

MINUTES OF THE MEETING OF THE PLANNING COMMISSION HELD VIA TELECONFERENCE ON THE 16TH DAY OF APRIL 2020 AT 5:30 PM.

Members present: Woods; Hooten; Thompson; Carpenter; Nichols; Whitehead

Members absent: Jenkins

City staff present: Ridley; Larkins; Byal

Meeting was held via telephone conference as allowed by the Executive Order issued by the Governor of Texas for the suspension of certain portions of the Texas Open Meetings Act to avoid social gatherings of more than 10 people during the COVID-19 virus pandemic.

1. CALL TO ORDER

The meeting was called to order by Chairman Woods. [5:30 PM]

2. ROLL CALL

Staff Planner & meeting moderator, Leigha Larkins, read the opening statement for the telephonic conferencing and called the roll.

Chairman Woods and Commissioners Hooten, Thompson, Carpenter, Nichols and Whitehead present. Commissioner Jenkins was absent.

(Agenda Item 4 was considered prior to Agenda Item 3)

3. CONSIDER the Final Plat of Rockbridge Subdivision, Phase 1, located in the City Limits of Huntsville.

City Planner, Janet Ridley, gave an overview of the subdivision per the Staff Discussion Form. As the Final Plat is consistent with the approved Preliminary Plan, staff recommends approval of the Final Plat as submitted.

Project Engineer, Daniel Beamon, was given the opportunity to address the Commission regarding the Plat. He had no comments.

Commissioner Carpenter inquired, (since she joined the Commission after the approval of the Preliminary Plan for the subdivision), if the subdivision lots comply with the Development Code requirements. **Ridley** stated that the lots comply with the Development Code requirements for urban residential lots.

Commissioner Thompson moved to approve the Final Plat of Rockbridge Subdivision, Phase 1. Second was by Commissioner Nichols. The vote was unanimous.

4. CONSIDER the Minor Plat and Modification/Waiver of Subdivision Standards of Maria E. Castillo 2.984 Acre Subdivision located in the City Limits of Huntsville.

City Planner, Janet Ridley, gave an overview of the Minor Plat and the Modification/Waiver of Subdivision Standards per the Staff Discussion Form. It was noted that Staff has no objection to the granting of the waiver for the staff length of proposed Lot 2 of the subdivision to exceed 200', should the Commission find that it is reasonable and appropriate to do so. Therefore, Staff recommends approval of the Minor Plat should the Commission grant the Modification/Waiver of Subdivision Standards.

Commissioner Thompson moved to grant the waiver for the staff length of Lot 2 to exceed 200'. Second was by Commissioner Whitehead. The vote was unanimous.

Commissioner Thompson moved to approve the Minor Plat with the granted waiver for the staff length of Lot 2. Second was by Commissioner Nichols. The vote was unanimous.

5. **CONSIDER** the minutes of the April 2, 2020 meeting.

Commissioner Nichols moved to approve the minutes of the April 2, 2020 meeting. Second was by Commissioner Whitehead. The vote was unanimous.

7. **PUBLIC COMMENTS**

Staff Planner, Leigha Larkins, noted that the City IT Department is available to assist Commissioners with their personal devices for the telephone conference meetings if needed.

8. **ITEMS OF COMMUNITY INTEREST**

Announcements concerning items of community interest from the Commission and City Staff for which no action was discussed.

There were none.

9. **ADJOURNMENT**

Chairman Woods adjourned the meeting. [5:44PM]