tons of Debris Removed from Public Drainage Ways	113	44	50	50
Tons of Debris Removed by Street Sweeper	684	667	650	650

1- The number of street failure patches required should decline over time as quality of streets improve.  
 2- The number of special projects completed will vary depending on how many projects are funded by City Council each year.  
 3- The frequency of seal coating of existing streets will vary depending on in-house special projects and weather conditions.

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Budget
% of Annual Lane Mile Scheduled Maintenance Completed	100%	99%	100%	100%
% of Emergency Calls Responded to Within 4 Hours	100%	100%	100%	100%

**Our Purpose**

The purpose of the Warehouse is to coordinate and manage inventory for City operations so employees have the right equipment and supplies to maximize their efficiency in providing service to the citizens of Huntsville.

**Description of our Services**

Warehouse Services coordinates and manages City's inventory and fuel card system.

**FY 16-17 Accomplishments**

- ✓ Eliminated slow moving items
- ✓ Cross trained staff on warehouse operations
- ✓ Identified space opportunities for new items
- ✓ Completed customer survey
- ✓ Implemented Fuelman fuel card

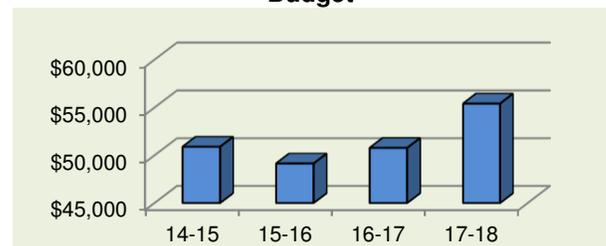
**FY 17-18 Objectives**

- ✓ Continue to eliminate slow moving items
- ✓ Evaluate customer needs and adjust stock as needed
- ✓ Work with Finance and IT Department's to transfer the warehouse inventory to a bar scan system

**Personnel**

Division	14-15	15-16	16-17	17-18
Warehouse	1	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Warehouse items checked out	22,000	23,217	24,000	24,000

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
General Fund Warehouse Value (auto parts, tires and oil)	65,000	65,000	75,000	75,000
Water Operations Warehouse Value	160,000	170,000	180,000	180,000
Wastewater Operations Warehouse Value	15,000	15,000	15,000	15,000

**Our Purpose**

The purpose of the Garage is to provide high quality maintenance for safe operation of City vehicles and equipment in a cost effective and timely manner.

**Description of our Services**

Garage Operations is responsible for maintaining safe, efficient, dependable vehicles and equipment for City departments; reviewing new vehicle and equipment specification; and providing recommendations on vehicle and equipment replacement schedules.

**FY 16-17 Accomplishments**

- ✓ Successfully implemented Fuelman fuel cards
- ✓ Minimized vehicle and equipment downtime.
- ✓ Identified new vendors and reduced down time and improved productivity
- ✓ Participated in training to keep up to date on current technology

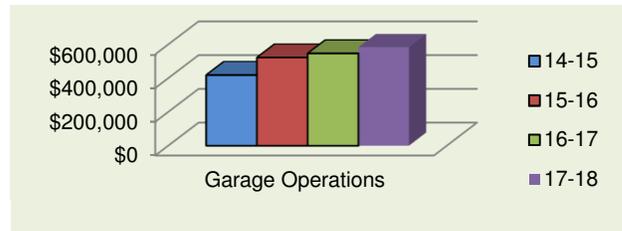
**FY 17-18 Objectives**

- ✓ Continue preventive maintenance on generators
- ✓ Select and implement fleet software
- ✓ Participate in training opportunities to stay up to date on current technology
- ✓ Continue to look for ways to increase productivity and customer satisfaction.

**Personnel**

Division	14-15	15-16	16-17	17-18
Garage Operations	6	7	7	7
<b>Total</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Vehicles and Equipment	741	741	758	758
Rolling Stock <sup>1</sup>	326	326	334	334
Non-rolling Stock <sup>2</sup>	415	415	424	424
Fixed Asset to Mechanic Ratio (based on # of certified mechanics)	247:1	185:1	190:1	190:1
Number of Garage Work Orders Processed	2600	2453	2500	2500

1- Includes autos, trucks, vans, dump trucks, sanitation trucks, specialty equip., heavy equip., riding mowers, backhoes, tractors, and fire vehicles.  
 2- Includes generators, trailers, implements, and small equipment.

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Budget
% of Preventative Maintenance work orders completed	100%	100%	100%	100%

**Our Purpose**

The purpose of Water Services is to provide an adequate supply of safe, affordable, and dependable drinking water to the utility customers of Huntsville in order to meet consumption, fire suppression and other community needs.

**Description of our Services**

The Divisions of Water Services are responsible for water production and treatment, water distribution, and meter reading. Services are provided in accordance with standards established and governed by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ)

The Water Production division operates seven water wells and two water production plants. This division is charged with providing potable water to the City of Huntsville. Duties include water well maintenance, motor and pump maintenance, and chemical treatment. Water Distribution division maintains approximately 245 miles of water distribution lines in the City of Huntsville and surrounding rural areas. This division is charged with line maintenance, line construction, water taps, fire hydrant maintenance, water line locates, and water line repair. Meter Reading division maintains approximately 11,078 water meters. This division is charged with meter maintenance, meter reading, and customer service

**FY 16-17 Accomplishments**

- Installed 400 AMR's
- Painted and serviced >1200 hydrants
- Pigged water main along Hwy 19
- Applied for and won Outstanding Municipal Utility Award from Texas Municipal Utilities Association

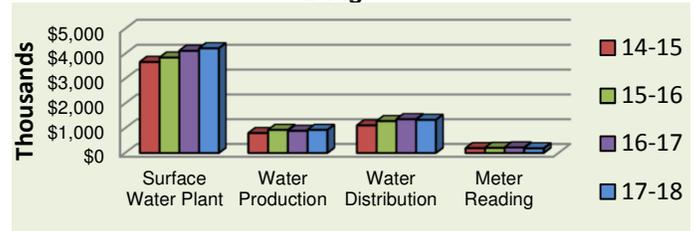
**FY 17-18 Objectives**

- Eliminate Meter Reader position due to AMR installation program
- Paint and service all hydrants
- Begin valve maintenance program

**Personnel**

Division	14-15	15-16	16-17	17-18
Surface Water Plant	-	-		
Water Production	3.00	3.00	3.00	3.00
Water Distribution	13.00	13.00	13.00	13.00
Meter Reading	4.00	4.00	4.00	3.00
<b>Total Personnel</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>19.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Customers Service Calls Performed by Meter Reading Crew	15,000	14,945	14,000	14,000
Number of Water Quality Samples Taken	4200	4200	4200	4200
Total Gallons of Water Produced	3.3 billion	2.8 billion	3.0 billion	3.0 billion
Water Main Leaks Repaired	150	128	140	150
Number of Locates on the City's Underground Infrastructure	2256	2721	3200	3500
Average SCADA Call-outs Per Month	<1	1	2	1
New Water Connections Installed	105	135	130	150
New Sewer Taps Installed	90	104	100	125
Number of Service Complaints Received	300	489	520	500

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Target
Service Complaints as a % of total Customer Accounts	7%	10%	10%	<10%
% of Water Taps Completed Within 14 Days	100%	100%	100%	100%
Ratio of Repair Work Orders to Preventative Maintenance Work Orders - Water Plant	1:1	2:10	1:10	1:10
% of Citizens Rating Water Services as Good or Excellent	Bi-annual survey	N/A	N/A	N/A

**Our Purpose**

The purpose of the Wastewater Services Division is to provide wastewater collection infrastructure and treatment capacity for the utility customers of Huntsville and the State of Texas in order to provide a clean and healthy waterway for domestic and recreational uses.

**Description of our Services**

Wastewater Services is responsible for the collection and treatment of the wastewater generated in Huntsville. The activities of this division are conducted within the guidelines of the Texas Commission on Environmental Quality (TCEQ), the Environmental Protection Agency (EPA), and local ordinances. The Wastewater Collection Division is responsible for maintaining the collection system infrastructure including the gravity sewer lines, manholes, and lift stations.

The City of Huntsville uses a Supervisory Control and Data Acquisition (SCADA) computer system in the collection system for operational control and maintenance management. The computer system monitors various functions from the collection system, meter stations and lift stations.

The Wastewater Collection staff installs new service connections, cleans lines, and works to reduce inflow and infiltration (I&I) in the system. The wastewater collected by the sewer system flows to and is treated at one of Huntsville's three wastewater treatment plants: AJ Brown Plant, N.B. Davidson Plant, and Robinson Creek Plant. The Wastewater Services Treatment staff is responsible for the operation and maintenance of each treatment facility. The City's wastewater treatment facilities play an integral role in the protection of our vital surface water resource by working to deliver quality effluent back to the environment.

**FY 16-17 Accomplishments**

- ✓ Continue to identify and repair sources of inflow and infiltration within the collection system.
- ✓ Replace corrosion damaged manholes in the Westridge Subdivision.
- ✓ Modify sewer monthly cleaning program to reduce the number of overflows.  
Rehab NB Davidson WWTP

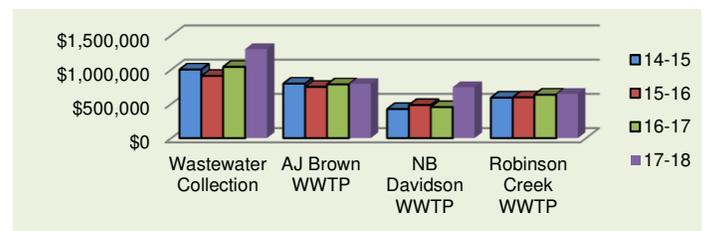
**FY 17-18 Objectives**

- ✓ Continue to identify and repair sources of inflow and infiltration within the collection system.
- ✓ Replace TxDOT Lift Station #2
- ✓ Investigate chemical grouting methods to repair damaged sewer lines without the need to open cut streets.
- ✓ Educate citizens about the effects of F.O.G. and wet wipes on the collection system and treatment plants.
- ✓ Begin Construction of AJ Brown WWTP improvements.

**Personnel**

Division	14-15	15-16	16-17	17-18
Wastewater Collection	9.00	9.00	9.00	9.00
AJ Brown WWTP	5.00	5.00	5.00	5.00
NB Davidson WWTP	4.00	4.00	4.00	4.00
Robinson Creek WWTP	4.00	4.00	4.00	4.00
<b>Total Personnel</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Total Gallons of Wastewater Treated	1.45B	1.75 B	1.77B	1.8 B
Wastewater Work Orders Performed	320	1,828	1,275	1800
Number of Manholes Inspected and Serviced	400	899	368	800
Man Hours Spent Locating Areas of Inflow and Infiltration	2200	2,659	3,619	3750
Average SCADA Call-outs Per Month	460	17	20	15
Service Request Completed	250	468	380	350
Approximate % of Solids Removed from Wastewater at Treatment Plants	98%	98%	98%	98%
Number of Service Complaints Received	250	124	104	100

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Estimate	16-17 Target	17-18 Budget
Service Complaints as a % of total Customer Accounts	.30%	.30%	.30%	.30%
Number of Sanitary Sewer Overflows	15	10	10	15
Ratio of Repair Work Orders to Preventative Maintenance Work Orders	2.0 to 1	2.0 to 1	2.0:1	2.5:1

**Our Purpose**

The purpose of Environmental Services is to provide professional information, accurate and reliable data, and industrial oversight to City of Huntsville citizens, staff, and regulatory agencies in order for them to make informed decisions, maintain regulatory compliance, and protect public health and the environment.

The Environmental Services Division is responsible for monitoring Wastewater Treatment Plant effluent in accordance with National Pollutant Discharge Elimination System (NPDES) permits for the City of Huntsville's three treatment plants.

**Description of our Services**

In addition, this division performs process control analysis to assist in wastewater operations. The Environmental Services Division also monitors the biological sanitary conditions of the drinking water system, administers the Industrial Pretreatment program, and develops and maintains the Industrial Storm Water Permits. These programs are administered in accordance with the standards established by the United States Environmental Protection Agency (EPA), Texas Commission on Environmental Quality (TCEQ), National Environmental Laboratory Accreditation Conference (NELAC), and City Ordinances.

**FY 16-17 Accomplishments**

- ✓ Obtained permit approval for discharge wastes at the AJ Brown WWTF.
- ✓ Provided reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services.
- ✓ Revised and implemented the Risk Management Plans for AJ Brown WWTF, NB Davidson WWTF, Palm Street Water Plant and the Spring Lake Water Plant.
- ✓ Obtained renewal of NELAP accreditation of the Microbiology Drinking Water Laboratory Program.
- ✓ Implemented the additional analysis as required by our renewed NB Davidson WWTF Discharge permit.
- ✓ Completed the 12<sup>th</sup> set of Lead and Copper sampling as part of the Texas Commission on Environmental Quality public drinking water monitoring program.

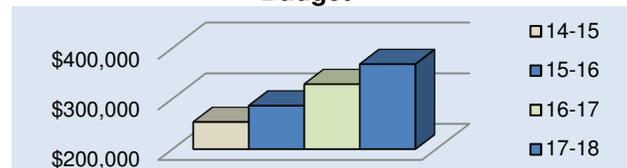
**FY 17-18 Objectives**

- ✓ Receive TCEQ approval on permit renewal for discharge waste at the Robinson Creek WWTP.
- ✓ Provide reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services.
- ✓ Receive TCEQ approval on Technically Based Local Limit Revision for Copper.
- ✓ Obtain renewal of NELAP accreditation of the Microbiology Drinking Water Laboratory Program.
- ✓ Complete the 13<sup>th</sup> and 14<sup>th</sup> set of Lead and Copper sampling as part of the Texas Commission on Environmental Quality public drinking water monitoring program.
- ✓ Receive TCEQ approval on Whole Effluent Toxicity Frequency Reduction due to continued compliance at NB Davidson WWTP.

**Personnel**

Division	14-15	15-16	16-17	17-18
Environmental Services	3.00	3.00	3.00	3.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**Budget**



**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Bacteriological Analysis of Drinking Water Samples Conducted	809	800	810	800
Number of Conventional Wastewater Pollutant Analysis Conducted (Biochemical Oxygen Demand [BOD], Carbonaceous BOD, Total Suspended Solids, Ammonia, Chlorine Residual, Dissolved Oxygen, pH)	3,165	3,165	3,424	3,424
Number of Wastewater Samples Collected	1,341	1,345	1,567	1,567
Number of Industrial Samples Collected	4	4	5	4
Number of Whole Effluent Toxicity (Bio-monitoring) Samples Analyzed by Contract Lab	51	36	32	32

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Target	17-18 Budget
---------------------	--------------	--------------	--------------	--------------

---

% of Bacteriological Proficiency Tests Performed with Acceptable Scores of 90% or better with no false negatives	100%	100%	100%	100%
% of Discharge Monitoring Report Quality Assurance Proficiency Tests for Wastewater Analysis Performed with Acceptable Scores of 90% or better	100%	100%	100%	100%
Number of "Required Action" Result Received from EPA and TCEQ laboratory and pretreatment program audits and inspections	0	0	2	0

**Our Purpose**

The purpose of Solid Waste & Recycling Services is to provide collection, disposal and recycling services to the citizens of Huntsville, Texas Department of Criminal Justice, Sam Houston State University, and areas throughout Walker County in order to have a clean and attractive environment.

**Description of our Services**

Solid Waste & Recycling Services is responsible for the collection and disposal of solid waste in accordance with standards established by the Texas Commission on Environmental Quality, the United States Environmental Protection Agency and City Ordinances.

The Commercial Collection division provides services for commercial customers through the use of dumpsters, open top roll off containers, and compacting roll off containers. The containers are maintained through an in-house container maintenance shop. The Solid Waste Disposal

division operates the solid waste transfer station, which is the collection point for all municipal waste for the City, TDCJ, SHSU, and other areas throughout Walker County. The collected waste is transferred to the Polk County Solid Waste Management Center Facility.

The Residential Waste division provides curbside garbage and recycling services to residential customers. Customers receive one garbage and one recycling collection each week, plus yard waste collection on the 1st, 3rd and 5th Wednesday of each month, and heavy trash/large yard waste collection on the 2nd and 4th Wednesday of each month on a call in basis. All of this is a part of their standard residential service. The Recycling Division encourages citizens to minimize waste through recycling and education. Programs such as the annual Trash Bash, E-Waste Recycling Day and partnerships with other organizations in Walker County, such as Walker County Proud Communities and Walker County Master Gardeners, help to keep our city clean and reduce the amount of disposed waste.

**FY 16-17 Accomplishments**

- ✓ Promote waste minimization through composting, recycling and other methods of solid waste reduction. Disposal will be made more efficient and cost effective through the on-going expansion of Residential Curbside Recycling.
- ✓ Assist low income families and non-profit organizations by supplying construction materials from the Trash Into Plowshares (TIP) Warehouse Program; promote donations of construction and deconstruction materials.
- ✓ Provide regularly scheduled pickup of heavy debris/recyclables for over 7,000 residential customers and the clearance of 100 tons of vacant or substandard demolished structures through Building Inspections.
- ✓ Collect, transport and dispose of over 2,000 tons of sludge through interdepartmental agreement between Wastewater Division and Solid Waste Division.
- ✓ Promote Electronics Recycling Day in coordination with State, local and private entities for the purpose of avoiding over 10 tons of electronics going into the landfill.

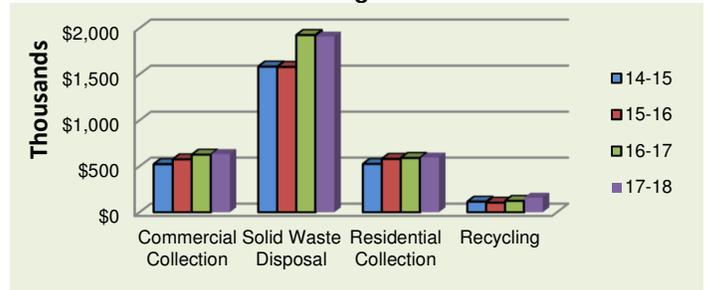
**FY 17-18 Objectives**

- ✓ Promote waste minimization through composting, recycling and other methods of solid waste reduction. Disposal will be made more efficient and cost effective through the on-going expansion of Residential Curbside Recycling.
- ✓ Assist low income families and non-profit organizations by supplying construction materials from the Trash Into Plowshares (TIP) Warehouse Program; promote donations of construction and deconstruction materials.
- ✓ Provide regularly scheduled pickup of heavy debris/recyclables for over 7,000 residential customers and the clearance of 100 tons of vacant or substandard demolished structures through Building Inspections.
- ✓ Collect, transport and dispose of over 2,000 tons of sludge through interdepartmental agreement between Wastewater Division and Solid Waste Division.
- ✓ Promote Electronics Recycling Day in coordination with State, local and private entities for the purpose of avoiding over 10 tons of electronics going into the landfill.

**Personnel**

Division	14-15	15-16	16-17	17-18
Commercial Collection	5.00	6.00	6.00	6.00
Solid Waste Disposal	9.00	9.00	9.00	9.00
Residential Collection	7.00	7.00	7.00	7.00
Recycling	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>

**Budget**



**Our Workload**

<b>Workload Indicator</b>	<b>14-15 Actual</b>	<b>15-16 Actual</b>	<b>16-17 Estimate</b>	<b>17-18 Budget</b>
Tons of Commercial Waste Collected	19,745	19,942	20,976	20,000
Tons of Residential Waste Collected	5,930	5,989	5,866	5,900
Tons of Waste Brought to Transfer Station	35,603	35,959	36,873	36,000
Tons of Waste Transferred to Landfill	36,865	37,234	37,977	37,500
Tons of Waste Recycled	3,141	3,173	3,509	3,000
Miles Traveled Collecting Commercial Waste	69,925	70,624	77,659	75,000
Miles Traveled Collecting Residential Waste	47,810	48,288	43,142	48,000
Miles Traveled Transferring Waste to Landfill	173,682	175,418	191,450	175,000

**Measuring our Effectiveness**

<b>Performance Measure</b>	<b>14-15 Actual</b>	<b>15-16 Actual</b>	<b>16-17 Estimate</b>	<b>17-18 Target</b>
Service Complaints as a % of total Customer Accounts	1%	1%	1%	1%
Ratio of Tons of Waste Transferred to Tons of Waste Recycled	18% to 1	18% to 1	11% to 1	11% to 1
% of Citizens Rating Solid Waste Services as Good or Excellent	80%	80%	80%	80%



5500 - Tourism & Cultural Services

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>840 Arts Center</b>					
Salaries/Other Pay/Benefits	\$ 102,956	\$ 118,238	\$ 120,563	\$ 120,878	\$ 123,003
Supplies	\$ 7,274	\$ 8,414	\$ 8,755	\$ 8,767	\$ 9,325
Maintenance of Equipment	\$ 1,130	\$ 1,020	\$ 1,000	\$ 756	\$ 1,000
Services and Utilities	\$ 23,690	\$ 23,084	\$ 25,195	\$ 6,071	\$ 23,966
Insurance/Sundry/Elections	\$ 3,117	\$ 3,136	\$ 3,165	\$ 3,069	\$ 3,165
Programs/Projects	\$ 49,938	\$ 71,878	\$ 54,500	\$ 54,328	\$ 56,200
<b>Total Arts Center</b>	<b>\$ 188,105</b>	<b>\$ 225,770</b>	<b>\$ 213,178</b>	<b>\$ 193,869</b>	<b>\$ 216,659</b>
<b>881 Tourism</b>					
Salaries/Other Pay/Benefits	\$ 114,054	\$ 125,744	\$ 128,284	\$ 131,331	\$ 133,748
Supplies	\$ 21,941	\$ 27,269	\$ 118,400	\$ 22,130	\$ 29,500
Maintenance of Equipment	\$ 18	\$ 61	\$ 1,000	\$ 60	\$ 1,000
Services and Utilities	\$ 42,587	\$ 35,848	\$ 55,300	\$ 101,082	\$ 63,450
Insurance/Sundry/Elections	\$ 111,878	\$ 157,777	\$ 178,299	\$ 108,263	\$ 105,500
<b>Total Tourism</b>	<b>\$ 290,478</b>	<b>\$ 346,700</b>	<b>\$ 481,283</b>	<b>\$ 362,866</b>	<b>\$ 333,198</b>
<b>882 Visitors Center</b>					
Salaries/Other Pay/Benefits	\$ 78,402	\$ 85,595	\$ 88,554	\$ 86,820	\$ 90,777
Supplies	\$ 2,817	\$ 3,901	\$ 5,500	\$ 3,684	\$ 9,500
Maintenance of Structures	\$ 7,385	\$ 3,352	\$ 5,000	\$ 477	\$ 9,000
Maintenance of Equipment	\$ -	\$ -	\$ 500	\$ -	\$ 250
Services and Utilities	\$ 12,176	\$ 10,484	\$ 24,730	\$ 13,392	\$ 28,130
<b>Total Visitors Center</b>	<b>\$ 100,781</b>	<b>\$ 103,333</b>	<b>\$ 124,284</b>	<b>\$ 104,373</b>	<b>\$ 137,657</b>
<b>883 Gift Shop @ Visitors Center</b>					
Salaries/Other Pay/Benefits	\$ 16,799	\$ 60,396	\$ 73,604	\$ 72,741	\$ 75,326
Supplies	\$ 60,641	\$ 55,247	\$ 62,350	\$ 51,194	\$ 61,350
Services and Utilities	\$ 38,350	\$ 16,219	\$ 8,694	\$ 6,451	\$ 8,294
Insurance/Sundry/Elections	\$ -	\$ -	\$ -	\$ -	\$ 1,000
<b>Total Gift Shop @ Visitors Center</b>	<b>\$ 115,789</b>	<b>\$ 131,862</b>	<b>\$ 144,648</b>	<b>\$ 130,386</b>	<b>\$ 145,970</b>
<b>884 Statue</b>					
Programs/Projects	\$ 668	\$ 869	\$ -	\$ 1,573	\$ 1,200
<b>Total Statue</b>	<b>\$ 668</b>	<b>\$ 869</b>	<b>\$ -</b>	<b>\$ 1,573</b>	<b>\$ 1,200</b>
<b>886 Tourism</b>					
Supplies	\$ 3,493	\$ 3,224	\$ 3,500	\$ 2,366	\$ 3,500
Services and Utilities	\$ -	\$ 795	\$ 800	\$ 415	\$ 800
Insurance/Sundry/Elections	\$ 2,040	\$ 3,453	\$ 3,500	\$ 4,354	\$ 3,500
<b>Total Tourism</b>	<b>\$ 5,532</b>	<b>\$ 7,472</b>	<b>\$ 7,800</b>	<b>\$ 7,136</b>	<b>\$ 7,800</b>
<b>5500 - Tourism &amp; Cultural Services Totals</b>	<b>\$ 701,354</b>	<b>\$ 816,005</b>	<b>\$ 971,193</b>	<b>\$ 800,203</b>	<b>\$ 842,484</b>

**Our Purpose**

The Tourism Division promotes the efficient use of Hotel/Motel Occupancy Tax revenues through the support of events and programs, thereby enhancing the tourism and hotel industry and visitors to the city. The purpose of the Gift Shop is to provide all visitors to the city with Texas, Huntsville, and Sam Houston State University memorabilia and other unique gifts and memorabilia.

**Description of our Services**

- ✓ To promote Huntsville as a tourist destination via advertising, brochures and various media outlets.
- ✓ The Visitor Center provides information on Huntsville to all visitors and encourages all guests to stop, shop, and stay within Huntsville and Walker County.
- ✓ To assist groups with all aspects planning their event in Huntsville.

**FY 16-17 Accomplishments**

- ✓ Increase Volunteer Program
- ✓ Continue to Work with PGAL on the development and design of the expansion of the Visitor Center.
- ✓ Work with Peter Roussel to create a PR/Marketing student internship.
- ✓ Continue to work with Statewide organizations for staff educational purposes and co-op opportunities
- ✓ Continue to work on a Multicultural brochure
- ✓ Continue to increase custom Statue and Huntsville Item.
- ✓ Seek new gift shop items appealing to children
- ✓ To bring in custom t-shirts to maximize sales
- ✓ Seek out low cost, high margin times to develop “impulse” buying,
- ✓ Gift Shop to market at Fair on the Square and Trade Expo

**FY 17-18 Objectives**

- ✓ Recruitment of volunteers – ongoing
- ✓ Work with Construction company on the expansion of the Visitor Center
- ✓ Secure bids for the repairs to the roof of the existing Visitor Center and work with construction company to complete repairs
- ✓ Secure bids and work with construction company for new bathrooms at the Sam Houston Statue Visitor Center
- ✓ Marketing Gift Shop at the Fair on the Square and Trade Expo
- ✓ Diversify Marketing Campaign by including more digital marketing.
- ✓ Grand Opening Celebration of the new facilities at the Sam Houston Statue Visitor Center

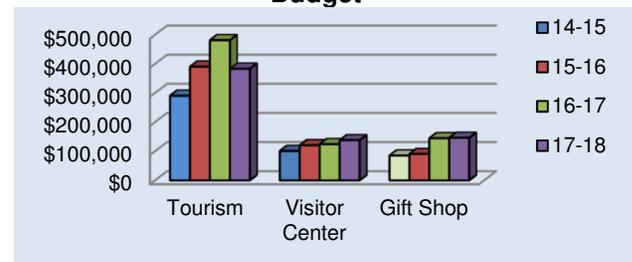
**Personnel**

Division	14-15	15-16	16-17	17-18
Tourism	2.00	2.00	2.00	2.0
Visitor Center	2.50	2.50	2.50	2.5
Gift Shop	1.00	1.00	1.00	1.00
<b>Total</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.5</b>

**Our Workload**

Workload Indicator	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of visitors to the Visitor Center	74,691	79,540	79,540	80,335
Number of Tour Groups	49	43	39	40
Number of conferences/tournaments & groups serviced	25	22	26	30

**Budget**



**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Target
% Increase (Decrease) in Visitors to Visitor Center	1.0%	6.5%	0%	1%

**Our Purpose**

The purpose of the Cultural Services Division is to provide opportunities to citizens and visitors to create and observe art and to share in the celebration of our cultural and community heritage.

**Description of our Services**

The Division of Cultural Services operates The Wynne Home Arts Center which provides an art gallery with rotating exhibits, field trips with activities for school children and other groups and individuals, classes and workshops, tours of the historic home, space for community activities and rentals, special events

and receptions, visitor information and a sales gallery representing local artists.

Cultural Services is responsible, through the Huntsville Arts Commission, for the development, budgeting and monitoring of service contracts with local artists and organizations to conduct arts programs and projects designed to attract visitors and to enhance the quality of life in Huntsville. Special beautification projects, the historical marker program, community partnerships such as the Huntsville Cultural District, grant projects and maintenance of City-owned art, including certain Downtown murals, are responsibilities of the division.

**FY 16-17 Accomplishments**

- ✓ Increased attendance at Wynne Home by 5%.
- ✓ Contracted with 15 organizations/artists for arts and cultural projects
- ✓ Accommodated more than 1,000 children and others for special activities or tours
- ✓ Offered more than 30 arts classes for children and adults during three seasons of the year
- ✓ Partnered with Friends of the Wynne for volunteers and special events.

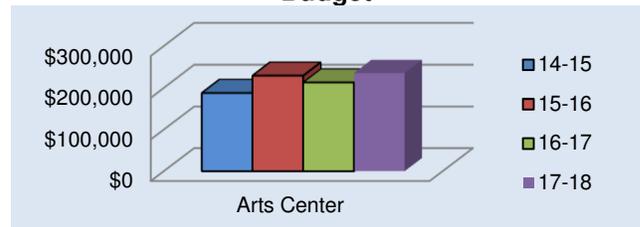
**FY 17-18 Objectives**

- ✓ Increase attendance at Wynne Home by 5%
- ✓ Contract with 15 organizations/artists for cultural projects
- ✓ Plan and execute a minimum of 40 classes and special events and activities.
- ✓ Maintain the Wynne Home with special projects: refinish floors; paint; porch repair and new roof
- ✓ Partner with Friends of the Wynne and with Texas Thyme Unit for events and activities

**Personnel**

Division	14-15	15-16	16-17	17-18
Arts Center <sup>1</sup>	1.75	1.75	1.75	1.75
<b>Total</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>

**Budget**



**Our Workload**

Workload Indicators	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
Number of Visitors to the Wynne Home	38,221**	40,705	42,138	44,244
Estimated Number of Attendees at Arts and Cultural Events (Contracts)	40,244	48,695	41,335	36,334
Number of Events/Activities Held at Wynne Home	333	382	416	437
Number of Community Activities/Rentals	40	56	62	65

\*Estimated flat while waiting for counters -- \*\*Approximate estimate on visitors-currently no counters

**Measuring our Effectiveness**

Performance Measure	14-15 Actual	15-16 Actual	16-17 Estimate	17-18 Budget
% Increase (Decrease) in Visitors to Wynne Home	5%	6.5%	5%	5%
% Increase (Decrease) in Attendance at Art/Cultural Events (Arts Contracts)	10%	21%	(15%)	(12%)
% Increase (Decrease) in Number of Events/Activities Held (offered by Wynne Home)	10%	15%	9%	5%
% Increase (Decrease) in Number of Community Activities/Rentals	10%	40%	10%	5%



6000 - Non Departmental

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>1101 Nondepartmental General Fund</b>					
Salaries/Other Pay/Benefits-Adj 4	\$ 6,017	\$ -	\$ 402,251	\$ -	\$ 516,947
Step/COLA/Other PR Benefits					
Services and Utilities	\$ -	\$ 2,201	\$ 45,000	\$ 12,622	\$ 12,000
Insurance/Sundry/Elections	\$ 630,088	\$ 712,037	\$ 487,499	\$ 898,409	\$ 538,991
Capital Outlays	\$ -	\$ -	\$ -	\$ 22,200	\$ -
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 75,000	\$ -	\$ 130,590
Interfund Charges/Transfers Out	\$ 689,960	\$ 771,239	\$ 773,975	\$ 773,975	\$ 841,619
Transfer to Capital	\$ 2,020,396	\$ 1,784,411	\$ 1,950,000	\$ 4,251,196	\$ 1,060,000
<b>Total Nondepartmental General Fund</b>	<b>\$ 3,346,461</b>	<b>\$ 3,269,888</b>	<b>\$ 3,733,725</b>	<b>\$ 5,958,402</b>	<b>\$ 3,100,147</b>
<b>1220 Nondepartmental Water Operations</b>					
Salaries/Other Pay/Benefits	\$ 98,480	\$ 127,476	\$ -	\$ -	\$ -
Salaries/Other Pay/Benefits-Adj 4	\$ -	\$ -	\$ 50,470	\$ -	\$ 58,838
Step/COLA/Other PR Benefits					
Services and Utilities	\$ -	\$ 13,558	\$ -	\$ -	\$ -
Insurance/Sundry/Elections	\$ 97,527	\$ 88,991	\$ 97,010	\$ 97,010	\$ 77,633
Right-of-Way Maintenance	\$ 554,707	\$ 548,623	\$ 547,897	\$ 547,897	\$ 656,528
Debt Service	\$ (585)	\$ 12,089	\$ -	\$ -	\$ -
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 189,048	\$ -	\$ 150,000
Administrative Reimbursements Out	\$ 1,889,379	\$ 1,992,360	\$ 2,134,466	\$ 2,134,466	\$ 2,363,774
Interfund Charges/Transfers Out	\$ 1,984,950	\$ 2,038,842	\$ 95,460	\$ 95,460	\$ 117,827
Transfer to Capital	\$ 2,105,000	\$ 2,533,000	\$ 3,579,555	\$ 6,083,542	\$ 3,882,235
<b>Total Nondepartmental Water Operations</b>	<b>\$ 6,729,458</b>	<b>\$ 7,354,939</b>	<b>\$ 6,693,906</b>	<b>\$ 8,958,375</b>	<b>\$ 7,306,835</b>
<b>1221 Nondepartmental Wastewater Operations</b>					
Salaries/Other Pay/Benefits	\$ 83,458	\$ 108,031	\$ -	\$ -	\$ -
Salaries/Other Pay/Benefits-Adj 4	\$ -	\$ -	\$ 56,309	\$ -	\$ 60,322
Step/COLA/Other PR Benefits					
Services and Utilities	\$ -	\$ -	\$ 50,000	\$ 34,447	\$ -
Insurance/Sundry/Elections	\$ 86,554	\$ 94,128	\$ 108,580	\$ 108,580	\$ 70,342
Right-of-Way Maintenance	\$ 299,307	\$ 300,326	\$ 317,969	\$ 317,969	\$ 306,075
Debt Service	\$ 12,141	\$ 6,383	\$ -	\$ 37,250	\$ -
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 172,627	\$ -	\$ 150,000
Administrative Reimbursements Out Interfund	\$ 1,601,208	\$ 1,760,655	\$ 2,017,307	\$ 2,017,307	\$ 1,747,742
Charges/Transfers Out	\$ 1,744,056	\$ 1,514,633	\$ 144,132	\$ 144,132	\$ 245,156
Transfer to Capital	\$ 3,141,848	\$ 1,384,625	\$ 2,065,825	\$ 3,988,128	\$ 5,478,880
<b>Total Nondepartmental Wastewater Operations</b>	<b>\$ 6,968,572</b>	<b>\$ 5,168,781</b>	<b>\$ 4,932,749</b>	<b>\$ 6,647,813</b>	<b>\$ 8,058,517</b>
<b>1224 Nondepartmental Solid Waste Fund</b>					
Salaries/Other Pay/Benefits	\$ 73,443	\$ 95,067	\$ -	\$ -	\$ -
Salaries/Other Pay/Benefits-Adj 4	\$ -	\$ -	\$ 48,320	\$ -	\$ 53,067
Step/COLA/Other PR Benefits					

City of Huntsville

Adopted Budget  
FY 2017-18



6000 - Non Departmental

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
Services and Utilities	\$ 19,994	\$ -	\$ 250	\$ 250	\$ -
Insurance/Sundry/Elections	\$ 121,171	\$ 111,483	\$ 140,315	\$ 140,315	\$ 140,152
Right-of-Way Maintenance	\$ 169,161	\$ 170,853	\$ 184,673	\$ 184,673	\$ 202,743
Debt Service	\$ 101,275	\$ -	\$ -	\$ -	\$ -
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 90,000	\$ -	\$ 100,000
Administrative Reimbursements Out	\$ 784,280	\$ 709,370	\$ 876,565	\$ 876,565	\$ 818,644
Interfund Charges/Transfers Out	\$ 528,171	\$ 633,909	\$ 602,236	\$ 602,236	\$ 719,065
Transfer to Capital	\$ 947,020	\$ 3,097,875	\$ 11,685	\$ 33,693	\$ 13,210
<b>Total Nondepartmental Solid Waste Fund</b>	<b>\$ 2,744,515</b>	<b>\$ 4,818,557</b>	<b>\$ 1,954,044</b>	<b>\$ 1,837,732</b>	<b>\$ 2,046,881</b>
<b>1306 Nondepartmental Capital Equipment Fund</b>					
Debt Service	\$ 12,650	\$ 1,143	\$ -	\$ -	\$ -
Interfund Charges/Transfers Out	\$ 1,219,657	\$ 1,274,255	\$ -	\$ -	\$ -
<b>Total Nondepartmental Capital Equipment Fund</b>	<b>\$ 1,232,307</b>	<b>\$ 1,275,398</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1309 Nondepartmental Computer Equipment Replace</b>					
Interfund Charges/Transfers Out	\$ 111,787	\$ 102,310	\$ -	\$ -	\$ -
<b>Total Nondepartmental Computer Equipment Replace</b>	<b>\$ 111,787</b>	<b>\$ 102,310</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1461 Nondepartmental Cemetary Endowment Fund</b>					
Interfund Charges/Transfers Out	\$ 5,000	\$ 2,700	\$ 17,100	\$ 1,000	\$ 300
<b>Total Nondepartmental Cemetary Endowment Fund</b>	<b>\$ 5,000</b>	<b>\$ 2,700</b>	<b>\$ 17,100</b>	<b>\$ 1,000</b>	<b>\$ 300</b>
<b>1601 Nondepartmental Court Security</b>					
Transfer to Capital	\$ 16,250	\$ 15,828	\$ 17,507	\$ 17,507	\$ 17,994
<b>Total Nondepartmental Court Security</b>	<b>\$ 16,250</b>	<b>\$ 15,828</b>	<b>\$ 17,507</b>	<b>\$ 17,507</b>	<b>\$ 17,994</b>
<b>1602 Nondepartmental Court Technology Fund</b>					
Supplies	\$ 3,354	\$ 4,484	\$ 4,800	\$ 1,787	\$ 5,000
<b>Total Nondepartmental Court Technology Fund</b>	<b>\$ 3,354</b>	<b>\$ 4,484</b>	<b>\$ 4,800</b>	<b>\$ 1,787</b>	<b>\$ 5,000</b>
<b>1603 Nondepartmental Street Fund</b>					
Insurance/Sundry/Elections	\$ 69,163	\$ -	\$ -	\$ -	\$ -
Administrative Reimbursements Out	\$ 601,481	\$ -	\$ -	\$ -	\$ -
Interfund Charges/Transfers Out	\$ 193,643	\$ -	\$ -	\$ -	\$ -
Transfer to Capital	\$ 27,821	\$ -	\$ -	\$ -	\$ -
<b>Total Nondepartmental Street Fund</b>	<b>\$ 892,108</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1609 Nondepartmental Airport SRF</b>					
Transfer to Capital	\$ -	\$ 67,000	\$ -	\$ -	\$ -
<b>Total Nondepartmental Airport SRF</b>	<b>\$ -</b>	<b>\$ 67,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1612 Nondept. PD School Res Offcr SRF</b>					
Salaries/Other Pay/Benefits-Adj 4 Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 17,120	\$ -	\$ 20,929
<b>Total Nondept. PD School Res Offcr SRF</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,120</b>	<b>\$ -</b>	<b>\$ 20,929</b>

City of Huntsville

Adopted Budget  
FY 2017-18



6000 - Non Departmental

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>1615 Nondepartmental Library Children's Programs</b>					
Services and Utilities	\$ 800	\$ 700	\$ 1,800	\$ 1,410	\$ 900
<b>Total Nondepartmental Library Children's Programs</b>	<b>\$ 800</b>	<b>\$ 700</b>	<b>\$ 1,800</b>	<b>\$ 1,410</b>	<b>\$ 900</b>
<b>1616 Nondep Library Donations Fund</b>					
Supplies	\$ 3,253	\$ 7,742	\$ 9,000	\$ 2,942	\$ 7,050
<b>Total Nondep Library Donations Fund</b>	<b>\$ 3,253</b>	<b>\$ 7,742</b>	<b>\$ 9,000</b>	<b>\$ 2,942</b>	<b>\$ 7,050</b>
<b>1618 Nondep Wynne Home Operations SRF</b>					
Salaries/OtherPay/Benefits-Adj 4	\$ -	\$ -	\$ 5,750	\$ -	\$ 5,026
Step/COLA/Other PR Benefits					
Interfund Charges/Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ 1,041
<b>Total Nondep Wynne Home Operations SRF</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,750</b>	<b>\$ -</b>	<b>\$ 6,067</b>
<b>1622 HOME Reservation Grant</b>					
Services and Utilities	\$ 139	\$ -	\$ -	\$ -	\$ -
<b>Total HOME Reservation Grant</b>	<b>\$ 139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1625 Nondept.-Huntsvll Beautification</b>					
Supplies	\$ 3,784	\$ -	\$ 2,500	\$ 695	\$ 2,500
<b>Total Nondept.-Huntsvll Beautification</b>	<b>\$ 3,784</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 695</b>	<b>\$ 2,500</b>
<b>1630 Nondepartmental - TIRZ #1</b>					
Services and Utilities	\$ -	\$ -	\$ 185,763	\$ -	\$ 218,285
<b>Total Nondepartmental - TIRZ #1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,763</b>	<b>\$ -</b>	<b>\$ 218,285</b>
<b>1663 Nondept-Tourism &amp; Visitors Cntr</b>					
Salaries/OtherPay/Benefits-Adj 4	\$ -	\$ -	\$ 7,416	\$ -	\$ 8,691
Step/COLA/Other PR Benefits					
Insurance/Sundry/Elections	\$ -	\$ -	\$ 399	\$ 399	\$ 17,116
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 9,390
Administrative Reimbursements Out	\$ 45,715	\$ 48,836	\$ 50,760	\$ 50,760	\$ 51,004
Interfund Charges/Transfers Out	\$ 19,250	\$ 16,855	\$ 14,813	\$ 14,813	\$ 6,635
Transfer to Capital	\$ 50,000	\$ 340,528	\$ -	\$ 1,340,000	\$ 90,000
<b>Total Nondept-Tourism &amp; Visitors Cntr</b>	<b>\$ 114,965</b>	<b>\$ 406,219</b>	<b>\$ 73,388</b>	<b>\$ 1,405,972</b>	<b>\$ 182,836</b>
<b>6000 - Non Departmental Totals</b>	<b>\$ 22,172,754</b>	<b>\$ 22,494,546</b>	<b>\$ 17,649,152</b>	<b>\$ 24,833,635</b>	<b>\$ 20,974,241</b>

City of Huntsville

Adopted Budget

FY 2017-18



6500 - Internal Service Funds

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>1302 Nondepartmental Medical Insurance Fund</b>					
Supplies	\$ 6,743	\$ 5,867	\$ 15,000	\$ 5,908	\$ 15,000
Services and Utilities	\$ 5,198	\$ 3,124	\$ -	\$ -	\$ -
Programs/Projects	\$ 2,831,325	\$ 3,639,129	\$ 3,746,845	\$ 3,420,008	\$ 3,660,323
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 46,273
<b>Total Nondepartmental Medical Insurance Fund</b>	<b>\$ 2,843,266</b>	<b>\$ 3,648,121</b>	<b>\$ 3,761,845</b>	<b>\$ 3,425,916</b>	<b>\$ 3,721,596</b>
<b>379 Fleet/Rolling Stock</b>					
Capital Outlays	\$ 1,496,059	\$ 689,421	\$ 1,920,014	\$ 1,939,930	\$ 1,040,250
<b>Total Fleet/Rolling Stock</b>	<b>\$ 1,496,059</b>	<b>\$ 689,421</b>	<b>\$ 1,920,014</b>	<b>\$ 1,939,930</b>	<b>\$ 1,040,250</b>
<b>655 IT Computer/Software Equipment</b>					
Supplies	\$ 52,557	\$ 20,308	\$ 72,000	\$ 63,341	\$ 73,400
Capital Outlays	\$ 149,359	\$ 107,764	\$ 123,600	\$ 73,082	\$ 87,100
<b>Total IT Computer/Software Equipment</b>	<b>\$ 201,916</b>	<b>\$ 128,072</b>	<b>\$ 195,600</b>	<b>\$ 136,424</b>	<b>\$ 160,500</b>
<b>6500 - Internal Service Funds Totals</b>	<b>\$ 4,541,241</b>	<b>\$ 4,465,614</b>	<b>\$ 5,877,459</b>	<b>\$ 5,502,269</b>	<b>\$ 4,922,346</b>

City of Huntsville

Adopted Budget

FY 2017-18



6500 - Internal Service Funds

Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>1302 Nondepartmental Medical Insurance Fund</b>					
Supplies	\$ 6,743	\$ 5,867	\$ 15,000	\$ 5,908	\$ 15,000
Services and Utilities	\$ 5,198	\$ 3,124	\$ -	\$ -	\$ -
Programs/Projects	\$ 2,831,325	\$ 3,639,129	\$ 3,746,845	\$ 3,420,008	\$ 3,660,323
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ -	\$ -	\$ 46,273
<b>Total Nondepartmental Medical Insurance Fund</b>	<b>\$ 2,843,266</b>	<b>\$ 3,648,121</b>	<b>\$ 3,761,845</b>	<b>\$ 3,425,916</b>	<b>\$ 3,721,596</b>
<b>379 Fleet/Rolling Stock</b>					
Capital Outlays	\$ 1,496,059	\$ 689,421	\$ 1,920,014	\$ 1,939,930	\$ 1,040,250
<b>Total Fleet/Rolling Stock</b>	<b>\$ 1,496,059</b>	<b>\$ 689,421</b>	<b>\$ 1,920,014</b>	<b>\$ 1,939,930</b>	<b>\$ 1,040,250</b>
<b>655 IT Computer/Software Equipment</b>					
Supplies	\$ 52,557	\$ 20,308	\$ 72,000	\$ 63,341	\$ 73,400
Capital Outlays	\$ 149,359	\$ 107,764	\$ 123,600	\$ 73,082	\$ 87,100
<b>Total IT Computer/Software Equipment</b>	<b>\$ 201,916</b>	<b>\$ 128,072</b>	<b>\$ 195,600</b>	<b>\$ 136,424</b>	<b>\$ 160,500</b>
<b>6500 - Internal Service Funds Totals</b>	<b>\$ 4,541,241</b>	<b>\$ 4,465,614</b>	<b>\$ 5,877,459</b>	<b>\$ 5,502,269</b>	<b>\$ 4,922,346</b>

City of Huntsville

Adopted Budget

FY 2017-18

7000 - Debt Service



Account	14-15 Actuals	15-16 Actuals	16-17 Budget	16-17 Actuals	17-18 Adopted
<b>1161 Debt Payments-Debt Service</b>					
Debt Service	\$ 2,739,436	\$ 1,828,787	\$ 1,838,740	\$ 1,838,741	\$ 1,838,059
<b>Total Debt Payments-Debt Service</b>	<b>\$ 2,739,436</b>	<b>\$ 1,828,787</b>	<b>\$ 1,838,740</b>	<b>\$ 1,838,741</b>	<b>\$ 1,838,059</b>
<b>2201 Debt Payments-Water Operations</b>					
TRA Water Debt Payments	\$ 3,681,062	\$ 3,636,927	\$ 3,579,316	\$ 3,609,263	\$ 3,576,343
Debt Service	\$ 230,498	\$ 231,872	\$ 238,722	\$ 238,722	\$ -
<b>Total Debt Payments-Water Operations</b>	<b>\$ 3,911,560</b>	<b>\$ 3,868,799</b>	<b>\$ 3,818,038</b>	<b>\$ 3,847,985</b>	<b>\$ 3,576,343</b>
<b>2211 Debt Payments-Wastewater Operations</b>					
Debt Service	\$ 1,547,391	\$ 1,559,698	\$ 499,301	\$ 499,300	\$ 498,034
<b>Total Debt Payments-Wastewater Operations</b>	<b>\$ 1,547,391</b>	<b>\$ 1,559,698</b>	<b>\$ 499,301</b>	<b>\$ 499,300</b>	<b>\$ 498,034</b>
<b>2241 Debt Payments-Solid Waste Fund</b>					
Debt Service	\$ -	\$ 196,974	\$ 207,950	\$ 207,950	\$ 209,800
<b>Total Debt Payments-Solid Waste Fund</b>	<b>\$ -</b>	<b>\$ 196,974</b>	<b>\$ 207,950</b>	<b>\$ 207,950</b>	<b>\$ 209,800</b>
<b>7000 - Debt Service Totals</b>	<b>\$ 8,198,387</b>	<b>\$ 7,454,258</b>	<b>\$ 6,364,029</b>	<b>\$ 6,393,976</b>	<b>\$ 6,122,236</b>
<b>Total Expenses of all Funds</b>	<b>\$ 66,089,755</b>	<b>\$ 67,424,146</b>	<b>\$ 66,688,390</b>	<b>\$ 71,686,622</b>	<b>\$ 69,860,580</b>

*Capital*

*FY 2017-18*

Return to  
[Readers Guide](#)

City of  
Huntsville

# *Capital Improvement Projects*

## **What are capital improvement projects?**

Capital improvement projects are expenditures of a non-recurring nature related to the acquisition, construction, expansion, or major rehabilitation of an element of Huntsville's infrastructure. Capital improvement projects can include such things as parks, buildings, water and wastewater lines, streets, and sidewalks.

Huntsville's capital improvement budget includes only non-routine, one-time expenditures and is separate and distinct from Huntsville's operating budget which includes routine, ongoing expenses. The capital improvement budget also differs from the operating budget in that all capital project budgets are adopted as project-length budgets and not as an annual budget.

## **How are capital improvement projects funded?**

The City of Huntsville has several sources of funding available for capital improvement projects, including the issuance of debt, grants, contributions, and transfers from operating funds. Non-recurring funding sources such as these are most appropriate for capital improvement projects since these projects are non-recurring expenditures.

## **How is the capital improvement budget developed?**

The capital improvement budget is developed through a joint effort between City Council and City staff in order to respond to the City's infrastructure needs. City professional staff, with consideration of citizen input, recommends appropriate projects to the City Council. After reviewing the project's purpose, impact, and costs, the City Council must prioritize projects and align those projects with the resources available for funding. Based on priorities, goals, and issues, a five-year plan is developed for each area of the capital programs. The first year of the program includes projects or portions of projects that have been approved for funding. The remaining four years include projects or portions of projects that are proposed for funding in future years but have not yet been funded.

## **How do capital improvement projects impact the operating budget?**

The City of Huntsville's capital improvement projects affect the operating budget in several ways. Many of the City's capital improvement projects are funded through transfers from operating funds. Certain capital improvement projects may provide potential new sources of revenues. Some capital improvement projects, once complete, may have associated day-to-day operational and maintenance costs which would be included in the operating budget. Other projects may result in a reduction of costs through improved efficiency and operations or less maintenance requirements. The operating impacts of each capital improvement project are included in the individual project description information in the following page.

## **What is included in this year's capital improvement budget?**

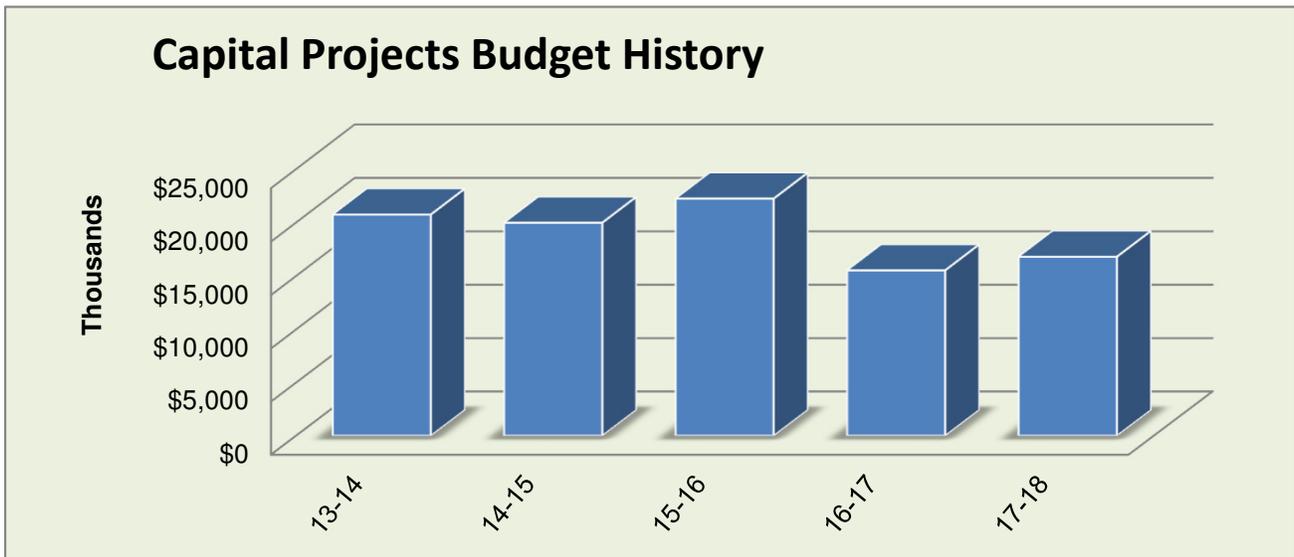
The City Council approved a total capital improvements budget for FY 2017-18 of \$16,798,891 including \$9,741,000 in new projects. The new projects include projects for general fund, streets, water infrastructure, and wastewater infrastructure.

## **What can you find in this section?**

The following tables show the total capital improvement budget for fiscal year 2017-18 and the additions and funding sources for new projects. We have also included a list of current and new CIP projects, along with information regarding their expected completion dates and remaining/proposed amounts. The five-year CIP plan is also included in this section along with descriptions of some of the major projects in each of the funds.

*City of Huntsville*  
**Capital Project Budget Summary**  
 Fiscal Year 2017-18

	<b>Remaining Budget</b> (September 30, 2016)	<b>FY 17-18 Additions</b>	<b>Total CIP Budget</b>
General	222,410	390,000	612,410
Streets Capital Projects	2,306,955	-	2,306,955
Water Capital Projects	1,240,399	2,661,500	3,901,899
Water Renewal & Replacement	-	1,216,200	1,216,200
Wastewater Capital Projects	2,769,855	5,473,360	8,243,215
Solid Waste Capital Projects	518,212	-	518,212
<b>Total Capital Project Budget</b>	<b>7,057,831</b>	<b>9,741,060</b>	<b>16,798,891</b>



*City of Huntsville*

**FY 2017-2018 Capital Funding Additions and Sources**

Utility CIP	Amount	Funding Sources
30" Water Transmission Main Continuous Improvement Plan (Water)	\$ 200,000	Utility Fund
West Fork Tan Yard Creek	\$ 2,320,000	Utility Fund
RC-01 Basin (manhole rehab)	\$ 120,360	Utility Fund
AJ-12 Basin Sub Basin E (Manhole)	\$ 312,000	Utility Fund
AJ-12 Basin Rehab and Renewal(sub basin ABC&D)	\$ 1,434,000	Utility Fund
Old Colony Rd/Trinity Cutoff Rehab (Water) (R&R)	\$ 1,216,200	Utility Fund
Land Acquisition	\$ 736,900	Utility Fund
Addl Engineering for Prop 3 Water	\$ 1,724,600	Utility Fund
Addl Engineering for Prop 3 Wastewater	\$ 1,287,000	Utility Fund
<b>Total Utility Fund CIP</b>	<b>\$ 9,351,060</b>	
General CIP		
Aerial Mapping-Imagery,LiDAR, Planimetric & Topo	\$ 50,000	General Fund
Park Improvements	\$ 50,000	General Fund
Transportation Masterplan	\$ 200,000	General Fund
<b>Total General CIP</b>	<b>\$ 300,000</b>	
Hotel/Motel CIP		
Visitor's Center -New Restroom and Roof	\$ 90,000	Hotel/Motel Fund
<b>Total Hotel/Motel CIP</b>	<b>\$ 90,000</b>	
<b>17-18 Total Uses of Funds</b>	<b>9,741,060</b>	
<b>Total Sources Summary</b>		
Utility Fund Contributions	\$9,351,060	
General Fund Contributions	\$300,000	
Hotel/Motel Contributions	\$90,000	
<b>17-18 Total Sources of Funds</b>	<b>\$9,741,060</b>	

**Current and New Capital Projects**  
(Balances as of September 30, 2017)

	FY Approved	Expected Completion	Remaining/ Proposed Amt
<b>Water CIP</b>			
<b>Current Projects</b>			
Water line extension -Cost participation for Development Projects	14-15	Pending	\$ 47,600
Palm Street water plant Improvements - Detail Design	15-16	Pending	\$ 350,000
30" Transmission Main Continuous Improvement Plan	15-16	For emergency use	\$ 200,000
Automated Meter Replacement	16-17		\$ 100,000
30" Transmission Main Continuous Improvement Plan	16-17	For emergency use	\$ 200,000
Well 18 - Well 19 Connector	16-17	Pending	\$ 342,799
			<b>\$ 1,240,399</b>
<b>New Projects</b>			
30" Transmission Main Continuous Improvement Plan	17-18		\$ 200,000
Land Acquisition	17-18		\$ 736,900
Additional Engineering for Prop 3 Water	17-18		\$ 1,724,600
			<b>\$ 2,661,500</b>
<b>Total Water Projects</b>			<b>\$ 3,901,899</b>
<b>Water Renewal and Replacement Fund (R&amp;R)</b>			
<b>Current Projects</b>			
			\$ -
			\$ -
<b>New Projects</b>			
Old Colony Road/Trinity Cutoff Rehab (Water) (R&R)	17-18		\$ 1,216,200
			<b>\$ 1,216,200</b>
<b>Total Water Renewal and Replacement Fund CIP (R&amp;R) Projects</b>			<b>\$ 1,216,200</b>
<b>Wastewater CIP</b>			
<b>Current Projects</b>			
Town Creek Drainage	09-10	February 2018	\$ 578,061
N.B. Davidson Plant - Systems Replacement & Rehab	14-15	Pending	\$ 56,810
Sewer Line Extensions -Development Projects Participation	14-15	Pending	\$ 44,500
West Fork Tan Yard Creek Sewer Project - Design	15-16	December 2018	\$ 128,273
Upsizing 8" and 10" Sewer (Southwood to Brook hollow) -Ph I	15-16	October 2018	\$ 557,443
Replace 12" with 21" sewer lines in Basin RC-03 (Sewerline along Robinson Creek)	16-17	March 2018	\$ 1,404,768
			<b>\$ 2,769,855</b>
<b>New Projects</b>			
West Fork Tan Yard Creek - Construction	17-18		\$ 2,320,000
RC-01 Basin (manhole)	17-18		\$ 120,360
AJ-12 Basin Sub Basin E (Manhole)	17-18		\$ 312,000
AJ-12 Basin Rehab and Renewal (sub basin ABC&D)	17-18		\$ 1,434,000
Additional Engineering for Prop 3 Wastewater	17-18		\$ 1,287,000
			<b>\$ 5,473,360</b>
<b>Total Wastewater Projects</b>			<b>\$ 8,243,215</b>

	FY Approved	Expected Completion	Remaining/ Proposed Amt
<b>Solid Waste CIP</b>			
<b>Current Projects</b>			
Transfer Station - Replacement	14-15	Pending	\$ 518,212
			<b>\$ 518,212</b>
<b>Total Solid Waste Projects</b>			<b>\$ 518,212</b>
<b>Street CIP</b>			
<b>Current Projects</b>			
Street Access and Drainage Improv. - River Oaks Drive - Engineering	15-16	August 2018	\$ 56,955
Street Rehab/Reconst (from Condn. Assesses Study)	15-16	Pending	\$ 600,000
Bearkat Blvd (Hwy 19 to BKM Dr) & Normal Park (22nd to Eastham)	16-17	Pending	\$ 1,650,000
			<b>\$ 2,306,955</b>
<b>New Projects</b>			
			\$ -
<b>Total Street Projects</b>			<b>\$ 2,306,955</b>
<b>General</b>			
<b>Current Project</b>			
Service Center Fuel Tanks	11-12	Pending	\$ 5,204
Building Study -City Hall, Police & Fire	12-13	July 2016	\$ 10,206
New Aerial Mapping / Imagery - Partial Fund - 1 of 4	15-16	Pending	\$ 50,000
Visitors Center Expansion/Renovation (Design)	15-16	Pending	\$ 40,000
Grant Match -Airport	15-16	Pending	\$ 67,000
Aerial Mapping-Imagery,LiDAR, Planimetric & Topo	16-17	Pending	\$ 50,000
			<b>\$ 222,410</b>
<b>New Projects</b>			
Aerial Mapping-Imagery, LiDAR, Planimetric & Topo	17-18		\$ 50,000
Park Improvements	17-18		\$ 50,000
Transportation Masterplan	17-18		\$ 200,000
Visitor's Center -Restroom and Roof Repairs	17-18		\$ 90,000
			<b>\$ 390,000</b>
<b>Total General Funds Projects</b>			<b>\$ 612,410</b>
<b>Sidewalks CIP</b>			
<b>Current Projects</b>			
New Projects			\$ -
			<b>\$ -</b>
<b>Total Sidewalks Projects</b>			<b>\$ -</b>
<b>Total Current Projects</b>			<b>\$ 7,057,831</b>
<b>Total New Projects</b>			<b>\$ 9,741,060</b>
<b>Total of all Projects</b>			<b>\$ 16,798,891</b>

*City of Huntsville*  
**Five Year CIP Plan 2018 - 2022**

*Note: Values are in thousands*

<b>Utility CIP</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>
30" Water Transmission Main Continuous Improvement Plan (Water)	\$ 200				
West Fork Tan Yard Creek	\$ 2,220				
RC-01 Basin (manhole rehab)	\$ 120				
AJ-12 Basin Sub Basin E (Manhole)	\$ 312				
AJ-12 Basin Rehab and Renewal(sub basin ABC&D)	\$ 1,434				
Old Colony Rd/Trinity Cutoff Rehab (Water)	\$ 1,216				
Land Acquisition	\$ 737				
Replace 8"/10"/12" with 10"/12"/21" sewer lines in Basin RC-03	\$ 100				
Addl Engineering for Prop 3 Water	\$ 1,725				
Addl Engineering for Prop 3 Wastewater	\$ 1,287				
Brook Hollow Lift Station Rehab		\$ 545			
30" Transmission Main- Repair at Parker Creek (Water)		\$ 500			
Mance Park Middle School Rehab (Water)		\$ 1,015			
AJ-08 Basin SSES		\$ 1,665			
Elkins Lake Equestrian Center LS Rehab		\$ 371			
Elkins Lake #1 LS Rehab		\$ 370			
Boethcher Dr Water Rehab (Water)			\$ 1,173		
AJ-10 Basin SSES			\$ 1,946		
Contribution to City Hall/Svc Center Remodel			\$ 3,000		
11th St/Hickory Drive Rehab (Water)				\$ 1,275	
NB-06 Basin SSES Rehab				\$ 1,745	
Remainder of City Hall/Svc Center Remodel				\$ 1,485	
Ave I/BKM Dr Water Rehab (Water)					\$ 1,267
AJ-11 Basin SSES Rehab.					\$ 1,727
Bayes LS Rehab					\$ 574
<b>Total</b>	<b>\$ 9,351</b>	<b>\$ 4,466</b>	<b>\$ 6,119</b>	<b>\$ 4,505</b>	<b>\$ 3,568</b>
<b>Airport CIP</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>
Relocate North 1/2 of Taxiway	\$ -	\$ 120			
Relocate AWOS		\$ 50			
Relocate South 1/2 of Taxiway			\$ 1,350		
<b>Total</b>	<b>\$ -</b>	<b>\$ 170</b>	<b>\$ 1,350</b>	<b>\$ -</b>	
<b>General CIP</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>
Aerial Mapping-Imagery,LiDAR, Planimetric & Topo	\$ 50				
Recreational Trail Improvements	\$ 50				
Transportation Masterplan	\$ 200				
Rather Park Lighting		\$ 130			
Kate Barr Ross 200' Field (Softball)		\$ 250			
Texas Recreational Trail TPW			\$ 275		
KBR Parking Lot #9 and #10				\$ 275	
<b>Total</b>	<b>\$ 300</b>	<b>\$ 380</b>	<b>\$ 275</b>	<b>\$ 275</b>	

*City of Huntsville*  
**Five Year CIP Plan 2018 - 2022**

	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
<b>CIP - Hotel/Motel</b>					
Visitor's Center Restroom and Roof	\$ 90				
<b>Total</b>	<b>\$ 90</b>				
<b>CIP - Sidewalks</b>					
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>CIP - Streets</b>					
Ravenwood Village Dr. Extension to Veterans Memorial		\$ 2,500			
Financial Plaza Extension to Ravenwood Village			\$ 645		
Veterans Memorial Parkway Widening				\$ 6,880	
<b>Total</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 645</b>	<b>\$ 6,880</b>	
<b>CIP - Drainage</b>					
Drainage Improvements	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
<b>Total</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	

**Five Year CIP Plan Summary 2018 - 2022**

	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Utility CIP	\$ 9,351	\$ 4,466	\$ 6,119	\$ 4,505	\$ 3,568
Airport CIP	\$ -	\$ 170	\$ 1,350	\$ -	\$ -
General	\$ 300	\$ 380	\$ 275	\$ 275	\$ -
Hotel/Motel	\$ 90				
Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -
Street	\$ -	\$ 2,500	\$ 645	\$ 6,880	\$ -
Drainage	\$ -	\$ 500	\$ 500	\$ 500	\$ -
Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -
Court Technology	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total 5 Year CIP Plan</b>	<b>\$ 9,741</b>	<b>\$ 8,016</b>	<b>\$ 8,889</b>	<b>\$ 12,160</b>	<b>\$ 3,568</b>

# *Capital Equipment Purchases*

## **What is Capital Equipment?**

The City of Huntsville considers equipment valued at \$5,000 or more and with a useful life of at least one year to be capital equipment. Most capital equipment purchases are of a recurring nature and are made out of the operating budget.

## **How are Capital Equipment Purchases Funded?**

Capital equipment purchases made by the City of Huntsville typically falls into one of two categories: fleet and machinery inventory or technology equipment. Capital fleet and machinery is replaced based on a capital equipment replacement schedule. The City of Huntsville's capital equipment replacement schedule is prepared by dividing the cost of replacement for each piece of equipment by the equipment's expected useful life span. Each operating fund pays this calculated annual amount for their equipment into the Capital Equipment Replacement Fund. Based on the replacement schedule, purchases of replacement equipment are budgeted in the Capital Equipment Replacement Fund.

The replacement budget is reviewed and adopted annually by the City Council as part of the operating budget. For new fleet or equipment purchases, the operating fund typically transfers the entire cost of the purchase to the Capital Equipment Replacement Fund the first year. The equipment is then added to the replacement schedule and the operating fund pays only the calculated annual amount in each subsequent year. Capital technology equipment purchases are usually budgeted directly from the operating fund or in the Computer Equipment Replacement Internal Service Fund through a transfer from the operating fund purchasing the equipment.

Fund reservations for the General and Enterprise Funds are divided by contribution amounts. Purchase prices in the replacement schedule are reviewed each year.

## **How do Capital Equipment Purchases Impact the Operating Budget?**

The City of Huntsville's capital equipment purchases affect the operating budget in several ways. Capital equipment purchases are made out of the operating budget. Often a piece of equipment is purchased in order to increase the efficiency of operations. For fleet and machinery purchases, the use of the capital equipment replacement schedule is designed to help stabilize the impact of the cost of capital equipment purchases from year-to-year and minimize erratic annual spending patterns.

Because the replacement schedule divides the total replacement cost by the estimated useful life span of the equipment, the operating funds are able to spread the cost of replacement out over the entire life of the equipment instead of having to absorb the full cost of replacement in a single year. This level of planning and management by City Council and staff helps to ensure that Huntsville's fleet and equipment inventory are maintained in a fiscally responsible manner that gives City staff the equipment they need to provide the citizens of Huntsville with excellent services. Maintaining a high-quality fleet and equipment inventory reduces inefficiency and employee down time due to equipment that is in disrepair. Aging equipment is often accompanied by excessive maintenance costs. Regular replacement of capital equipment helps to ensure increased efficiency and minimized maintenance costs.

## **What is Included in this Year's Capital Equipment Budget?**

The City Council approved a total budget for the purchase of capital equipment in FY 2017-18 of \$1,418,510. This includes \$1,258,010 for fleet equipment and \$160,500 for technology equipment. The table on the following pages shows the budget and fund for each FY 2017-18 equipment addition:

# City of Huntsville



FY 2017-18

## Capital Equipment Budget

Equipment		Fund					Total All Funds	
		General Fund	PD Scholl Resuorce Officer SRF Fund	Police Seizure	Capital Equipment	Computer Equipment		
Fleet/Motor Vehicles	Tractor 4WD	R	-	-		20,000	-	20,000
	Zero Turn Lawn Mower	R	-	-		14,000	-	14,000
	12 Yard Dump Truck (3)	R				305,000		305,000
	Automated Side Load Truck	R				316,500		316,500
	Transfer Truck	R				120,000		120,000
	Regular Cab Pickup	R				20,500		20,500
	Motorcycle	R				18,250		18,250
	Marked Patrol Unit (Police) (4)	R				108,000		108,000
	Accessories for police units (5)	R	111,850	-			-	111,850
	Marked Patrol Unit (SRO) (1)	R				25,000		25,000
	Accessories for 1 SRO vehicle	R		20,200		25,000		45,200
	Motorcycle	N	30,500					30,500
	Swift Water Rescue/Dive Recovery Boat & Trailer	N	30,210					30,210
	Backhoe	R		-		75,000	-	75,000
	Shredder	R				18,000		18,000
	<b>Subtotal Fleet / Motor Vehicles</b>		<b>172,560</b>	<b>20,200</b>	<b>-</b>	<b>972,250</b>	<b>-</b>	<b>1,258,010</b>
	Computer Servers -Information Technology	R	-	-		-	87,100	87,100
Computer Replacements (City-wide)	R					73,400	73,400	
<b>Subtotal Technology</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>160,500</b>	<b>160,500</b>	
<b>Total</b>		<b>172,560</b>	<b>20,200</b>	<b>-</b>	<b>972,250</b>	<b>160,500</b>	<b>1,418,510</b>	

# *Debt*

*FY 2017-18*

[Return to  
Readers Guide](#)

City of  
Huntsville

# *Description of Debt*

The City's total outstanding debt at October 1, 2017, is \$24,515,000. Trinity River Authority (TRA) contract debt comprises approximately 46% of the total city debt. Debt payments comprise about 14% of the total combined budget of these funds. The below tables show total municipal debt by use:

**City of Huntsville  
Summary of Total Municipal Debt by Use**

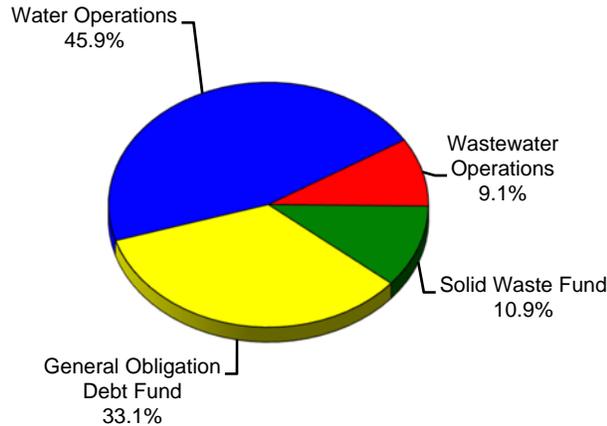
	General Obligation	Water	Wastewater	Solid Waste	<b>Total</b>
Streets	2,799,621	-	-		<b>2,799,621</b>
Golf	3,500,000	-	-		<b>3,500,000</b>
Enterprise Infrastructure	-	-	2,220,379		<b>2,220,379</b>
TRA Contract (Refunding)	-	11,255,000	-		<b>11,255,000</b>
Library Bonds	2,065,000				<b>2,065,000</b>
Solid Waste				2,675,000	<b>2,675,000</b>
<b>Total Municipal Debt</b>	<b>8,364,621</b>	<b>11,255,000</b>	<b>2,220,379</b>	<b>2,675,000</b>	<b>24,515,000</b>

The below tables show total municipal debt service requirements for FY 17-18 by fund:

**City of Huntsville  
Summary of FY 17-18 Debt Service Requirements**

	Current Outstanding Balance	Debt Service Requirement FY 2017-18		
		Principal	Interest	Total
General Obligation Fund	8,364,621	1,523,889	314,170	1,838,059
Water Fund	11,255,000	3,135,000	441,343	3,576,343
Wastewater Fund	2,220,379	436,111	61,923	498,034
Solid Waste Fund	2,675,000	110,000	99,800	209,800
<b>Total Municipal Debt</b>	<b>\$ 24,515,000</b>	<b>5,205,000</b>	<b>917,236</b>	<b>6,122,236</b>

**City of Huntsville  
Summary of Total Municipal Debt Fund**



**General Obligation Debt Service Fund**

**Debt Payable from Ad Valorem (Property) Taxes**

The City's total outstanding General Obligation Debt, payable from ad valorem (property) taxes at October 1, 2017, is \$8,364,621. The below table shows the use of those funds:

**City of Huntsville  
Outstanding General Obligation Debt**

Streets	\$2,799,621	Library	\$2,065,000
Golf	\$3,500,000		

**Future Outlook and Impact**

The City's legal debt limit is 10% of Huntsville's assessed value. Based on current assessed value of \$1,632,360,037, the legal debt limit is \$163,236,004. Council expects to be able to meet current outstanding debt payments with the adopted property tax rate .3666¢ per \$100 assessed tax rate. The debt portion of the property tax rate for FY 2017-18 is 9.21¢ and constitutes 25.1% of the total tax rate. The debt portion of the property tax rate for the prior fiscal year was 9.71¢.

In November 2001, debt in the amount of \$5,000,000 was issued for construction of a golf course. The City issued debt in FY 03-04 in the amount of \$1,200,000 to build a fire station and for improvements to two existing fire stations. A refunding issue in 2004 in the amount of \$2,200,000 replaced debt issues in General, Water, Wastewater, and Solid Waste Funds. In 2005, a refunding issue in the amount of \$3,820,000 was issued for the outstanding street certificate of obligation principal of \$4,965,000. Also in 2005, tax notes in the amount of \$1,145,000 were issued for the construction of an aquatic center and the purchase of equipment (asphalt paver). In 2009, there was a refunding issue in the amount of \$6,405,000 to refund Series 1998 certificates of obligation.

In the November 2009 election, the voters approved bond financing for library expansion/renovation up to \$3,500,000, construction was completed in 2011.

In 2012, the City issued \$8,150,000 of bonds to refund the following:

Water bond (2007)	\$1,122,454
Sewer bond (2002)	4,273,694
GO Refunding (2004, 2005) (Street Bonds)	<u>2,753,852</u>
	<b>\$8,150,000</b>

The net present value of savings is \$1,032,329 over the life of the bonds through FY 2024.

In the 2013-2014 Fiscal Year the City Council voted to call and payoff the remaining \$440,000 of principal outstanding on the 2004 Certificates of Obligation which were issued for construction of a Fire Station. This action saved about \$98,000 of interest cost in the future.

In the 2014-2015 Fiscal Year the City Council also voted to call and payoff the remaining \$715,000 of principal outstanding in the 2009 Certificates of Obligation which were issued for the construction of a Fire Station. This action saved \$52,000 of interest cost in the future.

### **Utility Fund**

Revenue bond covenants require that net revenues of the combined water and wastewater utilities equal to at least one and one-fourth times the average annual requirements for the payment of principal and interest on the City revenue bonds. The City has at all times met this requirement. Contract debt with the Trinity River Authority (TRA) is considered an operating expense.

### **Water Operations**

Debt payments, comprising 21% of the total Water Operations budget, consists of contract debt with the Trinity River Authority on the surface water treatment plant, water distribution lines to serve Texas Department of Criminal Justice (TDCJ) units and Tenaska Frontier Partners, Ltd. (operates an electrical power plant located approximately 20 miles west of the City of Huntsville), and waterworks revenue bonds for water capital projects.

In 1997, the City issued debt through TRA for improvements to the water treatment plant including an additional clarifier, modifying two existing clarifiers and modifying existing filters. In early 1999, the City issued debt for expansion of the water plant to serve Tenaska, an electric cogenerating plant. This debt is fully paid by Tenaska. A refunding issue in March 2010 of all contract debt with the TRA netted over \$1.3 million in savings.

### Future Outlook and Impact – 2012 Bond Issue

In 2012, a portion of the 2007 Water bond issue original bond (\$1,085,000) was refunded with a general obligation issue. The Water operations pays debt on its portion of the refunding issue.

Also during 2012, the City approved issuance of contract debt by the Trinity River Authority (TRA) in the amount of \$19,190,000 for upgrades and expansion of the water plant operated by TRA. The contract bond term is nine years, with reserves funding the final payment after eight years.

### Wastewater Operations

Debt payments comprise approximately 6% of the total Wastewater operations budget. Debt in Wastewater is comprised of revenue bonds; which were refunded in 2012.

### Future Outlook and Impact

In 1997, the City issued revenue bonds in the amount of \$14,395,000 for construction of a third wastewater treatment plant and to provide sewer service to an area that did not have access to city sewer service. In 2002, the City issued revenue bonds for \$7,255,000 for expansion of sewer service to areas near the new wastewater treatment plant and extension of wastewater lines to un-served areas, including the Highway 75 South area. Both of those issues were refunded.

### Solid Waste Fund

In September 2015, the City Council approved authorizing issuing \$2,900,000 of combination Tax and Revenue certificates of obligation to be used to construct a transfer station. Debt payments on these certificates of obligation comprise about 4% of the Solid Waste Fund budget for FY 17-18.

### Computation of Legal Debt Margin

	<b>October 1, 2017</b>
Assessed Value less Exemptions:	\$ 1,632,360,037
Debt Limit 10 Percent of Assessed Value	\$ 163,236,004
Amount of Debt Applicable to Debt Limit:	
General Obligation Debt:	
2001 Certificate of Obligation - Golf Course	3,500,000
2009 Refunding Series	1,660,000
2010 Library Bonds	2,065,000
2012 Refunding Series	1,139,621
Net General Obligation Debt Payable from Ad Valorem Taxes	8,364,621
Interest & Sinking Fund Balance as of September 30	(356,209)
Total Net General Obligation Debt Payable from Ad Valorem Taxes	\$ 8,008,412
Ratio of Net General Obligation Debt to Taxable Assessed Valuation per \$100	0.49%

## Summary of General Obligation Debt

<i>General Obligation Debt</i>	Current Outstanding Balance	Debt Service Requirement FY 2017-18		
		Principal	Interest	Total
Tax and Revenue Golf CO Series 2001, \$5,000,000	\$ 3,500,000	155,000	173,923	328,923
Refunding Bonds, Series 2009	1,660,000	790,000	46,450	836,450
Library Bonds, Series 2010	2,065,000	230,000	70,270	300,270
Refunding Bonds, 2012, \$8,150,000 (Gen Debt share)	1,139,621	348,889	23,527	372,416
<b>Total General Obligation Debt</b>	<b>\$ 8,364,621</b>	<b>1,523,889</b>	<b>314,170</b>	<b>1,838,059</b>

## Summary of Water Operations Debt

<i>Water Debt</i>	Current Outstanding Balance	Debt Service Requirement FY 2017-18		
		Principal	Interest	Total
Trinity River Authority Contract Revenue Bonds, Series 2010B - \$1,755,000	215,000	215,000	6,450	221,450
Trinity River Authority Contract Revenue Bonds, Series 2010C - \$6,725,000	2,095,000	670,000	96,293	766,293
Trinity River Contract Bonds 2012	8,945,000	2,250,000	338,600	2,588,600
<b>Total Water Debt</b>	<b>\$ 11,255,000</b>	<b>3,135,000</b>	<b>441,343</b>	<b>3,573,343</b>

## Summary of Wastewater Operations Debt

<i>Wastewater Debt</i>	Current Outstanding Balance	Debt Service Requirement FY 2017-18		
		Principal	Interest	Total
Refunding Bonds, 2012, \$8,150,000 (Wastewater Fund share)	2,220,379	436,111	61,923	498,034
<b>Total Wastewater Debt</b>	<b>\$ 2,220,379</b>	<b>436,111</b>	<b>61,923</b>	<b>498,034</b>

## Summary of Solid Waste Fund Debt

<i>Solid Waste Debt</i>	Current Outstanding Balance	Debt Service Requirement FY 2017-18		
		Principal	Interest	Total
Tax and Revenue Transfer Station CO, Series 2015	\$ 2,675,000	110,000	99,800	209,800
<b>Total Solid Waste Fund Debt</b>	<b>\$ 2,675,000</b>	<b>110,000</b>	<b>99,800</b>	<b>209,800</b>

## Debt Summary By Type

	City Debt	Contract Debt	Total
<b>General Obligation</b>	\$ 8,364,621		8,364,621
<b>Water</b>			
	2010	215,000	
		2,095,000	
	2012	8,945,000	11,255,000
<b>Wastewater (share of 2012 Ref)</b>	2,220,379		2,220,379
<b>Solid Waste</b>	2,675,000		2,675,000
<b>Total Debt</b>	<b>\$ 13,260,000</b>	<b>\$11,255,000</b>	<b>\$24,515,000</b>

**General Obligation Debt Service Fund  
Debt Service Requirements to Maturity**

Fiscal Year	Outstanding Beginning	Maturities		Total
		Principal	Interest	
2017-2018	8,364,621.00	1,523,889.00	314,169.50	1,838,058.50
2018-2019	6,840,732.00	1,576,604.00	263,515.00	1,840,119.00
2019-2020	5,264,128.00	853,351.00	226,109.75	1,079,460.75
2020-2021	4,410,777.00	460,556.00	199,650.00	660,206.00
2021-2022	3,950,221.00	480,221.00	180,909.50	661,130.50
2022-2023	3,470,000.00	475,000.00	159,822.50	634,822.50
2023-2024	2,995,000.00	495,000.00	138,842.50	633,842.50
2024-2025	2,500,000.00	520,000.00	116,371.25	636,371.25
2025-2026	1,980,000.00	240,000.00	99,000.00	339,000.00
2026-2027	1,740,000.00	255,000.00	87,000.00	342,000.00
2027-2028	1,485,000.00	265,000.00	74,250.00	339,250.00
2028-2029	1,220,000.00	280,000.00	61,000.00	341,000.00
2029-2030	940,000.00	295,000.00	47,000.00	342,000.00
2030-2031	645,000.00	315,000.00	32,250.00	347,250.00
2031-2032	330,000.00	330,000.00	16,500.00	346,500.00
		8,364,621.00	2,016,390.00	10,381,011.00

**Bond Debt Service Schedule**  
**City of Huntsville General Obligation**  
**Tax & Revenue Golf C/O Series 2001, \$5,000,000**

**Issue Date:** 11/15/2001

**Maturity Date:** 8/15/2032

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2018	-	86,961.25	86,961.25	
8/15/2018	155,000.00	86,961.25	241,961.25	328,922.50
2/15/2019	-	83,280.00	83,280.00	
8/15/2019	165,000.00	83,280.00	248,280.00	331,560.00
2/15/2020	-	79,320.00	79,320.00	
8/15/2020	175,000.00	79,320.00	254,320.00	333,640.00
2/15/2021	-	75,032.50	75,032.50	
8/15/2021	185,000.00	75,032.50	260,032.50	335,065.00
2/15/2022	-	70,500.00	70,500.00	
8/15/2022	195,000.00	70,500.00	265,500.00	336,000.00
2/15/2023	-	65,625.00	65,625.00	
8/15/2023	205,000.00	65,625.00	270,625.00	336,250.00
2/15/2024	-	60,500.00	60,500.00	
8/15/2024	215,000.00	60,500.00	275,500.00	336,000.00
2/15/2025	-	55,125.00	55,125.00	
8/15/2025	225,000.00	55,125.00	280,125.00	335,250.00
2/15/2026	-	49,500.00	49,500.00	
8/15/2026	240,000.00	49,500.00	289,500.00	339,000.00
2/15/2027	-	43,500.00	43,500.00	
8/15/2027	255,000.00	43,500.00	298,500.00	342,000.00
2/15/2028	-	37,125.00	37,125.00	
8/15/2028	265,000.00	37,125.00	302,125.00	339,250.00
2/15/2029	-	30,500.00	30,500.00	
8/15/2029	280,000.00	30,500.00	310,500.00	341,000.00
2/15/2030	-	23,500.00	23,500.00	
8/15/2030	295,000.00	23,500.00	318,500.00	342,000.00
2/15/2031	-	16,125.00	16,125.00	
8/15/2031	315,000.00	16,125.00	331,125.00	347,250.00
2/15/2032	-	8,250.00	8,250.00	
8/15/2032	330,000.00	8,250.00	338,250.00	346,500.00
<b>Total</b>	<b>\$ 3,500,000.00</b>	<b>\$ 1,569,687.50</b>	<b>\$ 5,069,687.50</b>	<b>\$ 5,069,687.50</b>

**City of Huntsville General Obligation**  
**Refunding Bonds, Series 2009, \$6,405,000**

**Issue Date:** 4/16/2009

**Maturity Date:** 2/15/2019

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2018	790,000.00	30,137.50	820,137.50	
8/15/2018	-	16,312.50	16,312.50	836,450.00
2/15/2019	870,000.00	16,312.50	886,312.50	886,312.50
<b>Total</b>	<b>\$ 1,660,000.00</b>	<b>\$ 62,762.50</b>	<b>\$ 1,722,762.50</b>	<b>\$ 1,722,762.50</b>

**Bond Debt Service Schedule**  
**City of Huntsville General Obligation**  
**Library Bonds, Series 2010, \$3,500,000**

**Issue Date:** 2/15/2010

**Maturity Date:** 2/15/2025

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2018	230,000.00	36,802.50	266,802.50	
8/15/2018	-	33,467.50	33,467.50	300,270.00
2/15/2019	235,000.00	33,467.50	268,467.50	
8/15/2019	-	29,825.00	29,825.00	298,292.50
2/15/2020	245,000.00	29,825.00	274,825.00	
8/15/2020	-	25,843.75	25,843.75	300,668.75
2/15/2021	250,000.00	25,843.75	275,843.75	
8/15/2021	-	21,531.25	21,531.25	297,375.00
2/15/2022	260,000.00	21,531.25	281,531.25	
8/15/2022	-	16,851.25	16,851.25	298,382.50
2/15/2023	270,000.00	16,851.25	286,851.25	
8/15/2023	-	11,721.25	11,721.25	298,572.50
2/15/2024	280,000.00	11,721.25	291,721.25	
8/15/2024	-	6,121.25	6,121.25	297,842.50
2/15/2025	295,000.00	6,121.25	301,121.25	301,121.25
<b>Total</b>	<b>\$ 2,065,000.00</b>	<b>\$ 327,525.00</b>	<b>\$ 2,392,525.00</b>	<b>\$ 2,392,525.00</b>

**City of Huntsville General Obligation**  
**Refunding Bonds, Series 2012, \$8,150,000**

**Issue Date:** 7/15/2012

**Maturity Date:** 9/1/2022

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2018	-	11,763.50	11,763.50	
8/15/2018	348,889.00	11,763.50	360,652.50	372,416.00
2/15/2019	-	8,675.00	8,675.00	
8/15/2019	306,604.00	8,675.00	315,279.00	323,954.00
2/15/2020	-	5,900.50	5,900.50	
8/15/2020	433,351.00	5,900.50	439,251.50	445,152.00
2/15/2021	-	1,105.00	1,105.00	
8/15/2021	25,556.00	1,105.00	26,661.00	27,766.00
2/15/2022	-	763.50	763.50	
8/15/2022	25,221.00	763.50	25,984.50	26,748.00
<b>Total</b>	<b>\$ 1,139,621.00</b>	<b>\$ 56,415.00</b>	<b>\$ 1,196,036.00</b>	<b>\$ 1,196,036.00</b>

## Water Operations - Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Total
2017-2018	11,255,000.00	3,135,000.00	441,343.00	3,576,343.00
2018-2019	8,120,000.00	3,035,000.00	315,815.00	3,350,815.00
2019-2020	5,085,000.00	3,165,000.00	189,967.00	3,354,967.00
2020-2021	1,920,000.00	1,920,000.00	57,600.00	1,977,600.00
		11,255,000.00	1,004,725.00	12,259,725.00

## Bond Debt Service Schedule

Trinity River Authority Contract Revenue Refunding Bonds, Series 2010B, \$1,755,000

**Issue Date:** March 2010

**Maturity Date:** Serially 04/06/2010 through 11/01/2018

Payment Date	Principal	Interest	Total	Annual Total
2/1/2018	-	3,225.00	3,225.00	
8/1/2018	215,000.00	3,225.00	218,225.00	221,450.00
<b>Total</b>	<b>\$ 215,000.00</b>	<b>\$ 6,450.00</b>	<b>\$ 221,450.00</b>	<b>\$ 221,450.00</b>

Trinity River Authority Contract Revenue Refunding Bonds, Series 2010C, \$6,725,000

**Issue Date:** March 2010

**Maturity Date:** Serially 8/1/2010 through 8/1/2020

Payment Date	Principal	Interest	Total	Annual Total
2/1/2018	-	48,146.50	48,146.50	
8/1/2018	670,000.00	48,146.50	718,146.50	766,293.00
2/1/2019	-	33,607.50	33,607.50	
8/1/2019	695,000.00	33,607.50	728,607.50	762,215.00
2/1/2020	-	17,483.50	17,483.50	
8/1/2020	730,000.00	17,483.50	747,483.50	764,967.00
<b>Total</b>	<b>\$ 2,095,000.00</b>	<b>\$ 198,475.00</b>	<b>\$ 2,293,475.00</b>	<b>\$ 2,293,475.00</b>

Trinity River Authority Contract Revenue Refunding Bonds, Series 2012, \$19,190,000

**Issue Date:** May 2012

**Maturity Date:** Serially 11/30/2012 through 11/30/2021

Payment Date	Principal	Interest	Total	Annual Total
2/1/2018	-	169,300.00	169,300.00	
8/1/2018	2,250,000.00	169,300.00	2,419,300.00	2,588,600.00
2/1/2019	-	124,300.00	124,300.00	
8/1/2019	2,340,000.00	124,300.00	2,464,300.00	2,588,600.00
2/1/2020	-	77,500.00	77,500.00	
8/1/2020	2,435,000.00	77,500.00	2,512,500.00	2,590,000.00
2/1/2021	-	28,800.00	28,800.00	
8/1/2021	1,920,000.00	28,800.00	1,948,800.00	1,977,600.00
<b>Total</b>	<b>\$ 8,945,000.00</b>	<b>\$ 799,800.00</b>	<b>\$ 9,744,800.00</b>	<b>\$ 9,744,800.00</b>

## Wastewater Operations - Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Total
2017-2018	2,220,379.00	436,111.00	61,922.00	498,033.00
2018-2019	1,784,268.00	443,396.00	52,400.00	495,796.00
2019-2020	1,340,872.00	456,649.00	42,950.00	499,599.00
2020-2021	884,223.00	434,444.00	25,840.00	460,284.00
2021-2022	449,779.00	449,779.00	12,722.00	462,501.00
		2,220,379.00	195,834.00	2,416,213.00

**Bond Debt Service Schedule**  
**City of Huntsville Waterworks & Sewer System**  
**Wastewater Portion, Series 2012 GO Refunding Bonds, \$4,273,694**

**Issue Date:** July 2012

**Maturity Date:** 8/15/2022

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2018	-	30,961.00	30,961.00	
8/15/2018	436,111.00	30,961.00	467,072.00	498,033.00
2/15/2019	-	26,200.00	26,200.00	
8/15/2019	443,396.00	26,200.00	469,596.00	495,796.00
2/15/2020	-	21,475.00	21,475.00	
8/15/2020	456,649.00	21,475.00	478,124.00	499,599.00
2/15/2021	-	12,920.00	12,920.00	
8/15/2021	434,444.00	12,920.00	447,364.00	460,284.00
2/15/2022	-	6,361.00	6,361.00	
8/15/2022	449,779.00	6,361.00	456,140.00	462,501.00
<b>Total</b>	<b>\$ 2,220,379.00</b>	<b>\$ 195,834.00</b>	<b>\$ 2,416,213.00</b>	<b>\$ 2,416,213.00</b>

## Solid Waste Fund - Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities				
		Principal	Interest	Total		
2017-2018	2,675,000.00	110,000.00	99,800.00	2,565,000.00		
2018-2019	2,565,000.00	115,000.00	96,500.00	2,450,000.00		
2019-2020	2,450,000.00	115,000.00	93,050.00	2,335,000.00		
2020-2021	2,335,000.00	120,000.00	89,600.00	2,215,000.00		
2021-2022	2,215,000.00	125,000.00	86,000.00	2,090,000.00		
2022-2023	2,090,000.00	130,000.00	81,625.00	1,960,000.00		
2023-2024	1,960,000.00	130,000.00	77,075.00	1,830,000.00		
2024-2025	1,830,000.00	135,000.00	72,525.00	1,695,000.00		
2025-2026	1,695,000.00	140,000.00	67,800.00	1,555,000.00		
2026-2027	1,555,000.00	145,000.00	62,200.00	1,410,000.00		
2027-2028	1,410,000.00	155,000.00	56,400.00	1,255,000.00		
2028-2029	1,255,000.00	160,000.00	50,200.00	1,095,000.00		
2029-2030	1,095,000.00	165,000.00	43,800.00	930,000.00		
2030-2031	930,000.00	170,000.00	37,200.00	760,000.00		
2031-2032	760,000.00	180,000.00	30,400.00	580,000.00		
2032-2033	580,000.00	185,000.00	23,200.00	395,000.00		
2033-2034	395,000.00	195,000.00	15,800.00	200,000.00		
2034-2035	200,000.00	200,000.00	8,000.00	-		
		2,675,000.00	-	1,091,175.00	-	3,766,175.00

## Bond Debt Service Schedule

City of Huntsville Solid Waste

Combination Tax & Revenue Certificates of Obligation, Series 2015

**Issue Date:** 9/15/2015

**Maturity Date:** 8/15/2035

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/15/2018	-	49,900.00	49,900.00
8/15/2018	110,000	49,900.00	159,900.00
2/15/2019	-	48,250.00	48,250.00
8/15/2019	115,000	48,250.00	163,250.00
2/15/2020	-	46,525.00	46,525.00
8/15/2020	115,000	46,525.00	161,525.00
2/15/2021	-	44,800.00	44,800.00
8/15/2021	120,000	44,800.00	164,800.00
2/15/2022	-	43,000.00	43,000.00
8/15/2022	125,000	43,000.00	168,000.00
2/15/2023	-	40,812.50	40,812.50
8/15/2023	130,000	40,812.50	170,812.50
2/15/2024	-	38,537.50	38,537.50
8/15/2024	130,000	38,537.50	168,537.50
2/15/2025	-	36,262.50	36,262.50
8/15/2025	135,000	36,262.50	171,262.50
2/15/2026	-	33,900.00	33,900.00
8/15/2026	140,000	33,900.00	173,900.00
2/15/2027	-	31,100.00	31,100.00
8/15/2027	145,000	31,100.00	176,100.00
2/15/2028	-	28,200.00	28,200.00
8/15/2028	155,000	28,200.00	183,200.00
2/15/2029	-	25,100.00	25,100.00
8/15/2029	160,000	25,100.00	185,100.00
2/15/2030	-	21,900.00	21,900.00
8/15/2030	165,000	21,900.00	186,900.00
2/15/2031	-	18,600.00	18,600.00
8/15/2031	170,000	18,600.00	188,600.00
2/15/2032	-	15,200.00	15,200.00
8/15/2032	180,000	15,200.00	195,200.00
2/15/2033	-	11,600.00	11,600.00
8/15/2033	185,000	11,600.00	196,600.00
2/15/2034	-	7,900.00	7,900.00
8/15/2034	195,000	7,900.00	202,900.00
2/15/2035	-	4,000.00	4,000.00
8/15/2035	200,000	4,000.00	204,000.00
<b>Total</b>	<b>\$ 2,675,000.00</b>	<b>\$ 1,091,175.00</b>	<b>\$ 3,766,175.00</b>

*Supplemental*

*FY 2017-18*

Return to  
[Readers Guide](#)

City of  
Huntsville

## **ORDINANCE NO. 2017-47**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, FINDING THAT ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTMENT OF AN ANNUAL BUDGET; APPROVING AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENTS BUDGET FOR THE CITY OF HUNTSVILLE, TEXAS, FOR THE PERIOD OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018; RATIFYING AND APPROVING FISCAL AND BUDGETARY POLICIES; RATIFYING AND APPROVING THE INVESTMENT AND BANKING POLICIES; RATIFYING AND APPROVING VARIOUS FEES, RATES AND CHARGES; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

**WHEREAS** more than thirty days before the end of the City's fiscal year and more than thirty days before the adoption of this ordinance, the City Manager of the City Huntsville, Texas, submitted a proposed budget for the ensuing fiscal year according to Section 11.05 of the Charter of the City of Huntsville, Texas, and Texas Local Government Code Section 102.005; and

**WHEREAS** the City Manager filed a copy of the proposed budget with the City Secretary and the budget was available for public inspection at least fifteen days before the budget hearing and tax levy for the fiscal year 2017-2018 [Texas Local Government Code § 102.006]; and

**WHEREAS** the itemized budget shows a comparison of expenditures between the proposed budget and the actual expenditures for the same or similar purposes for the preceding year and the estimated amount of money carried for each [Texas Local Government Code § 102.003(a)]; and

**WHEREAS** the budget contains financial information of the municipality that shows the outstanding obligations of the City, the available funds on hand to the credit of each fund, the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax rate required to cover the proposed budget [Texas Local Government Code § 102.003(b)]; and

**WHEREAS** on August 24, 2017 the City Secretary published notice in the City's official newspaper of a public hearing relating to the budget, which include one publication not earlier than the 30<sup>th</sup> day or later than the tenth day before the date of the hearing [Texas Local Government Code § 102.0065]; and

**WHEREAS** the budget for the year October 1, 2017, through September 30, 2018, has been presented to the City Council, and the City Council has held a public hearing with all notice as required by law, and all comments and objections have been considered; and

**WHEREAS** the fees, rates and charges set out herein are reasonable and necessary and are established and set in the best interests of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:**

- SECTION 1:** City Council adopts the budget for the City of Huntsville, Texas, now before the City Council for consideration and attached, as the budget for the City for the period of October 1, 2017, through September 30, 2018.
- SECTION 2:** The appropriation for the ensuing fiscal year for operating expenses, debt service and capital outlay budgets shall be fixed and determined as shown in Exhibit A and by reference to the Fund Summaries with account classification totals in the City Secretary's office.
- SECTION 3:** New projects described for fiscal year 2017-2018 in the Capital Improvements budget portion of the 2017-2018 budget are approved at the cost level indicated, subject to the availability of funding of project costs (Exhibit A1).
- SECTION 4:** City Council approves the monthly payment for an eligible employee to the City's Medical Insurance Internal Service Fund of \$850.00 per month (\$10,200.00 annually), per employee electing coverage.
- SECTION 5:** City Council approves a budgeted TMRS rate established according to TMRS rates for the benefit levels elected by the City.
- SECTION 6:** City Council approves a transfer of an amount equal to three and one half (3.5%) percent of the gross revenues received during Fiscal Year 2017-2018 from all water, wastewater, and solid waste customers, as a transfer to the General Fund to compensate the City for the use of streets and rights-of-way by the Water, Wastewater, and Solid Waste Funds.
- SECTION 7:** City Council hereby has reviewed and approves the Fiscal and Budgetary, and Purchasing Policies (Exhibit B).
- SECTION 8:** City Council approves fees, rates, charges and their associated revenue, which is incorporated into the budget; Exhibit D.
- Exhibit D authorizes water rate increases as noted for volumetric rates.
- SECTION 9:** City Council has reviewed and approves the investment policies, strategies, and the Investment and Banking Policies and Investment Policy Statement for the Post-Employment Benefit Plan (Exhibit C).
- SECTION 10:** The City Secretary is directed to maintain a copy of the adopted budget, to file a copy of it with the City Library and the County Clerk, and to publish a notice saying the budget is available for public inspection [Texas Local Government Code §§ 102.008 and 102.009(d)].
- SECTION 11:** Council may amend this budget from time to time as provided by law for the purposes of authorizing emergency expenditures or for municipal purposes, provided, however, no obligation shall be incurred or any expenditure made except in conformity with the budget [Texas Local Government Code §§ 102.009-102.011; Huntsville City Charter §§ 11.06-11.07].
- SECTION 12:** The City Manager may, within the policies adopted within this budget, authorize transfers between budget line items; City Council may transfer any unencumbered

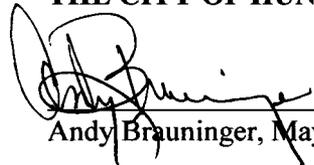
appropriated balance or portion of it from one office, department, or agency to another at any time, or any appropriation balance from one expenditure account to another within a single office, department, or agency of the City [Huntsville City Charter §11.06.].

**SECTION 13:** City Council expressly repeals all previous budget ordinances and appropriations if in conflict with the provisions of this ordinance. If a court of competent jurisdiction declares any part, portion, or section of this ordinance invalid, inoperative, or void for any reason, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, or sections, or parts of a section of this ordinance, which provisions shall be, remain, and continue to be in full force and effect.

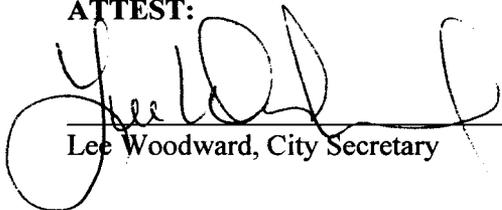
**SECTION 14:** This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this, the 19<sup>th</sup> day of September, 2017.

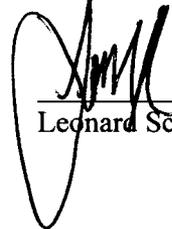
**THE CITY OF HUNTSVILLE, TEXAS**

  
\_\_\_\_\_  
Andy Brauninger, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Lee Woodward, City Secretary

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Leonard Schneider, City Attorney

**ORDINANCE NO. 2017-48**

**AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING TAXES FOR THE CITY OF HUNTSVILLE FOR THE 2017-2018 FISCAL YEAR UPON ALL TAXABLE PROPERTY LOCATED WITHIN AND SUBJECT TO TAXATION IN THE CITY; AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, THAT:**

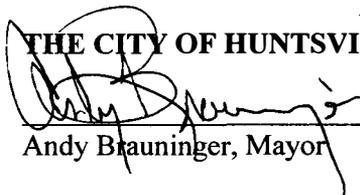
**SECTION 1:** There is levied and assessed and shall be collected for the 2017-2018 fiscal year ending September 30, 2018, an ad valorem tax of NO AND 36.66/100 (\$0.3666) DOLLARS for each ONE HUNDRED (\$100.00) DOLLARS of assessed value of property located within the city limits of Huntsville, Texas on January 1, 2017, made taxable by law, which when collected, shall be apportioned among funds and departments of the city government of the City of Huntsville for these purposes:

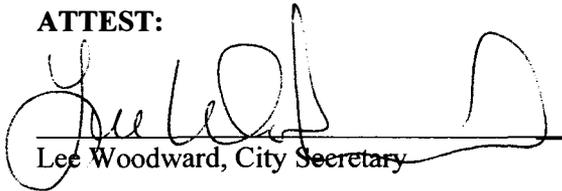
General Fund Operations	\$0.2745
Debt Service for Payment of General Obligations Indebtedness	<u>\$0.0921</u>
	\$0.3666

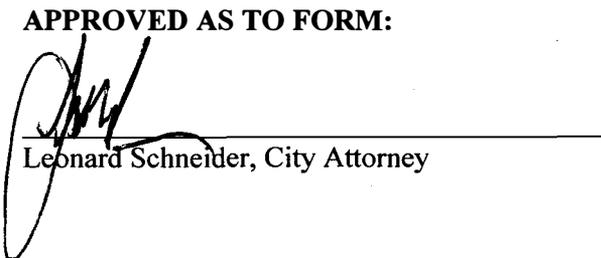
**SECTION 2:** All property upon which tax is levied shall be assessed on the basis of 100 percent of its appraised value [Property Tax Code § 26.02].

**SECTION 3:** This ordinance shall take effect from and after its passage by City Council.

PASSED AND APPROVED on this 19<sup>th</sup> day of September 2017.

**THE CITY OF HUNTSVILLE, TEXAS**  
  
\_\_\_\_\_  
Andy Brauning, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Lee Woodward, City Secretary

**APPROVED AS TO FORM:**  
  
\_\_\_\_\_  
Leonard Schneider, City Attorney

## Fiscal and Budgetary Policies

### I. STATEMENT OF PURPOSE

The purpose of the Fiscal and Budgetary Policies is to identify and present an overview of policies dictated by state law, the City Charter, City ordinances, and administrative policies. The aim of these policies is to achieve long-term stability and a positive financial condition. These policies provide guidelines to the administration and finance staff in planning and directing the City's day-to-day financial affairs and in developing financial recommendations to the City Council. These policies set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist in the decision-making process. These policies provide guidelines for evaluating both current activities and proposals for future programs.

These policies represent long-standing principles, traditions and practices which have guided the City in the past and have helped maintain financial stability. An important aspect of the policies is the application of budget and fiscal policies in the context of a long-term financial approach. The scope of these policies span accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management and debt management.

The City Council and/or Finance Committee annually review and approve the Fiscal and Budgetary Policies as part of the budget process.

### II. BASIS OF ACCOUNTING

A. **Accounting in Accordance With GAAP.** The City's finances shall be accounted for in accordance with generally accepted accounting principles as established by the Governmental Accounting Standards Board.

1. **Organization of Accounts.** The accounts of the City shall be organized and operated on the basis of funds. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions

2. **Fund Structure.** The City of Huntsville uses the following fund groups:

**Governmental Funds**

General Fund  
 General Obligation Debt Service Fund  
 Capital Projects Funds

**Special Revenue Funds:**

Municipal Court Special Revenues	
Library Special Revenues	Airport Special Revenues
Police Special Revenues	Hotel/Motel Tax & Arts

**Proprietary Funds:****Enterprise Funds:**

Utility Fund (Water & Wastewater operations)  
Solid Waste

**Internal Service Funds:**

Medical Insurance      Equipment Replacement  
Computer Replacement

**Permanent Funds:**

Library Endowment  
Oakwood Cemetery Endowment

**Trust Funds:**

Retiree PEB Trust –Medical      Scholarship Fund  
Employee Assistance Fund

3. **Governmental Fund Types.** Governmental funds are used to account for the government's general government activities and include the General, Special Revenue, General Obligation Debt Service and Capital Project funds. Governmental fund types shall use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources.
4. **Proprietary Fund Types.** Proprietary fund types are used to account for the City's business type activities (e.g., activities that receive a significant portion of their funding through user charges). The City has two types of proprietary funds: Enterprise Funds and Internal Service Funds. The City's Proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Enterprise funds receive their revenues primarily through user charges for service. Internal Service funds receive their revenues primarily from the other funds of the City.
5. **Permanent Funds.** The Library Endowment Fund and Oakwood Cemetery Endowment Fund are used to account for endowments received by the City. Money available for expenditures in these funds are the accumulated interest earnings.
6. **Trust Funds.** The PEB Trust for retirees is used to account for funds designated for use for retiree Health Insurance costs if needed. Monies in this Fund help to lessen the City's Unfunded Accrued Actuarial Liability (UAAL) that is the result of the City providing a health insurance benefit to certain retirees. The Employee Assistance Fund is funded by contributions from City employees and monies are

used to assist employees encountering catastrophic illness (examples – cancer, vehicle accidents, etc.) medical costs. The Scholarship Fund is also funded by contributions from employee. The monies are used to provide \$500 scholarships to graduating seniors of employees who will be continuing their education at a university, junior/community college, or a technical school.

7. **Encumbrance Accounting.** The City shall utilize encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

### III. OPERATING BUDGET

#### A. BUDGET PROCESS.

1. **Proposed Budget.** Section 11.05 of the City Charter requires that the City Manager submit to the City Council a proposed budget at least 30 days prior to the end of the fiscal year that presents a complete financial plan for the ensuing year. Public hearings shall be held in the manner prescribed by the laws of the State of Texas relating to budgets in cities and towns. The Charter requires that no budget be adopted or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations. Past practice has been to present a draft budget to City Council at least six weeks prior to fiscal year end.
  - a. The budget shall include four basic segments for review and evaluation: (1) personnel costs, (2) base budget (same level of service) for operations and maintenance costs, (3) decision packages for capital and other (non-capital) project costs, and (4) revenues.
  - b. The budget review process shall include City Council participation in the development of each of the four segments of the proposed budget.
  - c. The budget process will allow the opportunity for the City Council to address policy and fiscal issues.
  - d. A copy of the proposed budget shall be posted on the City's website when it is submitted to the City Council.
2. **Modified Incremental Approach.** The operating budget less prior year supplemental requests, shall serve as the starting point for budget estimates.
3. **Adoption.** Upon the presentation of a proposed budget document to the City Council, the City Council shall call and publicize a public hearing. The City Council shall subsequently adopt by Ordinance such budget, as it may have been amended, as the City's Annual Budget, effective for the fiscal year beginning October 1.

As required by Section 11.05 of the Charter, if the City Council takes no action to adopt a budget on or prior to September 27th, the budget as submitted by the City Manager, is deemed to have been finally adopted by the City Council.

4. **Government Finance Officers Association.** The annual budget shall be submitted to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.
  5. **Truth in Taxation.** Budget development procedures will be in conformance with State law, outlined in the Truth in Taxation process. In the event of a tax increase, at least two notices will be given and public hearings held.
- B. **PLANNING.** Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The budget planning process is for a five year period recognizing that budgets are influenced by decisions made in prior year budgets and that decisions made in the current year budgets serve a precursor to future budget requirements. The City shall recognize both short-term needs and objectives in relation to the long-term goals of the City.
- C. **PREPARATION.** The operating budget is the City's annual financial operating plan. The budget includes all of the operating departments of the City, the debt service fund, all capital projects funds, internal service funds, and all special revenue funds of the City. An annual budget shall be prepared for all funds of the City, with the exception that capital projects will be budgeted on a project length basis, rather than an annual basis.
1. **Basis of Budget.** Operating budgets are adopted on a basis consistent with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of purchase, unmatured interest on long-term debt is recognized when due, and debt principal is budgeted in the year it is to be paid.
    - a. Governmental Fund Types are budgeted on a modified accrual basis, with exceptions as noted above. Revenues are included in the budget in the year they are expected to become measurable and available. Expenditures are included in the budget when they are measurable, a liability is incurred, and the liability will be liquidated with resources included in the budget.
    - b. Capital project budgets are project length budgets and are budgeted on a modified accrual basis.
    - c. Proprietary fund types are budgeted generally on an accrual basis with exceptions as noted above. Revenues are budgeted in the year they are expected to be earned and expenses are budgeted in the year the liability is expected to be incurred. The emphasis is on cash transactions in lieu of non-cash transactions, such as depreciation. The focus is on the net change in working capital.
  2. **Legal Level of Control.** The budget shall be adopted at the "legal level of control," which is, by Division, within individual funds. The level at which management, without prior council approval, loses the ability to reapply budgeted resources from one use to another is known as the budgets' "legal level of control." The City has a number of levels of detail in the operating budgets - the fund, the department, the division, the object and the line item.

## Example:

Fund - General Fund  
 Department - Public Safety  
 Division - Police  
 Object - Salaries, Other Pay and Benefits  
 Line Item - Regular Salaries

In the above example, the legal level of control is the budget total for the Police Division. Department Heads may not exceed budget allocations at the object code level in controllable account without City Manager approval.

3. **Identify Available Funds.** The budget shall be sufficiently detailed to identify all available funds. The format will include estimated beginning funds, sources of funds, uses of funds, and estimated remaining funds at budget year-end. An actual prior year, estimated current year and proposed budget shall be presented.
  4. **Interfund Transfers/Charges.** A summary showing transfers and charges between funds will be provided during the budget process to explain the "double counting" of revenues and expenditures.
  5. **Periodic Reports.** In compliance with Section 11.02(e) of the Charter, the City will maintain a budgetary control system to ensure adherence to the budget and will prepare periodic reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.
  6. **Self Sufficient Enterprise Funds.** Enterprise operations, Utility Fund, Solid Waste, are intended to be self-sufficient.
  7. **Administrative Cost Reimbursement.** Enterprise fund budgets shall include a reimbursement to the General Fund to pay a proportionate share of administrative costs. Documentation to support the transfer shall be presented to City Council during the budget process.
  8. **Charges to Other Funds by Internal Service Funds.** Charges by internal service funds to user divisions and funds shall be documented as part of the budget process.
  9. **Appropriations Lapse.** Pursuant with Section 11.06 of the Charter, annual appropriations lapse at year end. Items purchased through the formal purchase order system (i.e., the encumbered portions), and not received by fiscal year end, are presented to City Council for re-appropriation in the subsequent fiscal year. To be eligible for automatic re-appropriation in a subsequent year, the goods or services must have been ordered in good faith and appropriated in the year encumbered.. The original budget is amended to include the re-appropriations. Capital projects budgets do not lapse at year-end.
  10. **Performance Indicators and Productivity Indicators.** The annual budget, where possible, will utilize performance measures and productivity indicators.
- D. **BALANCED BUDGET.** The budget shall be balanced using a combination of current revenues and available funds. Current year operating expenses shall be funded with current year generated revenues. No budget shall be adopted unless the total of estimated revenues, income,

and funds available is equal to or in excess of such budget.

- E. REPORTING. Periodic financial reports shall be prepared to enable the Department Heads to manage their budgets and to enable monitoring and control of the budget.
- F. CONTROL. Operating Expenditure Control is addressed in Section V of these Policies.
- G. CONTINGENT APPROPRIATION. The General Fund, Utility Fund and Solid Waste Fund may have an adequate contingent appropriation. This contingent appropriation, titled "Reserve for Future Allocation", shall be disbursed only by transfer to another departmental appropriation. Transfers from this item shall be controlled as outlined in Section VI, D of these policies.
- H. EMPLOYEE BENEFITS. The City budget process shall include a review of employee benefits.
  - 1. Medical Insurance Fund - The Finance Committee shall review rates to be charged for employee and dependent coverage.
  - 2. Retirement Plan - The City is a member of the Texas Municipal Retirement System (TMRS). Employees working at least 1,000 hours per year shall contribute 7% to the TMRS plan. The City's match will be established according to TMRS rates for the benefit levels elected by the City. Any budgeted funds not spent can be deposited with TMRS to reduce the City's unfunded liability with Council's approval or will revert back to the unallocated monies in the appropriate fund.
  - 3. Workers Compensation Insurance - The City shall participate in the Texas Municipal League (TML) Workers Compensation Risk Pool. Rates for required coverage will be established by the Pool, adjusted for experience on an annual basis. Refunds that may be granted through the pool will be prorated between the City funds. Unspent monies will revert back to the appropriate fund.
  - 4. Social Security/Medicare - The City does not pay Social Security for employees. Medicare is paid for employees hired after March 31, 1986 or for those employees otherwise having access through the City.
  - 5. Recommendations for adjustments to the pay and classification system will be made annually in order to maintain external parity and internal equity. Recommendations will be built into the proposed basic budget.

#### IV. RESERVES/UNALLOCATED FUNDS

- A. OPERATING RESERVES/FUND BALANCES. The City shall maintain unallocated reserves in operating funds to pay expenditures caused by unforeseen emergencies or for shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. Generally, unallocated reserves for all operating funds excluding, Internal Service Funds, Capital Projects, and Special Revenue Funds shall be maintained at a minimum amount of 25% of the annual budget (less transfers to capital projects) for each fund unless specifically identified in this section. Unallocated reserves shall not be used to support on-going operating expenditures. This reserve is defined as unreserved current assets less inventory and on-going receivables (ex. utility billing, sales tax) minus current liabilities payable from these assets.

B. FUND BALANCES USED FOR CAPITAL EXPENDITURES. Reserves shall be used for one time capital expenditures only if:

1. there are surplus balances remaining after all reserve and fund allocations are made; or
2. the City has made a rational analysis with justifying evidence that it has an adequate level of short and long-term resources.

C. SPECIFIC APPROPRIATION BY CITY COUNCIL. If fund balances are used to support one time capital and onetime non-operating expenditures, the funds must be specifically appropriated by the City Council.

D. CITY MANAGER'S AUTHORITY TO ASSIGN FUND BALANCE/UNALLOCATED RESERVES.

At times, the City may be in various planning stages of projects. Each project will undoubtedly have its own funding considerations and challenges. As a means of planning for projects and ensuring (when necessary and appropriate) the availability of Unallocated Reserves to pay for projects, the City Manager is hereby authorized to place certain Unallocated Reserves in each of the City's funds in "Assigned" status. The definition of the term Assigned is as follows: Assigned Unallocated Reserves includes amounts that are constrained by the City's intent to be used for a specific purpose but are neither restricted nor committed (as defined by GASB 54). When Unallocated Reserves are placed in the "Assigned" status, they are to be noted and reduced as part of the balance of Unallocated Reserves as calculated in the Fiscal and Budgetary Policies , Section IV, A. The City Manager may assign Unallocated Reserves under the following circumstances if the amount exceeds \$50,000:

1. Matching funds for grants applied for with approval from the City Council.
2. When the City Manager is presented with documentation illustrating an adopted Capital Improvement Project is expected to be in excess of budgeted funds.
3. When the City Manager has documented reason to believe that claims will exceed budgeted revenues in the City's Medical Insurance Fund.
4. When the City is engaged in litigation for which there is not expected to be third party insurance coverage.
5. For Economic Development Incentive Agreements and/or Developers Agreements approved by Council.
6. When the City Manager has documented reason to believe an amendment to the budget will be necessary for which Unallocated Reserves will be the most likely source of funds.
7. When the Council has approved a project and directed staff to proceed and the next sequential step in the project (feasibility study, programming, rate study, conceptual design, full design or construction) has not yet been identified for funding.

The City Manager and/or his designee shall update the Assigned Unallocated Reserve three times annually as follows:

1. As soon as practical after the Council has adopted the Budget.
2. As soon as practical after the Comprehensive Annual Financial Report is complete.
3. In conjunction with the annual budget adoption.

The updates described above will be reviewed, discussed and adopted by the Council Finance Committee.

- E. **SPECIAL REVENUE FUNDS.** Monies in the Special Revenue Funds shall be expended for their intended purposes, in accordance with an approved budget. There is no reserve requirement.
- F. **CAPITAL PROJECT FUNDS.** Monies in the Capital Projects Funds shall be expended in accordance with an approved budget. There is no reserve requirement.
- G. **INTERNAL SERVICE FUNDS.** Working capital in equipment replacement funds will vary to meet annual fluctuations in expenditures. Monies in the Internal Service Funds shall be expended for their intended purpose in conformance with the approved budget and approved replacement schedules. Additions to the Fleet or additional computer equipment will not be funded from replacement funds without council approval.
- H. **GENERAL OBLIGATION DEBT SERVICE FUND AND INTEREST ACCOUNTS.** Reserves in the General Obligation Debt Service Fund and Utility Fund's Interest and Sinking accounts shall be maintained as required by outstanding bond indentures. Reduction of reserves for debt shall be done only with City Council approval after Council has conferred with the City's financial advisor to insure there is no violation of bond covenants.
- I. **DEBT COVERAGE RATIOS.** Debt Coverage Ratios shall be maintained as specified by the bond covenants.
- J. **MEDICAL INSURANCE FUND RESERVE.** A reserve shall be established in the City's Health Insurance Fund to avoid potential shortages. The reserve amount shall be 6 months of budgeted claims for Medical and Dental claims. Such reserve shall be used for no purpose other than for financing losses under the insurance program.
- K. The City shall contract for an actuarial review once every two years related to its OPEB liability for retiree medical insurance benefit, in accordance with Government Accounting Standard Board pronouncements.

## V. REVENUE MANAGEMENT

- A. **CHARACTERISTICS OF THE REVENUE SYSTEM.** The City strives for the following optimum characteristics in its revenue system:
  1. **Simplicity and Certainty.** The City shall strive to keep the revenue classification system simple to promote understanding of the revenue sources. The City shall describe its revenue sources and enact consistent collection policies to provide assurances that the revenues are collected according to budgets and plans.
  2. **Equity.** The City shall make every effort to maintain equity in its revenue system structure. The City shall minimize all forms of subsidization between entities, funds,

services, utilities, and customers.

3. **Realistic and Conservative Estimates.** Revenues are to be estimated realistically. Revenues of volatile nature shall be budgeted conservatively.
  4. **Centralized Reporting.** Receipts will be submitted daily to the Finance Department for deposit and investment. Daily transaction reports and supporting documentation will be prepared.
  5. **Review of Fees and Charges.** The City shall review all fees and charges annually in order to match fees and charges with the cost of providing that service.
  6. **Aggressive Collection Policy.** The City shall follow an aggressive policy of collecting revenues. Utility services will be discontinued (i.e. turned off) for non-payment in accordance with established policies and ordinances. The attorney responsible for delinquent tax collection, through the central collection agency, shall be encouraged to collect delinquent property taxes using an established tax suit policy and sale of real and personal property to satisfy non-payment of property taxes. A warrant officer will aggressively pursue outstanding warrants, and the Court will use a collection agency to pursue delinquent fines.
- B. **NON-RECURRING REVENUES.** One-time or non-recurring revenues will not be used to finance current ongoing operations. Non-recurring revenues will be used only for one-time expenditures such as capital needs.
- C. **PROPERTY TAX REVENUES.** All real and business personal property located within the City shall be valued at 100% of the fair market value based on the appraisal supplied by the Walker County Appraisal District. Reappraisal and reassessment is as provided by the Appraisal District. Property tax rates shall be maintained at a rate adequate to fund an acceptable service level. Based upon taxable values, rates may be adjusted to fund this service level. Collection services shall be contracted out with a central collection agency, currently the Walker County Appraisal District.
- D. **INTEREST INCOME.** Interest earned from investment of available monies, whether pooled or not, shall be distributed to the funds in accordance with the equity balance of the fund from which monies were invested.
- E. **USER-BASED FEES AND SERVICE CHARGES.** For services associated with a user fee or charge, the direct and indirect costs of that service shall be offset wholly or partially by a fee where possible. There shall be an annual review of fees and charges to ensure that the fees provide adequate coverage of costs of services. Full fee support for operations and debt service costs shall be required in the Proprietary Funds. Partial fee support shall be generated by charges for miscellaneous licenses and fines, sports programs, and from other parks, recreational, cultural activities, and youth programs.
- F. **UTILITY RATES.** The City shall review and adopt utility rates annually that generate revenues required to cover operating expenditures, meet the legal requirements of applicable bond covenants, and provide for an adequate level of working capital.
- G. **COST REIMBURSEMENTS TO THE GENERAL FUND.** The General Fund shall be reimbursed by other funds for a proportionate share of administrative costs. Documentation to support the transfer shall be presented to City Council as part of the

budget process.

- H. INTERGOVERNMENTAL REVENUES/GRANTS/SPECIAL REVENUES. Grant revenues and other special revenues shall be spent for the purpose(s) intended. The City shall review grant match requirements and include in the budget all grant revenues and expenditures.
- I. REVENUE MONITORING. Revenues actually received are to be regularly compared to budgeted revenues.
- J. REVENUE PROJECTIONS. Each existing and potential revenue source shall be re-examined annually.

## VI. EXPENDITURE CONTROL

- A. APPROPRIATIONS. The responsibility for budgetary control lies with the Department Head. Department Heads may not approve expenditures that exceed monies available at the object code level. Capital expenditures are approved by the City Council on a per project basis.
- B. AMENDMENTS TO THE BUDGET. In accordance with the City Charter, the City Council may transfer any unencumbered appropriated balance or portion thereof from any office, department, or agency to another at any time.
- C. CITY MANAGER'S AUTHORITY TO AMEND BUDGET.
  - 1. **Reserve for Future Allocation.** The City Manager may authorize transfers of \$50,000 or less from the budgeted Reserve for Future Allocation. For authorizations of \$25,000 or less, the City Manager will report the use of Reserve for Future Allocation as an informational item. For authorizations between \$25,001 and \$50,000, the City Manager shall provide written notice to the Council of his/her intent to authorize a transfer of Reserve for Future Allocation in excess of \$25,000 (but not more than \$50,000), and allow seven (7) business days to pass without a request by a Councilmember to place the proposed expenditure on a City Council meeting agenda for full City Council consideration.
  - 2. **Transfer Between Line Items.** The City Manager may, without prior City Council approval, authorize transfers between budget line items within a Fund with the exception that:
    - a) Transfers from Salary and Benefit accounts shall stay within the Salary and Benefits account classification/object code.
    - b) Savings from City Council approved capital purchases may not be spent for other than their intended purpose;
    - c) Additions to the Fleet and additional computer equipment may not be purchased from equipment replacement funds

3. **Capital Project Budgets.** The City Manager shall have the authority to transfer amounts between line items of a capital project budget and to transfer monies from a project's Contingency Reserve to fund change orders on the project. The City Manager, without prior Council approval, may approve a change order to a construction or engineering contract in an amount not to exceed \$50,000, as long as the cumulative total of all change orders to the project do not exceed the State allowed maximum of 25% of the original contract price.

D. **PURCHASING.** All purchases shall be made in accordance with the Purchasing Procurement and Disposition Policies approved by the Finance Committee. Purchasing will review all bids before posting. The sealed bid requirement is \$50,000 if the anticipated bid is \$50,000 or greater. Purchases of \$50,000 and more in any one fiscal year from any one vendor whether a single purchase or separate or sequential purchases require city council approval. Purchases of less than \$50,000 from a single vendor added to purchases of less than \$50,000 from another vendor creating an asset of \$50,000 or more do not require Council approval. Purchases from \$25,000 to \$50,000 shall be reported quarterly to city council as informational items. The following shows a summary of approval requirements for purchases.

**APPROVAL REQUIREMENTS FOR PURCHASES**

Dollar Figure	Supervisor Or Director Designee	Department Director	Purchasing Agent	City Manager	City Council
Less than \$1,000	✓				
\$1,000 to less than \$8,000 (Quotation Form and Purchase Order)	✓	✓	✓		
\$8,000 to less than \$50,000 (Purchase Order)	✓	✓	✓	✓	
\$50,000 or more		✓	✓	✓	✓

Denotes signature approval ✓

E. **CONTRACTS.** The City Manager, or Mayor as authorized by Council, shall be the signature authority on contracts above \$8,000 pursuant to the approval requirement for purchases as outlines after review by the City Attorney and Finance Director.

F. **PROMPT PAYMENT.** All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within thirty (30) calendar days of receipt, in accordance with the provisions of state law. Proper procedures shall be established that enables the City to take advantage of all purchase discounts, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

VII. CAPITAL IMPROVEMENTS PROGRAM AND THE CAPITAL BUDGET.

- A. PROGRAM PLANNING. The City shall develop and maintain a multi-year plan for capital improvements and make capital improvements in accordance with the approved plan. The Capital Improvements Program will be updated annually. The Capital Improvements Program (CIP) is a planning document and does not authorize or fund projects. The planning time frame for the capital improvements program will normally be five to ten years.
- B. BUDGET PREPARATION. The capital budget shall evolve from the Capital Improvements Program. Capital project expenditures must be appropriated in the capital budget. A funding source and resource availability shall be presented to the City Council at the time a project is presented for funding. The City's Capital Budget is to be prepared annually in conjunction with the operating budget on a fiscal year basis to ensure that capital and operating needs are balanced against each other. Projects approved for funding from the Capital Improvements Program will be included in the Capital Budget.
- C. PROJECT LENGTH BUDGET. A budget for a capital project shall be a project length budget. At the end of the fiscal year, the unspent budget of an approved capital project shall automatically carry forward to the subsequent fiscal year until the project is completed. At project end, funds shall be available for project reallocation or returned to the originating fund.
- D. BUDGET AMENDMENT. All budget amendments shall be in accordance with State law. City Manager authority to amend the budget is identified in Section VI - D.
- E. FINANCING PROGRAMS. Alternative financing sources will be explored. The term of the debt issue may not exceed the expected useful life of the asset.
- F. REPORTING. Periodic financial reports shall be prepared to enable the Department Heads to manage their capital budgets and to enable the Finance Department to monitor, report, and provide information about the capital budget.
- G. EVALUATION CRITERIA. Capital investments shall foster goals of economic vitality, neighborhood vitality, infrastructure preservation, provide service to areas lacking service and improve services in areas with deficient services. Evaluation criteria for selecting which capital assets and projects to include for funding shall include the following:
  - mandatory projects
  - efficiency improvement
  - policy area projects
  - project's expected useful life
  - availability of state/federal grants
  - prior commitments
  - maintenance projects
  - project provides a new service
  - extent of usage
  - effect of project on operation and maintenance costs
  - elimination of hazards

VIII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

- A. ACCOUNTING. The Finance Director is responsible for establishing the Chart of Accounts and for recording financial transactions.

**B. AUDITING.**

1. **Qualifications of the Auditor.** Section 11.16 of the City's Charter requires the City to be audited annually by independent accountants ("auditor"). The CPA firm must demonstrate that it has staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor must be licensed by the State of Texas.
2. **Responsibility of Auditor to City Council and Finance Committee.** The auditor is retained by and is accountable to the City Council. The auditor shall communicate directly with the Finance Committee as necessary to fulfill its legal and professional responsibilities. The auditor's report on the City's financial statements shall be completed within 120 days of the City's fiscal year end.
3. **Selection of Auditor.** The City shall request proposals for audit services at least once every three years. The City shall select the auditor by May 31, of each year. As required in Section 11.16 of the City Charter, the Auditor is appointed by the Mayor, with approval of the Council. The Certified Public Accountant shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers.
4. **Contract with Auditor.** The agreement between the independent auditor and the City shall be in form of a written contract. A time schedule for completion of the audit shall be included.
5. **Scope of Audit.** All general purpose statements, combining statements and individual fund and account group statements and schedules shall be subject to a full scope audit.
6. **Publication of Results of Audit.** As required by Section 11.16 of the City Charter, notice of the completion of the audit shall be published in a newspaper and copies placed in the office of the Director of Finance and the Huntsville Public Library. A copy will also be available in the office of the City Secretary.

**C. FINANCIAL REPORTING.**

1. **External Reporting.** As a part of the audit, the auditor shall assist with preparation of a written Comprehensive Annual Financial Report (CAFR) to be presented to the City Council. The CAFR shall be prepared in accordance with generally accepted accounting principles (GAAP) and shall be presented annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting.
2. **Availability of Reports.** The comprehensive annual financial report shall be made available to the elected officials, bond rating agencies, creditors and citizens.
3. **Internal Reporting.** The Finance Department shall prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs.

## IX. INVESTMENTS AND CASH MANAGEMENT

- A. DEPOSITORY BANK. A Depository Bank shall be selected by the City Council for a two-year period, and may be renewed in accordance with the Public Funds Investment Act. A request for proposal shall be used as the means of selecting a Depository Bank. The Depository Bank shall specifically outline safekeeping requirements.
- B. DEPOSITING OF FUNDS. The Finance Director shall promptly deposit all City funds with the Depository Bank in accordance with the provisions of the current Bank Depository Agreement and the City Council approved Investment Policies. Investments and reporting shall strictly adhere to the City Council approved Investment Policies.
- C. INVESTMENT POLICY. All funds shall be invested in accordance with the approved investment policy. Investment of City funds emphasizes preservation of principal. Objectives are, in order, safety, liquidity and yield. A procedures manual shall be approved by the Finance Committee.
- D. MONTHLY REPORT. A monthly cash and investment report shall be prepared.

## X. ASSET MANAGEMENT

- A. FIXED ASSETS AND INVENTORY. A fixed asset of the City is defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, infrastructure addition, or addition to existing land, buildings, etc. A fixed asset's cost or value is \$5,000 or more, with an expected useful life greater than one year. Improvements and infrastructure values are \$25,000 or more in cost with a useful life or extension of five years.
- B. MAINTENANCE OF PHYSICAL ASSETS. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of fixed assets.
- C. OPERATIONAL PROCEDURES MANUAL. Records shall be purged that do not meet the capitalization criteria and operational procedures shall be in accordance with a fixed asset records procedure manual.
- D. SAFEGUARDING OF ASSETS. The City's fixed assets will be reasonably safeguarded and properly accounted for. Responsibility for the safeguarding of the City's fixed assets lies with the Department Head in whose department the fixed asset is assigned.
- E. MAINTENANCE OF RECORDS. The Finance Department shall maintain the records of the City's fixed assets including description, cost, department of responsibility, date of acquisition and depreciation where applicable. Records of land and rights-of-way shall be maintained in the Planning & Development Department.
- F. ANNUAL INVENTORY. An annual inventory of assets shall be performed and accounted for by each department using guidelines established by the Finance Department. Such inventory shall be performed by the Department Head or the designated agent. The Department Head shall use a detailed listing and shall be responsible for a complete review of assigned fixed assets. A signed inventory list shall

be returned to the Finance Department.

- G. **INFRASTRUCTURE MAINTENANCE.** The City recognizes that deferred maintenance increases future capital costs. Funds shall be included in the budget each year to maintain the quality of the City's infrastructure. Replacement schedules should be developed in order to anticipate this inevitable ongoing and obsolescence of infrastructure.
- H. **SCHEDULED REPLACEMENT OF ASSETS.** As a part of the ongoing replacement of assets, the City has established Equipment Replacement Funds. These funds charge the user funds, based on the estimated replacement cost and estimated life of the equipment. The City maintains fleet and computer replacement funds.

## XI. DEBT MANAGEMENT

- A. **DEBT ISSUANCE.** The City shall issue debt when the use of debt is appropriate and specifically approved by the City Council and expenditure of such monies shall be in strict accordance with the designated purpose.
- B. **ISSUANCE OF LONG-TERM DEBT.** The issuance of long-term debt is limited to use for capital improvements or projects that cannot be financed from current revenues or resources and future citizens will receive a benefit from the improvement. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, street improvements, or construction projects to provide for the general good. For purposes of this policy, current resources are defined as that portion of fund balance in excess of the required reserves. The payback period of the debt will be limited to the estimated useful life of the capital projects or improvements.
- C. The City shall strive to schedule debt issues to take advantage of the small issuer status designation in regard to Federal Arbitrage laws.
- D. **PAYMENT OF DEBT.** When the City utilizes long-term debt financing it will ensure that the debt is financed soundly by realistically projecting the revenue sources that will be used to pay the debt; and financing the improvement over a period not greater than the useful life of the improvement.
- E. **TYPES OF DEBT.**
  - 1. **General Obligation Bonds (G.O.'s).** General obligation bonds shall be used only to fund capital assets of the general government, and not used to fund operating needs of the City. General obligation bonds are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City. The term of a bond issue shall not exceed the useful life of the asset(s) funded by the bond issue. General obligation bonds must be authorized by a vote of the citizens of the City of Huntsville.
  - 2. **Revenue Bonds (R.B.'s).** Revenue bonds shall be issued as determined by City Council to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue.

3. **Certificates of Obligation (C.O.'s).** Certificates of obligation may be used in order to fund capital assets. Debt service for C.O.'s may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. C.O.'s may be used to fund capital assets where full bond issues are not warranted as a result of the cost of the asset(s) to be funded through the instrument. Infrastructure and building needs may also be financed with Certificates of Obligation, after evaluation of financing alternatives by the City's Financial Advisor. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue.
  4. **Tax Anticipation Notes.** Tax Anticipation Notes may be used to fund capital assets of the general government or to fund operating needs of the City. Tax Anticipation Notes are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City. The term of a note issue shall not exceed the useful life of the asset(s) funded by the debt issued or seven years whichever is less.
  5. **Capital Lease.** Capital leases may be used to fund capital assets with shorter lives (generally less than 10 years) for vehicles, equipment and software. The term shall not exceed the useful life of the assets.
- F. **METHOD OF SALE.** The City shall use a competitive bidding process in the sale of bonds and certificates of obligation unless some other method is specifically agreed to by City Council.
- G. **FINANCIAL ADVISOR.** The Finance Committee will recommend to the City Council a financial advisor to oversee all aspects of any bond issue.
- H. **ANALYSIS OF FINANCING ALTERNATIVES.** Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.
- I. **DISCLOSURE.** Full disclosure of operations shall be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, shall prepare the necessary materials for presentation to the rating agencies, and shall aid in the production of Offering Statements.
- J. **DEBT STRUCTURING.** The City will generally issue debt for a term not to exceed 20 years. The City will exceed a 20-year term only upon recommendation of the City's Financial Advisor and in no case shall the term of the debt issue exceed the life of the asset acquired. The repayment schedule shall approximate level debt service unless operational matters dictate otherwise or if market conditions indicate a potential savings could result from modifying the level payment stream. Consideration of market factors, including tax-exempt qualification, and minimum tax alternatives will be given during the structuring of long-term debt instruments.
- K. **FEDERAL REQUIREMENTS.** The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.
- L. **BIDDING PARAMETERS.** The notice of the sale of bonds will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors. Parameters to be examined include:

- **Limits between lowest and highest coupons**
- **Coupon requirements relative to the yield curve**
- **Method of underwriter compensation, discount or premium coupons**
- **Use of bond insurance**
- **Call provisions**

## XII. INTERNAL CONTROLS

- A. **WRITTEN PROCEDURES.** Wherever possible, written procedures shall be established and maintained by the Finance Department for all functions involving cash handling and/or accounting throughout the City. These procedures shall embrace the general concepts of fiscal responsibility set forth in this policy statement.
- B. **DEPARTMENT HEAD RESPONSIBILITIES.** Each Department Head is responsible to ensure that good internal controls are followed throughout the Department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.
- C. **COMPUTER SYSTEM/DATA SECURITY.** The City shall provide security of its computer system and data files through physical security and appropriate backup procedures. A disaster recovery plan shall be developed by the Information Services Department. Computer systems shall be accessible only to authorized personnel.

## XIII. RISK MANAGEMENT

- A. **RESPONSIBILITY.** A risk manager is responsible for the general risk liability insurance risk management function of the City. Recommendations for deductibles, limits of coverage, etc. shall be presented to the Finance Committee for review.
- B. **EMPLOYEE SAFETY.** The City will aggressively pursue opportunities to provide for employee safety. The goal will be to minimize the risk of loss, with an emphasis on regularly scheduled safety programs.
- C. **SELF INSURED HEALTH INSURANCE.** A detailed annual report shall be given to the Finance Committee that includes available funds, expected payouts in the plan, reinsurance costs and a rate recommendation. The presentation shall include a proposed budget for a period coinciding with the City's fiscal year.

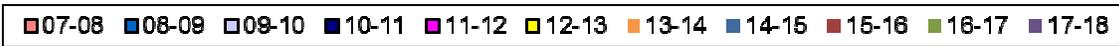
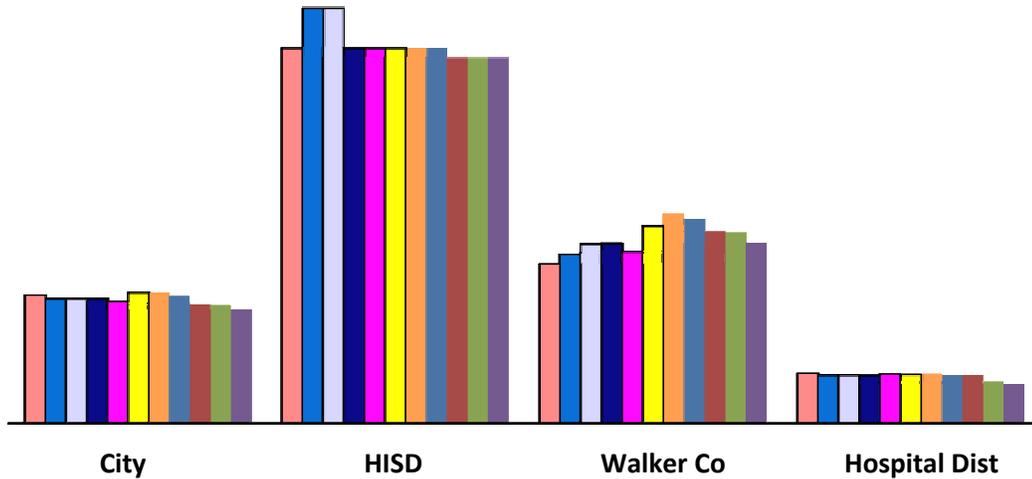
## XIV. ROLE OF THE FINANCE COMMITTEE OF CITY COUNCIL

The finance committee appointed by City Council upon recommendation of the Mayor shall have responsibilities including:

- A. Monitoring and recommending changes to the Investment Policy;
- B. Managing the audit;
- C. Review of liability insurance coverage's.
- D. Oversight of budget and finances

Property Tax Rates  
All Overlapping Governments  
Ten Year Period and FY 17-18

Fiscal Year	City			Huntsville ISD	Walker County	Hospital District	Total
	General	Debt Service	Total				
2006-07	.23810	.18110	.4192	1.53	.5667	.1720	2.6879
2007-08	.24050	.17300	.4135	1.21	.5136	.1600	2.2971
2008-09	.21080	.18990	.4007	1.34	.5450	.1537	2.4394
2009-10	.22490	.17580	.4007	1.34	.5770	.1537	2.4714
2010-11	.21340	.18730	.4007	1.21	.5793	.1530	2.3430
2011-12	.23810	.15340	.3915	1.21	.5536	.1568	2.3119
2012-13	.26390	.15670	.4206	1.21	.6355	.1554	2.4215
2013-14	.2920	.1286	.4206	1.21	.6778	.159	2.4674
2014-15	.2862	.1244	.4106	1.21	.6589	.1537	2.4332
2015-16	.2833	.1005	.3838	1.18	.6206	.1537	2.3381
2016-17	.2838	.0971	.3809	1.18	.6157	.1346	2.3112
<b>2017-18</b>	<b>.2745</b>	<b>.0921</b>	<b>.3666</b>	<b>1.18</b>	<b>.5815</b>	<b>.1254</b>	<b>2.2535</b>



*City of Huntsville*  
**Summary of Budgeted Personnel (FTEs) by Fund and Department**

General Fund	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>
<b><u>Charter Offices/General Administration</u></b>					
City Manager	2.00	2.00	2.00	2.00	2.00
City Secretary	2.00	2.00	2.00	2.00	2.00
City Attorney	-	-	-	-	-
City Judge	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>Human Resources Department</u></b>					
Human Resources	4.00	3.00	4.00	4.00	4.00
<b>Total</b>	<b>4.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b><u>Information Technology Department</u></b>					
Information Technology	4.00	4.00	5.00	5.00	5.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>Finance Department</u></b>					
Finance	7.00	7.00	7.00	7.00	7.00
Purchasing	1.00	1.00	1.00	1.00	1.00
Warehouse	1.00	-	-	-	-
Municipal Court	4.50	4.50	4.50	4.50	5.50
<b>Total</b>	<b>13.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>13.50</b>
<b><u>Public Works Department</u></b>					
Public Works Administration	2.00	2.00	3.00	3.00	3.00
Street Department*			11.00	11.00	10.00
Garage Operations	6.00	6.50	7.50	7.50	7.50
Warehouse	-	1.00	1.00	1.00	1.00
<b>Total</b>	<b>8.00</b>	<b>9.50</b>	<b>22.50</b>	<b>22.50</b>	<b>21.50</b>
<b><u>Community &amp; Economic Development Department</u></b>					
Community & Economic Development Admin.	3.00	1.00	-	-	-
Planning	1.00	1.00	2.50	2.50	2.50
Customer Service - Service Center	3.00	3.50	3.50	3.50	3.50
Central Inspection	5.00	5.00	5.00	6.00	5.50
Health	2.00	2.00	2.00	2.00	2.00
Main Street	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>15.00</b>	<b>13.50</b>	<b>14.00</b>	<b>15.00</b>	<b>14.50</b>
<b><u>Engineering</u></b>					
Engineering	4.00	7.00	6.00	6.00	8.00
GIS	2.00	2.00	3.00	3.00	3.00
Survey	3.00	3.00	3.00	3.00	2.00
<b>Total</b>	<b>9.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>
<b><u>Parks &amp; Leisure Department</u></b>					
Parks & Leisure Administration	2.00	2.00	2.00	2.00	2.00
Recreation	1.00	0.75	-	-	-
Parks Maintenance	10.66	10.66	10.75	10.75	10.75
Aquatic Center	2.50	2.50	2.50	2.50	2.50
Cemetery	1.00	1.00	1.00	1.00	1.00
Building Services	2.00	2.00	2.00	2.00	2.00
Library	8.66	9.66	9.66	9.66	9.66
<b>Total</b>	<b>27.82</b>	<b>28.57</b>	<b>27.91</b>	<b>27.91</b>	<b>27.91</b>

**Tourism & Cultural Services Department**

Visitors Center Gift Shop	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Neighborhood Resources Department**

Neighborhood Resources	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>3.00</u>	<u>2.00</u>
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>

**Public Safety Department**

Public Safety Administration	2.00	2.00	2.00	2.00	2.00
Police	58.00	58.00	58.00	58.00	59.00
Fire	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>
<b>Total</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>	<b>77.00</b>

<b><u>Total General Fund</u></b>	<b><u>165.32</u></b>	<b><u>167.07</u></b>	<b><u>181.91</u></b>	<b><u>183.91</u></b>	<b><u>184.41</u></b>
----------------------------------	----------------------	----------------------	----------------------	----------------------	----------------------

**School Resource Officer Fund**

**Public Safety Department**

School Resource Officer	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

<b><u>Total School Resource Officer Fund</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>
--	--------------------	--------------------	--------------------	--------------------	--------------------

**Utility Fund**

**\*\*Public Works Department-Water**

Water Production	3.00	3.00	3.00	3.00	3.00
Water Distribution	13.00	13.00	13.00	13.00	13.00
Meter Reading	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>3.00</u>
<b>Total</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>19.00</b>

**\*\*Community & Economic Development Department -Water**

Construction Crew	4.00	-	-	-	-
<b>Total</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**\*\*Finance Department -Water**

Utility Billing	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>
<b>Total</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

**\*\*\*Public Works Department -Wastewater**

Wastewater Collection	9.00	9.00	9.00	9.00	9.00
AJ Brown WWTP	5.00	5.00	5.00	5.00	5.00
NB Davidson WWTP	4.00	4.00	4.00	4.00	4.00
Robinson Creek WWTP	4.00	4.00	4.00	4.00	4.00
Environmental Services	3.00	3.00	3.00	3.00	3.00
Street Sweeping	-	-	1.00	1.00	1.00
Drainage Maintenance	<u>-</u>	<u>-</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total</b>	<b>25.00</b>	<b>25.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>

<b><u>Total Utility Fund</u></b>	<b><u>54.50</u></b>	<b><u>50.50</u></b>	<b><u>54.50</u></b>	<b><u>54.50</u></b>	<b><u>53.50</u></b>
----------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------

**\*The Water Fund and the Wastewater Fund were combined to form the Utility Fund in FY 2018**

**\*\*Water Fund prior to FY 2018**

**\*\*\*Wastewater Fund Prior to FY 2018**

**Solid Waste Fund****Public Works Department**

Commercial Collection	5.00	6.00	6.00	6.00	6.00
Solid Waste Disposal	9.00	9.00	9.00	9.00	9.00
Residential Collection	7.00	7.00	7.00	7.00	7.00
Recycling	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>

<b><u>Total Solid Waste Fund</u></b>	<b><u>22.00</u></b>	<b><u>23.00</u></b>	<b><u>23.00</u></b>	<b><u>23.00</u></b>	<b><u>23.00</u></b>
--------------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------

**Street Fund****Public Works Department**

Street*	11.00	11.00	-	-	-
Street Sweeping**	1.00	1.00	-	-	-
Drainage Maintenance**	3.00	3.00	-	-	-
<b>Total</b>	<b>15.00</b>	<b>15.00</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b><u>Total Street Fund</u></b>	<b><u>15.00</u></b>	<b><u>15.00</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
---------------------------------	---------------------	---------------------	-----------------	-----------------	-----------------

**Tourism & Cultural Services Department**

Arts & Visitor Center	1.75	1.75	1.75	1.75	1.75
Tourism	2.00	2.00	2.00	2.00	2.00
Visitors Center	2.50	2.50	2.50	2.50	2.50
<b>Total</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>

<b><u>Total H/M Tax - Tourism &amp; Visitors Center</u></b>	<b><u>6.25</u></b>	<b><u>6.25</u></b>	<b><u>6.25</u></b>	<b><u>6.25</u></b>	<b><u>6.25</u></b>
---	--------------------	--------------------	--------------------	--------------------	--------------------

<b>Total Full Time Equivalents</b>	<b>269.07</b>	<b>267.82</b>	<b>271.66</b>	<b>273.66</b>	<b>273.16</b>
------------------------------------	---------------	---------------	---------------	---------------	---------------

<b>Current actual number of full-time positions</b>	<b>255.00</b>	<b>259.00</b>	<b>263.00</b>	<b>263.00</b>	<b>263.00</b>
---	---------------	---------------	---------------	---------------	---------------

<b>Current actual number of part-time positions</b>	<b>20.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>
---	--------------	--------------	--------------	--------------	--------------

<b>Budgeted number of interns</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
-----------------------------------	-------------	-------------	-------------	-------------	-------------

<b>Budgeted number of volunteer firefighters</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>
--	--------------	--------------	--------------	--------------	--------------

\*Street Department moved into the General Fund FY 15-16

\*\*Street Sweeping and Drainage Maintenance moved into the Wasterwater Fund FY 15-16

## ***Summary of Personnel Changes***

### **General Fund**

#### **Municipal Court**

Municipal Court - on position added 1.00

#### **Public Safety**

Police Department - one position added 1.00

#### **Engineering**

Engineering - two positions added 2.00

Survey - one position eliminated (1.00)

#### **Public Works**

Streets - one position eliminated (1.00)

#### **Neighborhood Resources**

Neighborhood Resources - one position eliminated (1.00)

#### **Central Inspections**

Central Inspections - position changed from full time to part-time (0.50)

**Net Position Additions/Deletions General Fund 0.50**

### **Utility Fund**

#### **Meter Reader**

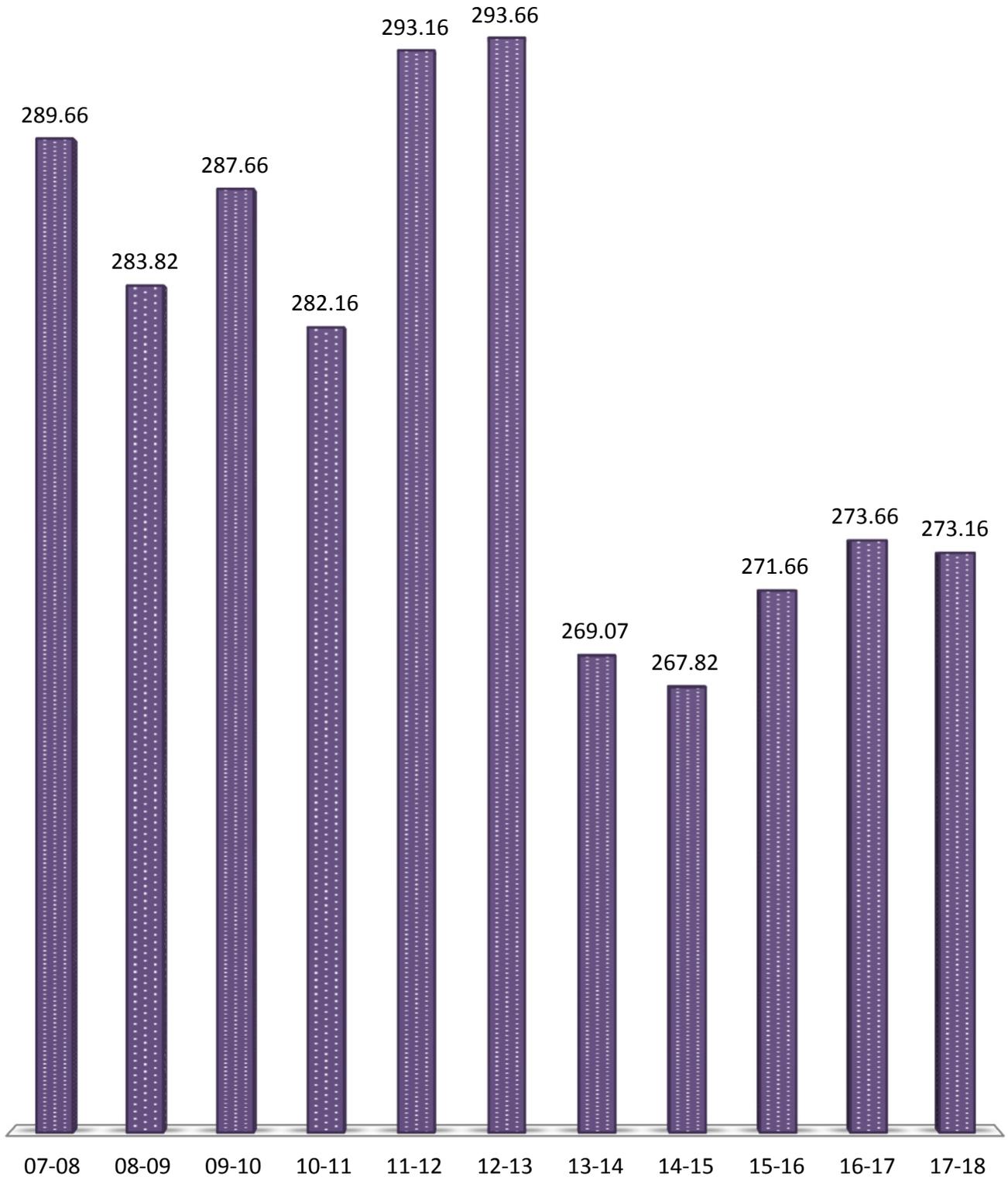
Meter Reader - one position eliminated (1.00)

-

**Net Position Additions/Deletions Utility Fund (1.00)**

**Net Position Additions/Deletions All Funds (0.50)**

# City of Huntsville Full Time Employee Count per Fiscal Year



## Exempt Grades - 01/01/18

	Minimum	Midpoint	Maximum
<b>Grade 70</b>	<b>33,975</b>	<b>41,395</b>	<b>50,436</b>
Cultural Services Coordinator Gift Shop Coordinator Main Street Coordinator Visitor Center Coordinator			
<b>Grade 71</b>	<b>37,367</b>	<b>45,529</b>	<b>55,472</b>
<b>Grade 72</b>	<b>41,155</b>	<b>50,144</b>	<b>61,095</b>
Assistant City Librarian Chief Wastewater Plant Operator Deputy City Secretary/Asst. PIO Risk/Safety Specialist Neighborhood Resources Program Specialist Parks & Leisure Manager			
<b>Grade 73</b>	<b>45,270</b>	<b>55,158</b>	<b>67,203</b>
Assistant Superintendent - Water Planner Systems Analyst Support Services Manager			
<b>Grade 74</b>	<b>49,857</b>	<b>60,746</b>	<b>74,103</b>
Accountant II City Surveyor Fleet Manager GIS Manager Superintendent			
<b>Grade 75</b>	<b>54,743</b>	<b>66,699</b>	<b>81,266</b>
Accountant III Finance & Budget Admin/ Analyst Graduate Engineer HR Manager IT Network Administrator Project Manager			
<b>Grade 76</b>	<b>59,943</b>	<b>73,035</b>	<b>88,986</b>
Court Clerk / Administrator Procurement Manager Revenue Manager City Librarian			
<b>Grade 77</b>	<b>65,638</b>	<b>79,973</b>	<b>97,439</b>
<b>Gr: Plans Examiner - PT</b>	<b>73,515</b>	<b>89,571</b>	<b>109,134</b>
Assistant Public Works Director Building Official Professional Engineer			
<b>Grade 79</b>	<b>82,337</b>	<b>100,319</b>	<b>122,229</b>



## Non-Exempt Grades - 01/01/18

	Minimum	Midpoint	Maximum
<b>Grade 41</b>	<b>12.06</b>	<b>14.70</b>	<b>17.93</b>
Facility Technician			
<b>Grade 42</b>	<b>12.92</b>	<b>15.75</b>	<b>19.17</b>
Cataloger			
Crewman - Parks & Streets			
Fleet Services Technician			
Meter Reader			
Parking Enforcement Official			
<b>Grade 43</b>	<b>13.81</b>	<b>16.82</b>	<b>20.48</b>
Crewman - Water & Wastewater			
Customer Service Representative			
Police Data Control Clerk			
<b>Grade 44</b>	<b>14.79</b>	<b>18.02</b>	<b>21.95</b>
Accounting Clerk			
Administrative Assistant			
Animal Control Officer			
Cemetery Attendant			
Deputy Court Clerk			
Fleet Inventory Specialist			
Inventory Specialist			
Library Services Technician			
Permit Technician			
Street Sweeper			
<b>Grade 45</b>	<b>15.82</b>	<b>19.31</b>	<b>23.52</b>
CAD/Mapping Technician			
Environmental Services Lab Technician			
Equipment Operator - Streets/Solid Waste			
Fire Hydrant Technician			
Juvenile Case Manager / Deputy Court Clerk			
Property Research Analyst			
Solid Waste Container Operator			
Solid Waste Driver			
Survey Technician			
Utility Billing Specialist			
Vacuum Truck Operator			
Wastewater TV Video Operator			
Water Plant Technician			
Water Utility Line Locator			



## Non-Exempt Grades - 01/01/18

	Minimum	Midpoint	Maximum
<b>Grade 46</b>	<b>16.92</b>	<b>20.60</b>	<b>25.11</b>
Aquatic Center Manager			
Assistant Wastewater Plant Operator			
Code Enforcement Inspector			
Crewleader - Parks & Streets			
Equipment Operator - Water			
Senior Customer Service Representative			
Survey Party Chief			
WWEO-Right of Way Maintenance			
<b>Grade 47</b>	<b>18.11</b>	<b>22.06</b>	<b>26.88</b>
Administrative Coordinator			
Construction Inspector			
Crewleader - Meter Reader, Water & Waste Water			
Crime Scene Tech/Evid Prop Mgr			
Fleet Mechanic			
Health Inspector			
Project Analyst			
Building Inspector			
Victim Services Coordinator			
Solid Waste Supervisor			
<b>Grade 48</b>	<b>19.36</b>	<b>23.58</b>	<b>28.74</b>
Environmental Lab Analyst			
Help Desk Analyst			
HR Coordinator			
<b>Grade 49</b>	<b>20.72</b>	<b>25.24</b>	<b>30.76</b>
Executive Assistant			
Plant Operator			
<b>Grade 50</b>	<b>22.79</b>	<b>27.75</b>	<b>33.81</b>
Electrician			
Sr. Plant Operator			

## Police Department -01/01/18

	Minimum	Midpoint	Maximum
<b>Grade PD - A</b> Police Recruit	18.56		
<b>Grade PD - B</b> Police Officer	21.48		23.12
<b>Grade PD - C</b> Senior Police Officer	23.82	26.30	29.75
<b>Grade PD - D</b> Police Sergeant	30.23		35.93
<b>Grade PD - E</b> Police Lieutenant	37.13		42.01
<b>Grade PD - F</b> Assistant Police Chief	44.55		49.17

## Fire Department -1/01/18

	Minimum	Midpoint	Maximum
<b>Grade FD - A (2080 hours)</b> Firefighter	19.83	23.58	28.02
<b>Grade FD - A (2184 hours)</b> Firefighter	18.89	22.46	26.68
<b>Grade FD - EMC/FF</b> Firefighter/EMC	23.27	27.66	32.88
<b>Grade FD - C</b> Assistant Fire Chief	32.88		37.20
<b>Grade FD - D</b> Fire Chief	39.77		45.01

**Volunteer Firefighter     \$12.00 per call**  
**Volunteer Firefighter/Diver     \$12.00 per call**

## Part Time/Seasonal - 01/01/18

	Minimum	Midpoint	Maximum
<b>Grade - PT - 35</b>	<b>8.04</b>	<b>9.09</b>	<b>10.29</b>
Cashier - Seasonal Interns - Temporary Library Clerk - PT			
<b>Grade PT - 36</b>	<b>8.61</b>	<b>9.74</b>	<b>11.01</b>
Laborer - Seasonal Lifeguard - Seasonal			
<b>Grade PT - 37</b>	<b>9.21</b>	<b>10.42</b>	<b>11.79</b>
<b>Grade PT - 38</b>	<b>9.86</b>	<b>11.16</b>	<b>12.63</b>
Gift Shop Clerk - PT Guest Services Representative - PT Sr. Lifeguard - Seasonal			
<b>Grade PT - 39</b>	<b>10.55</b>	<b>11.94</b>	<b>13.51</b>
<b>Grade PT - 40</b>	<b>11.29</b>	<b>12.78</b>	<b>14.45</b>
Head Lifeguard - PT			
<b>Grade PT - 41</b>	<b>12.06</b>	<b>13.65</b>	<b>15.44</b>
Library Circulation Clerk - PT			
<b>Grade PT - 42</b>	<b>12.92</b>	<b>14.62</b>	<b>16.55</b>
Library Cataloger - PT			
<b>Grade PT - 43</b>	<b>13.81</b>	<b>15.62</b>	<b>17.67</b>
Customer Service Rep - PT			
<b>Grade PT - 44</b>	<b>14.78</b>	<b>16.73</b>	<b>18.93</b>
Administrative Assistant - PT Deputy Court Clerk - PT Library Services Technician - PT Permit Tech - PT			
<b>Grade PT - 45</b>	<b>15.82</b>	<b>17.92</b>	<b>20.29</b>
Equipment Operator - PT			
<b>Grade PT - 46</b>	<b>16.92</b>	<b>19.12</b>	<b>21.64</b>
Horticulturist - PT			
<b>Grade PT - 47</b>	<b>18.11</b>	<b>20.49</b>	<b>23.19</b>
Generator Service Technician - PT Plans Examiner - PT			

# Summary of Transfers and Internal Charges

## Summary of Operating Transfers

		T O								
		General Fund	General Fund - ROW Maint.	Police SRO SRF	Capital Equipment	Computer Equipment	Arts Center SRF	Economic Development	General CIP	Total Out
<b>F</b>	General Fund	-	-	128,064	491,910	126,077	95,568	760,000	300,000	1,901,619
<b>R</b>	Debt Service Fund	-	-	-	-	-	-	-	-	-
<b>O</b>	Utility Fund - Water	4,535	656,528	-	104,414	13,413	-	-	3,877,700	4,656,590
<b>M</b>	Utility Fund - Wastewater	5,520	306,075	-	229,488	15,668	-	-	5,473,360	6,030,111
	Solid Waste Fund	13,210	202,743	-	709,631	9,434	-	-	-	935,018
	SRO Fund	-	-	-	24,424	-	-	-	-	24,424
	Arts Center SRF	-	-	-	-	1,041	-	-	-	1,041
	Tourism & Visitors Cntr	-	-	-	2,555	4,080	-	-	90,000	96,635
	Court Security SRF	17,994	-	-	-	-	-	-	-	17,994
	Cemetery Endowment	300	-	-	-	-	-	-	-	300
	<b>Total In</b>	<b>41,559</b>	<b>1,165,346</b>	<b>128,064</b>	<b>1,562,422</b>	<b>169,713</b>	<b>95,568</b>	<b>760,000</b>	<b>9,741,060</b>	<b>13,663,732</b>

### Summary of Administrative Reimbursements

		T O		
		General Fund	Utility Fund	Total Out
<b>F</b>	Utility Fund - Water	2,363,774	-	2,363,774
<b>R</b>	Utility Fund - Wastewater	1,747,742	-	1,747,742
<b>O</b>	Solid Waste Fund	765,823	52,821	818,644
<b>M</b>	Street SRF	-	-	-
	Tourism & Visitors Cntr	51,004	-	51,004
	<b>Total In</b>	<b>4,928,343</b>	<b>52,821</b>	<b>4,981,164</b>

### Summary of Payments to Medical Insurance Fund

		T O	
		Medical Insurance Fund	Total Out
<b>F</b>	General Fund	1,623,470	1,623,470
<b>R</b>	Utility Fund	498,626	498,626
<b>O</b>	Solid Waste Fund	203,572	203,572
<b>M</b>	SRO Fund	61,328	61,328
	Tourism & Visitors Center	30,651	30,651
	Art Center SRF	20,402	20,402
		<b>2,438,049</b>	<b>2,438,049</b>

### Summary of Right-of-Way Maintenance Charges

		T O	
		General Fund	Total Out
<b>F</b>	Utility Fund - Water	656,528	656,528
<b>R</b>	Utility Fund - Wastewater	306,075	306,075
<b>O</b>	Solid Waste Fund	202,743	202,743
<b>M</b>	<b>Total In</b>	<b>1,165,346</b>	<b>1,165,346</b>



# City of Huntsville

## Administrative Reimbursements and Transfers



			<u>Transfers In</u>	<u>Transfers Out</u>
<b>101</b>	<b>General Fund</b>			
41305		Utility Fund - Use of Right of Way	\$962,603	
41307		Solid Waste Fund - Use of Right of Way	\$202,743	
42401		Administrative Reimbursement	\$2,385,607	
42402		AdminCost Reimb - Fleet	\$369,450	
42403		AdminCost Reimb-Planning&Develop	\$1,620,008	
42404		AdminCost Reimb - Info Svcs	\$553,277	
43503		Transfer from Utility Fund	\$10,555	
43505		Transfer from Solid Waste Fund	\$12,710	
43532		Transfer - Court Security Fund	\$17,994	
43560		Transfer from Cemetery Endow	\$300	
1101	94306	Transfer - Equip Replace Fund		\$491,910
1101	94309	Transfer - Computer Replace Fd		\$126,077
1101	95612	Transfer to Police SRO Fund		\$128,064
1101	95618	Transfer to Arts Center SRF		\$95,568
			<b><u>\$6,135,247</u></b>	<b><u>\$841,619</u></b>
<b>220</b>	<b>Utility Fund - Water</b>			
43405		Charge to Solid Waste	\$52,821	
1220	89603	Franchise Fee for use of Streets		\$656,528
1220	91240	Transfer to General Fund		\$4,535
1220	93170	Admin Cost Reimburse - General		\$1,151,041
1220	93388	Admin Costs Fleet		\$92,292
1220	93640	Admin Costs IT Operations		\$271,168
1220	93720	Admin Costs Plan/Develop		\$846,273
1220	94306	Transfer - Equip Replace Fund		\$104,414
1220	94309	Transfer - Computer Replace Fd		\$13,413
<b>220</b>	<b>Utility Fund - Wastewater</b>			
1221	89603	Franchise Fee for use of Streets		\$306,075
1221	91240	Transfer to General Fund		\$5,520
1221	93170	Admin Cost Reimburse - General		\$757,397
1221	93388	Admin Costs Fleet		\$35,695
1221	93640	Admin Costs IT Operations		\$180,915
1221	93720	Admin Costs Plan/Develop		\$773,735
1221	94306	Transfer - Equip Replace Fund		\$229,488
1221	94309	Transfer - Computer Replace Fd		\$15,668
			<b><u>\$52,821</u></b>	<b><u>\$5,444,157</u></b>
<b>224</b>	<b>Solid Waste Fund</b>			
1224	89603	Franchise Fee for use of Streets		\$202,743
1224	91240	Transfer to General Fund		\$13,210
1224	93170	Admin Cost Reimburse - General		\$434,802
1224	93230	Admin Costs Wtr Fd(Util Bill)		\$52,821
1224	93388	Admin Costs Fleet		\$238,463
1224	93640	Admin Costs IT Operations		\$92,558
1224	94306	Transfer - Equip Replace Fund		\$709,631
1224	94309	Transfer - Computer Replace Fd		\$9,434
				<b><u>\$1,753,662</u></b>

*City of Huntsville*  
**Administrative Reimbursements and Transfers**



			<u>Transfers In</u>	<u>Transfers Out</u>
<b>306</b>	<b>Capital Equipment Fund</b>			
43401		Charge to General Fund	\$491,910	
43403		Charge to Utility Fund	\$333,902	
43405		Charge to Solid Waste	\$709,631	
43415		Charges-Police SRO Fund	\$24,424	
43419		Charge to H/M Tax Tourism & Visitors Center	\$2,555	
			<u>\$1,562,422</u>	
<b>309</b>	<b>Computer Equip. Replacement Fund</b>			
43401		Charge to General Fund	\$126,077	
43403		Charge to Utility Fund	\$29,081	
43405		Charge to Solid Waste	\$9,434	
43418		Charge to Arts Center Fund	\$1,041	
43419		Charge to H/M Tax Tourism & Visitors Center	\$4,080	
			<u>\$169,713</u>	
<b>461</b>	<b>Oakwood Cemetery Endowment Fund</b>			
1461	95101	Transfer to General Fund		\$300
				<u>\$300</u>
<b>601</b>	<b>Court Security SRF</b>			
1601	91240	Transfer to General Fund		\$17,994
				<u>\$17,994</u>
<b>612</b>	<b>PD School Resource Officer SRF</b>			
43501		Transfer from General Fund	\$128,064	
555	94306	Transfer - Equip Replace Fund		\$24,424
			<u>\$128,064</u>	<u>\$24,424</u>
<b>618</b>	<b>Arts Center SRF</b>			
43501		Transfer from General Fund	\$95,568	
1618	94309	Transfer - Computer Replace Fd		\$1,041
			<u>\$95,568</u>	<u>\$1,041</u>
<b>663</b>	<b>H/M Tax- Tourism &amp; Visitors Cntr</b>			
1663	93170	Admin Cost Reimburse - General		\$42,367
1663	93640	Admin Costs IT Operations		\$8,637
1663	94306	Transfer - Equip Replace Fund		\$2,555
1663	94309	Transfer - Computer Replace Fd		\$4,080
				<u>\$57,639</u>
			<u>\$8,143,835</u>	<u>\$8,143,835</u>

# City of Huntsville Operating Budget

## Ten Year Period and FY 17-18

Fiscal Year	GENERAL FUND -5	Debt Service Fund	SPECIAL REVENUE FUNDS -1	UTILITY FUND -6	WATER FUND -5	WASTE-WATER FUND -5	SOLID WASTE FUND -5
2007-08	15,615,978	1,866,305	4,258,656		14,770,189	8,924,359	4,580,852
2008-09	16,530,410	2,052,721	4,407,539		10,363,420	8,170,580	4,272,123
2009-10	17,173,040	1,987,730	4,714,815		10,915,531	7,979,140	4,191,110
2010-11	16,611,820	2,249,974	4,724,654		10,473,661	7,814,854	4,162,574
2011-12	17,402,335	2,263,110	4,861,685		10,825,235	7,729,990	4,822,927
2012-13	17,425,616	2,049,502	5,045,563		14,058,765	7,474,598	4,362,709
2013-14	19,657,967	2,072,663	7,356,270		13,780,757	6,931,098	4,500,844
2014-15	17,749,739	2,022,708	5,741,887		13,926,682	7,552,206	5,416,307
2015-16	19,608,113	1,828,788	5,685,361		13,848,359	7,223,036	5,308,870
2016-17	24,723,979	1,838,740	2,184,566		14,125,254	6,848,468	5,415,752
2017-18	24,218,064	1,838,059	2,284,147	21,393,201	0	0	5,553,403

Notes:

- 1 Includes Court Security, Court Technology, Airport, Library, Police Forfeiture, School Resource Officers, Police Safety Grants, Visitor & Arts Center, Huntsville Beautification, TIRZ, Hotel/Motel Tax – Tourism & Visitor Center and Statue Pavers. In the FY 2016 the Street fund moved to the General Fund.
- 2 Beginning in FY 2001-02, includes only the Oakwood Cemetery Operations Fund. Beginning FY 2009-10 Oakwood Cemetery moved to General Fund.
- 3 Includes the Medical Insurance Fund and Equipment Replacement Funds.
- 4 Includes Library Endowment, Oakwood Cemetery Endowment Funds and PEB Trust-Medical.
- 5 Includes one time equity expenses -not meant to be an ongoing operating expense
- 6 FY 18 Combined Water and Wastewater Fund to create the "Utility Fund" for the FY 17-18 and going forward

# City of Huntsville Operating Budget

Ten Year Period and FY 17-18

GOLF COURSE FUND	CEMETERY OPERATIONS FUND	INTERNAL SERVICE FUNDS	PERMANENT FUNDS	TOTAL	INTERFUND	NET BUDGET
	-2	-3	-4			
-	133,827	6,394,644	16,700	56,561,510	13,556,110	39,791,008
-	150,677	3,897,094	11,800	49,856,364	11,349,867	38,262,469
-	-	4,546,831	6,057	51,566,492	9,251,237	42,315,255
-	-	4,626,736	3,550	50,667,823	8,210,368	42,457,455
-	-	5,747,900	15,900	53,669,082	9,216,934	44,452,148
-	-	5,099,086	9,000	55,524,839	7,921,367	47,603,472
-	-	4,511,508	5,000	58,816,107	8,647,504	50,168,603
		5,102,540	5,000	57,517,069	8,564,946	48,952,123
		4,288,664	39,427	57,830,618	9,851,000	47,979,618
		5,877,466	17,100	61,031,325	9,761,419	51,269,906
		4,922,346	300	60,209,520	8,993,836	51,215,684

*City of Huntsville*  
**Budget Detail History**  
**FY 2017-18**



Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>101 General Fund</b>					
41101 Current Property Taxes	\$ 3,864,124	\$ 4,123,142	\$ 4,299,000	\$ 4,270,163	\$ 4,439,000
41102 Delinquent Property Taxes	\$ 38,631	\$ 45,254	\$ 30,000	\$ 49,367	\$ 30,000
41103 Tax Penalty & Interest	\$ 34,099	\$ 36,699	\$ 30,000	\$ 38,913	\$ 30,000
41201 Sales Tax Revenue	\$ 7,942,631	\$ 7,899,538	\$ 7,428,000	\$ 9,001,502	\$ 7,690,840
41301 Franchise - Electrical	\$ -	\$ 1,406,789	\$ 1,480,230	\$ 2,617,012	\$ 1,425,000
41302 Franchise - Telephone	\$ -	\$ 195,932	\$ 210,000	\$ 214,854	\$ 210,000
41303 Franchise - Gas	\$ -	\$ 142,781	\$ 160,000	\$ 145,875	\$ 145,000
41304 Franchise - Telecable	\$ -	\$ 342,606	\$ 300,000	\$ 341,895	\$ 300,000
41305 Water Fund - Use of Right of Way	\$ -	\$ 548,623	\$ 547,897	\$ 547,897	\$ 962,603
41306 WW Fund - Use of Right of Way	\$ -	\$ 300,326	\$ 317,969	\$ 317,969	\$ -
41307 Solid Waste-Use of Right of Way	\$ -	\$ 170,853	\$ 184,673	\$ 184,673	\$ 202,743
41501 Tax on Sale of Mixed Drinks	\$ 108,709	\$ 107,745	\$ 100,000	\$ 103,603	\$ 100,000
41503 Payment if Lieu of Taxes	\$ 6,328	\$ 3,602	\$ 3,000	\$ -	\$ 3,000
41611 CoC - City Limits	\$ 6,500	\$ 6,275	\$ 7,200	\$ 6,400	\$ 7,200
41621 CoC - ETJ	\$ 2,150	\$ 2,825	\$ 4,000	\$ 3,350	\$ 3,500
41624 NonConform/Conditnl Use Permits	\$ -	\$ 450	\$ 1,200	\$ -	\$ -
41631 Plats	\$ 3,400	\$ 3,700	\$ 3,800	\$ 4,800	\$ 4,500
41651 Variances	\$ 1,150	\$ 900	\$ 1,000	\$ 4,200	\$ 1,500
41661 Zoning Changes	\$ 875	\$ 200	\$ 600	\$ 925	\$ 500
41703 Beer, Liquor, Wine License	\$ 7,570	\$ 31,049	\$ 10,000	\$ 11,320	\$ 10,000
41704 Building Permits	\$ 175,455	\$ 212,201	\$ 150,000	\$ 339,617	\$ 250,000
41705 Electrical Permits	\$ 30,554	\$ 22,399	\$ 25,000	\$ 50,414	\$ 45,000
41706 Refrigeration Permits	\$ 16,745	\$ 14,917	\$ 13,000	\$ 22,922	\$ 15,000
41707 Plumbing Permits	\$ 41,486	\$ 36,181	\$ 30,000	\$ 58,229	\$ 45,000
41708 Miscellaneous Permits	\$ 106,045	\$ 153,671	\$ 50,000	\$ 203,684	\$ 150,000
41709 Wrecker/Taxi/Chauffer Permits	\$ 1,990	\$ 3,340	\$ 1,000	\$ 3,285	\$ 1,000
41710 Food Establishment Permits	\$ 53,975	\$ 56,790	\$ 56,000	\$ 58,820	\$ 55,000
41711 Construct Trade Registr Permits	\$ 18,002	\$ 20,532	\$ 15,000	\$ 23,436	\$ 7,500
41801 Municipal Court Fines	\$ 881,906	\$ 977,113	\$ 965,500	\$ 1,142,879	\$ 1,228,889
41804 Municipal Court Extension Fee	\$ 9,363	\$ 10,669	\$ 9,399	\$ 10,535	\$ 13,010
41805 Juvenile Case Coordinator Fees	\$ 22,680	\$ 27,483	\$ 22,510	\$ 33,422	\$ 37,823
41808 Judicial Efficiency Fees	\$ 2,343	\$ 2,667	\$ 2,348	\$ 2,634	\$ 3,253
41809 TXSBLT Fees	\$ 1,171	\$ 588	\$ 863	\$ 1,879	\$ 3,290
41811 Truancy Prevention & Diversion Fee	\$ 4,295	\$ 5,399	\$ 4,379	\$ 6,627	\$ 7,503
41903 Library Card Fees	\$ 1,610	\$ 1,952	\$ 1,000	\$ 1,822	\$ 1,000
41904 Food Handlers Fees	\$ 2,807	\$ 3,528	\$ 3,000	\$ 1,955	\$ -
41905 Miscellaneous Fees	\$ 1,297	\$ 806	\$ 1,000	\$ 1,797	\$ 1,000
41907 Copier Fees	\$ 9,170	\$ 10,127	\$ 5,000	\$ 8,660	\$ 5,000
41908 Returned Check Fees	\$ 35	\$ 35	\$ 70	\$ 70	\$ 35
41909 Library Fines/Misc Fees	\$ 13,674	\$ 13,851	\$ 12,000	\$ 11,562	\$ 12,000
41910 Program Fees	\$ 10,388	\$ 9,201	\$ 15,000	\$ 7,260	\$ 12,000
41913 Proceeds from Auction	\$ 6,695	\$ 5,098	\$ 1,500	\$ 1,665	\$ 3,000
41914 Alarm Revenue - Police	\$ 10,276	\$ 17,452	\$ 6,000	\$ 30,227	\$ 8,000
41915 Driveway & Culvert	\$ -	\$ 7,007	\$ -	\$ 6,399	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
41916	Use of City Equipment or Labor	\$ 6,270	\$ 31,263	\$ 5,000	\$ 30,746	\$ 5,000
41917	Building/Park Rentals	\$ 10,295	\$ 14,350	\$ 7,000	\$ 12,913	\$ 7,000
41924	Accident/Offense Reports	\$ 3,998	\$ 3,085	\$ 3,000	\$ 2,773	\$ 3,000
41925	Lease of City Property	\$ 25,688	\$ 25,841	\$ 20,000	\$ 26,114	\$ 20,000
41926	Health Reinspection	\$ 22,295	\$ 3,900	\$ 3,000	\$ 2,100	\$ 500
41927	Fingerprint Fees	\$ 820	\$ 1,158	\$ 500	\$ 1,140	\$ 500
41931	Inspection - Use City Labor	\$ -	\$ -	\$ -	\$ 30	\$ -
41935	Paid Parking Fees	\$ -	\$ 17,850	\$ 293,000	\$ 86,603	\$ 150,000
41937	Swimming Fees & Passes	\$ 43,181	\$ 46,941	\$ 35,000	\$ 38,461	\$ 40,000
41938	Swimming Pool Rental	\$ 1,371	\$ 1,200	\$ 1,000	\$ 2,250	\$ 1,200
41939	Swim Pool Concessions & Vending	\$ 7,203	\$ 8,149	\$ 6,000	\$ 7,314	\$ 6,000
41948	Library Room Rental	\$ 443	\$ 230	\$ 1,500	\$ 175	\$ 500
41949	Tour Fees - "Adventure Guides"	\$ 1,820	\$ 1,288	\$ 2,000	\$ 1,116	\$ 2,000
41950	Gift Shop Sales	\$ 121,551	\$ 123,739	\$ 122,000	\$ 109,573	\$ 122,000
41960	Sales - Cemetery Space	\$ 28,000	\$ 16,000	\$ 18,000	\$ 20,000	\$ 18,000
41961	Cemetery Filing Fees	\$ -	\$ 30	\$ -	\$ 60	\$ -
41980	Card Processing Fees	\$ -	\$ 10,075	\$ 15,000	\$ 24,702	\$ 26,000
42201	County (Fire Service)	\$ 246,492	\$ 246,567	\$ 246,942	\$ 246,492	\$ 246,492
42401	Administrative Reimbursement	\$ 2,113,719	\$ 2,096,389	\$ 2,302,686	\$ 2,302,685	\$ 2,385,607
42402	AdminCost Reimb - Fleet	\$ 303,406	\$ 292,636	\$ 300,205	\$ 300,205	\$ 369,450
42403	AdminCost Reimb-Planning&Develop	\$ 1,481,504	\$ 1,140,184	\$ 1,413,197	\$ 1,413,197	\$ 1,620,008
42404	AdminCost Reimb - Info Svcs	\$ 619,198	\$ 548,772	\$ 574,350	\$ 574,350	\$ 553,277
42601	Interest - Checking	\$ 2,290	\$ 4,990	\$ 2,000	\$ 9,698	\$ 4,000
42602	Interest Income	\$ 113,270	\$ 153,045	\$ 105,000	\$ 200,546	\$ 105,000
42801	Grants	\$ 188,467	\$ 106,092	\$ 68,809	\$ 65,224	\$ 154,894
42905	Contributions	\$ 11,134	\$ 3,500	\$ -	\$ -	\$ -
42910	Contributions - Library Dons.	\$ 105	\$ -	\$ -	\$ -	\$ -
42918	Visitors Center - Donations	\$ 6,676	\$ 5,363	\$ 6,000	\$ 4,125	\$ 6,000
43201	Miscellaneous Revenues	\$ 45,062	\$ 74,385	\$ 50,000	\$ 190,378	\$ 50,000
43202	Over/Short	\$ 178	\$ 4	\$ -	\$ 3	\$ -
43205	Mainstreet Fundraiser Revenues	\$ 10,885	\$ 11,487	\$ 13,500	\$ 8,360	\$ 13,500
43503	Transfer from Water Fund	\$ 14,000	\$ 13,500	\$ 4,555	\$ 63,242	\$ 10,555
43504	Transfer from Wastewater Fund	\$ 10,125	\$ 10,125	\$ 5,825	\$ 33,334	\$ -
43505	Transfer from Solid Waste Fund	\$ 2,875	\$ 2,875	\$ 11,685	\$ 33,693	\$ 12,710
43509	Transfer from CIP	\$ 2,212	\$ 182,220	\$ -	\$ -	\$ -
43511	Transfer from H/M Tax-Tourism&Vis Cntr	\$ -	\$ 6,000	\$ -	\$ -	\$ -
43514	Transfer from Street SRF	\$ 2,821	\$ -	\$ -	\$ -	\$ -
43532	Transfer - Court Security Fund	\$ 16,250	\$ 15,828	\$ 17,507	\$ 17,507	\$ 17,994
43560	Transfer from Cemetery Endow	\$ 5,000	\$ 2,700	\$ 1,000	\$ 1,000	\$ 300
<b>Total</b>		<b>\$ 18,906,378</b>	<b>\$ 22,203,995</b>	<b>\$ 22,163,399</b>	<b>\$ 25,724,627</b>	<b>\$ 23,421,176</b>
<b>1101 Nondepartmental General Fund</b>						
51140	Adjustments for Step/COLA/Other PR Benefits	\$ 6,017	\$ -	\$ 402,251	\$ -	\$ 516,947
55074	Paid Parking Adm Exps - MobileNOW	\$ -	\$ 2,201	\$ 45,000	\$ 12,622	\$ 12,000
56010	Insurance Policies - other than Auto	\$ -	\$ 29,645	\$ 30,993	\$ 29,631	\$ 68,327
56012	Insurance Policies - Auto	\$ -	\$ 69,801	\$ 77,456	\$ 60,009	\$ 71,514
56060	Retiree Health Insur Premiums	\$ 288,000	\$ 253,960	\$ 379,050	\$ 379,050	\$ 399,150
56120	Miscellaneous Expense	\$ 342,088	\$ 358,631	\$ -	\$ 429,719	\$ -
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 22,200	\$ -
91230	Transfer to CIP Program	\$ 1,300,668	\$ 1,784,411	\$ 1,950,000	\$ 4,251,196	\$ 300,000
91260	Transfer to Debt Service	\$ 719,728	\$ -	\$ -	\$ -	\$ -
91925	Transfer to Economic Development	\$ -	\$ -	\$ -	\$ -	\$ 760,000

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
94306	Transfer - Equip Replace Fund	\$ 309,421	\$ 420,557	\$ 457,859	\$ 457,859	\$ 491,910
94309	Transfer - Computer Replace Fd	\$ 138,750	\$ 57,800	\$ 107,846	\$ 107,846	\$ 126,077
95609	Transfer to Airport SRF	\$ 32,000	\$ 97,000	\$ 5,000	\$ 5,000	\$ -
95612	Transfer to Police SRO Fund	\$ 105,979	\$ 110,700	\$ 113,340	\$ 113,340	\$ 128,064
95618	Transfer to Arts Center SRF	\$ 88,517	\$ 85,182	\$ 89,930	\$ 89,930	\$ 95,568
95619	Transfer to LEOSE SRF	\$ 15,293	\$ -	\$ -	\$ -	\$ -
99100	Future Appropriations	\$ -	\$ -	\$ 75,000	\$ -	\$ 130,590

<b>Total</b>		<b>\$ 3,346,461</b>	<b>\$ 3,269,888</b>	<b>\$ 3,733,725</b>	<b>\$ 5,958,402</b>	<b>\$ 3,100,147</b>
--------------	--	---------------------	---------------------	---------------------	---------------------	---------------------

112 City Council						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ 2,520
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 9
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 41
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 9
52120	Reproduction & Printing	\$ -	\$ 256	\$ 185	\$ 136	\$ 185
52129	Reception Expenses	\$ 277	\$ 4,290	\$ 2,084	\$ 2,144	\$ 2,100
52130	Other Supplies	\$ 906	\$ 1,251	\$ 800	\$ 932	\$ 800
52134	City Council Expenses	\$ 2,483	\$ 3,588	\$ 2,468	\$ 2,573	\$ 2,468
55070	Purchased Services/Contracts	\$ 78,415	\$ 103,964	\$ 103,400	\$ 103,816	\$ 101,500
55075	Payments to Council Members	\$ 1,840	\$ 2,020	\$ 1,861	\$ 2,380	\$ -
55080	Travel & Training	\$ 5,087	\$ 8,118	\$ 5,000	\$ 8,640	\$ 5,000
55085	Community Relations	\$ 1,501	\$ 2,617	\$ 1,500	\$ 3,753	\$ 1,500
55090	Memberships/Subscriptions	\$ 6,989	\$ 6,269	\$ 6,200	\$ 6,542	\$ 6,600
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 25,000

<b>Total</b>		<b>\$ 97,497</b>	<b>\$ 132,373</b>	<b>\$ 123,498</b>	<b>\$ 130,916</b>	<b>\$ 147,732</b>
--------------	--	------------------	-------------------	-------------------	-------------------	-------------------

113 Office of City Manager						
51111	Salaries - Full Time	\$ 200,234	\$ 218,821	\$ 209,121	\$ 221,435	\$ 214,349
51121	Longevity	\$ 432	\$ 530	\$ 650	\$ 622	\$ 750
51124	Allowances-Clothing/Cell Phone	\$ 1,115	\$ 1,160	\$ 1,200	\$ 1,200	\$ 1,200
51125	Auto Allowance	\$ 6,025	\$ 5,800	\$ 6,000	\$ 6,000	\$ 6,000
51127	Tool Allowance	\$ 90	\$ -	\$ -	\$ -	\$ -
51130	Overtime	\$ 198	\$ 402	\$ 500	\$ 234	\$ 500
51200	ICMA Retirement Expense	\$ 7,531	\$ 7,250	\$ 7,500	\$ 7,500	\$ 7,500
51201	TMRS Retirement	\$ 36,002	\$ 38,365	\$ 40,025	\$ 42,237	\$ 42,000
51202	Health Insurance	\$ 17,939	\$ 18,055	\$ 17,967	\$ 20,404	\$ 20,402
51204	Workers Comp Insur	\$ 156	\$ 201	\$ 196	\$ 276	\$ 314
51205	Medicare Tax	\$ 2,863	\$ 3,073	\$ 3,154	\$ 3,187	\$ 3,232
51206	Unemployment Comp Insur	\$ 18	\$ 342	\$ 364	\$ 342	\$ 20
52010	Office Supplies	\$ 3,776	\$ 4,122	\$ 4,000	\$ 4,297	\$ 4,000
52610	Office Furnishings/Equip	\$ 1,178	\$ 6,620	\$ 500	\$ 908	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 34,903	\$ 150	\$ -	\$ 121	\$ 130
55070	Purchased Services/Contracts	\$ 27,542	\$ 91,679	\$ 106,250	\$ 65,874	\$ 106,250
55080	Travel & Training	\$ 6,017	\$ 4,081	\$ 5,696	\$ 1,661	\$ 5,696
55085	Community Relations	\$ 985	\$ 305	\$ 3,000	\$ 5,657	\$ 3,000
55090	Memberships/Subscriptions	\$ 4,915	\$ 4,269	\$ 1,890	\$ 3,975	\$ 3,000

<b>Total</b>		<b>\$ 282,112</b>	<b>\$ 405,226</b>	<b>\$ 408,013</b>	<b>\$ 385,929</b>	<b>\$ 418,843</b>
--------------	--	-------------------	-------------------	-------------------	-------------------	-------------------

114 Office of City Secretary						
51111	Salaries - Full Time	\$ 99,131	\$ 108,640	\$ 110,877	\$ 113,872	\$ 114,002
51121	Longevity	\$ 317	\$ 295	\$ 400	\$ 368	\$ 500
51124	Allowances-Clothing/Cell Phone	\$ -	\$ 375	\$ 720	\$ 720	\$ 720
51125	Auto Allowance	\$ 6,025	\$ 5,800	\$ 6,000	\$ 6,000	\$ 6,000

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51201	TMRS Retirement	\$ 18,314	\$ 19,911	\$ 21,723	\$ 22,293	\$ 22,852
51202	Health Insurance	\$ 15,709	\$ 17,227	\$ 17,934	\$ 20,367	\$ 20,402
51204	Workers Comp Insur	\$ 79	\$ 104	\$ 107	\$ 146	\$ 171
51205	Medicare Tax	\$ 1,517	\$ 1,648	\$ 1,711	\$ 1,727	\$ 1,760
51206	Unemployment Comp Insur	\$ 22	\$ 440	\$ 350	\$ 180	\$ 19
52010	Office Supplies	\$ 346	\$ 156	\$ 250	\$ 568	\$ 250
52120	Reproduction & Printing	\$ 24	\$ 92	\$ 35	\$ 10	\$ 35
52130	Other Supplies	\$ 67	\$ 331	\$ 200	\$ 35	\$ 200
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 47	\$ 75	\$ 84	\$ 73	\$ 84
55070	Purchased Services/Contracts	\$ 2,312	\$ 8,758	\$ 10,000	\$ 3,510	\$ 10,000
55080	Travel & Training	\$ 9,184	\$ 7,566	\$ 5,600	\$ 9,789	\$ 6,000
55090	Memberships/Subscriptions	\$ 110	\$ 946	\$ 686	\$ 1,251	\$ 1,000
55195	Cellular Phone Charges	\$ 1,063	\$ 738	\$ 800	\$ 608	\$ 800
55610	Microfilming Services	\$ 42	\$ -	\$ -	\$ -	\$ -
56020	Elections	\$ 7,957	\$ 17,293	\$ 12,000	\$ 12,582	\$ 13,000
56030	Legal Advertising	\$ 3,097	\$ 3,713	\$ 2,400	\$ 957	\$ 2,400
<b>Total</b>		<b>\$ 165,364</b>	<b>\$ 194,107</b>	<b>\$ 191,877</b>	<b>\$ 194,967</b>	<b>\$ 200,195</b>
<b>115 Office of City Attorney</b>						
55070	Purchased Services/Contracts	\$ 143,691	\$ 169,177	\$ 150,000	\$ 194,809	\$ 165,000
55080	Travel & Training	\$ -	\$ -	\$ -	\$ 148	\$ -
<b>Total</b>		<b>\$ 143,691</b>	<b>\$ 169,177</b>	<b>\$ 150,000</b>	<b>\$ 194,958</b>	<b>\$ 165,000</b>
<b>117 Office of City Judge</b>						
51111	Salaries - Full Time	\$ 60,213	\$ 60,509	\$ 61,500	\$ 61,500	\$ 61,500
51204	Workers Comp Insur	\$ 45	\$ 55	\$ 55	\$ 74	\$ 87
51205	Medicare Tax	\$ 873	\$ 877	\$ 892	\$ 892	\$ 892
51206	Unemployment Comp Insur	\$ 9	\$ 171	\$ 171	\$ 171	\$ 9
52080	Educational	\$ -	\$ 60	\$ -	\$ -	\$ -
55060	Attorney Fees/Court Costs	\$ -	\$ -	\$ 500	\$ 295	\$ 500
55070	Purchased Services/Contracts	\$ -	\$ 16	\$ 250	\$ 274	\$ 250
55080	Travel & Training	\$ 598	\$ 467	\$ 500	\$ 713	\$ 550
55090	Memberships/Subscriptions	\$ -	\$ 60	\$ 60	\$ 60	\$ 60
<b>Total</b>		<b>\$ 61,737</b>	<b>\$ 62,215</b>	<b>\$ 63,928</b>	<b>\$ 63,979</b>	<b>\$ 63,848</b>
<b>150 Human Resources</b>						
51111	Salaries - Full Time	\$ 203,526	\$ 250,232	\$ 252,338	\$ 234,726	\$ 255,818
51117	SHSU Intern/Student	\$ 20,864	\$ 15,738	\$ 20,300	\$ 18,321	\$ 20,300
51118	Salaries - Part Time	\$ -	\$ 1,195	\$ -	\$ 1,435	\$ -
51121	Longevity	\$ 451	\$ 613	\$ 800	\$ 676	\$ 950
51124	Allowances-Clothing/Cell Phone	\$ 888	\$ 1,392	\$ 1,440	\$ 1,110	\$ 1,440
51125	Auto Allowance	\$ 5,293	\$ 6,380	\$ 6,600	\$ 5,925	\$ 6,600
51126	License Pay (Certification/Bilingual)	\$ 904	\$ 870	\$ 900	\$ 900	\$ 900
51130	Overtime	\$ 182	\$ 135	\$ 500	\$ 84	\$ 193
51201	TMRS Retirement	\$ 36,674	\$ 44,889	\$ 48,329	\$ 44,972	\$ 50,125
51202	Health Insurance	\$ 29,292	\$ 36,018	\$ 35,898	\$ 39,994	\$ 40,841
51204	Workers Comp Insur	\$ 175	\$ 255	\$ 256	\$ 317	\$ 404
51205	Medicare Tax	\$ 3,276	\$ 3,924	\$ 4,103	\$ 3,660	\$ 4,153
51206	Unemployment Comp Insur	\$ 395	\$ 919	\$ 880	\$ 430	\$ 47
52010	Office Supplies	\$ 1,252	\$ 2,231	\$ 1,819	\$ 1,985	\$ 1,819
52031	Clothing - Safety Gear	\$ -	\$ 16,263	\$ 18,200	\$ 17,407	\$ 18,200
52120	Reproduction & Printing	\$ -	\$ 2,276	\$ 1,000	\$ -	\$ 1,000
52130	Other Supplies	\$ 1,234	\$ 1,212	\$ 1,220	\$ 2,042	\$ 1,220

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52132	Safety Program Expenses	\$ 91	\$ 4,910	\$ 4,318	\$ 8,519	\$ 4,318
52600	Employee Recognition	\$ 9,608	\$ 10,569	\$ 15,000	\$ 11,242	\$ 15,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 5,000
55030	Long Distance/Circuit Ch	\$ 180	\$ 402	\$ 200	\$ 209	\$ 200
55070	Purchased Services/Contracts	\$ 8,625	\$ 27,096	\$ 15,000	\$ 16,127	\$ 15,000
55080	Travel & Training	\$ 4,299	\$ 4,957	\$ 3,612	\$ 1,810	\$ 3,612
55081	Organization Training	\$ 2,623	\$ 12,213	\$ 10,000	\$ 5,999	\$ 8,000
55090	Memberships/Subscriptions	\$ 999	\$ 461	\$ 542	\$ 384	\$ 542
55130	Service Awards	\$ 3,163	\$ 3,084	\$ 3,500	\$ 3,162	\$ 3,500
55195	Cellular Phone Charges	\$ 525	\$ 540	\$ 600	\$ 587	\$ -
55720	Employee Physicals/Testing	\$ 11,002	\$ 9,824	\$ 9,500	\$ 10,135	\$ 9,500
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 60,000
56010	Insurance Policies - other than Auto	\$ -	\$ -	\$ -	\$ -	\$ -
56015	Insurance Deductibles	\$ -	\$ -	\$ 10,000	\$ 10,494	\$ 10,000
56030	Legal Advertising	\$ 4,515	\$ 1,911	\$ 3,000	\$ 1,080	\$ 1,500
56050	Liability Claims Pd by City	\$ -	\$ 11,712	\$ 10,000	\$ 1,936	\$ 10,000
56070	Tuition Reimbursement	\$ 4,970	\$ 4,968	\$ 4,987	\$ 5,476	\$ 5,000
<b>Total</b>		<b>\$ 355,006</b>	<b>\$ 477,186</b>	<b>\$ 484,842</b>	<b>\$ 451,145</b>	<b>\$ 555,182</b>

**151 Risk and Safety Management**

51125	Auto Allowance	\$ 960	\$ -	\$ -	\$ -	\$ -
52010	Office Supplies	\$ 259	\$ -	\$ -	\$ -	\$ -
52031	Clothing - Safety Gear	\$ 14,072	\$ -	\$ -	\$ -	\$ -
52130	Other Supplies	\$ 84	\$ -	\$ -	\$ -	\$ -
52132	Safety Program Expenses	\$ 4,054	\$ -	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ 5,760	\$ -	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 1,246	\$ -	\$ -	\$ -	\$ -
55090	Memberships/Subscriptions	\$ 869	\$ -	\$ -	\$ -	\$ -
55195	Cellular Phone Charges	\$ 2	\$ -	\$ -	\$ -	\$ -
56010	Insurance Policies - other than Auto	\$ 28,993	\$ -	\$ -	\$ -	\$ -
56012	Insurance Policies - Auto	\$ 53,338	\$ -	\$ -	\$ -	\$ -
56015	Insurance Deductibles	\$ 4,500	\$ -	\$ -	\$ -	\$ -
56050	Liability Claims Pd by City	\$ 4,765	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 118,898</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**210 Finance**

51111	Salaries - Full Time	\$ 434,730	\$ 451,641	\$ 458,024	\$ 467,668	\$ 469,479
51121	Longevity	\$ 3,446	\$ 3,405	\$ 3,650	\$ 3,618	\$ 4,000
51130	Overtime	\$ 760	\$ 447	\$ 500	\$ 908	\$ 500
51201	TMRS Retirement	\$ 76,448	\$ 78,793	\$ 85,045	\$ 87,090	\$ 89,349
51202	Health Insurance	\$ 63,063	\$ 60,717	\$ 62,739	\$ 71,390	\$ 71,407
51204	Workers Comp Insur	\$ 329	\$ 413	\$ 418	\$ 569	\$ 668
51205	Medicare Tax	\$ 6,074	\$ 6,814	\$ 6,704	\$ 6,522	\$ 6,878
51206	Unemployment Comp Insur	\$ 63	\$ 1,197	\$ 1,276	\$ 1,035	\$ 68
52010	Office Supplies	\$ 3,493	\$ 4,553	\$ 4,500	\$ 3,537	\$ 4,500
52120	Reproduction & Printing	\$ 2,656	\$ 1,769	\$ 3,132	\$ 2,574	\$ 3,150
52200	Non Capital Equipment Purchases	\$ -	\$ 2,157	\$ 651	\$ 1,213	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 119	\$ 135	\$ 146	\$ 96	\$ 100
55070	Purchased Services/Contracts	\$ 12,695	\$ 13,535	\$ 13,691	\$ 6,213	\$ 10,120
55080	Travel & Training	\$ 8,798	\$ 7,907	\$ 7,714	\$ 8,337	\$ 9,500
55090	Memberships/Subscriptions	\$ 1,691	\$ 2,266	\$ 1,785	\$ 1,521	\$ 1,935
55195	Cellular Phone Charges	\$ 1,015	\$ 1,320	\$ 854	\$ 1,047	\$ 1,080

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55510	Bank/Paying Agent Fees	\$ 1,233	\$ 1,805	\$ 1,700	\$ 2,143	\$ 2,000
55520	Appraisal/Collection Contract	\$ 141,631	\$ 140,169	\$ 154,100	\$ 151,125	\$ 162,000
55575	Software - Support Services	\$ 296	\$ -	\$ 99	\$ -	\$ 1,000
55620	Annual Audit Contract	\$ 42,000	\$ 54,000	\$ 44,000	\$ 33,000	\$ 45,000
55770	Financial Services	\$ 16,894	\$ 9,666	\$ 15,900	\$ 12,048	\$ 16,075
<b>Total</b>		<b>\$ 817,435</b>	<b>\$ 842,706</b>	<b>\$ 866,628</b>	<b>\$ 861,652</b>	<b>\$ 899,309</b>

216 Office Services		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52010	Office Supplies	\$ 2,336	\$ 2,540	\$ 2,000	\$ 1,624	\$ 2,000
52020	Postage	\$ 23,765	\$ 26,124	\$ 25,000	\$ 24,931	\$ 25,000
52120	Reproduction & Printing	\$ 2,473	\$ 4,671	\$ 3,684	\$ 3,692	\$ 3,600
52610	Office Furnishings/Equip	\$ 9,995	\$ 3,555	\$ 4,000	\$ 3,488	\$ 4,000
55011	Postage Meter	\$ 5,680	\$ 7,791	\$ 6,500	\$ 5,353	\$ 6,000
55170	Contract Printing	\$ 6,769	\$ 8,466	\$ 7,322	\$ 6,679	\$ 7,300
55562	Copier Contracts	\$ 28,299	\$ 31,523	\$ 40,000	\$ 34,431	\$ 40,000
55630	Rug Rental	\$ 2,685	\$ 2,883	\$ 2,692	\$ 3,620	\$ 2,600
<b>Total</b>		<b>\$ 82,001</b>	<b>\$ 87,553</b>	<b>\$ 91,198</b>	<b>\$ 83,817</b>	<b>\$ 90,500</b>

231 Municipal Court		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 171,120	\$ 181,801	\$ 181,940	\$ 185,812	\$ 186,375
51118	Salaries - Part Time	\$ 14,204	\$ 14,112	\$ 15,372	\$ 16,146	\$ 15,756
51121	Longevity	\$ 2,094	\$ 2,266	\$ 2,689	\$ 2,392	\$ 2,539
51126	License Pay (Certification/Bilingual)	\$ 904	\$ 870	\$ 900	\$ 900	\$ 900
51130	Overtime	\$ 1,889	\$ 855	\$ 2,000	\$ 1,046	\$ 2,000
51201	TMRS Retirement	\$ 30,540	\$ 32,065	\$ 34,477	\$ 35,051	\$ 36,158
51202	Health Insurance	\$ 35,891	\$ 35,895	\$ 35,855	\$ 40,746	\$ 40,800
51204	Workers Comp Insur	\$ 142	\$ 181	\$ 184	\$ 248	\$ 295
51205	Medicare Tax	\$ 2,634	\$ 2,773	\$ 2,943	\$ 2,825	\$ 3,013
51206	Unemployment Comp Insur	\$ 91	\$ 858	\$ 939	\$ 431	\$ 50
51999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 48,127
52010	Office Supplies	\$ 6,434	\$ 6,360	\$ 6,469	\$ 6,417	\$ 6,500
52080	Educational	\$ -	\$ 302	\$ 115	\$ 25	\$ 115
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 128	\$ 187	\$ 161	\$ 201	\$ 160
55034	Communication & Data Services	\$ 240	\$ 380	\$ 215	\$ 456	\$ 456
55045	Bldg Overhead Justice Center	\$ 8,887	\$ 5,261	\$ 8,500	\$ 9,642	\$ 8,500
55060	Attorney Fees/Court Costs	\$ 108	\$ 306	\$ 149	\$ 168	\$ 432
55070	Purchased Services/Contracts	\$ 1,055	\$ 1,886	\$ 1,140	\$ 1,708	\$ 1,920
55080	Travel & Training	\$ 1,437	\$ 1,773	\$ 1,870	\$ 1,567	\$ 2,151
55090	Memberships/Subscriptions	\$ 256	\$ 256	\$ 256	\$ 281	\$ 281
55195	Cellular Phone Charges	\$ 375	\$ 107	\$ -	\$ -	\$ -
55510	Bank/Paying Agent Fees	\$ 8,776	\$ 11,728	\$ 10,000	\$ 15,044	\$ 15,500
<b>Total</b>		<b>\$ 287,206</b>	<b>\$ 300,224</b>	<b>\$ 306,174</b>	<b>\$ 321,106</b>	<b>\$ 372,028</b>

234 Purchasing		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 64,698	\$ 69,461	\$ 69,516	\$ 71,561	\$ 71,254
51121	Longevity	\$ 1,010	\$ 1,062	\$ 1,150	\$ 1,102	\$ 1,200
51124	Allowances-Clothing/Cell Phone	\$ 429	\$ 696	\$ 720	\$ 720	\$ 720
51130	Overtime	\$ -	\$ -	\$ -	\$ 188	\$ -
51201	TMRS Retirement	\$ 11,492	\$ 12,314	\$ 13,130	\$ 13,564	\$ 13,794
51202	Health Insurance	\$ 9,015	\$ 8,967	\$ 8,967	\$ 10,204	\$ 10,201
51204	Workers Comp Insur	\$ 49	\$ 65	\$ 65	\$ 89	\$ 103
51205	Medicare Tax	\$ 951	\$ 1,026	\$ 1,036	\$ 1,060	\$ 1,062

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51206	Unemployment Comp Insur	\$ 9	\$ 171	\$ 193	\$ 171	\$ 11
52010	Office Supplies	\$ 503	\$ 533	\$ 435	\$ 292	\$ 400
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 86	\$ 88	\$ 94	\$ 100	\$ 94
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 698	\$ 782	\$ 773	\$ 468	\$ 800
55090	Memberships/Subscriptions	\$ 665	\$ 1,059	\$ 1,127	\$ 855	\$ 1,640
55195	Cellular Phone Charges	\$ 118	\$ -	\$ -	\$ -	\$ -
56030	Legal Advertising	\$ 1,949	\$ 2,436	\$ 3,000	\$ 3,825	\$ 3,000
<b>Total</b>		<b>\$ 91,674</b>	<b>\$ 98,659</b>	<b>\$ 100,206</b>	<b>\$ 104,199</b>	<b>\$ 104,279</b>
<b>320 Public Works Administration</b>						
51111	Salaries - Full Time	\$ 132,208	\$ 179,172	\$ 221,898	\$ 226,847	\$ 227,443
51121	Longevity	\$ 1,388	\$ 1,491	\$ 1,600	\$ 1,399	\$ 1,750
51125	Auto Allowance	\$ 4,218	\$ 5,710	\$ 7,800	\$ 7,275	\$ 7,800
51126	License Pay (Certification/Bilingual)	\$ -	\$ 825	\$ 1,800	\$ 1,875	\$ 2,700
51130	Overtime	\$ 135	\$ 488	\$ 200	\$ 514	\$ 500
51201	TMRS Retirement	\$ 23,965	\$ 32,434	\$ 42,933	\$ 43,907	\$ 45,278
51202	Health Insurance	\$ 17,944	\$ 21,701	\$ 26,892	\$ 28,900	\$ 30,603
51204	Workers Comp Insur	\$ 103	\$ 170	\$ 210	\$ 286	\$ 339
51205	Medicare Tax	\$ 1,878	\$ 2,601	\$ 3,383	\$ 3,304	\$ 3,485
51206	Unemployment Comp Insur	\$ 1	\$ 513	\$ 548	\$ 351	\$ 30
52010	Office Supplies	\$ 5,180	\$ 6,133	\$ 4,965	\$ 4,695	\$ 7,994
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54030	Radio Maintenance	\$ -	\$ 249	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 39	\$ 101	\$ 52	\$ 147	\$ 100
55080	Travel & Training	\$ 1,422	\$ 4,834	\$ 7,190	\$ 8,229	\$ 15,100
55090	Memberships/Subscriptions	\$ 3,208	\$ 3,735	\$ 4,142	\$ 3,913	\$ 4,577
55195	Cellular Phone Charges	\$ 618	\$ 623	\$ 3,000	\$ 1,267	\$ 1,250
<b>Total</b>		<b>\$ 192,306</b>	<b>\$ 260,779</b>	<b>\$ 326,613</b>	<b>\$ 332,909</b>	<b>\$ 348,949</b>
<b>323 Streets</b>						
51111	Salaries - Full Time	\$ -	\$ 453,813	\$ 473,952	\$ 488,060	\$ 420,427
51115	Seasonal	\$ -	\$ 33,044	\$ 62,151	\$ 20,517	\$ 62,151
51118	Salaries - Part Time	\$ -	\$ 2,830	\$ -	\$ 2,634	\$ -
51121	Longevity	\$ -	\$ 7,302	\$ 7,898	\$ 7,176	\$ 7,848
51130	Overtime	\$ -	\$ 5,420	\$ 13,195	\$ 7,840	\$ 6,868
51201	TMRS Retirement	\$ -	\$ 80,654	\$ 90,902	\$ 94,052	\$ 82,029
51202	Health Insurance	\$ -	\$ 90,254	\$ 89,965	\$ 100,442	\$ 92,129
51204	Workers Comp Insur	\$ -	\$ 7,952	\$ 9,095	\$ 10,605	\$ 13,708
51205	Medicare Tax	\$ -	\$ 7,085	\$ 8,080	\$ 7,450	\$ 7,216
51206	Unemployment Comp Insur	\$ -	\$ 2,511	\$ 2,373	\$ 779	\$ 114
52010	Office Supplies	\$ -	\$ 219	\$ 237	\$ 121	\$ 237
52030	Clothing	\$ -	\$ 6,487	\$ 4,460	\$ 5,150	\$ 4,680
52031	Clothing - Safety Gear	\$ -	\$ 3,363	\$ 3,131	\$ 4,343	\$ 3,600
52040	Fuel	\$ -	\$ 25,081	\$ 50,000	\$ 28,970	\$ 40,000
52050	Minor Tools/Instruments	\$ -	\$ 1,194	\$ 1,610	\$ 1,167	\$ 1,610
52060	Cleaning Supplies	\$ -	\$ 1,513	\$ 1,000	\$ 1,291	\$ 1,100
52070	Chemical Supplies	\$ -	\$ 119	\$ 145	\$ 140	\$ 145
52100	Traffic Supplies	\$ -	\$ 21,652	\$ 19,000	\$ 18,707	\$ 19,000
52130	Other Supplies	\$ -	\$ 1,000	\$ 600	\$ 642	\$ 650
52200	Non Capital Equipment Purchases	\$ -	\$ 20,554	\$ 5,822	\$ 1,848	\$ 5,822
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53050	Maint-Street/Curbs/Gutters	\$ -	\$ 128,742	\$ 170,000	\$ 118,392	\$ 170,000

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
53051	Street Infrastructure Project	\$ -	\$ 525,150	\$ 1,447,817	\$ 1,041,719	\$ 1,350,000
53053	Street Lighting	\$ -	\$ 309	\$ 472	\$ 19,562	\$ 6,472
53160	Sidewalks Maintenance	\$ -	\$ 106	\$ 1,491	\$ 433	\$ 1,491
53170	Street Sign Replacement	\$ -	\$ 12,999	\$ 11,547	\$ 11,547	\$ 11,547
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ 8	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ -	\$ 67,446	\$ 70,000	\$ 85,927	\$ 70,000
55010	Rental of Equipment	\$ -	\$ 69	\$ 234	\$ -	\$ 234
55030	Long Distance/Circuit Ch	\$ -	\$ 26	\$ 12	\$ 20	\$ 12
55034	Communication & Data Services	\$ -	\$ -	\$ 6,900	\$ -	\$ 6,900
55040	Electric	\$ -	\$ 238,211	\$ 295,000	\$ 288,683	\$ 295,000
55070	Purchased Services/Contracts	\$ -	\$ 49,030	\$ -	\$ 86,076	\$ 90,193
55080	Travel & Training	\$ -	\$ 745	\$ 567	\$ 245	\$ 567
55090	Memberships/Subscriptions	\$ -	\$ 340	\$ 372	\$ 350	\$ 372
55195	Cellular Phone Charges	\$ -	\$ 1,762	\$ 1,787	\$ 1,375	\$ 1,787
55999	Decision Packages for Discussion	\$ -	\$ -	\$ 19,136	\$ -	\$ -
57100	Street Light Installation	\$ -	\$ 1,184	\$ 15,000	\$ 6,614	\$ 15,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 1,798,167</b>	<b>\$ 2,883,959</b>	<b>\$ 2,462,876</b>	<b>\$ 2,788,909</b>

388 Warehouse		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 28,307	\$ 32,528	\$ 32,303	\$ 33,441	\$ 33,946
51121	Longevity	\$ 15	\$ 64	\$ 150	\$ 112	\$ 200
51130	Overtime	\$ 1,038	\$ 674	\$ 1,015	\$ 893	\$ 1,000
51201	TMRS Retirement	\$ 5,103	\$ 5,751	\$ 6,149	\$ 6,354	\$ 6,626
51202	Health Insurance	\$ 8,214	\$ 8,952	\$ 8,952	\$ 10,176	\$ 10,201
51204	Workers Comp Insur	\$ 369	\$ 499	\$ 499	\$ 677	\$ 796
51205	Medicare Tax	\$ 344	\$ 408	\$ 486	\$ 414	\$ 511
51206	Unemployment Comp Insur	\$ 4	\$ 171	\$ 194	\$ 9	\$ 11
52010	Office Supplies	\$ 423	\$ 627	\$ 484	\$ 484	\$ 650
52030	Clothing	\$ 329	\$ 583	\$ 376	\$ 452	\$ 531
52031	Clothing - Safety Gear	\$ 83	\$ 94	\$ 69	\$ 33	\$ 100
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 625
55030	Long Distance/Circuit Ch	\$ 61	\$ 60	\$ 61	\$ 35	\$ 61
55080	Travel & Training	\$ 249	\$ 150	\$ 150	\$ -	\$ 150
55195	Cellular Phone Charges	\$ -	\$ 181	\$ 58	\$ 11	\$ -
<b>Total</b>		<b>\$ 44,532</b>	<b>\$ 50,743</b>	<b>\$ 50,946</b>	<b>\$ 53,070</b>	<b>\$ 55,408</b>

389 Garage/Fleet Services		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 214,044	\$ 266,556	\$ 299,323	\$ 293,865	\$ 306,977
51118	Salaries - Part Time	\$ 21,312	\$ 21,870	\$ 20,780	\$ 21,645	\$ 21,310
51121	Longevity	\$ 1,110	\$ 1,466	\$ 1,750	\$ 1,696	\$ 2,100
51127	Tool Allowance	\$ 4,134	\$ 4,552	\$ 5,200	\$ 4,720	\$ 4,160
51130	Overtime	\$ 14,622	\$ 7,300	\$ 16,240	\$ 9,414	\$ 10,300
51201	TMRS Retirement	\$ 40,318	\$ 48,281	\$ 59,173	\$ 57,320	\$ 60,990
51202	Health Insurance	\$ 45,399	\$ 49,428	\$ 53,859	\$ 57,771	\$ 61,243
51204	Workers Comp Insur	\$ 2,159	\$ 3,082	\$ 3,570	\$ 5,188	\$ 6,272
51205	Medicare Tax	\$ 3,466	\$ 4,113	\$ 4,979	\$ 4,507	\$ 5,006
51206	Unemployment Comp Insur	\$ 438	\$ 1,369	\$ 1,573	\$ 567	\$ 84
52010	Office Supplies	\$ 1,219	\$ 1,284	\$ 1,220	\$ 1,221	\$ 1,400
52030	Clothing	\$ 2,507	\$ 3,433	\$ 2,690	\$ 2,986	\$ 3,943
52031	Clothing - Safety Gear	\$ 1,017	\$ 1,274	\$ 948	\$ 1,464	\$ 950
52040	Fuel	\$ 9,066	\$ 6,609	\$ 10,359	\$ 8,013	\$ 9,000
52050	Minor Tools/Instruments	\$ 2,770	\$ 3,557	\$ 3,158	\$ 3,035	\$ 2,940
52060	Cleaning Supplies	\$ 3,729	\$ 5,294	\$ 4,543	\$ 4,367	\$ 5,000
52130	Other Supplies	\$ 4,939	\$ 227	\$ 1,500	\$ 1,383	\$ 1,500

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52200	Non Capital Equipment Purchases	\$ 11,553	\$ 7,038	\$ 7,500	\$ 6,718	\$ 7,750
52250	Garage Supplies	\$ 6,742	\$ 8,452	\$ 8,094	\$ 8,383	\$ 8,100
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 21,571	\$ 22,892	\$ 21,177	\$ 21,326	\$ 25,000
54080	Maintenance of Pumps/Motors	\$ 2,075	\$ 2,548	\$ 1,500	\$ 40	\$ 500
55030	Long Distance/Circuit Ch	\$ 172	\$ 208	\$ 185	\$ 218	\$ 185
55070	Purchased Services/Contracts	\$ 155	\$ 1,590	\$ 52	\$ 1,070	\$ 1,824
55080	Travel & Training	\$ 2,015	\$ 1,885	\$ 1,905	\$ 1,373	\$ 4,000
55090	Memberships/Subscriptions	\$ 1,368	\$ 1,368	\$ 1,630	\$ 1,498	\$ 1,630
55195	Cellular Phone Charges	\$ 671	\$ 547	\$ 565	\$ 707	\$ 1,008
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 10,000
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 13,245	\$ -
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 13,250	\$ -	\$ 20,495

<b>Total</b>		<b>\$ 418,571</b>	<b>\$ 476,223</b>	<b>\$ 546,723</b>	<b>\$ 533,739</b>	<b>\$ 583,667</b>
--------------	--	-------------------	-------------------	-------------------	-------------------	-------------------

**420 Parks & Leisure Administration**

51111	Salaries - Full Time	\$ 116,880	\$ 130,915	\$ 130,042	\$ 132,779	\$ 133,311
51121	Longevity	\$ 1,034	\$ 1,135	\$ 1,250	\$ 1,222	\$ 1,350
51125	Auto Allowance	\$ 4,218	\$ 4,060	\$ 4,200	\$ 4,200	\$ 4,200
51130	Overtime	\$ 1,030	\$ 1,086	\$ 1,500	\$ 2,434	\$ 1,500
51201	TMRS Retirement	\$ 21,405	\$ 23,728	\$ 25,192	\$ 25,928	\$ 26,459
51202	Health Insurance	\$ 18,048	\$ 18,000	\$ 17,961	\$ 20,421	\$ 20,402
51204	Workers Comp Insur	\$ 92	\$ 124	\$ 124	\$ 169	\$ 198
51205	Medicare Tax	\$ 1,633	\$ 1,834	\$ 1,987	\$ 1,847	\$ 2,037
51206	Unemployment Comp Insur	\$ -	\$ 342	\$ 395	\$ 342	\$ 22
52010	Office Supplies	\$ 519	\$ 560	\$ 540	\$ 251	\$ 540
52130	Other Supplies	\$ 1,018	\$ 1,585	\$ 1,052	\$ 1,054	\$ 1,150
52610	Office Furnishings/Equip	\$ 437	\$ 169	\$ 307	\$ 252	\$ 300
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55020	Lease of Land	\$ 9,200	\$ 8,300	\$ 8,300	\$ 8,000	\$ 3,500
55030	Long Distance/Circuit Ch	\$ 4	\$ 6	\$ -	\$ 13	\$ -
55080	Travel & Training	\$ 933	\$ 1,359	\$ 846	\$ -	\$ 3,200
55090	Memberships/Subscriptions	\$ 390	\$ 253	\$ 352	\$ 291	\$ 380
55195	Cellular Phone Charges	\$ 154	\$ 432	\$ 251	\$ 893	\$ 1,344
55240	HEAP/Youth Contract	\$ 21,744	\$ 23,856	\$ 28,000	\$ 28,000	\$ 28,000
57375	Youth and Recreation Programs	\$ -	\$ -	\$ 1,000	\$ -	\$ -

<b>Total</b>		<b>\$ 198,737</b>	<b>\$ 217,744</b>	<b>\$ 223,299</b>	<b>\$ 228,095</b>	<b>\$ 227,893</b>
--------------	--	-------------------	-------------------	-------------------	-------------------	-------------------

**421 Recreation**

51111	Salaries - Full Time	\$ 555	\$ -	\$ -	\$ -	\$ -
51118	Salaries - Part Time	\$ 15,403	\$ -	\$ -	\$ -	\$ -
51130	Overtime	\$ 381	\$ -	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 2,836	\$ -	\$ -	\$ -	\$ -
51204	Workers Comp Insur	\$ 12	\$ -	\$ -	\$ -	\$ -
51205	Medicare Tax	\$ 237	\$ -	\$ -	\$ -	\$ -
51206	Unemployment Comp Insur	\$ 1	\$ -	\$ -	\$ -	\$ -
52120	Reproduction & Printing	\$ 449	\$ 481	\$ 402	\$ 266	\$ 400
52130	Other Supplies	\$ 998	\$ 66	\$ 547	\$ 402	\$ 547
54040	Vehicle and Equipment Maintenance	\$ -	\$ 12	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 10	\$ -	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ 2,250	\$ 2,757	\$ 750	\$ 940	\$ 800
55090	Memberships/Subscriptions	\$ 503	\$ 634	\$ 550	\$ 418	\$ 656
57375	Youth and Recreation Programs	\$ 11,217	\$ 14,816	\$ 14,400	\$ 14,601	\$ 14,400

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total</b>		<b>\$ 34,853</b>	<b>\$ 18,766</b>	<b>\$ 16,649</b>	<b>\$ 16,626</b>	<b>\$ 16,803</b>
<b>422 Parks Maintenance</b>						
51111	Salaries - Full Time	\$ 295,005	\$ 333,292	\$ 341,268	\$ 343,360	\$ 350,754
51115	Seasonal	\$ 15,942	\$ 26,906	\$ 60,000	\$ 42,768	\$ 60,000
51118	Salaries - Part Time	\$ 27,918	\$ 30,716	\$ 33,228	\$ 31,189	\$ 33,228
51121	Longevity	\$ 2,828	\$ 3,178	\$ 3,750	\$ 3,435	\$ 3,900
51124	Allowances-Clothing/Cell Phone	\$ 342	\$ 348	\$ 360	\$ 360	\$ 360
51130	Overtime	\$ 19,654	\$ 20,635	\$ 25,000	\$ 24,236	\$ 25,000
51201	TMRS Retirement	\$ 61,033	\$ 66,836	\$ 73,977	\$ 74,037	\$ 77,903
51202	Health Insurance	\$ 65,592	\$ 68,417	\$ 72,103	\$ 80,107	\$ 80,869
51204	Workers Comp Insur	\$ 2,629	\$ 3,512	\$ 3,895	\$ 4,619	\$ 5,430
51205	Medicare Tax	\$ 5,138	\$ 5,836	\$ 6,723	\$ 6,252	\$ 6,868
51206	Unemployment Comp Insur	\$ 155	\$ 2,386	\$ 2,295	\$ 452	\$ 121
52010	Office Supplies	\$ 22	\$ 39	\$ 91	\$ 77	\$ 100
52030	Clothing	\$ 3,255	\$ 4,924	\$ 3,678	\$ 4,915	\$ 5,000
52031	Clothing - Safety Gear	\$ 845	\$ 1,122	\$ 1,150	\$ 2,145	\$ 2,000
52040	Fuel	\$ 18,320	\$ 12,838	\$ 32,500	\$ 18,729	\$ 32,500
52050	Minor Tools/Instruments	\$ 1,005	\$ 1,174	\$ 1,085	\$ 1,048	\$ 1,100
52060	Cleaning Supplies	\$ 3,526	\$ 3,275	\$ 3,612	\$ 2,194	\$ 3,600
52070	Chemical Supplies	\$ 1,003	\$ 806	\$ 855	\$ 803	\$ 900
52090	Botanical/Agricultural	\$ 5,511	\$ 11,263	\$ 7,533	\$ 6,302	\$ 7,500
52130	Other Supplies	\$ 918	\$ 1,910	\$ 1,945	\$ 1,540	\$ 1,945
52200	Non Capital Equipment Purchases	\$ 4,475	\$ 7,619	\$ 18,400	\$ 16,790	\$ 20,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53080	Parks Maintenance	\$ 43,888	\$ 54,355	\$ 54,000	\$ 50,134	\$ 54,000
54020	Maint - Mach/Tools/Instruments	\$ 1,717	\$ 1,541	\$ 1,400	\$ 1,775	\$ 1,400
54040	Vehicle and Equipment Maintenance	\$ 25,553	\$ 30,634	\$ 25,000	\$ 25,656	\$ 25,000
54100	Recreation Equipment Maintenance	\$ 710	\$ 3,980	\$ 2,364	\$ 2,425	\$ 2,400
54150	Maint - Fence/Netting@Parks	\$ 3,389	\$ 1,044	\$ 2,233	\$ 846	\$ 2,300
55010	Rental of Equipment	\$ 3,432	\$ 4,082	\$ 3,667	\$ 3,660	\$ 3,700
55030	Long Distance/Circuit Ch	\$ 20	\$ 30	\$ 20	\$ 17	\$ 20
55040	Electric	\$ 71,144	\$ 78,539	\$ 75,000	\$ 87,131	\$ 75,000
55080	Travel & Training	\$ 1,302	\$ 3,083	\$ 2,429	\$ 1,025	\$ 4,944
55090	Memberships/Subscriptions	\$ 90	\$ 205	\$ 184	\$ 582	\$ 330
55180	Alarm Monitoring	\$ 797	\$ 616	\$ 436	\$ 336	\$ 436
55195	Cellular Phone Charges	\$ 1,619	\$ 1,508	\$ 1,628	\$ 1,282	\$ 624
<b>Total</b>		<b>\$ 688,777</b>	<b>\$ 786,650</b>	<b>\$ 861,809</b>	<b>\$ 840,229</b>	<b>\$ 889,232</b>
<b>424 Aquatic Center Operations</b>						
51111	Salaries - Full Time	\$ 41,273	\$ 42,961	\$ 43,930	\$ 44,227	\$ 45,012
51115	Seasonal	\$ 54,240	\$ 59,487	\$ 66,500	\$ 70,330	\$ 66,500
51118	Salaries - Part Time	\$ 39,024	\$ 46,624	\$ 46,967	\$ 30,923	\$ 34,935
51121	Longevity	\$ 441	\$ 490	\$ 550	\$ 535	\$ 600
51130	Overtime	\$ 5,168	\$ 5,215	\$ 1,500	\$ 5,437	\$ 1,500
51201	TMRS Retirement	\$ 7,361	\$ 7,783	\$ 8,442	\$ 8,468	\$ 8,882
51202	Health Insurance	\$ 8,964	\$ 8,952	\$ 8,952	\$ 10,176	\$ 10,201
51204	Workers Comp Insur	\$ 975	\$ 1,304	\$ 1,340	\$ 1,684	\$ 1,905
51205	Medicare Tax	\$ 1,920	\$ 2,128	\$ 2,312	\$ 2,071	\$ 2,158
51206	Unemployment Comp Insur	\$ 166	\$ 1,938	\$ 1,065	\$ 119	\$ 48
52010	Office Supplies	\$ 323	\$ 335	\$ 283	\$ 159	\$ 280
52030	Clothing	\$ 745	\$ 841	\$ 806	\$ 710	\$ 800
52031	Clothing - Safety Gear	\$ 689	\$ 678	\$ 500	\$ 288	\$ 500
52060	Cleaning Supplies	\$ 908	\$ 551	\$ 783	\$ 795	\$ 800

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52070	Chemical Supplies	\$ 12,043	\$ 13,539	\$ 10,571	\$ 11,890	\$ 10,600
52130	Other Supplies	\$ 126	\$ 37	\$ 150	\$ 78	\$ 150
52139	Concession Supplies	\$ 7,217	\$ 7,791	\$ 6,266	\$ 6,509	\$ 6,300
52200	Non Capital Equipment Purchases	\$ 890	\$ 9,759	\$ 12,000	\$ 7,962	\$ 8,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ 19,326	\$ 4,400	\$ 8,640	\$ 3,116	\$ 8,600
53090	Special Maintenance Projects	\$ -	\$ 72,586	\$ 7,500	\$ 8,481	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 2,217	\$ 2,383	\$ 2,091	\$ 2,653	\$ 2,000
55040	Electric	\$ 14,179	\$ 14,321	\$ 18,000	\$ 14,449	\$ 18,000
55051	Gas Heating	\$ 1,182	\$ 720	\$ 751	\$ 1,702	\$ 1,500
55080	Travel & Training	\$ 1,769	\$ 1,338	\$ 2,167	\$ 985	\$ 2,175
55090	Memberships/Subscriptions	\$ 255	\$ 90	\$ 182	\$ 100	\$ 345
55195	Cellular Phone Charges	\$ 74	\$ -	\$ -	\$ -	\$ -
57375	Youth and Recreation Programs	\$ 579	\$ -	\$ 193	\$ 60	\$ 200
<b>Total</b>		<b>\$ 222,053</b>	<b>\$ 306,252</b>	<b>\$ 252,441</b>	<b>\$ 233,908</b>	<b>\$ 231,991</b>
<b>430 Community Service Asst. Groups</b>						
52031	Clothing - Safety Gear	\$ 518	\$ 1,186	\$ 600	\$ 958	\$ 1,000
52040	Fuel	\$ 3,364	\$ 2,921	\$ 4,607	\$ 3,419	\$ 4,600
52130	Other Supplies	\$ 28,725	\$ 32,306	\$ 29,233	\$ 31,676	\$ 28,500
52200	Non Capital Equipment Purchases	\$ 1,938	\$ 1,182	\$ 1,342	\$ 1,350	\$ 1,500
54040	Vehicle and Equipment Maintenance	\$ 1,507	\$ 2,455	\$ 1,500	\$ 1,051	\$ 1,500
<b>Total</b>		<b>\$ 36,051</b>	<b>\$ 40,050</b>	<b>\$ 37,282</b>	<b>\$ 38,454</b>	<b>\$ 37,100</b>
<b>444 Building Maintenance</b>						
51111	Salaries - Full Time	\$ 72,812	\$ 77,361	\$ 76,045	\$ 78,302	\$ 76,690
51121	Longevity	\$ 1,094	\$ 1,044	\$ 1,150	\$ 1,131	\$ 1,250
51130	Overtime	\$ 4,220	\$ 6,604	\$ 10,000	\$ 8,142	\$ 10,000
51201	TMRS Retirement	\$ 13,571	\$ 14,699	\$ 15,925	\$ 16,134	\$ 16,578
51202	Health Insurance	\$ 16,507	\$ 17,934	\$ 17,934	\$ 20,385	\$ 20,439
51204	Workers Comp Insur	\$ 672	\$ 941	\$ 959	\$ 1,282	\$ 1,479
51205	Medicare Tax	\$ 1,119	\$ 1,220	\$ 1,264	\$ 1,254	\$ 1,277
51206	Unemployment Comp Insur	\$ 15	\$ 342	\$ 535	\$ 180	\$ 29
52030	Clothing	\$ 747	\$ 1,257	\$ 2,184	\$ 922	\$ 1,061
52031	Clothing - Safety Gear	\$ 103	\$ 160	\$ 100	\$ 200	\$ 200
52040	Fuel	\$ 1,444	\$ 2,113	\$ 3,500	\$ 2,615	\$ 3,500
52050	Minor Tools/Instruments	\$ 529	\$ 511	\$ 1,600	\$ 1,310	\$ 3,650
52060	Cleaning Supplies	\$ 677	\$ 468	\$ 2,600	\$ 504	\$ 800
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ 35,738	\$ 35,138	\$ 40,000	\$ 34,856	\$ 40,000
53090	Special Maintenance Projects	\$ 10,000	\$ 52,799	\$ 28,500	\$ 15,117	\$ 16,000
54040	Vehicle and Equipment Maintenance	\$ 1,628	\$ 2,111	\$ 2,000	\$ 1,283	\$ 2,000
54060	Heat/AC Maintenance	\$ 31,118	\$ 36,161	\$ 30,000	\$ 59,687	\$ 30,000
54140	Ice Machine Maintenance	\$ 5,905	\$ 4,703	\$ 4,000	\$ 1,553	\$ 4,000
55034	Communication & Data Services	\$ -	\$ 380	\$ 456	\$ 456	\$ 456
55040	Electric	\$ 152,256	\$ 159,022	\$ 110,000	\$ 109,018	\$ 110,000
55051	Gas Heating	\$ 17,189	\$ 10,852	\$ 19,400	\$ 9,227	\$ 19,400
55080	Travel & Training	\$ -	\$ 1,108	\$ 2,000	\$ 1,100	\$ 2,000
55160	Pest Control Services	\$ 2,935	\$ 3,460	\$ 4,200	\$ 4,725	\$ 4,200
55195	Cellular Phone Charges	\$ 677	\$ 998	\$ 1,108	\$ 834	\$ 1,108
55500	Janitorial Services	\$ 71,375	\$ 74,947	\$ 85,000	\$ 76,320	\$ 85,000
<b>Total</b>		<b>\$ 442,330</b>	<b>\$ 506,332</b>	<b>\$ 460,459</b>	<b>\$ 446,536</b>	<b>\$ 451,117</b>

**460 Cemetery**

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 40,758	\$ 43,785	\$ 44,554	\$ 44,489	\$ 44,554
51121	Longevity	\$ 592	\$ 643	\$ 700	\$ 686	\$ 750
51130	Overtime	\$ 1,214	\$ 789	\$ 1,200	\$ 849	\$ 1,000
51201	TMRS Retirement	\$ 7,393	\$ 7,817	\$ 8,531	\$ 8,485	\$ 8,730
51202	Health Insurance	\$ 8,969	\$ 8,967	\$ 8,967	\$ 10,184	\$ 10,201
51204	Workers Comp Insur	\$ 305	\$ 382	\$ 391	\$ 512	\$ 594
51205	Medicare Tax	\$ 538	\$ 630	\$ 674	\$ 633	\$ 673
51206	Unemployment Comp Insur	\$ 9	\$ 171	\$ 208	\$ 9	\$ 11
52030	Clothing	\$ 270	\$ 710	\$ 424	\$ 548	\$ 624
52031	Clothing - Safety Gear	\$ 31	\$ -	\$ 12	\$ 30	\$ 50
52040	Fuel	\$ 2,894	\$ 1,779	\$ 6,000	\$ 3,235	\$ 6,000
52050	Minor Tools/Instruments	\$ 293	\$ 228	\$ 217	\$ 132	\$ 200
52070	Chemical Supplies	\$ 39	\$ 53	\$ 43	\$ 88	\$ 150
52090	Botanical/Agricultural	\$ 371	\$ 1,885	\$ 1,348	\$ 600	\$ 1,350
52130	Other Supplies	\$ 250	\$ 89	\$ 130	\$ 117	\$ 130
52200	Non Capital Equipment Purchases	\$ 530	\$ 630	\$ 587	\$ 42	\$ 600
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53080	Parks Maintenance	\$ 1,695	\$ 2,461	\$ 2,205	\$ 1,033	\$ 2,200
54020	Maint - Mach/Tools/Instruments	\$ 392	\$ 55	\$ 239	\$ 32	\$ 250
54040	Vehicle and Equipment Maintenance	\$ 1,779	\$ 2,650	\$ 1,555	\$ 2,592	\$ 2,500
54150	Maint - Fence/Netting@Parks	\$ 1,450	\$ 1,500	\$ 1,150	\$ -	\$ 6,200
55010	Rental of Equipment	\$ 660	\$ 715	\$ 617	\$ 55	\$ 600
55195	Cellular Phone Charges	\$ 375	\$ 375	\$ 360	\$ 329	\$ 384
57022	Improvements	\$ -	\$ 1,375	\$ 2,500	\$ 898	\$ 2,500
57110	Historical Markers	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>Total</b>		<b>\$ 70,806</b>	<b>\$ 77,689</b>	<b>\$ 82,612</b>	<b>\$ 75,578</b>	<b>\$ 100,251</b>

550 Public Safety Administration						
51111	Salaries - Full Time	\$ 150,459	\$ 161,401	\$ 160,660	\$ 166,280	\$ 164,665
51121	Longevity	\$ 1,883	\$ 1,940	\$ 2,336	\$ 1,972	\$ 2,036
51123	Incentive Pay (Degree/OIC)	\$ 908	\$ 1,160	\$ 1,200	\$ 1,200	\$ 1,200
51124	Allowances-Clothing/Cell Phone	\$ 684	\$ 696	\$ 720	\$ 720	\$ 720
51126	License Pay (Certification/Bilingual)	\$ 1,209	\$ 1,450	\$ 1,500	\$ 1,500	\$ 1,500
51130	Overtime	\$ -	\$ -	\$ 250	\$ -	\$ 100
51201	TMRS Retirement	\$ 26,903	\$ 28,815	\$ 30,659	\$ 31,638	\$ 32,088
51202	Health Insurance	\$ 17,764	\$ 17,769	\$ 17,962	\$ 20,399	\$ 20,439
51204	Workers Comp Insur	\$ 501	\$ 151	\$ 150	\$ 207	\$ 241
51205	Medicare Tax	\$ 632	\$ 657	\$ 715	\$ 667	\$ 727
51206	Unemployment Comp Insur	\$ 18	\$ 342	\$ 385	\$ 342	\$ 21
52040	Fuel	\$ 1,134	\$ 1,256	\$ 1,647	\$ 1,600	\$ 1,647
54040	Vehicle and Equipment Maintenance	\$ -	\$ 538	\$ 500	\$ 27	\$ 500
55030	Long Distance/Circuit Ch	\$ 27	\$ 29	\$ 28	\$ 41	\$ 30
55070	Purchased Services/Contracts	\$ 37,700	\$ 2,700	\$ 5,700	\$ 3,893	\$ 5,700
55540	Animal Shelter Contract	\$ 43,658	\$ 43,259	\$ 53,400	\$ 9,789	\$ 150,000
55905	WCPSCC-Dispatcher Contract	\$ 466,233	\$ 466,233	\$ 561,537	\$ 561,537	\$ 627,699
<b>Total</b>		<b>\$ 749,713</b>	<b>\$ 728,396</b>	<b>\$ 839,349</b>	<b>\$ 801,812</b>	<b>\$ 1,009,313</b>

551 Police Services						
51111	Salaries - Full Time	\$ 2,857,865	\$ 2,964,546	\$ 3,018,238	\$ 3,097,140	\$ 3,061,169
51121	Longevity	\$ 23,982	\$ 24,661	\$ 26,780	\$ 24,394	\$ 26,450
51123	Incentive Pay (Degree/OIC)	\$ 33,204	\$ 38,310	\$ 39,600	\$ 39,500	\$ 38,400
51124	Allowances-Clothing/Cell Phone	\$ 8,924	\$ 9,284	\$ 9,943	\$ 9,213	\$ 7,953
51125	Auto Allowance	\$ 12,653	\$ 12,180	\$ 12,600	\$ 12,600	\$ 12,600
51126	License Pay (Certification/Bilingual)	\$ 38,496	\$ 52,562	\$ 54,000	\$ 54,331	\$ 50,700

<b>Account</b>		<b>14-15</b>	<b>15-16</b>	<b>17-18</b>	<b>16-17</b>	<b>17-18</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Adopted</b>
51130	Overtime	\$ 84,229	\$ 111,915	\$ 126,578	\$ 103,876	\$ 126,578
51201	TMRS Retirement	\$ 534,984	\$ 558,898	\$ 603,530	\$ 618,725	\$ 626,569
51202	Health Insurance	\$ 490,357	\$ 470,238	\$ 476,124	\$ 537,913	\$ 531,552
51204	Workers Comp Insur	\$ 18,206	\$ 23,508	\$ 24,172	\$ 32,252	\$ 41,546
51205	Medicare Tax	\$ 41,216	\$ 43,590	\$ 46,761	\$ 45,784	\$ 48,226
51206	Unemployment Comp Insur	\$ 485	\$ 10,031	\$ 10,089	\$ 7,755	\$ 531
51999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 65,977
52010	Office Supplies	\$ 7,051	\$ 6,318	\$ 6,270	\$ 5,970	\$ 6,270
52020	Postage	\$ 603	\$ 495	\$ 471	\$ 630	\$ 540
52030	Clothing	\$ 38,485	\$ 34,181	\$ 38,807	\$ 37,990	\$ 39,307
52040	Fuel	\$ 99,096	\$ 78,017	\$ 139,000	\$ 104,605	\$ 139,000
52050	Minor Tools/Instruments	\$ 8,773	\$ 15,386	\$ 15,900	\$ 13,098	\$ 18,400
52051	Ammunition and Supplies	\$ 22,043	\$ 25,367	\$ 25,450	\$ 25,691	\$ 25,450
52100	Traffic Supplies	\$ 23	\$ 749	\$ 575	\$ 87	\$ 500
52120	Reproduction & Printing	\$ 12,403	\$ 14,065	\$ 13,484	\$ 7,585	\$ 14,720
52130	Other Supplies	\$ 8,796	\$ 8,930	\$ 8,183	\$ 7,952	\$ 8,800
52200	Non Capital Equipment Purchases	\$ 10,053	\$ 9,291	\$ 27,350	\$ 20,621	\$ 26,750
52400	K-9 Program	\$ 350	\$ 497	\$ 2,000	\$ 853	\$ 2,000
52415	Animal Control Supplies	\$ 883	\$ 861	\$ 1,000	\$ 1,033	\$ 1,000
52420	Bicycle Program	\$ 1,125	\$ 5,075	\$ 2,000	\$ 2,038	\$ 2,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 2,400
54020	Maint - Mach/Tools/Instruments	\$ 657	\$ 942	\$ 2,000	\$ 1,534	\$ 2,200
54030	Radio Maintenance	\$ 1,392	\$ 406	\$ 4,500	\$ 1,299	\$ 4,500
54040	Vehicle and Equipment Maintenance	\$ 37,482	\$ 47,493	\$ 40,705	\$ 46,057	\$ 45,000
55030	Long Distance/Circuit Ch	\$ 1,123	\$ 1,077	\$ 1,149	\$ 930	\$ 1,000
55034	Communication & Data Services	\$ -	\$ 17,646	\$ 19,300	\$ 18,427	\$ 19,300
55070	Purchased Services/Contracts	\$ 3,368	\$ 5,201	\$ 5,100	\$ 2,699	\$ 5,100
55080	Travel & Training	\$ 42,100	\$ 38,929	\$ 35,460	\$ 32,721	\$ 35,460
55085	Community Relations	\$ 1,744	\$ 2,500	\$ 2,750	\$ 2,070	\$ 2,750
55090	Memberships/Subscriptions	\$ 1,159	\$ 2,864	\$ 1,863	\$ 2,254	\$ 1,875
55180	Alarm Monitoring	\$ 672	\$ 672	\$ 672	\$ 672	\$ 672
55195	Cellular Phone Charges	\$ 2,695	\$ 2,172	\$ 3,069	\$ 2,529	\$ 2,500
55570	Software Annual Maint Agreemnts	\$ -	\$ -	\$ 12,600	\$ 4,906	\$ 19,010
55720	Employee Physicals/Testing	\$ 3,494	\$ 2,755	\$ 10,000	\$ 8,682	\$ 10,000
55730	Investigation Testing Fees	\$ 5,702	\$ 5,601	\$ 10,150	\$ 6,444	\$ 10,150
55790	Parking Contracts	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 3,500
57510	Police Reserve Program	\$ 191	\$ 204	\$ 500	\$ -	\$ 500
69040	Motor Vehicles	\$ 892	\$ 107,538	\$ 103,600	\$ 101,757	\$ 111,850
69999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 30,500
90300	New Vehicle & Equipment Purchases	\$ 73,852	\$ 67,568	\$ -	\$ -	\$ -
90312	Computers & Software	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
<b>Total</b>		<b>\$ 4,534,407</b>	<b>\$ 4,826,120</b>	<b>\$ 5,035,923</b>	<b>\$ 5,098,219</b>	<b>\$ 5,235,355</b>

**552 Fire Services**

51111	Salaries - Full Time	\$ 786,936	\$ 821,301	\$ 834,784	\$ 838,827	\$ 853,264
51112	Firefighters Pay	\$ 82,497	\$ 91,980	\$ 111,650	\$ 90,216	\$ 111,650
51121	Longevity	\$ 8,475	\$ 8,724	\$ 10,022	\$ 9,329	\$ 10,022
51123	Incentive Pay (Degree/OIC)	\$ 7,621	\$ 7,540	\$ 7,800	\$ 8,063	\$ 7,800
51125	Auto Allowance	\$ 4,218	\$ 4,060	\$ 4,200	\$ 4,200	\$ 4,200
51126	License Pay (Certification/Bilingual)	\$ 10,914	\$ 14,374	\$ 15,600	\$ 16,138	\$ 15,900
51130	Overtime	\$ 42,070	\$ 64,506	\$ 59,116	\$ 63,057	\$ 59,116

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51201	TMRS Retirement	\$ 149,323	\$ 158,913	\$ 170,759	\$ 173,272	\$ 179,139
51202	Health Insurance	\$ 142,168	\$ 143,657	\$ 142,806	\$ 162,665	\$ 163,253
51204	Workers Comp Insur	\$ 5,077	\$ 6,047	\$ 6,236	\$ 8,043	\$ 10,563
51205	Medicare Tax	\$ 14,410	\$ 13,743	\$ 15,126	\$ 13,909	\$ 15,408
51206	Unemployment Comp Insur	\$ 409	\$ 4,138	\$ 3,249	\$ 2,695	\$ 171
51210	Retirement-Parttime Firefighters	\$ 12,856	\$ 13,503	\$ 18,400	\$ 8,735	\$ 18,400
52010	Office Supplies	\$ 758	\$ 931	\$ 726	\$ 593	\$ 1,250
52030	Clothing	\$ 6,815	\$ 13,118	\$ 16,400	\$ 12,867	\$ 16,400
52040	Fuel	\$ 18,728	\$ 14,591	\$ 32,000	\$ 17,428	\$ 32,000
52050	Minor Tools/Instruments	\$ 4,541	\$ 5,670	\$ 3,519	\$ 2,440	\$ 6,000
52060	Cleaning Supplies	\$ 1,121	\$ 2,263	\$ 1,969	\$ 1,349	\$ 3,000
52070	Chemical Supplies	\$ 2,015	\$ 1,569	\$ 2,473	\$ 1,128	\$ 5,000
52080	Educational	\$ 4,366	\$ 1,513	\$ 2,584	\$ 2,576	\$ 3,209
52130	Other Supplies	\$ 2,041	\$ 1,537	\$ 1,700	\$ 1,412	\$ 1,700
52200	Non Capital Equipment Purchases	\$ 8,170	\$ 1,754	\$ 18,000	\$ 179	\$ 10,500
52240	Fire Gear / P.A.S.S.	\$ 17,421	\$ 26,221	\$ 27,000	\$ 26,636	\$ 27,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 6,736	\$ 7,566	\$ 5,031	\$ 9,237	\$ 9,600
54030	Radio Maintenance	\$ 715	\$ 6,334	\$ 9,510	\$ 8,621	\$ 9,246
54040	Vehicle and Equipment Maintenance	\$ 49,350	\$ 46,464	\$ 50,000	\$ 51,728	\$ 55,000
54052	Air Pack Bottle Replacement	\$ -	\$ 14,955	\$ 15,300	\$ 14,955	\$ 15,300
55030	Long Distance/Circuit Ch	\$ 88	\$ 64	\$ 81	\$ 50	\$ 60
55034	Communication & Data Services	\$ -	\$ 1,626	\$ 3,840	\$ 3,237	\$ 3,840
55065	State Mandated Testing	\$ 9,370	\$ 9,556	\$ 14,496	\$ 8,069	\$ 14,496
55070	Purchased Services/Contracts	\$ 17,547	\$ 48,532	\$ 49,739	\$ 14,894	\$ 29,739
55080	Travel & Training	\$ 24,568	\$ 41,157	\$ 27,832	\$ 22,339	\$ 39,985
55090	Memberships/Subscriptions	\$ 2,284	\$ 2,154	\$ 1,927	\$ 669	\$ 2,474
55120	Mileage & Miscellaneous Meals	\$ 1,146	\$ 1,353	\$ 782	\$ 1,250	\$ 4,200
55195	Cellular Phone Charges	\$ 377	\$ 1,580	\$ 675	\$ 308	\$ 1,008
55720	Employee Physicals/Testing	\$ -	\$ -	\$ -	\$ -	\$ 750
57151	FEMA - WMD Exercise	\$ 2,162	\$ 1,779	\$ 2,063	\$ 1,941	\$ 3,685
57999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 80,000
69999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 55,511
90300	New Vehicle & Equipment Purchases	\$ 19,688	\$ 24,154	\$ 535,514	\$ 535,514	\$ -
<b>Total</b>		<b>\$ 1,466,977</b>	<b>\$ 1,628,928</b>	<b>\$ 2,222,909</b>	<b>\$ 2,138,568</b>	<b>\$ 1,879,839</b>
<b>556 Victim Services</b>						
51111	Salaries - Full Time	\$ -	\$ 40,377	\$ 41,558	\$ 43,230	\$ 42,620
51121	Longevity	\$ -	\$ 332	\$ 400	\$ 377	\$ 450
51130	Overtime	\$ -	\$ 874	\$ 500	\$ 686	\$ 1,000
51201	TMRS Retirement	\$ -	\$ 7,189	\$ 7,807	\$ 8,174	\$ 8,308
51202	Health Insurance	\$ -	\$ 8,212	\$ 8,958	\$ 10,179	\$ 10,201
51204	Workers Comp Insur	\$ -	\$ 38	\$ 38	\$ 54	\$ 63
51205	Medicare Tax	\$ -	\$ 537	\$ 616	\$ 571	\$ 640
51206	Unemployment Comp Insur	\$ -	\$ 171	\$ 188	\$ 9	\$ 11
52010	Office Supplies	\$ -	\$ 2,016	\$ 3,000	\$ 2,611	\$ 6,000
52130	Other Supplies	\$ -	\$ 3,904	\$ 8,277	\$ 3,371	\$ -
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 2,450
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55080	Travel & Training	\$ -	\$ 6,538	\$ 6,500	\$ 10,030	\$ 11,200
55085	Community Relations	\$ -	\$ -	\$ -	\$ -	\$ 5,000
55195	Cellular Phone Charges	\$ -	\$ 1,125	\$ 1,104	\$ 1,052	\$ 1,111

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total</b>		<b>\$ 0</b>	<b>\$ 71,312</b>	<b>\$ 78,946</b>	<b>\$ 80,345</b>	<b>\$ 89,054</b>
<b>640 Information Technology</b>						
51111	Salaries - Full Time	\$ 220,060	\$ 220,886	\$ 266,704	\$ 239,263	\$ 260,566
51121	Longevity	\$ 1,370	\$ 988	\$ 1,050	\$ 1,015	\$ 1,250
51124	Allowances-Clothing/Cell Phone	\$ 932	\$ 1,868	\$ 1,920	\$ 2,120	\$ 1,920
51130	Overtime	\$ 1,908	\$ 966	\$ 2,538	\$ 1,823	\$ 1,050
51201	TMRS Retirement	\$ 38,726	\$ 38,878	\$ 50,077	\$ 45,103	\$ 49,915
51202	Health Insurance	\$ 35,210	\$ 35,973	\$ 44,871	\$ 46,690	\$ 40,804
51204	Workers Comp Insur	\$ 167	\$ 204	\$ 246	\$ 294	\$ 374
51205	Medicare Tax	\$ 3,018	\$ 3,012	\$ 3,948	\$ 3,224	\$ 3,843
51206	Unemployment Comp Insur	\$ 28	\$ 692	\$ 924	\$ 535	\$ 49
52010	Office Supplies	\$ 1,275	\$ 1,573	\$ 1,100	\$ 2,934	\$ 1,100
52040	Fuel	\$ 173	\$ 350	\$ 317	\$ 265	\$ 317
52080	Educational	\$ 297	\$ 42	\$ 500	\$ 230	\$ 500
52140	Computer Supplies	\$ 32,821	\$ 33,922	\$ 32,729	\$ 26,526	\$ 32,729
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 35	\$ 32	\$ 138	\$ 81	\$ 138
55030	Long Distance/Circuit Ch	\$ 247	\$ 196	\$ 271	\$ 155	\$ 271
55034	Communication & Data Services	\$ 92,809	\$ 73,082	\$ 80,000	\$ 68,832	\$ 80,480
55053	Microsoft Licenses	\$ 40,715	\$ 52,959	\$ 60,000	\$ 52,959	\$ 60,000
55070	Purchased Services/Contracts	\$ 102,639	\$ 31,590	\$ 45,000	\$ 36,036	\$ 45,000
55080	Travel & Training	\$ 17,444	\$ 11,679	\$ 7,814	\$ 6,099	\$ 8,943
55090	Memberships/Subscriptions	\$ 733	\$ 498	\$ 413	\$ 249	\$ 413
55120	Mileage & Miscellaneous Meals	\$ -	\$ 169	\$ 24	\$ 364	\$ -
55195	Cellular Phone Charges	\$ 1,331	\$ 1,963	\$ 1,924	\$ 1,577	\$ 1,500
55570	Software Annual Maint Agreemnts	\$ 336,251	\$ 383,429	\$ 372,855	\$ 360,967	\$ 394,708
<b>Total</b>		<b>\$ 928,189</b>	<b>\$ 894,951</b>	<b>\$ 975,363</b>	<b>\$ 897,340</b>	<b>\$ 985,870</b>
<b>642 GIS</b>						
51111	Salaries - Full Time	\$ 108,394	\$ 137,245	\$ 151,394	\$ 146,466	\$ 152,538
51121	Longevity	\$ 762	\$ 862	\$ 1,000	\$ 910	\$ 1,100
51130	Overtime	\$ 138	\$ 30	\$ 508	\$ 211	\$ 500
51201	TMRS Retirement	\$ 18,987	\$ 23,873	\$ 28,134	\$ 27,192	\$ 29,058
51202	Health Insurance	\$ 17,984	\$ 23,930	\$ 26,919	\$ 29,734	\$ 30,651
51204	Workers Comp Insur	\$ 81	\$ 125	\$ 138	\$ 177	\$ 219
51205	Medicare Tax	\$ 1,419	\$ 1,842	\$ 2,218	\$ 1,896	\$ 2,238
51206	Unemployment Comp Insur	\$ 18	\$ 515	\$ 542	\$ 477	\$ 30
52010	Office Supplies	\$ 799	\$ 1,348	\$ 2,500	\$ 948	\$ 2,500
52080	Educational	\$ -	\$ 293	\$ -	\$ 14	\$ 750
52120	Reproduction & Printing	\$ 2,257	\$ 3,516	\$ 2,613	\$ 2,336	\$ 3,500
52200	Non Capital Equipment Purchases	\$ 5,420	\$ 764	\$ 1,000	\$ 667	\$ 1,000
55010	Rental of Equipment	\$ -	\$ 2,164	\$ 40	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 11	\$ 16	\$ 12	\$ 13	\$ 50
55080	Travel & Training	\$ 2,925	\$ 114	\$ 6,890	\$ 3,575	\$ 6,890
55090	Memberships/Subscriptions	\$ 441	\$ 365	\$ 425	\$ 425	\$ 550
55195	Cellular Phone Charges	\$ 182	\$ 200	\$ 212	\$ 240	\$ 240
55590	Easements/Filing Fees	\$ 590	\$ 512	\$ 473	\$ 421	\$ 500
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 1,083
69999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 15,034
<b>Total</b>		<b>\$ 160,407</b>	<b>\$ 197,715</b>	<b>\$ 225,018</b>	<b>\$ 215,675</b>	<b>\$ 248,431</b>
<b>647 Library Services</b>						
51111	Salaries - Full Time	\$ 216,511	\$ 218,350	\$ 220,127	\$ 225,183	\$ 225,608

<b>Account</b>		<b>14-15</b>	<b>15-16</b>	<b>17-18</b>	<b>16-17</b>	<b>17-18</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Adopted</b>
51115	Seasonal	\$ 1,728	\$ 2,892	\$ -	\$ -	\$ -
51118	Salaries - Part Time	\$ 111,856	\$ 123,401	\$ 135,060	\$ 122,449	\$ 135,968
51121	Longevity	\$ 1,374	\$ 779	\$ 1,050	\$ 1,013	\$ 1,300
51126	License Pay (Certification/Bilingual)	\$ -	\$ 19	\$ -	\$ 1,331	\$ 1,800
51130	Overtime	\$ 2,247	\$ 1,925	\$ 3,400	\$ 1,216	\$ 4,154
51201	TMRS Retirement	\$ 42,352	\$ 41,788	\$ 45,662	\$ 45,649	\$ 48,015
51202	Health Insurance	\$ 37,461	\$ 44,881	\$ 44,929	\$ 51,070	\$ 51,042
51204	Workers Comp Insur	\$ 248	\$ 316	\$ 324	\$ 493	\$ 597
51205	Medicare Tax	\$ 4,660	\$ 4,860	\$ 5,215	\$ 4,917	\$ 5,356
51206	Unemployment Comp Insur	\$ 378	\$ 2,441	\$ 2,479	\$ 339	\$ 133
52010	Office Supplies	\$ 767	\$ 1,620	\$ 994	\$ 424	\$ 1,000
52090	Botanical/Agricultural	\$ -	\$ 67	\$ 30	\$ -	\$ -
52120	Reproduction & Printing	\$ 5,652	\$ 4,441	\$ 4,275	\$ 2,989	\$ 4,300
52128	Library Program Expenses	\$ 3,877	\$ 5,534	\$ 5,800	\$ 5,192	\$ 5,840
52129	Reception Expenses	\$ -	\$ -	\$ 3,000	\$ 1,689	\$ -
52130	Other Supplies	\$ 1,748	\$ 1,596	\$ 1,800	\$ 557	\$ 1,500
52200	Non Capital Equipment Purchases	\$ 1,811	\$ 665	\$ 982	\$ 1,527	\$ 700
52440	Library Process/Marc Rec	\$ 7,647	\$ 5,219	\$ 6,949	\$ 4,665	\$ 5,949
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54010	Office Equipment Maintenance	\$ 751	\$ 28	\$ 500	\$ 330	\$ 500
54040	Vehicle and Equipment Maintenance	\$ 258	\$ -	\$ 99	\$ 479	\$ 1,000
54110	Book Replacement	\$ 1,301	\$ 2,874	\$ 1,933	\$ 784	\$ 4,000
55030	Long Distance/Circuit Ch	\$ 124	\$ 146	\$ 135	\$ 124	\$ 138
55040	Electric	\$ -	\$ -	\$ 40,000	\$ 45,381	\$ 40,000
55051	Gas Heating	\$ -	\$ -	\$ 600	\$ 534	\$ 600
55070	Purchased Services/Contracts	\$ 7,765	\$ 2,303	\$ 4,330	\$ 3,781	\$ 19,140
55080	Travel & Training	\$ 81	\$ 1,217	\$ 453	\$ 453	\$ 2,383
55084	City Promotional Items	\$ -	\$ 385	\$ 278	\$ 258	\$ 600
55085	Community Relations	\$ 461	\$ 861	\$ 626	\$ 864	\$ 300
55090	Memberships/Subscriptions	\$ 7,583	\$ 7,445	\$ 6,033	\$ 6,007	\$ 5,955
57647	Literacy Project	\$ 2,475	\$ 1,191	\$ 1,704	\$ 558	\$ 1,000
69110	Reference Books	\$ 45,596	\$ 62,823	\$ 45,313	\$ 44,575	\$ 47,763
<b>Total</b>		<b>\$ 506,711</b>	<b>\$ 540,068</b>	<b>\$ 584,080</b>	<b>\$ 574,831</b>	<b>\$ 616,641</b>

**715 Support Services**

51111	Salaries - Full Time	\$ 110,906	\$ 121,337	\$ 122,471	\$ 128,507	\$ 127,568
51118	Salaries - Part Time	\$ 14,674	\$ 14,507	\$ 15,372	\$ 15,927	\$ 15,756
51121	Longevity	\$ 1,788	\$ 1,892	\$ 2,384	\$ 1,973	\$ 2,084
51130	Overtime	\$ 4,958	\$ 3,723	\$ 1,500	\$ 937	\$ 1,500
51201	TMRS Retirement	\$ 20,399	\$ 22,063	\$ 23,224	\$ 24,248	\$ 24,724
51202	Health Insurance	\$ 27,001	\$ 26,974	\$ 26,895	\$ 30,668	\$ 30,603
51204	Workers Comp Insur	\$ 99	\$ 129	\$ 128	\$ 178	\$ 209
51205	Medicare Tax	\$ 1,822	\$ 1,938	\$ 2,056	\$ 1,993	\$ 2,133
51206	Unemployment Comp Insur	\$ 13	\$ 684	\$ 751	\$ 198	\$ 40
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 4,069	\$ -	\$ -
52010	Office Supplies	\$ 1,239	\$ 1,116	\$ 979	\$ 810	\$ 1,000
52120	Reproduction & Printing	\$ 1,096	\$ 1,853	\$ 1,190	\$ 440	\$ 750
52130	Other Supplies	\$ 930	\$ 1,049	\$ 960	\$ 1,099	\$ 1,100
52200	Non Capital Equipment Purchases	\$ 1,984	\$ 2,955	\$ 1,753	\$ 2,021	\$ 3,000
55030	Long Distance/Circuit Ch	\$ 69	\$ 71	\$ 64	\$ 96	\$ 64
55080	Travel & Training	\$ 1,168	\$ 2,698	\$ 1,966	\$ 1,669	\$ 3,600
55090	Memberships/Subscriptions	\$ 131	\$ 60	\$ 114	\$ 165	\$ 250

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total</b>		<b>\$ 188,277</b>	<b>\$ 203,049</b>	<b>\$ 205,876</b>	<b>\$ 210,927</b>	<b>\$ 214,381</b>
<b>716 Planning and Zoning</b>						
51111	Salaries - Full Time	\$ 147,952	\$ 156,257	\$ 157,140	\$ 160,828	\$ 161,069
51118	Salaries - Part Time	\$ -	\$ 11,876	\$ 15,756	\$ 13,665	\$ 15,008
51121	Longevity	\$ 520	\$ 623	\$ 750	\$ 715	\$ 850
51124	Allowances-Clothing/Cell Phone	\$ 279	\$ 696	\$ 720	\$ 720	\$ 720
51125	Auto Allowance	\$ 4,218	\$ 4,060	\$ 4,200	\$ 4,200	\$ 4,200
51201	TMRS Retirement	\$ 26,456	\$ 27,939	\$ 29,967	\$ 30,710	\$ 31,451
51202	Health Insurance	\$ 19,504	\$ 17,999	\$ 17,971	\$ 20,444	\$ 20,439
51204	Workers Comp Insur	\$ 114	\$ 156	\$ 162	\$ 217	\$ 258
51205	Medicare Tax	\$ 2,107	\$ 2,428	\$ 2,590	\$ 2,519	\$ 2,639
51206	Unemployment Comp Insur	\$ 18	\$ 531	\$ 528	\$ 409	\$ 28
52010	Office Supplies	\$ 579	\$ 683	\$ 564	\$ 429	\$ 600
52080	Educational	\$ 281	\$ 33	\$ 156	\$ -	\$ 300
52120	Reproduction & Printing	\$ 1,248	\$ 972	\$ 918	\$ 395	\$ 1,500
52130	Other Supplies	\$ 1,823	\$ 1,873	\$ 1,781	\$ 1,874	\$ 2,000
52200	Non Capital Equipment Purchases	\$ 800	\$ 800	\$ 622	\$ 622	\$ 800
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 107	\$ 143	\$ 99	\$ 164	\$ 100
55070	Purchased Services/Contracts	\$ -	\$ 90	\$ 4,000	\$ 720	\$ 6,500
55080	Travel & Training	\$ 6,278	\$ 3,276	\$ 3,119	\$ 3,380	\$ 5,250
55085	Community Relations	\$ 1,348	\$ 1,096	\$ 1,015	\$ 1,036	\$ 1,500
55090	Memberships/Subscriptions	\$ 755	\$ 1,459	\$ 1,543	\$ 1,574	\$ 2,105
55195	Cellular Phone Charges	\$ 572	\$ 256	\$ -	\$ -	\$ -
55590	Easements/Filing Fees	\$ 1,419	\$ 1,253	\$ 1,552	\$ 2,248	\$ 2,000
56030	Legal Advertising	\$ 990	\$ 874	\$ 1,162	\$ 780	\$ 1,500
<b>Total</b>		<b>\$ 217,367</b>	<b>\$ 235,373</b>	<b>\$ 246,315</b>	<b>\$ 247,649</b>	<b>\$ 260,817</b>
<b>717 Engineering and Mapping</b>						
51111	Salaries - Full Time	\$ 324,327	\$ 347,509	\$ 366,300	\$ 361,740	\$ 372,407
51121	Longevity	\$ 2,670	\$ 2,571	\$ 2,800	\$ 2,794	\$ 3,100
51124	Allowances-Clothing/Cell Phone	\$ 932	\$ 928	\$ 960	\$ 960	\$ 960
51125	Auto Allowance	\$ 2,410	\$ 2,320	\$ 2,400	\$ 2,400	\$ 2,400
51126	License Pay (Certification/Bilingual)	\$ 522	\$ 435	\$ 451	\$ 450	\$ 451
51130	Overtime	\$ 4,910	\$ 2,289	\$ 6,090	\$ 3,609	\$ 6,000
51201	TMRS Retirement	\$ 58,258	\$ 61,560	\$ 69,678	\$ 68,548	\$ 72,636
51202	Health Insurance	\$ 43,538	\$ 49,499	\$ 53,890	\$ 59,551	\$ 61,339
51204	Workers Comp Insur	\$ 1,135	\$ 799	\$ 606	\$ 770	\$ 947
51205	Medicare Tax	\$ 4,084	\$ 4,923	\$ 5,496	\$ 5,077	\$ 5,590
51206	Unemployment Comp Insur	\$ 42	\$ 1,204	\$ 1,195	\$ 864	\$ 64
51999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 164,416
52010	Office Supplies	\$ 887	\$ 449	\$ 498	\$ 240	\$ 750
52030	Clothing	\$ 54	\$ -	\$ 18	\$ -	\$ 642
52040	Fuel	\$ 2,635	\$ 2,523	\$ 3,329	\$ 3,078	\$ 3,500
52050	Minor Tools/Instruments	\$ 48	\$ 53	\$ 65	\$ 49	\$ 100
52120	Reproduction & Printing	\$ 3,428	\$ 2,848	\$ 2,771	\$ 2,084	\$ 3,500
52130	Other Supplies	\$ 1,496	\$ 1,158	\$ 895	\$ 631	\$ 1,000
52160	Surveying Supplies	\$ 26	\$ 13	\$ 14	\$ -	\$ 50
52200	Non Capital Equipment Purchases	\$ 418	\$ 1,696	\$ 357	\$ 264	\$ 1,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 5,755
54040	Vehicle and Equipment Maintenance	\$ 1,377	\$ 1,085	\$ 958	\$ 858	\$ 1,500
55030	Long Distance/Circuit Ch	\$ 216	\$ 284	\$ 189	\$ 347	\$ 600

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ 118,186	\$ -
55080	Travel & Training	\$ 5,833	\$ 8,592	\$ 4,166	\$ 6,197	\$ 8,800
55090	Memberships/Subscriptions	\$ 2,220	\$ 2,330	\$ 3,246	\$ 2,578	\$ 3,055
55195	Cellular Phone Charges	\$ 1,176	\$ 1,739	\$ 1,278	\$ 2,282	\$ 2,500
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 3,250
<b>Total</b>		<b>\$ 462,643</b>	<b>\$ 496,806</b>	<b>\$ 527,650</b>	<b>\$ 643,557</b>	<b>\$ 726,312</b>

718 Neighborhood Resources		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 115,876	\$ 125,925	\$ 125,154	\$ 141,434	\$ 133,496
51121	Longevity	\$ 157	\$ 255	\$ 350	\$ 349	\$ 450
51130	Overtime	\$ 570	\$ 308	\$ 1,000	\$ 9	\$ -
51201	TMRS Retirement	\$ 20,264	\$ 21,876	\$ 23,276	\$ 26,098	\$ 25,250
51202	Health Insurance	\$ 18,004	\$ 17,965	\$ 17,925	\$ 25,482	\$ 20,402
51204	Workers Comp Insur	\$ 87	\$ 115	\$ 114	\$ 171	\$ 189
51205	Medicare Tax	\$ 1,589	\$ 1,733	\$ 1,834	\$ 1,942	\$ 1,944
51206	Unemployment Comp Insur	\$ 2	\$ 342	\$ 368	\$ 305	\$ 19
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 47,601	\$ -	\$ -
52010	Office Supplies	\$ 1,148	\$ 1,373	\$ 1,500	\$ 1,430	\$ 1,500
52020	Postage	\$ 44	\$ 100	\$ 75	\$ 28	\$ 75
52200	Non Capital Equipment Purchases	\$ -	\$ 6,406	\$ -	\$ -	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 98	\$ 118	\$ 75	\$ 171	\$ 250
55070	Purchased Services/Contracts	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
55080	Travel & Training	\$ 780	\$ 619	\$ 1,500	\$ 1,751	\$ 1,000
55085	Community Relations	\$ -	\$ -	\$ -	\$ -	\$ 18,500
55087	Community Relations - State & Other	\$ 18,276	\$ 18,682	\$ 17,500	\$ 17,317	\$ -
55120	Mileage & Miscellaneous Meals	\$ 31	\$ 365	\$ 1,000	\$ 322	\$ 500
55195	Cellular Phone Charges	\$ 424	\$ 420	\$ 840	\$ 577	\$ 450
56030	Legal Advertising	\$ 546	\$ 145	\$ 1,000	\$ 897	\$ 700
<b>Total</b>		<b>\$ 180,897</b>	<b>\$ 199,746</b>	<b>\$ 244,111</b>	<b>\$ 221,283</b>	<b>\$ 207,725</b>

719 Survey		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 163,223	\$ 173,298	\$ 174,128	\$ 148,095	\$ 123,168
51121	Longevity	\$ 2,919	\$ 3,027	\$ 3,534	\$ 2,096	\$ 1,650
51126	License Pay (Certification/Bilingual)	\$ 181	\$ 174	\$ 180	\$ 180	\$ 180
51130	Overtime	\$ 9	\$ 18	\$ 1,015	\$ -	\$ 1,000
51201	TMRS Retirement	\$ 28,900	\$ 30,545	\$ 32,882	\$ 27,643	\$ 23,753
51202	Health Insurance	\$ 26,959	\$ 26,932	\$ 26,892	\$ 25,449	\$ 20,402
51204	Workers Comp Insur	\$ 231	\$ 302	\$ 304	\$ 332	\$ 330
51205	Medicare Tax	\$ 2,296	\$ 2,449	\$ 2,594	\$ 2,069	\$ 1,828
51206	Unemployment Comp Insur	\$ 27	\$ 513	\$ 593	\$ 513	\$ 21
52010	Office Supplies	\$ 199	\$ 34	\$ 155	\$ 140	\$ 250
52030	Clothing	\$ 275	\$ 478	\$ 389	\$ 260	\$ 432
52031	Clothing - Safety Gear	\$ 129	\$ 159	\$ 104	\$ 81	\$ 250
52040	Fuel	\$ 2,192	\$ 1,434	\$ 2,565	\$ 1,938	\$ 2,500
52120	Reproduction & Printing	\$ 276	\$ 336	\$ 328	\$ 237	\$ 600
52160	Surveying Supplies	\$ 2,055	\$ 1,319	\$ 1,343	\$ 380	\$ 1,500
52190	Minor Tools/Instruments/Survey	\$ 43,448	\$ 1,358	\$ 3,000	\$ 2,692	\$ 3,000
52200	Non Capital Equipment Purchases	\$ -	\$ 2,104	\$ 2,903	\$ 2,183	\$ 3,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 1,257	\$ 951	\$ 920	\$ 1,019	\$ 1,200
54040	Vehicle and Equipment Maintenance	\$ 287	\$ 515	\$ 648	\$ 271	\$ 2,000
55030	Long Distance/Circuit Ch	\$ 26	\$ 21	\$ 22	\$ 24	\$ 50
55034	Communication & Data Services	\$ 567	\$ 943	\$ 523	\$ 1,180	\$ 1,416

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55080	Travel & Training	\$ 2,547	\$ 2,070	\$ 2,006	\$ 1,545	\$ 4,130
55090	Memberships/Subscriptions	\$ 1,188	\$ 786	\$ 1,134	\$ 529	\$ 1,612
55195	Cellular Phone Charges	\$ 761	\$ 723	\$ 708	\$ 930	\$ 1,392
<b>Total</b>		<b>\$ 279,952</b>	<b>\$ 250,488</b>	<b>\$ 258,870</b>	<b>\$ 219,786</b>	<b>\$ 195,664</b>
<b>724 Inspections</b>						
51111	Salaries - Full Time	\$ 247,346	\$ 263,214	\$ 263,111	\$ 309,060	\$ 286,336
51118	Salaries - Part Time	\$ -	\$ -	\$ -	\$ 10,731	\$ 27,280
51121	Longevity	\$ 2,938	\$ 3,157	\$ 3,734	\$ 2,540	\$ 2,000
51124	Allowances-Clothing/Cell Phone	\$ 174	\$ 696	\$ 720	\$ 1,095	\$ 1,440
51130	Overtime	\$ 1,191	\$ 1,283	\$ 1,015	\$ 1,414	\$ 2,000
51201	TMRS Retirement	\$ 43,799	\$ 46,395	\$ 49,399	\$ 58,041	\$ 55,002
51202	Health Insurance	\$ 44,936	\$ 44,871	\$ 44,872	\$ 56,962	\$ 51,079
51204	Workers Comp Insur	\$ 433	\$ 540	\$ 538	\$ 879	\$ 994
51205	Medicare Tax	\$ 3,599	\$ 3,851	\$ 3,895	\$ 4,655	\$ 4,630
51206	Unemployment Comp Insur	\$ 27	\$ 855	\$ 938	\$ 711	\$ 58
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 76,443	\$ -	\$ -
52010	Office Supplies	\$ 203	\$ 476	\$ 318	\$ 2,919	\$ 500
52030	Clothing	\$ 389	\$ 360	\$ 374	\$ 191	\$ 700
52040	Fuel	\$ 7,309	\$ 5,073	\$ 8,791	\$ 6,163	\$ 10,000
52050	Minor Tools/Instruments	\$ 419	\$ 234	\$ 310	\$ 317	\$ 500
52080	Educational	\$ 1,299	\$ 1,758	\$ 3,000	\$ 2,563	\$ 3,500
52200	Non Capital Equipment Purchases	\$ 2,055	\$ 1,600	\$ 2,000	\$ 1,180	\$ 2,000
54020	Maint - Mach/Tools/Instruments	\$ 53	\$ -	\$ 76	\$ -	\$ 76
54040	Vehicle and Equipment Maintenance	\$ 2,446	\$ 2,029	\$ 2,500	\$ 1,682	\$ 3,034
55030	Long Distance/Circuit Ch	\$ 69	\$ 82	\$ 73	\$ 97	\$ 150
55034	Communication & Data Services	\$ -	\$ 2,037	\$ -	\$ 2,564	\$ 2,957
55080	Travel & Training	\$ 3,490	\$ 3,154	\$ 6,900	\$ 5,976	\$ 9,470
55090	Memberships/Subscriptions	\$ 962	\$ 1,331	\$ 1,159	\$ 2,512	\$ 1,843
55195	Cellular Phone Charges	\$ 3,503	\$ 1,345	\$ 2,741	\$ 695	\$ 1,152
55600	Condemnation Costs	\$ 114	\$ 80	\$ 750	\$ 157	\$ 750
55999	Decision Packages for Discussion	\$ -	\$ -	\$ 2,200	\$ -	\$ -
57280	Demolition Program	\$ 53,058	\$ 36,912	\$ 40,000	\$ 17,030	\$ 40,000
90300	New Vehicle & Equipment Purchases	\$ 18,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 437,812</b>	<b>\$ 421,334</b>	<b>\$ 515,857</b>	<b>\$ 490,134</b>	<b>\$ 507,451</b>
<b>725 Health</b>						
51111	Salaries - Full Time	\$ 89,951	\$ 95,865	\$ 96,720	\$ 76,946	\$ 84,490
51121	Longevity	\$ 741	\$ 840	\$ 950	\$ 610	\$ 450
51124	Allowances-Clothing/Cell Phone	\$ -	\$ 315	\$ 360	\$ 525	\$ 360
51130	Overtime	\$ 295	\$ 380	\$ 305	\$ 1,074	\$ 1,000
51201	TMRS Retirement	\$ 15,814	\$ 16,849	\$ 18,091	\$ 14,557	\$ 16,269
51202	Health Insurance	\$ 18,048	\$ 18,030	\$ 17,971	\$ 16,958	\$ 20,402
51204	Workers Comp Insur	\$ 156	\$ 196	\$ 197	\$ 215	\$ 270
51205	Medicare Tax	\$ 1,308	\$ 1,401	\$ 1,426	\$ 1,136	\$ 1,253
51206	Unemployment Comp Insur	\$ 18	\$ 342	\$ 366	\$ 180	\$ 20
52010	Office Supplies	\$ 269	\$ 663	\$ 316	\$ 556	\$ 680
52030	Clothing	\$ -	\$ 440	\$ 243	\$ 229	\$ 400
52040	Fuel	\$ 1,509	\$ 1,134	\$ 1,884	\$ 1,221	\$ 3,000
52050	Minor Tools/Instruments	\$ 388	\$ 705	\$ 600	\$ 292	\$ 600
52060	Cleaning Supplies	\$ 96	\$ 167	\$ 76	\$ 48	\$ 200
52080	Educational	\$ 600	\$ 400	\$ 447	\$ 429	\$ 600
52200	Non Capital Equipment Purchases	\$ 3,375	\$ 1,878	\$ 941	\$ 180	\$ 950
54040	Vehicle and Equipment Maintenance	\$ 1,444	\$ 917	\$ 1,200	\$ 1,243	\$ 1,200

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55030	Long Distance/Circuit Ch	\$ 39	\$ 29	\$ 38	\$ 50	\$ 100
55034	Communication & Data Services	\$ -	\$ -	\$ -	\$ -	\$ 986
55080	Travel & Training	\$ 2,220	\$ 4,231	\$ 1,952	\$ 2,144	\$ 3,322
55090	Memberships/Subscriptions	\$ 420	\$ 641	\$ 526	\$ 448	\$ 1,098
55195	Cellular Phone Charges	\$ 527	\$ 391	\$ 376	\$ 218	\$ 384
<b>Total</b>		<b>\$ 137,218</b>	<b>\$ 145,814</b>	<b>\$ 144,985</b>	<b>\$ 119,259</b>	<b>\$ 138,034</b>
<b>830 Economic Development</b>						
52120	Reproduction & Printing	\$ -	\$ 199	\$ 500	\$ -	\$ 500
55070	Purchased Services/Contracts	\$ -	\$ 29,950	\$ 85,000	\$ 75,541	\$ 85,000
55080	Travel & Training	\$ 1,180	\$ 881	\$ 2,600	\$ 1,307	\$ 2,600
55085	Community Relations	\$ 756	\$ -	\$ 1,000	\$ 242	\$ 1,500
55090	Memberships/Subscriptions	\$ 5,706	\$ 6,850	\$ 8,350	\$ 3,600	\$ 6,100
<b>Total</b>		<b>\$ 7,642</b>	<b>\$ 37,880</b>	<b>\$ 97,450</b>	<b>\$ 80,691</b>	<b>\$ 95,700</b>
<b>839 Main Street/Bus Ret and Exp</b>						
51111	Salaries - Full Time	\$ 37,111	\$ 31,150	\$ 36,588	\$ 33,175	\$ 37,502
51115	Seasonal	\$ -	\$ 1,273	\$ -	\$ -	\$ -
51117	SHSU Intern/Student	\$ -	\$ 671	\$ -	\$ 2,688	\$ -
51118	Salaries - Part Time	\$ -	\$ 1,167	\$ -	\$ -	\$ -
51121	Longevity	\$ 31	\$ 52	\$ -	\$ -	\$ 50
51130	Overtime	\$ -	\$ -	\$ 500	\$ -	\$ -
51201	TMRS Retirement	\$ 6,459	\$ 5,301	\$ 6,823	\$ 6,169	\$ 7,080
51202	Health Insurance	\$ 9,015	\$ 6,745	\$ 9,001	\$ 5,260	\$ 320
51204	Workers Comp Insur	\$ 28	\$ 30	\$ 34	\$ 43	\$ 54
51205	Medicare Tax	\$ 312	\$ 479	\$ 539	\$ 506	\$ 545
51206	Unemployment Comp Insur	\$ 8	\$ 224	\$ 181	\$ 86	\$ 10
52010	Office Supplies	\$ 529	\$ 708	\$ 444	\$ 907	\$ 500
52120	Reproduction & Printing	\$ 1,518	\$ 1,352	\$ 1,564	\$ 1,086	\$ 2,000
52135	Mainstreet Promo Expenses	\$ 4,108	\$ 4,437	\$ 4,866	\$ 1,840	\$ 5,000
52136	Main Street Meeting Expenses	\$ 1,028	\$ 1,153	\$ 1,044	\$ 1,337	\$ 2,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55021	Lease of Buildings	\$ 3,000	\$ 6,400	\$ 8,100	\$ 4,700	\$ 3,000
55070	Purchased Services/Contracts	\$ 1,456	\$ 1,350	\$ 929	\$ -	\$ 1,000
55080	Travel & Training	\$ 2,230	\$ 1,151	\$ 2,048	\$ 2,669	\$ 3,800
55090	Memberships/Subscriptions	\$ 1,014	\$ 1,200	\$ 1,226	\$ 1,499	\$ 1,479
55180	Alarm Monitoring	\$ -	\$ -	\$ -	\$ -	\$ 360
55195	Cellular Phone Charges	\$ 617	\$ 463	\$ 561	\$ 624	\$ 624
56031	Advertising	\$ 1,451	\$ 2,350	\$ 1,500	\$ 999	\$ 5,000
56110	Event Funding	\$ -	\$ 29,672	\$ 30,000	\$ 16,059	\$ 25,000
57839	Main St. Signage Grants	\$ 1,084	\$ -	\$ -	\$ -	\$ -
57900	Downtown Maint/Improvement	\$ 4,752	\$ -	\$ -	\$ -	\$ -
57999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 10,000
<b>Total</b>		<b>\$ 75,735</b>	<b>\$ 97,329</b>	<b>\$ 105,948</b>	<b>\$ 79,647</b>	<b>\$ 105,324</b>
<b>883 Gift Shop @ Visitors Center</b>						
51111	Salaries - Full Time	\$ -	\$ 29,091	\$ 34,824	\$ 35,695	\$ 35,696
51118	Salaries - Part Time	\$ 16,462	\$ 17,817	\$ 20,509	\$ 18,485	\$ 20,780
51121	Longevity	\$ -	\$ -	\$ 50	\$ 40	\$ 100
51124	Allowances-Clothing/Cell Phone	\$ -	\$ 555	\$ 720	\$ 720	\$ 720
51130	Overtime	\$ -	\$ 14	\$ 500	\$ 4	\$ -
51201	TMRS Retirement	\$ -	\$ 5,045	\$ 6,639	\$ 6,696	\$ 6,884
51202	Health Insurance	\$ -	\$ 6,725	\$ 8,967	\$ 10,183	\$ 10,201
51204	Workers Comp Insur	\$ 12	\$ 43	\$ 51	\$ 66	\$ 83

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51205	Medicare Tax	\$ 239	\$ 679	\$ 821	\$ 782	\$ 834
51206	Unemployment Comp Insur	\$ 86	\$ 428	\$ 523	\$ 70	\$ 28
52010	Office Supplies	\$ 377	\$ 170	\$ 600	\$ 710	\$ 600
52020	Postage	\$ 34	\$ 59	\$ 50	\$ 29	\$ 50
52130	Other Supplies	\$ 528	\$ 547	\$ 500	\$ 410	\$ 500
52200	Non Capital Equipment Purchases	\$ 453	\$ -	\$ 1,200	\$ -	\$ 1,200
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52945	Gift Shop-Mdse. COGS	\$ 59,249	\$ 54,471	\$ 60,000	\$ 50,044	\$ 59,000
55030	Long Distance/Circuit Ch	\$ 28	\$ 5	\$ 100	\$ 2	\$ 100
55034	Communication & Data Services	\$ 1,314	\$ 1,216	\$ 1,700	\$ 1,231	\$ 1,400
55040	Electric	\$ 2,565	\$ 2,627	\$ 3,000	\$ 1,606	\$ 3,000
55051	Gas Heating	\$ 218	\$ 178	\$ 300	\$ 190	\$ 300
55070	Purchased Services/Contracts	\$ 30,744	\$ 8,718	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 840	\$ 531	\$ 850	\$ 508	\$ 850
55090	Memberships/Subscriptions	\$ 165	\$ 45	\$ 144	\$ 45	\$ 144
55510	Bank/Paying Agent Fees	\$ 2,318	\$ 2,693	\$ 2,400	\$ 2,443	\$ 2,000
55562	Copier Contracts	\$ 158	\$ 206	\$ 200	\$ 426	\$ 500
56031	Advertising	\$ -	\$ -	\$ -	\$ -	\$ 1,000
<b>Total</b>		<b>\$ 115,789</b>	<b>\$ 131,862</b>	<b>\$ 144,648</b>	<b>\$ 130,386</b>	<b>\$ 145,970</b>
<b>886 Tourism</b>						
52600	Employee Recognition	\$ 3,493	\$ 3,224	\$ 3,500	\$ 2,366	\$ 3,500
55080	Travel & Training	\$ -	\$ 795	\$ 800	\$ 415	\$ 800
56100	Tourism Promotion	\$ 2,040	\$ 3,453	\$ 3,500	\$ 4,354	\$ 3,500
<b>Total</b>		<b>\$ 5,532</b>	<b>\$ 7,472</b>	<b>\$ 7,800</b>	<b>\$ 7,136</b>	<b>\$ 7,800</b>
<b>Total Expenses General Fund</b>		<b>\$ 18,653,366</b>	<b>\$ 21,693,349</b>	<b>\$ 24,723,979</b>	<b>\$ 26,270,337</b>	<b>\$ 24,518,064</b>

#### 116 Debt Service Fund

41101	Current Property Taxes	\$ 1,706,811	\$ 1,493,565	\$ 1,470,265	\$ 1,488,149	\$ 1,473,374
41102	Delinquent Property Taxes	\$ 22,417	\$ 19,155	\$ 20,000	\$ 15,602	\$ 20,000
41103	Tax Penalty & Interest	\$ 17,832	\$ 15,166	\$ 18,000	\$ 15,917	\$ 18,000
42602	Interest Income	\$ 51	\$ 1,249	\$ 100	\$ 4,114	\$ 1,500
43210	Golf Course Lease	\$ 325,067	\$ 330,502	\$ 330,502	\$ 330,502	\$ 330,502
43501	Transfer from General Fund	\$ 719,728	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 2,791,906</b>	<b>\$ 1,859,637</b>	<b>\$ 1,838,867</b>	<b>\$ 1,854,284</b>	<b>\$ 1,843,376</b>
<b>1161 Debt Payments-Debt Service</b>						
81010	Bond Principal Payments	\$ 1,969,069	\$ 1,285,813	\$ 1,328,152	\$ 1,328,152	\$ 1,368,889
81020	Bond Interest Payments	\$ 249,302	\$ 215,562	\$ 179,615	\$ 179,616	\$ 140,247
82055	'01 Golf - Principal	\$ 135,000	\$ 140,000	\$ 150,000	\$ 150,000	\$ 155,000
82065	01' Golf - Interest	\$ 193,488	\$ 187,413	\$ 180,973	\$ 180,973	\$ 173,923
82076	'08 Fire Station - Principal	\$ 167,000	\$ -	\$ -	\$ -	\$ -
82086	'08 Fire Station - Interest	\$ 25,578	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 2,739,436</b>	<b>\$ 1,828,787</b>	<b>\$ 1,838,740</b>	<b>\$ 1,838,741</b>	<b>\$ 1,838,059</b>
<b>Total Expenses Debt Service Fund</b>		<b>\$ 2,739,436</b>	<b>\$ 1,828,787</b>	<b>\$ 1,838,740</b>	<b>\$ 1,838,741</b>	<b>\$ 1,838,059</b>

#### 220 Utility Fund

40101	Water Revenue	\$ 11,841,235	\$ 12,090,214	\$ 11,700,000	\$ 12,082,904	\$ 12,500,000
-------	---------------	---------------	---------------	---------------	---------------	---------------

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
40102	Water Sales - Tenaska	\$ 729,030	\$ 848,693	\$ 700,000	\$ 804,908	\$ 700,000
40103	Water - Tenaska Raw Water Charge	\$ 266,524	\$ 266,524	\$ 266,524	\$ 266,524	\$ 266,524
40104	Water - Tenaska Fixed Payment	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000
40105	Water - Tenaska Debt Payment	\$ 726,804	\$ 726,804	\$ 726,804	\$ 726,804	\$ 726,804
40142	Water Sales - Ellis/Estell	\$ 1,249,378	\$ 1,290,358	\$ 1,265,000	\$ 3,296,581	\$ 3,600,000
40143	Ellis/Estelle Bond Pmts-Water	\$ 288,177	\$ 288,177	\$ 288,177	\$ -	\$ -
40201	Wastewater Revenue	\$ -	\$ -	\$ -	\$ -	\$ 8,600,000
40301	Water Taps	\$ 88,281	\$ 72,770	\$ 75,500	\$ 100,805	\$ 75,500
40302	Wastewater Taps	\$ -	\$ -	\$ -	\$ -	\$ 70,000
40801	Penalties - Water	\$ 53,720	\$ 61,486	\$ 55,000	\$ 57,684	\$ 70,000
40802	Penalties - Wastewater	\$ -	\$ -	\$ -	\$ -	\$ 50,000
41901	Reconnect Fees	\$ 50,925	\$ 51,500	\$ 45,000	\$ 53,150	\$ 55,000
41902	Service Connect Fees	\$ 46,345	\$ 44,720	\$ 40,750	\$ 45,245	\$ 42,000
41908	Returned Check Fees	\$ 3,115	\$ 2,835	\$ 3,000	\$ 2,415	\$ 3,000
41916	Use of City Equipment or Labor	\$ 3,532	\$ 2,494	\$ 2,800	\$ 2,426	\$ 2,300
41980	Card Processing Fees	\$ -	\$ 29,155	\$ 155,000	\$ 68,801	\$ 75,000
42601	Interest - Checking	\$ 189	\$ 442	\$ 100	\$ 586	\$ 500
42602	Interest Income	\$ 64,016	\$ 153,984	\$ 60,000	\$ 61,007	\$ 110,000
42642	1997 TWDB RSV Interest	\$ -	\$ -	\$ -	\$ -	\$ 1,000
42643	1997 I&S Interest	\$ -	\$ -	\$ -	\$ -	\$ 600
42645	Interest - Nov '02 I&S	\$ -	\$ -	\$ -	\$ -	\$ 500
42647	Interest - Wtr 2007 I & S	\$ 617	\$ 620	\$ 400	\$ 2,946	\$ 1,000
42648	Interest - Wtr 2007 Reserve	\$ 78	\$ 274	\$ 150	\$ 561	\$ 400
43201	Miscellaneous Revenues	\$ 331,195	\$ 54,820	\$ 20,000	\$ 222,523	\$ 50,000
43202	Over/Short	\$ 47	\$ 43	\$ -	\$ 209	\$ -
43405	Charge to Solid Waste	\$ 46,342	\$ 51,982	\$ 59,379	\$ 59,379	\$ 52,821
43410	Charge to Wstwtr Fund(Util Bill)	\$ 185,366	\$ 207,929	\$ 237,518	\$ 237,518	\$ -
43411	Charge to Wstwtr Fd(Meter Read)	\$ 105,747	\$ 103,418	\$ 109,638	\$ 109,638	\$ -
<b>Total</b>		<b>\$ 16,530,570</b>	<b>\$ 16,799,241</b>	<b>\$ 16,260,740</b>	<b>\$ 18,652,197</b>	<b>\$ 27,502,949</b>

**1220 Nondepartmental Water Operations**

51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 50,470	\$ -	\$ 58,838
51299	Annual OPEB Allocation Adjustment	\$ 98,480	\$ 127,476	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ -	\$ 13,558	\$ -	\$ -	\$ -
56010	Insurance Policies - other than Auto	\$ 55,208	\$ 62,796	\$ 55,704	\$ 55,704	\$ 41,128
56012	Insurance Policies - Auto	\$ 6,318	\$ 7,194	\$ 6,356	\$ 6,356	\$ 6,505
56060	Retiree Health Insur Premiums	\$ 36,000	\$ 19,000	\$ 34,950	\$ 34,950	\$ 30,000
88190	Legal/Fiscal	\$ 585	\$ 12,089	\$ -	\$ -	\$ -
89603	Franchise Fee for use of Streets	\$ 554,707	\$ 548,623	\$ 547,897	\$ 547,897	\$ 656,528
91230	Transfer to CIP Program	\$ 2,091,000	\$ 2,519,500	\$ 3,575,000	\$ 6,020,300	\$ 3,877,700
91240	Transfer to General Fund	\$ 14,000	\$ 13,500	\$ 4,555	\$ 63,242	\$ 4,535
91400	Depreciation Expense	\$ 1,904,305	\$ 1,960,430	\$ -	\$ -	\$ -
93170	Admin Cost Reimburse - General	\$ 973,411	\$ 1,032,115	\$ 1,071,855	\$ 1,071,855	\$ 1,151,041
93221	Admin Costs by Wastewater Fund	\$ 66,781	\$ 69,911	\$ 82,126	\$ 82,126	\$ -
93388	Admin Costs Fleet	\$ 51,143	\$ 59,652	\$ 60,789	\$ 60,789	\$ 95,292
93640	Admin Costs IT Operations	\$ 284,456	\$ 260,590	\$ 267,451	\$ 267,451	\$ 271,168
93720	Admin Costs Plan/Develop	\$ 513,588	\$ 570,092	\$ 652,245	\$ 652,245	\$ 846,273
94306	Transfer - Equip Replace Fund	\$ 62,594	\$ 70,912	\$ 85,456	\$ 85,456	\$ 104,414
94309	Transfer - Computer Replace Fd	\$ 18,050	\$ 7,500	\$ 10,004	\$ 10,004	\$ 13,413
99100	Future Appropriations	\$ -	\$ -	\$ 189,048	\$ -	\$ 150,000
<b>Total</b>		<b>\$ 6,729,458</b>	<b>\$ 7,354,939</b>	<b>\$ 6,693,906</b>	<b>\$ 8,958,375</b>	<b>\$ 7,306,835</b>

**1221 Nondepartmental Wastewater Operations**

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ -	\$ -	\$ 60,322
56010	Insurance Policies - other than Auto	\$ -	\$ -	\$ -	\$ -	\$ 27,576
56012	Insurance Policies - Auto	\$ -	\$ -	\$ -	\$ -	\$ 7,216
56060	Retiree Health Insur Premiums	\$ -	\$ -	\$ -	\$ -	\$ 35,550
89603	Franchise Fee for use of Streets	\$ -	\$ -	\$ -	\$ -	\$ 306,075
91230	Transfer to CIP Program	\$ -	\$ -	\$ -	\$ -	\$ 5,473,360
91240	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 5,520
93170	Admin Cost Reimburse - General	\$ -	\$ -	\$ -	\$ -	\$ 757,397
93388	Admin Costs Fleet	\$ -	\$ -	\$ -	\$ -	\$ 35,695
93640	Admin Costs IT Operations	\$ -	\$ -	\$ -	\$ -	\$ 180,915
93720	Admin Costs Plan/Develop	\$ -	\$ -	\$ -	\$ -	\$ 773,735
94306	Transfer - Equip Replace Fund	\$ -	\$ -	\$ -	\$ -	\$ 229,488
94309	Transfer - Computer Replace Fd	\$ -	\$ -	\$ -	\$ -	\$ 15,668
99100	Future Appropriations	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 8,058,517</b>
<b>212 Utility Billing</b>						
51111	Salaries - Full Time	\$ 215,384	\$ 220,081	\$ 233,107	\$ 238,679	\$ 237,751
51118	Salaries - Part Time	\$ 7,458	\$ 7,082	\$ 17,930	\$ 9,760	\$ 17,930
51121	Longevity	\$ 3,203	\$ 3,409	\$ 3,600	\$ 3,576	\$ 3,800
51130	Overtime	\$ 488	\$ 782	\$ 1,200	\$ 1,080	\$ 1,600
51201	TMRS Retirement	\$ 35,612	\$ 170,358	\$ 43,746	\$ 44,843	\$ 45,837
51202	Health Insurance	\$ 44,942	\$ 44,864	\$ 44,864	\$ 50,950	\$ 51,042
51204	Workers Comp Insur	\$ 171	\$ 222	\$ 230	\$ 305	\$ 370
51205	Medicare Tax	\$ 3,229	\$ 3,462	\$ 3,710	\$ 3,564	\$ 3,789
51206	Unemployment Comp Insur	\$ 60	\$ 971	\$ 1,117	\$ 428	\$ 60
52010	Office Supplies	\$ 2,323	\$ 2,181	\$ 2,500	\$ 2,082	\$ 2,500
52020	Postage	\$ 43,265	\$ 51,483	\$ 50,000	\$ 47,464	\$ 50,000
52200	Non Capital Equipment Purchases	\$ 330	\$ 2,168	\$ 2,000	\$ 1,890	\$ 2,000
52410	Customer Education Supplies	\$ 946	\$ 881	\$ 1,000	\$ 923	\$ 1,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54180	Maint - Drive Thru Pymnt Window	\$ -	\$ -	\$ 500	\$ -	\$ 500
55030	Long Distance/Circuit Ch	\$ 41	\$ 41	\$ 100	\$ 37	\$ 100
55070	Purchased Services/Contracts	\$ 1,766	\$ 1,399	\$ 2,000	\$ 2,082	\$ 2,000
55080	Travel & Training	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500
55172	Bill Services Supp/Mail	\$ 16,405	\$ 14,294	\$ 15,000	\$ 12,651	\$ 15,000
55236	Public Communications Committee	\$ 10,239	\$ 11,850	\$ 11,650	\$ 10,684	\$ 11,650
55510	Bank/Paying Agent Fees	\$ 93,680	\$ 104,073	\$ 155,000	\$ 56,744	\$ 75,000
55575	Software - Support Services	\$ -	\$ -	\$ 4,000	\$ -	\$ 4,000
<b>Total</b>		<b>\$ 479,542</b>	<b>\$ 639,601</b>	<b>\$ 595,754</b>	<b>\$ 487,742</b>	<b>\$ 528,429</b>
<b>2201 Debt Payments-Water Operations</b>						
80020	2010A Rfndg (orig '96 issue) - Principal	\$ 270,000	\$ 275,000	\$ -	\$ -	\$ -
80030	2010B Rfndg (orig '97 issue) - Principal	\$ 200,363	\$ 205,000	\$ 210,000	\$ 210,000	\$ 215,000
80044	2010C Rfndg (orig '99 /Tenaska issue) - Principal	\$ 600,000	\$ 620,000	\$ 645,000	\$ 645,000	\$ 670,000
80050	2012 TRA Contr Rev Bonds - Principal	\$ 2,040,000	\$ 2,080,000	\$ 2,165,000	\$ 2,194,947	\$ 2,250,000
80120	2010A Rfndg (orig '96 issue) - Interest	\$ 21,610	\$ 16,327	\$ -	\$ -	\$ -
80130	2010B Rfndg (orig '97 issue) - Interest	\$ 20,237	\$ 16,313	\$ 11,700	\$ 11,700	\$ 6,450
80140	2010C Rfndg (orig '99/Tenaska issue) - Interest	\$ 163,510	\$ 145,356	\$ 122,416	\$ 122,416	\$ 96,293
80150	2012 TRA Contr Rev Bonds - Interest	\$ 365,342	\$ 278,931	\$ 425,200	\$ 425,200	\$ 338,600
81015	Share of '12 GO Ref (ref '07) - Principal	\$ 222,377	\$ 228,230	\$ 233,886	\$ 233,886	\$ -
81025	Share of '12 GO Ref (ref '07) - Interest	\$ 8,121	\$ 3,642	\$ 4,836	\$ 4,836	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total</b>		<b>\$ 3,911,560</b>	<b>\$ 3,868,799</b>	<b>\$ 3,818,038</b>	<b>\$ 3,847,985</b>	<b>\$ 3,576,343</b>
<b>2211 Debt Payments-Wastewater Operations</b>						
81014	Share of '12 GO Ref (ref '02) - Principal	\$ -	\$ -	\$ -	\$ -	\$ 436,111
81024	Share of '12 GO Ref (ref 02) - Interest	\$ -	\$ -	\$ -	\$ -	\$ 61,923
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 498,034</b>
<b>360 Surface Water Plant</b>						
79010	Plant Operations	\$ 3,197,667	\$ 3,344,906	\$ 3,646,900	\$ 3,585,651	\$ 3,746,900
79020	Raw Water Purchase	\$ 473,114	\$ 473,113	\$ 473,100	\$ 473,113	\$ 473,100
79030	TRA Stand-By Fees - Tenaska Roans Prairie	\$ -	\$ -	\$ -	\$ 756	\$ -
<b>Total</b>		<b>\$ 3,670,781</b>	<b>\$ 3,818,019</b>	<b>\$ 4,120,000</b>	<b>\$ 4,059,520</b>	<b>\$ 4,220,000</b>
<b>361 Water Production</b>						
51111	Salaries - Full Time	\$ 118,489	\$ 139,291	\$ 142,085	\$ 132,403	\$ 140,339
51121	Longevity	\$ 1,537	\$ 1,528	\$ 1,800	\$ 1,038	\$ 1,150
51124	Allowances-Clothing/Cell Phone	\$ 327	\$ 348	\$ 360	\$ 617	\$ 1,080
51126	License Pay (Certification/Bilingual)	\$ 1,520	\$ 1,346	\$ 1,350	\$ 1,263	\$ 1,200
51130	Overtime	\$ 3,473	\$ 4,245	\$ 5,000	\$ 7,773	\$ 8,000
51201	TMRS Retirement	\$ 18,880	\$ 25,372	\$ 27,648	\$ 26,393	\$ 28,610
51202	Health Insurance	\$ 18,048	\$ 19,832	\$ 26,937	\$ 28,019	\$ 30,603
51204	Workers Comp Insur	\$ 1,071	\$ 1,594	\$ 1,626	\$ 2,155	\$ 2,627
51205	Medicare Tax	\$ 1,801	\$ 2,114	\$ 2,184	\$ 2,021	\$ 2,203
51206	Unemployment Comp Insur	\$ 112	\$ 513	\$ 642	\$ 197	\$ 37
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 3,321	\$ -	\$ -
52010	Office Supplies	\$ 988	\$ 637	\$ 800	\$ 640	\$ 800
52020	Postage	\$ -	\$ 55	\$ 50	\$ 126	\$ 250
52030	Clothing	\$ 1,322	\$ 1,844	\$ 2,000	\$ 1,612	\$ 2,000
52031	Clothing - Safety Gear	\$ 260	\$ 158	\$ 500	\$ 458	\$ 500
52040	Fuel	\$ 7,705	\$ 3,186	\$ 10,000	\$ 7,443	\$ 10,000
52050	Minor Tools/Instruments	\$ 1,956	\$ 2,518	\$ 2,500	\$ 3,118	\$ 2,500
52060	Cleaning Supplies	\$ 553	\$ 837	\$ 750	\$ 775	\$ 750
52070	Chemical Supplies	\$ 48,759	\$ 49,799	\$ 60,000	\$ 49,330	\$ 60,000
52090	Botanical/Agricultural	\$ 244	\$ 497	\$ 500	\$ 447	\$ 500
52130	Other Supplies	\$ 152	\$ 485	\$ 500	\$ 704	\$ 500
52200	Non Capital Equipment Purchases	\$ 5,068	\$ 5,230	\$ 6,500	\$ 4,842	\$ 6,500
52410	Customer Education Supplies	\$ 1,416	\$ 369	\$ 1,500	\$ 1,624	\$ 1,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 2,500
53010	Building Maintenance	\$ 1,203	\$ 181	\$ 2,000	\$ 1,503	\$ 2,000
53060	Maint.-Wells/Tank/Booster	\$ 237,594	\$ 108,927	\$ 250,000	\$ 248,169	\$ 250,000
54020	Maint - Mach/Tools/Instruments	\$ 293	\$ 920	\$ 2,000	\$ 1,782	\$ 2,000
54040	Vehicle and Equipment Maintenance	\$ 3,514	\$ 3,753	\$ 5,000	\$ 5,412	\$ 5,000
54130	SCADA Maintenance	\$ 420	\$ 3,541	\$ 4,000	\$ 3,973	\$ 4,000
55030	Long Distance/Circuit Ch	\$ 22	\$ 23	\$ 50	\$ 42	\$ 50
55040	Electric	\$ 260,687	\$ 226,558	\$ 250,000	\$ 263,191	\$ 275,000
55050	Gas Heating	\$ 1,136	\$ 907	\$ 1,000	\$ 1,262	\$ 1,000
55070	Purchased Services/Contracts	\$ 50,918	\$ 4,324	\$ -	\$ 3,139	\$ -
55080	Travel & Training	\$ 947	\$ 1,329	\$ 2,000	\$ 2,023	\$ 2,000
55090	Memberships/Subscriptions	\$ 180	\$ 240	\$ 240	\$ 490	\$ 350
55137	Bluebonnet Water Conserv. Dist	\$ 18,554	\$ 19,563	\$ 25,000	\$ 17,185	\$ 20,000
55195	Cellular Phone Charges	\$ 409	\$ 527	\$ 1,000	\$ 421	\$ 1,080
55700	Testing - TCEQ Fees	\$ 44,644	\$ 41,564	\$ 50,000	\$ 48,650	\$ 65,000
69020	Cap. Mach/Tools/Equip	\$ 49,832	\$ -	\$ -	\$ -	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total</b>		<b>\$ 904,037</b>	<b>\$ 674,153</b>	<b>\$ 890,843</b>	<b>\$ 870,239</b>	<b>\$ 931,629</b>
<b>362 Water Distribution</b>						
51111	Salaries - Full Time	\$ 437,143	\$ 508,241	\$ 529,665	\$ 500,710	\$ 531,083
51121	Longevity	\$ 3,155	\$ 2,983	\$ 3,548	\$ 3,341	\$ 3,598
51126	License Pay (Certification/Bilingual)	\$ 2,801	\$ 2,548	\$ 2,700	\$ 2,459	\$ 2,700
51130	Overtime	\$ 36,381	\$ 32,925	\$ 60,000	\$ 42,172	\$ 45,000
51201	TMRS Retirement	\$ 77,572	\$ 94,520	\$ 108,980	\$ 101,175	\$ 109,786
51202	Health Insurance	\$ 85,845	\$ 91,897	\$ 90,048	\$ 95,325	\$ 102,143
51204	Workers Comp Insur	\$ 3,694	\$ 4,544	\$ 5,054	\$ 6,337	\$ 7,865
51205	Medicare Tax	\$ 6,688	\$ 7,621	\$ 8,642	\$ 7,686	\$ 8,451
51206	Unemployment Comp Insur	\$ 213	\$ 2,328	\$ 2,461	\$ 986	\$ 130
52010	Office Supplies	\$ 412	\$ 3,840	\$ 3,250	\$ 1,063	\$ 3,250
52030	Clothing	\$ 5,464	\$ 9,036	\$ 8,000	\$ 9,954	\$ 12,000
52031	Clothing - Safety Gear	\$ 2,493	\$ 3,200	\$ 3,000	\$ 3,842	\$ 3,000
52040	Fuel	\$ 23,411	\$ 18,370	\$ 30,000	\$ 22,010	\$ 30,000
52050	Minor Tools/Instruments	\$ 6,402	\$ 5,893	\$ 7,000	\$ 6,449	\$ 7,000
52060	Cleaning Supplies	\$ 1,294	\$ 938	\$ 1,500	\$ 967	\$ 1,500
52100	Traffic Supplies	\$ 460	\$ 984	\$ 2,000	\$ -	\$ 2,000
52150	Water Tap Supplies	\$ 60,918	\$ 48,159	\$ 50,000	\$ 52,205	\$ 55,000
52200	Non Capital Equipment Purchases	\$ 5,487	\$ 4,763	\$ 6,800	\$ 11,478	\$ 6,800
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53020	Water Line Maintenance	\$ 140,598	\$ 169,388	\$ 170,000	\$ 176,904	\$ 170,000
53025	Tenaska Water Line Maintenance	\$ -	\$ 2,895	\$ 30,000	\$ 12,721	\$ 30,000
53050	Maint-Street/Curbs/Gutters	\$ 61,229	\$ 33,466	\$ 75,000	\$ 31,896	\$ 75,000
54020	Maint - Mach/Tools/Instruments	\$ 96	\$ 1,312	\$ 800	\$ 580	\$ 800
54040	Vehicle and Equipment Maintenance	\$ 31,696	\$ 22,588	\$ 25,000	\$ 26,173	\$ 32,000
54042	Meters - Change Out Program	\$ 46,701	\$ 51,085	\$ 40,000	\$ 42,889	\$ 40,000
54050	Maintenance of Meters	\$ 26,727	\$ 27,636	\$ 30,000	\$ 29,412	\$ 30,000
54070	Maintenance of Fire Hydrants	\$ 13,313	\$ 12,384	\$ 15,000	\$ 6,377	\$ 15,000
55030	Long Distance/Circuit Ch	\$ 325	\$ 13	\$ 20	\$ 13	\$ 20
55034	Communication & Data Services	\$ -	\$ -	\$ 1,000	\$ 127	\$ 1,000
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ 1,068	\$ -
55080	Travel & Training	\$ 7,803	\$ 5,715	\$ 7,175	\$ 5,656	\$ 7,175
55090	Memberships/Subscriptions	\$ 1,138	\$ 1,090	\$ 1,350	\$ 1,092	\$ 1,200
55195	Cellular Phone Charges	\$ 2,844	\$ 2,801	\$ 3,200	\$ 3,341	\$ 4,350
55581	Waterline Cleaning	\$ 20,000	\$ 24,472	\$ 25,000	\$ 864	\$ -
69020	Cap. Mach/Tools/Equip	\$ 11,945	\$ 12,250	\$ -	\$ -	\$ -
90300	New Vehicle & Equipment Purchases	\$ 29,000	\$ -	\$ 20,000	\$ 20,000	\$ -
<b>Total</b>		<b>\$ 1,153,249</b>	<b>\$ 1,209,883</b>	<b>\$ 1,366,193</b>	<b>\$ 1,227,274</b>	<b>\$ 1,337,851</b>
<b>363 Wastewater Collection</b>						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ 392,716
51121	Longevity	\$ -	\$ -	\$ -	\$ -	\$ 2,900
51124	Allowances-Clothing/Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ 2,520
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ -	\$ 1,200
51130	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 29,202
51201	TMRS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 80,784
51202	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 81,284
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 4,185
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 6,219
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 93
52010	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ 450
52030	Clothing	\$ -	\$ -	\$ -	\$ -	\$ 3,908

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52031	Clothing - Safety Gear	\$ -	\$ -	\$ -	\$ -	1,500
52040	Fuel	\$ -	\$ -	\$ -	\$ -	55,000
52050	Minor Tools/Instruments	\$ -	\$ -	\$ -	\$ -	2,000
52060	Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	700
52070	Chemical Supplies	\$ -	\$ -	\$ -	\$ -	1,500
52100	Traffic Supplies	\$ -	\$ -	\$ -	\$ -	400
52170	Sewer Tap Supplies	\$ -	\$ -	\$ -	\$ -	25,000
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	2,484
52999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	157,000
53030	Sewer Line Maintenance	\$ -	\$ -	\$ -	\$ -	250,000
53070	Maint-Sewer Plant/Lift Station	\$ -	\$ -	\$ -	\$ -	50,000
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ -	\$ -	600
54040	Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	40,000
54130	SCADA Maintenance	\$ -	\$ -	\$ -	\$ -	12,000
55010	Rental of Equipment	\$ -	\$ -	\$ -	\$ -	500
55020	Lease of Land	\$ -	\$ -	\$ -	\$ -	2,000
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ -	\$ -	30
55034	Communication & Data Services	\$ -	\$ -	\$ -	\$ -	500
55040	Electric	\$ -	\$ -	\$ -	\$ -	85,000
55080	Travel & Training	\$ -	\$ -	\$ -	\$ -	5,350
55090	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ -	820
55195	Cellular Phone Charges	\$ -	\$ -	\$ -	\$ -	3,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,300,845</b>
<b>364 A J Brown WW Treatment Plant</b>						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	186,412
51121	Longevity	\$ -	\$ -	\$ -	\$ -	1,850
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ -	300
51130	Overtime	\$ -	\$ -	\$ -	\$ -	15,087
51201	TMRS Retirement	\$ -	\$ -	\$ -	\$ -	38,390
51202	Health Insurance	\$ -	\$ -	\$ -	\$ -	51,005
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	2,201
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	2,956
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	56
52010	Office Supplies	\$ -	\$ -	\$ -	\$ -	850
52030	Clothing	\$ -	\$ -	\$ -	\$ -	2,652
52031	Clothing - Safety Gear	\$ -	\$ -	\$ -	\$ -	900
52040	Fuel	\$ -	\$ -	\$ -	\$ -	7,500
52050	Minor Tools/Instruments	\$ -	\$ -	\$ -	\$ -	750
52060	Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	900
52070	Chemical Supplies	\$ -	\$ -	\$ -	\$ -	40,000
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	3,300
53010	Building Maintenance	\$ -	\$ -	\$ -	\$ -	100
53070	Maint-Sewer Plant/Lift Station	\$ -	\$ -	\$ -	\$ -	140,000
53999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	7,200
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ -	\$ -	1,000
54040	Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	8,500
54130	SCADA Maintenance	\$ -	\$ -	\$ -	\$ -	2,000
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ -	\$ -	40
55040	Electric	\$ -	\$ -	\$ -	\$ -	186,000
55080	Travel & Training	\$ -	\$ -	\$ -	\$ -	1,500
55090	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ -	300
55195	Cellular Phone Charges	\$ -	\$ -	\$ -	\$ -	440

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55580	Sludge Removal	\$ -	\$ -	\$ -	\$ -	\$ 50,000
55700	Testing - TCEQ Fees	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 792,189</b>
<b>365 N B Davidson WW Treatment Plant</b>						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ 137,157
51121	Longevity	\$ -	\$ -	\$ -	\$ -	\$ 1,000
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ -	\$ 600
51130	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 16,680
51201	TMRS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 29,303
51202	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 40,558
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 1,682
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 2,257
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 46
52010	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ 200
52030	Clothing	\$ -	\$ -	\$ -	\$ -	\$ 2,122
52031	Clothing - Safety Gear	\$ -	\$ -	\$ -	\$ -	\$ 450
52040	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 3,800
52050	Minor Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 300
52060	Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	\$ 750
52070	Chemical Supplies	\$ -	\$ -	\$ -	\$ -	\$ 12,000
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 2,000
53010	Building Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 400
53070	Maint-Sewer Plant/Lift Station	\$ -	\$ -	\$ -	\$ -	\$ 75,000
53999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 276,000
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 400
54040	Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 4,500
54130	SCADA Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 2,000
55020	Lease of Land	\$ -	\$ -	\$ -	\$ -	\$ 1,800
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ -	\$ -	\$ 20
55040	Electric	\$ -	\$ -	\$ -	\$ -	\$ 96,000
55050	Gas Heating	\$ -	\$ -	\$ -	\$ -	\$ 800
55080	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 1,200
55090	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ 240
55195	Cellular Phone Charges	\$ -	\$ -	\$ -	\$ -	\$ 1,800
55580	Sludge Removal	\$ -	\$ -	\$ -	\$ -	\$ 15,000
55700	Testing - TCEQ Fees	\$ -	\$ -	\$ -	\$ -	\$ 18,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 744,065</b>
<b>366 Robinson Creek WW Treatment Plant</b>						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ 140,297
51121	Longevity	\$ -	\$ -	\$ -	\$ -	\$ 1,450
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ -	\$ 300
51130	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 9,133
51201	TMRS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 28,500
51202	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 40,804
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 1,635
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 2,195
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 47
52010	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ 250
52030	Clothing	\$ -	\$ -	\$ -	\$ -	\$ 2,122
52031	Clothing - Safety Gear	\$ -	\$ -	\$ -	\$ -	\$ 300
52040	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 3,000
52050	Minor Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 500

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52060	Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	\$ 600
52070	Chemical Supplies	\$ -	\$ -	\$ -	\$ -	\$ 16,000
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 1,000
53070	Maint-Sewer Plant/Lift Station	\$ -	\$ -	\$ -	\$ -	\$ 75,000
53999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 36,000
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 300
54040	Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 3,000
54130	SCADA Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 2,000
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ -	\$ -	\$ 50
55040	Electric	\$ -	\$ -	\$ -	\$ -	\$ 188,000
55080	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 1,200
55090	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ 240
55195	Cellular Phone Charges	\$ -	\$ -	\$ -	\$ -	\$ 1,500
55580	Sludge Removal	\$ -	\$ -	\$ -	\$ -	\$ 55,000
55700	Testing - TCEQ Fees	\$ -	\$ -	\$ -	\$ -	\$ 35,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 645,423</b>
<b>367 Environmental Services</b>						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ 144,256
51121	Longevity	\$ -	\$ -	\$ -	\$ -	\$ 1,050
51124	Allowances-Clothing/Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ 720
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ -	\$ 600
51130	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 800
51201	TMRS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 27,791
51202	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 30,603
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 990
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 2,141
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 30
52010	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ 600
52020	Postage	\$ -	\$ -	\$ -	\$ -	\$ 300
52030	Clothing	\$ -	\$ -	\$ -	\$ -	\$ 500
52031	Clothing - Safety Gear	\$ -	\$ -	\$ -	\$ -	\$ 100
52040	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 3,000
52050	Minor Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 10,000
52060	Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	\$ 600
52070	Chemical Supplies	\$ -	\$ -	\$ -	\$ -	\$ 25,000
52080	Educational	\$ -	\$ -	\$ -	\$ -	\$ 500
52130	Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ 200
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 3,500
53010	Building Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 300
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 1,000
54040	Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 600
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ -	\$ -	\$ 100
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ 56,300
55080	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 4,250
55090	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ 1,068
55120	Mileage & Miscellaneous Meals	\$ -	\$ -	\$ -	\$ -	\$ 1,250
55700	Testing - TCEQ Fees	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 368,149</b>
<b>368 Meter Reading</b>						
51111	Salaries - Full Time	\$ 118,378	\$ 133,372	\$ 133,328	\$ 119,917	\$ 108,411
51121	Longevity	\$ 888	\$ 1,064	\$ 1,050	\$ 1,091	\$ 1,150
51126	License Pay (Certification/Bilingual)	\$ 301	\$ 290	\$ 300	\$ 294	\$ 300

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51130	Overtime	\$ 2,488	\$ 2,789	\$ 5,000	\$ 2,480	\$ 8,000
51201	TMRS Retirement	\$ 18,353	\$ 23,774	\$ 25,647	\$ 22,789	\$ 22,218
51202	Health Insurance	\$ 35,065	\$ 35,621	\$ 35,621	\$ 35,408	\$ 30,357
51204	Workers Comp Insur	\$ 1,046	\$ 1,496	\$ 1,508	\$ 1,858	\$ 2,041
51205	Medicare Tax	\$ 1,726	\$ 1,950	\$ 2,025	\$ 1,750	\$ 1,711
51206	Unemployment Comp Insur	\$ 110	\$ 684	\$ 799	\$ 196	\$ 37
52030	Clothing	\$ 1,065	\$ 1,521	\$ 2,358	\$ 1,148	\$ 1,768
52031	Clothing - Safety Gear	\$ 136	\$ 36	\$ 200	\$ 146	\$ 200
52040	Fuel	\$ 5,294	\$ 3,681	\$ 7,000	\$ 3,965	\$ 6,000
52050	Minor Tools/Instruments	\$ 849	\$ 701	\$ 500	\$ 243	\$ 500
52200	Non Capital Equipment Purchases	\$ -	\$ 6	\$ -	\$ -	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 3,826	\$ 2,813	\$ 3,500	\$ 2,616	\$ 3,500
55080	Travel & Training	\$ -	\$ 140	\$ 500	\$ -	\$ 500
55090	Memberships/Subscriptions	\$ -	\$ -	\$ 240	\$ -	\$ -
55195	Cellular Phone Charges	\$ 375	\$ 375	\$ 500	\$ 458	\$ 624
<b>Total</b>		<b>\$ 189,902</b>	<b>\$ 210,312</b>	<b>\$ 220,077</b>	<b>\$ 194,359</b>	<b>\$ 187,317</b>

382 Street Sweeping						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ 35,672
51121	Longevity	\$ -	\$ -	\$ -	\$ -	\$ 550
51130	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 1,015
51201	TMRS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 7,021
51202	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 10,201
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 1,193
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 541
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 12
52030	Clothing	\$ -	\$ -	\$ -	\$ -	\$ 773
52031	Clothing - Safety Gear	\$ -	\$ -	\$ -	\$ -	\$ 125
52040	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 7,500
52060	Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	\$ 25
54040	Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 15,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 79,628</b>

384 Drainage Maintenance						
51111	Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ 87,986
51121	Longevity	\$ -	\$ -	\$ -	\$ -	\$ 300
51130	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 3,045
51201	TMRS Retirement	\$ -	\$ -	\$ -	\$ -	\$ 17,218
51202	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 30,320
51204	Workers Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 2,919
51205	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 1,328
51206	Unemployment Comp Insur	\$ -	\$ -	\$ -	\$ -	\$ 32
52030	Clothing	\$ -	\$ -	\$ -	\$ -	\$ 2,574
52031	Clothing - Safety Gear	\$ -	\$ -	\$ -	\$ -	\$ 1,335
52040	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 1,750
52050	Minor Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 200
52060	Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	\$ 100
52130	Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ 100
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 800
53110	Drainage Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 15,000
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ 200
54040	Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 3,300
55080	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 500

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 169,007
<b>Total Expenses Utility Fund</b>	\$ 17,038,527	\$ 17,775,707	\$ 17,704,811	\$ 19,645,494	\$ 30,744,261

## 221 Wastewater Fund

40201	Wastewater Revenue	\$ 8,493,976	\$ 8,717,848	\$ 8,600,000	\$ 8,567,899	\$ -
40302	Wastewater Taps	\$ 87,199	\$ 75,282	\$ 66,112	\$ 81,320	\$ -
40802	Penalties - Wastewater	\$ 50,405	\$ 53,713	\$ 50,000	\$ 48,989	\$ -
41930	Fines - WW Customers - PreTreatment Violations	\$ 200	\$ 900	\$ -	\$ 2,000	\$ -
42602	Interest Income	\$ 46,013	\$ 47,327	\$ 60,000	\$ 30,576	\$ -
42642	1997 TWDB RSV Interest	\$ 491	\$ 2,315	\$ 1,059	\$ 618	\$ -
42643	1997 I&S Interest	\$ 990	\$ 1,643	\$ 588	\$ 649	\$ -
42645	Interest - Nov '02 I&S	\$ 499	\$ 799	\$ 500	\$ 3,172	\$ -
43201	Miscellaneous Revenues	\$ 51,782	\$ 96,078	\$ 30,000	\$ 96,852	\$ -
43403	Charge to Water Fund	\$ 66,781	\$ 69,911	\$ 82,126	\$ 82,126	\$ -
<b>Total</b>		\$ 8,798,335	\$ 9,065,815	\$ 8,890,385	\$ 8,914,201	\$ 0

### 1221 Nondepartmental Wastewater Fund

51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 56,309	\$ -	\$ -
51299	Annual OPEB Allocation Adjustment	\$ 83,458	\$ 108,031	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ -	\$ -	\$ 50,000	\$ 34,447	\$ -
56010	Insurance Policies - other than Auto	\$ 55,208	\$ 62,796	\$ 55,704	\$ 55,704	\$ -
56012	Insurance Policies - Auto	\$ 8,845	\$ 8,292	\$ 7,126	\$ 7,126	\$ -
56060	Retiree Health Insur Premiums	\$ 22,500	\$ 23,040	\$ 45,750	\$ 45,750	\$ -
88190	Legal/Fiscal	\$ 12,141	\$ 6,383	\$ -	\$ 37,250	\$ -
89603	Franchise Fee for use of Streets	\$ 299,307	\$ 300,326	\$ 317,969	\$ 317,969	\$ -
91230	Transfer to CIP Program	\$ 3,131,723	\$ 1,374,500	\$ 2,060,000	\$ 3,954,794	\$ -
91240	Transfer to General Fund	\$ 10,125	\$ 10,125	\$ 5,825	\$ 33,334	\$ -
91400	Depreciation Expense	\$ 1,385,541	\$ 1,358,060	\$ -	\$ -	\$ -
93170	Admin Cost Reimburse - General	\$ 594,480	\$ 658,000	\$ 791,646	\$ 791,646	\$ -
93230	Admin Costs Wtr Fd(Util Bill)	\$ 185,366	\$ 207,929	\$ 237,518	\$ 237,518	\$ -
93240	Admin Costs Wtr Fd(Meter Read)	\$ 105,747	\$ 103,418	\$ 109,638	\$ 109,638	\$ -
93388	Admin Costs Fleet	\$ 34,561	\$ 32,988	\$ 29,871	\$ 29,871	\$ -
93640	Admin Costs IT Operations	\$ 167,466	\$ 188,228	\$ 196,389	\$ 196,389	\$ -
93720	Admin Costs Plan/Develop	\$ 513,588	\$ 570,092	\$ 652,245	\$ 652,245	\$ -
94306	Transfer - Equip Replace Fund	\$ 88,705	\$ 148,273	\$ 135,100	\$ 135,100	\$ -
94309	Transfer - Computer Replace Fd	\$ 19,650	\$ 8,300	\$ 9,032	\$ 9,032	\$ -
95603	Transfer to Street SRF	\$ 250,160	\$ -	\$ -	\$ -	\$ -
99100	Future Appropriations	\$ -	\$ -	\$ 172,627	\$ -	\$ -
<b>Total</b>		\$ 6,968,572	\$ 5,168,781	\$ 4,932,749	\$ 6,647,813	\$ 0

### 2211 Debt Payments-Wastewater Fund

81014	Share of '12 GO Ref (ref '02) - Principal	\$ 408,554	\$ 420,957	\$ 427,962	\$ 427,962	\$ -
81016	2011 Ref (ref '97) - Principal	\$ 1,010,000	\$ 1,045,000	\$ -	\$ -	\$ -
81024	Share of '12 GO Ref (ref 02) - Interest	\$ 65,447	\$ 53,342	\$ 71,339	\$ 71,338	\$ -
81026	2011 Ref (ref '97) - Interest	\$ 63,390	\$ 40,399	\$ -	\$ -	\$ -
<b>Total</b>		\$ 1,547,391	\$ 1,559,698	\$ 499,301	\$ 499,300	\$ 0

### 363 Wastewater Collection

51111	Salaries - Full Time	\$ 351,050	\$ 345,931	\$ 393,066	\$ 357,382	\$ -
51121	Longevity	\$ 2,708	\$ 2,447	\$ 3,050	\$ 2,661	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51124	Allowances-Clothing/Cell Phone	\$ 375	\$ 1,118	\$ 1,080	\$ 2,468	\$ -
51126	License Pay (Certification/Bilingual)	\$ 1,833	\$ 843	\$ 900	\$ 1,256	\$ -
51130	Overtime	\$ 25,228	\$ 19,339	\$ 29,202	\$ 27,310	\$ -
51201	TMRS Retirement	\$ 64,100	\$ 186,425	\$ 78,315	\$ 72,719	\$ -
51202	Health Insurance	\$ 56,134	\$ 53,852	\$ 62,102	\$ 70,547	\$ -
51204	Workers Comp Insur	\$ 2,524	\$ 2,976	\$ 3,295	\$ 3,668	\$ -
51205	Medicare Tax	\$ 5,338	\$ 5,135	\$ 6,196	\$ 5,368	\$ -
51206	Unemployment Comp Insur	\$ 159	\$ 1,840	\$ 1,768	\$ 805	\$ -
52010	Office Supplies	\$ 245	\$ 2,294	\$ 450	\$ 532	\$ -
52030	Clothing	\$ 1,826	\$ 5,560	\$ 3,500	\$ 4,321	\$ -
52031	Clothing - Safety Gear	\$ 1,159	\$ 2,101	\$ 1,200	\$ 1,629	\$ -
52040	Fuel	\$ 39,746	\$ 23,908	\$ 60,000	\$ 31,052	\$ -
52050	Minor Tools/Instruments	\$ 1,878	\$ 1,458	\$ 2,457	\$ 1,801	\$ -
52060	Cleaning Supplies	\$ 810	\$ 728	\$ 700	\$ 425	\$ -
52070	Chemical Supplies	\$ 171	\$ 74	\$ 1,500	\$ 1,085	\$ -
52100	Traffic Supplies	\$ -	\$ 276	\$ 400	\$ -	\$ -
52170	Sewer Tap Supplies	\$ 10,232	\$ 12,240	\$ 25,000	\$ 11,170	\$ -
52200	Non Capital Equipment Purchases	\$ 696	\$ 4,130	\$ 4,490	\$ 4,113	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53030	Sewer Line Maintenance	\$ 172,478	\$ 97,825	\$ 170,000	\$ 201,591	\$ -
53070	Maint-Sewer Plant/Lift Station	\$ 44,540	\$ 37,428	\$ 50,000	\$ 107,575	\$ -
53999	Decision Packages for Discussion	\$ -	\$ -	\$ 17,504	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ -	\$ 137	\$ 600	\$ 123	\$ -
54040	Vehicle and Equipment Maintenance	\$ 44,604	\$ 49,100	\$ 35,000	\$ 38,808	\$ -
54130	SCADA Maintenance	\$ 6,011	\$ 970	\$ 12,000	\$ 7,600	\$ -
55010	Rental of Equipment	\$ -	\$ -	\$ 500	\$ -	\$ -
55020	Lease of Land	\$ 1,987	\$ -	\$ 2,000	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 6	\$ 3	\$ 30	\$ -	\$ -
55034	Communication & Data Services	\$ -	\$ 532	\$ 500	\$ 456	\$ -
55040	Electric	\$ 71,880	\$ 86,616	\$ 68,000	\$ 90,370	\$ -
55080	Travel & Training	\$ 1,962	\$ 2,590	\$ 1,900	\$ 5,622	\$ -
55090	Memberships/Subscriptions	\$ 552	\$ 930	\$ 750	\$ 937	\$ -
55195	Cellular Phone Charges	\$ 2,748	\$ 1,778	\$ 3,000	\$ 2,711	\$ -
69020	Cap. Mach/Tools/Equip	\$ -	\$ 12,400	\$ -	\$ 14,349	\$ -
90300	New Vehicle & Equipment Purchases	\$ 29,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 941,980</b>	<b>\$ 961,045</b>	<b>\$ 1,040,454</b>	<b>\$ 1,070,453</b>	<b>\$ 0</b>
<b>364 A J Brown WW Treatment Plant</b>						
51111	Salaries - Full Time	\$ 173,015	\$ 173,051	\$ 185,141	\$ 176,531	\$ -
51121	Longevity	\$ 1,798	\$ 1,777	\$ 1,700	\$ 1,620	\$ -
51124	Allowances-Clothing/Cell Phone	\$ 350	\$ 93	\$ -	\$ -	\$ -
51126	License Pay (Certification/Bilingual)	\$ 1,174	\$ 551	\$ 600	\$ 350	\$ -
51130	Overtime	\$ 15,913	\$ 14,526	\$ 15,087	\$ 11,029	\$ -
51201	TMRS Retirement	\$ 30,306	\$ 32,855	\$ 37,110	\$ 34,926	\$ -
51202	Health Insurance	\$ 44,894	\$ 41,735	\$ 43,774	\$ 47,778	\$ -
51204	Workers Comp Insur	\$ 1,167	\$ 1,357	\$ 1,438	\$ 1,786	\$ -
51205	Medicare Tax	\$ 2,561	\$ 2,527	\$ 2,937	\$ 2,481	\$ -
51206	Unemployment Comp Insur	\$ 17	\$ 684	\$ 1,058	\$ 265	\$ -
52010	Office Supplies	\$ 115	\$ 234	\$ 250	\$ 288	\$ -
52030	Clothing	\$ 973	\$ 2,811	\$ 2,700	\$ 2,664	\$ -
52031	Clothing - Safety Gear	\$ 675	\$ 1,045	\$ 700	\$ 1,664	\$ -
52040	Fuel	\$ 3,195	\$ 3,210	\$ 10,500	\$ 6,408	\$ -
52050	Minor Tools/Instruments	\$ 346	\$ 695	\$ 2,197	\$ 2,092	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52060	Cleaning Supplies	\$ 600	\$ 683	\$ 900	\$ 716	\$ -
52070	Chemical Supplies	\$ 39,199	\$ 31,331	\$ 40,000	\$ 27,808	\$ -
52200	Non Capital Equipment Purchases	\$ 285	\$ 1,569	\$ 3,378	\$ 1,472	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ -	\$ -	\$ 100	\$ -	\$ -
53070	Maint-Sewer Plant/Lift Station	\$ 150,754	\$ 109,113	\$ 130,000	\$ 115,958	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 993	\$ 313	\$ 1,000	\$ 121	\$ -
54040	Vehicle and Equipment Maintenance	\$ 9,953	\$ 8,379	\$ 8,500	\$ 4,241	\$ -
54130	SCADA Maintenance	\$ 1,860	\$ 938	\$ 2,000	\$ 55	\$ -
55030	Long Distance/Circuit Ch	\$ 6	\$ 25	\$ 20	\$ 45	\$ -
55040	Electric	\$ 207,973	\$ 189,152	\$ 201,000	\$ 167,691	\$ -
55070	Purchased Services/Contracts	\$ 59,955	\$ -	\$ -	\$ -	\$ -
55080	Travel & Training	\$ -	\$ 1,060	\$ 900	\$ 1,095	\$ -
55090	Memberships/Subscriptions	\$ 120	\$ 120	\$ 300	\$ 280	\$ -
55195	Cellular Phone Charges	\$ 353	\$ 473	\$ 440	\$ 558	\$ -
55580	Sludge Removal	\$ 86,477	\$ 28,648	\$ 50,000	\$ 21,761	\$ -
55700	Testing - TCEQ Fees	\$ 22,183	\$ 52,660	\$ 40,000	\$ 25,688	\$ -
<b>Total</b>		<b>\$ 857,174</b>	<b>\$ 701,614</b>	<b>\$ 783,730</b>	<b>\$ 657,371</b>	<b>\$ 0</b>

365 N B Davidson WW Treatment Plant		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 142,572	\$ 128,515	\$ 135,470	\$ 134,920	\$ -
51121	Longevity	\$ 1,916	\$ 1,289	\$ 1,600	\$ 730	\$ -
51126	License Pay (Certification/Bilingual)	\$ 904	\$ 639	\$ -	\$ 544	\$ -
51130	Overtime	\$ 15,672	\$ 10,942	\$ 16,680	\$ 13,406	\$ -
51201	TMRS Retirement	\$ 24,920	\$ 24,455	\$ 28,095	\$ 27,645	\$ -
51202	Health Insurance	\$ 35,359	\$ 27,153	\$ 35,684	\$ 40,519	\$ -
51204	Workers Comp Insur	\$ 977	\$ 1,009	\$ 1,092	\$ 1,411	\$ -
51205	Medicare Tax	\$ 2,312	\$ 2,011	\$ 2,229	\$ 2,044	\$ -
51206	Unemployment Comp Insur	\$ 75	\$ 796	\$ 885	\$ 321	\$ -
52010	Office Supplies	\$ -	\$ 355	\$ 100	\$ 26	\$ -
52030	Clothing	\$ 1,266	\$ 1,688	\$ 2,200	\$ 1,956	\$ -
52031	Clothing - Safety Gear	\$ 72	\$ 287	\$ 200	\$ 513	\$ -
52040	Fuel	\$ 4,936	\$ 1,929	\$ 5,000	\$ 2,971	\$ -
52050	Minor Tools/Instruments	\$ 94	\$ 22	\$ 1,713	\$ 1,549	\$ -
52060	Cleaning Supplies	\$ 82	\$ 324	\$ 500	\$ 598	\$ -
52070	Chemical Supplies	\$ 10,113	\$ 13,518	\$ 11,000	\$ 16,004	\$ -
52200	Non Capital Equipment Purchases	\$ 1,725	\$ 1,733	\$ 4,300	\$ 2,038	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ -	\$ -	\$ 400	\$ -	\$ -
53070	Maint-Sewer Plant/Lift Station	\$ 44,662	\$ 55,262	\$ 65,000	\$ 87,309	\$ -
54020	Maint - Mach/Tools/Instruments	\$ -	\$ 133	\$ 400	\$ 57	\$ -
54040	Vehicle and Equipment Maintenance	\$ 2,970	\$ 4,068	\$ 4,500	\$ 1,836	\$ -
54130	SCADA Maintenance	\$ -	\$ 129	\$ 2,000	\$ 124	\$ -
55020	Lease of Land	\$ -	\$ 1,682	\$ 1,700	\$ 1,709	\$ -
55030	Long Distance/Circuit Ch	\$ 5	\$ 1	\$ 20	\$ -	\$ -
55040	Electric	\$ 104,129	\$ 80,185	\$ 104,000	\$ 106,215	\$ -
55050	Gas Heating	\$ 729	\$ -	\$ 800	\$ 585	\$ -
55080	Travel & Training	\$ 375	\$ 297	\$ 600	\$ 760	\$ -
55090	Memberships/Subscriptions	\$ 120	\$ 180	\$ 240	\$ 140	\$ -
55195	Cellular Phone Charges	\$ 749	\$ 813	\$ 1,700	\$ 629	\$ -
55580	Sludge Removal	\$ 1,498	\$ 3,978	\$ 6,000	\$ 11,863	\$ -
55700	Testing - TCEQ Fees	\$ 10,512	\$ 17,711	\$ 18,000	\$ 12,246	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total</b>		<b>\$ 408,742</b>	<b>\$ 381,104</b>	<b>\$ 452,110</b>	<b>\$ 470,667</b>	<b>\$ 0</b>
<b>366 Robinson Creek WW Treatment Plant</b>						
51111	Salaries - Full Time	\$ 130,981	\$ 154,108	\$ 158,538	\$ 131,108	\$ -
51121	Longevity	\$ 1,243	\$ 1,554	\$ 1,800	\$ 1,126	\$ -
51124	Allowances-Clothing/Cell Phone	\$ 342	\$ 341	\$ 360	\$ -	\$ -
51126	License Pay (Certification/Bilingual)	\$ 603	\$ 811	\$ 900	\$ 300	\$ -
51130	Overtime	\$ 9,622	\$ 8,740	\$ 9,133	\$ 8,049	\$ -
51201	TMRS Retirement	\$ 21,737	\$ 28,621	\$ 31,307	\$ 26,027	\$ -
51202	Health Insurance	\$ 31,915	\$ 35,898	\$ 35,898	\$ 39,968	\$ -
51204	Workers Comp Insur	\$ 866	\$ 1,180	\$ 1,212	\$ 1,326	\$ -
51205	Medicare Tax	\$ 1,897	\$ 2,318	\$ 2,476	\$ 1,958	\$ -
51206	Unemployment Comp Insur	\$ 27	\$ 684	\$ 889	\$ 11	\$ -
52010	Office Supplies	\$ 277	\$ 186	\$ 200	\$ 182	\$ -
52030	Clothing	\$ 1,054	\$ 1,659	\$ 2,200	\$ 1,329	\$ -
52031	Clothing - Safety Gear	\$ 164	\$ 449	\$ 200	\$ 317	\$ -
52040	Fuel	\$ 4,406	\$ 1,725	\$ 5,000	\$ 1,843	\$ -
52050	Minor Tools/Instruments	\$ 593	\$ 369	\$ 1,653	\$ 1,464	\$ -
52060	Cleaning Supplies	\$ 238	\$ 311	\$ 600	\$ 678	\$ -
52070	Chemical Supplies	\$ 14,873	\$ 14,223	\$ 16,000	\$ 13,333	\$ -
52200	Non Capital Equipment Purchases	\$ 829	\$ 971	\$ 4,236	\$ 2,487	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53070	Maint-Sewer Plant/Lift Station	\$ 89,295	\$ 69,571	\$ 75,000	\$ 79,967	\$ -
53999	Decision Packages for Discussion	\$ -	\$ -	\$ 23,820	\$ 14,513	\$ -
54020	Maint - Mach/Tools/Instruments	\$ -	\$ 144	\$ 300	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 922	\$ 3,019	\$ 3,000	\$ 2,647	\$ -
54130	SCADA Maintenance	\$ 1,875	\$ 254	\$ 2,000	\$ 329	\$ -
55030	Long Distance/Circuit Ch	\$ 12	\$ 3	\$ 50	\$ 16	\$ -
55040	Electric	\$ 180,355	\$ 155,076	\$ 193,000	\$ 161,481	\$ -
55080	Travel & Training	\$ 125	\$ 425	\$ 600	\$ 880	\$ -
55090	Memberships/Subscriptions	\$ 120	\$ 455	\$ 240	\$ 140	\$ -
55195	Cellular Phone Charges	\$ 680	\$ 375	\$ 1,500	\$ 347	\$ -
55580	Sludge Removal	\$ 31,302	\$ 30,061	\$ 32,000	\$ 35,097	\$ -
55700	Testing - TCEQ Fees	\$ 15,562	\$ 19,940	\$ 30,000	\$ 26,907	\$ -
<b>Total</b>		<b>\$ 541,860</b>	<b>\$ 533,471</b>	<b>\$ 634,111</b>	<b>\$ 553,809</b>	<b>\$ 0</b>
<b>367 Environmental Services</b>						
51111	Salaries - Full Time	\$ 133,876	\$ 141,723	\$ 151,060	\$ 141,943	\$ -
51121	Longevity	\$ 1,160	\$ 1,198	\$ 1,450	\$ 875	\$ -
51124	Allowances-Clothing/Cell Phone	\$ 684	\$ 696	\$ 720	\$ 735	\$ -
51126	License Pay (Certification/Bilingual)	\$ 603	\$ 580	\$ 600	\$ 606	\$ -
51130	Overtime	\$ 733	\$ 667	\$ 1,000	\$ 1,085	\$ -
51201	TMRS Retirement	\$ 20,715	\$ 25,053	\$ 28,478	\$ 26,825	\$ -
51202	Health Insurance	\$ 27,045	\$ 25,493	\$ 26,927	\$ 30,664	\$ -
51204	Workers Comp Insur	\$ 274	\$ 640	\$ 711	\$ 843	\$ -
51205	Medicare Tax	\$ 1,853	\$ 1,974	\$ 2,245	\$ 1,962	\$ -
51206	Unemployment Comp Insur	\$ 9	\$ 513	\$ 560	\$ 462	\$ -
52010	Office Supplies	\$ 528	\$ 774	\$ 700	\$ 447	\$ -
52020	Postage	\$ 208	\$ 203	\$ 300	\$ 267	\$ -
52030	Clothing	\$ -	\$ 249	\$ 500	\$ 223	\$ -
52031	Clothing - Safety Gear	\$ 95	\$ 84	\$ 100	\$ 135	\$ -
52040	Fuel	\$ 1,888	\$ 1,324	\$ 4,000	\$ 1,554	\$ -
52050	Minor Tools/Instruments	\$ 1,959	\$ 1,619	\$ 2,000	\$ 25,709	\$ -
52060	Cleaning Supplies	\$ 153	\$ 578	\$ 600	\$ 294	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52070	Chemical Supplies	\$ 14,852	\$ 18,237	\$ 20,000	\$ 20,538	\$ -
52080	Educational	\$ 432	\$ 368	\$ 500	\$ 340	\$ -
52130	Other Supplies	\$ -	\$ 169	\$ 200	\$ 201	\$ -
52200	Non Capital Equipment Purchases	\$ 2,935	\$ -	\$ 3,000	\$ 2,184	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ 25,000	\$ -	\$ -
53010	Building Maintenance	\$ 202	\$ 196	\$ 300	\$ 183	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 574	\$ 999	\$ 1,000	\$ 954	\$ -
54040	Vehicle and Equipment Maintenance	\$ 389	\$ 418	\$ 600	\$ 334	\$ -
55030	Long Distance/Circuit Ch	\$ 27	\$ 29	\$ 200	\$ 29	\$ -
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ 17,711	\$ -
55080	Travel & Training	\$ 2,711	\$ 2,543	\$ 3,914	\$ 4,098	\$ -
55090	Memberships/Subscriptions	\$ 803	\$ 787	\$ 862	\$ 833	\$ -
55120	Mileage & Miscellaneous Meals	\$ 953	\$ 702	\$ 1,250	\$ 812	\$ -
55195	Cellular Phone Charges	\$ 5	\$ -	\$ -	\$ -	\$ -
55700	Testing - TCEQ Fees	\$ 42,088	\$ 47,059	\$ 50,000	\$ 38,981	\$ -
<b>Total</b>		<b>\$ 257,754</b>	<b>\$ 274,874</b>	<b>\$ 328,776</b>	<b>\$ 321,831</b>	<b>\$ 0</b>
<b>382 Street Sweeping</b>						
51111	Salaries - Full Time	\$ -	\$ 31,801	\$ 34,798	\$ 33,609	\$ -
51121	Longevity	\$ -	\$ 433	\$ 500	\$ 478	\$ -
51130	Overtime	\$ -	\$ 325	\$ 1,015	\$ 1,017	\$ -
51201	TMRS Retirement	\$ -	\$ 5,629	\$ 6,668	\$ 6,477	\$ -
51202	Health Insurance	\$ -	\$ 8,967	\$ 8,967	\$ 10,183	\$ -
51204	Workers Comp Insur	\$ -	\$ 692	\$ 766	\$ 979	\$ -
51205	Medicare Tax	\$ -	\$ 466	\$ 527	\$ 482	\$ -
51206	Unemployment Comp Insur	\$ -	\$ 171	\$ 200	\$ 9	\$ -
52030	Clothing	\$ -	\$ 616	\$ 773	\$ 530	\$ -
52031	Clothing - Safety Gear	\$ -	\$ -	\$ 125	\$ 17	\$ -
52040	Fuel	\$ -	\$ 2,918	\$ 10,000	\$ 5,560	\$ -
52060	Cleaning Supplies	\$ -	\$ -	\$ 25	\$ 7	\$ -
54040	Vehicle and Equipment Maintenance	\$ -	\$ 13,624	\$ 15,000	\$ 9,133	\$ -
<b>Total</b>		<b>\$ 0</b>	<b>\$ 65,643</b>	<b>\$ 79,364</b>	<b>\$ 68,481</b>	<b>\$ 0</b>
<b>384 Drainage Maintenance</b>						
51111	Salaries - Full Time	\$ -	\$ 79,383	\$ 85,862	\$ 80,306	\$ -
51121	Longevity	\$ -	\$ 96	\$ 300	\$ 183	\$ -
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ 244	\$ -
51130	Overtime	\$ -	\$ 787	\$ 3,045	\$ 2,007	\$ -
51201	TMRS Retirement	\$ -	\$ 13,879	\$ 16,385	\$ 15,363	\$ -
51202	Health Insurance	\$ -	\$ 24,677	\$ 26,648	\$ 28,015	\$ -
51204	Workers Comp Insur	\$ -	\$ 1,705	\$ 1,878	\$ 2,318	\$ -
51205	Medicare Tax	\$ -	\$ 1,111	\$ 1,294	\$ 1,129	\$ -
51206	Unemployment Comp Insur	\$ -	\$ 567	\$ 577	\$ 58	\$ -
52030	Clothing	\$ -	\$ 1,529	\$ 2,574	\$ 1,664	\$ -
52031	Clothing - Safety Gear	\$ -	\$ 7	\$ 1,335	\$ 36	\$ -
52040	Fuel	\$ -	\$ 953	\$ 3,500	\$ 826	\$ -
52050	Minor Tools/Instruments	\$ -	\$ 6	\$ 200	\$ 88	\$ -
52060	Cleaning Supplies	\$ -	\$ 10	\$ 100	\$ 124	\$ -
52130	Other Supplies	\$ -	\$ -	\$ 100	\$ 29	\$ -
52200	Non Capital Equipment Purchases	\$ -	\$ 628	\$ 800	\$ -	\$ -
53110	Drainage Maintenance	\$ -	\$ 12,692	\$ 15,000	\$ 6,374	\$ -
54020	Maint - Mach/Tools/Instruments	\$ -	\$ -	\$ 300	\$ 50	\$ -
54040	Vehicle and Equipment Maintenance	\$ -	\$ 1,846	\$ 3,300	\$ 2,393	\$ -

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55080 Travel & Training	\$ -	\$ -	\$ 500	\$ -	\$ -
<b>Total</b>	<b>\$ 0</b>	<b>\$ 139,876</b>	<b>\$ 163,698</b>	<b>\$ 141,208</b>	<b>\$ 0</b>
<b>Total Expenses Wastewater Fund</b>	<b>\$ 11,523,473</b>	<b>\$ 9,786,107</b>	<b>\$ 8,914,293</b>	<b>\$ 10,430,932</b>	<b>\$ -</b>

## 224 Solid Waste Fund

40601 Residential Collection	\$ 1,770,362	\$ 1,818,227	\$ 1,875,129	\$ 1,865,010	\$ 1,935,000
40602 Commercial Collection	\$ 1,620,895	\$ 1,694,756	\$ 1,764,893	\$ 1,803,686	\$ 1,900,000
40701 Solid Waste Disposal	\$ 438,828	\$ 521,727	\$ 482,815	\$ 509,959	\$ 500,000
40702 TDCJ - Waste Disposal	\$ 375,336	\$ 410,214	\$ 409,824	\$ 427,518	\$ 435,000
40703 SHSU - Waste Disposal	\$ 102,327	\$ 118,233	\$ 119,053	\$ 117,262	\$ 130,000
40704 Rolloffs	\$ 587,585	\$ 688,454	\$ 661,203	\$ 827,069	\$ 780,000
40803 Penalties - Solid Waste	\$ 47,260	\$ 51,503	\$ 49,615	\$ 51,033	\$ 58,136
41908 Returned Check Fees	\$ 70	\$ -	\$ -	\$ -	\$ -
41925 Lease of City Property	\$ 1,100	\$ 466	\$ 700	\$ 700	\$ 700
41980 Card Processing Fees	\$ -	\$ 598	\$ 2,000	\$ 2,553	\$ 2,666
42601 Interest - Checking	\$ -	\$ 2	\$ -	\$ 20	\$ -
42602 Interest Income	\$ 19,928	\$ 19,138	\$ 20,002	\$ 24,214	\$ 20,000
42801 Grants	\$ 15,928	\$ -	\$ -	\$ -	\$ -
43201 Miscellaneous Revenues	\$ 14,934	\$ 49,816	\$ 17,765	\$ 24,601	\$ 31,011
43202 Over/Short	\$ 109	\$ 204	\$ 119	\$ 220	\$ 119
<b>Total</b>	<b>\$ 4,994,664</b>	<b>\$ 5,373,338</b>	<b>\$ 5,403,118</b>	<b>\$ 5,653,845</b>	<b>\$ 5,792,632</b>

### 1224 Nondepartmental Solid Waste Fund

51140 Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 48,320	\$ -	\$ 53,067
51299 Annual OPEB Allocation Adjustment	\$ 73,443	\$ 95,067	\$ -	\$ -	\$ -
55510 Bank/Paying Agent Fees	\$ -	\$ -	\$ 250	\$ 250	\$ -
55881 Special Studies	\$ 19,994	\$ -	\$ -	\$ -	\$ -
56010 Insurance Policies - other than Auto	\$ 17,440	\$ 19,241	\$ 20,146	\$ 20,146	\$ 20,330
56012 Insurance Policies - Auto	\$ 44,226	\$ 53,242	\$ 54,919	\$ 54,919	\$ 54,572
56060 Retiree Health Insur Premiums	\$ 58,500	\$ 39,000	\$ 65,250	\$ 65,250	\$ 65,250
56120 Miscellaneous Expense	\$ 1,004	\$ -	\$ -	\$ -	\$ -
88200 Debt Issue Costs	\$ 101,275	\$ -	\$ -	\$ -	\$ -
89603 Franchise Fee for use of Streets	\$ 169,161	\$ 170,853	\$ 184,673	\$ 184,673	\$ 202,743
91230 Transfer to CIP Program	\$ 944,145	\$ 3,095,000	\$ -	\$ -	\$ -
91240 Transfer to General Fund	\$ 2,875	\$ 2,875	\$ 11,685	\$ 33,693	\$ 13,210
91400 Depreciation Expense	\$ 62,468	\$ 36,349	\$ -	\$ -	\$ -
93170 Admin Cost Reimburse - General	\$ 294,253	\$ 368,582	\$ 400,683	\$ 400,683	\$ 434,802
93230 Admin Costs Wtr Fd(Util Bill)	\$ 46,342	\$ 51,982	\$ 59,379	\$ 59,379	\$ 52,821
93388 Admin Costs Fleet	\$ 160,070	\$ 199,996	\$ 209,545	\$ 209,545	\$ 238,463
93640 Admin Costs IT Operations	\$ 86,081	\$ 88,810	\$ 98,251	\$ 98,251	\$ 92,558
93720 Admin Costs Plan/Develop	\$ 197,534	\$ -	\$ 108,707	\$ 108,707	\$ -
94306 Transfer - Equip Replace Fund	\$ 439,653	\$ 582,060	\$ 595,776	\$ 595,776	\$ 709,631
94309 Transfer - Computer Replace Fd	\$ 26,050	\$ 15,500	\$ 6,460	\$ 6,460	\$ 9,434
99100 Future Appropriations	\$ -	\$ -	\$ 90,000	\$ -	\$ 100,000
<b>Total</b>	<b>\$ 2,744,515</b>	<b>\$ 4,818,557</b>	<b>\$ 1,954,044</b>	<b>\$ 1,837,732</b>	<b>\$ 2,046,881</b>

### 2241 Debt Payments-Solid Waste Fund

82111 '15 SW Trnsfr Stn - Principal	\$ -	\$ 120,000	\$ 105,000	\$ 105,000	\$ 110,000
82121 '15 SW Trnsfr Stn - Interest	\$ -	\$ 76,974	\$ 102,950	\$ 102,950	\$ 99,800
<b>Total</b>	<b>\$ 0</b>	<b>\$ 196,974</b>	<b>\$ 207,950</b>	<b>\$ 207,950</b>	<b>\$ 209,800</b>

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>373</b>	<b>Commercial Collection</b>					
51111	Salaries - Full Time	\$ 186,912	\$ 184,516	\$ 239,554	\$ 223,211	\$ 241,968
51121	Longevity	\$ 3,257	\$ 3,146	\$ 3,494	\$ 3,271	\$ 3,495
51126	License Pay (Certification/Bilingual)	\$ 904	\$ 870	\$ 900	\$ 900	\$ 900
51130	Overtime	\$ 24,828	\$ 11,824	\$ 21,769	\$ 15,759	\$ 15,000
51201	TMRS Retirement	\$ 37,860	\$ 36,966	\$ 48,630	\$ 45,958	\$ 49,270
51202	Health Insurance	\$ 44,149	\$ 48,657	\$ 53,856	\$ 57,770	\$ 61,254
51204	Workers Comp Insur	\$ 3,680	\$ 4,422	\$ 4,792	\$ 5,963	\$ 7,177
51205	Medicare Tax	\$ 3,350	\$ 3,353	\$ 3,853	\$ 3,369	\$ 3,795
51206	Unemployment Comp Insur	\$ 51	\$ 1,372	\$ 1,261	\$ 593	\$ 67
52010	Office Supplies	\$ 344	\$ 483	\$ 350	\$ 353	\$ 700
52030	Clothing	\$ 1,544	\$ 3,131	\$ 3,623	\$ 3,282	\$ 3,623
52031	Clothing - Safety Gear	\$ 535	\$ 1,196	\$ 2,866	\$ 2,744	\$ 2,866
52040	Fuel	\$ 59,464	\$ 46,756	\$ 70,000	\$ 58,869	\$ 70,000
52050	Minor Tools/Instruments	\$ 478	\$ 384	\$ 700	\$ 306	\$ 1,000
52060	Cleaning Supplies	\$ 1,287	\$ 1,030	\$ 1,200	\$ 1,195	\$ 2,000
52070	Chemical Supplies	\$ 510	\$ 331	\$ 500	\$ 413	\$ 500
52130	Other Supplies	\$ 241	\$ 397	\$ 700	\$ 635	\$ 1,000
52200	Non Capital Equipment Purchases	\$ -	\$ 18,449	\$ 4,500	\$ 3,839	\$ 4,500
52220	Commercial Containers	\$ 63,215	\$ 40,660	\$ 65,000	\$ 67,000	\$ 65,000
54020	Maint - Mach/Tools/Instruments	\$ 169	\$ 319	\$ 500	\$ 602	\$ 500
54040	Vehicle and Equipment Maintenance	\$ 86,990	\$ 85,871	\$ 87,381	\$ 83,319	\$ 88,255
54120	Container Maintenance	\$ 3,971	\$ 10,156	\$ 10,000	\$ 6,005	\$ 10,000
55080	Travel & Training	\$ 88	\$ 585	\$ 585	\$ 421	\$ 1,000
90300	New Vehicle & Equipment Purchases	\$ 277,000	\$ 155,000	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 800,830</b>	<b>\$ 659,876</b>	<b>\$ 626,013</b>	<b>\$ 585,779</b>	<b>\$ 633,870</b>

<b>374</b>	<b>Solid Waste Disposal</b>					
51111	Salaries - Full Time	\$ 344,551	\$ 332,602	\$ 337,874	\$ 303,372	\$ 322,544
51118	Salaries - Part Time	\$ 28,745	\$ 33,365	\$ 30,878	\$ 40,508	\$ 31,659
51121	Longevity	\$ 3,370	\$ 2,520	\$ 3,000	\$ 2,470	\$ 2,850
51124	Allowances-Clothing/Cell Phone	\$ 684	\$ 561	\$ 720	\$ -	\$ -
51126	License Pay (Certification/Bilingual)	\$ 1,506	\$ 1,413	\$ 1,500	\$ 1,200	\$ 1,500
51130	Overtime	\$ 36,916	\$ 29,627	\$ 40,143	\$ 25,860	\$ 22,000
51201	TMRS Retirement	\$ 63,515	\$ 63,147	\$ 70,060	\$ 61,190	\$ 65,770
51202	Health Insurance	\$ 62,857	\$ 52,462	\$ 53,978	\$ 56,992	\$ 61,313
51204	Workers Comp Insur	\$ 4,319	\$ 4,535	\$ 4,754	\$ 5,632	\$ 5,643
51205	Medicare Tax	\$ 5,710	\$ 5,607	\$ 6,005	\$ 5,198	\$ 5,523
51206	Unemployment Comp Insur	\$ 92	\$ 1,710	\$ 1,938	\$ 407	\$ 102
52010	Office Supplies	\$ 1,979	\$ 2,111	\$ 2,000	\$ 2,399	\$ 3,000
52030	Clothing	\$ 1,416	\$ 2,812	\$ 3,623	\$ 3,207	\$ 3,623
52031	Clothing - Safety Gear	\$ 855	\$ 1,923	\$ 2,866	\$ 2,670	\$ 2,866
52040	Fuel	\$ 114,084	\$ 81,064	\$ 120,000	\$ 97,688	\$ 120,000
52050	Minor Tools/Instruments	\$ 500	\$ 639	\$ 700	\$ 227	\$ 1,000
52060	Cleaning Supplies	\$ 2,601	\$ 2,406	\$ 2,500	\$ 2,319	\$ 3,000
52070	Chemical Supplies	\$ 245	\$ 1,220	\$ 1,000	\$ 1,307	\$ 1,500
52090	Botanical/Agricultural	\$ -	\$ -	\$ 2,000	\$ 882	\$ 2,000
52130	Other Supplies	\$ 678	\$ 571	\$ 750	\$ 62,224	\$ 750
52200	Non Capital Equipment Purchases	\$ 300	\$ 9,618	\$ 4,000	\$ 3,927	\$ 4,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 7,500
53010	Building Maintenance	\$ -	\$ 969	\$ 1,000	\$ 13,772	\$ 10,000
53050	Maint-Street/Curbs/Gutters	\$ 1,198	\$ 3,200	\$ 2,000	\$ 387	\$ 2,000

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
53100	Landfill Maintenance Costs	\$ 13,231	\$ 8,640	\$ 11,500	\$ 11,503	\$ 11,500
53999	Decision Packages for Discussion	\$ -	\$ -	\$ 10,495	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 1,943	\$ 536	\$ 2,000	\$ 882	\$ 2,000
54040	Vehicle and Equipment Maintenance	\$ 126,826	\$ 102,874	\$ 130,000	\$ 116,737	\$ 110,000
54999	Decision Packages for Discussion	\$ -	\$ -	\$ 30,000	\$ -	\$ -
55010	Rental of Equipment	\$ -	\$ -	\$ -	\$ 446	\$ -
55030	Long Distance/Circuit Ch	\$ 91	\$ 77	\$ 100	\$ 111	\$ 100
55040	Electric	\$ 10,095	\$ 10,076	\$ 10,760	\$ 10,322	\$ 10,000
55070	Purchased Services/Contracts	\$ -	\$ 584	\$ -	\$ 1,473	\$ -
55080	Travel & Training	\$ 659	\$ 2,500	\$ 2,500	\$ 5,419	\$ 3,000
55090	Memberships/Subscriptions	\$ 216	\$ 276	\$ 300	\$ 423	\$ 600
55195	Cellular Phone Charges	\$ 527	\$ 690	\$ 2,304	\$ 1,473	\$ 2,304
55510	Bank/Paying Agent Fees	\$ -	\$ 447	\$ 2,000	\$ 3,087	\$ 2,000
55550	Waste Disposal Contract	\$ 673,354	\$ 732,782	\$ 1,000,000	\$ 909,362	\$ 1,000,000
55570	Software Annual Maint Agreemnts	\$ -	\$ -	\$ -	\$ -	\$ 40,956
55650	Yard Waste Contract	\$ 24,383	\$ 29,892	\$ 30,000	\$ 33,341	\$ 30,000
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 17,000
69020	Cap. Mach/Tools/Equip	\$ -	\$ 9,706	\$ -	\$ 19,999	\$ -

<b>Total</b>		<b>\$ 1,527,444</b>	<b>\$ 1,533,161</b>	<b>\$ 1,925,248</b>	<b>\$ 1,808,415</b>	<b>\$ 1,909,603</b>
--------------	--	---------------------	---------------------	---------------------	---------------------	---------------------

375 Residential Collection						
51111	Salaries - Full Time	\$ 243,396	\$ 262,343	\$ 261,664	\$ 269,820	\$ 266,971
51121	Longevity	\$ 3,637	\$ 3,483	\$ 3,800	\$ 3,789	\$ 4,150
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ 1,006	\$ 1,200
51130	Overtime	\$ 26,507	\$ 18,424	\$ 25,999	\$ 11,688	\$ 12,000
51201	TMRS Retirement	\$ 44,001	\$ 49,233	\$ 53,316	\$ 52,797	\$ 53,597
51202	Health Insurance	\$ 59,597	\$ 60,030	\$ 62,214	\$ 70,748	\$ 70,841
51204	Workers Comp Insur	\$ 4,235	\$ 5,157	\$ 5,246	\$ 6,837	\$ 7,794
51205	Medicare Tax	\$ 3,888	\$ 3,998	\$ 4,226	\$ 3,991	\$ 4,128
51206	Unemployment Comp Insur	\$ 26	\$ 1,214	\$ 1,440	\$ 225	\$ 77
52010	Office Supplies	\$ 152	\$ 62	\$ 150	\$ 151	\$ 600
52030	Clothing	\$ 1,886	\$ 4,045	\$ 4,227	\$ 2,996	\$ 4,227
52031	Clothing - Safety Gear	\$ 822	\$ 1,418	\$ 3,319	\$ 2,265	\$ 3,319
52040	Fuel	\$ 52,652	\$ 37,510	\$ 60,000	\$ 47,116	\$ 50,000
52060	Cleaning Supplies	\$ 1,735	\$ 1,776	\$ 2,000	\$ 1,960	\$ 2,500
52120	Reproduction & Printing	\$ -	\$ -	\$ 2,688	\$ 1,513	\$ 2,688
52130	Other Supplies	\$ 2,080	\$ 1,749	\$ 2,000	\$ 334	\$ 2,000
52200	Non Capital Equipment Purchases	\$ 6,838	\$ 15,054	\$ 7,000	\$ 7,000	\$ 7,000
52220	Commercial Containers	\$ 468	\$ 20,123	\$ 15,000	\$ 14,960	\$ 25,000
53300	Driveway Repairs	\$ -	\$ 288	\$ 1,000	\$ 29	\$ 1,000
54040	Vehicle and Equipment Maintenance	\$ 60,381	\$ 74,773	\$ 75,000	\$ 66,014	\$ 75,000
55080	Travel & Training	\$ 669	\$ 600	\$ 600	\$ 618	\$ 1,200
90300	New Vehicle & Equipment Purchases	\$ 290,000	\$ 330,000	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 802,970</b>	<b>\$ 891,279</b>	<b>\$ 590,890</b>	<b>\$ 565,859</b>	<b>\$ 595,292</b>
--------------	--	-------------------	-------------------	-------------------	-------------------	-------------------

377 Recycling						
51111	Salaries - Full Time	\$ 32,692	\$ 35,120	\$ 35,277	\$ 36,193	\$ 36,151
51121	Longevity	\$ 612	\$ 663	\$ 750	\$ 706	\$ 800
51130	Overtime	\$ 40	\$ 38	\$ -	\$ 39	\$ -
51201	TMRS Retirement	\$ 2,299	\$ 6,193	\$ 6,624	\$ 6,816	\$ 6,966
51202	Health Insurance	\$ 8,950	\$ 8,922	\$ 8,922	\$ 10,143	\$ 10,164
51204	Workers Comp Insur	\$ 521	\$ 660	\$ 659	\$ 897	\$ 1,027
51205	Medicare Tax	\$ 418	\$ 455	\$ 522	\$ 467	\$ 537
51206	Unemployment Comp Insur	\$ 6	\$ 171	\$ 185	\$ 9	\$ 10

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52010	Office Supplies	\$ 39	\$ 165	\$ 200	\$ 221	\$ 600
52030	Clothing	\$ 272	\$ 526	\$ 604	\$ 374	\$ 604
52031	Clothing - Safety Gear	\$ 54	\$ 245	\$ 603	\$ 167	\$ 603
52060	Cleaning Supplies	\$ 179	\$ 106	\$ 150	\$ -	\$ 300
52090	Botanical/Agricultural	\$ -	\$ -	\$ 1,000	\$ -	\$ 2,000
52120	Reproduction & Printing	\$ 2,188	\$ 1,809	\$ 3,000	\$ 1,339	\$ 3,000
52130	Other Supplies	\$ 972	\$ 1,208	\$ 1,200	\$ 1,503	\$ 1,600
52220	Commercial Containers	\$ 7,306	\$ -	\$ 10,000	\$ 1,947	\$ 15,000
55040	Electric	\$ 1,281	\$ 1,268	\$ 1,320	\$ 2,931	\$ 920
55070	Purchased Services/Contracts	\$ 31,601	\$ 37,590	\$ 44,400	\$ 67,522	\$ 68,800
55090	Memberships/Subscriptions	\$ -	\$ 312	\$ 375	\$ 281	\$ 375
56030	Legal Advertising	\$ 2,467	\$ 2,877	\$ 3,000	\$ -	\$ 3,000
57235	Curbside Recycling Pilot	\$ 2,015	\$ 2,127	\$ 2,500	\$ 482	\$ 2,500
57377	Bag Som Litter Project	\$ 440	\$ 802	\$ 1,000	\$ 50	\$ 1,000
68010	Building Improvements	\$ -	\$ 143	\$ 1,000	\$ 400	\$ 2,000
<b>Total</b>		<b>\$ 94,340</b>	<b>\$ 101,397</b>	<b>\$ 123,292</b>	<b>\$ 132,487</b>	<b>\$ 157,957</b>
<b>Total Expenses Solid Waste Fund</b>		<b>\$ 5,970,100</b>	<b>\$ 8,201,244</b>	<b>\$ 5,427,437</b>	<b>\$ 5,138,222</b>	<b>\$ 5,553,403</b>

### 302 Medical Insurance Fund

42602	Interest Income	\$ 26,974	\$ 16,140	\$ 19,000	\$ 12,898	\$ 19,000
43201	Miscellaneous Revenues	\$ 2,658	\$ 491	\$ -	\$ 488	\$ -
43215	Tobacco Use Surcharge	\$ -	\$ 9,250	\$ 12,000	\$ 18,650	\$ 36,000
43401	Charge to General Fund	\$ 1,303,389	\$ 1,428,061	\$ 1,668,688	\$ 1,664,388	\$ 1,623,470
43402	Charge to Street SRF	\$ 167,180	\$ -	\$ -	\$ -	\$ -
43403	Charge to Water Fund	\$ 179,896	\$ 192,214	\$ 223,871	\$ 206,793	\$ 498,626
43404	Charge to Wstwtr Fund	\$ 196,998	\$ 217,774	\$ 272,401	\$ 251,978	\$ -
43405	Charge to Solid Waste	\$ 124,315	\$ 170,071	\$ 202,969	\$ 199,269	\$ 203,572
43415	Charges-Police SRO Fund	\$ 70,218	\$ 53,912	\$ 61,113	\$ 61,081	\$ 61,328
43418	Charge to Arts Center Fund	\$ 13,959	\$ 17,934	\$ 20,334	\$ 20,321	\$ 20,402
43419	Charge to H/M Tax Tourism & Visitors Center	\$ 27,672	\$ 26,947	\$ 30,528	\$ 30,485	\$ 30,651
43632	Retiree - Paid by City	\$ 459,000	\$ 335,000	\$ 525,000	\$ 525,000	\$ 529,950
43633	Employee Health Contribution	\$ 467,840	\$ 494,317	\$ 618,490	\$ 523,767	\$ 547,922
43634	Retiree Health Contribution	\$ 106,010	\$ 112,272	\$ 107,451	\$ 124,427	\$ 150,675
<b>Total</b>		<b>\$ 3,146,108</b>	<b>\$ 3,074,384</b>	<b>\$ 3,761,845</b>	<b>\$ 3,639,544</b>	<b>\$ 3,721,596</b>

### 1302 Nondepartmental Medical Insurance Fund

52602	Wellness Program	\$ 6,743	\$ 5,867	\$ 15,000	\$ 5,908	\$ 15,000
55070	Purchased Services/Contracts	\$ 5,198	\$ 3,124	\$ -	\$ -	\$ -
78980	Dental Claim Disbursements	\$ 146,099	\$ 227,876	\$ 165,000	\$ 189,329	\$ 200,000
78981	Premiums-EAP & Post 65	\$ 170,659	\$ 220,628	\$ 322,296	\$ 243,451	\$ 249,347
78983	Claims Disbursements - Medical	\$ 1,917,639	\$ 2,687,101	\$ 2,702,594	\$ 2,510,762	\$ 2,687,876
78984	Plan Admin Costs Med Stop Loss Rx Admin FSA Admin & Consult Fees	\$ 575,525	\$ 484,105	\$ 541,955	\$ 448,811	\$ 476,500
78985	PEB Trust Admin Costs	\$ 21,404	\$ 19,420	\$ 15,000	\$ 27,323	\$ 18,000
78986	Retirement Health Savings (RHS) Management Fees	\$ -	\$ -	\$ -	\$ 331	\$ 1,000
78987	Health Savings Account	\$ -	\$ -	\$ -	\$ -	\$ 27,600
99100	Future Appropriations	\$ -	\$ -	\$ -	\$ -	\$ 46,273
<b>Total</b>		<b>\$ 2,843,266</b>	<b>\$ 3,648,121</b>	<b>\$ 3,761,845</b>	<b>\$ 3,425,916</b>	<b>\$ 3,721,596</b>

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>Total Expenses Medical Insurance Fund</b>	<b>\$ 2,843,266</b>	<b>\$ 3,648,121</b>	<b>\$ 3,761,845</b>	<b>\$ 3,425,916</b>	<b>\$ 3,721,596</b>

### 306 Capital Equipment Fund

41913	Proceeds from Auction	\$ 32,825	\$ 92,005	\$ -	\$ 28,950	\$ -
42602	Interest Income	\$ 6,106	\$ 14,988	\$ 9,000	\$ 23,160	\$ 9,000
42803	Insurance Refunds/Credits	\$ 21,479	\$ -	\$ -	\$ -	\$ -
43201	Miscellaneous Revenues	\$ 40,411	\$ 22,684	\$ -	\$ -	\$ -
43401	Charge to General Fund	\$ 236,497	\$ 420,557	\$ 457,859	\$ 457,859	\$ 491,910
43402	Charge to Street SRF	\$ 172,393	\$ -	\$ -	\$ -	\$ -
43403	Charge to Water Fund	\$ 62,162	\$ 70,912	\$ 85,456	\$ 85,456	\$ 333,902
43404	Charge to Wstwtr Fund	\$ 88,273	\$ 148,273	\$ 135,100	\$ 135,100	\$ -
43405	Charge to Solid Waste	\$ 407,653	\$ 582,060	\$ 595,776	\$ 595,776	\$ 709,631
43415	Charges-Police SRO Fund	\$ 19,284	\$ 16,564	\$ 16,564	\$ 16,564	\$ 24,424
43419	Charge to H/M Tax Tourism & Visitors Center	\$ 2,000	\$ 2,555	\$ 2,555	\$ 2,555	\$ 2,555
43501	Transfer from General Fund	\$ 184,464	\$ 91,722	\$ 535,514	\$ 535,514	\$ -
43503	Transfer from Water Fund	\$ 29,432	\$ -	\$ 20,000	\$ 20,000	\$ -
43504	Transfer from Wastewater Fund	\$ 29,432	\$ -	\$ -	\$ -	\$ -
43505	Transfer from Solid Waste Fund	\$ 599,000	\$ 485,000	\$ -	\$ -	\$ -
43521	Transfer - Police Forfeiture	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 1,931,412</b>	<b>\$ 1,947,320</b>	<b>\$ 1,857,824</b>	<b>\$ 1,900,934</b>	<b>\$ 1,571,422</b>

### 1306 Nondepartmental Capital Equipment Fund

88500	Gain/Loss on Disposal FixedAsset	\$ 12,650	\$ 1,143	\$ -	\$ -	\$ -
91400	Depreciation Expense	\$ 1,219,657	\$ 1,274,255	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 1,232,307</b>	<b>\$ 1,275,398</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
--------------	--	---------------------	---------------------	-------------	-------------	-------------

### 379 Fleet/Rolling Stock

69020	Cap. Mach/Tools/Equip	\$ 76,015	\$ 76,563	\$ 366,000	\$ 360,033	\$ 127,000
69040	Motor Vehicles	\$ 1,420,044	\$ 612,858	\$ 1,554,014	\$ 1,579,897	\$ 913,250

<b>Total</b>		<b>\$ 1,496,059</b>	<b>\$ 689,421</b>	<b>\$ 1,920,014</b>	<b>\$ 1,939,930</b>	<b>\$ 1,040,250</b>
--------------	--	---------------------	-------------------	---------------------	---------------------	---------------------

<b>Total Expenses Capital Equipment Fund</b>	<b>\$ 2,728,366</b>	<b>\$ 1,964,819</b>	<b>\$ 1,920,014</b>	<b>\$ 1,939,930</b>	<b>\$ 1,040,250</b>
--	---------------------	---------------------	---------------------	---------------------	---------------------

### 309 Computer Equip. Replacement Fund

42602	Interest Income	\$ 6	\$ 111	\$ -	\$ 243	\$ -
43401	Charge to General Fund	\$ 138,750	\$ 57,800	\$ 107,846	\$ 107,846	\$ 126,077
43402	Charge to Street SRF	\$ 21,250	\$ -	\$ -	\$ -	\$ -
43403	Charge to Water Fund	\$ 18,050	\$ 7,500	\$ 10,004	\$ 10,004	\$ 29,081
43404	Charge to Wstwtr Fund	\$ 19,650	\$ 8,300	\$ 9,032	\$ 9,032	\$ -
43405	Charge to Solid Waste	\$ 26,050	\$ 15,500	\$ 6,460	\$ 6,460	\$ 9,434
43418	Charge to Arts Center Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,041
43419	Charge to H/M Tax Tourism & Visitors Center	\$ 17,250	\$ 8,300	\$ 12,258	\$ 12,258	\$ 4,080
43501	Transfer from General Fund	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
43521	Transfer - Police Forfeiture	\$ 24,000	\$ -	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 265,006</b>	<b>\$ 97,511</b>	<b>\$ 195,600</b>	<b>\$ 195,843</b>	<b>\$ 169,713</b>
--------------	--	-------------------	------------------	-------------------	-------------------	-------------------

### 1309 Nondepartmental Computer Equipment Replace

91400	Depreciation Expense	\$ 111,787	\$ 102,310	\$ -	\$ -	\$ -
-------	----------------------	------------	------------	------	------	------

<b>Total</b>		<b>\$ 111,787</b>	<b>\$ 102,310</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
--------------	--	-------------------	-------------------	-------------	-------------	-------------

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>655 IT Computer/Software Equipment</b>					
52200 Non Capital Equipment Purchases	\$ 52,557	\$ 20,308	\$ 72,000	\$ 63,341	\$ 73,400
69020 Cap. Mach/Tools/Equip	\$ 149,359	\$ 107,764	\$ 123,600	\$ 73,082	\$ 87,100
<b>Total</b>	<b>\$ 201,916</b>	<b>\$ 128,072</b>	<b>\$ 195,600</b>	<b>\$ 136,424</b>	<b>\$ 160,500</b>
<b>Total Expenses Computer Equip. Replacement Fund</b>	<b>\$ 313,703</b>	<b>\$ 230,382</b>	<b>\$ 195,600</b>	<b>\$ 136,424</b>	<b>\$ 160,500</b>
<b>402 PEB Trust - Medical Fund</b>					
42501 Unrealized Gains & Losses on Investments	\$ 63,815	\$ 313,951	\$ -	\$ 439,747	\$ -
42602 Interest Income	\$ -	\$ 25,545	\$ -	\$ 45,630	\$ 25,000
<b>Total</b>	<b>\$ 63,815</b>	<b>\$ 339,496</b>	<b>\$ 0</b>	<b>\$ 485,377</b>	<b>\$ 25,000</b>
<b>Total Expenses PEB Trust - Medical Fund</b>					
<b>418 Library Endowment Fund</b>					
42602 Interest Income	\$ 1,177	\$ 920	\$ 700	\$ 471	\$ 750
<b>Total</b>	<b>\$ 1,177</b>	<b>\$ 920</b>	<b>\$ 700</b>	<b>\$ 471</b>	<b>\$ 750</b>
<b>Total Expenses Library Endowment Fund</b>					
<b>461 Oakwood Cemetery Endowment Fund</b>					
42602 Interest Income	\$ 3,058	\$ 4,232	\$ 1,000	\$ 1,150	\$ 300
42960 Contribs - Cemetery Assoc.	\$ -	\$ 400	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 3,058</b>	<b>\$ 4,632</b>	<b>\$ 1,000</b>	<b>\$ 1,150</b>	<b>\$ 300</b>
<b>1461 Nondepartmental Cemetary Endowment Fund</b>					
95101 Transfer to General Fund	\$ 5,000	\$ 2,700	\$ 1,000	\$ 1,000	\$ 300
95606 Transfer to H/M Tax SRF	\$ -	\$ -	\$ 16,100	\$ -	\$ -
<b>Total</b>	<b>\$ 5,000</b>	<b>\$ 2,700</b>	<b>\$ 17,100</b>	<b>\$ 1,000</b>	<b>\$ 300</b>
<b>Total Expenses Oakwood Cemetery Endowment Fund</b>	<b>\$ 5,000</b>	<b>\$ 2,700</b>	<b>\$ 17,100</b>	<b>\$ 1,000</b>	<b>\$ 300</b>
<b>601 Court Security SRF</b>					
41806 Court Security Fees	\$ 16,720	\$ 20,947	\$ 18,441	\$ 27,313	\$ 31,739
42602 Interest Income	\$ 95	\$ 14	\$ 25	\$ -	\$ -
<b>Total</b>	<b>\$ 16,815</b>	<b>\$ 20,961</b>	<b>\$ 18,466</b>	<b>\$ 27,313</b>	<b>\$ 31,739</b>
<b>1601 Nondepartmental Court Security</b>					
91240 Transfer to General Fund	\$ 16,250	\$ 15,828	\$ 17,507	\$ 17,507	\$ 17,994
<b>Total</b>	<b>\$ 16,250</b>	<b>\$ 15,828</b>	<b>\$ 17,507</b>	<b>\$ 17,507</b>	<b>\$ 17,994</b>
<b>432 Court Security Division</b>					
55999 Decision Packages for Discussion	\$ -	\$ -	\$ 25,000	\$ -	\$ 54,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 25,000</b>	<b>\$ 0</b>	<b>\$ 54,000</b>
<b>Total Expenses Court Security SRF</b>	<b>\$ 16,250</b>	<b>\$ 15,828</b>	<b>\$ 42,507</b>	<b>\$ 17,507</b>	<b>\$ 71,994</b>

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>602 Court Technology SRF</b>					
41807 Court Technology Fees	\$ 22,293	\$ 27,929	\$ 24,594	\$ 36,417	\$ 42,319
42602 Interest Income	\$ 1,226	\$ 95	\$ 100	\$ 24	\$ -
<b>Total</b>	<b>\$ 23,519</b>	<b>\$ 28,024</b>	<b>\$ 24,694</b>	<b>\$ 36,441</b>	<b>\$ 42,319</b>
<b>1602 Nondepartmental Court Technology Fund</b>					
52200 Non Capital Equipment Purchases	\$ 3,354	\$ 4,484	\$ 4,800	\$ 1,787	\$ 5,000
<b>Total</b>	<b>\$ 3,354</b>	<b>\$ 4,484</b>	<b>\$ 4,800</b>	<b>\$ 1,787</b>	<b>\$ 5,000</b>
<b>433 Court Technology Division</b>					
55570 Software Annual Maint Agreemnts	\$ -	\$ 20,000	\$ 24,200	\$ 23,163	\$ 24,000
69020 Cap. Mach/Tools/Equip	\$ 25,020	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 25,020</b>	<b>\$ 20,000</b>	<b>\$ 24,200</b>	<b>\$ 23,163</b>	<b>\$ 24,000</b>
<b>Total Expenses Court Technology SRF</b>	<b>\$ 28,374</b>	<b>\$ 24,484</b>	<b>\$ 29,000</b>	<b>\$ 24,950</b>	<b>\$ 29,000</b>

### 603 Street SRF

41301 Franchise - Electrical	\$ 1,435,573	\$ -	\$ -	\$ -	\$ -
41302 Franchise - Telephone	\$ 220,222	\$ -	\$ -	\$ -	\$ -
41303 Franchise - Gas	\$ 162,051	\$ -	\$ -	\$ -	\$ -
41304 Franchise - Telecable	\$ 309,243	\$ -	\$ -	\$ -	\$ -
41305 Water Fund - Use of Right of Way	\$ 554,707	\$ -	\$ -	\$ -	\$ -
41306 WW Fund - Use of Right of Way	\$ 299,307	\$ -	\$ -	\$ -	\$ -
41307 Solid Waste-Use of Right of Way	\$ 169,161	\$ -	\$ -	\$ -	\$ -
41915 Driveway & Culvert	\$ 8,598	\$ -	\$ -	\$ -	\$ -
41916 Use of City Equipment or Labor	\$ 37,094	\$ -	\$ -	\$ -	\$ -
42602 Interest Income	\$ 5,451	\$ -	\$ -	\$ -	\$ -
43201 Miscellaneous Revenues	\$ 5,121	\$ -	\$ -	\$ -	\$ -
43404 Charge to Wstwtr Fund	\$ 250,160	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 3,456,688</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>1603 Nondepartmental Street Fund</b>					
56012 Insurance Policies - Auto	\$ 15,163	\$ -	\$ -	\$ -	\$ -
56060 Retiree Health Insur Premiums	\$ 54,000	\$ -	\$ -	\$ -	\$ -
91230 Transfer to CIP Program	\$ 25,000	\$ -	\$ -	\$ -	\$ -
91240 Transfer to General Fund	\$ 2,821	\$ -	\$ -	\$ -	\$ -
93170 Admin Cost Reimburse - General	\$ 215,946	\$ -	\$ -	\$ -	\$ -
93388 Admin Costs Fleet	\$ 57,632	\$ -	\$ -	\$ -	\$ -
93640 Admin Costs IT Operations	\$ 71,109	\$ -	\$ -	\$ -	\$ -
93720 Admin Costs Plan/Develop	\$ 256,794	\$ -	\$ -	\$ -	\$ -
94306 Transfer - Equip Replace Fund	\$ 172,393	\$ -	\$ -	\$ -	\$ -
94309 Transfer - Computer Replace Fd	\$ 21,250	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 892,108</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### 323 Streets

51111 Salaries - Full Time	\$ 435,274	\$ -	\$ -	\$ -	\$ -
51115 Seasonal	\$ 17,884	\$ -	\$ -	\$ -	\$ -
51121 Longevity	\$ 6,852	\$ -	\$ -	\$ -	\$ -
51130 Overtime	\$ 5,869	\$ -	\$ -	\$ -	\$ -
51201 TMRS Retirement	\$ 77,431	\$ -	\$ -	\$ -	\$ -
51202 Health Insurance	\$ 95,990	\$ -	\$ -	\$ -	\$ -
51204 Workers Comp Insur	\$ 7,523	\$ -	\$ -	\$ -	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51205	Medicare Tax	\$ 6,516	\$ -	\$ -	\$ -	\$ -
51206	Unemployment Comp Insur	\$ 247	\$ -	\$ -	\$ -	\$ -
52010	Office Supplies	\$ 238	\$ -	\$ -	\$ -	\$ -
52030	Clothing	\$ 3,696	\$ -	\$ -	\$ -	\$ -
52031	Clothing - Safety Gear	\$ 3,374	\$ -	\$ -	\$ -	\$ -
52040	Fuel	\$ 31,782	\$ -	\$ -	\$ -	\$ -
52050	Minor Tools/Instruments	\$ 2,258	\$ -	\$ -	\$ -	\$ -
52060	Cleaning Supplies	\$ 1,759	\$ -	\$ -	\$ -	\$ -
52070	Chemical Supplies	\$ 164	\$ -	\$ -	\$ -	\$ -
52100	Traffic Supplies	\$ 12,892	\$ -	\$ -	\$ -	\$ -
52130	Other Supplies	\$ 797	\$ -	\$ -	\$ -	\$ -
52200	Non Capital Equipment Purchases	\$ 1,328	\$ -	\$ -	\$ -	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53050	Maint-Street/Curbs/Gutters	\$ 124,505	\$ -	\$ -	\$ -	\$ -
53051	Street Infrastructure Project	\$ 315,715	\$ -	\$ -	\$ -	\$ -
53053	Street Lighting	\$ 607	\$ -	\$ -	\$ -	\$ -
53160	Sidewalks Maintenance	\$ 34	\$ -	\$ -	\$ -	\$ -
53170	Street Sign Replacement	\$ 13,157	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 55,825	\$ -	\$ -	\$ -	\$ -
55010	Rental of Equipment	\$ 702	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 5	\$ -	\$ -	\$ -	\$ -
55040	Electric	\$ 299,951	\$ -	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ 108,075	\$ -	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 99	\$ -	\$ -	\$ -	\$ -
55090	Memberships/Subscriptions	\$ 412	\$ -	\$ -	\$ -	\$ -
55195	Cellular Phone Charges	\$ 1,876	\$ -	\$ -	\$ -	\$ -
57100	Street Light Installation	\$ 8,737	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 1,641,572</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>382 Street Sweeping</b>						
51111	Salaries - Full Time	\$ 31,180	\$ -	\$ -	\$ -	\$ -
51121	Longevity	\$ 369	\$ -	\$ -	\$ -	\$ -
51130	Overtime	\$ 653	\$ -	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 5,593	\$ -	\$ -	\$ -	\$ -
51202	Health Insurance	\$ 8,975	\$ -	\$ -	\$ -	\$ -
51204	Workers Comp Insur	\$ 583	\$ -	\$ -	\$ -	\$ -
51205	Medicare Tax	\$ 461	\$ -	\$ -	\$ -	\$ -
51206	Unemployment Comp Insur	\$ 6	\$ -	\$ -	\$ -	\$ -
52030	Clothing	\$ 143	\$ -	\$ -	\$ -	\$ -
52031	Clothing - Safety Gear	\$ 3	\$ -	\$ -	\$ -	\$ -
52040	Fuel	\$ 6,387	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 10,353	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 64,694</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>384 Drainage Maintenance</b>						
51111	Salaries - Full Time	\$ 72,827	\$ -	\$ -	\$ -	\$ -
51121	Longevity	\$ 341	\$ -	\$ -	\$ -	\$ -
51130	Overtime	\$ 1,458	\$ -	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 12,967	\$ -	\$ -	\$ -	\$ -
51202	Health Insurance	\$ 21,499	\$ -	\$ -	\$ -	\$ -
51204	Workers Comp Insur	\$ 1,349	\$ -	\$ -	\$ -	\$ -
51205	Medicare Tax	\$ 986	\$ -	\$ -	\$ -	\$ -
51206	Unemployment Comp Insur	\$ 131	\$ -	\$ -	\$ -	\$ -
52030	Clothing	\$ 1,223	\$ -	\$ -	\$ -	\$ -

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
52031 Clothing - Safety Gear	\$ 9	\$ -	\$ -	\$ -	\$ -
52040 Fuel	\$ 2,716	\$ -	\$ -	\$ -	\$ -
52050 Minor Tools/Instruments	\$ -	\$ -	\$ -	\$ -	\$ -
52060 Cleaning Supplies	\$ 9	\$ -	\$ -	\$ -	\$ -
53110 Drainage Maintenance	\$ 20,185	\$ -	\$ -	\$ -	\$ -
54040 Vehicle and Equipment Maintenance	\$ 4,141	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 139,840</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Expenses Street SRF</b>	<b>\$ 2,738,215</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### 609 Airport SRF

41925 Lease of City Property	\$ 18,285	\$ 18,150	\$ 18,150	\$ 18,150	\$ 18,150
42602 Interest Income	\$ 6	\$ 109	\$ 100	\$ 6	\$ -
42801 Grants	\$ 3,456	\$ 16,905	\$ 25,000	\$ 15,743	\$ 10,000
43201 Miscellaneous Revenues	\$ 24,133	\$ -	\$ -	\$ -	\$ -
43501 Transfer from General Fund	\$ 32,000	\$ 97,000	\$ 5,000	\$ 5,000	\$ -
<b>Total</b>	<b>\$ 77,879</b>	<b>\$ 132,164</b>	<b>\$ 48,250</b>	<b>\$ 38,899</b>	<b>\$ 28,150</b>
<b>1609 Nondepartmental Airport SRF</b>					
91230 Transfer to CIP Program	\$ -	\$ 67,000	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 0</b>	<b>\$ 67,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### 395 RAMP Grant

53010 Building Maintenance	\$ -	\$ -	\$ 5,000	\$ 3,700	\$ 5,000
53090 Special Maintenance Projects	\$ -	\$ 12,242	\$ 30,000	\$ 27,854	\$ 10,000
53120 Airport Grounds Maintenance	\$ 7,661	\$ 22,775	\$ 15,000	\$ 5,384	\$ 5,000
55080 Travel & Training	\$ 504	\$ 451	\$ 1,200	\$ 1,141	\$ -
<b>Total</b>	<b>\$ 8,165</b>	<b>\$ 35,467</b>	<b>\$ 51,200</b>	<b>\$ 38,079</b>	<b>\$ 20,000</b>

### 399 Airport SRF

51115 Seasonal	\$ 95	\$ -	\$ -	\$ -	\$ -
51204 Workers Comp Insur	\$ 1	\$ -	\$ -	\$ -	\$ -
51205 Medicare Tax	\$ 1	\$ -	\$ -	\$ -	\$ -
51206 Unemployment Comp Insur	\$ 2	\$ -	\$ -	\$ -	\$ -
52031 Clothing - Safety Gear	\$ -	\$ -	\$ 100	\$ -	\$ -
52050 Minor Tools/Instruments	\$ -	\$ -	\$ 100	\$ -	\$ -
52070 Chemical Supplies	\$ -	\$ -	\$ 150	\$ -	\$ -
52130 Other Supplies	\$ -	\$ -	\$ 50	\$ -	\$ -
53010 Building Maintenance	\$ -	\$ -	\$ 1,000	\$ -	\$ -
53090 Special Maintenance Projects	\$ -	\$ -	\$ 500	\$ -	\$ -
53120 Airport Grounds Maintenance	\$ -	\$ 933	\$ 9,540	\$ 8,411	\$ 11,650
55040 Electric	\$ -	\$ -	\$ 5,000	\$ 6,546	\$ 6,500
<b>Total</b>	<b>\$ 100</b>	<b>\$ 933</b>	<b>\$ 16,440</b>	<b>\$ 14,957</b>	<b>\$ 18,150</b>

<b>Total Expenses Airport SRF</b>	<b>\$ 8,265</b>	<b>\$ 103,401</b>	<b>\$ 67,640</b>	<b>\$ 53,037</b>	<b>\$ 38,150</b>
-----------------------------------	-----------------	-------------------	------------------	------------------	------------------

### 610 Library SRF

41906 Friends of the Library	\$ 117	\$ 9	\$ -	\$ 140	\$ -
42602 Interest Income	\$ 96	\$ 44	\$ 50	\$ 28	\$ 1,500
42801 Grants	\$ -	\$ -	\$ -	\$ -	\$ 5,000
42905 Contributions	\$ 4,604	\$ 2,909	\$ 6,350	\$ 1,825	\$ 1,300

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
42910	Contributions - Library Dons.	\$ 8,102	\$ 6,185	\$ 5,500	\$ 8,664	\$ 15,000
42911	Contributions - Library Memorial	\$ 1,639	\$ 3,690	\$ 1,500	\$ 801	\$ 3,700
42912	Contributions - Book Replacement	\$ 2,336	\$ 2,657	\$ 3,000	\$ 4,599	\$ 4,500
<b>Total</b>		<b>\$ 16,894</b>	<b>\$ 15,494</b>	<b>\$ 16,400</b>	<b>\$ 16,058</b>	<b>\$ 31,000</b>
<b>440 Library SRF</b>						
52130	Other Supplies	\$ -	\$ -	\$ 450	\$ 14	\$ -
54110	Book Replacement	\$ 2,594	\$ 6,107	\$ 7,500	\$ 3,718	\$ 18,700
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ 4,500
57037	Purchases - Special Monies	\$ 2,792	\$ 4,637	\$ 4,450	\$ 6,804	\$ 6,500
57038	Purchs - RIF & TX Reading Club	\$ 1,921	\$ 3,288	\$ 4,000	\$ 942	\$ 1,300
<b>Total</b>		<b>\$ 7,307</b>	<b>\$ 14,032</b>	<b>\$ 16,400</b>	<b>\$ 11,479</b>	<b>\$ 31,000</b>
<b>Total Expenses Library SRF</b>		<b>\$ 7,307</b>	<b>\$ 14,032</b>	<b>\$ 16,400</b>	<b>\$ 11,479</b>	<b>\$ 31,000</b>

#### 6101 Library Grants SRF

42801	Grants	\$ -	\$ -	\$ -	\$ -	\$ 5,000
42905	Contributions	\$ -	\$ -	\$ -	\$ -	\$ 2,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 7,000</b>
<b>61001 Library Grants</b>						
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ 6,000
57037	Purchases - Special Monies	\$ -	\$ -	\$ -	\$ -	\$ 1,000
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 7,000</b>
<b>Total Expenses Library Grants SRF</b>		<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>

#### 611 Police Seizure & Forfeiture SRF

41913	Proceeds from Auction	\$ 6,860	\$ 6,615	\$ -	\$ -	\$ -
41922	Forfeiture/Restitution	\$ 17,149	\$ 12,585	\$ -	\$ 3,938	\$ -
42602	Interest Income	\$ 57	\$ 32	\$ -	\$ 34	\$ -
<b>Total</b>		<b>\$ 23,952</b>	<b>\$ 19,232</b>	<b>\$ 0</b>	<b>\$ 3,903</b>	<b>\$ 0</b>
<b>554 Police Forfeiture SRF</b>						
52200	Non Capital Equipment Purchases	\$ 1,200	\$ -	\$ -	\$ -	\$ -
55015	Lease of Vehicles	\$ 4,800	\$ 4,320	\$ 5,760	\$ 3,840	\$ 5,760
69040	Motor Vehicles	\$ 47,616	\$ -	\$ 50,760	\$ -	\$ 52,668
94306	Transfer - Equip Replace Fund	\$ -	\$ -	\$ -	\$ -	\$ -
94309	Transfer - Computer Replace Fd	\$ 24,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 77,616</b>	<b>\$ 4,320</b>	<b>\$ 56,520</b>	<b>\$ 3,840</b>	<b>\$ 58,428</b>
<b>Total Expenses Police Seizure &amp; Forfeiture SRF</b>		<b>\$ 77,616</b>	<b>\$ 4,320</b>	<b>\$ 56,520</b>	<b>\$ 3,840</b>	<b>\$ 58,428</b>

#### 612 PD School Resource Officer SRF

42209	HISD Payments - School Officers	\$ 403,701	\$ 442,797	\$ 453,358	\$ 453,358	\$ 475,752
42602	Interest Income	\$ 55	\$ 25	\$ 50	\$ 237	\$ 24
43204	HISD Vehicle Lease Pmt	\$ 20,214	\$ 20,214	\$ 16,564	\$ 16,564	\$ 24,424
43501	Transfer from General Fund	\$ 105,979	\$ 110,700	\$ 113,340	\$ 113,340	\$ 128,064
<b>Total</b>		<b>\$ 529,949</b>	<b>\$ 573,736</b>	<b>\$ 583,312</b>	<b>\$ 583,499</b>	<b>\$ 628,264</b>

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
<b>1612 Nondept. PD School Res Offcr SRF</b>					
51140 Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 17,120	\$ -	\$ 20,929
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 17,120</b>	<b>\$ 0</b>	<b>\$ 20,929</b>
<b>555 School Resource Officers</b>					
51111 Salaries - Full Time	\$ 321,458	\$ 331,248	\$ 341,515	\$ 340,556	\$ 346,758
51121 Longevity	\$ 3,413	\$ 3,444	\$ 3,748	\$ 3,456	\$ 3,948
51123 Incentive Pay (Degree/OIC)	\$ 5,315	\$ 5,800	\$ 6,000	\$ 6,225	\$ 6,000
51124 Allowances-Clothing/Cell Phone	\$ -	\$ -	\$ -	\$ 42	\$ -
51126 License Pay (Certification/Bilingual)	\$ 5,618	\$ 6,960	\$ 7,200	\$ 7,450	\$ 7,500
51130 Overtime	\$ 12,795	\$ 14,216	\$ 13,804	\$ 8,499	\$ 13,804
51201 TMRS Retirement	\$ 60,744	\$ 63,788	\$ 68,333	\$ 68,119	\$ 71,261
51202 Health Insurance	\$ 53,978	\$ 53,912	\$ 53,912	\$ 61,219	\$ 61,328
51204 Workers Comp Insur	\$ 2,296	\$ 3,079	\$ 3,090	\$ 4,052	\$ 5,258
51205 Medicare Tax	\$ 4,846	\$ 5,151	\$ 5,398	\$ 5,098	\$ 5,485
51206 Unemployment Comp Insur	\$ 54	\$ 1,026	\$ 1,267	\$ 1,026	\$ 67
52010 Office Supplies	\$ 411	\$ 426	\$ 500	\$ 434	\$ 500
52030 Clothing	\$ 483	\$ 867	\$ 2,000	\$ 1,952	\$ 2,000
52040 Fuel	\$ 8,407	\$ 6,856	\$ 15,000	\$ 8,443	\$ 15,000
52050 Minor Tools/Instruments	\$ 1,805	\$ 183	\$ 2,000	\$ 826	\$ 2,000
52080 Educational	\$ 215	\$ 240	\$ 250	\$ -	\$ 250
52130 Other Supplies	\$ 4	\$ 96	\$ 250	\$ 286	\$ 250
52200 Non Capital Equipment Purchases	\$ 5,956	\$ 6,868	\$ 7,800	\$ 6,730	\$ 8,500
52700 P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54020 Maint - Mach/Tools/Instruments	\$ 216	\$ 17	\$ 700	\$ 60	\$ 700
54030 Radio Maintenance	\$ -	\$ -	\$ 500	\$ 53	\$ 500
54040 Vehicle and Equipment Maintenance	\$ 3,474	\$ 6,563	\$ 5,000	\$ 5,349	\$ 8,500
55034 Communication & Data Services	\$ -	\$ -	\$ 2,880	\$ -	\$ 2,880
55080 Travel & Training	\$ 8,158	\$ 8,509	\$ 8,500	\$ 7,978	\$ 8,500
55090 Memberships/Subscriptions	\$ 240	\$ -	\$ 480	\$ 80	\$ 480
55195 Cellular Phone Charges	\$ 988	\$ 982	\$ 2,700	\$ 1,084	\$ 1,152
69040 Motor Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 20,200
94306 Transfer - Equip Replace Fund	\$ 19,284	\$ 16,564	\$ 16,564	\$ 16,564	\$ 24,424
<b>Total</b>	<b>\$ 520,149</b>	<b>\$ 536,796</b>	<b>\$ 569,392</b>	<b>\$ 555,581</b>	<b>\$ 617,245</b>
<b>Total Expenses PD School Resource Officer SRF</b>	<b>\$ 520,149</b>	<b>\$ 536,796</b>	<b>\$ 586,512</b>	<b>\$ 555,581</b>	<b>\$ 638,174</b>
<b>613 PD Fed Equitable Sharing Fds SRF</b>					
42602 Interest Income	\$ 8	\$ 145	\$ -	\$ -	\$ -
43211 Federal Equitable Sharing Revenue	\$ 181,060	\$ -	\$ -	\$ 13,934	\$ -
<b>Total</b>	<b>\$ 181,068</b>	<b>\$ 145</b>	<b>\$ 0</b>	<b>\$ 13,934</b>	<b>\$ 0</b>
<b>553 PD Fed Equitable Sharing SRF</b>					
52130 Other Supplies	\$ 10,116	\$ 51,410	\$ 130,511	\$ 5,000	\$ 127,121
52200 Non Capital Equipment Purchases	\$ 78,585	\$ 22,172	\$ 8,535	\$ -	\$ 8,535
<b>Total</b>	<b>\$ 88,701</b>	<b>\$ 73,582</b>	<b>\$ 139,046</b>	<b>\$ 5,000</b>	<b>\$ 135,656</b>
<b>Total Expenses PD Fed Equitable Sharing Fds SRF</b>	<b>\$ 88,701</b>	<b>\$ 73,582</b>	<b>\$ 139,046</b>	<b>\$ 5,000</b>	<b>\$ 135,656</b>
<b>614 Police Grants SRF</b>					

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
42602	Interest Income	\$ 87	\$ 20	\$ 40	\$ 97	\$ -
42801	Grants	\$ 86,340	\$ 425,517	\$ 117,000	\$ 97,860	\$ 140,640
43201	Miscellaneous Revenues	\$ -	\$ 1	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 86,426</b>	<b>\$ 425,538</b>	<b>\$ 117,040</b>	<b>\$ 97,956</b>	<b>\$ 140,640</b>
<b>559 Police Grants</b>						
57475	Grant Expenses	\$ 86,668	\$ 429,155	\$ 150,000	\$ 114,535	\$ 140,640
<b>Total</b>		<b>\$ 86,668</b>	<b>\$ 429,155</b>	<b>\$ 150,000</b>	<b>\$ 114,535</b>	<b>\$ 140,640</b>
<b>Total Expenses Police Grants SRF</b>		<b>\$ 86,668</b>	<b>\$ 429,155</b>	<b>\$ 150,000</b>	<b>\$ 114,535</b>	<b>\$ 140,640</b>

#### 615 Library Children's Programs SRF

42602	Interest Income	\$ -	\$ 3	\$ -	\$ -	\$ -
42905	Contributions	\$ -	\$ 5,000	\$ 1,800	\$ -	\$ 900
<b>Total</b>		<b>\$ 0</b>	<b>\$ 5,003</b>	<b>\$ 1,800</b>	<b>\$ 0</b>	<b>\$ 900</b>
<b>1615 Nondepartmental Library Children's Programs</b>						
55070	Purchased Services/Contracts	\$ 800	\$ 700	\$ 1,800	\$ 1,410	\$ 900
<b>Total</b>		<b>\$ 800</b>	<b>\$ 700</b>	<b>\$ 1,800</b>	<b>\$ 1,410</b>	<b>\$ 900</b>
<b>Total Expenses Library Children's Programs SRF</b>		<b>\$ 800</b>	<b>\$ 700</b>	<b>\$ 1,800</b>	<b>\$ 1,410</b>	<b>\$ 900</b>

#### 616 Library Donations SRF

42602	Interest Income	\$ -	\$ 2	\$ -	\$ -	\$ -
42905	Contributions	\$ 1,406	\$ 4,783	\$ 9,000	\$ 1,678	\$ 7,050
<b>Total</b>		<b>\$ 1,406</b>	<b>\$ 4,785</b>	<b>\$ 9,000</b>	<b>\$ 1,678</b>	<b>\$ 7,050</b>
<b>1616 Nondep Library Donations Fund</b>						
52200	Non Capital Equipment Purchases	\$ 3,253	\$ 7,742	\$ 9,000	\$ 2,942	\$ 7,050
<b>Total</b>		<b>\$ 3,253</b>	<b>\$ 7,742</b>	<b>\$ 9,000</b>	<b>\$ 2,942</b>	<b>\$ 7,050</b>
<b>Total Expenses Library Donations SRF</b>		<b>\$ 3,253</b>	<b>\$ 7,742</b>	<b>\$ 9,000</b>	<b>\$ 2,942</b>	<b>\$ 7,050</b>

#### 618 Arts Center SRF

41401	H/M Tax - Art	\$ 128,098	\$ 124,123	\$ 120,000	\$ 103,357	\$ 120,000
41910	Program Fees	\$ 6,171	\$ 6,460	\$ 2,648	\$ 4,222	\$ 2,648
41917	Building/Park Rentals	\$ 1,355	\$ 535	\$ 1,000	\$ 150	\$ -
42602	Interest Income	\$ 14	\$ 98	\$ -	\$ 140	\$ -
42801	Grants	\$ -	\$ 10,000	\$ -	\$ -	\$ -
42905	Contributions	\$ 2,250	\$ 5,777	\$ 2,000	\$ 783	\$ 2,000
43201	Miscellaneous Revenues	\$ 81	\$ 37	\$ -	\$ 930	\$ -
43501	Transfer from General Fund	\$ 88,517	\$ 85,182	\$ 89,930	\$ 89,930	\$ 95,568
<b>Total</b>		<b>\$ 226,486</b>	<b>\$ 232,212</b>	<b>\$ 215,578</b>	<b>\$ 199,512</b>	<b>\$ 220,216</b>
<b>1618 Nondep Wynne Home Operations SRF</b>						
51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 5,750	\$ -	\$ 5,026
94309	Transfer - Computer Replace Fd	\$ -	\$ -	\$ -	\$ -	\$ 1,041
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,750</b>	<b>\$ 0</b>	<b>\$ 6,067</b>

#### 840 Arts Center

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
51111	Salaries - Full Time	\$ 57,434	\$ 58,927	\$ 58,460	\$ 58,459	\$ 58,460
51118	Salaries - Part Time	\$ 17,844	\$ 23,329	\$ 24,227	\$ 23,293	\$ 24,836
51121	Longevity	\$ 1,879	\$ 1,886	\$ 2,572	\$ 1,872	\$ 1,872
51201	TMRS Retirement	\$ 13,399	\$ 14,547	\$ 15,676	\$ 15,416	\$ 16,056
51202	Health Insurance	\$ 11,225	\$ 17,934	\$ 17,934	\$ 20,367	\$ 20,402
51204	Workers Comp Insur	\$ 58	\$ 76	\$ 78	\$ 101	\$ 120
51205	Medicare Tax	\$ 1,099	\$ 1,197	\$ 1,237	\$ 1,190	\$ 1,237
51206	Unemployment Comp Insur	\$ 17	\$ 342	\$ 379	\$ 180	\$ 20
52010	Office Supplies	\$ 1,236	\$ 1,227	\$ 1,750	\$ 1,475	\$ 1,750
52120	Reproduction & Printing	\$ 3,575	\$ 3,659	\$ 3,675	\$ 3,662	\$ 3,675
52130	Other Supplies	\$ 955	\$ 1,552	\$ 1,200	\$ 1,827	\$ 1,200
52200	Non Capital Equipment Purchases	\$ 830	\$ 1,079	\$ 1,230	\$ 1,156	\$ 1,800
52600	Employee Recognition	\$ 678	\$ 898	\$ 900	\$ 647	\$ 900
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54410	Maintenance of Art Pieces	\$ 1,130	\$ 1,020	\$ 1,000	\$ 756	\$ 1,000
55030	Long Distance/Circuit Ch	\$ 24	\$ 26	\$ 110	\$ 19	\$ 110
55034	Communication & Data Services	\$ -	\$ 114	\$ 456	\$ 456	\$ 456
55040	Electric	\$ 11,396	\$ 10,191	\$ 12,000	\$ 8,707	\$ 12,000
55070	Purchased Services/Contracts	\$ 10,448	\$ 10,673	\$ 9,939	\$ 3,757	\$ 8,710
55080	Travel & Training	\$ 1,217	\$ 1,771	\$ 1,990	\$ 232	\$ 1,990
55090	Memberships/Subscriptions	\$ 606	\$ 309	\$ 700	\$ 415	\$ 700
56031	Advertising	\$ 3,117	\$ 3,136	\$ 3,165	\$ 3,069	\$ 3,165
57108	Educational	\$ 5,713	\$ 6,126	\$ 6,500	\$ 5,915	\$ 6,500
57110	Historical Markers	\$ -	\$ 1,600	\$ -	\$ -	\$ 1,700
57909	Exhibits	\$ 5,489	\$ 5,429	\$ 4,000	\$ 4,866	\$ 4,000
57910	Performances	\$ 1,557	\$ 3,723	\$ 4,000	\$ 3,547	\$ 4,000
57911	Latin Festival	\$ -	\$ 20,000	\$ -	\$ -	\$ -
78040	Arts Commission Contract	\$ 37,180	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000

<b>Total</b>		<b>\$ 188,105</b>	<b>\$ 225,770</b>	<b>\$ 213,178</b>	<b>\$ 193,869</b>	<b>\$ 216,659</b>
--------------	--	-------------------	-------------------	-------------------	-------------------	-------------------

<b>Total Expenses Arts Center SRF</b>		<b>\$ 188,105</b>	<b>\$ 225,770</b>	<b>\$ 218,928</b>	<b>\$ 193,869</b>	<b>\$ 222,726</b>
---------------------------------------	--	-------------------	-------------------	-------------------	-------------------	-------------------

**619 LEOSE SRF**

42602	Interest Income	\$ 1	\$ 13	\$ -	\$ -	\$ -
42801	Grants	\$ 4,257	\$ 4,157	\$ 4,157	\$ 4,032	\$ 4,032
43501	Transfer from General Fund	\$ 15,293	\$ -	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 19,551</b>	<b>\$ 4,170</b>	<b>\$ 4,157</b>	<b>\$ 4,032</b>	<b>\$ 4,032</b>
--------------	--	------------------	-----------------	-----------------	-----------------	-----------------

**558 LEOSE**

55080	Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 27,753
-------	-------------------	------	------	------	------	-----------

<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 27,753</b>
--------------	--	-------------	-------------	-------------	-------------	------------------

<b>Total Expenses LEOSE SRF</b>		<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,753</b>
---------------------------------	--	-------------	-------------	-------------	-------------	------------------

**620 HOME & NSP Grants SRF**

42602	Interest Income	\$ 2	\$ 40	\$ -	\$ -	\$ -
42801	Grants	\$ -	\$ -	\$ -	\$ 4,454	\$ -

<b>Total</b>		<b>\$ 2</b>	<b>\$ 40</b>	<b>\$ 0</b>	<b>\$ 4,454</b>	<b>\$ 0</b>
--------------	--	-------------	--------------	-------------	-----------------	-------------

**1622 HOME Reservation Grant**

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55071 Purchased Services	\$ 139	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 139</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Expenses HOME &amp; NSP Grants SRF</b>	<b>\$ 139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### 625 Huntsville Beautification/KHB

42602 Interest Income	\$ 32	\$ 15	\$ -	\$ -	\$ -
42905 Contributions	\$ 1,429	\$ 707	\$ 2,500	\$ -	\$ 2,500
<b>Total</b>	<b>\$ 1,461</b>	<b>\$ 722</b>	<b>\$ 2,500</b>	<b>\$ 0</b>	<b>\$ 2,500</b>
<b>1625 Nondept.-Huntsvll Beautification</b>					
52130 Other Supplies	\$ 3,784	\$ -	\$ 2,500	\$ 695	\$ 2,500
<b>Total</b>	<b>\$ 3,784</b>	<b>\$ 0</b>	<b>\$ 2,500</b>	<b>\$ 695</b>	<b>\$ 2,500</b>
<b>Total Expenses Huntsville Beautification/KHB</b>	<b>\$ 3,784</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 695</b>	<b>\$ 2,500</b>

### 630 TIRZ #1 Fund

41101 Current Property Taxes	\$ 65,560	\$ 89,679	\$ 113,200	\$ 120,686	\$ 120,686
41104 County - Property Tax Participation	\$ 49,955	\$ 72,564	\$ 72,563	\$ 97,599	\$ 97,599
42602 Interest Income	\$ 31	\$ 11	\$ -	\$ -	\$ -
43201 Miscellaneous Revenues	\$ -	\$ 5	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 115,547</b>	<b>\$ 162,249</b>	<b>\$ 185,763</b>	<b>\$ 218,285</b>	<b>\$ 218,285</b>
<b>1630 Nondepartmental - TIRZ #1</b>					
55070 Purchased Services/Contracts	\$ -	\$ -	\$ 185,763	\$ -	\$ 218,285
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 185,763</b>	<b>\$ 0</b>	<b>\$ 218,285</b>
<b>Total Expenses TIRZ #1 Fund</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ 185,763</b>	<b>\$ -</b>	<b>\$ 218,285</b>

### 663 H/M Tax- Tourism & Visitors Cntr

41402 H/M Tax - Tourism	\$ 385,432	\$ 372,368	\$ 315,000	\$ 308,884	\$ 315,000
41403 H/M Tax - Visitors Center	\$ 385,432	\$ 372,368	\$ 315,000	\$ 308,885	\$ 315,000
42602 Interest Income	\$ 11,216	\$ 14,427	\$ 10,000	\$ 15,707	\$ 14,807
42905 Contributions	\$ 400	\$ -	\$ -	\$ 600	\$ -
43201 Miscellaneous Revenues	\$ 100	\$ -	\$ -	\$ -	\$ -
43516 Transfer from Oakwood Cemetery Endowment Fund	\$ -	\$ -	\$ 16,100	\$ -	\$ -
<b>Total</b>	<b>\$ 782,579</b>	<b>\$ 759,163</b>	<b>\$ 656,100</b>	<b>\$ 634,077</b>	<b>\$ 644,807</b>
<b>1663 Nondept-Tourism &amp; Visitors Cntr</b>					
51140 Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 7,416	\$ -	\$ 8,691
56010 Insurance Policies - other than Auto	\$ -	\$ -	\$ -	\$ -	\$ 16,576
56012 Insurance Policies - Auto	\$ -	\$ -	\$ 399	\$ 399	\$ 540
91230 Transfer to CIP Program	\$ 50,000	\$ 340,528	\$ -	\$ 1,340,000	\$ 90,000
93170 Admin Cost Reimburse - General	\$ 35,629	\$ 37,692	\$ 38,501	\$ 38,501	\$ 42,367
93640 Admin Costs IT Operations	\$ 10,086	\$ 11,144	\$ 12,259	\$ 12,259	\$ 8,637
94306 Transfer - Equip Replace Fund	\$ 2,000	\$ 2,555	\$ 2,555	\$ 2,555	\$ 2,555
94309 Transfer - Computer Replace Fd	\$ 17,250	\$ 8,300	\$ 12,258	\$ 12,258	\$ 4,080
95101 Transfer to General Fund	\$ -	\$ 6,000	\$ -	\$ -	\$ -

Account		14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
99100	Future Appropriations	\$ -	\$ -	\$ -	\$ -	\$ 9,390
<b>Total</b>		<b>\$ 114,965</b>	<b>\$ 406,219</b>	<b>\$ 73,388</b>	<b>\$ 1,405,972</b>	<b>\$ 182,836</b>
<b>881 Tourism</b>						
51111	Salaries - Full Time	\$ 81,005	\$ 89,833	\$ 90,730	\$ 91,762	\$ 92,999
51121	Longevity	\$ 246	\$ 320	\$ 450	\$ 414	\$ 550
51130	Overtime	\$ 268	\$ 405	\$ 500	\$ 246	\$ 500
51201	TMRS Retirement	\$ 14,161	\$ 15,655	\$ 16,869	\$ 17,051	\$ 17,730
51202	Health Insurance	\$ 17,239	\$ 17,960	\$ 17,961	\$ 20,405	\$ 20,450
51204	Workers Comp Insur	\$ 61	\$ 82	\$ 83	\$ 111	\$ 134
51205	Medicare Tax	\$ 1,052	\$ 1,147	\$ 1,330	\$ 1,162	\$ 1,365
51206	Unemployment Comp Insur	\$ 21	\$ 342	\$ 361	\$ 180	\$ 20
52010	Office Supplies	\$ 2,091	\$ 3,301	\$ 2,000	\$ 568	\$ 2,000
52020	Postage	\$ 946	\$ 2,918	\$ 2,000	\$ 587	\$ 3,000
52040	Fuel	\$ 397	\$ 309	\$ 2,000	\$ 371	\$ 2,000
52120	Reproduction & Printing	\$ 9,350	\$ 14,158	\$ 16,900	\$ 13,184	\$ 17,000
52131	Printed Material/Brochures	\$ 7,660	\$ 6,563	\$ 5,000	\$ 7,420	\$ 5,000
52200	Non Capital Equipment Purchases	\$ 1,496	\$ 20	\$ 90,500	\$ -	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 18	\$ 61	\$ 1,000	\$ 60	\$ 1,000
55030	Long Distance/Circuit Ch	\$ 84	\$ 94	\$ 300	\$ 87	\$ 300
55034	Communication & Data Services	\$ 2,215	\$ 1,574	\$ 2,500	\$ 1,716	\$ 2,200
55051	Gas Heating	\$ 218	\$ 178	\$ 350	\$ 190	\$ 350
55070	Purchased Services/Contracts	\$ 17,389	\$ 10,811	\$ 20,000	\$ 69,674	\$ 27,000
55080	Travel & Training	\$ 11,765	\$ 11,191	\$ 15,000	\$ 14,415	\$ 15,000
55090	Memberships/Subscriptions	\$ 2,757	\$ 4,354	\$ 8,500	\$ 7,079	\$ 10,000
55195	Cellular Phone Charges	\$ 1,063	\$ 778	\$ 1,450	\$ 876	\$ 600
55562	Copier Contracts	\$ 567	\$ 599	\$ 1,200	\$ 1,094	\$ 2,000
55800	Promotion & Marketing	\$ 6,529	\$ 6,269	\$ 6,000	\$ 5,951	\$ 6,000
56031	Advertising	\$ 64,072	\$ 88,950	\$ 60,000	\$ 59,883	\$ 72,500
56100	Tourism Promotion	\$ 4,982	\$ 9,037	\$ 5,000	\$ 4,782	\$ 5,000
56110	Event Funding	\$ 42,824	\$ 59,790	\$ 113,299	\$ 43,598	\$ 28,000
<b>Total</b>		<b>\$ 290,478</b>	<b>\$ 346,700</b>	<b>\$ 481,283</b>	<b>\$ 362,866</b>	<b>\$ 333,198</b>
<b>882 Visitors Center</b>						
51111	Salaries - Full Time	\$ 36,025	\$ 39,133	\$ 38,440	\$ 39,738	\$ 39,401
51118	Salaries - Part Time	\$ 25,861	\$ 28,838	\$ 31,284	\$ 28,102	\$ 32,086
51121	Longevity	\$ 242	\$ 291	\$ 350	\$ 337	\$ 400
51130	Overtime	\$ -	\$ -	\$ 500	\$ -	\$ -
51201	TMRS Retirement	\$ 6,235	\$ 6,670	\$ 7,224	\$ 7,328	\$ 7,503
51202	Health Insurance	\$ 8,995	\$ 8,987	\$ 8,967	\$ 10,184	\$ 10,201
51204	Workers Comp Insur	\$ 46	\$ 62	\$ 64	\$ 82	\$ 104
51205	Medicare Tax	\$ 886	\$ 978	\$ 1,024	\$ 970	\$ 1,045
51206	Unemployment Comp Insur	\$ 112	\$ 636	\$ 701	\$ 80	\$ 37
52010	Office Supplies	\$ 1,168	\$ 1,538	\$ 2,500	\$ 1,313	\$ 2,000
52020	Postage	\$ 408	\$ 1,385	\$ 2,000	\$ 1,953	\$ 2,000
52200	Non Capital Equipment Purchases	\$ 1,242	\$ 979	\$ 1,000	\$ 418	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 5,000
53010	Building Maintenance	\$ 7,385	\$ 3,352	\$ 5,000	\$ 477	\$ 9,000
54010	Office Equipment Maintenance	\$ -	\$ -	\$ 500	\$ -	\$ 250
55030	Long Distance/Circuit Ch	\$ 33	\$ 24	\$ 120	\$ 16	\$ 120
55034	Communication & Data Services	\$ 2,273	\$ 1,950	\$ 4,000	\$ 2,115	\$ 2,500
55040	Electric	\$ 2,565	\$ 2,607	\$ 3,000	\$ 1,606	\$ 9,500

Account	14-15 Actuals	15-16 Actuals	17-18 Budget	16-17 Actuals	17-18 Adopted
55051 Gas Heating	\$ 218	\$ 178	\$ 310	\$ 190	\$ 310
55070 Purchased Services/Contracts	\$ 573	\$ 1,153	\$ 8,500	\$ 208	\$ 6,000
55180 Alarm Monitoring	\$ -	\$ -	\$ -	\$ 308	\$ 500
55195 Cellular Phone Charges	\$ 420	\$ 420	\$ 500	\$ 581	\$ 500
55231 Electric - Statue	\$ 2,073	\$ 1,981	\$ 3,000	\$ 3,538	\$ 2,200
55562 Copier Contracts	\$ 851	\$ 1,251	\$ 1,300	\$ 3,190	\$ 3,500
55800 Promotion & Marketing	\$ 3,171	\$ 3,226	\$ 4,000	\$ 1,640	\$ 3,000

<b>Total</b>	<b>\$ 100,781</b>	<b>\$ 103,333</b>	<b>\$ 124,284</b>	<b>\$ 104,373</b>	<b>\$ 137,657</b>
--------------	-------------------	-------------------	-------------------	-------------------	-------------------

<b>Total Expenses H/M Tax- Tourism &amp; Visitors Cntr</b>	<b>\$ 506,224</b>	<b>\$ 856,252</b>	<b>\$ 678,955</b>	<b>\$ 1,873,211</b>	<b>\$ 653,691</b>
--	-------------------	-------------------	-------------------	---------------------	-------------------

**665 Hotel/Motel Tax - Statue Contrib**

42602 Interest Income	\$ 1,004	\$ 38	\$ 40	\$ -	\$ -
42902 Contributions - Pavers	\$ 2,750	\$ 2,650	\$ 2,000	\$ 5,639	\$ 2,000

<b>Total</b>	<b>\$ 3,754</b>	<b>\$ 2,688</b>	<b>\$ 2,040</b>	<b>\$ 5,639</b>	<b>\$ 2,000</b>
--------------	-----------------	-----------------	-----------------	-----------------	-----------------

<b>884 Statue</b>					
57950 Paver Project	\$ 668	\$ 869	\$ -	\$ 1,573	\$ 1,200

<b>Total</b>	<b>\$ 668</b>	<b>\$ 869</b>	<b>\$ 0</b>	<b>\$ 1,573</b>	<b>\$ 1,200</b>
--------------	---------------	---------------	-------------	-----------------	-----------------

<b>Total Expenses Hotel/Motel Tax - Statue Contrib</b>	<b>\$ 668</b>	<b>\$ 869</b>	<b>\$ -</b>	<b>\$ 1,573</b>	<b>\$ 1,200</b>
--	---------------	---------------	-------------	-----------------	-----------------

<b>Total Expenses of all Funds</b>	<b>\$ 66,089,755</b>	<b>\$ 67,424,146</b>	<b>\$ 66,688,390</b>	<b>\$ 71,686,622</b>	<b>\$ 69,860,580</b>
------------------------------------	----------------------	----------------------	----------------------	----------------------	----------------------

# *Glossary*

*FY 2017-18*

Return to  
[Readers Guide](#)

City of  
Huntsville

# Glossary

**Accounting Procedures** - All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control

**Accounts Receivable** - An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by government

**Accrual Basis** - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Activity Center** - The lowest level at which costs for operations are maintained

**Ad Valorem** - Latin for "value of". Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property.

**Allocation** - A part of a lump-sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

**Amount Available in Debt Service Funds** - An "other debit" account in the General Long-Term Debt Account Group which designates the amount of assets available in Debt Service Funds for the retirement of general obligation debt.

**Annual Budget** - A budget applicable to a single fiscal year

**Appraisal** - (1) The act of appraising; (2) the estimated value resulting from such action

**Appraise** - To make an estimate of value, particularly of the value of property. If the property is valued for purposes of taxation, the less-inclusive term "assess" is substituted for this term.

**Appropriation** - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Arbitrage** - The interest earnings derived from invested bond proceeds or debt service fund balances

**Assess** - To value property officially for the purpose of taxation

**Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes

**Assessment** - (1) The process of making the official valuation of property for purposes of taxation. (2) The valuation placed upon property as a result of this process.

**Assets** - Resources owned or held by governments which have monetary value

**Balanced Budget** - A budget in which the total of estimated revenues, income, and funds available is equal to or in excess of appropriations

**Balance Sheet** - The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP

**Bond** - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

**Bond Fund** - A fund formerly used to account for the proceeds of general obligation bond issues. Such proceeds are now accounted for in a Capital Projects Fund.

**Brazos Valley Solid Waste Management Agency** - The City has signed a contract for solid waste disposal at the landfill site operated by this agency. The Cities of Bryan and College Station appoint members to the Board of this agency.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body. See [Annual Budget](#), [Capital Budget](#), and [Capital Program](#).

**Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to past years' actual revenues, expenditures, and other data used in making the estimates.

**Budget Message** - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

**Budgetary Comparisons** - Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Budgetary Expenditures** - Decreases in net current assets. In contrast to conventional expenditures, budgetary expenditures are limited in amount to exclude amounts represented by noncurrent liabilities. Due to their spending measurement focus, governmental fund types are concerned with the measurement of budgetary expenditures.

**Capital Budget** - A plan of proposed capital outlays and the means of financing them.

**Capital Improvement Project (CIP)** - A multi-year project that addresses repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

**Capital/Major Project Expenditure/Expense** - An expenditure/expense which results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.

**Capital Outlays** - Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Program** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

**Capital Projects Fund** - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

**Cash** - An asset account reflecting currency, coin, checks, postal and express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits. All cash must be accounted for as a part of the fund to which it belongs. Any restrictions or limitations as to its availability must be indicated in the records and statements. It is not necessary, however, to have a separate bank account for each fund unless required by law.

**Cash Basis** - A basis of accounting under which transactions are recognized only when cash changes hands.

**Certificates of Obligations (CO's)** - Similar to general obligation bonds except the certificates require no voter approval. One difference is that an entity must give voters a "notice of intent" to issue the debt, The voters have a right to stop the issue by filing a petition.

**City Council** - The current elected official of the City as set forth in the City's Charter.

**City Manager** - The individual appointed by the City Council who is responsible for the administration of City affairs.

**Competitive Bidding Process** - The process following State law requiring that for the purchases of \$25,000 or more, a city must advertise, solicit, and publicly open sealed bids from prospective vendors. After a review period, the Council then awards the bid to the successful bidder.

**Comprehensive Annual Financial Report (CAFR)** - The published results of the City's annual audit

**Contract Obligation Bonds** - Long-term debt which places the assets purchased or constructed as a part of the security for the issue

**Cost** - The amount of money or other considerations exchanged for property or services. Costs may be incurred even before money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

**Coverage** - The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. See [Net Revenue Available for Debt Service](#).

**Current** - A term which, applied to budgeting and accounting, designates the operations of the present fiscal period as opposed to past or future periods. It usually connotes items likely to be used up or converted into cash within one year.

**Current Assets** - Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Assets which will be used up or converted into cash within one year. Examples are cash, temporary investments, and taxes receivable which will be collected within one year.

**Current Expense** - An obligation of a City as a result of an incurred expenditure/expense that is due for payment within a twelve (12) month period.

**Current Liabilities** - Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

**Current Revenue** - The revenues or resources of a City convertible to cash within a twelve (12) month period.

**Current Taxes** - Taxes levied and becoming due within one year.

**Debt** - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, notes, and floating debt.

**Debt Limit** - The maximum amount of gross or net debt which is legally permitted

**Debt Service** - The annual amount of money necessary to pay the interest and principal (or sinking fund contribution) on outstanding debt

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest

**Debt Service Fund Requirement** - The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

**Debt Service Requirement** - The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

**Delinquent Taxes** - Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes.

**Department** - Separate branch of operation in the organization structure

**Division** - Unit of a department

**Depreciation** - (1) Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence. (2) The portion of the cost of a fixed asset other than a wasting asset which is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

**Encumbrances** - Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

**Enterprise Fund** - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; swimming pools; airports; parking garages; and transit systems.

**Expenditure/Expense** - Decreases in net financial resources for the purpose of acquiring goods or services. The General Fund recognizes expenditures and the Proprietary Funds recognize expenses.

**Finance Director** - The person appointed by the City Manager who is responsible for recording and reporting city financial activities and making recommendations regarding fiscal policies.

**Fiscal Period** - Any period at the end of which a government determines its financial position and the results of its operations

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Huntsville's fiscal year begins each October 1<sup>st</sup> and ends the following September 30<sup>th</sup>.

**Fixed Assets** - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise** - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with

special regulations, restrictions, or limitations.

**Fund Balance** - The fund equity of governmental funds and Trust Funds. The difference between governmental fund assets and liabilities; also referred to as fund equity.

**Fund Type** - In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

**General and Administrative Costs** - Costs associated with the administration of City services.

**General Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund.

**General Ledger** - A book, file, or device which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is NCGA Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from and much broader than the objectives of business enterprise GAAP financial reports.

**General Long-Term Debt** - Long-term debt (other than special assessment bonds) expected to be repaid from governmental funds.

**General Obligation Bonds** - Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

**General Revenue** - The revenues of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amounts transferred constitute general revenue of the government.

**Governmental Accounting** - The composite activity of analyzing, recording summarizing, reporting, and interpreting the financial transactions of governments

**Governmental Accounting Standards Board (GASB)** - The authoritative accounting and financial reporting standard-setting body of governmental agencies.

**Governmental Funds** - Funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

**Grants** - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility

**Gross Bonded Debt** - The total amount of direct debt of a government represented by outstanding bonds before deduction of any assets available and earmarked for their retirement

**Improvements** - Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers, and highways are sometimes referred to as "betterments," but the term "improvements" is preferred.

**Implementation Plan** - The specific means of implementing a strategy; outline of the organization's response to fundamental policy choices.

**Income** - A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

**Internal Control** A plan of organization under which employees' duties are so arranged and records and procedures so designed as to make it possible to exercise effective accounting control over assets, liabilities, revenues, and expenditures. Under such a system, the work of employees is subdivided so that no single employee performs a complete cycle of operations. Thus, for example, an employee handling cash would not post the accounts receivable records. Moreover, under such a system, the procedures to be followed are definitely laid down and require proper authorizations by designated officials for all actions to be taken.

**Internal Service Fund** - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

**Investments** - Securities held for the production of income, generally in the form of interest.

**Levy** - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by a government

**Liabilities** - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

**Line Item Budget** - The presentation of the City's adopted budget in a format presenting each department's approved expenditure/expense by specific account.

**Long-Term Debt** - Obligation of the City with a remaining maturity term of more than one (1) year.

**Machinery and Equipment** - Tangible property of a more or less permanent nature, other than land or buildings and improvements thereon. Examples are machinery, tools, trucks, cars, furniture, and furnishings.

**Maintenance** - The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

**Mission Statement** - The purpose of the organization; why the organization exists. Ultimate answer to, "What benefit?" and "To whom?"

**Municipal** - In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

**Net Bonded Debt** - Gross bonded debt less any cash or other assets available and earmarked for its retirement.

**Net Revenues Available for Debt Service** - Proprietary fund gross operating revenues less operating and maintenance expenses but exclusive of depreciation and bond interest. "Net revenue available for debt service" as thus defined is used to compute "coverage" on revenue bond issues. See [Coverage](#). Under the laws of some states and the provisions of some revenue bond indentures, "net revenues available for debt service" for computation of revenue bond coverage must be computed on a cash basis rather than in conformity with GAAP.

**Net Working Capital** - Current Assets less Current Liabilities in an enterprise or internal service fund.

**Non-Recurring Revenues** - Resources recognized by the City that are unique and occur only one time or without pattern.

**Object** - As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personal services, contractual services, materials, and supplies.

**Object Total** - Expenditure classification according to the types of items purchased or services obtained; for

example, personal services, materials, supplies, and equipment.

**Obligations** - Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also un-liquidated encumbrances.

**Official Budget** - The budget as adopted by the Council

**One-Time Revenues** - See [Non-Recurring Revenues](#)

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

**Ordinance** - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. See [Resolution](#).

**Outlays** - Synonymous with [Expenditures](#)

**Performance Measure** - Tools to determine what levels of service are being provided by the organization

**Prior Years' Tax Levies** - Taxes levied for fiscal periods preceding the current one

**Proprietary Funds** - Funds that focus on the determination of operating, income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

**Purchase Order** - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them

**Reimbursements** - (1) Repayments of amounts remitted on behalf of another party. (2) Inter-fund transactions which constitute reimbursements of a fund for expenditures or expenses initially made from it which are properly applicable to another fund--e.g., an expenditure properly chargeable to a Special Revenue Fund was initially made from the General Fund, which is subsequently reimbursed. They are recorded as expenditures or expenses (as appropriate) in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed.

**Reserve** - (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Resolution** - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute. See [Ordinance](#).

**Retained Earnings** - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund

**Revenue Bonds** - Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

**Revenues** - (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total

assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

**Risk** - The liability, either realized or potential, related to the City's daily operations

**Self-Supporting or Liquidating Debt** - Debt obligations whose principal and interest are payable solely from the earnings of the enterprise for the construction or improvement of which they were originally issued.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes

**Statistical Tables** - Financial presentations included in the Statistical Section of the CAFR which provide detailed data on the physical, economic, social, and political characteristics of the reporting government. They are intended to provide CAFR users with a broader and more complete understanding of the government and its financial affairs than is possible from the basic financial statements and supporting schedules included in the Financial Section. Statistical tables usually cover more than two fiscal years and often present data from outside the accounting records. In contrast to Financial Section information, therefore, Statistical Section data are not usually susceptible to independent audit.

**Strategy** - A fundamental policy choice that affects the organization's Missions, Visions, mandates, values, service levels, and costs

**Supplies** - A cost category for minor items (individually priced at less than \$1,000) required by departments to conduct their operations

**Tax Freeze** – A “cap” placed on certain property taxable value for citizens over 65 years of age

**Tax Levy Ordinance** - An ordinance by means of which taxes are levied

**Tax Rate** - The amount of tax stated in terms of a unit of the tax base; for example, 25 cents per \$100 of assessed valuation of taxable property

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

**Unallotted Balance of Appropriation** - An appropriation balance available for allotment

**User Based Fee/Charge** - A monetary fee or charge placed upon the user of services of the City

**Vision Statements** - The set of values by which the Council directs the staff about the intended impact the organization should have on the City as a whole - Provide answers to the preamble, “As a result of our efforts, citizens will...”

# Acronyms

<b>ADA</b>	Americans with Disabilities Act
<b>BVSWMA</b>	Brazos Valley Solid Waste Management Agency
<b>CCN</b>	Certificate of Convenience and Necessity
<b>CIP</b>	Capital Improvements Program
<b>CO</b>	Certificate of Obligation
<b>COPS</b>	Community Oriented Problem Solving
<b>ELMUD</b>	Elkins Lake Municipal Utility District and Elkins area
<b>EPA</b>	Environmental Protection Agency
<b>ETJ</b>	Extraterritorial Jurisdiction
<b>FAA</b>	Federal Aviation Administration
<b>FEMA</b>	The Federal Emergency Management Agency of the federal government
<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GFOA</b>	Government Finance Officers Association
<b>GIS</b>	Geographical Information System
<b>HGAC</b>	Houston-Galveston Area Council
<b>HRWSS</b>	Huntsville Rural Water Supply System
<b>HUD</b>	Housing and Urban Development
<b>HWCEMS</b>	Huntsville-Walker County Emergency Medical Service
<b>IH</b>	Interstate Highway
<b>ISF</b>	Internal Service Fund
<b>IT</b>	Information Technology
<b>NPDES</b>	Natural Pollutant Discharge Elimination System
<b>SCADA</b>	Supervisory Control and Data Acquisition
<b>SHSU</b>	Sam Houston State University
<b>SRF</b>	Special Revenue Fund
<b>TCA</b>	Texas Commission on the Arts
<b>TCEQ</b>	Texas Commission on Environmental Quality
<b>TDCJ</b>	Texas Department of Criminal Justice
<b>TEA-21</b>	Transportation Efficiency Act (formerly ISTEA - Intermodal Surface Transportation Efficiency Act)
<b>TMRS</b>	Texas Municipal Retirement System
<b>TRA</b>	Trinity River Authority
<b>TWDB</b>	Texas Water Development Board
<b>TXDOT</b>	Texas Department of Transportation
<b>TX TF1</b>	Texas Task Force 1
<b>USEPA</b>	United States Environmental Protection Agency
<b>WCAD</b>	Walker County Appraisal District
<b>WCPSCC</b>	Walker County Public Safety Communication Center
<b>WWTP</b>	Wastewater Treatment Plant - as used in this document, referring to one of the three plants: N.B. Davidson, A.J. Brown, or Robinson Creek
<b>YMCA</b>	Young Men's Christian Association